



Meeting Minutes

**City of Gainesville
Airport Advisory Board Meeting
Airport Terminal Conference Room
Monday, December 3, 2007
10:30 AM**

Members Present: Nancy Brannon, Ginger Herrmann, Richard Lira, and Mike McKenzie

(Earl Russell arrived 11:00AM)

Members Absent: Carroll Johnson and Dan Ott

Staff Present: Dave Vinton

Visitors Present: None

Nancy Brannon, Chair, called the meeting to order at 10:40AM

The **second item of business** was Discussion and Action on meeting minutes from October 15, 2007. A motion to approve these minutes was made by Mike McKenzie with a second from Richard Lira. Ayes: Hermann, Lira, and McKenzie. Nays: None. Absent: Johnson and Ott.

The **third item of business** was Citizen/Tenant Comments. None were given.

The **fourth item of business** was Discussion and Action on a new gate for Weber Aircraft. Mr. Vinton advised that Weber Aircraft Co., is requesting permission to install a personnel gate so they can access the security camera east of their shipping docks. The camera is on the airport's property and Weber's Maintenance Director advised that the airport would be issued a key for this gate. A motion to approve this item was made by Richard Lira with a second by Ginger Herrmann. Ayes: Hermann, Lira, McKenzie and Russell. Nays: None. Absent: Johnson and Ott.

The **fifth item of business** was Discussion on John Brown's Hangar. Director Vinton stated that Mr. Brown's lease is on the city council's agenda for Tuesday, December 4, 2007. He also stated that the surveys have been completed and that the utility easement will need some legal work before it can be given to Oncor.

The **sixth item of business** was Discussion on Kelly Zwinggi's Hangar. The Director updated the Board on progress for Mr. Zwinggi's hangar complex. KSA engineers advised that the contract was approved Thursday, November 29, 2007, and they should have it from TXDOT for signatures next week. KSA had also initiated a Digtest to look for underground utilities. KSA is planning to start the survey during the week of December 10, 2007.

The **seventh item of business** was Airport Director Reports. Mr. Vinton discussed the Director's report and reviewed the fuel log reports with the Board.

The **eighth item of business** was Board Comments. Nancy Brannon advised the Board that officer elections will be an agenda item at the next scheduled meeting.

The **ninth item of business** was a motion to adjourn. A motion to adjourn was made by Ginger Herrmann at 11:40AM, with a second by Richard Lira. Ayes: Hermann, Lira, and McKenzie. Nays: None. Absent: Johnson and Ott.



Nancy Brannon, Chairperson



Deb Turbeville, Administrative Assistant