



# Meeting Minutes

City of Gainesville  
Airport Advisory Board Meeting  
Airport Terminal Conference Room  
Monday, May 14, 2007 5:00 PM

**Members Present:** Mike McKenzie, Nancy Brannon, Ginger Herrmann, Earl Russell, Carroll Johnson, Richard Lira

**Members Absent:** Earl Clement

**Staff Present:** Leslie Greer, Mike Land

**Visitors Present:** Mike Gonzales, Mike Gonzales Jr., Rob Diver

The **first item of business** was calling the meeting to order at 5:02 p.m., by Nancy Brannon.

The **second item of business** was Discussion and Action on meeting minutes from April 9, 2007. A motion was made to approve the minutes by Carroll Johnson, with a second made by Ginger Herrmann. Ayes: McKenzie, Herrmann, Johnson. Nays: None. Absent: Clement, Lira, Russell.

Nancy Brannon requested moving on to the **fourth item of business**, Presentation by Mike Gonzales Regarding Security Cameras. Mr. Gonzales and his son gave a computer presentation showing various locations they currently monitor with their security system cameras. Board members were shown different business locations with live footage while Mr. Gonzales explained how the motion detection lighting and cameras worked. Nancy Brannon requested this item be on the June 2007 agenda as an action item.

Richard Lira arrived at 5:17 during the presentation by Mike Gonzales.

Earl Russell arrived at 5:35

The **third item of business** was Citizen/Tenant Comments. Mr. Rob Diver addressed the Board concerning issues he feels are harmful to his business operations. Mr. Diver explained his knowledge of how to operate a motor vehicle on an Airport and that he has done so at all other airports he has been associated with. Mr. Diver feels he and his employees have the ability to operate a motor vehicle safely on the Airport and they should be permitted to cross the main active runway in their vehicles, in order to conduct business on the west side of the Airport. Mr. Diver referred to the previous correspondence with the Airport Staff and stated he does not feel that letting Airport Staff handle his mail and sending faxes, performing secretarial duties. In an attempt to clarify the issue of Mr. Diver conducting business on the west side of the Airport, Mr. Johnson stated Mr. Diver and his employees business at the Terminal Building consisted of using the facilities, picking up their packages and sending faxes. Mr. Diver stated he had only sent two (2), two (2) page faxes to the FAA. Mr. Johnson asked Ms. Greer if she cared to speak on that issue. Ms. Greer stated Mr. Diver had had her send way more than two (2) faxes from her office. Mr. Diver has not been operating his aircraft in the past year due to storm damage that occurred in April 2006, and told the Board he hopes to have one (1) aircraft in operation in approximately a month. Some Board members strongly disagree that vehicle traffic should be allowed to cross runway 17/35 and others feel it should be allowed. Discussion by the Board ended in agreement that a policy needs to be put into place for the City's protection regarding crossing active runways. Nancy Brannon felt the New Airport Manager should be involved in setting policy and the matter would be addressed again at that time. Mr. Diver then expressed his opinion that the Airport Staff needed to pay more attention to maintaining the Airport; items he addressed were, mowing, spraying and the metal siding on the southeast side of the Airport. Leslie Greer replied she had addressed all of those items, stating the large amounts of rain we have been getting in the area had made it impossible to keep up with the mowing, she had been in touch with TXDot and made arrangements to have them perform the herbicide treatment on the Airport, when weather permitted, and she had also spoken to Leonard Hoffman regarding the sheet metal and conditions surrounding his corporate hangar. Mr. Hoffman is planning to use the metal siding to repair his T-hangars on the east side of the Airport.

The **fifth item of business** was Presentation by Carl Feltner of Alpha Burglar & Fire Alarm Systems Regarding Security Cameras. Mr. Feltner was unable to attend the meeting and requested speaking to the Board another time. Ms. Greer suggested Nancy Brannon contact Mr. Feltner by phone with any questions she may have regarding his proposal, and explained she had attempted to provide Mr. Feltner with the type of proposal Mr. Gonzales was offering, in hopes that similar systems pricing would be provided for consideration. There was a vast difference in the two (2) security camera systems which resulted in a significant difference in cost.

The **sixth item of business** was Discussion and Action on Parson's Infrastructure & Technology Group, Inc. Ground Lease. Parson's is requesting a one (1) year extension to their current lease with the Airport. Earl Russell made a motion to grant Parson's Infrastructure & Technology Group, Inc. a one (1) year extension to their current lease with the Gainesville Municipal Airport, with a second made by Richard Lira. Ayes: Lira, Johnson, Russell, McKenzie, Herrmann. Nays: None. Absent: Clement.

The **seventh item of business** was Discussion and Action on Petroflex NA, Inc. Ground Lease and Relocation. Petroflex NA, Inc. is requesting relocation of their business operations

to another area of Airport property and a one (1) year term lease with the Gainesville Municipal Airport at an amount of six thousand forty dollars (\$6,040), renewable for subsequent one (1) year extensions upon giving of written notice by Lessee to Lessor, not more than one hundred eighty (180) nor less than sixty (60) days, prior to the expiration of the preceding one (1) year lease term and upon mutual and written agreement by Lessor. Carroll Johnson expressed that the continuing relocation of Petroflex was beginning to be a problem and that he was present when Petroflex first requested a ground lease with the Airport; Mr. Johnson stated Petroflex was granted a ground lease on the Airport with the understanding if they needed to find another location to conduct their business operations, they would do so. Mike Land told Board members Petroflex would be interested in moving to another location if they could find an area of property suitable for building a road long enough for their needs. Earl Russell made a motion to grant Petroflex NA, Inc. the relocation of their business operations to another area of Airport property and a one (1) year term lease with the Gainesville Municipal Airport, with a second made by Ginger Herrmann. Ayes: Lira, Johnson, Russell, Herrmann, McKenzie. Nays: None. Absent: Clement.

The **eighth item of business** was Airport Director Reports. Leslie Greer reported on April 2007 fuel sales, the new Airport Manager, and upcoming projects on the Airport. The new Airport Manager is scheduled to start work on May 21<sup>st</sup>. Ms. Greer has been in contact with Sandra Gaither of TXDot Aviation regarding the use of NPE funds for the construction of a retention pond at the south end of the Airport, taxiway construction for access to a new T-hangar complex, security cameras for the Airport and installation of an electronic gate at the south end entrance to the Airport. We are currently working with TXDot Aviation, requesting the use of Non-Primary Entitlement (NPE) funds to support these projects. The Airport Manager will provide additional information at the June meeting.

The **ninth item of business** was Board Member Comments. Earl Russell informed the Board of possibly retiring his position on the Board in July and told Board members Bob Smith had shown an interest in filling that position. Mr. Russell also inquired into the financial aspect of Mark Zello's business and how it benefits the City to have his paint business on the Airport, and he informed the City Manager he had acquired copies of the Airport Master Plan on disc if he would like to have a copy.

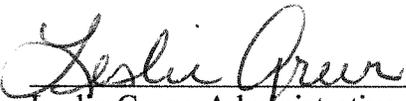
Ginger Herrmann left the meeting at 6:20.

Carroll Johnson inquired into the possibility of acquiring a variance on fire suppression for Mark Zello's paint hangar. Mike Land stated according to code, Mr. Zello's operation is considered hazardous occupancy and that hangar was not designed to house hazardous material, and the fire marshal's appeal has to do with the code. No final decision has been made regarding Mr. Zello's position but the City Manager mentioned if Mr. Zello wishes to remain on the Airport he might consider working with the GEDC and possibly building a hangar. Nancy Brannon stated the desire to attract businesses to the Airport, and did not want to run the risk of running tenants off and she also asked the City Manager for a copy of GEDC's By-Laws. Carroll Johnson mentioned he had spoken with Joe Jamieson and he asked the City Manager why GEDC was dragging their feet on Mr. Jamieson purchasing the Bell Aerospace building. Mr. Land explained the GEDC feels the Bell Aero building would be an asset for prospective manufacturing companies. Mr. Jamieson was not interested in providing the GEDC with his financial information and the information they did acquire was not exactly what he described to them. Earl Russell expressed his interest in putting up some

sort of gates at the Terminal Building to discourage people from passing through the breezeway on motorcycles and accessing the ramp apron.

The **tenth item of business** was to Adjourn the Meeting. Earl Russell made a motion to adjourn at 6:45 p.m., with a second by Carroll Johnson. Ayes: Russell, McKenzie, Lira, Johnson. Nays: None. Absent: Clement, Herrmann.

  
\_\_\_\_\_  
Nancy Brannon, Chairperson

  
\_\_\_\_\_  
Leslie Greer, Administrative Assistant