



# **CITY OF GAINESVILLE**

**3<sup>rd</sup> Quarter Report  
FY 2015/2016  
April – June 2016**



# **ADMINISTRATION**

**Admin**

**Human Resources**

**Utility – Customer Service**

**Finance**

### 3<sup>rd</sup> QUARTERLY REPORT

APRIL 2016 – JUNE 2016

**DEPARTMENT: ADMINISTRATION**

**DIVISION: CITY SECRETARY**

ACTIVITY	DESCRIPTION	TOTAL
City Council Agendas	City Council meetings & workshop agendas prepared & posted in accordance with Local Government Code. Media packets provided	7
Council Activity Reports following Council Meetings	Council Action Reports transmitted to Department Heads, City Staff, & City Boards	6
Council Minutes	Minutes recorded, prepared, approved, archived	7
Ordinances	Ordinances written, processed, published	5
	Number of Ordinances forwarded to Code Company for Code Supplement	5
Resolutions	Resolutions written & processed	24
Proclamations/Recognitions	Proclamations & Recognitions, written & presented	7
Boards & Commissions appointments	Board appointments implemented & completed, appointments recorded	11
Contracts & Agreements	Contracts & Agreements approved & executed	5
Elections Administration	Elections ordered & administered. Candidate materials distributed.	0
Deeds / Easements	Deeds / Easements, executed & recorded	3
Liens, Releases, and Assessments	Liens, Releases & Assessments prepared & recorded	13
Alcohol Permits	Alcohol permits certificated or renewed	4
Cemetery Deeds	Cemetery deeds and transfers recorded	16
Vendor / Solicitor Permits	Vendor Solicitor applications processed for permits	20
Bids	Bids advertised, received, tabulated, awarded, recorded	3
Records Management Program	Cubic feet of documents accessioned to storage in accordance with retention schedule	20
	Cubic feet of documents destroyed in accordance with records retention schedule	0
Professional Development Training	Certification/training courses completed per Texas Registered Municipal Clerk Certification	2
	Customer Service Training Conducted by City Secretary	1
Open Records Requests	Number of Open Records Requests processed (within 10 days as required)	24
Research and Requests for Information	Research and Requests for information or services & responses provided	6
Insurance Claims	Number of claims processed	12

#### Administration Performance Measures: 2015-2016

Description	1 <sup>st</sup> Qtr	2 <sup>nd</sup> Qtr	3 <sup>rd</sup> Qtr	4 <sup>th</sup> Qtr
Council Agenda Packets prepared & delivered to Council Wednesday preceding Council meeting	5	6	5	
Response to Open Records within 10 days	30	29	24	
Response to citizen requests within 10 days	7	8	6	
Unqualified opinion for annual financial audit obtained	No	Yes	No	
Council action reports delivered to media day after council meeting	6	6	6	

**Human Resources Department**  
**Quarterly Report**  
 3<sup>rd</sup> Quarter FY 15-16  
 Data for October 2015 through June 2016

Performance Measures	YTD FY 15-16	
Continue to provide New Hire Orientation, Employee and Supervisory Training	<u>Training</u> NHO Employee Supervisory	2 8 1
Monitor and analyze turnover	Avg 4%	
	1 <sup>st</sup> Qtr 4%	4%
	2 <sup>nd</sup> Qtr	4%
	3 <sup>rd</sup> Qtr	7%
	4 <sup>th</sup> Qtr	
	<u>Separations this FY</u> Dismissals Resignations Retirements Death	5 18 8 1
Ensure Timely Performance Assessments	83%	
Maintain and evaluate City's compensation program	<u>Compensation/Salary Survey</u> All employees Police Fire	
Maintain and evaluate City's benefits	<u>RFP for Group Benefits</u> n/a	

Workload/Demand	YTD FY 15-16
New Hires	48
Separations	50
Other Personnel Changes	245
Performance Assessments	172
Accident/Incident Reports	63
Workers' Compensation Claims (filed w/Carrier)	23
Safety Advisory Committee Meetings	4
Job Postings	41
Applications Received	514
Applications Forwarded to Depts	335

Projects:

Website Content [administration ongoing]  
 Employment Application Translated to Spanish  
 Audit payroll data  
 City of Gainesville Leadership Academy Employee Program [ongoing]  
 Supervisory Training Program for new supervisors [ongoing]  
 Job Description Review  
 Accident/Incident Forms review and changes implemented Administrative Regulations review [ongoing]  
 Personnel Pay Plan for FY 16-17  
 Payroll Budgeting for FY 16-17  
 WC Payroll Audit  
 Open Enrollment for Sec 125 FSA [completed]  
 Safety Advisory Committee administration [ongoing]  
 Wellness Program Review  
 Employee of the Month program administration [ongoing]  
 Open Enrollment, Plan Education, Employee Notices, etc.  
 Open Enrollment changes, elections, documentation  
 Online Application implementation  
 Supervisory Training Program  
 Problem Solving (complaints, grievances, disciplinary review) Records/Archives Protocol  
 HR Procedures review [in progress]  
 Accrual Accounts Audit [completed]  
 Time Card and Time Sheet entry review and changes [in progress]  
 Employee Education on Group Benefit Plans  
 Open Enrollment for Group Benefits  
 IRS Mandate ACA forms processing  
 Wellness Program & Incentive Plan tracking

**Customer Service  
Quarterly Report to the City Manager**

	<b>1st Quarter Dec. 31, 2015</b>	<b>2nd Quarter Mar. 31, 2016</b>	<b>3rd Quarter June 30, 2016</b>	<b>4th Quarter Sep. 30, 2016</b>	<b>FY2016 Totals</b>	<b>FY 2016 Budget</b>
<b>Performance Measures</b>						
Total Radio Routes	16	16	16		16	16
Customers on Draft Payments	658	646	641		641	670
Credit Card Payments	1,869	1,917	1,700		5,486	7,300
Flyer Inserts on Payments	2	3	2		7	8

**Workload/Demand**

Number of Customers	6,177	6,184	6,200		6,200	6,200
New Connects	338	332	346		1,016	1,500
Disconnects	379	353	315		1,047	1,450
Transfers	121	129	93		343	570
Rereads	134	145	144		423	275
Bills Generated Annually	18,614	18,502	18,600		55,716	74,000

**Sales/Customers - 3rd QTR**

	<b>2016</b>	<b>2015</b>	<b>Increase(Decrease)</b>
Water Sales	\$953,789	\$954,439	(\$650)
Sewer Sales	\$898,578	\$763,150	\$135,428
Solid Waste Sales	\$1,028,111	\$943,404	\$84,707
Drainage Sales	\$248,145	\$253,118	(\$4,973)
Number of Customers	6,200	6,217	(17)
Inside City Limits	6,177	6,195	(18)
Outside City Limits	23	22	1

New Connects	346	(45 realtors, 301 residents)
Garbage Customers	5,828	5,092 residential 274 commercial 462 dumpsters
Late Charges-Current Account	\$13,294.65	

**Finance Department  
Quarterly Report to the City Manager**

	1st Quarter Dec. 31, 2015	2nd Quarter Mar. 31, 2016	3rd Quarter June 30, 2016	4th Quarter Sep. 30, 2016	FY2016 Totals	FY2016 Budget
<b>Performance Measures</b>						
Distribute Budget Spreadsheets to Departments	N/A				Yes	Yes
Distribute Monthly Revenue/Expense Reports by 10th of the next month	3	3	3		9	12
Complete Payroll 2 Days Before Pay Day *	7	6	7		20	26
GFOA CAFR Award FY 2014	N/A	Yes	Yes		1	1
GFOA Budget Award FY 2015	Yes		Yes		1	1
Surprise Cash Audits	1	0	8		9	12
Payables Audit	0	2	2		4	2
Receivables Audit	1	1	1		3	4

<b>Workload/Demand</b>						
Financial Reports to Council	3	3	3		9	12
Payrolls Processed	7	6	6		19	26
Invoices Paid	1419	1805	1775		4999	6700
Purchase Orders Processed	30	61	34		125	130
Misc. AR Invoices Billed	341	378	382		1101	1200
Seminars/Training Sessions Attended *	see below					

<b>Training</b>	<b>Hours</b>
<b>Controller</b>	
Leadership Gainesville - completed 6/2016	72
FEMA Meeting - Public Safety 10/22/15	1.5
Stanford House Quickbooks training with E Burton 10/2/2015	3
New Telephone Meeting Sessions 11/24/2015	1.5
Budget mtgs all staff 1/26/2016	4
Telephone training March	1
Leadership Speakers Bureau 2/17	1
Barry Budget Meeting	1
Accounting Cycle	2
Understanding Financial Statements	2
Embracing Diversity	2
Project Managemnt	2
Team Building	2

<b>Finance Director</b>	
GFOA GASB Statement 68 11/16/2015	8
Telephone training March	1

<b>Accountant 1 ( C Huddleston)</b>	
Cross Training with A/P Karla	4
Telephone training March	1.5

<b>Accountant 2 (K Vessels)</b>	
NIMS 100 & 200	8
PR Time card Training	1.5
Telephone training March	2
Leadership Speakers Bureau 2/17	1
Barry Budget Meeting	1



# **COMMUNITY SERVICES**

**Building Department**

**Code Enforcement**

**Substandard Structures**

**Planning and Zoning**

**CITY OF GAINESVILLE**  
**Community Services Department**  
 2015-2016 Third Quarterly Report  
 April 1, 2016 through June 30, 2016



**WORKLOAD DEMAND SUMMARY**

Building Inspections	301
Building Re-inspections	25
Code Enforcement Case (New)	359
Code Enforcement Cases (On-going)	110
Case Related Inspections	585
Alcohol Site Inspections	3

**PERMIT SUMMARY**

Building Permits <sup>①</sup>	104
Electrical Permits	27 (14 + 13 validations)
Plumbing Permits	29 (21 + 8 validations)
Mechanical Permits	23 (20 + 3 validations)
Sign Permits	14
Certificate of Occupancy	30
Miscellaneous Permits <sup>②</sup>	18
<b>TOTAL PERMITS</b>	<b>245</b>
<b>TOTAL PERMIT FEES</b>	<b>\$69,883</b>

**MAJOR PROJECT SUMMARY**

	Units	Square Footage	Estimated Valuation
Commercial New Construction <i>(including new billboard construction)</i>	3	783,867	\$7,150,000
Residential New Construction <i>(incl. Moss Lake Boat Docks, Mobile Homes, Pools)</i>	13	17,859	\$1,262,336
Commercial Remodel <i>(incl. roofs)</i>	8	91,004	\$2,357,250
Residential Remodel	16	16,763	\$144,800
Commercial Accessory Building	2	750	\$8,500
Residential Accessory Building	13	3,856	\$79,365

**BUILDING AND STANDARDS SUMMARY**

	1 <sup>st</sup> Quarter	2 <sup>nd</sup> Quarter	3 <sup>rd</sup> Quarter	4 <sup>th</sup> Quarter
Structures Demolished (complete through lot cleanup) <sup>③</sup>	10	36	58	
Structures Signed Up for Voluntary Demolition	22	7	6	
BSC Ordered Structure Abatements	0	1	4	
Structures Ready for Demolishing	68	47	58	

**PLANNING & ZONING SUMMARY**

APPLICATION TYPE	3 <sup>rd</sup> QUARTER	FEES COLLECTED
Zoning District Change	1	\$500
Subdivision Minor Plat	3	\$3,000
<b>TOTAL</b>	<b>4</b>	<b>\$3,500</b>

**ANNUAL PERMIT AND REGISTRATION SUMMARY**

TYPE	ON FILE	ACTIVE	3 <sup>rd</sup> QUARTER PERMITS/REGISTRATIONS/RENEWALS	3 <sup>rd</sup> QUARTER FEES COLLECTED
Alcohol	67	43	11	\$1,305
Contractor	1144	329	62	\$10,189
★ Moss Lake Pump	17	2	1	\$500
★★ Alarm	662	273	14	\$360
★★ Moss Lake Boat Dock	217	135	22	\$1,210
★★ Billboards	63	60	11	\$3,600

**Q3 FY 15-16 FEE SUMMARY**

	TOTAL ISSUED	TOTAL AMOUNT COLLECTED
Permits	245	\$69,883
Annual Permits, Registrations, and Renewals	121	\$17,164
Planning & Zoning Applications	4	\$3,500
<b>TOTAL</b>	<b>370</b>	<b>\$90,547</b>

**COUNCIL, BOARDS AND COMMISSIONS ACTION SUMMARY**

BOARD OF APPEALS	ACTION
<b>Meeting April 2016</b>	
No Meeting	NA
<b>Meeting May 2016</b>	
No Meeting	NA
<b>Meeting June 2016</b>	
No Meeting	NA

PLANNING & ZONING COMMISSION	ACTIONS
<b>Meeting April 12, 2016</b>	
<b><u>VARIANCE TO OFF-PREMISE SIGN ORDINANCE</u></b> To hear comments and consider a request for a variance from the City of Gainesville Sign Ordinance with respect to the height and number of faces allowed on an off-premise, free-standing sign (billboard). Submitted by Karl Klement, case number SAPZ0597834.	Approved
<b>Meeting May 10, 2016</b>	
<b><u>ZONING DISTRICT CHANGE TO 1315 COLUMBINE DRIVE</u></b> To consider a request from Circuit Breaker Sales and make a recommendation to the City Council for a zoning district change from General Commercial (C-2) to Industrial (I) for the property located at 1313 Columbine. ZDC2809575	Recommended
<b>Meeting May 24, 2016 – Special Called Meeting</b>	
<b><u>AMENDMENT FOR BLACK HILL FARM PLANNED DEVELOPMENT PHASE II</u></b> To consider a request to amend the Planned Development for Black Hill Farm Phase II for certain Fire Code variances and to permit one-hundred five (105) 5,000 square-foot lots.	Recommended
<b><u>FINAL PLAT APPROVAL FOR BLACK HILL FARM PLANNED DEVELOPMENT PHASE II</u></b> To consider a request for approval of a Final Plat for Phase II for the Black Hill Farm Planned Development.	Approved
<b>Meeting June 2016</b>	
No meeting.	NA

BUILDING & STANDARDS COMMISSION	ACTIONS
<b>Hearing April 21, 2016</b>	
Approval of minutes from March 17, 2016 BSC hearing	Approved
<b><u>Case No. 15-00907 • 317 Lindsay</u></b> Hear and decide dilapidated/substandard structure case on 317 Lindsay and issue order to abate the nuisance.	Determined the structure to be dilapidated/substandard and therefore a nuisance. Ordered the owner to abate the nuisance by demolishing the structure, removing the debris and cleaning and grading the lot within 30 days. Upon failure of owner to correct the violation within 30 days, the City shall demolish the structure, remove the debris, and clean and grade the lot at the owner's expense.
<b>Hearing May 19, 2016</b>	
Approval of minutes from April 21, 2016	Approved
<b><u>Case No. 16-00274 • 335 Ritchey</u></b> Hear and decide dilapidated/substandard structure case on 335 Ritchey and issue order to abate the nuisance.	Determined the structure to be dilapidated/substandard and therefore a nuisance and orders the owners to retain licensed, registered contractors to complete repairs and bring the structure up to all current City codes or demolish the structure within 90 days. If the owners fail to abate the violation, the City shall demolish the structure, remove the debris and clean and grade the lot at the owner's expense.

<p><b>Case No. 16-00118 • 1109 E Broadway</b> Hear and decide dilapidated/substandard structure case on 1109 E Broadway and issue order to abate the nuisance.</p>	<p>Found the structure at 1109 E. Broadway is dilapidated/substandard and is therefore a nuisance. The Commission ordered the owner to abate the nuisance by demolishing the structure within 30 days. If the owners fail to abate the violation, the City shall demolish the structure and clean and grade the lot at the owner's expense.</p>
<p><b>Case No. 16-00203 • 1306 Hillcrest</b> Hear and decide dilapidated/substandard structure case on 1306 Hillcrest and issue order to abate the nuisance.</p>	<p>Commissioners tabled the discussion on 1306 Hillcrest for 30 days.</p>
<p><b>Case No. 15-00613 • 917 N Grand</b> Hear and decide dilapidated/substandard structure case on 917 N Grand and issue order to abate the nuisance.</p>	<p>Found structure at 917 N. Grand to be dilapidated/substandard based on the following: faulty weather protection, fire hazard, hazardous and unsanitary premises, hazardous wiring, improper occupancy, inadequate exits, inadequate sanitation, and is therefore a nuisance. Owners ordered to abate the nuisance by demolishing the structure within 30 days. If the owners fail to abate the violation, the City shall demolish the structure and clean and grade the lot at the owner's expense.</p>
<p><b>Hearing June 16, 2016</b></p>	
<p>Approval of minutes from May 19, 2016 hearing</p>	<p>Approved</p>
<p><b>Case No. 16-00198 • 519 Gladys</b> Hear and decide dilapidated/substandard structure case on 519 Gladys and issue order to abate the nuisance.</p>	<p>Found the structure at 519 Gladys is dilapidated/substandard and is therefore a nuisance. The Commission ordered the owner to abate the nuisance by demolishing the structure within 30 days. If the owners fail to abate the violation, the City shall demolish the structure and clean and grade the lot at the owner's expense.</p>
<p><b>Case No. 16-00126 • 717 N Howeth</b> Hear and decide on the owner's request for a 90-day extension to complete repairs and bring structure up to current city codes.</p>	<p>Ordered 90-day extension.</p>
<p><b>Case No. 16-00203 • 1306 Hillcrest</b> Hear and decide dilapidated/substandard structure case on 1306 Hillcrest and issue order to abate the nuisance.</p>	<p>Commissioners tabled the discussion on 1306 Hillcrest for 60 days (<i>in consideration of the owner's senior citizen status and state of health</i>) affording the owner time to secure financing or sell the property.</p>

CITY COUNCIL	ACTIONS
<p><b>City Council Meeting 4-5-2016</b></p>	
<p><b>RESOLUTION 04-05-2016 – APPROVING APPOINTMENTS TO THE BUILDING AND STANDARDS COMMISSION</b> Reappointed Tommy Robison, Jess Cason, and Buster Bezner (alternate) to the Building and Standards Commission to two-year terms expiring May 2018.</p>	<p>Approved</p>
<p><b>RESOLUTION 04-05-2016 A – APPOINTMENTS TO THE PLANNING AND ZONING COMMISSION</b> Reappointed Cal Koontz, Phil Neelley, and Nathan Dempsey to the Planning and Zoning Commission to two-year terms expiring April 2018.</p>	<p>Approved</p>

<p><b><u>ORDINANCE 1386-04-2016 – AMENDING ORDINANCE 1266-03-2011; RENEWING A SPECIFIC USE PERMIT AS REQUESTED BY SPRINT SPECTRUM LP, FOR A COMMUNICATIONS ANTENNA SYSTEM LOCATED AT 501 E CALIFORNIA ST IN THE CENTRAL AREA.</u></b></p> <p>Renewed a Special Use Permit (SUP) to Spring Spectrum Communications (SSC) for a wireless communications facility on the roof of the Turner Apartments. SSC is not adding or changing the facility. The Planning and Zoning Commission unanimously recommended that council grant an additional five-year SUP. A public hearing was held prior to adoption. No one came forward to speak for or against the permit.</p>	<p>Amended</p>
<p align="center"><b>City Council Meeting 4-19-2016</b></p>	
<p>No agenda items.</p>	<p>NA</p>
<p align="center"><b>City Council Meeting May 3, 2016</b></p>	
<p>No agenda items.</p>	<p>NA</p>
<p align="center"><b>City Council Meeting May 17, 2016</b></p>	
<p><b><u>ORDINANCE 1388-05-2016 – ADOPTING CHAPTER 13 – OFFENSES – MISCELLANEOUS, ARTICLE VII – GARAGE SALES.</u></b></p> <p>Adopted an ordinance limiting garage sales to four times per year with a minimum of 30 days between sales, and that sales may not last longer than 72 hours. Also restricts the placement of signs.</p>	<p>Approved</p>
<p align="center"><b>City Council Meeting June 7, 2016</b></p>	
<p><b><u>ORDINANCE 1389-06-2016 – AMENDING ORDINANCE 1219-12-2008, THE ZONING ORDINANCE OF THE CITY OF GAINESVILLE, TEXAS, TO REZONE FROM GENERAL COMMERCIAL (C-2) TO INDUSTRIAL (I) TWO ADJACENT TRACTS ADDRESSED AS 1315 COLUMBINE (PIDS #15733 AND 149413).</u></b></p> <p>Approved the zoning district change as requested by Circuit Breaker Sales (CBS) at 1315 Columbine, Gainesville, Texas from General Commercial (C-2) to Industrial (I).</p>	<p>Approved</p>
<p><b><u>ORDINANCE 1390-06-2016 – AMENDING ORDINANCE 1350-08-2014; TO AMEND THE BLACK HILL FARM PLANNED DEVELOPMENT DISTRICT.</u></b></p> <p>Adopted amendments to the Black Hill Farm Planned Development specifically Phase II comprised of approximately eleven (11) acres and bordered by Red Barn Road and the gas line easement, from permitting fifty (50), 5,000 square foot lots to permitting one hundred five (105) small lots to allow for 105 detached homes on small lots, instead of 125 townhomes, as originally planned.</p>	<p>Approved</p>
<p align="center"><b>City Council Meeting June 21, 2016</b></p>	
<p>No agenda items.</p>	<p>NA</p>

## CODE ENFORCEMENT SUMMARY

	Inspector Based Cases	Complaints Filed	Total Inspections	10-Day Voluntary Compliance	Courtesy Notices Left	Courtesy Notice Compliance	Courtesy Notice to Case
<b>Permit Reviews</b>	51	0	51	NA	0	0	0
<b>Vehicle/Parking Violations</b>							
Inoperable Motor Vehicle, Junk Vehicle	1	1	2	2	1	1	0
Stop, Standing, Parking Violation	3	3	6	6	5	5	0
<b>Building &amp; Building Standards Violations</b>							
Construction without a Permit	13	1	16	14	7	7	0
Sign Violations (incl. garage sale signs)	54	0	86	52	33	33	0
Substandard Buildings	7	1	21	0	0	0	0
Miscellaneous Violations <sup>⑥</sup>	3	0	11	2	1	1	0
<b>Property Maintenance Violations</b>							
High Grass and Weeds	104	40	255	94	40	40	0
Swimming Pools	2	3	12	5	1	1	0
Dilapidated Accessory (incl. fences)	9	1	13	5	1	1	0
Miscellaneous Violations <sup>⑦</sup>	8	1	14	9	6	6	0
<b>Public Nuisance Violations</b>							
Trash and Debris/Sanitation	12	8	39	19	8	8	0
Miscellaneous Violations <sup>⑧</sup>	10	2	14	10	4	4	0
<b>Zoning Violations</b>							
Illegal Structures	3	0	5	3	2	2	0
Home Business Occupations	1	1	5	0	0	0	0
Miscellaneous Violations <sup>⑨</sup>	12	1	35	10	0	0	0
<b>TOTALS</b>	<b>294</b>	<b>63</b>	<b>585</b>	<b>221</b>	<b>109</b>	<b>109</b>	<b>0</b>

① Building permits include those issued for: accessory structures, remodels, new construction, fences, roofing, siding, windows, flatwork, manufactured housing, and Moss Lake docks.

② Miscellaneous permits include those issued for: communication towers and antennas, demolitions, irrigation, fire alarms and systems, commercial mobile units, and tents.

③ This number is indicative of all structures (primary and accessory) demolished by the City, Antique Lumber, or property owner.

④ Includes demolitions that are in the process of coming down and projects that have not yet started.

⑤ Includes annual permit violations, garage sale signs, non-permitted signs, and illegal placement of signs.

⑥ Building and building standards "Miscellaneous" violations include activities on Moss Lake and unsafe plumbing cases.

⑦ Property maintenance "Miscellaneous" violations include cases relating to: household appliances stored outside, exterior storage of household furniture, protective treatment for exterior walls and accessories, odors, premise identification, and vacant structures. The "Swimming Pool" cases include both enclosure and stagnant water cases combined.

④ Public nuisance “Miscellaneous” violations include the accumulation and placement of grass and yard clippings, grading and drainage, illegal dumping, stagnant water and trees, plants and shrubs (minimum clearances and removal of) cases.

④ Zoning “Miscellaneous” violations include alcoholic beverage sales permits, cargo containers, illegal fences, lot visibility, and prefab/metal carport cases.

★ Violation letters have been mailed to property owners to confirm pump use. Depending on actual number of units in use, we could see a revenue increase of \$10,000+.

★★ These annual permits and registrations renew at the same time every year (January 1), so most will only show in the second quarter.



**GAINESVILLE ECONOMIC**  
**DEVELOPMENT CORPORATION**

**Gainesville Economic Development Corporation  
Quarterly Update: July 2016**

**To: Barry Sullivan, City Manager**

**From: Arleene Loyd, Director GEDC**

**Re: April - June 2016**

**Gateway Industrial Park Update**

We closed on the construction contract for Gateway Park, May 22<sup>nd</sup>. We are working through some final details on landscaping and irrigation.

**Rib Crib Inc**

The Rib Crib will be the first completed restaurant on the 4.567 acre lot on the corner of I-35 and West California. The Rib Crib plans to open in August. A site developer for a majority of the remaining property has submitted proposals to the GEDC for consideration. Their plan includes 2-3 new restaurants with some retail space as well.

**Marketing**

A committee with members from the GEDC, City, Chamber and ISD, selected North Star to begin a branding campaign for Gainesville. The project will begin late summer and include several months of research to determine Gainesville's "DNA".

I attended the MRO Show in Dallas with **Team Texas** for maintenance repair and operations in the aviation industry.

I attended the Texas Rural Challenge Conference in Waco. The conference highlights best practices in business and economic development and community development as a rural community.

**Black Hill Farm (BHF)**

Four homes are under construction and framing is up on two homes in the Black Hill Farm Development. Additional plans for the townhomes have been approved by the City.

## **Sales Tax**

Sales tax receipts totaled \$347,410 for the third quarter, almost 10% above the first quarter but we continue to see a decrease of about 35% from the same period last year. For 2015-16, we budgeted \$850,000 in sales tax revenue and we are above projections to date.

1 <sup>st</sup> QTR	\$261,519
2 <sup>nd</sup> QTR	\$284,563
3 <sup>rd</sup> QTR	<u>\$347,410</u>
Total to date:	\$893,492

## **Projects**

Texas Trailers is beginning a \$1.4 million expansion. The GEDC is considering an incentive to present to city council.

Texoma Workforce and the GEDC partnered in a “Business Education for Teachers” program in June. Four GISD teachers spent a week working at local businesses that included; Zodiac, Enhanced Powder Coating and Texas Trailers. These teachers will integrate workforce skills in their classroom education.

NCTC was awarded a \$150,000 grant that the GEDC, in partnership with Texoma Workforce Development Board, submitted in April. The High Demand Job Training Grant will be used to purchase simulation equipment for the new health sciences facility opening this fall. The matching grant program is an initiative between EDCs and Workforce Boards across the state.



# GENERAL SERVICES

**Airport**

**Fleet Services**

**Solid Waste**

**Cemetery**



## PERFORMANCE MEASURES

**FY: 2015 – 2016 Quarter: 3**

**DEPARTMENT: AIRPORT**

<b>Fuel Sales</b> (in gallons):	<u>Current Year</u>	<u>Prior Year</u>
For 3 months ending Mar. 31:	77,684	78,118
Year to date:	245,466	198,364
<b>Fuel Revenue:</b>	<u>Current Year</u>	<u>Prior Year</u>
For 3 months ending Mar. 31:	\$197,798	\$233,337
Year to date:	\$644,268	\$614,039
<b>Profit per Gallon Sold:</b>	<u>Current Year</u>	<u>Prior Year</u>
For 3 months ending Mar. 31:	16.7%	15.3%
Year to date:	23.2%	14.1%

**Hangars:** All city-owned hangars and offices are leased. All accounts are paid in full to date.

**Ground Leases:** All paid in full to date.

### Notables:

- Rising fuel costs and high temperatures have curtailed flying in this quarter. We are still meeting our goals yet the boom of last quarter has come to an end.
- Request for bids have gone out for crack sealing, slurry sealing, and painting on RWY 12-30. New signage also went out to bid as the runway designations will be changed due to magnetic declination. We are still planning on painting the Compass Rose this fall.
- The local EAA chapter is planning a Light Sport Aircraft Fly-In for September. We are looking forward to hosting the event at the airport along with the balloon festival, TXAAA Fly-In , and the Zodiac Family Fun Day events.
- 20 acres of land along HWY 82 was released by the FAA. The GEDC will be purchasing the property from the city/airport in the near future for industrial expansion.



**Performance Measures**

Classification	FY13-14 Actual	FY14-15 Actual	FY15-16 Estimated	FY15-16 Year to Date
Net Fuel Sales (\$)	\$144,341	\$123,536	\$157,000	\$135,436
100LL (gals.)	65,829	80,024	65,000	86,936
Jet A (gals.)	195,177	185,282	210,000	158,570
Community Event Participation	11,500	5,110	19,800	5,100
Water & Sewer Infrastructure (feet)	0	0	600'	0
Airport Business Tenants	8	9	10	9
Rehabilitate Airport Surfaces (feet)	0	0	11,000'	0

**CITY OF GAINESVILLE - FLEET SERVICES QUARTERLY REPORT**

April 1, 2016 to June 30, 2016

# OF VEHICLES PM* IN-HOUSE	# OF VEHICLES PM OUTSOURCED (OIL CHANGES)	# OF EQUIPMENT PM IN-HOUSE	# OF VEHICLES & EQUIPMENT (TIRES/TIRE REPAIR)	# OF VEHICLES ANNUAL INSPECTION	# OF VEHICLES REPAIRED IN-HOUSE	# OF EQUIPMENT REPAIRED IN-HOUSE	# OF VEHICLES REPAIRED OUTSOURCED	# OF EQUIPMENT REPAIRED OUTSOURCED
11	49	5	109	29	89	120	3	10

**CITY OF GAINESVILLE - FLEET MAINTENANCE QUARTERLY TOTALS 4/1/2016 to 6/30/2016**

CLASS CODE	LABOR HOURS**	LABOR COST**	PARTS/OUTSIDE COST***	MISC. SHOP PARTS	TOTAL
04 - EQUIPMENT	447.50	\$ 7,743.03	\$ 85,856.25	\$ 673.61	\$ 94,272.89
05 - VEHICLES	278.50	\$ 5,106.71	\$ 8,481.43	\$ 180.73	\$ 13,768.87
<b>TOTALS</b>	<b>726.00</b>	<b>\$ 12,849.74</b>	<b>\$ 94,337.68</b>	<b>\$ 854.34</b>	<b>\$ 108,041.76</b>

\*\*PM" refers to Preventative Maintenance. These numbers refer only to APMs, or full service oil changes.

\*\*Labor Hours are the hours that Fleet Services Staff actually spend repairing vehicles/equipment.

\*\*Labor Costs reflect the hours that are "Labor Hours" and the costs (hourly wages, health insurance, workers' comp, TMRS, longevity, OASDI, Medicare, life insurance, and any allowances) that are incurred by the city to pay Fleet Services Staff.

\*\*\*Outside Costs are costs for any outside vendors' parts and/or labor performed on any part of any vehicle/equipment. (Tires, Wrecker Service, Transmission)



## GENERAL SERVICE DEPARTMENT

### SOLID WASTE DIVISION 2015-2016

YTD Statistics - 2015/2016

PERFORMANCE MEASURES		Budgeted 2015-2016	First Quarterly Oct - Dec	Second Quarterly Jan - Mar	Third Quarterly Apr - Jun	Fourth Quarterly Jul - Sep	TOTAL 2015-2016
<b>Actual Roll-Off Information</b>							
	Average number of daily roll-off customers	8.75	6	6	6		
	Rentals of roll-off customers	55	20	30	22		
	Roll-off containers pulled	1,100	350	372	401	0	1,123
	Number of roll-off containers for deliveries	55	20	30	22		
	Number of roll-off customers per year	150	47	49	52		
<b>Recycling Information</b>	Average number for recycling materials hauled to Recycling Center	150 Tons	25.570 Tons	22.907 Tons	24.708 Tons	0.000 Tons	73.185 Tons
<b>Provide public outreach</b>	Public Outreach	9	3	2	2		7
<b>Residential Information</b>	Number of tons for residential customer per year	7,100	2,435.59	2,276.10	2,657.43	0.00	7,369.12
<b>Commercial Information</b>	Number of tons for commercial customers per year	16,245	4,242.18	5,336.37	5,004.85	0.00	14,583.40
<b>TASWA Information</b>	Number of trips to TASWA Landfill per year	2,156	434	529	517	0	1,480
	Number of tons hauled to TASWA Landfill per year	24,240	6,677.40	7,157.83	7,419.63	0.00	21,254.86
	Number of trucks loaded per year	1,046	316	333	329	0	978

**(Average number of daily roll-off customers does not include citizen station containers pulls)**

## Detailed Report for Solid Waste Tonnage

April 2016 INCOMING MATERIAL		
TRUE		
City of Gainesville Residential Trucks		
Route	Loads	Tons
North Residential Truck	33	217.88
South Residential Truck	39	274.44
Wednesday Residential Truck	4	16.76
<b>TOTAL</b>	<b>76</b>	<b>509.08</b>
Customers on Yard		
City Residents	449	262.82
County Residents	63	29.81
<b>TOTAL</b>	<b>512</b>	<b>292.63</b>
City of Gainesville Commercial Trucks		
Route	Loads	Tons
Downtown Commercial Truck	49	326.37
Highway Commercial Truck	54	364.16
Saturday Commercial Truck	5	9.12
Roll-Off Truck	148	641.32
Other City of Gainesville Depts.	19	29.20
<b>TOTAL</b>	<b>275</b>	<b>1370.17</b>
Other Commercial Customers		
Commercial Private Haulers	56	74.23
<b>TOTAL</b>	<b>56</b>	<b>74.23</b>
Citizen Station Pulls	50	estimated
Municipal	1,411.29	
Construction	428.52	
Industrial	351.10	
Landscape	55.20	
<b>TOTAL</b>	<b>2,246.11</b>	

OUTGOING MATERIAL	
Pratt Recycling Tonnage	9.009
Other Recycling Tonnage	0.00
<b>Trips To TASWA</b>	<b>156</b>
<b>Tons To TASWA</b>	<b>2364.18</b>
Longhaul Trucks Loaded	110

May 2016 INCOMING MATERIAL		
TRUE		
City of Gainesville Residential Trucks		
Route	Loads	Tons
North Residential Truck	36	265.40
South Residential Truck	36	271.80
Wednesday Residential Truck	5	13.12
<b>TOTAL</b>	<b>77</b>	<b>550.32</b>
Customers on Yard		
City Residents	432	335.82
County Residents	56	28.83
<b>TOTAL</b>	<b>488</b>	<b>364.65</b>
City of Gainesville Commercial Trucks		
Route	Loads	Tons
Downtown Commercial Truck	56	320.10
Highway Commercial Truck	59	412.59
Saturday Commercial Truck	4	7.65
Roll-Off Truck	119	670.58
Other City of Gainesville Depts.	61	52.54
<b>TOTAL</b>	<b>299</b>	<b>1463.46</b>
Other Commercial Customers		
Commercial Private Haulers	70	158.34
<b>TOTAL</b>	<b>70</b>	<b>158.34</b>
Citizen Station Pulls	52	estimated
Municipal	1,537.36	
Construction	560.09	
Industrial	354.23	
Landscape	85.09	
<b>TOTAL</b>	<b>2,536.77</b>	

OUTGOING MATERIAL	
Pratt Recycling Tonnage	15.699
Other Recycling Tonnage	0.00
<b>Trips To TASWA</b>	<b>160</b>
<b>Tons To TASWA</b>	<b>2312.93</b>
Longhaul Trucks Loaded	106

June 2016 INCOMING MATERIAL		
TRUE		
City of Gainesville Residential Trucks		
Route	Loads	Tons
North Residential Truck	36	267.54
South Residential Truck	36	285.44
Wednesday Residential Truck	4	14.78
<b>TOTAL</b>	<b>76</b>	<b>567.76</b>
Customers on Yard		
City Residents	430	339.73
County Residents	69	33.26
<b>TOTAL</b>	<b>499</b>	<b>372.99</b>
City of Gainesville Commercial Trucks		
Route	Loads	Tons
Downtown Commercial Truck	52	300.01
Highway Commercial Truck	60	387.83
Saturday Commercial Truck	4	7.17
Roll-Off Truck	134	713.49
Other City of Gainesville Depts.	89	241.87
<b>TOTAL</b>	<b>339</b>	<b>1650.37</b>
Other Commercial Customers		
Commercial Private Haulers	159	288.28
<b>TOTAL</b>	<b>159</b>	<b>288.28</b>
Citizen Station Pulls	58	estimated
Municipal	1,507.51	
Construction	876.51	
Industrial	421.65	
Landscape	73.73	
<b>TOTAL</b>	<b>2,879.40</b>	

OUTGOING MATERIAL	
Pratt Recycling Tonnage	0.000
Other Recycling Tonnage	0.00
<b>Trips To TASWA</b>	<b>201</b>
<b>Tons To TASWA</b>	<b>2742.52</b>
Longhaul Trucks Loaded	113

Incoming loads include brush in the Brush Pile that is not in Outgoing loads.  
 Loads coming in at the end of a month may not become an outgoing load until the next month.

April 2016 - 15 roll-off loads from 12 Oaks Inn were diverted from TASWA to City and County Flood Damage Erosion - No Weights for these loads.

**DEPARTMENT NAME: General Services**

**DIVISION NAME: CEMETERY**

<b>PERFORMANCE MEASURES</b>		<b>2015-2016 3<sup>rd</sup> Quarter April - June</b>
Total number of internments	Pavilion	22
	At Grave	14
Number of growing season cuttings, trimmings and cleanings		13
Total number of spaces sold		15
Total number of spaces available		758
Total number of hours mowing and weed eating		978.5

**Workload Demand**

	<b>Actual 2012</b>	<b>Actual 2013</b>	<b>Actual 2014</b>	<b>Actual 2015</b>	<b>Estimated 2016</b>
Interments	151	180	136	154	160
Spaces Sold	104	102	85	43	100
Mowing & Trimming Hours	2950	2146	2114	2348	3000
Mowing & Trimming Days/Cycles	34	20	29	29	30



# MUNICIPAL COURT

# Gainesville Municipal Court Quarterly Report

April 1 - June 30, 2016

Cases Filed:	Traffic:	Penal:	City Ord.:	Parking:	Other:		
M1: +	339	52	27	3	36	T:	457
M2: +	395	48	39	1	32	T:	515
M3: +	510	67	33	4	26	T:	640
	<u>1244</u>	<u>167</u>	<u>99</u>	<u>8</u>	<u>94</u>	<b>Total:</b>	<b>1612</b>

## No. of Warnings:

M1: +	781		
M2: +	859		
M3: +	<u>944</u>		
		<b>Total:</b>	<b>2,584</b>

## Trials/Hearings:

	Pre-Trials	Bench	Jury	
M1:	73	2	0	
M2:	44	0	0	
M3:	52	3	0	
				<b>Total: 174</b>

## Dispositions:

	Paid:	Time Served:	Dismissed:	Appealed:	
M1:	279	92	472	7	
M2:	178	78	147	1	
M3:	228	84	191	0	
					<b>Total: 1,757</b>

## Warrants:

	Issued:	Recalled:	Served	Amt Collected:
M1:	132	354*	79	\$ 28,163.71
M2:	127	16	75	\$ 27,811.48
M3:	198	28	91	\$ 33,309.92

\*Aged out warrant cases with no officer complaint signed.

Tot. Outstanding Class C: 297 Capias-Pro-Fines with value of: \$106,235.45  
 1,015 Warrants with value of: \$382,305.30

Felony Warrants Signed: 9 Class A & B Warrants Signed: 2  
 Juvenile Magistrations: 0 Adult Mag of Class B or above: 237

## Financials:

	State Costs:	City Costs:	Fines:	Technology:	Building:	
M1: +	\$25,004.14	\$18,960.27	\$33,079.26	\$1,385.36	\$1,038.89	T: \$79,467.92
M2: +	\$16,151.84	\$10,488.86	\$22,300.40	\$905.35	\$679.57	T: \$50,526.02
M3: +	\$20,976.53	\$13,525.68	\$25,048.02	\$1,156.25	\$865.34	T: \$61,571.82
						<b>Tot: \$ 191,565.76</b>

## School/Training:

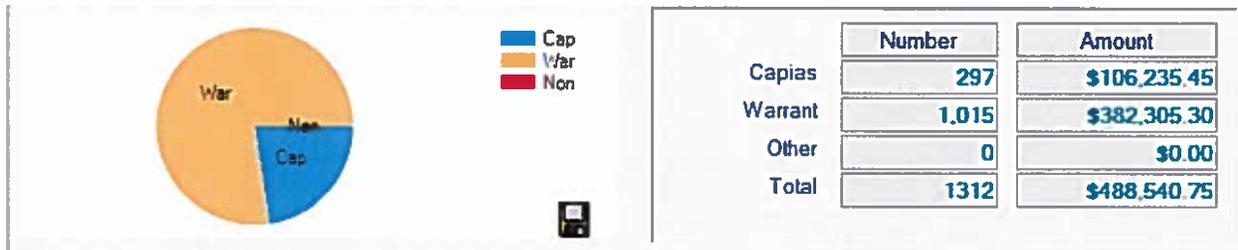
Craven	Clerk	May	S. Padre
LaSalle	Software	April	Houston
Birdsell	Baliff	June	Austin

<b>Violations Written from April 1 - June 30, 2016</b>		
<b>FAIL TO MAINTAIN FINANCIAL RESPONSIBILITY</b>		<b>183</b>
<b>DL (NO DRIVERS LICENSE WHEN UNLICENSED)</b>		<b>154</b>
<b>DISPLAY (EXPIRED LICENSE PLATES/REGISTRATION)</b>		<b>150</b>
<b>SPEEDING TO OR MORE THAN 10% ABOVE POSTED LIMIT</b>		<b>137</b>
<b>FAILURE TO APPEAR</b>		<b>91</b>
<b>DISREGARD STOP SIGN</b>		<b>88</b>
<b>NO SEATBELT (DRIVER)</b>		<b>75</b>
<b>DWLI</b>		<b>54</b>
<b>DOG (FAIL TO REGISTER)</b>		<b>47</b>
<b>SPEED 15MPH OR MORE OVER POSTED LIMIT</b>		<b>44</b>
<b>POSS. OF DRUG PARAPHERNALIA</b>		<b>40</b>
<b>FAIL TO REPORT CHANGE OF ADDRESS/NAME</b>		<b>35</b>
<b>FAIL TO MAINTAIN FINANCIAL RESPONSIBILITY -SUBSEQU</b>		<b>32</b>
<b>PUBLIC INTOXICATION</b>		<b>32</b>
<b>VIOLATE PROMISE TO APPEAR</b>		<b>31</b>
<b>DL (EXPIRED OPERATOR LICENSE)</b>		<b>24</b>
<b>DL - FAIL TO DISPLAY</b>		<b>24</b>
<b>DISREGARD RED LIGHT</b>		<b>21</b>
<b>NO SEATBELT (UNRESTRAINED CHILD U 8 yr or 4 ft 9</b>		<b>20</b>
<b>ORGANIZED RETAIL THEFT LESS THAN \$100</b>		<b>15</b>
<b>DISREGARD TRAFFIC CONTROL DEVICE</b>		<b>15</b>
<b>DOG (RUNNING AT LARGE/RESTRAINT)</b>		<b>13</b>
<b>ALCOHOL (OPEN CONTAINER IN VEHICLE)</b>		<b>13</b>
<b>NO SEATBELT (PASSENGER)</b>		<b>12</b>
<b>FAILURE TO APPEAR (COURT)</b>		<b>12</b>
<b>VIOLATE D.L. RESTRICTION (SPECIFY)</b>		<b>11</b>
<b>SPEEDING SCHOOL ZONE</b>		<b>9</b>
<b>FAIL TO STOP AT PROPER PLACE (TRAFFIC LIGHT)</b>		<b>9</b>
<b>CO - VIOLATE CURFEW ORDINANCE</b>		<b>8</b>
<b>OPERATE MOTOR VEHICLE WITHOUT LICENSE PLATES OR WI</b>		<b>7</b>
<b>FAIL TO YROW</b>		<b>7</b>
<b>CO - LOUD NOISE/MUSIC</b>		<b>5</b>
<b>ILLEGAL WINDOW TINT</b>		<b>5</b>
<b>SPEEDING</b>		<b>5</b>
<b>DROVE WITHOUT LIGHTS (WHEN REQUIRED)</b>		<b>4</b>
<b>MINOR - IN CONSUMPTION OF ALCOHOL</b>		<b>4</b>
<b>DOG (IMPROPER RESTRAINT)</b>		<b>4</b>
<b>CO - PARKED VEHICLE ON UNIMPROVED SURFACE</b>		<b>4</b>
<b>THEFT OF PROPERTY LESS THAN \$100</b>		<b>4</b>
<b>DEFECTIVE STOP LAMPS</b>		<b>4</b>
<b>ANIMAL OVER LIMITDOG, CAT,RABBIT, FERET COMBINATIO</b>		<b>3</b>
<b>DROVE ON WRONG SIDE ROAD</b>		<b>3</b>
<b>DEFECTIVE HEADLAMPS</b>		<b>3</b>

<b>MINOR - IN POSSESSION OF ALCOHOL</b>	<b>3</b>
<b>NO LICENSE PLATE ON TRAILER</b>	<b>3</b>
<b>FAIL TO YROW (EMERGENCY VEHICLE)</b>	<b>3</b>
<b>DISPLAY (FICTITIOUS LICENSE PLATES/REGISTRATION)</b>	<b>3</b>
<b>FAILED TO SIGNAL LANE CHANGE</b>	<b>3</b>
<b>FAIL TO YROW (AT YIELD INTERSECTION)</b>	<b>3</b>
<b>PASSED AUTHORIZED EMERGENCY VEHICLE</b>	<b>3</b>
<b>ANIMAL (CARE)</b>	<b>3</b>
<b>DOG (NO VACCINATION TAGS)</b>	<b>2</b>
<b>PERMIT UNLICENSED MINOR TO DRIVE-GUARDIAN</b>	<b>2</b>
<b>DISPLAY (UNCLEAN/OBSCURED LICENSE PLATES)</b>	<b>2</b>
<b>CO - KEEPING ROOSTERS IN CITY LIMITS</b>	<b>2</b>
<b>WALKED ON HIGHWAY WITH TRAFFIC-NO SIDEWALKS</b>	<b>2</b>
<b>FAIL TO YROW (PRIVATE DRIVE/ALLEY/BUILDING)</b>	<b>2</b>
<b>IMPROPER LANE CHANGE</b>	<b>2</b>
<b>FAIL TO STOP-DESIGNATED POINT-STOP SIGN</b>	<b>2</b>
<b>FAIL TO YROW (AT STOP INTERSECTION)</b>	<b>2</b>
<b>DEFECTIVE TRAILER LIGHTS</b>	<b>2</b>
<b>FAIL TO CONTROL SPEED</b>	<b>2</b>
<b>FAILURE TO KEEP BICYCLE ON THE RIGHT SIDE OF ROADW</b>	<b>2</b>
<b>IMPROPER TURN</b>	<b>2</b>
<b>TINT BELOW AS1 LINE</b>	<b>2</b>
<b>CO - SOMEONE LIVING IN TRAVEL TRAILER</b>	<b>2</b>
<b>FAIL TO SIGNAL TURN</b>	<b>2</b>
<b>DEFECTIVE EQUIPMENT</b>	<b>1</b>
<b>PASSED IN NO PASSING ZONE</b>	<b>1</b>
<b>FAIL TO SIGNAL DISTANCE BEFORE TURN</b>	<b>1</b>
<b>PARKED FACING TRAFFIC</b>	<b>1</b>
<b>RECKLESS DAMAGE OR DESTRUCTION LESS THAN \$100</b>	<b>1</b>
<b>FAIL TO REPORT CHANGE OF ADDRESS OR NAME(CDL)</b>	<b>1</b>
<b>CHANGED LANE WHEN UNSAFE</b>	<b>1</b>
<b>PEDESTRIAN ENTERING PATH OF VEHICLE</b>	<b>1</b>
<b>ANIMAL (TRESSPASSING)</b>	<b>1</b>
<b>PARKED WITHOUT LOCKING IGNITION &amp;/ OR REMOVING KEY</b>	<b>1</b>
<b>USE OF WIRELESS DEVICE IN A SCHOOL ZONE</b>	<b>1</b>
<b>DOG (FAILURE TO DISPOSE OF ANIMAL CARCASS SEC.3-11</b>	<b>1</b>
<b>CO - SLEEPING IN PUBLIC PLACES</b>	<b>1</b>
<b>IMPEDE TRAFFIC</b>	<b>1</b>
<b>FOLLOWING TO CLOSE</b>	<b>1</b>
<b>NO MOTOR CYCLE ENDORSEMENT ON BACK OF DR</b>	<b>1</b>
<b>RECKLESS DRIVING</b>	<b>1</b>
<b>UNSAFE START FROM STOP</b>	<b>1</b>
<b>CONTEMPT OF COURT</b>	<b>1</b>
<b>MINOR - IN POSSESSION OF TOBACCO PRODUCT</b>	<b>1</b>

<b>PARKED IN HANDICAPPED</b>	<b>1</b>	
<b>CAT (FAIL TO REGISTER)</b>	<b>1</b>	
<b>NO RED LIGHTS ON BACK OF BICYCLE</b>	<b>1</b>	
<b>ASSAULT</b>	<b>1</b>	
<b>DISORDERLY CONDUCT (INDECENT EXPOSURE)</b>	<b>1</b>	
<b>PARKED IN FRONT OF PRIVATE DRIVEWAY</b>	<b>1</b>	
<b>CO - SIGN MAINTENANCE AND REMOVAL</b>	<b>1</b>	
<b>ILLEGAL BACKING</b>	<b>1</b>	
<b>DISREGARD PEDESTRIAN CONTROL SYSTEM</b>	<b>1</b>	
<b>CO - FIRE (INSIDE CITY LIMITS)</b>	<b>1</b>	
<b>CAT (AT LARGE)</b>	<b>1</b>	
<b>LITTERING</b>	<b>1</b>	
<b>RODE IMPROPERLY ON BICYCLE</b>	<b>1</b>	
<b>DRIVING UNDER THE INFLUENCE</b>	<b>1</b>	
<b>LEAVE CHILD UNATTENDED IN VEHICLE</b>	<b>1</b>	
<b>NO SEATBELT (UNRESTRAINED CHILD U 17)</b>	<b>1</b>	
<b>PUBLIC INTOXICATION( 2ND CHARGE)</b>	<b>1</b>	

Warrants and Capias Pro Fines April 1, through June 30, 2016



	Number	Amount
Capias	297	\$106,235.45
Warrant	1,015	\$382,305.30
Other	0	\$0.00
<b>Total</b>	<b>1312</b>	<b>\$488,540.75</b>



## **PARKS & RECREATION DEPT**

**Civic Center**

**Golf Course**

**Main Street**

**Parks & Recreation**

**Zoo**





Gainesville Municipal Golf Course

Third Quarter 2015-2016

Maintenance Projects

- April: Greens were sprayed with fungicides and insecticides. Regular mowing schedules
- May: Daily mowing schedule. Greens were aerified and top dressed.
- June: Caught up on mowing as best as possible. Sprayed greens with fungicides and fertilizer. Hosted the Steven K. Fleming Memorial Tournament.

3<sup>rd</sup> Quarter 2015 - 2016

	Rounds	Green Fees	Carts	Programs
April	604	\$10,371.00	\$4,406.68	\$2,332.00
May	442	\$7,027.54	\$3,002.28	\$1,799.00
June	549	\$9,063.10	\$3,376.96	\$946.00

3<sup>rd</sup> Quarter 2014-2015

	Rounds	Green Fees	Carts	Programs
April	454	\$6,927.24	\$3,050.24	\$185.00
May	201	\$3,261.00	\$1,542.88	\$0.00
June	671	\$10,584.00	\$4,770.89	\$185.00

### Marketing Programs:

During this quarter we promoted upcoming tournaments through Facebook and e-mail blast.

We ran spots on KGAF radio for the upcoming events and also had an interview with Darin during his Sports Talk segment.

Junior Golf Camp was held in June with 35 students in the camp.

### Upcoming Programs:

We will continue with Facebook, as well as making a page just for the Golf Course.

KGAF will also be advertising for all of upcoming events.

We will look at doing a Sizzling Summer Special- this will be a 2 for 1 special in the afternoons to help fill in our slower times.



**Main Street Program**  
**Apr.-June 2016**  
**Dana Herr, Main Street Manager**

Began employment on April 25, 2016.

All board positions on the Main Street Advisory Board currently are filled. Members include: Chad Henderson; Chair, Barry Otts; Co-Chair, Cathy Brown, Kelly Lane, Derek Murphree, Jeromie Olney, Jaylane Smith, Glenn Estes and Donna Hertel.

Have had multiple conversations with the Texas Historical Commission Coordinator, Debra Dresher and her team in discussion regarding the Farmer's Market and vacant available downtown buildings. She will be coming to Gainesville on August 10 to conduct a Main Street Board Training.

Working on Downtown Square Initiative (this is a new program for the THC) with the Texas Historic Commission, Marie Oehlerking, Design Assistant and the City Manager. Report was provided to us on the concept of the Farmer's Market initiative. Discussion of design ideas was presented to the Main Street Board and we are working to be prepared for a joint meeting with the Planning & Zoning Board in August.

Façade grants have been approved but not yet awarded for the following establishments: Sarah's on the Square and Core Professional Services.

Summer Sounds in its 7<sup>th</sup> year has held two of its three events in downtown. May 27 featured Max Stalling and June 24 featured Roger Creager. The last will be held on July 29 featuring Sam Riggs.

Downtown Ladies Night and GHS Loft Tours were held on April 21st.

Held monthly meetings with Main Street and Medal of Honor Host City Program. Posted agendas and prepared minutes and packets for Main Street meetings.

Prepared and processed invoices and completed financial reports for Main Street.

Prepared and entered payroll biweekly for Main Street/Chamber of Commerce.

Prepared and forwarded monthly reports required of the state Main Street Program.

Achieved National Accredited Main Street Program recognition.

# Gainesville Parks & Recreation

April, May & June 2016

Gainesville Parks & Recreation Department (GPARD) maintains 266 acres of parkland. This past quarter the Parks & Recreation Department had 140 hours of mowing; weed eating, and bed maintenance, 275 hrs. of litter removal.

Conducted inspection of Leonard Park Playground & Forsythe Skate Park once every two weeks .

Staff Safety Meetings: 2

## Projects

- Leonard Park Aquatic Center: complete pool/features inspection.
- Opened the Leonard Park Aquatic Center
- Registration for Summer II Adult Softball league
- Hosted Spring Fling
- Preparation of Keneteso Park Soccer fields for spring season.
- Installation of new playground mulch in Leonard, Tot Lot, B.P. Douglas and Pecan Creek Parks.

## Athletics – 1,282 participants using Parks & Recreation Facilities this quarter

- Adult Men's Soccer – Season started in February with 144 participants, Playing in Keneteso and Edison Park
- Leonard and Edison Baseball (5) Fields– 620 participating in Boys Baseball of Cooke County.
- Youth Soccer -311 participating in Cooke County Soccer Association.
- Spring Men's Adult softball - Parks & Recreation Department Adult Fall softball league – 12 teams in league play (192 members).
- Summer Youth Track - Parks & Recreation Department Summer Youth Track Program – (115 members).
- Summer I Co-ed Adult Softball- Parks & Recreation Department Adult Summer I softball league – 7 teams in league play (112 members).
- Summer I Men's Adult Softball - Parks & Recreation Department Adult Summer II softball league – 16 teams in league play (256 members).
- Summer Men's Adult Basketball - Parks & Recreation Department Adult Basketball league – 9 teams in league play (54 members).

## Frankie Schmitz Train

- 4593 Riders for April
- 4878 Riders for May
- 3367 Riders for June

## Leonard Park Pavilion

- Available for rental Friday, Saturday & Sunday
- Half day rental \$50 per time segment or \$100 all day
- April Thru June rental \$3,000

## Leonard Park Aquatic Center

- April Thru June Revenue \$60,266.36
- Private Party Rentals
  - Level 1- 12
  - Level 2- 4
  - Level 3- 30
- Cabana Rentals - 14



### 3rd Quarterly Report 2015-2016

Due to flooding April-July 2015, we were closed 60 days and revenues were severely affected. For that reason I will throw out 2015 and 2014 as these were inflated record three months due to Dinosaur exhibit.

Visitation is down 2% from the same quarter in 2013 (it has been a very wet summer). Admission revenue is down less than 1% from same quarter in 2013. Annual pass revenues down 13% over same quarter in 2013, not too surprising as we are continuing to recover from flooding last Spring. Merchandise revenue is up 10+% from same quarter in 2013 due to new manager implementing a new more diverse retail program. Educational programs revenue up 23% from same quarter in 2013. Party revenues are down 4% from same quarter in 2013 (again due to wet summer several programs had to be cancelled). Overall revenues are up 5% from same quarter in 2013.

<b>3rd 2016</b>	<b>#Visitors</b>	<b>\$Admissions</b>	<b>\$Passes</b>	<b>\$Retail</b>	<b>\$Programs</b>	<b>\$Food</b>	
April	12551	55771	2045	25081	9512	1885	94294
May	13170	59006	2446	30466	17922	918	110758
June	7344	34883	2910	17166	8796	1026	64781
total	33065	149660	7401	72713	36230	3829	269833
<b>3rd 2013</b>	<b>#Visitors</b>	<b>\$Admissions</b>	<b>\$Passes</b>	<b>\$Retail</b>	<b>\$Programs</b>	<b>\$Food</b>	
April	11047	49244	3850	21421	6897	1357	82769
May	14871	64000	2330	28057	12396	2227	109010
June	7829	37527	2160	15906	8664	389	64646
total	33747	150771	8340	65384	27957	3973	256425

#### **April:**

- Beta testing new digital daily report system began.
- Denton CVB Hospitality Round-Up.
- Hosted 4 Change for Cheetahs winners (GISD school; Robert E. Lee, Edison, Jr. High, Head Start)
- “Grow Team” Horticulture volunteers on-site completing Earth Kind partnership beds.
- Red River AAZK Chapter mtgs. held.
- Rolling out new “Check out our spots” branding for zoo.
- Selected Summer Interns.
- Weekly Area meetings with Director & Operations.
- 4/10-4/11 Wild Kingdom appearance in Houston (Director and one zoo staff member).
- 4/15 ZAA reaccreditation inspection.
- Worked on Lean Six computer clean-up.
- Zoo Society Board meeting.

#### **May:**

- Beta testing new digital daily report system continues.
- Director rolling out new “Check out our spots” branding for zoo.
- Hosted Change for Cheetahs winners (GISD school; Chalmers).
- Intern Orientation & Summer Camp development.
- Interviewed JZC Teen Volunteer candidates.
- JZC Teen Volunteer Orientation & Team Building.
- Lean Six projects computers and conference room.
- Red River AAZK Chapter mtgs. held.
- Running Thru Mud Volunteer time.
- Weekly Area meetings with Director & Operations.
- Zoo Society Board meeting.

**June:**

Beta testing new digital daily report system.

Director rolling out new "Check out our spots" branding campaign for zoo.

Director joined Chamber Welcome Wagon committee.

Lean Six projects computer files.

2 sessions of Summer Camp.

Weekly Area meetings with Director & Operations.

Zoo Society Board meeting.

**New Animals:**

Second bear returned to the zoo in June.

**New Exhibit/feature:**

Started offering Public Flamingo Feedings.

**Ongoing Projects:**

Continued work on African Penguin building.

Developing new exhibit signage for zoo.



# PUBLIC SAFETY

Fire

Police



## Gainesville Fire-Rescue

201 Santa Fe

Gainesville, Tx 76240

[www.gainesville.tx.us](http://www.gainesville.tx.us)

# Memo

To: Barry Sullivan, City Manager  
From: Wally Cox, Fire Chief  
Date: 07/06/16  
Re: Quarterly Performance Measures – 2015/2016 3rd Quarter

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### Incident Responses

- ✓ 634 Total Fire responses
- ✓ 613 of these responses were in the City; 21 were outside the City
- ✓ Total dollar loss saved \$15,478,674 (95.58 % of original value)

### Training

- ✓ 2,908.75 Total Fire Department Training Hours
- ✓ Reached 146 adults and 1008 children through 12 Fire Department special events.

### Inspection Program

- ✓ Completed 31 on-shift inspection and Pre-Fire Plans on commercial, business & industrial properties
- ✓ Fire Inspector had 223 contacts for inspections and acceptance testing, including annual inspection of commercial and public assembly locations, post fire inspections, foster home and adoption inspections, courtesy home inspections, acceptance testing and routine inspections on fire protection systems. 114.5 staff contact hours were required to complete these inspections.
- ✓ 121 hazards identified during Firefighter on-shift inspections; 90 hazards corrected
- ✓ 25 Compliance worksheets returned
- ✓ Fire Inspector conducted 33 Certificate of Occupancy inspections
- ✓ Fire Marshal had 65 contacts (312 hours) for fire code/life safety inspections related to development and new construction projects.

### Arson Task Force

- ✓ 77 hours spent on 5 new investigations by Fire Marshal
- ✓ 0 new Task Force investigations conducted by Fire Marshal within Gainesville
- ✓ 0 Arson Task Force investigation/response within Gainesville
- ✓ 0 hours spent on 1 Task Force investigations/ responses to by Fire Marshal out of Gainesville

### Storm Spotter Activity

- ✓ 0 storm spotter activations this quarter with 0 staff members responding

### **Apparatus/Equipment**

- ✓ Performed all routine apparatus and equipment maintenance as scheduled
- ✓ Tyler Rains completed Tanker Training

### **Emergency Management**

- ✓ Completed quarterly EMPG reports, requirements and documentation (Emergency Management Program Grant)
- ✓ 2015 Flood - FEMA personnel provided all requested documentation of projects; Awaiting reimbursement process
- ✓ Administration of Homeland Security Grants
- ✓ Attended monthly Emergency Management & Homeland Security Advisory meetings (TCOG)
- ✓ Attended TCOG Homeland Security Committee Meetings
- ✓ Developing project justification documents for 2016 Homeland Security Grant
- ✓ Emergency Management personnel attended Emergency Management Conference in San Antonio, TX
- ✓ Began process of developing City's Disaster Finance Plan & preparing for exercises with the State

### **Miscellaneous**

- ✓ Developed FD Social Media Committee to develop FD Facebook presence. Utilizing City's Facebook & Twitter page for Public Education;
- ✓ Hired Greyson Evans to fill vacant FF position
- ✓ Continuation of Press Release schedule F.I.R.E. (Frequent Information on Risk Elimination) safety articles in both GDR and Cooke County Weekly News
- ✓ Received reimbursement for March, 2016 TEEX SWRT Deployment
- ✓ Continued FARM Program at Edison
- ✓ Three Swift Water Rescue Deployments in April and May
- ✓ Continuing American Red Cross Smoke Detector Installation program
- ✓ Completed Strategic Plan review and update
- ✓ Fire Marshal and Fire Investigator completed Terroristic Bomb Response Training.
- ✓ Participation of Fire Marshal and many Fire employees in Medal of Honor Host City program on volunteer basis.
- ✓ Fire Marshal instructed High Angle Rescue course – 27 hours
- ✓ Fire Marshal completed 40 hours Police In-Service Training
- ✓ Fire Staff attended Fire Department International Conference
- ✓ Personnel participated in Main Street Storage Cleanup
- ✓ Personnel participated and led WWTP 5-S project for Phase 1 building move in
- ✓ Hosted Public Safety Blood Drive
- ✓ Hosted Stop, Drop and Read contest at elementary schools
- ✓ Assisted pool with pool repair

Fire Department – Performance Measures (Budget)

	Estimated 2016	Actual – 3rd quarter 06/30/16
Loss of life from fires	0	0
Fire Safety Inspections	<i>Fire Safety Inspection program</i>	100%
Required Training	100%	100%
Equipment Maintenance	100%	100%
Response time inside City limits	6 min.	5:08 Dispatch to Arrival; 7:00 Call Receive to Arrival

Emergency Management – Performance Measures (Budget)

	Estimated 2016	Actual – 3 <sup>rd</sup> quarter 06/30/16
Public Education Press Releases	15	2
Emergency Management & Homeland Security Meetings Attended	12	2
Number of EM Classes taken	6	0
Grants Administered	3	3



## **Gainesville Police Department 2015-2016 3rd Quarter Report**

The Gainesville Police Department Communications Division processed and routed a total of 9,476 calls for service during the 3rd quarter of FY 2015-2016. The monthly calls for service totals were: April – 2,844, May – 3,140 and June 3,492. Communications Operators also handled a total of 4,925 9-1-1 calls during this quarter. The monthly totals were: April – 1,245, May – 1,723 and June – 1,957.

During the 3<sup>rd</sup> quarter of the 2016 reporting period there were 618 cases assigned to Investigators of the Criminal Investigations Division. There were 237 cases filed with the County Attorney, 100 cases filed with the District Attorney, 79 cases filed with the Municipal Court, 21 cases referred to Juvenile Probation, 8 cases closed, 16 cases unfounded, 18 cases cleared exceptionally, 1 case transferred to another agency, and 159 cases suspended. Investigators have a total of 124 open cases. The division executed 2 search warrants and obtained 11 arrest warrants during this period.

The evidence/property clerks are still working to dispose of unneeded evidence/property. During this quarter they have disposed/destroyed or researched in preparation for disposal more than 206 items that were submitted prior to 2009 and the transition to Crimes RMS. The evidence room has taken in 605 new items this quarter and 473 of those are still in storage, 43 items have been released by chain of custody, 67 items have been permanently released to the prosecutors etc. and 22 items were disposed.

The Criminal Investigation Division continued to work diligently throughout the quarter and succeeded in reducing its open caseload.

Officer Shawn LaSalle began his employment with our department on April 4, 2016. Officer Katy Cagle completed the field training program and was assigned to a patrol shift on April 06, 2016. Corporal William Gregg retired April 30, 2016 after 20 years of service with the department. Officer Klayton Cantrell was promoted to the rank of Corporal effective May 4, 2016.

The Department has been working to address a seasonal increase in criminal activity. The proactive and reactive enforcement efforts have been effective.

## Performance Measures: Gainesville Police Department - 3rd Quarter FY 2015-2016

Performance Objectives	Performance Measures	Estimated	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Total
Improve delivery of service to and communication with the citizens of the community	Maintain response times at or below current levels. (Pri-1)	4-5 Minutes	4:32	4:40	5:07	5:41	5:45	6:11	5:52	5:42	6:02				<b>5.30 Avg</b>
	Maintain or decrease the number of citizen complaints received.(AD)	4	0	0	0	0	0	0	0	0	0				<b>0</b>
	Respond to 100% of calls for service the same day as the call is received.*	35,500	2,964	2,685	2,661	2,860	3,309	3,230	2,844	3,140	3,492				<b>27,185</b>
	Number of directives and procedures reviewed & evaluated	20	0	1	1	0	1	0	0	0	0	2			
Reduce the number of Index Crimes	Maintain Index Crimes at or below the number reported in the previous month.	1,125	81	67	90	71	45	73	93	101	89				<b>710</b>
Strengthen relations with citizens through interaction with Police Department personnel	Number of Gang and Drug related public education presentations.	5	0	0	0	0	0	1	0	0	0				<b>1</b>
	Number of community outreach programs held	15	1	0	0	0	1	1	0	1	0				<b>4</b>
	Number of youth outreach programs held	18	1	0	0	0	0	0	1	0	0				<b>2</b>

### Gainesville Police Department 2015-2016 Crime Type Summary

CRIME TYPE	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	15-16
Murder/Non-Negligent Manslaughter	0	1	0	0	0	0	0	0	0				1	0	0	0	1
Forcible Rape	3	0	0	0	0	6	2	1	3				3	6	6	0	15
Robbery	2	0	0	0	1	0	0	1	0				2	1	1	0	4
Assault	33	23	32	37	17	19	28	35	33				88	73	96	0	257
Burglary	4	11	12	7	5	5	8	8	15				27	17	31	0	75
Theft (Except Motor Vehicle Theft)	35	30	41	27	20	38	50	51	35				106	85	136	0	327
Motor Vehicle Theft	4	2	5	0	2	5	5	5	3				11	7	13	0	31
<b>Total Index Crimes</b>	<b>81</b>	<b>67</b>	<b>90</b>	<b>71</b>	<b>45</b>	<b>73</b>	<b>93</b>	<b>101</b>	<b>89</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>238</b>	<b>189</b>	<b>283</b>	<b>0</b>	<b>710</b>

### 2015-2016 Workload Data

	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	1st	2nd	3rd	4th	15-16
Calls For Service	2964	2685	2661	2860	3309	3230	2844	3140	3492				8310	9399	9476	0	27185
911 Calls	1452	1246	1582	1280	1328	1465	1245	1723	1957				4280	4073	4925	0	13278
Alarms Calls (Burglary,Robbery)	71	95	75	86	67	70	65	77	83				241	223	225	0	689
Disturbances (Includes Domestic)	88	82	86	81	79	75	90	113	125				256	235	328	0	819
Accidents (Major, Minor, Hit and Run)	68	59	90	55	53	62	67	64	90				217	170	221	0	608
Cases Assigned - CID	233	196	192	224	203	240	167	263	188				621	667	618	0	1906
Cases Cleared - CID (Filed, Exception)	131	96	124	137	135	152	137	161	164				351	424	462	0	1237

## Gainesville Police Department 2015-2016 Summary of All Arrests

	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	1st	2nd	3rd	4th	15-16
Adult Arrests	134	96	120	112	121	124	95	112	112				350	357	319	0	1026
Juvenile Arrests	7	7	3	8	2	3	11	7	3				17	13	21	0	51
Totals	141	103	123	120	123	127	106	119	115	0	0	0	367	370	340	0	1077

\*The arrest summary has been adjusted to provide a more accurate reflection of all arrests made, as we previously only reported arrests captured in Uniform Crime Reports (UCR)

## Gainesville Police Department 2015-2016 Summary of Narcotic Arrests

	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	1st	2nd	3rd	4th	15-16
Adult Males	19	15	10	17	17	12	10	17	11				44	46	38	0	128
Juvenile Males	0	1	0	0	0	0	3	1	0				1	0	4	0	5
Adult Females	13	3	10	7	9	8	3	11	5				26	24	19	0	69
Juvenile Females	0	0	0	0	0	0	0	0	0				0	0	0	0	0
Totals	32	19	20	24	26	20	16	29	16	0	0	0	71	70	61	0	202

\* Narcotics arrest totals are included in previous table titled "All Arrests"

## Gainesville Police Department 2015-2016 Citations Summary

	1st	2nd	3rd	4th	15-16
Citations Issued	1396	1805			3201
Warnings Issued	2508	3105			5613
Totals	3904	4910	0	0	8814

## Gainesville Police Department 2015-2016 Summary of Animal Control Calls

	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	1st	2nd	3rd	4th	15-16
Total Calls	220	165	176	193	164	213	210	202	261				561	570	673	0	1804

**Gainesville Police Department  
Support Services  
Quarterly Report for April, May and June 2016**

**April**

**Communications**

- The Communications Division processed and routed a total of 2,844 calls for service in April. 9-1-1 calls processed 1,245
- National Public Safety Telecommunications Week was celebrated the 10<sup>th</sup> through the 16<sup>th</sup>. Our Gainesville Citizen Police Academy Alumni Association (GCPAAA) provided cards and bags of goodies for each of our Operators.

**Community Services**

- Attended and prepared for the Gainesville Citizen Police Academy Alumni monthly meeting.
- Medal of Honor parade was a success with several local and area law enforcement vehicles participating. Our Citizen Police Academy Alumni participated by directing traffic and manning barricade locations.
- The Citizen Police Academy Class #116 graduated on the 19<sup>th</sup>. Chief Phillips presented certificates to fourteen graduates during the ceremony.
- Participated in the D.E.A.'s National Pharmaceutical Take Back Initiative. Our drop off location was setup on the East parking lot of the Steven K. Fleming Public Safety Center and 74 pounds of pharmaceuticals were collected and delivered to the D.E.A. office in Dallas for destruction.

**Training**

- 57 employees attended training classes for a total of 1986 training hours.
- We conducted our annual in-service training blocks. Three blocks over a three week time span were held to help in reducing the amount of overtime used during training. Each block consists of 40 hours of Legislative and Departmental mandated courses and our annual firearms qualification.

**Animal Control**

- See spreadsheet for monthly activities.

**Gainesville Public Safety Building Maintenance**

- Performed various building maintenance projects.

**May**

**Communications**

- The Communications Division processed and routed a total of 3,140 calls for service in May. 9-1-1 calls processed 1,723.

**Community Services**

- The Gainesville Citizen Police Academy Alumni Association (GCPAAA) hosted the Sixth Annual Gainesville Police Department Awards Banquet on May 18, 2016. A catered meal, door prizes and all the decorations were provided at the Knights of Columbus Hall by the Alumni. The GCPAAA also sponsors the Civilian and Officer of the Year awards, the **Progressively Rendering Impactful and Direct Enforcement (P.R.I.D.E.)** Officer and Shift of the year awards, providing the recipients with a plaque, certificate and also engraving the plate on the perpetual plaques displayed in the Police Department. For the year 2015, Belva McClinton received the Civilian of the Year award, Officer Randy Jones, Jr. received the Officer of the Year award, Officer Brandon Buttram received the P.R.I.D.E. Officer of the year award and Sergeant Jeffrey Serna, Corporal William Gregg, Officer Klayton Cantrell, Officer Mario Orduna, Officer Brandon Buttram Officer Michael Hom, and Officer Justin Patterson received the P.R.I.D.E. Shift award.
- National Police Week was celebrated the 15<sup>th</sup> through the 21<sup>st</sup>.
- Attended and prepared for the Gainesville Citizen Police Academy Alumni monthly meeting. There are currently 72 members of the GCPAAA.

**Training**

- 20 employees attended training classes for a total of 320 training hours.

**Animal Control**

- See spreadsheet for monthly activities.

**Gainesville Public Safety Building Maintenance**

- Performed various building maintenance projects.

## June

### **Communications**

- The Communications Division processed and routed a total of 3,492 calls for service in June. 9-1-1 calls processed 1,957.

### **Community Services**

- Attend and prepared for the Gainesville Citizen Police Academy Alumni Association (GCPAAA) monthly meeting.

### **Training**

- 9 employees attended training classes for a total of 320 training hours.
- New handguns were issued and 43 personnel received a total 129 hours of training.
- A total of 449 hours of training for the month.

### **Animal Control**

- See spreadsheet for monthly activities.

### **Gainesville Public Safety Building Maintenance**

- Performed various building maintenance projects.



# **PUBLIC SERVICES**

**Streets**

**Storm Water Drainage**

**Water Distribution**

**Wastewater Collection**

**Water Production**

**Wastewater Treatment**

**Industrial Waste**

**Moss Lake**

**Construction Inspections**



CITY OF GAINESVILLE  
2015\2016 QUARTERLY REPORT - 3rd QUARTER  
PUBLIC SERVICES DEPARTMENT - DIVISIONS

Streets

Storm Water Drainage

Water Distribution

Wastewater Collections

Water Production

Wastewater Treatment

Industrial Waste

Moss Lake

Construction Inspections



**Street & Storm Water Divisions  
FY 2015/2016 - 3rd Quarter Report**



Job Description	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Oct.15 - Sept. 16
Pot Hole Repairs	638	826	2096		
Street Cut Repairs	19	29	31		
Inlet Boxes Cleaned	7	2	75		
Inlet Boxes Checked	5	9	84		
Traffic Signs Installed/Replaced	1	6	0		
Street Signs Installed/Replaced	0	3	0		
Mowed City Lots (Code Enforcement)	0	0	216		
Mowed Private Lots (Code Enforcement)	0	0	25		
Demolitions City & Babes	10	35	58		

Number of Miles Swept in Quad	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Oct.15 - Sept. 16
Southwest Quadrant	117	2	52		
Southeast Quadrant	90	14	11		
Northeast Quadrant	45	0	34		
Northwest Quadrant	64	47	46		
Downtown	5	0	12		

**3rd Quarter Projects**

**April**

- General Street Maintenance
- Brush Removal at various locations
- Hauling Material to various locations
- Debris Clean-up at various locations

**May**

- General Street Maintenance
- Brush Removal at various locations
- Hauling Material to various locations
- Debris Clean-up at various locations

**June**

- General Street Maintenance
- Brush Removal at various locations
- Hauling Material to various locations

# Public Services Department - Water & Wastewater Collection Divisions

## FY 2015/2016 Quarterly Report -3rd Quarter

Job Description	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Oct. 15 - Sept. 16
Fire Hydrants Repaired	3	0	0	2	1	1	0	0	0				3	4	0		
Water Main Leak Repairs	6	3	1	5	2	2	5	10	6				10	9	21		
Water Service Line Repairs	0	0	0	0	0	0	0	0					0	0	0		
Water Meter Sets/Replacements	6	8	3	8	9	4	7	1	2				17	21	10		
Water Meter Tests	1	5	0	2	0	4	2	0	0				6	6	2		
Water Meter Repairs	0	0	0	0	0	0	10	2	8				0	0	20		
Water Tap Installations	3	1	0	4	2	1	1	0	1				8	7	2		
Preventative Maint. (Hot Spots)	33	0	0	0	0	0	11	0	5				33	0	16		
Cleanout Installations	0	0	1	0	0	0	0	1	0				1	0	1		
Sewer Main Repair	0	0	0	2	1	1	1	0	1				0	4	2		
Sewer Main Blockages	43	83	69	48	88	74	29	37	34				195	210	100		
Sewer Service Line Repairs	0	0	1	1	1	2	0	2	0				1	4	2		
Sewer Tap Installations	0	1	2	1	2	3	1	1	0				3	6	2		
Customer Side Water Issue	3	8	7	4	9	8	0	0	0				18	21	0		
Cutomer Side Sewer Issue	5	18	15	6	19	16	3	3	9				38	41	15		
Water & Sewer Line Locates	0	0	0	0	0	0	10	2	8				0	0	20		
AMR Meters Installed	0	0	168	62	10	4	0	0	0				168	76	0		

**City of Gainesville Public Services Department-Water Production & Moss Lake - Water Pumpage  
FY 2015-2016 - 3rd Quarter Report**

Job Description	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Oct. 14 - Sept. 15
Total Well Production	72,794,858	53,276,189	56,468,669	56,725,629	55,799,857	55,366,000	54,482,000	56,162,191	62,583,407				<b>182,539,716</b>	<b>167,891,486</b>	<b>173,227,598</b>		
Bacteriological Samples Taken	17	17	17	17	17	17	17	17	17				<b>51</b>	<b>51</b>	<b>51</b>		
Bacteriological Samples Passed	100%	100%	100%	100%	100%	100%	100%	100%	100%				<b>100%</b>	<b>100%</b>	<b>100%</b>		
Well and SWTP Maintenance Cost	\$0.00	\$4,622.46	\$559.00	\$9,386.99	\$0.00	\$23,010.00	\$2,414.78	\$2,665.31	\$2,196.27				<b>\$5,181.46</b>	<b>\$32,397</b>	<b>\$7,276</b>		
Gallons Lost Due to Leaks/ Line Flushing	649,637	1,720,227	4,479,785	338,280	350,000	350,000	1,340,608	1,836,567	972,077				<b>6,849,649</b>	<b>1,038,280</b>	<b>4,149,252</b>		
Estimated water loss percentage	1%	3%	8%	1%	1%	1%	2%	3%	2%				<b>12%</b>	<b>3%</b>	<b>7%</b>		

\*Note\* Estimated water loss is included water sold through the meter.

**City of Gainesville Public Services Department-Water Production & Moss Lake - Lift Stations  
 FY 2015/2016 - 3rd Quarter Report**

<b>Job Description</b>	<b>Oct.</b>	<b>Nov.</b>	<b>Dec.</b>	<b>Jan.</b>	<b>Feb.</b>	<b>Mar.</b>	<b>Apr.</b>	<b>May</b>	<b>June</b>	<b>July</b>	<b>Aug.</b>	<b>Sept</b>	<b>1st Qtr</b>	<b>2nd Qtr</b>	<b>3rd Qtr</b>	<b>4th Qtr</b>	<b>Oct. 15 - Sept. 16</b>
Hours Checking Lift Stations	200	200	200	200	200	200	200	200	200				600	600	600		
Hours of General Maintenance	20	20	20	20	20	20	20	20	20				60	60	60		
Lift Station Maintenance Cost	\$0.00	\$562.23	\$0.00	\$1,399.68	\$0.00	\$600.64	\$14,361.20	\$0.00	\$140.00				\$562.23	\$2,000.32	14,501		
Weber Fire Protection Repair Cost	\$0	\$0.00	\$0.00	\$192	\$0	\$0	\$0.00	\$0.00	\$0.00				\$0.00	\$192	\$0.00		

City Of Gainesville Public Services Department  
Wastewater Treatment / Industrial Waste Pretreatment Division  
Quarterly Summary Report for FY 2015/2016  
**3rd Quarter**

**Monthly Flow    Gallons Treated    Wastewater Reused**

APRIL 2016	<b>68,776,000</b>	<b>0</b>
MAY 2016	<b>83,664,000</b>	<b>0</b>
JUNE 2016	<b>84,259,000</b>	<b>0</b>

**Annual Flows    Daily Average    Monthly Total**

APRIL 2016	<b>2,456,286</b>	<b>68,776,000</b>
MAY 2016	<b>2,788,800</b>	<b>83,664,000</b>
JUNE 2016	<b>2,905,483</b>	<b>84,259,000</b>

Average/Total                      **2,716,856**                      **236,699,000**

**INDUSTRIAL WASTE / PRETREATMENT**

	<b>Permit Issued</b>	<b>SIU Inspections Performed</b>	<b>Traps Inspected</b>
APRIL 2016	0	0	18
MAY 2016	0	0	12
JUNE 2016	0	1	6

	<b>Sampling Events</b>	<b>NOV's Issued</b>	<b>Backflow Inspections</b>
APRIL 2016	0	0	16
MAY 2016	1	0	12
JUNE 2016	2	2	8

	<b>Wastehauler Permits</b>
APRIL 2016	1
MAY 2016	0
JUNE 2016	1

**Notes:**

**Public Services Department Construction Inspections**  
**FY 2015/2016 Quarterly Report - 3rd Quarter**                      **Various Jobs Summary**

Inspection Description	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Oct. 15 - Sept. 16
DRC Meetings	2	1	1	1	2	1	1	2	1				4	4	4		
Plan Reviews	2	3	0	1	2	1	2	2	1				5	4	5		
Bid Openings	0	0	0	0	0	1	1	0	0				0	1	1		
Preconstruction Meetings	0	0	0	1	0	0	1	0	0				0	1	1		
Progress Meetings	1	0	0	1	1	1	0	0	0				1	3	0		
Water Main Installations (LF)	0	0	0	0	0	0	190	0	0				0	0	190		
Fire Hydrant Installations	0	0	0	0	0	0	0	1	0				0	0	1		
Valve Installations	0	0	0	0	1	0	1	0	0				0	1	1		
Fire Main Installations	0	0	0	0	2	0	1	0	0				0	2	1		
Water Main Tie-Ins	0	0	0	0	0	0	1	0	0				0	0	1		
Water Samples	0	0	0	0	0	0	1	0	0				0	0	1		
Hydrostatic Tests	0	0	0	0	2	0	1	1	0				0	2	2		
Sewer Main Installations (LF)	960	0	0	0	0	0	640	0	0				960	0	640		
Sewer Manhole Installations	7	0	0	0	0	0	3	0	0				7	0	3		
Sewer Cleanout Installations	0	0	0	0	0	0	3	0	1				0	0	4		
Sewer Main Tests	0	0	0	0	0	0	1	0	0				0	0	1		
Sewer Manhole Tests	0	0	0	0	0	0	1	0	0				0	0	1		
Storm Sewer Main Installation (LF)	0	0	0	0	0	0	620	0	0				0	0	620		
Storm Sewer Inlet Box Installations	0	0	0	0	0	0	3	0	0				0	0	3		
Subgrade Construction	0	0	0	0	0	0	3	0	0				0	0	3		
Subgrade Tests	0	0	0	0	0	0	0	0	0				0	0	0		
Concrete Street Construction	0	0	0	0	0	0	0	0	0				0	0	0		
Asphalt Street Construction	0	0	0	0	0	0	0	0	0				0	0	0		
Bridge Steel Inspections	0	0	0	0	0	0	0	0	0				0	0	0		
Bridge Concrete Inspections	0	0	0	0	0	0	0	0	0				0	0	0		
Bad Weather Days	2	2	2	2	2	7	4	4	1				6	11	9		
WWTP Improvements PH 1	45%	60%	70%	75%	80%	85%	85%	90%	95%				70%	85%	95%		