



Meeting Minutes

City of Gainesville
Airport Advisory Board Meeting
Airport Terminal Conference Room
Monday, August 20, 2007 10:30 AM

Members Present: Mike McKenzie, Nancy Brannon, Earl Russell, Dan Ott, Richard Lira

Members Absent: Carroll Johnson, Ginger Herrmann

Staff Present: Dave Vinton

Visitors Present: Mayor Glenn Loch, Jody Henry, Kelly Zwinggi

The **first item of business** was calling the meeting to order at 10:32 a.m., by Nancy Brannon.

Mayor Loch swore Dan Ott into office. The Mayor stated he feels the Airport Board is strong and effective, and he would like to see the Airport continue to become a premier type of facility, along with the increase in professionalism that he has been witnessing. He welcomed Dan Ott and thanked all Board members for doing a good job.

The Mayor left the meeting at 10:40 a.m.

The **second item of business** was Discussion and Action on meeting minutes from July 23, 2007. A motion was made by Earl Russell to approve the minutes, with a second made by Dan Ott. Ayes: McKenzie, Russell, Lira, Ott. Nays: None. Absent: Johnson, Herrmann.

The **third item of business** was Citizen/Tenant Comments. None were given.

The **fourth item of business** was Discussion and Action on K. Zwinggi Hangar Proposal. The Airport Director described the situation and area of Mr. Zwinggi's interest. Mr. Zwinggi addressed the Board and informed them he was interested in building because there is a need at the Airport. The structure will be a steel building with forty (40) to forty two (42) foot doors, and will be built to the Airport's design specifications. Mr. Zwinggi wants water,

electricity and concrete floors in each unit and is looking into the feasibility of adding a pilot's lounge and restroom facility. He envisions rental cost in the low two hundred dollar (\$200) range. Mr. Zwinggi inquired into the terms of a lease and was told it would be similar to a thirty (30) year lease with twenty five (25) year add ons. Mike McKenzie stated the building may have to be at a distance from the existing hangar equaling the tallest wall of the existing hangar. Jody Henry stated he thought that to be correct in order to meet code. The Airport Director mentioned the door support on the current three hundred (300) series hangar would have to be investigated during the planning stage. Earl Russell asked if horizontal doors that fold into the interior might be a viable alternative. Mr. Zwinggi agreed to look into that style of door. Earl Russell made a motion to accept Mr. Zwinggi's proposal with a second by Dan Ott. Ayes: Ott, McKenzie, Russell, Lira. Nays: None. Absent: Johnson, Herrmann.

The **fifth item of business** was Discussion on Painting the Water Tank. The Airport Director explained he wishes to pursue painting the water tank on the south end of the ramp north of Weber Aircraft, utilizing the North Central Texas College Art Department. The Board agreed the Airport Director should continue with the feasibility study.

The **sixth item of business** was Discussion and Action on Airport Board Meeting Requirements. Nancy Brannon stated the Board may be out of compliance if they are unable to have a meeting due to lack of a quorum or other possible situations. She recommended either bi-monthly or quarterly meetings. Mike McKenzie stated he likes the monthly meetings for continuity, yet understands the need for a different meeting schedule and recommended a bi-monthly meeting. Richard Lira suggested possibly putting a requirement into place that requires ten (10) meetings per year. Nancy Brannon suggested bi-monthly meetings or at the will of the Chair or three (3) Board members, and a change of ordinance that reads, to meet every sixty (60) days or as called by the Chair or three (3) members of the Board, to go before City Council. Mike McKenzie made a motion to accept bringing the change of ordinance before City Council with a second made by Earl Russell. Ayes: Ott, McKenzie, Russell, Lira. Nays: None. Absent: Johnson, Herrmann.

The **seventh item of business** was Discussion and Action on Flying Colors of Texas, Inc. Improvements. Jody Henry explained some of the history concerning Flying Colors, stating the City has adopted the 2000 International Fire Codes and he distributed a copy of the relevant sections concerning paint areas to Board members. Mr. Henry added the suppression unit did not have to be water, it could be other types of agents and that there are pros and cons to all types, yet water is the least expensive. Earl Russell inquired if the fuel tanks were drained prior to painting and Dan Ott replied they are, for safety and insurance reasons. Mr. Henry said the mixing room is the most dangerous area for a paint operation and that all cities in Texas have a minimum fire code. Mike McKenzie stated the Airport Board created the situation and thought that installing the firewall in the hangar had satisfied the requirements. Dan Ott informed the Board curtain walls were discussed in 2004 but no action was taken and asked if the paint area were suppressed with water, would the entire three hundred (300) series hangar complex have to be suppressed as well, and Mr. Henry replied no. Earl Russell had reason to believe the paint is non-flammable and Dan Ott explained a cigarette would be extinguished if it were placed into the type of paint that is being used. It is not the paint, but the lacquer thinner that is flammable and the Material Data Sheets would have to be examined. Richard Lira asked who would review the suppression mechanical plans prior to installation and Jody Henry replied it was his job to review those types of plans. Dan Ott

asked if a mixing room was installed, would that alleviate the problem. Mr. Henry did not think that it would, but that he is only going by the International Fire Code. Mike McKenzie stated Flying Colors is a viable company and Earl Russell added the money needs to be found to bring this building up to code. Mike McKenzie recommended we table any action but remain proactive to this situation.

The **eighth item of business** was Airport Director Reports. Mike McKenzie asked if the NDB could be de-commissioned and suggested inquiring into how many pilots use this navigational aid. The Airport Director advised that it would be a minimum of two (2) years before any other type of approach would be ready for use.

The **ninth item of business** was Board Member Comments. Mike McKenzie asked for a copy of the hangar waiting list and stated it should be viewable at all times. The Airport Director assured him that this is public information and all requests to view the list will be granted. He also asked the Board if they would approve of placing a picture of Earl Clement in the Airport as he was serving as a member of the Board when he passed away. All present thought it was a very respectable way to honor Mr. Clement and his service to the Airport Board.

The **tenth item of business** was a motion to adjourn. A motion was made to adjourn the meeting at 12:19 p.m. by Richard Lira, with a second made by Dan Ott. Ayes: McKenzie, Ott, Russell, Lira. Nays: None. Absent: Johnson, Herrmann.


Nancy Brannon, Chairperson

Leslie Greer, Administrative Assistant