



Meeting Minutes

**City of Gainesville
Airport Advisory Board Meeting
Gainesville Civic Center
Monday, October 24, 2005 4:00 PM**

Members Present: Carroll Johnson, Mike McKenzie, Nancy Brannon, Ginger Herrmann

Members Absent: Earl Russell, Earl Clement, Richard Lira

Staff Present: Matt Quick, Jim Gray

Visitors Present: Bill Morrow

The **first item of business** was calling the meeting to order at 4:03 p.m., by Nancy Brannon.

The **second item of business** was Discussion and Action on meeting minutes from September 19, 2005. A motion was made to approve the minutes by Ginger Herrmann, with a second made by Mike McKenzie. Ayes: Johnson, Herrmann, McKenzie. Nays: None. Absent: Russell, Clement, Lira.

The **third item of business** was citizen/tenant comments. Bill Morrow of Tomlinson Avionics of Texas expressed an interest in taking control of the fuel concessions at the Airport. As Mr. Morrow recalls, the City would control the fuel concessions for a certain number of years and then would turn them over to a private entity. He explained that he has staff to support this type of operation and keep it operating eighteen (18) hours a day. Mike McKenzie did not recall there being a point and time the City had discussed turning the fuel concessions over and he also brought to attention the City's exclusive rights to fuel concessions and if they relinquished those rights, any entity on the Airport would have the right to sell fuel. The Airport Manager stated certain clauses could be included in leases and commercial minimum standards that would limit who could sell fuel on the Airport, but the City would have to be careful not to be too restrictive. Board members asked the Airport manager to research this issue and report back at a later time. Board members and City staff present at the meeting agreed that it would not be in the City's best interest at this time to

relinquish exclusive rights to fuel concessions. Bill Morrow informed those present he is currently working with the American Bonanza Society planning a clinic to be held at the Airport, November 3rd through the 6th and on Saturday, November 5th, he will be hosting an Open House.

The **fourth item of business** was Discussion and Action on a Commercial Lease Agreement with Attention to Details, Ltd. The Airport director stated Attention to Details, Ltd is a mobile aircraft detailing service interested in utilizing the Airport to wash and detail aircraft. He added, the Airport's environmental consulting firm has no problem with this type of operation if the proper equipment is used and will update the Storm Water Pollution Prevention Plan to reflect this type of operation. The lease would be for one year at a rate of one hundred dollars (\$100.00). Toward the end of the lease term, the Airport Director and Attention to Details will re-visit the possibility of an extension and new lease rate, depending on the amount of work performed. A motion was made to approve the lease by Mike McKenzie, with a second made by Ginger Herrmann. Ayes: McKenzie, Herrmann, Johnson. Nays: None. Absent: Russell, Clement, Lira.

The **fifth item of business** was Update and Discussion on East Side Hangar Development. The Airport director displayed proposed east-side Airport development according to the Master Plan and expressed that meetings with Mr. John Brown are going well. Mr. Brown is very interested in building a seventy (70) by sixty (60) foot hangar on the Airport. A meeting with Mr. Brown, Jim Gray and the Airport director is planned for Tuesday, October 25th. One big issue associated with this development is utilities. The cost to join water and sewer to the proposed location is approximately twenty thousand dollars (\$20,000.00). City staff members are holding discussions with Mr. Brown and TxDOT Aviation and additional information will be presented at the next meeting.

The **sixth item of business** was Airport Director Reports. Reports were given on September 2005 fuel sales, fiscal year 2004-2005 fuel sales, fiscal year 2004-2005 turbine operations and Airport events, including the recent skydiving reunion operations and potential upcoming aircraft formation clinic.

At this time Jim Gray, Director of General Services, explained the recent transformation of City services and departments. The Airport now falls under the General Services department and Mr. Gray informed those present he would do whatever he is able to do in order to support the Airport, and he is considered a resource for the Airport Director.

The **seventh item of business** was Board Member Comments. Mike McKenzie and Carroll Johnson stated how well the Airport has done with the current staff and would like to see it continue to operate as it does and has done in the past. All Board members thanked Mr. Gray for coming and expressed that they look forward to working with him.

The **eighth item of business** was a motion made by Mike McKenzie to adjourn the meeting, with a second made by Ginger Herrmann. Ayes: Herrmann, Johnson, McKenzie. Nays: None. Absent: Russell, Clement, Lira.

Meeting was adjourned at 4:50 pm.