



Meeting Minutes

City of Gainesville
Airport Advisory Board Meeting
Airport Terminal Conference Room
Monday, June 23, 2003 5:15 PM

Members Present: Carroll Johnson, Mike McKenzie, Nancy Brannon, Earl Russell, Ginger Herrmann, Fred Christen, Earl Clement

Members Absent: None

Staff Present: Matt Quick

Visitors Present: Mayor Glenn Loch, Chad Tuttle

The **first item of business** was calling the meeting to order at 5:15pm by Mike McKenzie.

The **second item of business** was discussion and action on meeting minutes from May 19, 2003. A motion was made to approve the minutes by Nancy Brannon, with a second made by Ginger Herrmann. Ayes: McKenzie, Johnson, Brannon, Russell, Herrmann, Christen, Clement. Nays: None. Absent: None.

The **third item of business** was citizen/tenant comments. None were given.

The **fourth item of business** was a presentation by Chad Tuttle, owner of Tuttle Aircraft Painting and Maintenance, on interest in Hangar #304 for business. Mr. Tuttle stated he currently operates an aircraft painting and maintenance facility at the Grayson County Airport. He is considering relocating to a busier airport and is also experiencing trouble with his current lease at Grayson County due to a disgruntled hangar owner. Mr. Tuttle stated he would also be interested in starting a hot air balloon repair station. The balloons would never need to be inflated on the airport, however, he and his wife currently make up the business and he would like to hire additional personnel later this year. The Board proposed question in relation to how he stores his paint in compliance with EPA standards. Mr. Tuttle has been in compliance with EPA rules and regulations since starting his business. He stated he does

most of his painting in the evenings. If a lease is to be presented to Mr. Tuttle, it would be on a month to month basis as agreed upon by the Airport Director and Mr. Tuttle.

The **fifth item of business** was discussion and action on a renewal of the ground lease with Group CBS, Inc. at the Gainesville Municipal Airport. Mr. Ray Kinney, owner of the CBS hangar, is considering making approximately \$30,000. in improvements to his hangar and would like to be sure he is able to renew his twenty (20) year option on his lease in November of 2005. The Airport Director stated it is possible to exercise his option to extend prior to the expiration of the original term. The lease will need to be amended to include rental rate adjustment according to fair market value. A motion was made by Earl Russell to recommend renewing the twenty (20) year option with "amended" revisions and presented to City Council for final consideration. A second was made by Nancy Brannon. Ayes: McKenzie, Brannon, Christen, Clement, Herrmann, Russell. Nays: None. Absent: None. Abstaining: Johnson.

The **sixth item of business** was discussion and action on future airport projects and planning as given by the Airport Director and Airport Board members. As requested by the Airport Board in the May meeting, the Airport Director compiled a list of projects to be included in the 2003 CIP Project and a list of future projects to be considered. Earl Clement stated his interest in having a new Master Plan to give direction to future airport development. The Airport Director stated he plans to invite appropriate City Staff and other officials to next months meeting regarding the Master Plan. After further discussion on the future projects list, a motion was made by Earl Russell to table the agenda item until next meeting, and have all members present go over the list. A second was made by Ginger Herrmann. Ayes: McKenzie, Johnson, Herrmann, Christen, Russell, Clement, Brannon. Nays: None. Absent: None.

The **seventh item of business** was Airport Director reports. The Airport Director provided reports on the May 2003 fuel sales, rough grading and CIP update, quarterly environmental inspection report and Antique Airplane Association Annual Fly-In.

Mayor Glenn Loch made a brief presentation regarding his intentions for the City of Gainesville during his reign as Mayor. He plans to create a good climate for business and industrial development within the City. He also briefed those present on the situation with Bell Aero.

The **eighth item of business** was board member comments. Fred Christen announced his resignation from the Board, effective immediately following the meeting. The Board members and Airport Director thanked Mr. Christen for his dedication to the Board and expressed that he would be missed.

The **ninth item of business** was a motion made by Ginger Herrmann to adjourn the meeting with a second made by Fred Christen. Ayes: McKenzie, Johnson, Herrmann, Russell, Christen, Brannon, Clement. Nays: None. Absent: None.

Meeting was adjourned at 6:30 pm.