



Meeting Minutes

City of Gainesville
Airport Advisory Board Meeting
Airport Terminal Conference Room
Monday, February 10, 2003 5:15 PM

Members Present: Carroll Johnson, Mike McKenzie, Nancy Brannon, Earl Russell

Members Absent: Earl Clement, Fred Christen, Ginger Herrmann

Staff Present: Matt Quick

Visitors Present: None

The **first item of business** was calling the meeting to order at 5:15pm by Mike McKenzie.

The **second item of business** was discussion and action on meeting minutes from January 13, 2003. A motion was made to approve the minutes by Earl Russell, with a second made by Carroll Johnson. Ayes: McKenzie, Johnson, Brannon and Russell. Nays: None. Absent: Christen, Clement, and Herrmann.

The **third item of business** was citizen/tenant comments. None were given.

The **fourth item of business** was discussion on the current trash disposal situation at the airport. Currently, the airport has one six cubic yard dumpster. Trash is emptied twice a week. The fee for this dumpster is \$189.24 per month and the cost is currently split three ways between the airport, Circuit Breaker Sales and Tomlinson Avionics of Texas, Inc. At times the dumpster is too full to empty and is used by several airport tenants who are not paying their share for its use. The Airport Board recommended the Airport Manager look into this matter and handle it the best he sees fit.

The **fifth item of business** was discussion on the placement of security fencing to be installed on the airport as part of the Capital Improvement Project. Approximately three thousand feet

of six foot chain link security fencing is to be installed on the west side of the airport. There was discussion between the Airport Board and Airport Director as to where the fence should be located to best minimize the number of gates and provide user friendly access for airport tenants. The airport manager will speak with various airport tenants and get suggestions from them. He will finalize the placement of the security fence with the engineering consultant.

The **sixth item of business** was airport director reports. The airport director provided reports on the January 2003 fuel sales, reinstatement of the GPS and NDB approaches to Runway 17, City Council's approval of the lease of the multi-use hangar to Tomlinson Avionics of Texas, Inc., the annual safety and environmental report done by Paradigm Engineering, the upcoming FAA Partnership Retreat and Texas Aviation Conference, and the rough grading project.

The **seventh item of business** was board member comments. Earl Russell suggested replacing the existing flagpole with one made of aluminum or fiberglass. He will forward information to the airport director regarding the cost associated with a new flagpole. The matter of setting up a memorial at the flagpole for those who have been associated with the airport was also discussed. Carroll Johnson presented a letter to the board from Rob Diver regarding the installation of a phone line to his T Hangar. Mike McKenzie informed the board members and airport director of the work involved in this procedure. The Airport Director is going to speak with Mr. Diver regarding this matter and try to resolve it. Finally, it was agreed upon that all board members be contacted by phone the week prior to an Airport Board meeting.

The **eighth item of business** was a motion to adjourn the meeting made by Carroll Johnson with a second made by Nancy Brannon. Ayes: McKenzie, Brannon, Johnson, Russell. Nays: None. Absent: Christen, Clement, Herrmann.

Meeting was adjourned at 6:20 pm.