



Meeting Minutes

City of Gainesville
Airport Advisory Board Meeting
Airport Terminal Conference Room
Monday, December 11, 2006 10:30 AM

Members Present: Earl Clement, Mike McKenzie, Nancy Brannon, Ginger Herrmann, Carroll Johnson, Richard Lira, Earl Russell

Members Absent: None

Staff Present: Vince Nelson

Visitors Present: None

The **first item of business** was calling the meeting to order at 10:36 a.m., by Nancy Brannon.

The **second item of business** was Discussion and Action on meeting minutes from October 30, 2006. A motion was made to approve the minutes by Ginger Herrmann, with a second made by Richard Lira. Ayes: Clement, McKenzie, Herrmann, Johnson, Russell, Lira. Nays: None. Absent: None.

The **third item of business** was citizen/tenant comments. None were given.

The **fourth item of business** was Discussion and Action on Appointment of Airport Board Officer Nominating Committee. Nancy Brannon asked for three volunteers to form the committee. Members volunteering for the committee were McKenzie, Johnson and Lira. A motion to approve committee volunteers was made by Earl Russell, with a second made by Ginger Herrmann. Ayes: Clement, Johnson, Russell, McKenzie, Herrmann, Lira. Nays: None. Absent: None.

The **fifth item of business** was Discussion and Action on Increasing Jet A Fuel Price. The Airport Director explained the need to increase the profit margin on Jet A fuel from thirty five cents (.35) to fifty cents (.50). The reason stated was to allow for a corporate discounting

policy. Earl Clement noted that discounting works in the retail industry and should work on fuel sales as well. A motion to approve increasing the Jet A fuel profit margin was made by Carroll Johnson with a second made by Ginger Herrmann. Ayes: Clement, McKenzie, Herrmann, Johnson, Russell, Lira. Nays: None. Absent: None.

The **sixth item of business** was Update and Discussion on the John Brown Hangar Development. The Airport Director advised board members that Mr. Brown's second hangar project was approved by City Council and all that was needed prior to construction was the topographical land survey. The Airport Director also mentioned the survey for Mr. Brown's existing hangar was paid for by the City. Nancy Brannon stated the same action should apply in this case and she would like to be notified if the cost was more than five hundred dollars (\$500.00). Earl Clement asked the Airport Director to contact the county survey office regarding the cost.

The **seventh item of business** was Airport Director Reports. The Airport Director reported on October and November 2006 fuel sales and November 2006 Performance Measures and Objectives. Nancy Brannon suggested these reports were not needed during the Airport Board meetings and could be reviewed individually. The Airport Director spoke briefly on his meeting with TxDot Aviation and the four hundred fifty thousand dollars (\$450,000) in NPE funds, available for airport improvement, and stated he would discuss it further later in the meeting. The Airport Director presented short, medium and long-term goals, and requested the board members review them and provide input if needed. The Airport Director also presented various marketing strategies he has been developing.

The **eighth item of business** was Board Member Comments. The first item of discussion was spending of available NPE funds. Mike McKenzie inquired into options of land purchases for runway extension or rerouting of county roads. The Airport Director stated these issues would fall under long-term rather than short-term use. Mr. McKenzie suggested the possibility of strengthening the runway. Earl Russell mentioned taxiways were too narrow and Earl Clement asked if funds would cover building infrastructure; the Airport Director stated these funds could not be used for that purpose. Carroll Johnson stated the money should be used in a way that would encourage private development. At this time Nancy Brannon asked all Board members to visit competing airports before setting priorities. Members also discussed bringing business to the Airport; Earl Russell mentioned American Flyers Flight School would be a possibility and suggested a meeting with the owner, Clark McCormick. Carroll Johnson suggested a follow-up with Indus Aircraft of Dallas to see if there is an interest in relocating their aircraft manufacturing facility to Gainesville. Earl Clement concluded that a meeting should be scheduled with GEDC to begin working on infrastructure for the east side of the Airport.

At this time discussion turned to a recent "Letter to the Editor" in the Gainesville Daily Register with regard to renaming the Airport to Lew Allen Field. Members acknowledged voting against renaming the Gainesville Municipal Airport in 2003. Nancy Brannon stated she would write a letter to the editor and provide a copy to the Airport Director for Board member review prior to sending the letter to the Gainesville Daily Register.

Carroll Johnson opened discussion with regard to a designated helicopter parking area, stating safety as a main concern. The Airport Director will speak with the individual in question prior to making a recommendation on a permanent parking area.

The **ninth item of business** was a Motion to Adjourn made by Earl Clement with a second made by Ginger Herrmann. Ayes: McKenzie, Johnson, Lira, Russell, Herrmann, Clement. Nays: None. Absent: None.

Meeting was adjourned at 12:10 p.m.