

RESIDENTIAL ACCESSORY PERMIT APPLICATION



PROJECT ADDRESS		PERMIT NO.	
PID	ZONING	VALUATION	
OWNER INFORMATION			
NAME	ADDRESS		
CITY, STATE ZIP			
PHONE		EMAIL	
PROJECT DESCRIPTION			
<input type="checkbox"/> FENCE	<input type="checkbox"/> STORAGE BLDG	<input type="checkbox"/> STORM SHELTER	<input type="checkbox"/> OTHER
HEIGHT	SIZE	SIZE	MATERIAL
MATERIAL	MATERIAL	LOC.	LOC.
ADDITIONAL PROJECT INFO:			
CONTRACTOR (FIRM)		CONTACT PERSON	PHONE/CELL
			LICENSE NO.
<p>*All contractors must have a current registration with the City of Gainesville.</p>			
PLOT PLAN REQUIRED Plot plans must be submitted with the application and must illustrate: <ul style="list-style-type: none"> • Property's shape and dimensions • Location of roads and precise location of man-made features such as buildings, driveways, etc. • Any natural or man-made water features, i.e., creeks, ponds, etc. • Known utilities and easements • Any physical changes to be made on-site pertaining to application <ul style="list-style-type: none"> ✓ Use arrows to show distance from buildings to setbacks ✓ Use solid lines to indicate existing structures ✓ Use dotted lines to indicate the proposed structure(s) Plot plans must be drawn to scale: 1" = 20' or 1" = 100' Minimum size is 8 1/2" x 11" paper		PLEASE READ AND SIGN A permit becomes null and void if work or construction authorized is not commenced within 180 days , or if construction or work is suspended or abandoned for a period of 180 days at any time after work is commenced. Separate permits are required for each accessory structure and for any mechanical, electrical or plumbing that may be required. All permits require final inspection. Applicant is responsible for calling to schedule final inspection. <i>I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction.</i>	
OFFICE USE ONLY			
<input type="checkbox"/> APPROVED		<input type="checkbox"/> DENIED	
TOTAL FEE			
REVIEWED BY	SIGNATURE OF APPLICANT		
APPROVAL	DATE		

Sample Plot Plan [8½ x 11]

June 2012



✓ Scale: 1 in = 50 ft



✓ Job Site Address: 123 Any Street, Gainesville
 ✓ Property Owner: John & Jane Doe
 ✓ Owner's Phone: 940-555-5555
 ✓ PID#: 9711
 Zoning District: Single Family 2 (SF-2)
 Setbacks: front yard=25' side yard=7.5'
 rear yard=20' side street yard=25'

CHECKLIST

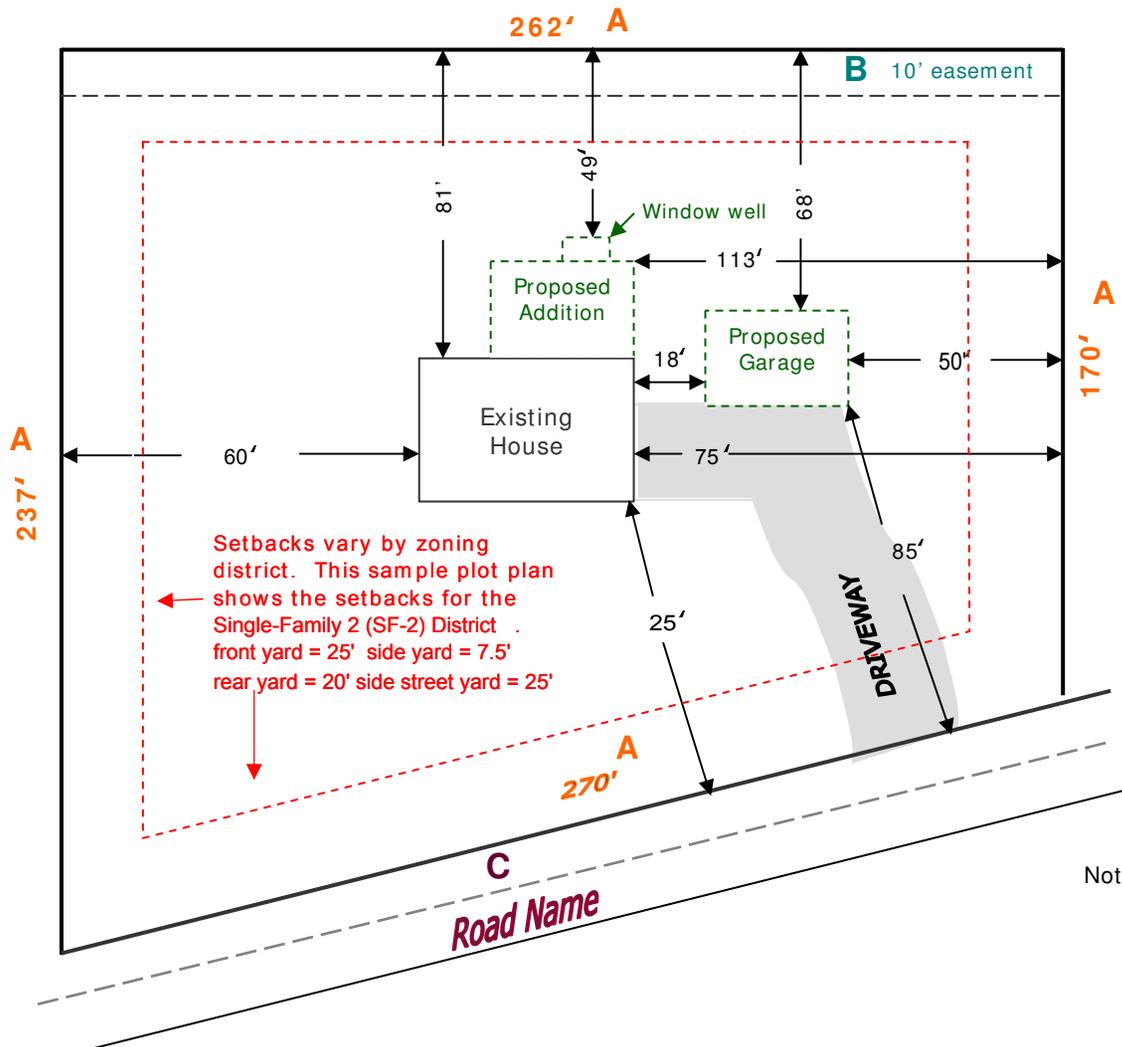
- ✓ North Arrow
- ✓ Plot Plan Scale
- ✓ Property Owner Info
- ✓ Parcel No. & Zoning
- A** Property Dimensions
- B** Easements
- C** Roads and Streets

- ✓ Existing buildings
- ✓ Proposed buildings

- ↑ ↓ Use arrows to show distance from buildings to setbacks.

- Use solid lines to indicate existing structures

- ▭ Use dotted lines to indicate **proposed** structures



Note: This Sample Plot Plan uses color to clarify requirements. Your Plot Plan **does not** need to be in color.