



Meeting Minutes

City of Gainesville
Airport Advisory Board Meeting
Airport Terminal Conference Room
Monday, October 15, 2007 10:30 AM

Members Present: Mike McKenzie, Nancy Brannon, Richard Lira, and Ginger Herrmann

Members Absent: Earl Russell, Dan Ott, Carroll Johnson

Staff Present: Dave Vinton

Visitors Present: None

Nancy Brannon, chairman, called the meeting to order at 10:30 am.

The **second item of business** was Discussion and Action on meeting minutes from August 20, 2007 & September 17, 2007. A motion to approve these minutes was made by Richard Lira with a second from Ginger Hermann. Ayes: McKenzie, Brannon, Lira, Hermann. Nays: None Absent: Johnson, Ott, Russell

The **third item of business** was Citizen/Tenant Comments. None were given.

The **fourth item of business** was Discussion of personnel issues. The Board concurred with the Director's recommendation to hire a part-time secretary with benefits and a full time maintenance worker I. The Director further advised that this proposal would be discussed with the City Manager.

The **fifth item of business** was discussion and action on New Hangar construction on the South side of the airport. The Director described the area that Mr. John Brown would like to lease to build two additional hangars. A utilities easement would also be required to supply electricity to the last hangar that he built and the two proposed hangars. This easement would also serve as the main electrical trunk line for four future hangars as per the Airport Master Plan. Mr. Brown has stated that the proposed hangars would match the current hangars he has

on the field. A motion to lease, Mr. John Brown, the two hangar plots located north of his current hangars was made by Mike McKenzie with a second by Ginger Herrmann. Ayes: Lira, Herrmann, McKenzie, and Brannon. Nays: None Absent: Ott, Russell, Johnson. A motion was made by Ginger Herrmann with a second by Mike McKenzie to grant a utilities easement to TXU for the installation of electrical service to the proposed hangars. Ayes: Lira, Herrmann, McKenzie, and Brannon. Nays: None Absent: Ott, Russell, Johnson

The **sixth item of business** was Airport Director Reports.

The **seventh item of business** was Board Comments. Ginger Herrmann inquired about the status of the security cameras for the terminal. Mr. Vinton advised that if TXDOT is to use the Non-Primary Entitlement Grant for them then the contract might have to go out to bid. Sandra Braden with TXDOT is working to see how this project should proceed. Ms. Herrmann also inquired about the proposed change in entering the front office area. Mr. Vinton stated that after he has the two office areas rearranged that then he will work on moving the AWOS computers and displays. John Noblitt with the City of Gainesville will also be involved for the cabling process. Mr. Lira inquired about using a bond issue to install utilities (water/sewer lines) to the South side hangar development area per the Airport Master Plan. Mt. Vinton said that he would discuss the matter with the city's Finance Director.

The **eighth item of business** was a motion to adjourn. A motion was made to adjourn the meeting at 11:30 by Mike McKenzie with a second by Richard Lira.



Nancy Brannon, Chairperson



Amy Tomlinson, Interim Airport Secretary