



Meeting Minutes

City of Gainesville
Airport Advisory Board Meeting
Airport Terminal Conference Room
Monday, June 19, 2006 4:00 PM

Members Present: Carroll Johnson, Earl Clement, Mike McKenzie, Richard Lira

Members Absent: Earl Russell, Ginger Herrmann, Nancy Brannon

Staff Present: Matt Quick

Visitors Present: None

The **first item of business** was calling the meeting to order at 4:05 p.m., by Mike McKenzie.

The **second item of business** was Discussion and Action on meeting minutes from May 15, 2006. A motion was made to approve the minutes by Carroll Johnson, with a second made by Richard Lira. Ayes: Johnson, Clement, McKenzie, Lira. Nays: None. Absent: Russell, Brannon, Herrmann.

The **third item of business** was citizen/tenant comments. None were given.

The **fourth item of business** was Discussion and Action on Proposed Skydiving Reunion to be held at the Gainesville Municipal Airport September 16th-17th, 2006. The Airport Director stated Frank Graves has requested holding a 2nd annual skydiving reunion at the Airport. The first reunion was held in October, 2005, and this year's event would follow the same format. Currently they have booked four (4) airplanes to carry skydivers. Hours of operation will be from 8:00 am to sunset, Saturday and Sunday. They will jump from 12,000 feet MSL and below, abiding by Federal Aviation Regulation Part 105. Aircraft will be loaded in front of the multi-use hangar, and jumpers will be using the gravel pit in the midfield area for their target landing location. Portable restrooms and trash receptacles will be provided and monitored by people scheduled to help with the event. Notification regarding jump operations will be posted at the Gainesville Municipal Airport and surrounding airports, at

least thirty (30) days prior to the event and appropriate NOTAMS will be published with the Federal Aviation Administration. Each person participating in the event will be required to sign a waiver clearing the Airport/City of Gainesville, of any responsibility or liability. The Airport Director added last year's event was successful, did not interfere with aircraft traffic operations, and provided lucrative fuel sales. A motion was made by Carroll Johnson to approve the 2nd annual skydiving reunion at the Airport to be held the weekend of September 16th-17th, 2006, with a second made by Richard Lira. Ayes: McKenzie, Johnson, Clement, Lira. Nays: None. Absent: Russell, Herrmann, Brannon.

The **fifth item of business** was Update and Discussion on East Airfield Utility Development and Taxiway Rehab Project. The Airport Director stated the City would be trenching a line running from east from the Hoffman corporate hangar for electric utility development to tie into the current hangar being built, as well as future hangars. The City is also discussing extending water and sewer lines to the east to help accommodate future development. An update was also given regarding the taxiway rehab project. The City Street Department will be laying a thirty foot (30') strip of asphalt toward the east and northeast on the south side of the airfield, off of the end of Runway 35, in order to provide better access to the main runway for t-hangar tenants, the Hoffman corporate hangar and hangar development to the east.

The **sixth item of business** was Update and Discussion on Airport Budget Process. The Airport Director and Airport Staff are currently working on revisions to the current year's budget and making projections for next fiscal year's budget. All numbers have to be turned into the Finance Department by June 22, 2006. The Airport's budget will go before City Council during a public workshop on July 20, 2006. The Airport Director discussed certain projects that will be included in the current fiscal year's budget and projects being budgeted for next year.

The **seventh item of business** was Airport Director Reports. Reports were given on May 2006 fuel sales, May 2006 Performance Measures and Objectives, May 2006 Financial Report, the Airport Zoning Ordinance, the 44th Annual Antique Airplane Association Fly-In, held June 9th-11th, 2006, and updates on storm damage clean-up and rebuilding efforts.

The **eighth item of business** was Board Member Comments. Mike McKenzie discussed the idea of moving the Airport Board meeting time to earlier in the day, possibly late morning. The Airport Director stated certain City Boards hold their meetings in a late morning/early afternoon time frame. The only negative feedback he has received on meetings held during normal work hours is the inconvenience it causes for visitors that may want to attend. Members present stated no objection to meeting in the late morning hours and due to the low number of visitors at the meetings, this timeframe should not be a problem. Changing the meeting time to 10:30 am was discussed and the members present asked the Airport Director to speak to the members who were absent for feedback on this matter.

The **ninth item of business** was a Motion to Adjourn by Richard Lira, with a second made by Carroll Johnson. Ayes: McKenzie, Johnson, Clement, Lira. Nays: None. Absent: Russell, Brannon, Herrmann.

Meeting was adjourned at 5:00 pm.