

SIGN PERMIT APPLICATION



PROJECT ADDRESS		VALUATION			
OWNER INFORMATION					
BUSINESS NAME					
CONTACT		ADDRESS			
CITY, STATE ZIP					
PHONE		EMAIL			
PROJECT DESCRIPTION					
<input type="checkbox"/>	Balloon	<input type="checkbox"/>	Portable	WILL WORK INVOLVE ELECTRICITY?	<input type="checkbox"/> YES <input type="checkbox"/> NO
<input type="checkbox"/>	Banner	<input type="checkbox"/>	Reader Board		
<input type="checkbox"/>	Billboard	<input type="checkbox"/>	Roof	NAME OF ELECTRICIAN	
<input type="checkbox"/>	Canopy	<input type="checkbox"/>	Sandwich Board		
<input type="checkbox"/>	Free Standing	<input type="checkbox"/>	Shingle	SIGN AREA (SQ FT)	
<input type="checkbox"/>	LED	<input type="checkbox"/>	Temporary		
<input type="checkbox"/>	Marquee	<input type="checkbox"/>	Wall	SIGN HEIGHT (from grade to top of sign)	
<input type="checkbox"/>	Off-Premise	<input type="checkbox"/>	Other		
<input type="checkbox"/>	Pennant				
ADDITIONAL PROJECT INFO:					
CONTRACTOR (FIRM)		CONTACT PERSON		PHONE/CELL	
				LICENSE NO.	
*All contractors must have a current registration with the City of Gainesville.					
PLOT PLAN REQUIRED			PLEASE READ AND SIGN		
Plot plans must be submitted with the application and must illustrate: <ul style="list-style-type: none"> • Property's shape and dimensions • Location of roads and man-made features such as buildings, driveways, etc. • Known utilities and easements • Any physical changes to be made on-site pertaining to application <ul style="list-style-type: none"> ✓ Location of the proposed sign on the property ✓ Sign caption as it will read when constructed ✓ Picture of the sign ✓ Sign Dimensions 			A permit becomes null and void if work or construction authorized is not commenced within 180 days , or if construction or work is suspended or abandoned for a period of 180 days at any time after work is commenced. Separate permits are required for each sign and are not transferrable from one location to another. All permits require final inspection. Applicant is responsible for calling to schedule final inspection.		
			<i>I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction.</i>		
OFFICE USE ONLY					
PID		ZONING		PERMIT NO.	
<input type="checkbox"/> APPROVED		<input type="checkbox"/> DENIED			
TOTAL FEE					
REVIEWED BY		SIGNATURE OF APPLICANT			
APPROVAL		DATE			
Community Development Department • 104 W Hird • Gainesville TX 76240 (940) 668-4799•cs@cogtx.org					