



Meeting Minutes

**City of Gainesville
Airport Advisory Board Meeting
Airport Terminal Conference Room
Friday, June 22, 2007 5:00 PM**

Members Present: Mike McKenzie, Nancy Brannon, Ginger Herrmann, Earl Russell, Carroll Johnson, Richard Lira

Members Absent: None

Staff Present: Dave Vinton

Visitors Present: None

The **first item of business** was calling the meeting to order at 5:00 p.m., by Nancy Brannon.

Chairperson Brannon requested a moment of silence in remembrance of Earl Clement.

Ginger Herrmann left the meeting at 5:04 due to bad weather conditions.

The **second item of business** was Discussion and Action on meeting minutes from May 14, 2007. A motion was made to approve the minutes by Richard Lira, with a second made by Earl Russell. Ayes: McKenzie, Herrmann, Johnson, Russell, Lira. Nays: None. Absent: Herrmann.

The **third item of business** was Citizen/Tenant Comments. None were given.

The **fourth item of business** was Discussion and Action on Airport Security Camera Installation. The Board discussed purchasing a security camera system for the Terminal Building and outlying areas. All were in agreement the system needed to be designed with excess capacity for future additions to the system and the Airport Manager should keep Mike McKenzie informed of all discussions and progress. Carroll Johnson made a motion to approve the purchase of security cameras for the Gainesville Municipal Airport, with a second

made by Earl Russell. Ayes: Johnson, Russell, Lira, McKenzie. Nays: None. Absent: Herrmann.

Nancy Brannon asked the Airport Director to investigate whether or not the chairperson has the right to cancel Airport Board meetings.

The **fifth item of business** was Discussion on Candidates for Vacant Board Member Position. Members discussed the open position on the Board, due to the passing of Earl Clement. Mike McKenzie recommended and all members agreed, the Airport Director should contact three (3) individuals the Board thought might be interested in serving, and those that expressed a willingness to serve be sent a Board member application.

Earl Russell stated he would continue to serve his term on the Airport Board.

The **sixth item of business** was Airport Director Reports. Reports were given on acquiring a new fuel truck, dress code, attendance of a TxDOT Regional Planning meeting, acceptance of the resolution for NPE projects by City Council, attendance of the I-35 Public Comment session last month, the AAA Fly-In, flood damage to Leonard Hoffman's corporate hangar on the south end of the Airport, and driving on the ramp. Everyone was in agreement the current Airport Driving Policy would be enforced.

Open discussion was held regarding marketing and budget. Some Board members recommended the Director have access to funds for traveling for the purpose of contacting businesses and promoting the Airport and persuading any that are interested, in re-locating to Gainesville. Discussion also included improvements to the Airport, such as, a second fuel pump on the fuel island, parking, a mural on the water tank and utility extension.

The **seventh item of business** was Board Member Comments. Mike McKenzie inquired into a flier posted on the bulleting board concerning pre-leasing hangar space at the Airport. Board members were unaware of any hangar proposal being brought before the Board recently. The Board instructed the Airport Director to investigate and report back whether Mr. Zwinggi plans to deliver a presentation to the Board or if he has withdrawn his interest in building T-hangars at the Airport. The Board instructed the Airport Director to monitor the bulleting board for material that is outdated or not applicable to the users of the Gainesville Municipal Airport.

The **eighth item of business** was to Adjourn. Carroll Johnson made a motion to adjourn the meeting at 6:17 p.m., with a second made by Mike McKenzie. Ayes: Johnson, McKenzie, Lira, Russell. Nays: None. Absent: Herrmann.

Nancy Brannon, Chairperson

Leslie Greer, Administrative Assistant