



Meeting Minutes

City of Gainesville
Airport Advisory Board Meeting
Airport Terminal Conference Room
Thursday, August 31, 2006 4:00 PM

Members Present: Carroll Johnson, Mike McKenzie, Richard Lira, Earl Clement, Earl Russell, Nancy Brannon, Ginger Herrmann

Members Absent: None

Staff Present: Leslie Greer, City Manager Mike Land

Visitors Present: Mike Becker

The **first item of business** was calling the meeting to order at 4:06 p.m., by Nancy Brannon.

The **second item of business** was Discussion and Action on meeting minutes from July 17, 2006. A motion was made to approve the minutes by Richard Lira, with a second made by Earl Russell. Ayes: Johnson, Lira, Clement, Russell, Herrmann, McKenzie. Nays: None. Absent: None.

The **third item of business** was citizen/tenant comments. None were given.

The **fourth item of business** was Discussion on Non-Primary Entitlement (NPE) Funds. Mike Land discussed correspondence between he and TxDOT Aviation and the amount of funding the City has received for FY's 2004, 2005 and 2006. The City has received a total of four hundred fifty thousand dollars (\$450,000) and with a 90/10 match, the total project cost would be five hundred thousand dollars (\$500,000) with the City's match at one hundred fifty thousand dollars (\$150,000). The City should expect to receive a letter in the fall in order to provide more time to decide on a project and the next step would be to contact TxDOT stating what the City would like to do with the funds. Once the project has been determined, forms would be completed in order to present the project to the transportation commission. TxDOT needs FY 2004 funds under grant by September 2007 and the City's resolution by June 2007.

The City Manager inquired into the possibility of strengthening our main runway at a higher capacity while the T-Hangar option is available to us and TxDOT feels all airside needs need to be met before moving forward with hangars; their hangar funds have been tight so they are wanting to make sure sponsors either have enough in NPE or are able to pay the difference. The Airport Manager is going to talk with Sandra Gaither (TxDOT) and discuss our options.

The **fifth item of business** was Discussion on Hiring Airport Manager. The three (3) member search committee met with Mike Land and Mike Becker, candidate for the Airport Manager position, prior to the Board meeting, for a personal interview. At the beginning of the Board meeting Mike Land introduced Mr. Becker to the Board. Mr. Becker opened by introducing himself and asking if members had any questions. Earl Russell asked Mr. Becker to tell them a little bit about his education and background. He also stated the importance of Airport Promotion and the importance of developing and marketing for the Airport. Mr. Becker informed the Board of development that occurred at his previous job as Airport Manager in Cody, Wyoming. Carroll Johnson spoke of the importance of expansion and providing a basis to draw people to Gainesville and compete with surrounding Airports and how important growth is here. Mr. Johnson stated Gainesville Municipal is fortunate to have Staff that can cover the day to day operations; he also asked Mr. Becker if his family was eager to make the move to Texas and Mr. Becker stated it would definitely be a decision they would have to agree on but that they were looking forward to moving to Texas. Earl Clement questioned Mr. Becker regarding State Grants and Mr. Becker spoke about additional project development he had been a part of in the past.

Carroll Johnson needed to leave the meeting early and left at this time.

The **sixth item of business** was Discussion on Gainesville Municipal Airport Hazard Zoning Board of Adjustment. Mike Land opened the discussion asking the Board to appoint five (5) members to serve on a Board of Adjustment (BOA) as called for in Section 9 of the regulations. Gainesville, Lindsay and Cooke County must be represented on the Board of Adjustment. Recommendations are needed from the Mayors of Gainesville and Lindsay, and the Judge of Cooke County, in order for the Airport Board to make the appointments. The zoning ordinance has gone before the City Council and was adopted at the meeting of August 15, 2006, and the same should be done with Lindsay and the Cooke County Commissioners Court. Nancy Brannon stated members needed to consider persons they would like to see serve on the Board of Adjustment and deliver their suggestions of who to appoint during discussion at the next meeting.

The **seventh item of business** was Discussion and Action on Approval of Gainesville Municipal Airport Participation in Routine Airport Maintenance Program (RAMP). Richard Lira made a motion to approve the Gainesville Municipal Airport Participation in the Routine Airport Maintenance Program. A second was made by Ginger Herrmann. Ayes: Lira, Herrmann, Clement, Russell, McKenzie. Nays: None. Absent: Johnson.

The **eighth item of business** was Airport Director Reports. Reports were given on July 2006 fuel sales, Council approval on Leonard Hoffman hangar expansion, and information items from previous Airport Manager. Interim Manager, Leslie Greer, gave an update regarding projects in the works on the Airport. Ms. Greer discussed plans for utility services to the John Brown hangar, spoke with Bob Jutton regarding upcoming drainage project on the south end

of the Airport and also spoke with Bassco regarding fuel farm improvements. All three (3) projects will be underway immediately or in the near future.

The **ninth item of business** was Board Member Comments. Earl Russell asked that a copy of the Airport Master Plan be available at the Board meetings for reference purposes and also addressed the subject of private construction.

The **tenth item of business** was a motion made by Ginger Herrmann to adjourn, with a second made by Mike McKenzie. Ayes: McKenzie, Russell, Lira, Clement. Nays: None. Absent: Johnson.

Meeting was adjourned at 4:45 pm.