

MINUTES OF PLANNING AND ZONING  
COMMISSION FOR SEPTEMBER 09, 2003  
MEETING

**MEMBERS PRESENT:** JAN RUSSELL, RANDY JONES, DR. GAGE AND DAVID WRIGHT

**MEMBERS ABSENT:** BILL WILLIAMS, TOM CARSON, LUPE LOZANO,

**STAFF PRESENT:** Carlos Vigil and Marcia McLaughlin

**VISITORS PRESENT:** LIST AVAILABLE

**MEETING OPENED:** 4:03 P.M. **MEETING ADJOURNED:** 5:40 P.M.

**The First item** of business was: To call the meeting to order. In the absence of Bill Williams, David Wright conducted the meeting.

**The Second item** of business was Citizen Comments: None presented.

**The Third item** of business was to approve the minutes from the meeting of August 12, 2003.

Ms. Russell made a motion to accept the minutes as written, seconded by Mr. Jones.

The motion carried by the following vote: AYES: Gage, Russell, Jones, Wright: NAYS: None: ABSENT: Williams Lozano, Carson: ABSTENTION: None.

**The Fourth item** of business was a Sign Variance to consider and make a recommendation to waive the height requirements for a sign for Starbucks Coffee, located at 502 West California. Case # PZ-30-03.

Ms. Russell made a motion to approve the request for the sign with, the following stipulation that the sign will be removed if the business closes, with a second by Dr. Gage.

The motion carried by the following vote: AYES: Gage, Russell, Jones, Wright: NAYS: None: ABSENT: Williams Lozano, Carson: ABSTENTION: None.

**The Fifth item of business: Historic Guidelines** – to consider and make a recommendation to revise the Historic Zone and Guidelines for Historic Character Preservation.

After a presentation by staff, the Commissioners made a recommendation to submit the Guidelines to the city council for approval with the following approved revisions:

1. The size of the district reduced to only encompass the downtown area.
2. The type and style of materials to be used for construction.
3. The appeal and final approval has been directed to the city council.

Mr. Jones made a motion to approve with a second by Dr. Gage.

The motion carried by the following vote: AYES: Gage, Russell, Jones, Wright: NAYS: None: ABSENT: Williams Lozano, Carson: ABSTENTION: None.

**The Sixth item** of business was to consider and make revisions to the Moss Lake Ordinances. Staff and the Commissioners held a discussion. The Commissioners also heard from the public on the prohibition of seaplanes. Mr. Jim Hatcher pointed out several discrepancies in the draft ordinance and made recommendations to simplify the requirements.

After discussion and review of the existing ordinance, the Commissioners directed staff to make the changes as discussed and present to the city council for their review and approval.

Ms. Russell made a motion approve with a second by Mr. Jones.

The motion carried by the following vote: AYES: Gage, Russell, Jones, Wright: NAYS: None: ABSENT: Williams Lozano, Carson: ABSTENTION: None.

**The Seventh item of business:** Community Development Report

The Community Development Director reviewed with the Commissioners the reports submitted with the P & Z packets.

Without further business to discuss, the meeting was **adjourned @ 5:40 p.m.**