



Meeting Minutes

**City of Gainesville
Airport Advisory Board Meeting
Airport Terminal Conference Room
Monday, January 10, 2005 5:30 PM**

Members Present: Carroll Johnson, Mike McKenzie, Earl Russell, Ginger Herrmann, Nancy Brannon, Richard Lira, Earl Clement

Members Absent: None

Staff Present: Matt Quick

Visitors Present: Councilman Jim King

The **first item of business** was calling the meeting to order at 5:30pm by Mike McKenzie.

The **second item of business** was discussion and action on meeting minutes from December 13, 2004. A motion was made to approve the minutes by Ginger Herrmann, with a second made by Richard Lira. Ayes: Johnson, Russell, Brannon, Lira, Herrmann, Clement. Nays: None. Absent: None.

The **third item of business** was citizen/tenant comments. Councilman Jim King approached the issue of fire suppression systems in aircraft hangars. The Airport Director will contact surrounding airport Managers regarding their methods for handling the fire suppression issue and report to the Board at a future meeting.

The **fourth item of business** was discussion and action on election of Board officers for 2005. A motion was made by Carroll Johnson to promote Nancy Brannon from Vice-Chairperson to Chairperson and elect Ginger Herrmann to Vice-Chairperson. A second was made by Richard Lira. Earl Clement asked if they were willing to serve in this capacity as well as have the time to do so; both confirmed they would be able to serve. Ayes: Clement, Johnson, Herrmann, Brannon, Lira, Russell. Nays: None. Absent: None.

The Board agreed Mike McKenzie would preside over the remainder of the meeting.

The **fifth item of business** was discussion and action on proposed lease agreement with OZ Aviation, Inc. d.b.a. Flying Colors of Texas. The Airport Director informed the Board of an agreement between Dan Ott, Mark Zello and the Airport, regarding their paint operation in Hangar #304 including the following terms: A primary two- year lease with a one year option to extend, if agreed upon by both parties, at a lease rate of eight hundred dollars (\$800) per month during the primary term with an adjustment made upon extension of the one year option at fair market value, in relation to the Consumer Price Index. This amount can not exceed ten percent (10%) of the primary terms monthly rate.

The remainder of the lease follows a standard commercial lease agreement used for Airport business tenants, whereas, it is stated the Lessee shall comply with all fire/building codes in order for the premises to be in compliance with the City of Gainesville. The Airport Director stated the firewall is currently being installed and will reach completion within two (2) days. Upon completion, OZ Aviation will have one year from initiation of the lease to install a fire suppression system. A motion was made by Earl Russell to approve the lease and send to City Council for final approval. A second was made by Richard Lira. Ayes: Clement, Johnson, Brannon, Herrmann, Lira, Russell. Nays: None Absent: None.

The lease is scheduled to go before City Council on February 1, 2005.

The **sixth item of business** was Airport Director Reports. Reports were given on December 2004 fuel sales, the Capital Improvement Project, Master Plan, RAMP grant and potential Airport projects for 2005. Jet fuel sales amounted to thirty thousand fifty six (30,056) gallons, increasing approximately ten thousand (10,000) gallons compared to October 2002 through December 2004. 100 LL sales have been significantly lower due to increasing cost and the impact higher prices have had on the recreational/hobby pilot. The Airport Director added fifty eight (58) turbine engine operations were logged at the Airport for the month of December 2004. Final inspection of the Capital Improvement Project, conducted on December 14, 2004, resulted in a recommendation by GRW Willis, Inc. to accept the project and all items be paid in full. A one year warranty period on all work completed took effect on December 24, 2004. An update was given on the Master Plan. The third Planning Advisory Committee (PAC) meeting and Public Information Session covering Alternative Evaluations, is tentatively planned for February 8, 2005. The Routine Airport Maintenance Program (RAMP) grant was approved by City Council on January 4, 2005. The Airport Director discussed potential projects for the Airport for 2005. Major items on the list included finalization of the Airport Master Plan, developing a new Capital Improvement Project, t-hangar development as well as ground lease rental rate changes.

The **seventh item of business** was Board member comments. Earl Clement expressed his interest in seeing a committee formed for the purpose of discussion and defining necessary rules regarding fire suppression issues at the Airport, prior to moving ahead with further business development. The committee would consist of the Airport Director, Mayor, City Manager, a City Council member and a member of the Board. Earl Russell informed the Board of a presentation delivered by community member Carol Rose, who spoke highly of the Airport and how beneficial it has been to her ranch business, and he feels marketing the horse industry, due to its significant presence in Cooke County, would be beneficial to the Airport. Mr. Russell recently witnessed a helicopter hovering very close to the terminal building and suggested publication of a NOTAM or painting a "no hover" line on the ramp signaling pilots

to hover and/or land at a safe distance clear of all buildings. Mr. Russell inquired as to the status of removal of the storage tank just north of Weber Aircraft. Carroll Johnson stated his concerns regarding helicopter operations as well, and would be interested in seeing a helipad built east of the ramp apron. Another concern was the Airport's procedure regarding t-hangar rental and the process in which Airport management handles renting to individuals that have been placed on a waiting list for hangars. Mr. Johnson feels potential tenants should go through a screening process to determine type of aircraft, number of monthly operations, fuel usage, etc. The Airport Director delivered a presentation on the history, growth and development of the Airport during the Republican Women's Meeting last week. Ginger Herrmann was in attendance and said she has received a great deal of positive feedback from the event. Mike McKenzie stated his wishes for removal of abandoned equipment belonging to Mr. Rob Diver on the area Mr. Diver leases on the east side of the Airport. In closing, Mr. McKenzie thanked everyone present for allowing him to serve as Chairman of the Board the past two years.

The **eighth item of business** was a motion made by Ginger Herrmann to adjourn with a second made by Earl Russell. Ayes: Clement, Johnson, Brannon, Herrmann, Lira, Russell. Nays: None. Absent: None.

Meeting was adjourned at 6:58 pm.

Rita Gray

From: Carlos Vigil [cvigil@cogtx.org]
Sent: Friday, January 21, 2005 4:32 PM
To: Rita Gray; Kay Lunnon
Subject: Meeting.



I sent an invitation for a TXDOT meeting for Wednesday, February 9. Will you insure that all the council members receive this invitation?
Thanks.
Carlos

Rita Gray

From: Carlos Vigil [cvigil@cogtx.org]
Sent: Friday, January 21, 2005 4:28 PM
To: Mike Hallum; Matt Quick; Wayne Bell; Thad Chambers; Steve Boone; Ron Sellman; Rita Gray; Rick Hanning; Kimberly Phillips; Peter Krause; Mike Land; Glenn Loch; Dan Parker; Carl Dunlap; Bill Freeman; Leah Gore; Keith King; Kay Lunnon; John Leftwich; Jim Gray; Dana Herr; Bill Williams; David Wright; Lupe Lozano; Randy Jones; John Gage; Jan Russell
Cc: Debbie Faulkner; Lynette Pettigrew
Subject: I-35 Beautification meeting.

Please schedule to attend a meeting with TXDOT to present the design plans for the I-35 Corridor on;

Wednesday, February 9, 2005
at 3:00 PM at the Gainesville Civic Center
311 South Weaver.

This presentation is based on the input from the community surveys for the desired design elements to be included in I-35 Corridor as TXDOT prepares for construction of the Highway 82 Interchange.

Call Carlos Vigil at 668-4549 with any questions regarding this meeting.