



Meeting Minutes

**City of Gainesville
Airport Advisory Board Meeting
Airport Terminal Conference Room
Monday, October 27, 2008
10:30 AM**

Members Present: Carroll Johnson, Richard Lira, Mike McKenzie, Dan Ott,
Earl Russell arrived at 10:50 AM

Members Absent: Nancy Brannon, Ginger Herrmann

Staff Present: Dave Vinton

Richard Lira, Chairperson, called the meeting to order at 10:34 AM.

The **second item of business** was Discussion and Action on meeting minutes from September 8, 2008. A motion to approve the minutes was made by Mike McKenzie with a second from Carroll Johnson. Ayes: Johnson, McKenzie, and Ott. Nays: None. Absent: Brannon and Herrmann.

The **third item of business** was Citizen/Tenant Comments. None were made.

The **fourth item of business** was update on the TXDOT Grant. Director Vinton advised the board of the recommendation made by the city manager to pursue the 3 ¼" overlay for runway 17/35, and the MIRL lighting system project. Mr. Vinton distributed an e-mail from our TXDOT Planner advising that they will produce an estimate of the additional sponsor share needed for these two projects along with two alternates based on the engineer's calculations. The board members were pleased to know that we will be proceeding with the 3" option.

The **fifth item of business** was Airport Director Reports. Mr. Vinton reviewed the fuel sales for September 2008. Director Vinton advised the board that the quarterly storm water and spill prevention inspection was complete, that the Avgas truck and new Jet A truck both required repair, the tractor received a new back window after being shattered by a rock, and that L-3 Communications had completed their propeller testing at the airport.

The director also discussed the need for improved security at the airport. Mike McKenzie suggested we revisit the security camera project again, while Dan Ott thought some secure, lockable, cabinets would help. Mr. Vinton will look into options.

Director Vinton further advised that at the October 7, 2008, City Council meeting, the council passed the TXDOT Routine Airport Maintenance Program (RAMP) Grant, and also passed the Wing Points loyalty points program with KSR. The City Council accepted the purchase price of \$102,000 for four acres next to Major Rig.

When the director stated that the council approved the sale of the CBS hangar to B-29 Ups and Downs, there was concern voiced as to why the Airport Advisory Board was not made aware of this sale. Mr. Vinton advised that he was not aware of any action prior to reading the City Council agenda sent via e-mail by the City Secretary. The board was not against a sale yet wanted to ensure that the intended purchaser had an aviation interest that would help to promote and continue the growth of the airport.

The **sixth item of business** was Board Member Comments. Earl Russell requested a report of where the monies from the sale of land to Impact Corporation were deposited and how they were used. Mr. Vinton said he would research this request.

Dan Ott thought that the board should review the Impact sale contract, the Major Rig sale contract and the Lease Agreement between the City of Gainesville and B-29 Ups and Downs. All in attendance agreed that these should be reviewed and the director stated that he would obtain copies for the boards' perusal.

Mike McKenzie recommended that the Airport Director send a letter to Mr. Penley advising that his lease will expire on April 30, 2009. The board agreed that we should be proactive and it would be advantageous for us to give advance notice to the current Lessee. Mr. McKenzie also recommended that the director and the board investigate the feasibility of widening Taxiway 'A' in front of the 200 and 300 series hangars so the larger aircraft that will be utilizing the airfield would have adequate wing clearance to taxi safely in that area.

The **seventh item of business** was to adjourn. A motion to adjourn was made by Mike McKenzie with a second from Dan Ott. Ayes: Johnson, McKenzie, Ott and Russell. Nays: None. Absent: Brannon and Herrmann.


Richard Lira, Chairperson


Deb Turbeville, Administrative Assistant