



# Meeting Minutes

City of Gainesville  
Airport Advisory Board Meeting  
Airport Terminal Conference Room  
Monday, April 14, 2003 5:15 PM

**Members Present:** Carroll Johnson, Mike McKenzie, Nancy Brannon, Earl Russell, Ginger Herrmann, Fred Christen

**Members Absent:** Earl Clement

**Staff Present:** Matt Quick

**Visitors Present:** Bob Jutton, Bill Maughn, Shana Powell, Joe Bright, Ron Brock

The **first item of business** was calling the meeting to order at 5:15pm by Mike McKenzie.

The **second item of business** was discussion and action on meeting minutes from February 10, 2003. A motion was made to approve the minutes by Earl Russell, with a second made by Nancy Brannon. Ayes: McKenzie, Johnson, Brannon, Russell, Herrmann, Christen. Nays: None. Absent: Clement.

The **third item of business** was a presentation by Bill Maughn and Shana Powell regarding a WWII memorabilia display. Both discussed their interest in helping airport staff acquire articles of historic significance to the airport. The empty display case if the airport terminal building will be used for the historical memorabilia. The idea is to focus on a certain timeline for so long and then switch out the display case and move on to a different timeline or era. Nancy Brannon made a motion to move forward with this process under the direction of Shana Powell. Arrangements will be made soon to start this project.

The **fourth item of business** was a presentation by Joe Bright on a proposed charter flight operation at the airport. Mr. Bright spoke to the board on his intentions of operating a charter service to be based on the airport. He is currently looking at a potential aircraft that would be suitable for this service. A Piper Lance II and Cessna 310 are possibilities he is considering

and he is leaning toward a twin-engine aircraft. His primary service would cover a 500 NM radius around Gainesville. He has been in contact with Bill Morrow of Tomlinson Avionics regarding contract maintenance on his aircraft if and when the service becomes operational. Mr. Bright is continuing to research potential niches for his business and asked the board for permission to use the airport as a charter service point. The board welcomes the potential charter service and offered their help in getting the service started.

The **fifth item of business** was citizen/tenant comments. Ron Brock addressed the board regarding his interest in leasing the Hangar #304. He currently has a Cherokee 140, Cessna 172, and is looking to purchase a Cessna 152. He would like to start a flying club and do annual and 100 hr. inspections on aircraft belonging to the club. The hangar would be used for aircraft storage and maintenance work. Mr. Brock is in the early stages of this process and has more research to do concerning a flying club, including insurance.

The **sixth item of business** was an update of the rough grading project and capital improvement project by Bob Jutton of GRW Willis, Inc. Mr. Jutton informed the board of the near completion of the rough grading project by Alan Ritchey, Inc. He then covered the capital improvement project and addressed the add-alternate list. Mr. Jutton explained the cost savings in using old base material on the airport for the future runway extension. He will talk with Matt Quick regarding possible areas on the airport to extract this base material. There will also be coordination between the two on airport security fencing to be installed as part of the capital improvement project.

The **seventh item of business** was discussion and action on a proposed lease with Air Tejas, Inc. A proposed six month lease was brought to the board for their approval. After lengthy discussion the board and Airport Director agreed to keep the terms of the proposed lease and making it month to month. A motion was made by Earl Russell to enter into a month to month lease with Air Tejas, Inc. with the City Manager's signature. A second was made by Ginger Herrmann. Ayes: McKenzie, Johnson, Russell, Herrmann. Nays: None. Absent: Christen, Brannon, Clement.

The **eighth item of business** was Airport Director reports. The Airport Director provided reports on the February and March 2003 fuel sales, the FAA and TXDOT Conferences, the status of Hangar #304, designation of RAMP funding, CIP advertising, and the upcoming Antique Airplane Association Fly-In. The board approved the airport directors' projects to be included in the RAMP Program consisting of a Ground Communications Outlet, parking lot addition and herbicide application on runway and taxiway shoulders.

The **ninth item of business** was board member comments. Mike McKenzie stated he will be setting up a personal meeting with mayor elect Glen Loch in order to update him on all activity on the airport. The board, as a whole, stated they would like to see how much interest is shown regarding leasing Hangar #304 through advertisement.

The **tenth item of business** was a motion made by Ginger Herrmann to adjourn the meeting with a second made by Carroll Johnson.

Meeting was adjourned at 8:30 pm.