



Meeting Minutes

**City of Gainesville
Airport Advisory Board Meeting
Airport Terminal Conference Room
Monday, April 20, 2009
10:00 A.M.**

Members Present: Nancy Brannon, Ginger Herrmann, Carroll Johnson, Richard Lira, Mike McKenzie and Earl Russell

Members Absent: Dan Ott

Staff Present: Dave Vinton

Visitors Present: City Manager, Barry Sullivan, Grady and Robert Penley

Richard Lira called the meeting to order at 10:02 A.M.

The **second item of business** was Discussion and Action on minutes from March 2, 2009. A motion to approve the minutes was made by Nancy Brannon with a second from Ginger Herrmann. Ayes: Brannon, Herrmann, Johnson, McKenzie and Earl Russell. Nays: None. Absent: Ott.

The **third item of business** was Citizen / Tenant Comments. Mr. Penley stated that he would like to keep his hangar (his lease expires 04/30/09) if the price is right. Grady Penley inquired about the leasing procedure for hangars. Mr. Sullivan advised that since this is a long-term lease in question, an appraisal would have to be completed to determine the fair market value and afterwards would go into a bidding process. Carroll Johnson also stated that the Airport Board and City Council would take into consideration the best use of the property/hangar for the airport as a whole.

The **fourth item of business** was on the ONCOR Electric Company easement. Mr. Sullivan distributed copies of Oncor's proposed easement for a guy wire on airport property west of FM 1201, at CR 451 termination point. Oncor is upgrading its supply line to Moss Lake and will need to add an additional wire to support the electric pole. Earl Russell requested that the old entrance to the former shooting range not be obstructed if any poles were to be relocated. Mr. Sullivan advised that he would request this during the final arrangements with the Oncor representatives.

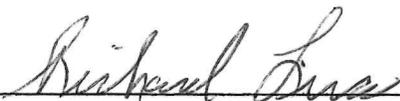
Nancy Brannon thought that working with Oncor to upgrade the electrical service around the airport's perimeter would be advantageous for future development at the airport. Ginger Herrmann concurred and said that the board and city should work with Oncor if they are willing to work with us. Earl Russell made a motion to allow the director and city manager to formulate a list of priorities that the airport and city could work on together along with Oncor to advance the position of the City of Gainesville and Oncor Electric Co. A second was made by Carroll Johnson. Ayes: Brannon, Herrmann, Johnson, McKenzie and Russell. Nays: None. Absent: Ott.

The **fifth item of business** was to discuss the creation of a committee for the October Transportation Summit Meeting. Director Vinton explained to the board that Congressman Burgess holds an annual transportation summit so he may better understand the state of transportation in his district. The Airport Director will have 7 minutes to present the needs, issues, progress, upcoming projects, and viability of the airport. Mr. Vinton asked the board members to compile a list of topics they thought should be expressed so he can create an outline for the meeting. Mike McKenzie thought that a slide show of the airport's progress over the years would be beneficial and would like to work with the director on that part of the presentation.

The **sixth item of business** was an Update on the TXDOT Grant. Director Vinton reported that the GAINS0308 grant request will now be on TXDOT's June docket due to lack of funds on the state level.

The **seventh item of business** was Airport Director Reports. Director Vinton reported that fuel sales for March were down 13% year-to-year, yet year-to-date sales are flat compared to FY 07-08. Mr. Vinton advised that April 09 sales might be 20% lower than April 08. He noted that Mr. Diver is cleaning up his space and still has 3 airplanes to move. Mr. Vinton informed the board that the self-serve fuel pump needs repair and should be fixed in the next two days. He also advised the board that work on the FY 09-10 budget is about to commence.

The **eighth item of business** was to adjourn. A motion to adjourn was made by Ginger Herrmann with a second from Nancy Brannon. Ayes: Brannon, Herrmann, Johnson, McKenzie and Russell. Nays: None. Absent: Ott.



Richard Lira, Chairperson



Deb Turbeville, Administrative Assistant