



Meeting Minutes

City of Gainesville
Airport Advisory Board Meeting
Airport Conference Room
Monday, September 13, 2004
5:15 PM

Members Present: Mike McKenzie, Ginger Herrmann, Carroll Johnson, Earl Russell, Richard Lira, Nancy Brannon, Earl Clement

Members Absent: None

Staff Present: Leslie Greer

Visitors Present: Steve Williams of Hawkeye Consultants, Project Representative

The **first item of business** was calling the meeting to order at 5:15pm by Mike McKenzie.

The **second item of business** was discussion and action on meeting minutes from August 9, 2004. A motion was made to approve the minutes by Earl Russell, and a second made by Nancy Brannon. Ayes: Brannon, Herrmann, Russell, Johnson, Clement, Lira. Nays: None. Absent: None.

The **third item of business** was citizen/tenant comments. None were given.

The **fourth item of business** was an update given by Mr. Steve Williams, Hawkeye Consultants, on the current Capital Improvement Project. Mr. Williams informed the Board of several items currently taking place during final stages of the project. He spoke regarding arrival of the electrical vault, stating the foundation is likely to be constructed this week, with installation of the electrical vault expected in early October. Installation will take approximately three (3) days; Runway and taxiway striping should come to a

close Thursday the 16th; When striping is completed, all taxiways and runways will be available for use during daylight hours; The electrical sub contractor is currently working on runway light installation and electrical vault preparations, as well as, terminal perimeter lighting, and connection of the Automated Weather Observation System to the new Windsock. Prior to meeting time, Leslie Greer was approached by Gainesville Fire Marshall Jody Henry regarding installation of an override switch to the electronic gates on the airport, and Knox Padlocks to all non electric gates, for Fire Department access to the airport. Richard Lira asked Mr. Williams what needed to take place regarding emergency access. Mr. Williams stated he would meet with the Project Manager and do what was necessary to meet emergency/safety standards. Mr. Williams also mentioned the need for additional repairs to certain areas of slurry and stated these repairs would take place during cooler weather months, and an extended warranty will apply when repairs are finished. The warranty covering the major parts of the project will be one (1) year from the final walk through date. Mr. Williams also stated they are currently two hundred seventy one (271) days into the job.

The **fifth item of business** was discussion and action on Airport hangar occupied by Tuttle Aircraft Painting and Maintenance. Mike McKenzie made an opening statement for Board adjournment into executive session at 5:28 p.m. Mr. Tuttle has approached the Airport Director regarding the construction work associated with the Capital Improvement Project. It is his opinion the construction work has been the cause of damage to aircraft paint jobs performed over the last few months. Mr. Tuttle has steadily remained behind on monthly lease payments for several months. Mike McKenzie stated the Airport Board convene into open session at 5:50 p.m. The Board recommends the Airport Director pursue rights under the terms of the lease agreement. A motion was made by Nancy Brannon in favor of having the Airport Director follow up with the City Manager and Fire Marshall to ensure all codes are met. A second was made by Earl Russell. Ayes: Brannon, Russell, Clement, Johnson, Herrmann, Lira. Nays: None. Absent: None.

The **sixth item of business** was tabled.

The **seventh item of business** was Board member comments. Earl Clement mentioned the purchase of a Massey Ferguson tractor and the need to move forward with a bidding process. Mr. Clement has researched purchasing a new tractor and feels seventeen thousand (17,000.00) dollars is an extremely good deal for a new tractor. Mike McKenzie suggested the Airport Manager pursue this issue in search of additional information regarding a new tractor purchase. Mr. McKenzie also suggested consideration of terminal restroom refurbishing, and feels certain items need updated. Earl Russell mentioned his wife's suggestion for seat covers for the women's restroom. Carroll Johnson voiced his concerns regarding helicopter traffic and the possible dangers of landing so close to the terminal building. Mr. Johnson feels a safer designation with a helipad should be considered. Earl Russell also commented on the danger of helicopters hovering so close to the building and how unsafe it is for customers and staff near or inside the terminal. He stated he would like to see a no hover line installed. Board members inquired of BellAero's progress. Richard Lira mentioned he had heard an Operation's Manager would be hired in the near future, and also asked if Air BP had any intentions of installing a second fuel pump on the fuel island.

The **eighth item of business** was a motion by Ginger Herrmann to adjourn, with a second by Carroll Johnson. Ayes: Herrmann, Johnson, Lira, Russell, Clement, Brannon. Nays: None. Absent: None.

The meeting was adjourned at 6:03pm.