



Meeting Minutes

City of Gainesville
Airport Advisory Board Meeting
Airport Terminal Conference Room
Monday, January 12, 2004 5:15 PM

Members Present: Carroll Johnson, Mike McKenzie, Earl Russell, Ginger Herrmann, Nancy Brannon, Richard Lira, Earl Clement

Members Absent: None

Staff Present: Matt Quick

Visitors Present: Steve Williams, Bill Morrow

The **first item of business** was calling the meeting to order at 5:18pm by Mike McKenzie.

The **second item of business** was discussion and action on meeting minutes from December 8, 2003. A motion was made to approve the minutes by Earl Russell, with a second made by Carroll Johnson. Ayes: McKenzie, Johnson, Russell, Brannon, Lira, Herrmann, Clement. Nays: None. Absent: None.

The **third item of business** was an update given by Steve Williams, representing GRW Willis, Inc. for the Capital Improvement Project. Mr. Williams stated he is pleased with the progress being made by Kanza Construction. Kanza is currently concentrating primarily on the North area of the airport in preparation of the North taxiway and runway extension. Mr. Williams provided information regarding displaced thresholds and barricades that have been placed on the taxiway and runway to signify the closing of these key areas. Samples of base material have been taken and sent to laboratories for testing. Mr. Williams stated they are waiting for results before moving the base material. Mr. Williams asked Board members if they had any questions and explained the 180 day time frame given to complete the project as a whole. Mr. Williams confirmed his satisfaction with the overall project to date.

The **fourth item of business** was citizen/tenant comments. Bill Morrow addressed the Board regarding his interest in building a golf driving range on airport property, between Highway 1201 and Spirex Southwest, Inc. at 3401 W. Highway 82. Mr. Morrow stated his interest in leasing a piece of land approximately 150 yards in width by 400 yards in length for this operation. He added his intention of placing a trailer on the property as a staging area. If possible, he would hope to open by spring.

The **fifth item of business** was discussion and action on election of Board Officers for 2004. Current Board Chairman, Mike McKenzie, asked for nominations for a new Chairman and/or Vice Chairman. None were given. A motion was made to retain the current Chairman and Vice Chairman for 2004 by Carroll Johnson. A second was made by Earl Russell. Ayes: Johnson, Herrmann, Lira, McKenzie, Clement, Russell, Brannon. Nays: None. Absent: None. Airport Board Chairman for 2004 is Mike McKenzie. Airport Board Vice Chairman for 2004 is Nancy Brannon.

The **sixth item of business** was discussion and action on forming a selection committee for the Airport Master Plan. The Airport Director gave an update on where the process currently stands. The City Council passed a resolution on January 6, 2004 in favor of using non primary entitlement funds for updating the Master Plan. He stated the City has the option of TXDOT Aviation selecting a consultant or forming their own selection committee to choose a consultant. All present agreed a selection committee should be formed to choose a consultant. The Airport Director stated he and Thad Chambers, Executive Director of the Gainesville Economic Development Corporation would be on the committee as well as two or three members of the Airport Board and one additional City official. A motion was made by Nancy Brannon to have the Board Chairman select three Board members and submit selections to the Airport Director. A second was made by Richard Lira. The Airport Director will contact the City Manager for advice on selecting a City official to serve on the committee. When a committee has been formed, the Airport Director will report to TXDOT Aviation so they may move forward with the Master Planning process.

The **seventh item of business** was Airport Director reports. A report was given on the December 2003 fuel sales, Routine Airport Maintenance Program (RAMP) participation with TXDOT Aviation, and upcoming weather course given by Ken McCool. He spoke regarding the proposed golf driving range brought to the Boards attention by Bill Morrow earlier in the meeting, stating the area in question has been released for industrial development and the City needs to be cautious when considering what takes place within these bounds. Any lease other than a lease for industrial business needs to be short term (month to month). The Airport Director will do a follow up with the City Manager and the Gainesville Economic Development Executive Director and report to the Board. The Airport Director feels this would not be the best utilization of the property.

The **eighth item of business** was Board member comments. The Board spoke briefly regarding the ramifications a golf driving range could have on the proposed property. Earl Clement stated he was pleased with the press the airport has been receiving in the newspaper. Carroll Johnson stated he has received several compliments regarding the progress being made on the airport and how it is becoming a model general aviation airport. Mike McKenzie discussed the idea of more airport signage along Interstate 35 and Highway 82. Earl Russell stated he would like to see the airport subscribe to the Gainesville Daily Register and his

interest in seeing progress made toward additions to the 200 and 300 series t-hangars. The Airport Director will address the City Manager regarding t-hangar additions.

The **ninth item of business** was a motion made by Richard Lira to adjourn with a second made by Ginger Herrmann. Ayes: McKenzie, Johnson, Brannon, Herrmann, Lira, Russell, Clement. Nays: None. Absent: None.

Meeting was adjourned at 6:25 pm.