



# Meeting Minutes

City of Gainesville  
Airport Advisory Board Meeting  
Airport Terminal Conference Room  
Friday, July 23, 2007 10:30 AM

**Members Present:** Mike McKenzie, Nancy Brannon, Ginger Herrmann, Carroll Johnson, Dan Ott

**Members Absent:** Earl Russell, Richard Lira

**Staff Present:** Dave Vinton

**Visitors Present:** Mark Zello

The **first item of business** was calling the meeting to order at 10:37 a.m., by Nancy Brannon.

The **second item of business** was Discussion and Action on meeting minutes from June 22, 2007. A motion was made to approve the minutes by Carroll Johnson, with a second made by Ginger Herrmann. Ayes: McKenzie, Herrmann, Johnson, Ott. Nays: None. Absent: Russell, Lira.

The **third item of business** was Citizen/Tenant Comments. None were given. Introduction of Mr. Ott.

The **fourth item of business** was Discussion and Action on Updating Airport Security Camera System. The Airport Director received input from Mike McKenzie and John Noblitt with the City of Gainesville and recommended an upgrade to the security system of a sixteen (16) channel monitoring system instead of the eight (8) channel system previously quoted. Ginger Herrmann made a motion to upgrade the security system with a second by Dan Ott. Ayes: Herrmann, Johnson, Ott, McKenzie. Nays: None. Absent: Russell, Lira.

The **fifth item of business** was Discussion and Action on Airport Board Meeting Requirements. Nancy Brannon felt the Board would be better served if the City Ordinance

was revised to allow the Airport Board the option to meet once a quarter or at the will of the chair. Mike McKenzie stated he would like to continue to meet monthly in order for the Board to maintain continuity among the members. Dan Ott and Carroll Johnson were in agreement. Carroll Johnson stated hypothetically that if a member missed a meeting it could be six (6) months with no contact for that member. Nancy Brannon stated her intent was to continue to hold meetings monthly but that if a quorum could not be met, then the Board would be breaking the law, something she does not want to have happen. This proposed change would build in a safety valve for such a situation. Ginger Herrmann commented she would like the quarterly meeting proposal. No action was taken.

The **sixth item of business** was Discussion and Action on Flying Colors of Texas, Inc. Lease. Due to the uncertainty of the current month to month between Flying Colors of Texas, Inc. and the City of Gainesville, Mr. Zello has no incentive to expand his business. Discussion followed concerning the Fire Marshal's recommendation and possible alternatives. The Board agreed that a properly working system needed to be installed. Nancy Brannon requested the Fire Marshal's attendance at the next meeting. A motion was made to enter into a lease agreement with Flying Colors of Texas, Inc. for hangar 304, and office number 301, for three (3) years with a two (2) year option to extend at the current rate, by Mike McKenzie with a second made by Carroll Johnson. Ayes: Herrmann, Johnson, Ott, McKenzie. Nays: None. Absent: Russell, Lira.

The **seventh item of business** was Airport Director Reports. Ginger Herrmann stated the GEDC is looking at job growth for projects and the Director needs to keep that in mind. Mike McKenzie questioned why we need to purchase a fuel hose and not Air BP. Another issue raised was if the City of Gainesville Airport is in a contract with Air BP. The Airport Director distributed the letter of commitment and a rough drawing from Kelly Zwinggi concerning building a t-hangar complex. The idea of moving the hangars to the 200 series location was also discussed, with further investigation required.

The **eighth item of business** was Board Member Comments. Mike McKenzie addressed the issue of the office traffic pattern and lost time with the current layout. The Board concurred that this situation needs to be corrected. The Airport Director will look into moving computers and file cabinets around so the front counter pass through can be utilized. The Board also advised the Director to secure as much state and local funds for the Airport as he can in order to market the Airport and utilize it to its fullest extent.

The **ninth item of business** was a motion to adjourn. A motion was made to adjourn the meeting at 11:55 a.m. by Ginger Herrmann with a second made by Mike McKenzie. Ayes: Johnson, McKenzie, Ott, Herrmann. Nays: None. Absent: Russell, Lira.

  
Nancy Brannon, Chairperson

  
Leslie Greer, Administrative Assistant