



Meeting Minutes

City of Gainesville
Airport Advisory Board Meeting
Airport Terminal Conference Room
July 14, 2008
10:30 AM

Members Present: Nancy Brannon, Ginger Herrmann, Richard Lira, Mike McKenzie, Dan Ott, and Earl Russell

Members Absent: Carroll Johnson

Staff Present: Dave Vinton

Visitor: City Manager Barry Sullivan

Richard Lira, Chairperson, called the meeting to order at 10:47AM.

The **second item of business** was Discussion and Action on meeting minutes from May 5, 2008. A motion to approve the minutes was made by Ginger Herrmann with a second from Nancy Brannon. Ayes: McKenzie, Ott and Russell. Nays: None. Absent: Johnson

The **third item of business** was Citizen/Tenant Comments. Director Vinton introduced City Manager Barry Sullivan to the Airport Advisory Board; Mr. Sullivan was interested in meeting the board and hearing the TXDOT discussion (item 4 on the agenda).

The **fourth item of business** was Discussion on the TXDOT Grant. Director Vinton explained the runway pavement failure, the urgency for getting it repaired, and the need for a quick patch until permanent work can be performed. TXDOT will help provide funding. Mr. Zwinggi is agreeable to wait on his project. Mr. Sullivan stated his need to have a recommendation from the board that he can take to the city council. All members agreed that proceeding with the runway light project and the temporary and permanent runway pavement repair, are top priority.

The **fifth item of business** was the Manager's Report. Mr. Vinton explained that the letter to Mr. Diver had been delivered July 1, 2008. The board felt that we should enter into contract with the remaining aircraft on a monthly basis with a termination clause intact to allow the owners time to repair and remove the aircraft.

Director Vinton reported to the board that the tractor is paid off and one of the two airport courtesy cars has extensive repair needs and is out of service for the present. He also advised that the COG trolley will come to the airport if called on weekends. Mr. Vinton informed the board that the annual June Antique Aircraft Fly-In went very well. He stated that the airport has been approved as a non-voting member of the North Central Texas Council Of Governments (NCTCOG). In his closing statements, he reported that the airport switched to Phillips 66 aviation fuel on June 2, 2008, and the airport staff will be training for the National Incident Management System (NIMS) in accordance with city employee requirements.

Mr. Sullivan explained that the airport should set 15% as the mark-up for its fuel prices to maintain a profitable cash flow business.

The **sixth item of business** was Board Member Comments. None were made.

The **seventh item of business** was to adjourn. A motion to adjourn was made by Nancy Brannon with a second from Dan Ott. Ayes: Herrmann, McKenzie, and Russell. Nays: None. Absent: Johnson



Richard Lira, Chairperson



Deb Turbeville, Administrative Assistant