



Meeting Minutes

City of Gainesville
Airport Advisory Board Meeting
Airport Terminal Conference Room
Thursday, July 28, 2011
10:30 A.M.

Members Present: Nancy Brannon, Ginger Herrmann, Carroll Johnson, Richard Lira, and Mike McKenzie

Absent: Dan Ott and Earl Russell

Staff Present: Dave Vinton

The **second item of business** was Discussion and Action on minutes from May 23, 2011. A motion to approve the minutes was made by Nancy Brannon with a second by Richard Lira. Ayes: Brannon, Herrmann, Johnson, and Lira. Nays: None. Absent: Ott and Russell.

The **third item of business** was Citizen/Tenant comments. None made.

The **fourth item of business** was Discussion on the Non-Directional Beacon (NDB). Director Vinton advised the board that he was unable to give an accurate report on the status of the decommissioning of the NDB as the Federal Aviation Administration (FAA) representative handling our request is on furlough due to lack of FAA funding. He further advised that an individual in the same department stated that the request is showing on the computer as being at the airspace committee offices for review. Whether this is correct is unknown yet it is the best information available at this time.

The **fifth item of business** was an update on Taxiway Alpha, Delta, & Echo. Mr. Vinton advised the board that Lane Construction, KSA Engineers, Knight Consulting Group, and Rodriguez Engineering are on site proof rolling the affected taxiways so an accurate amount of subpar surface can be measured. From this number a quantity of materials can be submitted to TXDOT for final approval. Construction is expected to start August 1, 2011.

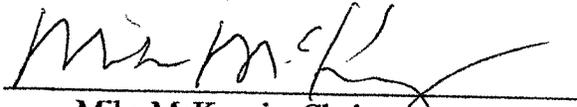
The **sixth item of business** was Discussion on Airport Fees. Mr. Vinton advised the board that there was discussion with the City Manager about raising the fuel requirements for tie-down

fees. Ms. Brannon stated with Mr. McKenzie affirming that they were glad to be advised of the possible increase yet fees should be at the discretion of the Airport Manager and the City Manager.

The **seventh item of business** was Airport Director Reports. Director Vinton discussed the fuel report with the board. He advised the board that there are new requirements through the Environmental Protection Agency and the Texas Commission for Environmental Quality that will require a rewrite of our current Storm Water Pollution Prevention Plan. One bid for this rewrite is \$2,950 and will need to be completed soon. Mr. Vinton stated that the windows for the Multi-Use hangar have been reinstalled after the June 18, 2011 storm. He also advised that the wind cone is on order and should be here in the next two weeks.

Mr. Lira inquired about a balloon festival that is slated for the airport. Mr. Vinton stated that he has received one phone call concerning the availability and use of the aerodrome for this type of an event. He went on to say that the event is tentatively scheduled for the fall of 2012.

The **eighth item of business** was to adjourn


Mike McKenzie, Chairperson


David Vinton, Airport Director