



City of Gainesville – Building Inspection Department – 104 West Hird Street, Gainesville, Texas 76240
Phone 940-668-4799, Fax 940-668-4536

Residential Permit Submittal Requirements

CONSTRUCTION DOCUMENT SUBMITTALS: Two (2) paper copies and one (1) digital copy of complete set of construction documents are required for plan review. Construction documents must be submitted along with completed permit application form.

SITE PLANS (plot plans) drawn not smaller than a scale 1" = 20'. Site plans must show lot dimensions, footprint of lot coverage, building, distance from building to property lines, platted building lines, driveways, all easements, and the address and legal description of the lot.

FLOOR PLANS drawn to a scale not smaller than 1/4" = 1'. Floor plans must show all dimensions, room names, size and type of windows and doors, cabinets and fixtures, and ceiling heights.

EXTERIOR ELEVATION PLANS drawn to a scale not smaller than 1/4" = 1'. Exterior elevation plans must show exterior materials, windows and doors, roof slopes, chimneys, and overhangs.

STRUCTURAL PLANS, where required, drawn to a scale not smaller than 1/4" = 1'. Structural plans must show second floor framing, ceiling framing, roof framing, headers, and beams.

FOUNDATION PLANS Slab foundations shall require that a foundation plan be submitted to the building official for approval unless professionally engineered. Professionally engineered slab design documentation must be submitted prior to permitting, and a letter from engineer stating that the work meets the submitted design must be provided after completion of foundation pour. Building Code- Chapter 1, Article 1, Sec.5-2 31D

ELECTRICAL PLANS (may be combined with floor plan) drawn to a scale of 1/4" = 1'. Electrical plans must show location of receptacles and other outlets, exhaust fans, smoke detectors, carbon monoxide detectors, light fixtures, service equipment and panels.

PLUMBING PLANS (may be combined with floor plans) drawn to a scale of 1/4" = 1'. Plumbing plans must show location of fixtures, water heaters, and gas outlets.

ENERGY COMPLIANCE: ResCheck or equivalent

*No permit will be issued until all subcontractors (electrical, plumbing, and mechanical) have validated. Validation consists of contractor registration, if needed, and submittal of a building permit application from the subcontractor for the project. There is no fee for validating as permit fees are processed under the parent project. Subcontractors should indicate that they are validating upon submittal of validation documents.