



# Meeting Minutes

**City of Gainesville  
Airport Advisory Board Meeting  
Airport Terminal Conference Room  
Monday, November 14, 2011  
10:30 A.M.**

**Members Present:** Nancy Brannon, Carroll Johnson, Mike McKenzie, Dan Ott, and Earl Russell

**Absent:** Ginger Herrmann, Richard Lira

**Staff Present:** Dave Vinton

The **second item of business** was Discussion and Action on minutes from September 26, 2011. A motion to approve the minutes was made by Nancy Brannon with a second by Dan Ott. Ayes: Brannon, Johnson, Ott, and Russell. Nays: None. Absent: Hermann, Lira.

The **third item of business** was Citizen/Tenant comments. None made.

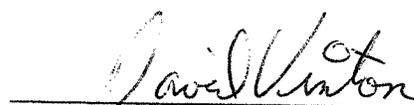
The **fourth item of business** was Discussion on the Non-Directional Beacon (NDB). Director Vinton advised the board that the city has received notice from the Federal Aviation Administration (FAA) that the NDB is officially out of commission and that it will be six months until all the charts and paperwork will be finalized. He further stated that a request has been sent to Airport Electronics to remove the tower and associated equipment from the tower location. Mr. Vinton went on to say that city crews will remove the cinder block building, fencing, and grade the area to the lease contract specifications. He then stated that he will begin the process to get another approach into the airport as soon as possible.

The **fifth item of business** was an update on Taxiway Alpha, Delta, & Echo. Mr. Vinton advised the board that all the major work has been completed. He stated that there have been some issues with rain water erosion in the dirt shoulders. Director Vinton reported that Lane Construction Co. has laid sod in the affected areas with hopes that this will retard any further runoff situations. He further advised that the retaining fee has been withheld from Lane Construction Co. until the situation is remedied.

The **sixth item of business** was Airport Director Reports. Mr. Vinton discussed the city wide promotional campaign with the board. Several members advised that they had attended various meetings where the video was shown and discussions had taken place. He then told the board that he was unable to contact the original maker of the Ground Communications Outlet by phone or in person at his place of business in Lawton, OK. Mr. Vinton advised he will follow up with an employee of the FAA about repairs to the unit. Director Vinton discussed the fuel report with the board. He also advised the board that the roof repairs on the terminal and the 200 series hangar should start soon. Director Vinton remarked that the Texas Antique Airplane Association's Annual Fly-In was well attended and it appeared to be a success.

The **seventh item of business** was to adjourn

  
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Mike McKenzie, Chairperson

  
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David Vinton, Airport Director