



CITY OF GAINESVILLE

**2nd Quarter Report
FY 2016/2017
January – March 2017**



ADMINISTRATION

Admin

Human Resources

Utility – Customer Service

Finance

**QUARTERLY REPORT
JANUARY 2017 – MARCH 2016**

**DEPARTMENT: ADMINISTRATION
DIVISION: CITY SECRETARY**

ACTIVITY	DESCRIPTION	QTR ENDING March 2017
City Council Agendas	City Council meetings & workshop agendas prepared & posted in accordance with Local Government Code. Media packets provided	7
Council Activity Reports following Council Meetings	Council Action Reports transmitted to Department Heads, City Staff, & City Boards	5
Council Minutes	Minutes recorded, prepared, approved, archived	6
Ordinances	Ordinances written, processed, published	8
	Number of Ordinances forwarded to Code Company for Code Supplement	8
Resolutions	Resolutions written & processed	22
Proclamations/Recognitions	Proclamations & Recognitions, written & presented	8
Boards & Commissions appointments	Board appointments implemented & completed, appointments recorded	4
Contracts & Agreements	Contracts & Agreements approved & executed	3
Elections Administration	Elections ordered & administered. Candidate materials distributed.	1
Deeds / Easements	Deeds / Easements, executed & recorded	1
Liens, Releases, and Assessments	Liens, Releases & Assessments prepared & recorded	5
Alcohol Permits	Alcohol permits certificated or renewed	0
Cemetery Deeds	Cemetery deeds and transfers recorded	16
Vendor / Solicitor Permits	Vendor Solicitor applications processed for permits	6
Bids	Bids advertised, received, tabulated, awarded, recorded	2
Records Management Program	Cubic feet of documents accessioned to storage in accordance with retention schedule	86
	Cubic feet of documents destroyed in accordance with records retention schedule	0
Professional Development Training	Certification/training courses completed per Texas Registered Municipal Clerk Certification	0
Open Records Requests	Number of Open Records Requests processed (within 10 days as required)	27
Research and Requests for Information	Research and Requests for information or services & responses provided	1
Insurance Claims	Number of claims processed	11

Administration Performance Measures: 2016-2017

Description	1 st Qtr	2 nd Qtr	3 rd Qtr	4 th Qtr
Council Agenda Packets prepared & delivered to Council Wednesday preceding Council meeting	7	5		
Response to Open Records within 10 days	25	27		
Response to citizen requests within 10 days	1	1		
Unqualified opinion for annual financial audit obtained	NA	Yes		
Council action reports delivered to media day after council meeting	6	5		

Human Resources Department

Quarterly Report 2nd Quarter FY 16-17

(Data for October 2016 through March 2017)

Performance Measures	YTD FY 16-17																				
Continue to provide New Hire Orientation, Employee and Supervisory Training	<table border="1"> <tr><td>Training</td><td></td></tr> <tr><td>NHO</td><td>1</td></tr> <tr><td>Employee</td><td>3</td></tr> <tr><td>Supervisory</td><td></td></tr> </table>	Training		NHO	1	Employee	3	Supervisory													
Training																					
NHO	1																				
Employee	3																				
Supervisory																					
Monitor and analyze turnover (does not include temp/seasonal)	<table border="1"> <tr><td>Avg 6%</td><td></td></tr> <tr><td>1st Qtr 10</td><td>5%</td></tr> <tr><td>2nd Qtr 15</td><td>7%</td></tr> <tr><td>3rd Qtr</td><td></td></tr> <tr><td>4th Qtr</td><td></td></tr> <tr><td>Separations this FY</td><td>2</td></tr> <tr><td>Dismissals</td><td>21</td></tr> <tr><td>Resignations</td><td>2</td></tr> <tr><td>Retirements</td><td>0</td></tr> <tr><td>Death</td><td></td></tr> </table>	Avg 6%		1 st Qtr 10	5%	2 nd Qtr 15	7%	3 rd Qtr		4 th Qtr		Separations this FY	2	Dismissals	21	Resignations	2	Retirements	0	Death	
Avg 6%																					
1 st Qtr 10	5%																				
2 nd Qtr 15	7%																				
3 rd Qtr																					
4 th Qtr																					
Separations this FY	2																				
Dismissals	21																				
Resignations	2																				
Retirements	0																				
Death																					
Ensure Timely Performance Assessments	77%																				
Maintain and evaluate City's compensation program	<table border="1"> <tr><td>Compensation/Salary Survey</td><td></td></tr> <tr><td>All employees</td><td></td></tr> <tr><td>Police</td><td></td></tr> <tr><td>Fire</td><td></td></tr> </table>	Compensation/Salary Survey		All employees		Police		Fire													
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Maintain and evaluate City's benefits	<table border="1"> <tr><td>RFP for Group Benefits</td><td></td></tr> <tr><td>n/a</td><td></td></tr> </table>	RFP for Group Benefits		n/a																	
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n/a																					

Workload/Demand	YTD FY 16-17
New Hires	24
Separations	25
Other Personnel Changes	122
Performance Assessments	90
Accident/Incident Reports	38
Workers' Compensation Claims (medical or lost time)	14
Safety Advisory Committee Meetings	2
Job Postings	35
Applications Received	265
Applications Forwarded to Depts	236

Projects

Open Enrollment changes, elections, documentation for Plan Year 16-17 [completed]
 Job Description updates/changes, position updates in Payroll/Payroll Budgeting for FY 16-17 [completed]
 Website Content [administration ongoing]
 Employment Application Translated to Spanish
 Applicant Tracking System Implementation [in process]
 Audit Payroll/Payroll Budgeting data [in process]
 Water Consulting Salary Survey data entered for FY 16-17 [completed]
 City of Gainesville Leadership Academy Employee Program [ongoing]
 Supervisory Training Program for new supervisors [in process]
 Job Description Review for FY 17-18
 Administrative Regulations and Forms Manual [in process]
 Accident/Incident Forms review and changes implemented Administrative Regulations review [ongoing]
 Personnel Pay Plan for FY 16-17 [completed]
 Payroll Budgeting for FY 17-18
 WC Payroll Audit [completed]
 Open Enrollment for Sec 125 FSA Calendar Year 2017 [completed]
 Safety Advisory Committee administration [ongoing]
 Wellness Program completion for Calendar Year 2016/Payroll 2017 [completed]
 Employee of the Month program administration [ongoing]
 Open Enrollment, Plan Education, Employee Notices, etc. for Plan Year 17-18
 Problem Solving (complaints, grievances, disciplinary review) [in process]
 Records/Archives Protocol
 HR Procedures review [in progress]
 Accrual Accounts Audit [completed]
 Time Card and Time Sheet entry review and changes [in progress]
 IRS Mandate ACA forms processing and submittal for Calendar Year 2016 [completed]
 Wellness Program & Incentive Plan tracking [ongoing]
 Tobacco Education Classes [ongoing]
 City of Gainesville University Employee Program Administration for Term FY 16-17 [ongoing]
 Personnel Policies and Procedures review
 100% Direct Deposit Implementation [completed]
 Volunteer Hours Tracking Project
 Update City and Department Organization Charts [completed]
 Review and update departmental staffing reports for budget [completed]
 Lean Sigma 5S Sustain [ongoing]
 Background Check/Adverse Action plan [in process]
 Temp Worker contract review [in process]

Customer Service Quarterly Report to the City Manager

	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	FY2017	FY2017
	Dec. 31, 2016	Mar. 31, 2017	June 30, 2017	Sep. 30, 2016	Totals	Budget
Performance Measures						
Total Radio Routes	16	23			23	16
Customers on Draft Payments	688	653			653	685
Credit Card Payments	1,295	1,476			2,771	7,800
Flyer Inserts on Payments	2	0			2	8
Workload/Demand						
Number of Customers	6,157	6,170			12,327	6,200
New Connects	311	352			663	1,500
Disconnects	291	306			597	1,480
Transfers	96	93			189	550
Rereads	277	156			433	460
Bills Generated Annually	18,471	18,188			36,659	74,700

Sales/Customers - 2nd QTR	Qtr to date		
	2017	2016	Increase(Decrease)
Water Sales	\$936,255	\$936,776	(\$521)
Sewer Sales	\$795,834	\$830,056	(\$34,222)
Solid Waste Sales	\$697,680	\$683,135	\$14,545
Drainage Sales	\$239,089	\$248,963	(\$9,874)
Number of Customers	6,170	6,184	(14)
Inside City Limits	6,132	6,158	(26)
Outside City Limits	38	26	12

New Connects	352 (56 realtors, 296 residents)
Garbage Customers	5373 residential 378 commercial 451 dumpsters
Late Charges-Current Accounts	\$29,054.98

**Finance Department
Quarterly Report to the City Manager**

	1st Quarter Dec. 31, 2016	2nd Quarter Mar. 31, 2017	3rd Quarter June 30, 2017	4th Quarter Sep. 30, 2017	FY 2017 Totals	FY 2017 Budget
Performance Measures						
Distribute Budget Spreadsheets to Departments	N/A	N/A			N/A	Yes
Distribute Monthly Revenue/Expense Reports by 10th of the next month	3	2			5	12
Complete Payroll 2 Days Before Pay Day *	7	7			14	26
GFOA CAFR Award FY 2016	N/A	N/A			N/A	Yes
GFOA Budget Award FY 2016	Yes	Yes			Yes	Yes
Surprise Cash Audits	2	6			8	12
Payables Audit	1	7			8	2
Receivables Audit	1	1			2	4
Workload/Demand						
Financial Reports to Council	3	2			5	12
Payrolls Processed	7	7			14	26
Invoices Paid	1588	1492			3080	6700
Purchase Orders Processed	51	45			96	130
Misc. AR Invoices Billed	363	396			759	1200
Seminars/Training Sessions Attended *	see below					
*Training						
Controller	Hours	Hours	Hours	Hours	Hours	
University of Gainesville	24	24			48	
FEMA Community Preparedness		1			1	
PFIA Training 2/23-2/24		10			10	
Annual Budget meeting		1			1	
Civic HR training		1			1	
Work load						
updated policies: NSF Check, Purchase Card						
Reviewing purchasing procedures						
Finalize Audit						
Working on CAFR						
Working on dept budgets for FY 18						



COMMUNITY SERVICES

Building Department

Code Enforcement

Substandard Structures

Planning and Zoning

CITY OF GAINESVILLE
Community Services Department
 2016-2017 Second Quarterly Report
 January 1, 2017 through March 31, 2017



WORKLOAD DEMAND SUMMARY

Building Inspections	239
Building Re-inspections	15
Code Enforcement Cases (New)	216
Code Enforcement Cases (On-going)	69
Case Related Inspections	320
Alcohol Site Inspections ^①	43

PERMIT SUMMARY

Building Permits ^②	82
Electrical Permits	24 permits (+25 validations)
Plumbing Permits	25 permits (+12 validations)
Mechanical Permits	4 permits (+8 validations)
Sign Permits	31
Certificate of Occupancy	17 permits (+1 temporary CO)
Miscellaneous Permits ^③	29
TOTAL PERMITS	258
TOTAL PERMIT FEES	\$79,063

MAJOR PROJECT SUMMARY

	Units	Square Footage	Estimated Valuation
Commercial New Construction <i>(including new billboard construction)</i>	6	70,708	\$5,496,260
Residential New Construction <i>(incl. Moss Lake Boat Docks, Mobile Homes, Pools)</i>	13	33,384	\$2,038,646
Commercial Remodel <i>(incl. roofs)</i>	15	87,085	\$865,113
Residential Remodel <i>(incl. roofs)</i>	29	39,582	\$195,350
Commercial Accessory Building	3	1422	\$60,019
Residential Accessory Building	4	1860	\$18,182

BUILDING AND STANDARDS SUMMARY

	1 st Quarter	2 nd Quarter	3 rd Quarter	4 th Quarter
Structures Demolished (complete through lot cleanup) ^④	27	23		
Structures Signed Up for Voluntary Demolition	4	7		
BSC Ordered Nuisance Abatements	0	1		
Structures Ready for Demolishing	42	26		

PLANNING & ZONING SUMMARY

APPLICATION TYPE	2 nd QUARTER	FEEES COLLECTED
Zoning Variance	2	\$300
Zoning District Change	1	\$500
Sign Approval	2	\$300
Subdivision Minor Plant / Final Plat	2	\$2000
Staff Initiated Zoning District Change	2	\$0
Special Use Permit, Bed & Breakfast	1	\$500
TOTAL	10	\$3600

ANNUAL PERMIT AND REGISTRATION SUMMARY

TYPE	ON FILE	ACTIVE	2 nd QUARTER PERMITS/REGISTRATIONS/ RENEWALS	2 nd QUARTER FEEES COLLECTED
Alcohol	70	37	12	\$8,565
Contractor	1277	294	58	\$9,600
Moss Lake Pump	20	9	1	\$500
Alarm	696	76	45	\$1,350
Moss Lake Boat Dock 5	217	0	0	0
Billboards 6	64	35	29	\$8,400

Q2 FY 16-17 FEE SUMMARY

	TOTAL ISSUED	TOTAL AMOUNT COLLECTED
Permits	258	\$79,063
Annual Permits, Registrations, and Renewals	145	\$28,415
Planning & Zoning Applications	10	\$3,600
TOTAL	413	\$111,078

COUNCIL, BOARDS AND COMMISSIONS ACTION SUMMARY

BOARD OF APPEALS	ACTION
Meeting January 12, 2017	
MINUTES FROM MARCH 16, 2016	APPROVED
<p>PROPERTY LINE SETBACK VARIANCE REQUEST ZVR6496724 To consider and take action on an application for a variance to the rear yard setback for certain lots in the Vintage Square subdivision: lots 1, 2, 3, 4, 5, 7, 8, 9, 10 and 13 in block 1; lots 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 12 and 13 in block 2; lots 1, 6, 7, 8, 9, 10, 11,13, 14 and 16 in block 3; lots 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 15, 16, 17, 18, 19, 20 and 21 in block 4; lots 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15 and 19 in block 5; Lots 6, 7, 8, 9, 10 and 11 in block 6 from 20 feet to 15 feet.</p>	APPROVED
Meeting February 9, 2017	
MINUTES FROM JANUARY 12, 2017	APPROVED
<p>PROPERTY LINE SETBACK VARIANCE REQUEST ZVR7561633 To consider and take action on a request by Abel Almaraz for a variance to the General Commercial Zoning District eight-foot (8) Property Setback requirement to construct a new accessory building for Abel’s Touch five feet from the south property line located at 127 North Throckmorton Street, Gainesville, Texas 76240</p>	
<p>BUILDING HEIGHT VARIANCE REQUEST ZVR2076536 To consider and take action on a request by the Gainesville Independent School District (GISD) for the variance to the Agriculture Zoning District thirty-five (35)-foot building height limitation to construct a fifty-one (51)-foot-tall multi-purpose field house (for football, soccer, and other sports activities) for the Gainesville High School located at 2201 South I-35, Gainesville, Texas 76240.</p>	
Meeting March 2017	
No meeting.	NA

PLANNING & ZONING COMMISSION	ACTIONS
Meeting January 10, 2017	
MINUTES FROM DECEMBER 13, 2016	APPROVED
<p>SPECIAL USE PERMIT FOR BED & BREAKFAST. SUP6518806. To consider and make a recommendation to City Council concerning the request from Jeff Wilson for a Special Use Permit (SUP) to operate a bed & breakfast at his home located at 205 Melody Lane</p>	RECOMMENDED

Meeting January 10, 2017 continued	
PROPERTY LINE SETBACK FOR BILLBOARD ON HIGHWAY 82. ZVR1556113. To consider a request for a zoning variance from Clear Creek Retail, LLC for the property line setback for a billboard located on Highway 82, east of I-35, Gainesville, Cooke County Texas (PID 149980).	APPROVED
Meeting February 14, 2017	
MINUTES FROM JANUARY 10, 2017	APPROVED
SIGN VARIANCE REQUEST SAPZ0597834 To consider a request from Steve Schmitz of Gainesville Northtown Plaza, LLC, for a variance from the City's sign ordinance with respect to the size and shape for the off-premise, free-standing sign (billboard) located at 4321 N I-35 (Northtown Plaza).	APPROVED
REQUEST FOR ZONING DISTRICT CHANGE FROM GENERAL COMMERCIAL (C-2) TO OUTDOOR COMMERCIAL (C-3). ZDC8825471. To consider and make a recommendation to City Council regarding the request from Steve Schmitz of Gainesville Northtown Plaza, LLC, to rezone the former outlet mall from General Commercial (C-2) to Outdoor Commercial (C-3) to permit outdoor sales.	RECOMMENDED
REQUEST FOR ZONING DISTRICT CHANGE FROM RESTRICTED COMMERCIAL (C-1) TO SINGLE FAMILY TWO (SF-2) DISTRICT THE ENTIRETY OF THE AREA BORDERED ON THE NORTH BY LANIUS STREET, ON THE EAST BY SOUTH CLEMENTS STREET, ON THE SOUTH BY ANTHONY STREET AND ON THE WEST BY SOUTH GRAND AVENUE TO TYLER STREET THEN BY SOUTH MORRIS TO LANIUS STREET SI5993190 When the City was rezoned in 2008, the area in question was rezoned from Single Family Two (SF-2) to Restricted Commercial (C-1) to encourage small commercial development. The anticipated development did not occur and the area is still dominated by single family homes. Due to increasing demand for more single family homes along the corridor, staff recommended the Commission consider making the recommendation to rezone the area back to Single Family (SF-2).	RECOMMENDED
Meeting March 14, 2017	
MINUTES FROM FEBRUARY 14, 2017	APPROVED
REQUEST FOR FINAL PLAT SPF2785230 To consider a request from Justin Schmitz, property owner, for a final plat of six lots of property located on South Clements, Block A, Lots 1-6, Gainesville, Cooke County, Texas 76240.	APPROVED

BUILDING & STANDARDS COMMISSION	ACTIONS
Hearing January 19, 2017	
MINUTES FOR NOVEMBER 16, 2016 HEARING	APPROVED
CASE #16-00973 322 N TAYLOR DILAPIDATED/SUBSTANDARD STRUCTURE	Tabled until February 2017 hearing due to staff error
CASE #16-1013 812 GLADNEY DILAPIDATED/SUBSTANDARD STRUCTURE	Structure was found substandard and the owner ordered to abate the nuisance by repairing the structure and bringing it up to current 2015 building codes or demolishing the structure

	within 90 days. If the owner fails to abate the nuisance, the City will demolish the structure and clean and grade the lot to drain at the owner's expense.
CASE #16-00274 335 RITCHEY DILAPIDATED/SUBSTANDARD STRUCTURE	Findings from the first two orders were re-affirmed and the Commission ordered the owner to abate the nuisance by finishing the repairs and bringing the structure up to current city codes within 30 days.
Hearing February 16, 2017	
MINUTES FROM JANUARY 19, 2017 HEARING	APPROVED
CASE #16-00973 322 N TAYLOR DILAPIDATED/SUBSTANDARD STRUCTURE	Structure was found substandard and the Commission ordered the owner to abate the nuisance by applying for a remodeling permit within 10 days and submitting a revised bid for the repairs, a revised scope of work and a timeline for completion of all repairs to bring the structure up to current 2015 building codes or sign a voluntary demolition agreement with the city.
CASE #17-00009 1314 S GRAND DILAPIDATED/SUBSTANDARD STRUCTURE	Tabled to allow owner time to discuss the voluntary demolition offer from the City or to secure financing for the project.
CASE #16-01042 1025 E TENNIE DILAPIDATED/SUBSTANDARD STRUCTURE	Structure was found substandard and the Commission ordered the owner to abate the nuisance by repairing the structure and bringing it up to current city codes by pulling the permit within ten days and completing the repairs within 90 days or by demolishing the structure. If the owner fails to comply, the City will demolish the structure at the owner's expense.
Hearing March 16, 2017	
MINUTES FROM FEBRUARY 16, 2017 HEARING	APPROVED
CASE#16-00973 322 N TAYLOR DILAPIDATED/SUBSTANDARD STRUCTURE	Owner failed to meet the conditions of Order 16-00973 and did not pull a remodeling permit, submit a reasonable bid, or a revised scope of work and timeline. As such, the Commission ordered the owner to abate the nuisance by demolishing the structure within 30 days. If the owner fails to comply, the City will demolish the structure.
CASE #16-00465 1117 HANCOCK DILAPIDATED/SUBSTANDARD STRUCTURE	The Commission reaffirmed its findings in Order 16-00465 and 16-00465-1 and ordered the owner to continue with abating the nuisance by completing the repairs and bringing the structure up to current city codes within 30 days.

CITY COUNCIL	ACTIONS
City Council Meeting January 3, 2017	
No Meeting	NA
City Council Meeting January 17, 2017	
<p>RESOLUTION 1-17-2017 B – APPROVING A VARIANCE FROM THE ZONING ORDINANCE RELATD TO THE MINIMUM LOT WIDTH IN THE RESTRICTED COMMERCIAL ZONING DISTRICT FOR A REPLAT OF THE SOZO CENTER (FORMERLY THE OLD HOSPITAL), LOTS 1 AND 2, AND LOCATED IN THE SOUTHEAST CORNER OF RITCHEY AND ONEAL STREETS; BEING 5.47 ACRES IN THE IN THE T. TOBY SURVEY, ABSTRACT NO. 1059.</p> <p>Approved a variance for the lot width of 1410 O’Neal and 1016 Ritchey. This is the site of the Sozo Center, LLC, formerly the site of the “Old Hospital.” City code allows for the granting of variances from the subdivision regulations based on “peculiar conditions specific to the site that result in unnecessary and extraordinary hardship.” Currently, the property is comprised of two parcels and the property line divides the old hospital building in two. The property owner proposes re-platting the property so that the hospital and its accessory buildings are all located on one lot.</p>	APPROVED
<p>RESOLUTION APPROVING REVISION OF MOSS LAKE BOAT DOCK PERMIT ANNUAL FEE SCHEDULE FOR CITY OF GAINESVILLE FOR FISCAL YEAR 2016-2017.</p>	TABLED
<p>ORDINANCE 1403-01-2017 – AUTHORIZING THE CITY TO CREATE A LOFT OVERLAY ZONING DISTRICT ALONG CALIFORNIA STREET AND GRAND AVENUE CURRENTLY ZONED GENERAL COMMERCIAL (C-2) AND RESTRICTED COMMERCIAL (C-1); TO PERMIT TWO OR MORE STORIED COMMERCIAL BUILDINGS IN THE LOFT OVERLAY ZONE TO USE THE UPPER STORIES AS LOFT APARTMENTS.</p> <p>Adopted an ordinance creating an overlay zoning district along California Street and Grand Avenue allowing for loft apartments in upper stories of multiple storied commercial buildings. This came at the request of several citizens. Public hearings and meetings considering the overlay district were conducted by the Planning and Zoning Commission, who voted to unanimously to recommend approval to City Council. The overlay district is bordered by O’Neal Street, south along Ritchey Street and including the C-2 district fronting California with Cunningham on the east, then south along Ritchey Street to True Love, west on True Love to Morris, north on Morris to Main, west on Main to the railroad tracks, north along the railroad tracks to Broadway east on Broadway to Morris, and north on Morris to O’Neal.</p>	ADOPTED

City Council Meeting January 17, 2017 <i>continued</i>	
<p>ORDINANCE 1404-01-2017 – REZONING FROM RESTRICTED COMMERCIAL (C-1) TO SINGLE FAMILY TWO DISTRICT (SF-2) THE ENTIRETY, .3100 ACRE, OF THE PROPERTY IDENTIFIED AS 915 SOUTH CLEMENTS.</p> <p>Adopted an ordinance rezoning 915 South Clements from Restricted Commercial to Single Family 2 (SF-2). The property owner is requesting the rezone as the property previously had a home on it, but once removed, was zoned as commercial and does not allow for the construction of a new home. After conducting a public hearing, where only the property owner was present to speak in support of the rezone, and considering the rezone at an open meeting, the Planning and Zoning Commission unanimously voted to recommend approval of the rezone to City Council.</p>	ADOPTED
City Council Meeting February 7, 2017	
<p>ORDINANCE 1405-02-2017 – AMENDING ORDINANCE 1219-12-2008, GRANTING A SPECIAL USE PERMIT AS REQUESTED BY JEFF WILSON ALLOWING FOR THE OPERATION OF A BED AND BREAKFAST AT 205 MELODY LANE; PROVIDING FOR AN EFFECTIVE DATE; CONTAINING A SEVERABILITY CLAUSE AND MAKING AN OPEN MEETING FINDING.</p> <p>Granted a Bed and Breakfast Special Use Permit (SUP) for 205 Melody Lane. The SUP was requested by the homeowners. The permit will expire upon sale or lease of the property. City Manager Barry Sullivan clarified some concerns as raised by residents that no decrease in tax appraisals of surrounding properties were noticed when a Bed and Breakfast was permitted and that the property owner must reside at the address. He noted that the Planning and Zoning Commission recommended approval to council.</p>	AMENDED/GRANTED
<p>RESOLUTION 02-07-2017 A – APPROVING REVISION OF THE MOSS LAKE BOAT DOCK PERMIT ANNUAL FEE SCHEDULE FOR CITY OF GAINESVILLE FOR FISCAL YEAR 2016-2017 AND PROVIDING AN EFFECTIVE DATE.</p> <p>Approved revision of the Moss Lake Boat Dock Permit annual fee. Council tabled revision of the fee at the January 17, 2017 meeting. The fee will be for \$0.30 per square foot of dock, with funds from the fees to be applied directly to improvements and enforcement of ordinances at Moss Lake. There was much discussion regarding verification of docks and maintenance of a database.</p>	APPROVED
City Council Meeting February 21, 2017	
<p>ORDINANCE 1407-02-2017 – AMENDING ORDINANCE 1219-12-2008; THE ZONING ORDINANCE OF THE CITY OF GAINESVILLE, AUTHORIZING THE CITY TO REZONE FROM RESTRICTED COMMERCIAL (C-1) TO SINGLE FAMILY TWO DISTRICT (SF-2) THE ENTIRETY OF THE AREA BORDERED ON THE NORTH BY LANIUS STREET, ON THE EAST BY SOUTH CLEMENTS STREET, ON THE SOUTH BY ANTHONY STREET, ON THE WEST BY SOUTH GRAND AVENUE TO TYLER STREET THEN BY SOUTH MORRIS TO LANIUS STREET.</p> <p>Adopted an ordinance rezoning an area along South Grand to Single-Family Two (SF-2) from Restricted Commercial (C-1). The area is bounded by Lanius Street on the north, South Clements on the east, Anthony Street on the South, and on the west by Grand Avenue and South Morris. Given the demand for single family homes in the corridor as well as the effort and cost related to rezoning the area parcel by parcel, the Commission asked staff to investigate rezoning the entire area back to SF-2. The Planning and Zoning Commission unanimously recommended City Council amend the zoning ordinance to change this area from C-1 to SF-2.</p>	ADOPTED

City Council Meeting March 7, 2017	
<p>ORDINANCE 1409-03-2017 – AMENDING ORDINANCE 1219-12-2008; THE ZONING ORDINANCE OF THE CITY OF GAINESVILLE, TEXAS, AUTHORIZING THE CITY OF GAINESVILLE, TEXAS, TO REZONE FROM GENERAL COMMERCIAL (C-2) TO OUTDOOR COMMERCIAL (C-3) THE GAINESVILLE NORTHTOWN PLAZA, LLC, ADDRESSED AS 4321 NORTH I-35 FRONTAGE ROAD (PID# 18719), GAINESVILLE, TEXAS 76240; PROVIDING FOR AMENDMENT OF THE OFFICIAL ZONING MAP OF THE CITY OF GAINESVILLE.</p> <p>Adopted an ordinance rezoning the Gainesville Northtown Plaza, LLC (formerly the Gainesville Outlet Mall) from General Commercial (C-2) to Outdoor Commercial (C-3). The property owner requested the 41.701 acre parcel be rezoned to permit outdoor sales to provide more flexibility for potential tenants and businesses who may want to offer outdoor sales. After a public hearing where no one offered any comments in opposition to the request, and consideration of the ordinance requirements for rezoning, the Planning and Zoning Commission voted unanimously to recommend City Council approve the rezoning request.</p>	ADOPTED
City Council Meeting March 21, 2017	
No agenda items	NA

CODE ENFORCEMENT SUMMARY

	Inspector Based Cases	Complaints Filed	Total Inspections	10-Day Voluntary Compliance	Courtesy Notices Left	Courtesy Notice Compliance	Courtesy Notice to Case
Permit Reviews	40	0	41	NA	NA	NA	NA
Vehicle/Parking Violations							
Inoperable Motor Vehicle, Junk Vehicle	8	0	9	5	3	3	0
Stop, Standing, Parking Violation	8	0	9	8	6	6	0
Building & Building Standards Violations							
Sign Violations ⁷	41	0	43	14 ⁷	39	39	0
Substandard Buildings (<i>incl. Minimum Standards violations</i>)	14	1	34	0	NA	NA	NA
Moss Lake Violations	1	0	3	1	0	0	0
Property Maintenance Violations							
High Grass and Weeds	3	2	11	5	2	2	0
Swimming Pools	0	0	0	0	0	0	0
Miscellaneous Violations ⁸	32	4	42	38	21	21	0
Public Nuisance Violations							
Trash and Debris/Sanitation	22	9	49	31	13	13	0
Miscellaneous Violations ⁹	3	3	10	6	1	1	0
Zoning Violations							
Construction without a Permit	6	0	8	6	2	2	0
Home Business Occupations ¹⁰	0	1	9	0	1	0	1
Miscellaneous Violations ¹¹	18	0	53 ¹²	10	1	1	0
TOTALS	196	20	321	124	89	88	1

- ① Alcohol site inspections were high due to expired annual permits and collecting copies of TABC permits from area businesses
- ② Building permits include those issued for: accessory structures, remodels, new construction, fences, roofing, siding, windows, flatwork, manufactured housing, swimming pools and Moss Lake docks.
- ③ Miscellaneous permits include those issued for: communication towers and antennas, demolitions, irrigation, fire alarms and systems, commercial mobile units, tents and moving structures.
- ④ This number is indicative of all structures (primary and accessory) demolished by the City, Antique Lumber, or property owner.
- ⑤ The new Moss Lake Annual Permit application/letter was sent out to property owners on Friday, March 31, 2017, so permit fees will show up in Q3 instead of Q2 as is normal.
- ⑥ Violation letters have been mailed out to billboard owners as of 3/31/2017.
- ⑦ These numbers are indicative of the expired annual permits and the 30-day allowance for payment.
- ⑧ Property maintenance "Miscellaneous" violations include includes cases relating to: household appliances stored outside, exterior storage of household furniture, protective treatment for exterior walls and accessories, odors, premise identification, and vacant structures. The "Swimming Pool" cases include both enclosure and stagnant water cases combined.
- ⑨ Public nuisance "Miscellaneous" violations include the accumulation and placement of grass and yard clippings, grading and drainage, illegal dumping, stagnant water and trees, plants and shrubs (minimum clearances and removal of) cases.
- ⑩ Home business occupation cases require multiple inspections and follow ups to gather evidence and document the case hence the inflated inspection numbers.
- ⑪ Zoning "Miscellaneous" violations include alcoholic beverage sales permits, cargo containers, illegal fences, lot visibility, prefab/metal carport cases and non-conforming use violations.
- ⑫ The inflated numbers here are due to the expired bi-annual alcohol permits and the 30-day allowance for payment.



GAINESVILLE ECONOMIC
DEVELOPMENT CORPORATION

Gainesville Economic Development Corporation
Quarterly Update: April 2017

To: Barry Sullivan, City Manager
From: Arleene Loyd, Director GEDC
Re: January – March 2017

Gateway Industrial Park Update

Continue working on landscaping. Triple R Landscaping will complete the warranty work on plants in May.

Schlotsky's Development

Cary Albert, Schlotsky's franchise owner and developer, plans to have his store open by June 2017. Two restaurants are considering the strip center but neither have committed.

Dairy Queen has closed on property just west of Rib Crib.

Marketing

North Star Branding completed their second meeting to narrow the straplines for Gainesville. Some members of the branding committee, along with additional local expertise, are working toward finishing the project.

Sales Tax

For 2016-17, we budgeted \$850,000 in sales tax revenue and we are \$57,207 above projections. Our budget is based on \$71,000 a month.

1 st QTR	\$270,207
2 nd QTR	\$
3 rd QTR	\$
4 th QTR	\$

Projects:

Trident Processing submitted their request for incentive payments after completing 2016 with strong employment numbers. The GEDC incentive is \$4100 per qualified employee with a cap of \$410,000. Trident submitted 17 new jobs for the 2016 year for an incentive of \$69,700 and 36 new jobs for \$147, 600 in new job creation incentives. Total employment is 56. Trident opened in spring of 2015. Congratulations Trident!

Texas Trailer is working on their \$1.4 million expansion. The \$20,000 GEDC incentive will be paid upon receipt of Certificate of Occupancy.

Duraline will locate their needed expansion in Gainesville over the Midland location. The expansion will be a \$10 million capital expenditure for equipment within the current building and create about 40 new jobs.

Brewers – we are still working with two brewers interested in locating in Gainesville. Both are master brewers.

Prospects:

We submitted several RFPs for new business locations. Most active proposals are:

Project Artemis – Site selectors visited Gainesville during March and April. This project is a metal fabrication and assembly company needing 25 acres. Company will create 75 jobs and build a 175,000 sf building at Gateway

Project Overhand – This project is postponed pending a merger. Concrete pipe manufacturer looking north of DFW. 100 acres; 75 jobs increasing to 175 jobs. \$35 million capital investment. The merger changes the project to 150 acres; 275 jobs; \$50 million capital investment.



GENERAL SERVICES

Airport

Fleet Services

Solid Waste

Cemetery



PERFORMANCE MEASURES

FY: 2016 – 2017 Quarter: 2

DEPARTMENT: AIRPORT

Fuel Sales (in gallons):	<u>Current Year</u>	<u>Prior Year</u>
For 3 months ending Mar. 31:	74,049	88,717
Year to date:	150,731	167,782
Fuel Revenue:	<u>Current Year</u>	<u>Prior Year</u>
For 3 months ending Mar. 31:	\$184,498	\$222,624
Year to date:	\$391,993	\$460,486
Profit per Gallon Sold:	<u>Current Year</u>	<u>Prior Year</u>
For 3 months ending Mar. 31:	19.4%	28.8%
Year to date:	21.0%	28.1%

Hangars: All city-owned hangars and offices are leased. All accounts are paid in full to date.

Ground Leases: All paid in full to date.

Notables:

- The sale of 20 acres of airport property to the GEDC has been completed and the monies have been deposited into the airport fund.
- Mr. Vinton completed all FAA requirements and has been issued a license to pilot a Small Unmanned Aircraft System (a drone).
- Fuel sales have decreased due to adverse weather conditions and fuel cost increase compared to last year's 2nd quarter. Avgas fuel sales are off 30% compared to last year's 2nd qtr.
- City Council passed a Resolution allowing for the Airport's CIP Phase I to be submitted to TXDOT for funding. The project includes removing excess pavement adjacent to TWY "B" and South side infrastructure improvements.



Classification	FY14-15 Actual	FY15-16 Actual	FY16-17 Estimated	FY16-17 Year to Date
Net Fuel Sales (\$)	\$123,536	\$182,172	\$143,900	\$88,659
100LL (gals.)	80,024	118,075	90,000	50,170
Jet A (gals.)	185,282	193,201	210,000	124,056
Community Event Participation	5,110	5,300	10,000	6,000
Water & Sewer Infrastructure (feet)	0	0	600'	0
Airport Business Tenants	9	10	11	10
Rehabilitate Airport Surfaces (feet)	0	0	5,000	4,305

CITY OF GAINESVILLE - FLEET SERVICES QUARTERLY REPORT

January 1, 2017 to March 31, 2017

# OF VEHICLES PM* IN-HOUSE	# OF VEHICLES PM OUTSOURCED (OIL CHANGES)	# OF EQUIPMENT PM IN-HOUSE	# OF VEHICLES & EQUIPMENT (TIRES/TIRE REPAIR)	# OF VEHICLES ANNUAL INSPECTION	# OF VEHICLES REPAIRED IN-HOUSE	# OF EQUIPMENT REPAIRED IN-HOUSE	# OF VEHICLES REPAIRED OUTSOURCED	# OF EQUIPMENT REPAIRED OUTSOURCED
2	31	0	72	23	92	98	4	13

CITY OF GAINESVILLE - FLEET MAINTENANCE QUARTERLY TOTALS 01/01/2017 to 03/31/2017

CLASS CODE	LABOR HOURS**	LABOR COST**	PARTS/OUTSIDE COST***	MISC. SHOP PARTS	TOTAL
04 - EQUIPMENT	516.00	\$ 8,724.98	\$ 52,456.01	\$ 425.97	\$ 61,606.96
05 - VEHICLES	362.00	\$ 6,591.74	\$ 24,169.25	\$ 78.00	\$ 30,838.99
TOTALS	878.00	\$ 15,316.72	\$ 76,625.26	\$ 503.97	\$ 92,445.95

**PM" refers to Preventative Maintenance. These numbers refer only to APMs, or full service oil changes.

**Labor Hours are the hours that Fleet Services Staff actually spend repairing vehicles/equipment.

**Labor Costs reflect the hours that are "Labor Hours" and the costs (hourly wages, health insurance, workers' comp, TMRS, longevity, OASDI, Medicare, life insurance, and any allowances) that are incurred by the city to pay Fleet Services Staff.

***Outside Costs are costs for any outside vendors' parts and/or labor performed on any part of any vehicle/equipment. (Tires, Wrecker Service, Transmission)



GENERAL SERVICE DEPARTMENT

SOLID WASTE DIVISION 2016-2017

YTD Statistics - 2016/2017

PERFORMANCE MEASURES		Budgeted 2016-2017	First Quarterly Oct - Dec	Second Quarterly Jan - Mar	Third Quarterly Apr - Jun	Fourth Quarterly Jul - Sep	TOTAL 2016-2017
Actual Roll-Off Information							
	Average number of daily roll-off customers	8.75	7.92	8.00			15.92
	Rentals of roll-off customers	55	23	24			47
	Roll-off containers pulled	1,100	317	332	0	0	649
	Number of roll-off containers for deliveries	55	23	24			47
	Number of roll-off customers per year	150	48	61			109
Recycling Information	Average number for recycling materials hailed to Recycling Center	150 Tons	33.482 Tons	34.504 Tons	0.000 Tons	0.000 Tons	67.986 Tons
Provide public outreach	Public Outreach	9	3	2			
Residential Information	Number of tons for residential customer per year	7,100	2,352.47	2,374.30	0.00	0.00	4,726.77
Commercial Information	Number of tons for commercial customers per year	16,245	4,652.83	5,093.04	0.00	0.00	9,745.87
TASWA Information	Number of trips to TASWA Landfill per year	2,156	584	575	0	0	1,159
	Number of tons hauled to TASWA Landfill per year	24,240	6,847.96	7,192.42	0.00	0.00	14,040.38
	Number of trucks loaded per year	1,046	293	317	0	0	610

(Average number of daily roll-off customers does not include citizen station container pulls)

Detailed Report for Solid Waste Tonnage

January 2017 INCOMING MATERIAL			
TRUE			
City of Gainesville Residential Trucks			
Route	Loads	Tons	
North Residential Truck	37	247.02	
South Residential Truck	37	291.67	
Wednesday Residential Truck	2	8.29	
TOTAL	76	546.98	
Customers on Yard			
City Residents	239	137.80	
County Residents	89	102.73	
TOTAL	328	240.53	
City of Gainesville Commercial Trucks			
Route	Loads	Tons	
Downtown Commercial Truck	49	340.62	
Highway Commercial Truck	47	323.56	
Saturday Commercial Truck	4	10.62	
Roll-Off Truck	103	517.75	
Other City of Gainesville Depts.	28	46.03	
TOTAL	231	1238.58	
Other Commercial Customers			
Commercial Private Haulers	99	297.68	
TOTAL	99	297.68	
Citizen Station Pulls	47		
Municipal	1,449.86		
Construction	480.72		
Industrial	325.10		
Landscape	68.09		
TOTAL	2,323.77		
OUTGOING MATERIAL			
Pratt Recycling Tonnage	17.272		
Other Recycling Tonnage	0.00		
Trips To TASWA	170		
Tons To TASWA	2212.09		
Longhaul Trucks Loaded	106		

February 2017 INCOMING MATERIAL			
TRUE			
City of Gainesville Residential Trucks			
Route	Loads	Tons	
North Residential Truck	32	217.10	
South Residential Truck	33	250.17	
Wednesday Residential Truck	5	14.08	
TOTAL	70	481.35	
Customers on Yard			
City Residents	310	194.65	
County Residents	62	47.86	
TOTAL	372	242.51	
City of Gainesville Commercial Trucks			
Route	Loads	Tons	
Downtown Commercial Truck	43	303.12	
Highway Commercial Truck	52	312.63	
Saturday Commercial Truck	4	8.77	
Roll-Off Truck	106	531.49	
Other City of Gainesville Depts.	59	172.50	
TOTAL	264	1328.51	
Other Commercial Customers			
Commercial Private Haulers	108	271.28	
TOTAL	108	271.28	
Citizen Station Pulls	86		
Municipal	1,309.57		
Construction	653.48		
Industrial	318.30		
Landscape	42.30		
TOTAL	2,323.65		
OUTGOING MATERIAL			
Pratt Recycling Tonnage	7.896		
Homestead Metals Recycling Tonnage	3.93		
Trips To TASWA	181		
Tons To TASWA	2189.69		
Longhaul Trucks Loaded	96		

March 2017 INCOMING MATERIAL			
TRUE			
City of Gainesville Residential Trucks			
Route	Loads	Tons	
North Residential Truck	44	309.49	
South Residential Truck	34	224.17	
Wednesday Residential Truck	4	18.69	
TOTAL	82	552.35	
Customers on Yard			
City Residents	386	246.61	
County Residents	102	63.97	
TOTAL	488	310.58	
City of Gainesville Commercial Trucks			
Route	Loads	Tons	
Downtown Commercial Truck	48	339.61	
Highway Commercial Truck	61	383.17	
Saturday Commercial Truck	4	11.61	
Roll-Off Truck	123	686.50	
Other City of Gainesville Depts.	70	269.12	
TOTAL	306	1690.01	
Other Commercial Customers			
Commercial Private Haulers	105	266.98	
TOTAL	105	266.98	
Citizen Station Pulls	83		
Municipal	1,508.12		
Construction	762.29		
Industrial	475.10		
Landscape	74.41		
TOTAL	2,819.92		
OUTGOING MATERIAL			
Pratt Recycling Tonnage	9.336		
Homestead Metal Recycling Tonnage	0.00		
Trips To TASWA	224		
Tons To TASWA	2790.64		
Longhaul Trucks Loaded	115		

Incoming loads include brush in the Brush Pile that is not in Outgoing loads.
 Loads coming in at the end of a month may not become an outgoing load until the next month.

DEPARTMENT NAME: General Services

DIVISION NAME: CEMETERY

PERFORMANCE MEASURES		2016-2017 2nd Quarter January – March
Total number of internments	Pavilion	9
	At Grave	14
	Cremation	11
Number of growing season cuttings, trimmings and cleanings		1
Total number of spaces sold		21
Total number of spaces available		694
Total number of hours mowing and weed eating		56

Workload Demand

	Actual 2013	Actual 2014	Actual 2015	Actual 2016	Estimated 2017
Interments	180	136	154	153	150
Spaces Sold	102	85	43	74	65
Mowing & Trimming Hours	2146	2114	2348	2686	2250
Mowing & Trimming Days/Cycles	20	29	29	32	29



MUNICIPAL COURT

Gainesville Municipal Court Quarterly Report

Jan - Mar 2017

Cases Filed:		Traffic:	Penal:	City Ord.:	Parking:	Other:		
Jan	M1:	+	473	50	24	7	54	T: 608
Feb	M2:	+	324	64	16	5	43	T: 452
Mar	M3:	+	337	68	20	5	54	T: 484
							Total:	1,544

No. of Warnings:

Jan	M1:	+	1,178					
Feb	M2:	+	957					
Mar	M3:	+	982					Total: 3,117

Trials/Hearings:

		Pre-Trials	Bench	Jury
Jan	M1:	63	0	0
Feb	M2:	61	2	0
Mar	M3:	53	4	0

Dispositions:

		Paid:	Time Served:	Dismissed:	Appealed:	
Jan	M1:	238	48	139	5	
Feb	M2:	292	62	618*	13	
Mar	M3:	301	87	189		Total: 1,994

Warrants:

		Issued:	Recalled:	Served	Amt Collected:
Jan	M1:	118	26	70	\$ 25,072.04
Feb	M2:	162	86	95	\$ 31,765.47
Mar	M3:	185	79	139	\$ 49,007.69

Tot. Outstanding Class C: 266 Capias-Pro-Fines with value of: \$97,707.32
 1,250 Warrants with value of: \$481,833.70

Felony Warrants Signed: 12 Class A or B Warrants Signed: 1
 Juvenile Magistrations: 0 Adult Mag of Class B or above: 369

Financials:

		State Costs:	City Costs:	Fines:	Technology:	Building:		
Jan	M1:	+	\$19,418.33	\$14,015.67	\$27,792.62	\$1,127.47	\$846.24	T:\$ 63,200.33
Feb	M2:	+	\$22,177.11	\$19,016.02	\$37,759.47	\$1,346.88	\$1,010.84	T:\$ 81,310.32
Mar	M3:	+	\$22,781.28	\$21,614.98	\$35,923.11	\$1,277.57	\$955.93	T:\$ <u>82,522.87</u>
							Tot: \$	227,033.52

School/Training:

Mar	Cypert	Judge School	Addison
Mar	Craven	Clerk School	Addison

* Cases that aged out with no police officer

Municipal Court ~ Violations Filed: Jan - Mar 2017		
FAIL TO MAINTAIN FINANCIAL RESPONSIBILITY	220	
DISPLAY (EXPIRED LICENSE PLATES/REGISTRATION)	184	
DL (NO DRIVERS LICENSE WHEN UNLICENSED)	166	
FAILURE TO APPEAR	123	
POSS. OF DRUG PARAPHERNALIA	112	
DWLI	74	
SPEEDING TO OR MORE THAN 10% ABOVE POSTED LIMIT	71	
DISREGARD STOP SIGN	46	
SPEEDING SCHOOL ZONE	36	
DOG (FAIL TO REGISTER)	35	
NO SEATBELT (DRIVER)	32	
SPEED 15MPH OR MORE OVER POSTED LIMIT	30	
PUBLIC INTOXICATION	24	
SPEEDING	23	
DL (EXPIRED OPERATOR LICENSE)	21	
FAIL TO REPORT CHANGE OF ADDRESS/NAME	21	
DISREGARD RED LIGHT	21	
FAILURE TO APPEAR (COURT)	21	
ALCOHOL (OPEN CONTAINER IN VEHICLE)	20	
VIOLATE PROMISE TO APPEAR	20	
FAIL TO MAINTAIN FINANCIAL RESPONSIBILITY -SUBSEQU	13	
DOG (RUNNING AT LARGE/RESTRAINT)	12	
NO SEATBELT (UNRESTRAINED CHILD U 8 yr or 4 ft 9	12	
DL - FAIL TO DISPLAY	10	
DROVE WITHOUT LIGHTS (WHEN REQUIRED)	10	
DISREGARD TRAFFIC CONTROL DEVICE	10	
VIOLATE D.L. RESTRICTION (SPECIFY)	8	
FAIL TO SIGNAL TURN	8	
MINOR - IN POSSESSION OF ALCOHOL	7	
OPERATE MOTOR VEHICLE WITHOUT LICENSE PLATES OR WI	7	
FAILED TO SIGNAL LANE CHANGE	7	
DISPLAY (UNCLEAN/OBSCURED LICENSE PLATES)	6	
ORGANIZED RETAIL THEFT LESS THAN \$100	5	
DEFECTIVE TRAILER LIGHTS	5	
2 HOUR PARKING	5	
DISPLAY (FICTITIOUS LICENSE PLATES/REGISTRATION)	5	
NO SEATBELT (UNRESTRAINED CHILD U 17)	5	
FAIL TO YROW	5	
THEFT OF PROPERTY LESS THAN \$100	4	
DEFECTIVE HEADLAMPS	4	
MINOR - IN CONSUMPTION OF ALCOHOL	4	
DOG (IMPROPER RESTRAINT)	4	
CO - PARKED VEHICLE ON UNIMPROVED SURFACE	4	
CO - VIOLATE CURFEW ORDINANCE	3	

TINT BELOW AS1 LINE	3	
TURNED RIGHT TOO WIDE	3	
FAIL TO YROW (PRIVATE DRIVE/ALLEY/BUILDING)	3	
LITTERING	3	
PARKED FACING TRAFFIC	3	
NO LICENSE PLATE ON TRAILER	3	
ILLEGAL WINDOW TINT	2	
FAIL TO YROW (AT YIELD INTERSECTION)	2	
PARKED IN FIRE LANE	2	
USE OF WIRELESS DEVICE IN A SCHOOL ZONE	2	
CO - PARKED IN THE STREET WITH EXPIRED REGISTRATIO	2	
NO SEATBELT (PASSENGER)	2	
IMPROPER LANE CHANGE	2	
FAIL TO YROW (EMERGENCY VEHICLE)	2	
CUT ACROSS DRIVEWAY TO MAKE TURN	2	
DROVE ON WRONG SIDE ROAD	2	
CHANGED LANE WHEN UNSAFE	2	
CONTEMPT OF COURT	2	
FAIL TO DRIVE IN SINGLE MARKED LANE	2	
DROVE ON WRONG SIDE OF DIVIDED HIGHWAY	2	
DISORDERLY CONDUCT (FIGHTING)	2	
WRONG WAY ON A ONE WAY ROADWAY	1	
ASSAULT	1	
IMPROPER USE OF DEALER TAGS	1	
PASSED IN NO PASSING ZONE	1	
FAIL TO STOP-DESIGNATED POINT-STOP SIGN	1	
CO - ZONING (NO PERMIT, NO DOUBLE WIDE, NO PLAN	1	
CO - IN-OPERABLE VEHICLE SEC.8-27,8-30	1	
FAILURE TO KEEP BICYCLE ON THE RIGHT SIDE OF ROADW	1	
UNSAFE START FROM STOP	1	
DRIVING UNDER THE INFLUENCE	1	
NO LICENSE PLATE LIGHT	1	
DISREGARD RAIL ROAD CROSSING GATE OR FLAGMAN	1	
MINOR - IN POSSESSION OF TOBACCO PRODUCT	1	
DISORDERLY CONDUCT (LANGUAGE)	1	
NO MOTOR CYCLE ENDORSEMENT ON BACK OF DR	1	
PERMIT UNLICENSED OPERATOR TO DRIVE/NON-GUARDIAN	1	
DISREGARD SIGNAL AT RR CROSSING 545.251	1	
IMPROPER PASSING	1	
FAILURE TO APPEAR (PRB)	1	
RECKLESS DRIVING	1	
PARKED IN NO PARKING	1	
CO - SLEEPING IN PUBLIC PLACES	1	
NO RED LIGHTS ON BACK OF BICYCLE	1	
NO WHITE LIGHT / DEFECTIVE LIGHT ON FRONT OF BICYC	1	
CAT (AT LARGE)	1	
DISORDERLY CONDUCT-(EXPOSE GENITALS)	1	

CO - LOUD NOISE/MUSIC	1	
FAIL TO PERFORM DUTY UPON STRIKING HIGHWAY FIXTURE	1	
FAIL TO SIGNAL DISTANCE BEFORE TURN	1	
FOLLOWING TO CLOSE	1	
DOG (NO VACCINATION TAGS)	1	
DEFECTIVE STOP LAMPS	1	
ILLEGAL PASS ON RIGHT	1	



PARKS & RECREATION DEPT

Civic Center

Golf Course

Main Street

Parks & Recreation

Zoo



Gainesville Municipal Golf Course

Second Quarter 2016-2017

Maintenance Projects

- **January:** Equipment was brought into the shop for routine winter maintenance. Soil samples were taken on the greens to help with our greens maintenance packages.
- **February:** Pre- emerged all greens. Fairways tee boxes were all sprayed for weed control along with pre-emergent to reduce weeds during spring and summer. Cleaned around most of the creeks and lakes.
- **March:** Aerified greens and top dressed with sand. Bunkers around the greens are now in play. Daily mowing routines have started.

2nd Quarter 2016 - 2017

	Rounds	Green Fees	Carts	Programs
January	165	\$2,474.60	\$1,112.32	\$780.00
February	283	\$4,574.00	\$2,085.42	\$3,011.00
March	636	\$9,353.40	\$3,497.58	\$2,360.00

2nd Quarter 2015-2016

	Rounds	Green Fees	Carts	Programs
January	241	\$3,892.00	\$1,452.26	\$835.00
February	330	\$5860.00	\$2,252.34	\$3,275.00
March	449	\$6,917.00	\$2,924.82	\$1,435.00

Marketing Programs:

Gainesville Municipal Golf Course

Promotional Programs

- January worked with a TV Station out of Wichita Falls, TX on a golf package book. <https://youtu.be/O4d0VxWTdEU>. This commercial airs four times a day on two different channels.
- February we used our website and e-mails to promote upcoming events and to entice new tournaments. The Gainesville Daily Register did a featured story about the course in the Around Cooke County Magazine.
- March we had the Gainesville High School Golf Tournament which brought in over 100 kids, also gave us exposure to over 14 different schools. Local papers and social media covered the event giving us free advertisement.



Main Street Program
January – March 2017 (2nd Quarter FY16/17)
Dana Herr, Main Street Manager

Main Street Advisory Board positions are as follows: Chad Henderson; Chair, Barry Otts; Co-Chair, Cathy Brown, Glenn Estes, Sherry Brown, Donna Hertel, Jennifer Fuller-Fogle and Lucy Sutton. There is one remaining term vacant due to the resignation of Derek Murphree.

Posted agendas and prepared minutes and packets for Main Street meetings dated February 2, 2017 pursuant to previous reported discussion regarding meeting quarterly versus monthly.

Working with the downtown merchants on the Spring Ladies Night Out scheduled for May 4, 2017. Helping to promote the event using posters created by Paige Davidson. Advertising has been placed on social media as well as purchased in local publications through the use of the Main Street Advertising line item budget.

Prepared and processed invoices and completed financial reports in conjunction with any invoices sent in for check requisitions.

Attended the mandatory manager's training in Georgetown on Jan. 24-25. Learned more about the mission, process and procedures as set by the Texas Main Street Program.

Worked with the City Manager on the council workshop held to discuss the planning of the development of the Farmer's Market and update them on the Commerce Street Outdoor Café's in order to gain direction on next phase.

Work closely with the tenants of the Farmer's Market and helped secure a new food truck, Coby Ryan's BBQ as well as a new tenant to the market area, The Happy Pot. Check in with the tenants regularly and communicate with Jo Ann Mendez to make sure policies are being adhered to and any concerns or issues are addressed.

The Mayor will be meeting with the Main Street Advisory Board at their next meeting scheduled for April 13. He will be discussing the plans and visions for downtown Gainesville as well as the Main Street program as a whole, including potential changes to its structure moving forward.

Gainesville Parks & Recreation

January, February & March 2017

Gainesville Parks & Recreation Department (GPARD) maintains 226 acres of parkland. This past quarter the Parks & Recreation Department has 140 hours of mowing; weed eating, and bed maintenance, 275 hrs of litter removal, 130 hrs of Christmas decoration tear down.

Conducted inspection of Leonard Park Playground & Forsythe Skate Park once every two weeks
Staff Safety Meetings: 2

Projects

- Frankie Schmitz Express Train: complete train inspection, changed tensioner spring, made and installed a new smoke system, installed new drive chain complete inspection of the FSE train from top to bottom and front to back.
- Replaced outfield fencing in Leonard Park on baseball fields 3 & 4 and softball fields 3 & 4.
- Registration for Adult Winter 2 softball
- Registration for Adult Volleyball 1 & 2
- Registration for Adult spring softball
- 75 kids attended GPARD Kids Trout Fishing Derby (Rain)
- Preparing for Spring Fling
- Preparation of Keneteso Park Soccer fields for spring season.

Athletics – 1,282 participants using Parks & Recreation Facilities this quarter

- Leonard and Edison Baseball (5) Fields– 620 participating in Boys Baseball of Cooke County season starts April 2, 2016
- Youth Soccer -311 participating in Cooke County Soccer Association, season started March 25, 2016
- Spring Men's Adult softball - Parks & Recreation Department Adult Spring softball league – 12 teams in league play (192 members).
- Winter 2 Men's Adult softball - Parks & Recreation Department Adult Winter 2 softball league – 16 teams in league play (256 members).
- Adult Indoor Volleyball Winter- Parks & Recreation Department Adult Volleyball league – 8 teams in league play (64 members).
- Adult Indoor Volleyball Spring- Parks & Recreation Department Adult Volleyball league 1 – 6 teams in league play (48members).

Frankie Schmitz Train

- Opening day March 11th
- 5,117 riders for March

Leonard Park Pavilion

- Available for rental Friday, Saturday & Sunday
- Half day rental \$60 per time segment or \$120 all day
- January Thru March rental \$3420.00



2nd Quarterly Report 2016-2017

Visitation is up 6% from the same quarter in 2015-16. Admission revenue is up 2+% from same quarter in 2015-16. Annual pass revenues down 9% over same quarter in 2015-16 (Zoo Society sent out their letter late and therefore has not made their bulk pass purchase yet). Merchandise revenue is down 2+% from same quarter in 2015-16. Educational programs revenue up less than 1% from same quarter in 2015-16. Party revenues down 5+% from same quarter in 2015-16. Overall revenues up .5+% from same quarter in 2015-16.

2nd 2017	#Visitors	\$Admissions	\$Passes	\$Retail	\$Programs	\$Food	
Jan.	1,787	8,294	547	3,702	1,322	0	13,865
Feb.	3,739	19,746	1,359	8,344	2,089	0	31,538
Mar.	14,574	65,285	2,983	30,577	9,190	1,040	109,075
total	20,100	93,325	4,889	42,623	12,601	1,040	154,478
2nd 2016	#Visitors	\$Admissions	\$Passes	\$Retail	\$Programs	\$Food	
Jan.	2,671	12,449	1,026	4,967	1,173	0	19,615
Feb.	5,235	25,473	1,648	11,932	2,270	0	41,323
Mar.	11,038	52,854	2,724	26,806	9,129	1,104	92,617
total	18,944	90,776	5,398	43,705	12,572	1,104	153,555

January:

1/6 Staff development, CPR Certification.

Bi-Weekly Red River AAZK Chapter mtgs. held.

Director and Camp Coordinator attended Annual Texas Aquarium & Zoo Educators workshop at Abilene Zoo.

FEMA repairs continue.

Grow Team horticulture volunteers.

Retail Manager attended an Annual Gift Buyers show.

Weekly Area meetings with Director & Operations.

Zoo Society Board meeting.

February:

2/15 Staff development, Interpretive training.

2/22-24 Staff development, Animal Training Consultant.

Bi-Weekly Red River AAZK Chapter mtgs. held.

FEMA projects completed.

Grow Team horticulture volunteers.

Retail Manager worked on setting up online store for next Fall.

Weekly Area meetings with Director & Operations.

Zoo Society Board meeting.

March:

3/2 Evening Outreach at Denton ISD Summer Activities Expo.

3/11-19 Spring Break/Frank Buck's Birthday Celebration.

3/18 Outreach "Back To Nature" in Trophy Club.

3/22-24 Staff development, City Manager Budget presentation.

3/23 AAZK FrogWatch Community Engagement event.

3/25 DFW Family Expo, Fair Park in Dallas.

Bi-Weekly Red River AAZK Chapter mtgs. held.

Grow Team horticulture volunteers.

Interviewing Summer Interns.

Weekly Area meetings with Director & Operations.

Zoo Society Board meeting.

New Animals:

Prairie Dogs born.

New Exhibit/feature:

Sidewalk to Penguin building approved for funding by (Zoo Society) to begin in April.

Bear expansion approved for funding by (Zoo Society) to begin in April.



PUBLIC SAFETY

Fire

Police



Gainesville Fire-Rescue
201 Santa Fe
Gainesville, Tx 76240
www.gainesville.tx.us

Memo

To: Barry Sullivan, City Manager
From: Wally Cox, Fire Chief
Date: 04/06/17
Re: Quarterly Performance Measures – 2016/2017 2nd Quarter

Incident Responses

- ✓ 638 Total Fire responses
- ✓ 596 of these responses were in the City; 42 were outside the City
- ✓ Total dollar loss saved \$1,827,265 (66 % of original value)

Training

- ✓ 1,119.65 Total Fire Department Training Hours
- ✓ Reached 117 adults and -1057 children through 15 Fire Department special events.

Inspection Program

- ✓ Completed 74 on-shift inspection and Pre-Fire Plans on commercial, business & industrial properties
- ✓ Fire Inspector had 176 contacts for inspections and acceptance testing, including annual inspection of commercial and public assembly locations, post fire inspections, foster home and adoption inspections, courtesy home inspections, acceptance testing and routine inspections on fire protection systems 90.5 staff contact hours were required to complete these inspections.
- ✓ 166 hazards identified during Firefighter on-shift inspections; 93 hazards corrected
- ✓ 41 Compliance worksheets returned
- ✓ Fire Inspector conducted 17 Certificate of Occupancy inspections
- ✓ Fire Marshal had 10 contacts (208 hours) for fire code/life safety inspections related to development and new construction projects.

Fire Investigations

- ✓ 39 hours spent on 3 new investigations by Fire Marshal within Gainesville
- ✓ 0 new Task Force investigations/Responses within Gainesville
- ✓ 8 hours spent on 1 Task Force investigation by Fire Marshal outside of Gainesville

Storm Spotter Activity

- ✓ 1 storm spotter activations this quarter with 4 staff members responding

Apparatus/Equipment

- ✓ Performed all routine apparatus and equipment maintenance as scheduled

Emergency Management

- ✓ Completed quarterly EMPG reports, requirements and documentation (Emergency Management Program Grant)
- ✓ Successfully completed EMPG Monitoring Visit with positive reviews
- ✓ Administration of Homeland Security Grants
- ✓ Attended monthly Emergency Management & Homeland Security Advisory meetings (TCOG)
- ✓ Attended TCOG Homeland Security Committee Meetings
- ✓ HSG FY 16 Radio Equipment received and put in service
- ✓ Meetings with TCOG staff on HSG FY 17 funding
- ✓ Continuing to track two FEMA projects (Golf Course and Pecan Creek) from 2015 Flood Disaster

Miscellaneous

- ✓ Developing FY 2017/2018 Budgets
- ✓ Maintaining Fire Department Facebook page
- ✓ Continuation of Press Release schedule F.I.R.E. (Frequent Information on Risk Elimination) safety articles in both GDR and Cooke County Weekly News
- ✓ 1 personnel participating in Leadership Gainesville
- ✓ Several personnel participating in Gainesville University and Leadership Academy
- ✓ Completed FARM program and Stop, Drop and Read program
- ✓ Filled Firefighter position – Medlock
- ✓ Stephenson and Rains completed ladder training
- ✓ Numerous GFD personnel participated in WWTP Admin 5- S implementation
- ✓ Cleaned and replaced bulbs and ballast in St. 1 bays. All lights working properly now in bays.
- ✓ Hose testing complete
- ✓ J. Stephenson and T. Rains completed Ladder training
- ✓ Cleaned and replaced bulbs/ballasts in St 1 bays. All lights working properly now.
- ✓ Began hydrant maintenance
- ✓ Completed 5-S Inspections

Fire Department – Performance Measures (Budget)

	Estimated 2017	Actual – 2nd quarter 03/31/17
Loss of life from fires	0	0
Fire Safety Inspections	<i>Fire Safety Inspection program</i>	100%
Required Training	100%	100%
Equipment Maintenance	100%	100%
Response time inside City limits	6 min.	5:46 Dispatch to Arrival; 8:08 Call Receive to Arrival

Emergency Management – Performance Measures (Budget)

	Estimated 2017	Actual – 2nd quarter 03/31/17
Public Education Press Releases	15	1
Emergency Management & Homeland Security Meetings Attended	12	2
Number of EM Classes taken	6	0
Grants Administered	3	3



Gainesville Police Department 2016-2017 2nd Quarter Report

The Gainesville Police Department Communications Division processed and routed 9,563 calls for service during the 2nd quarter of fiscal year 2016-2017. The monthly calls for service totals were January – 3,465, February– 2,971, and March – 3,127. Communications Operators also handled 3,920 9-1-1 calls during this quarter. The monthly totals were January – 1,382, February – 1,243 and March – 1,295.

During the 2nd quarter of the 2016-2017 reporting period there were 578 cases assigned to Investigators of the Criminal Investigations Division. There were 227 cases filed with the County Attorney, 114 cases filed with the District Attorney, 67 cases filed with the Municipal Court, 7 cases referred to Juvenile Probation, 4 cases closed, 7 cases unfounded, 14 cases cleared exceptionally, 1 case transferred to another agency, and 137 cases suspended. The division obtained three search warrants and six arrest warrants during this period. Investigators currently have 185 open cases. The Criminal Investigation Division continued to work diligently throughout the quarter, although the number of open cases rose as did the number assigned to investigators.

The evidence/property techs are still working to dispose of unneeded evidence and property. During this quarter, we are winding down the research and work from the 2013 inventory. We are preparing a document that, after verification, will be submitted to Crimes for importation. This will finally place all the evidence housed into one records management system. We prepared and obtained a court order for the destruction of over 600 items. We successfully destroyed these items late this quarter and will be working on finishing the associated paperwork for it.

The evidence room has taken in 627 new items this quarter and 506 of those are still in storage, 61 items have been released by chain of custody, 51 items have been permanently released to the prosecutors, etc. and 9 items were disposed. During this quarter, there were 103 items destroyed that were in RMS and 9 items destroyed from the spreadsheet. It should be noted many items are set for destruction but are not labeled destroyed until they are actually incinerated.

Chief Phillips appointed Officer Eric Cragg, Officer Conner McKinney, and Corporal Mario Orduna as Field Training Officers on January 3, 2017. Officer MaryAnn Jones resigned on February 23, 2017 and Officer Michael Hom resigned on March 19, 2017. Laura Polmateer joined the Department as a Communications Operator on March 20, 2017. We are currently in the hiring process for police officers.

Gainesville Police Department 2016-2017 Crime Type Summary

CRIME TYPE	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	16-17
Murder/Non-Negligent Manslaughter	0	0	0	0	0	0							0	0	0	0	0
Forcible Rape	0	0	3	0	0	1							3	1	0	0	4
Robbery	2	1	0	1	3	0							3	4	0	0	7
Assault	25	24	20	28	24	24							69	76	0	0	145
Burglary	8	5	8	9	9	6							21	24	0	0	45
Theft (Except Motor Vehicle Theft)	24	39	26	39	29	21							89	89	0	0	178
Motor Vehicle Theft	4	0	2	2	0	2							6	4	0	0	10
Total Index Crimes	63	69	59	79	65	54	0	0	0	0	0	0	191	198	0	0	389

2016-2017 Workload Data

	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	1st	2nd	3rd	4th	16-17
Calls For Service	2834	2987	3082	3465	2971	3127							8903	9563	0	0	18466
911 Calls	1437	1724	1400	1382	1243	1295							4561	3920	0	0	8481
Alarms Calls (Burglary,Robbery)	70	70	93	73	45	64							233	182	0	0	415
Disturbances (Includes Domestic)	74	66	86	79	73	89							226	241	0	0	467
Accidents (Major, Minor, Hit and Run)	59	62	74	89	71	77							195	237	0	0	432
Cases Assigned - CID	168	198	141	198	198	182							507	578	0	0	1085
Cases Cleared - CID (Filed, Exception)	118	159	94	108	153	172							371	433	0	0	804

Gainesville Police Department 2016-2017 Summary of All Arrests

	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	1st	2nd	3rd	4th	16-17
Adult Arrests	107	118	98	115	101	101							323	317	0	0	640
Juvenile Arrests	0	0	4	3	2	3							4	8	0	0	12
Totals	107	118	102	118	103	104	0	0	0	0	0	0	327	325	0	0	652

*The arrest summary has been adjusted to provide a more accurate reflection of all arrests made, as we previously only reported arrests captured in Uniform Crime Reports (UCR)

Gainesville Police Department 2016-2017 Summary of Narcotic Arrests

	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	1st	2nd	3rd	4th	16-17
Adult Males	11	24	21	24	20	13							56	57	0	0	113
Juvenile Males	2	1	2	0	1	1							5	2	0	0	7
Adult Females	8	7	5	12	9	14							20	35	0	0	55
Juvenile Females	0	1	0	0	0	0							1	0	0	0	1
Totals	21	33	28	36	30	28	0	0	0	0	0	0	82	94	0	0	176

* Narcotics arrest totals are included in previous table titled "All Arrests"

Gainesville Police Department 2016-2017 Citations Summary

		1st	2nd	3rd	4th		16-17
Citations Issued		1132	1279				2411
Warnings Issued		2757	3145				5902
Totals		3889	4424	0	0		8313

Gainesville Police Department 2016-2017 Summary of Animal Control Calls

	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	1st	2nd	3rd	4th	16-17
Total Calls	192	200	162	226	202	209							554	637	0	0	1191

**Gainesville Police Department
Support Services
Quarterly Report for January, February and March 2017**

January

Communications

- The Communications Division processed and routed a total of 3,465 calls for service in January. 9-1-1 calls received 1,382.

Community Services

- Attended and prepared for the Gainesville Citizen Police Academy Alumni monthly meeting.
- Maintenance on City Camera System.

Training

- 7 employees attended training classes for a total of 124 training hours.

Animal Control

- See spreadsheet for monthly activities.

Gainesville Public Safety Building Maintenance

- Performed various building maintenance projects.

February

Communications

- The Communications Division processed and routed a total of 2,971 calls for service in February. 9-1-1 calls received 1,243.

Community Services

- The Citizen Police Academy started a new class this month. Class #117 held its first class on the 07th with 12 attendees.
- Attended and prepared for the Gainesville Citizen Police Academy Alumni monthly meeting.
- Maintenance on City Camera System.

Training

- 12 employees attended training classes for a total of 200 training hours.

Animal Control

- See spreadsheet for monthly activities.

Gainesville Public Safety Building Maintenance

- Performed various building maintenance projects.

March

Communications

- The Communications Division processed and routed a total of 3,127 calls for service in March. 9-1-1 calls received 1,295

Community Services

- Held and prepared for four sessions of Citizen Police Academy.
- The Gainesville Citizen Police Academy Alumni Association (GCPAAA) has 61 paid and active members.
- Maintenance on City Camera System.

Training

- 16 employees attended training classes for a total of 181 training hours.

Animal Control

- See spreadsheet for monthly activities.

Gainesville Public Safety Building Maintenance

- Performed various building maintenance projects.



PUBLIC SERVICES

Streets

Storm Water Drainage

Water Distribution

Wastewater Collection

Water Production

Wastewater Treatment

Industrial Waste

Moss Lake

Construction Inspections



CITY OF GAINESVILLE
2016\2017 QUARTERLY REPORT - 2nd QUARTER
PUBLIC SERVICES DEPARTMENT - DIVISIONS

Streets

Storm Water Drainage

Water Distribution

Wastewater Collections

Water Production

Wastewater Treatment

Industrial Waste

Moss Lake

Construction Inspections

**Street & Storm Water Divisions
FY 2016/2017 - 2nd Quarter Report**



Job Description	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Oct.16 - Sept. 17
Pot Hole Repairs	304	1,124			
Street Cut Repairs	35	13			
Inlet Boxes Cleaned	25	52			
Inlet Boxes Checked	23	41			
Traffic Signs Installed/Replaced	2	5			
Street Signs Installed/Replaced	2	0			
Mowed City Lots (Code Enforcement)	0	0			
Mowed Private Lots (Code Enforcement)	11	0			
Demolitions City & Babes	27	23			

Number of Miles Swept in Quad	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Oct.15 - Sept. 16
Southwest Quadrant	73.6	135.06			
Southeast Quadrant	59.9	116.2			
Northeast Quadrant	65.5	133			
Northwest Quadrant	81.1	190.8			
Downtown	3.3	0			

2nd Quarter Projects

January	February	March
General Street Maintenance	General Street Maintenance	General Street Maintenance
Brush Removal at various locations	Brush Removal at various locations	Brush Removal at various locations
Hauling Material for other departments	Hauling Material for other departments	Hauling Material to various locations
Pecan Creek Maintenance	Debris Clean-up at various locations	Debris Clean-up at various locations
Hauling Material for various locations	Hauling Material for various locations	Hauling Material for other departments
	Airport Maintenance	Pecan Creek Maintenance

Public Services Department - Water & Wastewater Collection Divisions

FY 2016/2017 Quarterly Report -2nd Quarter

Job Description	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Oct. 16 - Sept. 17
Fire Hydrants Repaired	0	0	0	1	2	0							0	3			
Water Main Leak Repairs	6	5	8	6	3	4							19	13			
Water Service Line Repairs	8	2	3	3	6	2							13	11			
Water Meter Sets/Replacements	1	1	4	2	11	22							6	35			
Water Meter Tests	5	4	1	0	6	8							10	14			
Water Meter Repairs	11	5	18	6	9	19							34	34			
Water Tap Installations	0	0	1	0	0	1							1	1			
Preventative Maint. (Hot Spots)	0	0	21	0	15	24							21	39			
Cleanout Installations	0	0	0	1	0	0							0	1			
Sewer Main Repair	1	3	2	1	0	0							6	1			
Sewer Main Blockages (Main)	40	25	63	31	11	43							128	85			
(Service Line)	28	24	19	32	18	47							71	97			
Sewer Service Line Repairs	4	1	0	1	1	2							5	4			
Sewer Tap Installations	0	0	1	0	0	1							1	1			
Customer Side Water Issue	8	8	3	4	0	3							19	7			
Customer Side Meter Issue	0	4	6	2	3	8							10	13			
Cutomer Side Sewer Issue	5	6	2	8	7	14							13	29			
Water & Sewer Line Locates	10	26	37	12	14	7							73	33			
AMR Meters Installed	0	1	343	451	3	1							344	455			

City of Gainesville Public Services Department-Water Production & Moss Lake - Water Pumpage
 FY 2016-2017 - 2nd Quarter Report

Job Description	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Oct. 16 - Sept. 17
Total Well Production	62,751,000	57,500,000	59,715,000	61,652,000	52,380,000	57,284,000							179,966,000	171,316,000			
Bacteriological Samples Taken	17	17	17	17	17	17							51	51			
Bacteriological Samples Passed	100%	100%	100%	100%	100%	100%							100%	100%			
Well and SWTP Maintenance Cost	\$0.00	\$0.00	\$0.00	\$6,743.40	\$26,706.23	\$9,847.47							\$0.00	\$43,297			
Gallons Lost Due to Leaks/ Line Flushing	1,098,610	45,225	301,660	3,611,929	1,454,820	3,896,627							1,445,495	8,963,376			
Estimated water loss percentage	2%	0%	1%	6%	3%	7%							3%	5%			

Note Estimated water loss is included water sold through the meter.

City of Gainesville Public Services Department-Water Production & Moss Lake - Lift Stations
FY 201 FY 2016/2017 - 2nd Quarter Report

Job Description	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Oct. 16 - Sept. 17
Hours Checking Lift Stations	200	200	200	200	200	200							600	600	0	0	
Hours of General Maintenance	20	20	20	20	20	20							60	60	0	0	
Lift Station Maintenance Cost	\$0.00	\$0.00	\$0.00	\$300.00	\$2,961.34	\$0.00							\$0.00	\$3,261.34	\$0.00	\$0.00	
Weber Fire Protection Repair Cost	\$0	\$0.00	\$0.00	\$0	\$0	\$0							\$0.00	\$0.00	\$0.00	\$0.00	

City Of Gainesville Public Services Department
Wastewater Treatment / Industrial Waste Pretreatment Division
Quarterly Summary Report for FY 2016/2017
2nd Quarter

Monthly Flow Gallons Treated Wastewater Reused

JAN 2017	57,194,000	0
FEB 2017	49,466,000	0
MAR 2017	47,026,000	4,000

Annual Flows Daily Average Monthly Total

JAN 2017	1,906,467	57,194,000
FEB 2017	1,832,074	49,466,000
MAR 2017	1,567,533	47,026,000

Average/Total **1,768,691** **153,686,000**

INDUSTRIAL WASTE / PRETREATMENT

	Permit Issued	SIU Inspections Performed	Traps Inspected
JAN 2017	1	0	10
FEB 2017	1	0	8
MAR 2017	1	0	14

	Sampling Events	NOV's Issued	Backflow Inspections
JAN 2017	0	0	18
FEB 2017	0	0	14
MAR 2017	0	1	7

	Wastehauler Permits
JAN 2017	1
FEB 2017	1
MAR 2017	1

Notes:

Public Services Department Construction Inspections

FY 2016/2017 Quarterly Report - 2nd Quarter

Various Jobs Summary

Inspection Description	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Oct. 16 - Sept. 17
DRC Meetings	2	1	1	3	2								4	5			
Plan Reviews	2	5	6	3	3	2							13	8			
Bid Openings	1					1							1	1			
Preconstruction Meetings		1	1			1							2	1			
Progress Meetings	4	4	4	1	1	1							12	3			
Water Main Installations (LF)	1,340		1,200			2,123							2,540	2,123			
Fire Hydrant Installations		2	2			3							4	3			
Valve Installations		4	2			2							6	2			
Fire Main Installations	1												1	0			
Water Main Tie-Ins		2	2			2							4	2			
Water Samples	2	2	2			2							6	2			
Hydrostatic Tests	2	2	2			1							6	1			
Sewer Main Installations (LF)	772				952								772	952			
Sewer Manhole Installations	4				8								4	8			
Sewer Cleanout Installations	1	1	1		2								3	2			
Sewer Main Tests	1				2								1	2			
Sewer Manhole Tests	1	3	1		8								5	8			
Storm Sewer Main Installation (LF)	700	300	586	555									1586	555			
Storm Sewer Inlet Box Installations	3	5	5	20									13	20			
Subgrade Construction	1	2	2	1									5	1			
Subgrade Tests	2	2	2	2									6	2			
Concrete Street Construction			5,071	800									5071	800			
Asphalt Street Construction			382										382	0			
Bridge Steel Inspections	3	3	3	2									9	2			
Bridge Concrete Inspections	7	7	9										23	0			
Bad Weather Days	2	4	9										15	0			
WWTP Improvements PH 1			100%											100%			
WWTP Improvements PH 2						34% complete								34%			