



Meeting Minutes

City of Gainesville
Airport Advisory Board Meeting
Airport Terminal Conference Room
Monday, February 20, 2012
10:30 A.M.

Members Present: Nancy Brannon, Ginger Herrmann, Carroll Johnson, Richard Lira, Mike McKenzie, Dan Ott, and Earl Russell

Absent: None

Staff Present: Dave Vinton

The **second item of business** was Discussion and Action on minutes from December 12, 2011. A motion to approve the minutes was made by Nancy Brannon with a second from Richard Lira. Ayes: Brannon, Herrmann, Johnson, Lira, Ott, and Russell. Nays: None. Absent: None

The **third item of business** was Citizen/Tenant comments. None were made.

The **fourth item of business** was Election of Officers. A motion was made by Richard Lira to elect Carroll Johnson Chairman with a second from Earl Russell. A motion was made by Dan Ott to elect Earl Russell Vice Chairman with a second from Nancy Brannon. Ayes: Brannon, Herrmann, Johnson, Lira, McKenzie, Ott, and Russell. Nays: None. Absent: None

The **fifth item of business** was discussion on the airport's five year Capital Improvement Plan. Director Vinton distributed the plan packet to the board for their review. Mr. Vinton reiterated the need for water and sewer line installation to induce private development. Mr. McKenzie noted that the picture used in the packet is not what was previously discussed at other board meetings. Mr. Vinton stated that he would work to get the correct picture in the plan. The second capital improvement request is for Avigation Easements to Runway 17-35. These easements allow the airport to restrict any type of object from protruding into the approach and departure airspace to the primary runway.

The **sixth item of business** was Airport Director Reports. Director Vinton discussed the fuel reports with the board. Mr. Vinton stated that fuel sales were lower by approximately 40% for unknown reasons. He further added that most area airports have seen reduced traffic the past 2

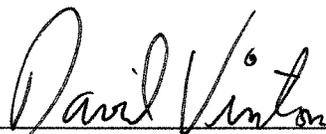
months. He then advised the board that the Denton Air Traffic Control Tower could not 'see' past Sanger, TX and that Fort Worth Center cannot track any aircraft below 3,500' msl. Director Vinton said that the roof repairs are complete for both the hangar and the terminal from the April, 2011 hailstorm. Mr. Vinton advised the board that he will be attending the TXDOT Aviation Conference in Galveston, TX during the later part of March, 2012. Director Vinton told the board that a section of concrete by the fuel pump that had dropped 1.5" has been repaired by city crews. The area was quite a jolt to most aircraft that traversed the area. Mr. McKenzie questioned if there has been any thought about additional security procedures for the airport terminal. Mr. Vinton advised that security cameras are in place with more to be installed soon and that other options will be looked at.

The **seventh item of business** was to adjourn.



Mike McKenzie, Chairperson

Quarrell Scheson



David Vinton, Airport Director

	Av Gas Tank	Av Gas Truck	Total Av Gas	Jet A	Daily Sales
1-Feb-12	166.48	0.00	166.48	440.00	606.48
2-Feb-12	94.85	0.00	94.85	193.00	287.85
3-Feb-12	0.00	0.00	0.00	132.00	132.00
4-Feb-12	19.96	0.00	19.96	250.00	269.96
5-Feb-12	12.94	20.00	32.94	325.00	357.94
6-Feb-12	245.27	0.00	245.27	97.00	342.27
7-Feb-12	75.71	162.30	238.01	110.00	348.01
8-Feb-12	191.23	0.00	191.23	343.00	534.23
9-Feb-12	56.08	0.00	56.08	440.00	496.08
10-Feb-12	119.64	0.00	119.64	0.00	119.64
11-Feb-12	195.31	0.00	195.31	15.00	210.31
12-Feb-12	240.11	0.00	240.11	350.00	590.11
13-Feb-12	0.00	0.00	0.00	0.00	0.00
14-Feb-12	0.00	0.00	0.00	565.00	565.00
15-Feb-12	99.58	0.00	99.58	180.00	279.58
16-Feb-12	175.54	0.00	175.54	1,000.00	1175.54
17-Feb-12	86.09	0.00	86.09	0.00	86.09
18-Feb-12	0.00	0.00	0.00	0.00	0.00
19-Feb-12	286.71	0.00	286.71	304.00	590.71
20-Feb-12	87.20	309.50	396.70	560.00	956.70
21-Feb-12	253.38	200.00	453.38	891.00	1344.38
22-Feb-12	121.23	20.00	141.23	487.00	628.23
23-Feb-12	106.73	99.00	205.73	280.00	485.73
24-Feb-12	244.48	0.00	244.48	280.00	524.48
25-Feb-12	355.85	113.80	469.65	0.00	469.65
26-Feb-12	39.48	24.00	63.48	1,109.00	1172.48
27-Feb-12	30.12	0.00	30.12	200.00	230.12
28-Feb-12	11.11	0.00	11.11	310.00	321.11
29-Feb-12	257.46	85.00	342.46	611.00	953.46

Total	3572.54	1033.60	4606.14	9472.00	14078.14
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2011-2012 Feb Fuel Sales: **14,078.14** Gallons Year to Date: **90,584.82**

2010-2011 Feb Fuel Sales: **21,892.84** Gallons Year to Date: **106,970.74**

Difference: **(7,814.70)** Gallons **Difference:** **(16,385.92)**

Fuel Sales	Av Gas Tank	Av Gas Truck	Total Av Gas	Jet A	Daily Sales
1-Mar-12	70.89	0.00	70.89	742.00	812.89
2-Mar-12	151.05	211.20	362.25	662.00	1024.25
3-Mar-12	334.04	300.00	634.04	261.00	895.04
4-Mar-12	271.56	26.00	297.56	580.00	877.56
5-Mar-12	186.58	1,089.60	1276.18	1,781.00	3057.18
6-Mar-12	26.42	319.20	345.62	270.00	615.62
7-Mar-12	56.67	0.00	56.67	27.00	83.67
8-Mar-12	0.00	0.00	0.00	0.00	0.00
9-Mar-12	21.24	0.00	21.24	420.00	441.24
10-Mar-12	0.00	0.00	0.00	613.00	613.00
11-Mar-12	241.77	0.00	241.77	0.00	241.77
12-Mar-12	210.56	0.00	210.56	300.00	510.56
13-Mar-12	103.08	0.00	103.08	150.00	253.08
14-Mar-12	115.80	0.00	115.80	780.00	895.80
15-Mar-12	147.80	0.00	147.80	760.00	907.80
16-Mar-12	97.78	0.00	97.78	332.00	429.78
17-Mar-12	169.88	0.00	169.88	40.00	209.88
18-Mar-12	92.85	0.00	92.85	715.00	807.85
19-Mar-12	0.00	0.00	0.00	0.00	0.00
20-Mar-12	36.23	0.00	36.23	350.00	386.23
21-Mar-12	0.00	105.60	105.60	340.00	445.60
22-Mar-12	17.79	0.00	17.79	477.00	494.79
23-Mar-12	197.88	35.90	233.78	545.00	778.78
24-Mar-12	419.97	494.60	914.57	0.00	914.57
25-Mar-12	461.77	468.00	929.77	0.00	929.77
26-Mar-12	261.42	741.00	1002.42	1,925.00	2927.42
27-Mar-12	89.41	607.70	697.11	150.00	847.11
28-Mar-12	33.55	164.10	197.65	630.00	827.65
29-Mar-12	58.36	237.00	295.36	0.00	295.36
30-Mar-12	421.85	0.00	421.85	229.00	650.85
31-Mar-12	199.53	326.00	525.53	636.00	1161.53

Total	4495.73	5125.90	9621.63	13715.00	23336.63
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2011-2012 **Mar Fuel Sales:** **23,336.63** Gallons **Year to Date:** **113,921.45**

2010-2011 **Mar Fuel Sales:** **23,325.71** Gallons **Year to Date:** **130,296.45**

Difference: **10.92** Gallons **Difference:** **(16,375.00)**

Memo

To: Airport Board Members
From: David Vinton, Airport Director
Date: 04/10/12
Re: TXDOT Aviation Conference

The conference kicked off with the FAA Regional Administrator advising us that the 20 yr. outlook for aviation is steady to moderate growth. She said that Unmanned Aerial Systems/Vehicles integration and a trained workforce in Science, Tech, Engineering, and Math will be a big concern for the future.

The Director of TXDOT Aviation, Dave Fulton stated that TXDOT spent \$90M this year and sees no change in funding now that the FAA Reauthorization bill passed. Highlights of the bill for GA are: through-the-fence ops are still allowed, no user fees as of now, NPE funds are still intact, no change in GA security rules, and a 15% reduction in tower reimbursement; this may help us if it becomes reality. The morning sessions concluded with the mention of H.B.1474 / SB785 concerning city owned services needing to convert to private businesses. Had a presentation on terminal and entry road improvements and a synopsis on Wildlife Mitigation. Pyrotechnics is still the best deterrent.

I attended 3 afternoon breakout sessions: Managing Airport Real Estate, Land Acquisition, and the RAMP meeting. Using the best industrial fit for our community is better than quick development for most airports' goals. If the city builds, make sure immediate, operational, maintenance, recurring, and finance cost are in the lease. Also, outline maintenance responsibilities and reference the airports minimum standards. In a lease, require insurance increases in incremental steps as the long term lease progresses.

The Land Acquisition class explained a lot of SB18. We went through the process step by step. The major point I received was that this can be a long and expensive venture so plan and be ready. Use a good lawyer familiar with acquisitions and a fair appraiser. He stated the city needs to write a letter to the Comptroller stating we are a city and have the right to Eminent Domain in the future. The RAMP class was a refresher as Ms. Caffall discussed what is and isn't eligible. She instructed a lot of folks to use the filing procedures I have been using the last couple of months.

I focused on property management so as our airport grows, I/we can utilize the airport to its fullest extent. The staff at TXDOT was glad to see me in attendance representing Gainesville. Had some good discussions with the managers of Denton and North Texas concerning our region and situation. I took in quite a lot of information and renewed professional relationships; a great conference to attend.

Respectfully submitted,

