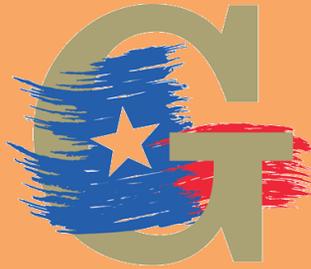


CITY OF GAINESVILLE

**1ST Quarter Report
FY 2018-19
October – December 2018**



ADMINISTRATION

Admin

Human Resources

Utility – Customer Service

Finance

**QUARTERLY REPORT
OCTOBER 2018 – DECEMBER 2018**

**DEPARTMENT: ADMINISTRATION
DIVISION: CITY SECRETARY**

ACTIVITY	DESCRIPTION	QTR ENDING December 2018
City Council Agendas	City Council meetings & workshop agendas prepared & posted in accordance with Local Government Code. Media packets provided	6
Council Activity Reports following Council Meetings	Council Action Reports transmitted to Department Heads, City Staff, & City Boards	5
Council Minutes	Minutes recorded, prepared, approved, archived	5
Ordinances	Ordinances written, processed, published	8
	Number of Ordinances forwarded to Code Company for Code Supplement	8
Resolutions	Resolutions written & processed	25
Proclamations/Recognitions	Proclamations & Recognitions, written & presented	5
Boards & Commissions appointments	Board appointments implemented & completed, appointments recorded	12
Contracts & Agreements	Contracts & Agreements approved & executed	6
Elections Administration	Elections ordered & administered. Candidate materials distributed.	0
Deeds / Easements	Deeds / Easements, executed & recorded	3
Liens, Releases, and Assessments	Liens, Releases & Assessments prepared & recorded	9
Alcohol Permits	Alcohol permits certificated or renewed	2
Cemetery Deeds	Cemetery deeds and transfers recorded	14
Vendor / Solicitor Permits	Vendor Solicitor applications processed for permits	6
Bids	Bids advertised, received, tabulated, awarded, recorded	3
Records Management Program	Cubic feet of documents accessioned to storage in accordance with retention schedule	0
	Cubic feet of documents destroyed in accordance with records retention schedule	116
Professional Development Training	Certification/training courses completed per Texas Registered Municipal Clerk Certification	0
Open Records Requests	Number of Open Records Requests processed (within 10 days as required)	39
Research and Requests for Information	Research and Requests for information or services & responses provided	10

Administration Performance Measures: 2018-2019

Description	1 st Qtr	2 nd Qtr	3 rd Qtr	4 th Qtr
Council Agenda Packets prepared & delivered to Council Wednesday preceding Council meeting	5			
Response to Open Records within 10 days	39			
Response to citizen requests within 10 days	10			
Unqualified opinion for annual financial audit obtained	No			
Council action reports delivered to media day after council meeting	4			

Human Resources Department

Quarterly Report

1st Quarter FY 2018-2019

(Data for October 2018 through December 2018)

Performance Measures	YTD FY 18-19	Workload/Demand	YTD FY 18-19
Continue to provide New Hire Orientation, Employee and Supervisory Training	<u>Training</u> NHO Employee Supervisory 1	New Hires	11
Monitor and analyze turnover (does not include temp/seasonal)	Avg 6.75% 1 st Qtr 2 nd Qtr 3 rd Qtr 4 th Qtr 5.4% <u>Separations this FY</u> Dismissals Resignations Retirements Death 11 1	Separations Other Personnel Changes Performance Assessments Accident/Incident Reports Workers' Compensation Claims (medical or lost time) Liability Claims Safety Advisory Committee Meetings	12 260 43 17 8 10 1
Ensure Timely Performance Assessments	95%	Job Requisitions (Postings)	6
Maintain and evaluate City's compensation program	<u>Compensation/Salary Survey</u> All employees Police Fire	Applicants	182
Maintain and evaluate City's benefits	<u>RFP for Group Benefits</u>		

Projects

Open Enrollment changes, elections, documentation for Plan Year 18-19 [completed]

Job Description updates/changes, position updates in Payroll/Payroll Budgeting for FY 18-19 [completed]

Website Content [administration ongoing]

Administrative Regulations and Forms Manual [in process]

Open Enrollment for Sec 125 FSA Calendar Year 2019 [completed]

Safety Advisory Committee administration [ongoing]

HR Procedures review [completed]

IRS Mandate ACA forms processing and submittal for Calendar Year 2018

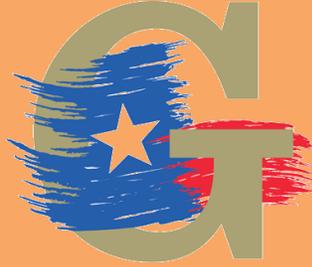
Retirement Conference 2019 [completed]

**Customer Service
Quarterly Report to the City Manager**

	1st Quarter Dec. 31, 2018	2nd Quarter Mar. 31, 2019	3rd Quarter June 30, 2019	4th Quarter Sep. 30, 2019	FY2019 Totals	FY2019 Budget
Performance Measures						
Total Radio Routes	18				18	16
Customers on Draft Payments	731				731	685
Credit Card Payments	3,104				3,104	7,800
Flyer Inserts on Payments	1				1	8
Workload/Demand						
Number of Customers	6,158				6,158	6,200
New Connects	309				309	1,500
Disconnects	313				313	1,480
Transfers	149				149	550
Rereads	140				140	460
Bills Generated Annually	18,842				18,842	74,700
Qtr to date						
Sales/Customers - 1st QTR	2019	2018 Increase(Decrease)				
Water Sales	\$938,012	\$1,072,695	(\$134,683)			
Sewer Sales	\$814,956	\$854,334	(\$39,378)			
Solid Waste Sales	\$769,598	\$751,628	\$17,970			
Drainage Sales	\$233,291	\$234,895	(\$1,604)			
Number of Customers	6,158	6,193	(35)			
Inside City Limits	6,111	6,151	(40)			
Outside City Limits	47	42	5			
New Connects	309	(37 realtors, 272 residents)				
Garbage Customers	5,759	(5,040 residential, 322 commercial, 397 dumpsters)				
Late Charges-Current Accounts	\$53,586					

**Finance Department
Quarterly Report to the City Manager**

	1st Quarter Dec. 31, 2018	2nd Quarter Mar. 31, 2019	3rd Quarter June 30, 2019	4th Quarter 9Sep. 30, 2018	FY 2019 Totals	FY 2019 Budget
Performance Measures						
Distribute Budget Spreadsheets to Departments	N/A				N/A	Yes
Distribute Monthly Revenue/Expense Reports by 10th of the next month	3				3	12
Complete Payroll 2 Days Before Pay Day *	8				8	27
GFOA CAFR Award FY 2018	N/A				0	1
GFOA Budget Award FY 2018	Yes				1	1
Surprise Cash Audits	2				2	12
Payables Audit	0				0	2
Receivables Audit	0				0	4
Workload/Demand						
Financial Reports to Council	3				3	12
Payrolls Processed	8				8	26
Invoices Paid	2016				2016	6700
Purchase Orders Processed	40				40	130
Misc. AR Invoices Billed					0	1200
Seminars/Training Sessions Attended *	see below	see below	see below	see below		
*Training	Hours	Hours	Hours	Hours		
Finance Director:						
ICS-00300 Training (FEMA)	18 hours					
ICS-00400 Training (FEMA)	14 hours					
Controller:						
GFOA Conference	24 hours					
Accounting Tech 1:						
none						
Accounting Tech 2:						
none						



COMMUNITY **DEVELOPMENT**

Building Department

Code Enforcement

Substandard Structures

Planning and Zoning

CITY OF GAINESVILLE
Community Development Department
 2018-2019 First Quarterly Report
 October 1, 2018, through December 31, 2018



WORKLOAD DEMAND SUMMARY

Building Inspections	190
Building Re-inspections	10
Code Enforcement Cases (New)	414
Code Enforcement Cases (On-going)	166
Case Related Inspections	1434
Alcohol Site Inspections	6

PERMIT SUMMARY

Building Permits ^①	105
Electrical Permits	12 (+ 13 validations)
Plumbing Permits	15 (+ 15 validations)
Mechanical Permits	5 (+ 6 validations)
Sign Permits	30
Certificate of Occupancy	38
Miscellaneous Permits ^②	25
Temp. Food Permits	4
TOTAL PERMITS	268
TOTAL PERMIT FEES	54,223*

MAJOR PROJECT SUMMARY

	Units	Square Footage	Estimated Valuation
Commercial New Construction (<i>including new billboard construction</i>)	9	26870	\$784,000
Residential New Construction (<i>incl. Moss Lake Boat Docks, Mobile Homes, Pools</i>)	14	15890	\$863,501
Commercial Remodel (<i>incl. roofs</i>)	14	44517	\$805,830
Residential Remodel (<i>incl. roofs</i>)	45	54594	\$691,220
Commercial Accessory Building	2	1068	\$39,587
Residential Accessory Building	3	636	\$15,649
Residential Accessory Remodel	1	80	\$300

BUILDING AND STANDARDS SUMMARY

	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
Structures Demolished (complete through lot cleanup) ^③	8			
Structures Signed Up for Voluntary Demolition	6			
BSC Ordered Structure Abatements	9			

Structures Ready for Demolishing#	16			
BSC Ordered Remodels Completed	5			

PLANNING & ZONING SUMMARY

APPLICATION TYPE	1st QUARTER	FEES COLLECTED
Short Term Rental	1	\$500
Rezone	2	\$500
Minor Subdivision Plat	2	\$2500
TOTAL	5	\$3,500

ANNUAL PERMIT AND REGISTRATION SUMMARY

TYPE	ON FILE	ACTIVE	1st QUARTER PERMITS/REGISTRATIONS/RENEWALS	1st QUARTER FEES COLLECTED
Alcohol	47	33	6	\$2,805
Contractor	1672	375	59	\$9,100
Moss Lake Pump	37	12	4	\$2,000
Alarm★	780	108	114	\$3,450
Moss Lake Boat Dock★	223	64	68	\$14,183
Billboards★	65	38	38	\$11,850
Food Establishmentβ	22	22	21	\$1,440

Q1 FY 18-19 FEE SUMMARY

	TOTAL ISSUED	TOTAL AMOUNT COLLECTED
Permits	266	\$54,223
Annual Permits, Registrations, and Renewals	310	\$44,828
Planning & Zoning Applications	5**	\$3,500
TOTAL	581	\$102,551

COUNCIL, BOARDS AND COMMISSIONS ACTION SUMMARY

BOARD OF APPEALS	ACTION
None	

PLANNING & ZONING COMMISSION	ACTIONS
October 10, 2018, Meeting- No Meeting	
November 13, 2018, Meeting – No Quorum	
December 11, 2018, Meeting	
Gina Dill Sworn in as Commissioner	No action needed
Consider approval of September 11, 2018 Minutes.	Approved as presented
Consider and make a recommendation to City Council regarding a request from Thomas and Paula Moore for a special use permit to operate a Short Term Rental (STR) at their property located at 309 South Commerce (PID#11199). (STR7311314)	Recommended approval of request to City Council
Make a recommendation to City Council on a request from Gainesville Economic Development Corporation on a proposed rezoning of the eastern portion of their 3.26 acres (formerly railroad property) from Brewer Lane to Mill Street from MF-1 (Multi-Family Low Density) to C-2 (General Commercial) and from Mill Street to Culberson Street MF-1 to C1 (Restricted Commercial). (PID#139055) (ZDC3561229).	Recommended approval of request to City Council
Make a recommendation to City Council on a request from First United Methodist Church of Gainesville on a proposed rezoning of .9606 acres from MF-1 (Multi-Family Low Density District) to C1 (Restricted Commercial District) located at 1305 North Culberson. (PID#6978) (ZDC0904294)	Recommended approval of request to City Council

BUILDING & STANDARDS COMMISSION	ACTIONS
October 18, 2018, Hearing	
Approval of Minutes from, 2018, hearing	Approved as presented
601 South Weaver Dilapidated/Substandard Case #18-02159	Case converted from Substandard Structure to Property Maintenance due to value of work required being significantly below fifty percent (50%) of the appraised property value. Removed from agenda.
1312 North Grand Dilapidated/Substandard Structure Case #18-01375	Case moved to December 20, 2018, hearing at request of property Owner.
535 North Chestnut Dilapidated/Substandard Structure Case #18-01556	Case postponed until November 15, 2018, hearing due to notice error.
403 South Morris Dilapidated/Substandard Structure Case #17-00729	Case resolved (remodel completed) prior to hearing. Removed from agenda.
1702 Lindsay Dilapidated/Substandard Structure Case #18-00043	Case resolved (remodel completed) prior to hearing. Removed from agenda.
614 North Denison Dilapidated/Substandard Structure Case #18-01374	The Building and Standards Commission for the City of Gainesville reaffirms its original finding in Order #18-01374 that the structures located at 614 North Denison are in violation of City Ordinance Part II, Chapter 15, Division II, Sections 15-25 and 15-54 Ordinance #1190; are located in the regulatory floodway established by FEMA; constitute a hazard to the health, safety and welfare of the citizens, and are therefore nuisances. The Commission orders the Owner to abate the nuisances by moving the structures out of the regulatory floodway or demolishing the structures within 90 days. If the Owner fails to abate the nuisances, the City shall demolish the structures at the Owner's expense.
809 North Dixon Dilapidated/Substandard Structure Case #18-01532	The Building and Standards Commission finds that the primary and one (1) accessory structures located at 809 North Dixon are dilapidated, substandard and/or unfit for human habitation, constitute a hazard to the health, safety and welfare of the citizens and likely to endanger persons and property; and are therefore nuisances. The

	Commission orders the Owner to abate the nuisances by repairing the primary and accessory structures and adhering to the following schedule: apply for remodel permit within 10 days of the hearing; within 20 days of the hearing, all contractors and subcontractors shall be identified and validated on the project; permit shall be issued within 30 days; two inspections must be passed within 50 days of the hearing and the project must be completed, with final inspections passed, within 90 days of the hearing. If the Owner fails to abate the nuisance by adhering to the schedule stated herein, the City shall demolish the structure and grade the lot at the Owner's expense.
921 South Clements Dilapidated/Substandard Structure Case #18-00420	The Building and Standards Commission finds that the structure, including the attached garage, located at 921 South Clements is dilapidated, substandard and/or unfit for human habitation, constitutes a hazard to the health, safety and welfare of the citizens and likely to endanger persons and property; and is therefore a nuisance. The Commission orders the Owner to abate the nuisance by demolishing the structure within 60 days. If the Owner fails to abate the nuisance, the City shall demolish the structure at the Owner's expense.
706 ½ North Commerce Dilapidated/Substandard Structure Case #17-01398	The Building and Standards Commission for the City of Gainesville reaffirms its original findings in Orders 17-01398, 17-01398-1, and 17-01398-2 that the structure located at 706 ½ Commerce is dilapidated/substandard and/or unfit for human habitation; constitutes a hazard to the health, safety and welfare of the citizens; and, is therefore a nuisance. The Commission orders the Owner to abate the nuisance by continuing with stated repairs to bring the structure up to current city code within 60 days. If the Owner fails to comply, the City will demolish the structure, remove debris, and grade the lot at the Owner's expense.
413 South Dixon Dilapidated/Substandard Structure Case #18-00957	The Building and Standards Commission reaffirms its original findings in Orders #18-00957 and #18-00957-1 that the primary and two accessory structures located at 413 South Dixon are substandard and/or unfit for human habitation; constitute a hazard to the health, safety and welfare of the citizens; and, therefore, are nuisances. The Commission orders the Owner to abate the nuisances by demolishing the structures within 30 days. If the Owner fails to abate the nuisances within 30 days, the City shall demolish the structures and clean and grade the lot at the Owner's expense.
November 15, 2018, Hearing	
Approval of Minutes from, October 18, 2018	Approved as presented
1101 Lindsay Dilapidated/Substandard Structure Case #18-01205	Case tabled for 60 days at family's request.
414 Gorham Dilapidated/Substandard Structure Case #18-00711	The Building and Standards Commission reaffirms its original findings that the structure located at 414 Gorham is dilapidated/substandard and/or unfit for human habitation; constitutes a hazard to the health, safety and welfare of the citizens; and, is therefore a nuisance. The Commission also finds the Owner failed to meet the conditions set forth in Orders #18-00711 and #18-00711-1 and orders the Owner to continue abating the nuisance by completing stated repairs within 30 days. If the Owner fails to abate the nuisance within 30 days, the City shall demolish the structure at the Owner's expense.
535 North Chestnut Dilapidated/Substandard Structure Case #18-01556	The Building and Standards Commission reaffirms its original findings that the structure located at 535 North Chestnut is substandard and/or unfit for human habitation; constitutes a hazard to the health, safety and welfare of the citizens; and, therefore, is a nuisance. The Commission finds the Owner failed to meet the conditions set forth in Order 18-01556 and orders the Owner to abate the nuisance by continuing with stated repairs and completing the project within 60 days. If the Owner fails to abate the nuisance, the City shall demolish the structure at the Owner's expense.
807 South Morris Dilapidated/Substandard Structure Case #18-02119	The Building and Standards Commission finds that the structure located at 807 South Morris is dilapidated, substandard and/or unfit for human habitation, constitutes a hazard to the health, safety and welfare of the citizens and is likely to endanger persons and property; and is therefore a nuisance. The Commission orders the Owner to abate the nuisance by repairing the structure, abiding by the following timeline: within ten (10) days of hearing, the Owner must submit a permit application complete with general contractor and sub-contractors identified; within twenty (20) days of hearing, all contractors must be validated and permit issued; within fifty (50) days of

	<p>hearing, at least two inspections must be passed; within ninety (90) days of hearing, the project must be completed with final inspections passed. If the Owner fails to abate the nuisance within ninety (90) days, the City shall demolish the structure at the Owner's expense.</p>
<p>714 Ritchey Dilapidated/Substandard Structure Case #18-00126</p>	<p>The Building and Standards Commission for the City of Gainesville reaffirms its original findings in Orders #18-00126 and #18-00126-1 that the structures located at 714 Ritchey are dilapidated, substandard and/or unfit for human habitation; constitute a hazard to the health, safety and welfare of the citizens; and, are therefore nuisances. The Commission also finds that the Owner failed to meet the conditions set forth in the two previous orders for rehabilitating the structures. The Commission now orders the Owner to abate the nuisances by continuing with stated repairs and bringing the structures up to current city codes within 30 days. If the Owner fails to abate the nuisances, the City shall demolish the structures at the Owner's expense.</p>
<p>602 South Grand Dilapidated/Substandard Structure Case #18-01037</p>	<p>The Building and Standards Commission for the City of Gainesville reaffirms its original findings in Orders 18-01037 and Order 18-01037-1 that the structures located at 602 South Grand are dilapidated, substandard and/or unfit for human habitation; constitute a hazard to the health, safety and welfare of the citizens; and, are therefore nuisances. The Commission also finds that the Owner failed to meet the conditions set forth in the two previous orders for rehabilitating the structure. The Commission now orders the Owner to abate the nuisances by continuing with stated repairs and bringing the structures up to current city codes within 30 days. If the Owner fails to abate the nuisances, the City shall demolish the structures at the Owner's expense.</p>
<p>December 20, 2018, Hearing</p>	
<p>Approval of Minutes from November 15, 2018</p>	<p>Approved with correction to reflect Commissioner Baugh's absence from the November meeting.</p>
<p>335 North Clements Dilapidated/Substandard Structure Case #18-02567</p>	<p>The Building and Standards Commission finds that the structure located at 335 North Clements is dilapidated, substandard and/or unfit for human habitation, constitutes a hazard to the health, safety and welfare of the citizens and is likely to endanger persons and property; and is therefore a nuisance. The Commission orders the Owners, James Ray Sasser and Leigh Ann West Smith, to abate the nuisance by repairing the structure, abiding by the following timeline: within ten (10) days of hearing, the Owner must submit a permit application complete with general contractor and sub-contractors identified; within twenty (20) days of hearing, all contractors must be validated and permit issued; within fifty (50) days of hearing, at least two inspections must be passed; within ninety (90) days of hearing, the project must be completed with final inspections passed. If the Owner fails to abate the nuisance within ninety (90) days, the City shall demolish the structure at the Owners' expense.</p>
<p>602 South Grand Dilapidated/Substandard Structure Case #18-01037</p>	<p>The Building and Standards Commission for the City of Gainesville reaffirms its original findings in Orders 18-01037, 18-01037-1 and 18-01037-2 that the structures located at 602 South Grand are dilapidated, substandard and/or unfit for human habitation; constitute a hazard to the health, safety and welfare of the citizens; and, are therefore nuisances. The Commission also finds that the Owner, Jose Luis Reyna, failed to meet the conditions set forth in the three previous orders for rehabilitating the structure. The Commission now orders the Owner to abate the nuisances by continuing with stated repairs and bringing the structures up to current city codes within thirty (30) days. If the Owner fails to abate the nuisances, the City shall demolish the structures at the Owner's expense.</p>
<p>706 ½ Commerce Dilapidated/Substandard Structure Case #17-01398</p>	<p>The Building and Standards Commission for the City of Gainesville reaffirms its original findings in Orders 17-01398, 17-01398-1, 17-01398-2, and 17-01398-3 that the structure located at 706 ½ Commerce is dilapidated/substandard and/or unfit for human habitation; constitutes a hazard to the health, safety and welfare of the citizens; and, is therefore a nuisance. The Commission orders the Owner, Edgemont Properties, LLC, to abate the nuisance by continuing with stated repairs to bring the structure up to current city code within sixty (60) days. If the Owner fails to comply, the City will demolish the structure at the Owner's expense.</p>

<p>714 Ritchey Dilapidated/Substandard Structure Case #18-00126</p>	<p>The Building and Standards Commission for the City of Gainesville finds the two accessory structures have been demolished and reaffirms its original finding in Orders #18-00126, #18-00126-1 and #18-00126-2 that the principal structure located at 714 Ritchey is dilapidated, substandard and/or unfit for human habitation; constitutes a hazard to the health, safety and welfare of the citizens; and, is therefore a nuisance. The Commission also finds that the Owner, Ita Gamero, failed to meet the conditions set forth in the three previous orders for rehabilitating the structure. The Commission now orders the Owner to abate the nuisance by continuing with stated repairs and bringing the structure up to current city codes within thirty (30) days. If the Owner fails to abate the nuisance, the City shall demolish the structure at the Owner's expense.</p>
<p>807 South Morris Dilapidated/Substandard Structure Case #18-02119</p>	<p>The Building and Standards Commission reaffirms its original findings that the structure located at 807 South Morris is substandard and/or unfit for human habitation; constitutes a hazard to the health, safety and welfare of the citizens; and, therefore, a nuisance. The Commission finds the Owner, Perez Cooke County Properties LLC, failed to meet the conditions set forth in Order 18-02119 and orders the Owner to abate the nuisance by repairing the structure, abiding by the following timeline: within ten (10) days of hearing, permit must be revised to reflect all the work listed on the building inspection report; within twenty (20) days of hearing sub-contractors must be validated and permit issued; at least two inspections must be passed within fifty (50) days of hearing; and, the project must be completed with final inspections passed within ninety (90) days. If the Owner fails to abate the nuisance within ninety (90) days, the City shall demolish the structure at the Owner's expense.</p>
<p>904 Lawrence Dilapidated/Substandard Structure Case #18-02358</p>	<p>The Building and Standards Commission finds that the primary and one (1) accessory structures located at 904 Lawrence are dilapidated, substandard and/or unfit for human habitation, constitutes a hazard to the health, safety and welfare of the citizens and likely to endanger persons and property; and, are therefore, a nuisance. The Commission orders the Owner, Perez Cooke County Properties LLC, to abate the nuisance by repairing the primary structure and one accessory structure and adhering to the following schedule: apply for remodel permit within ten (10) days of hearing; within twenty (20) days of hearing all contractors and subcontractors have been identified and validated on the project; permit issued within thirty (30) days. Two inspections must be passed within the first fifty (50) days and project completed, with final inspections passed, within ninety (90) days. If the Owner fails to abate the nuisance within ninety (90) days, the City shall demolish the structure and grade the lot at the Owner's expense.</p>
<p>1312 North Grand Dilapidated/Substandard Structure Case #18-01374</p>	<p>The Building and Standards Commission finds that the structure located at 1312 North Grand is dilapidated, substandard and/or unfit for human habitation, constitutes a hazard to the health, safety and welfare of the citizens and likely to endanger persons and property; and is therefore a nuisance. The structure, as a nonconforming structure and its location on the lot, violates the City's Zoning Ordinance. The Commission orders the Owner, Sasha Colunga, to abate the nuisance by demolishing the structure within thirty (30) days. If the Owner fails to abate the nuisance within thirty (30) days, the City shall demolish the structures and clean and grade the lot.</p>
<p>1401 Lanius Dilapidated/Substandard Structure Case #18-02333</p>	<p>The Building and Standards Commission finds that the primary and one (1) accessory structures located at 1401 Lanius are dilapidated, substandard and/or unfit for human habitation, constitutes a hazard to the health, safety and welfare of the citizens and likely to endanger persons and property; and are therefore a nuisance. The Commission orders the Owner, Virgil White, to abate the nuisance by repairing the primary structure and demolishing the one accessory structure and adhering to the following schedule: apply for remodel permit within ten (10) days of hearing; within twenty (20) days of hearing all contractors and subcontractors have been identified and validated on the project; permit issued within thirty (30) days. Two inspections must be passed within the first fifty (50) days and project completed, with final inspections passed and the accessory structure demolished within ninety (90) days. If the Owner fails to abate the nuisance within ninety (90) days, the City shall demolish the structure and grade the lot at the Owner's expense.</p>

CITY COUNCIL		ACTIONS
City Council Meeting October 2, 2018		
Approve appointments to the Board of Appeals.		Reappointed Buster Bezner and Jess Cason to the Board of Appeals. Terms expire October 2020.
Amending ordinance 1219-12-2008, the zoning ordinance of the city of Gainesville, Texas, appendix a – zoning, article iii – use of land or premises, section 3.5 – screening walls and fences; authorizing the city of Gainesville to amend the zoning ordinance to permit decorative rail aluminum, tubular, and wrought iron fences in all zoning districts.		Approved
Amending the city of Gainesville code of ordinances, chapter 5, section 5-12 [contractor registration] subsection 2 registration requirements authorizing the city of Gainesville to remove registration requirements for residential fence contractors and subsection 3 [miscellaneous rules and regulations] authorizing the city of Gainesville to delete contradictory requirements for roofing contractors.		Approved
Amending Ordinance 1244-03-2010, Appendix B Subdivisions, Article III, Section 1 [General Design Standards.]		Approved
City Council Meeting December 4, 2018		
Approving appointments to the Planning and Zoning Commission.		Appointed Gina Dill to the Planning and Zoning Commission. Her term will expire April 2019.
City Council Meeting December 18, 2018		
Granting a Special Use Permit (SUP) as requested by Thomas and Paula Moore to operate a Short Term Rental (STR) at their property located at 309 South Commerce (PID#11199)		Approved
Amending the Code of Ordinances, Chapter 5 Buildings and Building Regulations, Article VI Activities Upon Moss Lake Properties; amending Section 5-235 Improvements; amending Section 5-236 Construction of Fixed Structures; amending Section 5-237 Reserved.		Approved

CODE ENFORCEMENT SUMMARY^u

	Inspector Based Cases	Complaints Filed	Total Inspections	Voluntary Compliance	Courtesy Notices Left	Courtesy Notice to Case
Vehicle/Parking Violations						
Inoperable Motor Vehicle, Junk Vehicle	43	0	117	13	7	0
Stop, Standing, Parking Violation	43	1	114	17	11	0
Non-Motorized Vehicle	1	1	7	0	0	0
Building & Building Standards Violations*						
Sign Violations ⁴	2	0	6	1	0	0
Substandard Buildings (<i>incl. Minimum Standards violations</i>)	13	0	61	6	NA	NA
Moss Lake Violations ⁵	0	0	11	3	0	0
Moving Structures Permit Req.	0	0	3	0	0	0
Miscellaneous Ordinances						
Food Damage Prevention	0	0	0	0	0	0
Property Maintenance Violations						
High Grass and Weeds	80	2	321	56	76	0
Miscellaneous Violations ⁶	179	0	578	54	102	0

Public Nuisance Violations						
Trash and Debris/Sanitation	15	1	62	10	3	0
Miscellaneous Violations ^⑦	15	0	36	6	11	0
Zoning Violations						
Construction without a Permit	14	0	50	4	2	0
Miscellaneous Violations ^⑧	4	0	68	11	0	0
TOTALS	409	5	1434	181	212	0

① Building permits include those issued for: accessory structures, billboards, remodels, new construction, fences, foundation, roofing, siding, windows, flatwork, swimming pools, manufactured housing, and Moss Lake docks.

② Miscellaneous permits include those issued for: open burns, cargo containers, curb cuts, demolitions, irrigation, fire alarms and systems, fire sprinklers, moving structures, and solar panels.

③ This number is indicative of all structures (primary and accessory) demolished by the City, Antique Lumber, or property Owner.

④ Sign violations include dilapidated and prohibited signs.

⑤ Moss Lake violations include boat docks without a building and/or annual permit.

⑥ Property maintenance “Miscellaneous” violations include cases relating to accessory structures, appliances, dilapidated roofs, electrical system hazards, exterior foundation, exterior furniture, exterior siding, exterior structure, exterior walls, fire protection systems, plumbing systems and fixtures, premise identification, property maintenance, protective treatment, rubbish and garbage, sanitary drainage systems, stairs, decks, and porches, swimming pools, unsafe roof conditions, and window, skylight, and door frames. The “Swimming Pool” cases include both enclosure and stagnant water cases combined.

⑦ Public nuisance “Miscellaneous” violations include trees, shrubs, and plants, stagnant water, and view obstruction violations.

⑧ Zoning “Miscellaneous” violations include accessory buildings, alcoholic beverage sales, cargo containers, home business occupations, illegal structures, nonconforming use of land, and use of land or premises.

* These annual permits and registrations renew at the same time every year (January 1), so most will only show in the second quarter.

* Construction without a Permit cases were moved to Zoning Violations.

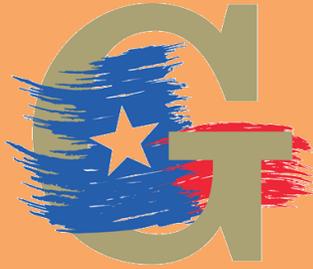
Structures that are ready for demolition include those demolitions currently in progress and those that have been signed up for voluntary demolition.

*The permit fee sum is for issued permits. The total amount of fees collected this quarter was higher; however, some fees were collected for permits yet to be issued and so were not included. In addition, the building permit line item (01-4201-00-00) also includes fees collected for contractor registration in addition to fees related to unissued permits.

**Not all Planning and Zoning applications have been issued. Some are still under review by Staff or are awaiting a P&Z/Council decision.

β Many permanent food establishments still hold permits from the State and will not need a new inspection until later quarters.

μ Code Enforcement Summary has been revised to better reflect data. 10-Day Voluntary Compliance has been changed to Voluntary Compliance to reflect that extensions are sometimes granted for extenuating circumstances where the Owner or tenant is working with the City to abate violation but needs an extension due to weather or other factors. In addition, the courtesy notice compliance section has also been removed to reduce redundancy of data.



GAINESVILLE ECONOMIC
DEVELOPMENT CORPORATION

Gainesville Economic Development Corporation
Quarterly Update: January 2019

To: Barry Sullivan, City Manager
From: Arleene Loyd, Director GEDC
Re: October – December 2018

Prospects

Distribution Center – After two site visits, this 500,000 sf distribution center located in an existing building in Texas.

Precision Machine Shop – Hosted a sight visit from Harrison Industrial in December. This small company in California is looking for a Texas location. Owner seems very interested in our area for relocating his precision machine company.

Hydroponic Farm – a site visit from a hydroponic farm has been moved from Dec to Jan/Feb. 20 acres with 7 acre greenhouse creating 10 jobs meeting wage criteria.

Bio-medical company – Hosted a site visit from a successful bio-medical company in November. The company is looking for a manufacturing center to expand operations in California.

Project Victoria, - submitted an RFP for a 100 job aerospace manufacturing company through the Governor's Office.

Business Retention and Expansion Projects

Krootz Brewing Co – Has moved opening to the spring. Should coincide with the opening of the Farmer's Market. Delays on getting equipment has been the problem.

J and J Pizza, to be located at 207 N Commerce, is working on the new roof. A 2019 opening is planned.

GAF – is working on expansion on 10 acres purchased from the GEDC. Will create additional jobs.

IFS submitting tax incentive request for their \$10 million expansion on the 18 acres owned by the company just west of current location.

Chancellor Church Chair Mfg – the I-35 expansion will take part of the building that Chancellor Church Chair manufacturing building. Currently looking at sites, including Gateway.

Cary Albert Developers- Sport Clips opened next to Schlotzskys in November. They also closed on an Italian gelato and bakery company that should open in April. First retail store for this company. Will also open in Denton at the same time.

Orteq Energy – is still working on their new manufacturing facility but they do not have a completion date.

Liberty Crossing –continues to have successful market days each month. Winter months are traditionally slow. .

Activity

Manufacturer’s Consortium - an active group of local manufacturers in partnership with NCTC, GEDC and GHS. This group continues to be very active in promoting advanced manufacturing careers and dual credit training in Gainesville and Cooke County. As we highlight each company, **Universal Machine** was featured in October at the Gainesville and Muenster City Council meetings.

Manufacturer’s Day was a big success held October 25th with 225 high school students participating from almost every high school in Cooke County. Eight manufacturing companies hosted tours on site and met students for lunch at the Civic Center. Skits focusing on the do’s and don’ts of interviewing. **A big thanks to Zodiac (now Safran), GAF, Trident, MFG, API, Universal Machine and Duraline.**

Invited as panelist for the Texas Tribune Rural Texas Conference held at College Station Nov 12-13.

Fabtech Show – I attended this show held November 6-8 in Atlanta. I attend with ONCOR.

We closed on the ATMOS gas line easement for service in Gateway Park. We anticipate writing a grant through Texas Capital Fund to pay for the installation costs, estimated at \$500,000.

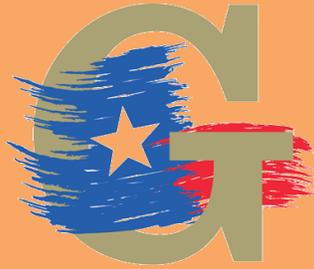
GEDC hosted Leadership Gainesville Business and Industry Day on November 14th. We toured Duraline, Trident, GAF, Zodiac (now Safran) and WinStar.

The GEDC is still working the IRS and Schalk and Smith on our audit. Missing W-9 forms are being collected from vendors from 2015-2018.

Sales Tax:

For 2018-2019, we budgeted \$950,000 in sales tax revenue, \$79,166 each month.

October	\$116,199		
November	\$105,039		
December	\$179,147	<u>\$400,385</u> Total Q1	<u>\$163,887</u> over budget
January			
February			
March			
April			
May			
June			
July			
August			
September			



GENERAL SERVICES

Airport

Fleet Services

Solid Waste

Cemetery



PERFORMANCE MEASURES
FY: 2018 – 2019 Quarter: 1
DEPARTMENT: AIRPORT

Fuel Sales (in gallons):	<u>Current Year</u>	<u>Prior Year</u>
For 3 months ending Dec. 31:	85,935	106,066
Year to date:	85,935	106,066

Fuel Revenue:	<u>Current Year</u>	<u>Prior Year</u>
For 3 months ending Dec. 31:	\$296,420	\$277,555
Year to date:	\$296,420	\$277,555

Profit per Gallon Sold:	<u>Current Year</u>	<u>Prior Year</u>
For 3 months ending Dec. 31:	18.06%	16.0%
Year to date:	18.06%	16.0%

Hangars: All city-owned hangars and offices are leased. All accounts are paid in full to date.

Ground Leases: All paid in full to date.

Notables:

- The Texas Antique Airplane Assoc. held their annual Fly-In in October. It was a total wash-out; zero aircraft. The NTMC Foundation cancelled their annual “The Sky’s The Limit Balloon Festival” again this year. Do not see this event returning to the airport in the near or distant future.
- Zodiac Seats US held their Family Fun Day at the airport this October. New layout and format that seemed to work extremely well.
- Fuel sales were down 19% for the quarter. Revenue margins and gallon sales are in line with our projections. We have gained a few new jet customers that have returned on several occasions.
- The TWY ‘B’ project will go out for bid in January 2019. The terminal upgrades are really making a noticeable impression on our clients.
- 4 new private hangars are in the construction phase. Have 4 more commitments.



Performance Measures

Classification	FY16-17 Actual	FY17-18 Actual	FY17-18 Estimated	FY17-18 Year to Date
Net Fuel Sales (\$)	\$133,383	\$143,536	\$169,999	\$43,351
100LL (gals.)	82,855	100,706	90,000	23,656
Jet A (gals.)	211,713	234,251	240,000	62,279
Community Event Participation	6,120	650	6,000	4,100
Water & Sewer Infrastructure (feet)	0	0	500	0
Airport Business Tenants	10	10	11	10
Rehabilitate Airport Surfaces (feet)	4,305	0	800	0



Gainesville
Totally Texas. All American.

GENERAL SERVICES DEPARTMENT

Fleet Services 2017-2018

YTD Statistics - 2017/2018

PERFORMANCE MEASURES		Budgeted 2017-2018	First Quarterly Oct - Dec	Second Quarterly Jan - Mar	Third Quarterly Apr - Jun	Fourth Quarterly Jul - Sep	TOTAL 2017-2018
Vehicles Information	#Of Vehicles - PM in House	15	3	1	2	0	6
	#Of Vehicles - Outsourced (Oil Changes)	150	30	37	27	40	134
	#Of Vehicles - Annual Inspections	100	18	49	22	16	105
	#Of Vehicles - Repaired in House	350	60	73	79	129	341
	#Of Vehicles - Repairs Outsourced	6	0	2	0	3	5
	#Of Vehicles/Equipment-Tires/Tire Repair	300	75	75	67	97	314
Equipment - PM in House	#Of Equipment PM In House	10	2	0	1	0	3
	#Of Equipment - Repaired In House	350	76	68	97	112	353
	#Of Equipment Repairs Outsourced	20	5	7	3	3	18
Repair Cost	Labor Hours - 04 Equipment	2000 hrs.	310.5	279.5	591.5	304.5	1486
	Labor Hours - 05 Vehicles	1400 hrs.	163	304	273.5	362	1102.5
	Labor Cost - 04 Equipment	42,000	\$7,239.00	\$6,731.18	\$13,069.54	\$6,686.28	\$33,726.00
	Labor Cost - 05 Vehicle	22,000	\$3,234.84	\$6,904.18	\$5,704.72	\$7,570.58	\$23,414.32
	Parts/Outside Cost - 04 Equipment	\$136,200	\$33,372.57	\$33,304.26	\$34,706.02	\$30,552.72	\$131,935.57
	Parts/Outside Cost - 05 Vehicle	\$40,500	\$8,995.41	\$11,545.73	\$9,229.37	\$17,890.06	\$47,660.57
	Misc. Shop Parts - 04 Equipment	\$3,700	\$2,162.72	\$519.74	\$496.17	\$126.00	\$3,304.63
	Misc. Shop Parts - 05 Vehicle	\$1,500	\$38.00	\$474.48	\$392.20	\$1,130.94	\$2,035.62
Total	Repair Cost -04 Equipment		\$42,774.29	\$40,555.18	\$48,271.73	\$37,365.00	\$168,966.20
	Repair Cost - 05 Vehicles		\$12,268.25	\$18,924.39	\$15,326.29	\$26,591.58	\$73,110.51

** Add Labor Cost, Parts/Outside Cost, Misc. Shop Parts = Total Repair Cost - 04 Equipment



GENERAL SERVICES DEPARTMENT

Fleet Services

2018-2019

YTD Statistics - 2018/2019

PERFORMANCE MEASURES		Budgeted 2018-2019	First Quarter Oct - Dec	Second Quarter Jan - Mar	Third Quarter Apr - Jun	Fourth Quarter Jul - Sep	TOTAL 2018-2019
Vehicles Information	#Of Vehicles - PM in House	12	3				
	#Of Vehicles - Outsourced (Oil Changes)	130	18				
	#Of Vehicles - Annual Inspections	100	26				
	#Of Vehicles - Repaired in House	340	84				
	#Of Vehicles - Repairs Outsourced	6	1				
	#Of Vehicles/Equipment-Tires/Tire Repair	300	76				
Equipment - PM in House	#Of Equipment PM In House	4	0				
	#Of Equipment - Repaired In House	350	122				
	#Of Equipment Repairs Outsourced	20	0				
Repair Cost	Labor Hours - 04 Equipment	2000 hrs.	660				
	Labor Hours - 05 Vehicles	1400 hrs.	248.5				
	Labor Cost - 04 Equipment	\$ 50,000.00	\$14,690.85				
	Labor Cost - 05 Vehicle	\$ 22,000.00	\$5,359.27				
	Parts/Outside Cost - 04 Equipment	\$ 150,000.00	\$40,662.09				
	Parts/Outside Cost - 05 Vehicle	\$ 40,000.00	\$7,631.95				
	Misc. Shop Parts - 04 Equipment	\$ 3,700.00	\$99.00				
	Misc. Shop Parts - 05 Vehicle	\$ 1,500.00	\$80.89				
Total	Repair Cost -04 Equipment		\$55,451.94				
	Repair Cost - 05 Vehicles		\$13,072.11				

** Add Labor Cost, Parts/Outside Cost, Misc. Shop Parts = Total Repair Cost - 04 Equipment

**Misc. Shop Parts are lower than normal due to building new Fastenal Machines which will store parts.

** Add Labor Cost, Parts/Outside Cost, Misc. Shop Parts = Total Repair Cost - 05 Vehicle



GENERAL SERVICE DEPARTMENT

SOLID WASTE DIVISION 2018-2019

YTD Statistics - 2018/2019

PERFORMANCE MEASURES		Budgeted 2018-2019	First Quarterly Oct - Dec	Second Quarterly Jan - Mar	Third Quarterly Apr - Jun	Fourth Quarterly Jul - Sep	TOTAL 2018-2019
Actual Roll-Off Information	Average number of daily roll-off customers	8.75	10				
	Rentals of roll-off customers	100	25				
	Roll-off containers pulled	1,200	361	0	0	0	361
	Number of roll-off containers for deliveries	100	25				
	Number of roll-off customers per year	175	56				
	Recycling Information	Average number for recycling materials hailed to Recycling Center	50 Tons	9.402 Tons	0.000 Tons	0.000 Tons	0.000 Tons
Provide public outreach	Public Outreach	9	3				
Residential Information	Number of tons for residential customer per year	9,400	2,462.36	0.00	0.00	0.00	2,462.36
Commercial Information	Number of tons for commercial customers per year	18,700	4,917.61	0.00	0.00	0.00	4,917.61
TASWA Information	Number of trips to TASWA Landfill per year	2,156	504	0	0	0	504
	Number of tons hauled to TASWA Landfill per year	27,700	7,408.36	0.00	0.00	0.00	7,408.36
	Number of trucks loaded per year	1,046	304	0	0	0	304

Detailed Report for Solid Waste Tonnage

October 2018 INCOMING MATERIAL			
TRUE			
City of Gainesville Residential Trucks			
Route	Loads	Tons	
North Residential Truck	35	246.05	
South Residential Truck	37	267.18	
Wednesday Residential Truck	4	14.66	
TOTAL	76	527.89	
Customers on Yard			
City Residents	387	201.77	
County Residents	69	100.21	
TOTAL	456	301.98	
City of Gainesville Commercial Trucks			
Route	Loads	Tons	
Downtown Commercial Truck	51	414.90	
Highway Commercial Truck	53	432.56	
Saturday Commercial Truck	4	12.39	
Roll-Off Truck	145	685.30	
Other City of Gainesville Depts.	10	7.90	
TOTAL	263	1553.05	
Other Commercial Customers			
Commercial Private Haulers	170	313.10	
TOTAL	170	313.10	
Citizen Station Pulls	80	Estimated	
Municipal	1,705.42		
Construction	534.79		
Industrial	412.60		
Landscape	43.21		
TOTAL	2,696.02		

OUTGOING MATERIAL	
Pratt Recycling Tonnage	4.659
Other Recycling Tonnage	0.00
Trips To TASWA	169
Tons To TASWA	2676.39
Longhaul Trucks Loaded	110

November 2018 INCOMING MATERIAL			
TRUE			
City of Gainesville Residential Trucks			
Route	Loads	Tons	
North Residential Truck	38	249.36	
South Residential Truck	35	260.30	
Wednesday Residential Truck	2	7.61	
TOTAL	75	517.27	
Customers on Yard			
City Residents	331	234.84	
County Residents	84	87.30	
TOTAL	415	322.14	
City of Gainesville Commercial Trucks			
Route	Loads	Tons	
Downtown Commercial Truck	46	356.45	
Highway Commercial Truck	47	355.50	
Saturday Commercial Truck	4	12.58	
Roll-Off Truck	114	497.02	
Other City of Gainesville Depts.	14	87.22	
TOTAL	225	1308.77	
Other Commercial Customers			
Commercial Private Haulers	155	320.10	
TOTAL	155	320.10	
Citizen Station Pulls	85	Estimated	
Municipal	1,539.73		
Construction	467.61		
Industrial	422.75		
Landscape	38.19		
TOTAL	2,468.28		

OUTGOING MATERIAL	
Pratt Recycling Tonnage	0
Other Recycling Tonnage	0.00
Trips To TASWA	174
Tons To TASWA	2515.88
Longhaul Trucks Loaded	102

December 2018 INCOMING MATERIAL			
TRUE			
City of Gainesville Residential Trucks			
Route	Loads	Tons	
North Residential Truck	34	235.63	
South Residential Truck	32	225.27	
Wednesday Residential Truck	3	10.10	
TOTAL	69	471.00	
Customers on Yard			
City Residents	320	251.22	
County Residents	58	70.86	
TOTAL	378	322.08	
City of Gainesville Commercial Trucks			
Route	Loads	Tons	
Downtown Commercial Truck	45	351.73	
Highway Commercial Truck	43	320.73	
Saturday Commercial Truck	5	20.03	
Roll-Off Truck	102	476.83	
Other City of Gainesville Depts.	15	60.82	
TOTAL	210	1230.14	
Other Commercial Customers			
Commercial Private Haulers	121	192.45	
TOTAL	121	192.45	
Citizen Station Pulls	85	Estimated	
Municipal	1,434.89		
Construction	395.04		
Industrial	353.48		
Landscape	32.26		
TOTAL	2,215.67		

OUTGOING MATERIAL	
Pratt Recycling Tonnage	4.743
DEF Recycling Tonnage	2.56
Trips To TASWA	161
Tons To TASWA	2216.09
Longhaul Trucks Loaded	92

Incoming loads include brush in the Brush Pile that is not in Outgoing loads.
 Loads coming in at the end of a month may not become an outgoing load until the next month.

Detailed Report for Solid Waste Tonnage

January 2019 INCOMING MATERIAL		
TRUE		
City of Gainesville Residential Trucks		
Route	Loads	Tons
North Residential Truck		
South Residential Truck		
Wednesday Residential Truck		
TOTAL	0	0.00
Customers on Yard		
City Residents		
County Residents		
TOTAL	0	0.00
City of Gainesville Commercial Trucks		
Route	Loads	Tons
Downtown Commercial Truck		
Highway Commercial Truck		
Saturday Commercial Truck		
Roll-Off Truck		
Other City of Gainesville Depts.		
TOTAL	0	0.00
Other Commercial Customers		
Commercial Private Haulers		
TOTAL	0	0.00
Citizen Station Pulls		
Municipal Construction		
Industrial Landscape		
TOTAL	0.00	
OUTGOING MATERIAL		
Pratt Recycling Tonnage		
Other Recycling Tonnage		
Trips To TASWA		
Tons To TASWA		
Longhaul Trucks Loaded		

February 2019 INCOMING MATERIAL		
TRUE		
City of Gainesville Residential Trucks		
Route	Loads	Tons
North Residential Truck		
South Residential Truck		
Wednesday Residential Truck		
TOTAL	0	0.00
Customers on Yard		
City Residents		
County Residents		
TOTAL	0	0.00
City of Gainesville Commercial Trucks		
Route	Loads	Tons
Downtown Commercial Truck		
Highway Commercial Truck		
Saturday Commercial Truck		
Roll-Off Truck		
Other City of Gainesville Depts.		
TOTAL	0	0.00
Other Commercial Customers		
Commercial Private Haulers		
TOTAL	0	0.00
Citizen Station Pulls		
Municipal Construction		
Industrial Landscape		
TOTAL	0.00	
OUTGOING MATERIAL		
Pratt Recycling Tonnage		
Other Recycling Tonnage		
Trips To TASWA		
Tons To TASWA		
Longhaul Trucks Loaded		

March 2019 INCOMING MATERIAL		
TRUE		
City of Gainesville Residential Trucks		
Route	Loads	Tons
North Residential Truck		
South Residential Truck		
Wednesday Residential Truck		
TOTAL	0	0.00
Customers on Yard		
City Residents		
County Residents		
TOTAL	0	0.00
City of Gainesville Commercial Trucks		
Route	Loads	Tons
Downtown Commercial Truck		
Highway Commercial Truck		
Saturday Commercial Truck		
Roll-Off Truck		
Other City of Gainesville Depts.		
TOTAL	0	0.00
Other Commercial Customers		
Commercial Private Haulers		
TOTAL	0	0.00
Citizen Station Pulls		
Municipal Construction		
Industrial Landscape		
TOTAL	0.00	
OUTGOING MATERIAL		
Pratt Recycling Tonnage		
Other Recycling Tonnage		
Trips To TASWA		
Tons To TASWA		
Longhaul Trucks Loaded		

Incoming loads include brush in the Brush Pile that is not in Outgoing loads.
 Loads coming in at the end of a month may not become an outgoing load until the next month.

Detailed Report for Solid Waste Tonnage

April 2019 INCOMING MATERIAL	May 2019 INCOMING MATERIAL	June 2019 INCOMING MATERIAL
TRUE	TRUE	TRUE
City of Gainesville Residential Trucks		
Route	Route	Route
Loads	Loads	Loads
Tons	Tons	Tons
North Residential Truck		
South Residential Truck		
Wednesday Residential Truck		
TOTAL	TOTAL	TOTAL
0	0	0
0.00	0.00	0.00
Customers on Yard		
City Residents	City Residents	City Residents
County Residents	County Residents	County Residents
TOTAL	TOTAL	TOTAL
0	0	0
0.00	0.00	0.00
City of Gainesville Commercial Trucks		
Route	Route	Route
Loads	Loads	Loads
Tons	Tons	Tons
Downtown Commercial Truck		
Highway Commercial Truck		
Saturday Commercial Truck		
Roll-Off Truck		
Other City of Gainesville Depts.		
TOTAL	TOTAL	TOTAL
0	0	0
0.00	0.00	0.00
Other Commercial Customers		
Commercial Private Haulers	Commercial Private Haulers	Commercial Private Haulers
TOTAL	TOTAL	TOTAL
0	0	0
0.00	0.00	0.00
Citizen Station Pulls	Citizen Station Pulls	Citizen Station Pulls
Municipal Construction	Municipal Construction	Municipal Construction
Industrial	Industrial	Industrial
Landscape	Landscape	Landscape
TOTAL	TOTAL	TOTAL
0.00	0.00	0.00
OUTGOING MATERIAL		
Pratt Recycling Tonnage	Pratt Recycling Tonnage	Pratt Recycling Tonnage
Other Recycling Tonnage	Other Recycling Tonnage	DEF Recycling Tonnage
Trips To TASWA	Trips To TASWA	Trips To TASWA
Tons To TASWA	Tons To TASWA	Tons To TASWA
Longhaul Trucks Loaded	Longhaul Trucks Loaded	Longhaul Trucks Loaded

Incoming loads include brush in the Brush Pile that is not in Outgoing loads.
 Loads coming in at the end of a month may not become an outgoing load until the next month.

Detailed Report for Solid Waste Tonnage

July 2019 INCOMING MATERIAL		
TRUE		
City of Gainesville Residential Trucks		
Route	Loads	Tons
North Residential Truck		
South Residential Truck		
Wednesday Residential Truck		
TOTAL	0	0.00
Customers on Yard		
City Residents		
County Residents		
TOTAL	0	0.00
City of Gainesville Commercial Trucks		
Route	Loads	Tons
Downtown Commercial Truck		
Highway Commercial Truck		
Saturday Commercial Truck		
Roll-Off Truck		
Other City of Gainesville Depts.		
TOTAL	0	0.00
Other Commercial Customers		
Commercial Private Haulers		
TOTAL	0	0.00
Citizen Station Pulls		estimated
Municipal Construction		
Industrial Landscape		
TOTAL	0.00	
OUTGOING MATERIAL		
Pratt Recycling Tonnage		
DEF Recycling Tonnage		
Trips To TASWA		
Tons To TASWA		
Longhaul Trucks Loaded		

August 2019 INCOMING MATERIAL		
TRUE		
City of Gainesville Residential Trucks		
Route	Loads	Tons
North Residential Truck		
South Residential Truck		
Wednesday Residential Truck		
TOTAL	0	0.00
Customers on Yard		
City Residents		
County Residents		
TOTAL	0	0.00
City of Gainesville Commercial Trucks		
Route	Loads	Tons
Downtown Commercial Truck		
Highway Commercial Truck		
Saturday Commercial Truck		
Roll-Off Truck		
Other City of Gainesville Depts.		
TOTAL	0	0.00
Other Commercial Customers		
Commercial Private Haulers		
TOTAL	0	0.00
Citizen Station Pulls		estimated
Municipal Construction		
Industrial Landscape		
TOTAL	0.00	
OUTGOING MATERIAL		
Pratt Recycling Tonnage		
Other Recycling Tonnage		
Trips To TASWA		
Tons To TASWA		
Longhaul Trucks Loaded		

September 2019 INCOMING MATERIAL		
TRUE		
City of Gainesville Residential Trucks		
Route	Loads	Tons
North Residential Truck		
South Residential Truck		
Wednesday Residential Truck		
TOTAL	0	0.00
Customers on Yard		
City Residents		
County Residents		
TOTAL	0	0.00
City of Gainesville Commercial Trucks		
Route	Loads	Tons
Downtown Commercial Truck		
Highway Commercial Truck		
Saturday Commercial Truck		
Roll-Off Truck		
Other City of Gainesville Depts.		
TOTAL	0	0.00
Other Commercial Customers		
Commercial Private Haulers		
TOTAL	0	0.00
Citizen Station Pulls		
Municipal Construction		
Industrial Landscape		
TOTAL	0.00	
OUTGOING MATERIAL		
Pratt Recycling Tonnage		
Homestead Metals Recycling Tonnage		
Trips To TASWA		
Tons To TASWA		
Longhaul Trucks Loaded		

Incoming loads include brush in the Brush Pile that is not in Outgoing loads.
 Loads coming in at the end of a month may not become an outgoing load until the next month.

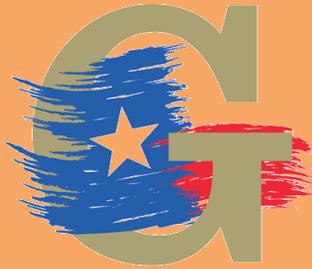
DEPARTMENT NAME: General Services

DIVISION NAME: CEMETERY

PERFORMANCE MEASURES		2018-2019 1st Quarter October – December
Total number of internments	Pavilion	21
	At Grave	8
	Cremation	1
Number of growing season cuttings, trimmings and cleanings		2
Total number of spaces sold		12
Total number of spaces available		578
Total number of hours mowing and weed eating		402

Workload Demand

	Actual 2015	Actual 2016	Actual 2017	Actual 2018	Estimated 2019
Interments	154	153	132	129	150
Spaces Sold	43	74	69	69	68
Mowing & Trimming Hours	2348	2686	2343	2710	2350
Mowing & Trimming Days/Cycles	29	32	30	30	30



MUNICIPAL COURT

Gainesville Municipal Court Quarterly Report

Oct-Dec 2018

Cases Filed:	Traffic:	Penal:	City Ord.:	Parking:	Other:		
M1: +	502	84	25	49	64	T:	724
M2: +	416	66	20	15	66	T:	583
M3: +	351	88	29	3	68	T:	539
	<u>1269</u>	<u>238</u>	<u>74</u>	<u>67</u>	<u>198</u>	Total:	1846

No. of Warnings:

M1: +	929	
M2: +	869	
M3: +	<u>651</u>	Total: 2,449

Trials/Hearings:

	Pre-Trials	Bench	Jury	
M1:	97	2	0	
M2:	95	3	0	
M3:	46	0	0	Total: 243

Dispositions:

	Paid:	Time Served:	Dismissed:	Appealed:	
M1:	289	81	225	6	
M2:	274	57	208	4	
M3:	224	69	178	9	Total: 1,695

Financials:

	State Costs:	City Costs:	Fines:	Technology:	Building:	
M1: +	\$24,117.99	\$16,936.49	\$34,725.03	\$1,533.82	\$1,149.37	\$78,462.70
M2: +	\$19,007.02	\$14,284.61	\$32,123.25	\$1,181.83	\$886.93	\$67,483.64
M3: +	\$20,014.47	\$11,838.10	\$25,493.53	\$1,001.09	\$750.76	\$59,097.95
						Tot: \$ \$205,044.29

Warrants:

	Issued:	Recalled:	Served	Amt Collected:
M1:	244	32	138	\$ 39,972.53
M2:	202	59	114	\$ 28,779.08
M3:	306	60	87	\$ 21,701.88

Tot. Outstanding Class C: 523 Capias-Pro-Fines with value of: \$196,376.22
 2,257 Warrants with value of: \$891,527.83

Felony Warrants Signed: 12 Class A & B Warrants Signed: 2
 Juvenile Magistrations: 0 Adult Mag of Class B or above: 319

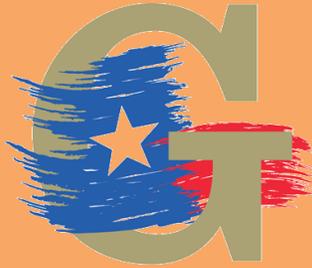
School/Training:

Sandavol - New Clerks Seminar - November - Austin

Violations	No.
FAIL TO MAINTAIN FINANCIAL RESPONSIBILITY	225
DWLI	176
DL (NO DRIVERS LICENSE WHEN UNLICENSED)	175
POSS. OF DRUG PARAPHERNALIA	154
FAILURE TO APPEAR	143
DISPLAY (EXPIRED LICENSE PLATES/REGISTRATION)	141
2 HOUR PARKING	63
DISREGARD TRAFFIC CONTROL DEVICE	61
FAIL TO MAINTAIN FINANCIAL RESPONSIBILITY -SUBSEQU	53
SPEED 15MPH OR MORE OVER POSTED LIMIT	46
SPEEDING EQ TO OR MORE THAN 10% ABOVE POSTED LIMIT	45
PUBLIC INTOXICATION	32
DISREGARD STOP SIGN	30
NO SEATBELT (DRIVER)	29
ALCOHOL (OPEN CONTAINER IN VEHICLE)	29
DOG (FAIL TO REGISTER)	26
DL (EXPIRED OPERATOR LICENSE)	26
VIOLATE PROMISE TO APPEAR	24
FAILURE TO APPEAR (COURT)	23
DISREGARD RED LIGHT	19
DL - FAIL TO DISPLAY	19
SPEEDING SCHOOL ZONE	18
DOG (RUNNING AT LARGE/RESTRAINT)	17
FAIL TO REPORT CHANGE OF ADDRESS/NAME	13
NO SEATBELT (UNRESTRAINED CHILD U 8 yr or 4 ft 9	10
SPEEDING	9
DEFECTIVE STOP LAMPS	9
DEFECTIVE HEADLAMPS	8
FAIL TO SIGNAL TURN	8
DROVE WITHOUT LIGHTS (WHEN REQUIRED)	8
NO LICENSE PLATE LIGHT	7
CO - LOUD NOISE/MUSIC	7
DISPLAY (FICTITIOUS LICENSE PLATES/REGISTRATION)	6
VIOLATE D.L. RESTRICTION (SPECIFY)	5
MINOR - IN POSSESSION OF TOBACCO PRODUCT	5
NO SEATBELT (PASSENGER)	4
DEFECTIVE EQUIPMENT	4
TURNED RIGHT TOO WIDE	4
DOG (IMPROPER RESTRAINT)	4
LITTERING	4
ORGANIZED RETAIL THEFT LESS THAN \$100	4
FAIL TO STOP-DESIGNATED POINT-STOP SIGN	4

DOG (NO VACCINATION TAGS)	4
FAIL TO SIGNAL DISTANCE BEFORE TURN	3
FAIL TO REPORT CHANGE OF ADDRESS OR NAME(CDL)	3
FAIL TO YROW (AT STOP INTERSECTION)	3
FAILED TO SIGNAL LANE CHANGE	3
OPERATE MOTOR VEHICLE WITHOUT LICENSE PLATES OR WI	3
MINOR - IN POSSESSION OF ALCOHOL	3
PARKED FACING TRAFFIC	3
CO - VIOLATE CURFEW ORDINANCE	3
FAIL TO YROW (PRIVATE DRIVE/ALLEY/BUILDING)	2
WRONG WAY ON A ONE WAY ROADWAY	2
DEFECTIVE PARKING LAMPS	2
ASSAULT	2
PERMIT UNLICENSED MINOR TO DRIVE-GUARDIAN	2
CHANGED LANE WHEN UNSAFE	2
NO WHITE LIGHT / DEFECTIVE LIGHT ON FRONT OF BICYC	2
CO - SLEEPING IN PUBLIC PLACES	1
RECKLESS DRIVING	1
DEFECTIVE TRAILER LIGHTS	1
DROVE ONTO (OR FROM) CONTROLLED ACCESS HIGHWAY WHE	1
ILLEGAL WINDOW TINT	1
FAIL TO YROW	1
DISREGARD RAIL ROAD CROSSING GATE OR FLAGMAN	1
FAIL TO YROW (AT YIELD INTERSECTION)	1
PUBLIC INTOXICATION(2ND CHARGE)	1
WALKED ON ROADWAY WHERE SIDEWALKS PROVIDED	1
DISPLAY (UNCLEAN/OBSCURED LICENSE PLATES)	1
USE OF WIRELESS DEVICE IN A SCHOOL ZONE	1
FAIL TO YROW (EMERGENCY VEHICLE)	1
DROVE ON WRONG SIDE ROAD	1
NO RED LIGHTS ON BACK OF BICYCLE	1
DRIVING UNDER THE INFLUENCE	1
CO - SOLICITATION WITHOUT A PERMIT	1
ANIMAL OVER LIMITDOG, CAT,RABBIT, FERET COMBINATIO	1
PASSED WITHIN 100 ' OF AN INTERSECTION	1
FAIL TO IDENTIFY	1
ILLEGAL BACKING	1
DROVE THROUGH SAFETY ZONE	1
THEFT OF PROPERTY LESS THAN \$100	1
PASSED IN NO PASSING ZONE	1
MINOR - IN CONSUMPTION OF ALCOHOL	1
NO BRAKES / DEFECTIVE BRAKE ON BICYCLE	1
IMPROPER TURN	1
IMPEDE TRAFFIC	1

CO - FIRE WORKS IN CITY LIMITS	1



PARKS & RECREATION DEPT

Civic Center

Golf Course

Parks & Recreation

Zoo

6 - \$50.00 per hr non-profit/taxing entity event

10 - Comp events

Meeting rooms' total events - 55

4 - Paid events

51 - Comp event

Santa Fe Depot total events - 6

5 - Paid events

1 - Comp events

Chamber of Commerce Board Room

17 - Comp events



Gainesville Municipal Golf Course

Municipal Golf Course
First Quarter 2018-2019

Maintenance Projects

- October: Aerified all greens, topdressed and fertilize. November: Fertilized and Sprayed Fungicide on all greens. Also added gypsum to all of the greens.
- December: Worked on mowing equipment, ground reels on both greens mowers and fairways units.

1st Quarter 2018-2019

	Rounds	Green Fees	Carts	Programs
October	251	\$3,253.86	\$1,772.04	\$1,670.00
November	271	\$4,245.92	\$2,156.32	\$2,156.32
December	131	\$1,913.00	\$912.78	\$1,340.00

1st Quarter 2017-2018

	Rounds	Green Fees	Carts	Programs
October	618	\$10,639.87	\$4,506.76	\$715.00
November	431	\$7,946.90	\$3,410.22	\$1,968.00
December	277	\$4,878.00	\$2,130.60	\$665.00

Gainesville Municipal Golf Course

Promotional Programs

- Advertising through local radio.
- Promoting Tournaments for spring and summer.
- Started the Gainesville Golf Association.

Gainesville Parks & Recreation

October, November, & December 2018

Gainesville Parks & Recreation Department (GPARD) maintains 266 acres of parkland. This past quarter the Parks & Recreation Department has 140 hours of mowing; weed eating, and bed maintenance, 275 hrs of litter removal, 180 hours of Christmas decorating, 606 hrs of court appointed community service park work completed Leonard Park.

Conducted inspection of Leonard Park Playground & Forsythe Skate Park once every two weeks
Staff Safety Meetings

Projects

- Completed Frankie Schmitz Express 2018 Season.
- Registration for Fall and Winter Adult Softball league
- Registration for Fall and Winter Adult Volleyball league
- Registration for Fall and Winter Adult Basketball league
- Preparation for Kid's Trout Fishing Derby
- Install all Downtown Christmas Decorations.
- Planned and implemented Veteran's Day Commemoration.
- Depot Day Logistics.
- Leonard Park Roadway asphalt overlay (\$15,000)
- Converted 18 Antique lights to LED around Farmers Market
- Currently replacing 770 feet of fencing in Edison and Leonard Park
- Aquatic Center replaced 1 motor and rewinding one motor

Athletics – 477 participants using Parks & Recreation Facilities this quarter

- Fall Men's Adult Softball- Parks & Recreation Department Adult Fall Softball League – 8 teams in league play (120 members)
- Fall Co-Ed Adult Volleyball- Parks & Recreation Department Adult Fall Volleyball League- 7 teams in league play (84 members)
- Fall Men's Adult Basketball- Parks & Recreation Department Adult Winter Softball League – 5 teams in league play (60 members)
- Winter Men's Adult Softball- Parks & Recreation Department Adult Winter Softball League –7 teams in league play (105 members)
- Winter Co-Ed Adult Volleyball- Parks & Recreation Department Adult Winter Volleyball League-9 teams in league play (108 members)

Frankie Schmitz Train

- 1,535 Riders for October
- 25,907 Riders for the 2018 Season

Leonard Park Pavilion

- Available for rental Friday, Saturday & Sunday
- Half day rental \$60 per time segment or \$120 all day
- October Thru December rental \$660.00



1st Quarterly Report 2018-2019

Visitation is down 17% from the same quarter in 2017-18 due to a very rainy Fall. Admission revenue is down just 7% from same quarter in 2017-18 due to admission increase. Pass revenue up 59% from same quarter in 2017-18 this reflect the increase in community support we experienced this year at the Zoobilee Fundraiser (record giving) and Zoo Boo attendance (huge increase), community is supportive, but weather was inclement. Merchandise revenue down 29% from same quarter in 2017-18 which follows decrease in visitation. Educational programs revenue down 41% from same quarter in 2017-18, several programs that were booked could not be rescheduled due to inclement weather. Party revenues down 47% from same quarter in 2017-18 several parties that were booked could not be rescheduled due to inclement weather. Revenue share down 56%, this follows decreased visitation. Overall revenues down 13% from same quarter in 2017-18 due to rainy first quarter.

1st 2018	#Visitors	\$Admissions	\$Passes	\$Retail	\$Programs	\$Parties	\$Rev/share	Total
Oct.	5,615	31,295	965	6,806	1,078	144	52	40,340
Nov.	3,480	17,043	1,555	6,088	1,082	592	72	26,432
Dec.	1,126	5,751	2,960	3,101	254	150	16	12,232
total	10,221	54,089	5,480	15,995	2,414	886	140	79,004
1st 2017	#Visitors	\$Admissions	\$Passes	\$Retail	\$Programs	\$Parties	\$Rev/share	Total
Oct.	7,436	34,679	1,458	11,484	2,366	1,162	193	51,342
Nov.	3,833	19,436	600	7,765	1,271	510	96	29,678
Dec.	1,061	5,087	1,390	3,358	489	0	26	10,350
total	12,330	59,202	3,448	22,607	4,126	1672	315	91,370

October:

- 10/3 PR- Stroller Safari
- 10/5 PR-Red River Rivalry @ Travel Center (Director & Admin.)
- 10/5 PR- Evening appearance at Denton Welcome Center.
- 10/6 Zoo Society Annual fundraiser Zoobilee held at Civic Center.
- 10/10 PR- Stroller Safari
- 10/10 PR-Leadership Gainesville Zoo Tour (Director)
- 10/12 **Staff Development-** Building A Board That Works (Director & Admin.)
- 10/17 PR- Stroller Safari
- 10/24 PR- Stroller Safari
- 10/25 PR- Muenster HS Career Day (Director)
- 10/25 PR- Manufacturing Day (distributed teen program info.)
- 10/25 PR- Denton Planner Zone Event (Director & Admin.)
- 10/26 PR-Evening appearance at Denton Welcome Center
- 10/27 Zoo Boo set-up. Promotion & event held at zoo.
- 10/29 PR- Wild Walk for Breast Cancer Planning mtg.
- 10/30 Safety Advisory Committee (Director)
- 10/31 PR- KGAF

Bi-Weekly Red River AAZK Chapter mtgs. held.
 Grow Team horticulture volunteers.
 Weekly Area meetings with Director & Operations.

November:

11/5 **Staff Development**, City Manager Budget talk.
11/4-9 **Staff Development**, ZAA Conference, Turtle Back Zoo NJ. (Director)
11/6-7 **Staff Development**, Training Consultant Workshop.
11/17 **PR-** Wild Walk for Breast Cancer
11/27 **PR-** Chamber Rise & Shine
11/27 **PR-** Wild Walk for Breast Cancer wrap up mtg.
11/30 **Staff Development-** Customer Service Training FW (Customer Service Staff)
Bi-Weekly Red River AAZK Chapter mtgs. held.
Grow Team horticulture volunteers.
Weekly Area meetings with Director & Operations.

December:

12/6 Zoo Society meeting.
12/7 **Staff Development-** Customer Service Training FW (Customer Service Staff)
12/7 **Staff Development**, Pesticide recertification (Horticulture)
12/11 **PR**, Chamber Rise & Shine (promote online store & shopping).
12/12 **Staff Development-** Retirement Seminar
12/12 **PR**, Denton Hospitality Round Up
12/17 **Staff Development**, Meeting with Director @ Fort Worth Zoo re: Crisis Management.
Bi-Weekly Red River AAZK Chapter mtgs. held.
Grow Team horticulture volunteers.
Weekly Area meetings with Director & Operations.

New Animals:

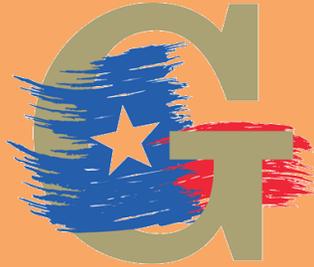
Alpaca (born)
White Handed Gibbon (Zoo Society funded)
Zebra (born)

New Exhibit/feature:

Prairie Dog (Spring 2019).
Second Lemur Chute to exhibit (Welfare & Safety).
Signage update (ETA installation Spring 2019).

Ongoing Maintenance/Projects:

Bear Pad at back of building for crate & weighing (Welfare & safety).
Electric infrastructure (Quarantine, South America, future gibbon exhibit).
Paint Hay Mangers on savannah (ETA Spring 2019)
Plumbing infrastructure (water to wallaby exhibit). Done.
Replace cracked/leaking windows in Classroom.
Replace grout in entry restrooms.
Replace roof on Reptile bldg.



PUBLIC SAFETY

Fire

Police



Gainesville Fire-Rescue

201 Santa Fe

Gainesville, Tx 76240

www.gainesville.tx.us

Memo

To: Barry Sullivan, City Manager
From: Wayne Twiner, Fire Chief
Date: 01/10/19
Re: Quarterly Performance Measures – 2018/2019 1st Quarter

Incident Responses

- ✓ 725 Total Fire responses
- ✓ 674 of these responses were in the City; 51 were outside the City
- ✓ Total dollar loss saved \$218.026 (48.90% of original value)

Training

- ✓ 1,676.69 Total Fire Department Training Hours
- ✓ Reached 78 adults and 420 children through 6 Fire Department special events.

Inspection Program

- ✓ Completed 85 on-shift inspection and Pre-Fire Plans on commercial, business & industrial properties
- ✓ Fire Inspector had 39 contacts for inspections and acceptance testing, including annual inspection of commercial and public assembly locations, post fire inspections, foster home and adoption inspections, courtesy home inspections, acceptance testing and routine inspections on fire protection systems --staff contact hours were required to complete these inspections.
- ✓ 86 hazards identified during Firefighter on-shift inspections; 100 hazards corrected
- ✓ 34 Compliance worksheets returned
- ✓ Fire Inspector conducted 39 Certificate of Occupancy inspections
- ✓ Fire Marshal had 135.75 hours for Fire Marshal activities including development and new construction projects.

Fire Investigations

- ✓ 0 hours spent on 3 investigations by Fire Marshal within Gainesville
- ✓ 0 new Task Force investigations (0 hours)/Responses within Gainesville
- ✓ 0 hours spent on 0 Task Force investigation by Fire Marshal outside of Gainesville

Storm Spotter Activity

- ✓ 0 storm spotter activations this quarter with 0 staff members responding

Apparatus/Equipment

- ✓ Performed all routine apparatus and equipment maintenance as scheduled

Emergency Management

- ✓ Completed quarterly EMPG reports, requirements and documentation (Emergency Management Program Grant)
- ✓ Administration of Homeland Security Grants
- ✓ Attended monthly Emergency Management & Homeland Security Advisory meetings (TCOG)
- ✓ Attended TCOG Homeland Security Committee Meetings
- ✓ Participated in COG regional Hazard Mitigation Working Group
- ✓ Evaluating First Net

Training & Fire Prevention

- ✓ Hosted National Night Out event
- ✓ Attended Home Depot Fire Safety Event
- ✓ Fire Prevention Week Oct 8th- 12th (Performed shows at St. Mary's, Edison, and Chalmers)
- ✓ Fire Safety Presentation at GISD Head Start
- ✓ Began FARM Program
- ✓ 1 Member received Instructor III Certification
- ✓ 3 Members attended Mayday, Fire Ground Leadership Training in Lancaster
- ✓ Hosted NIMS 300/400 ICS Class (4 members attended)
- ✓ Edison Students Toured Fire and Police Station October 23rd, 24th, and 25th
- ✓ Attended Zodiac Family Fun Day
- ✓ Attended Zoo Boo
- ✓ Host Annual Badge Pinning and Award Ceremony
- ✓ Attended Scare on the Square
- ✓ Read for Kids at Cooke County Library
- ✓ 2 Members received Haz-Mat Technician Certification
- ✓ Collected Food from GISD Elementary Schools for Visto Food Drive
- ✓ Attended Texas Travel Center Safety Day
- ✓ Assisted Boys and Girls Club serving Thanksgiving Dinner
- ✓ All Shift Personnel received hands on training over new Quint from Pierce and Siddon Martin
- ✓ Participated in FARM Program
- ✓ Participated Chamber of Commerce Christmas Parade
- ✓ Stop Drop and Read Program
- ✓ Assisted Boys and Girls Club with Littlest Angel Program handing out toys
- ✓ Participated in FARM Program

Miscellaneous

- ✓ Firemen as Role Models program (FARM) in GISD
- ✓ Stop, Drop & Read Program
- ✓ Maintaining Fire Department Facebook page
- ✓ Continuation of Press Release of safety articles in both GDR and Cooke County Weekly News
- ✓ Several personnel participating in Gainesville University, Lean projects & Leadership Academy
- ✓ Completed 5-S Inspections

Fire Department – Performance Measures (Budget)

	Estimated 2019	Actual – 1 st quarter 01/01/19
Loss of life from fires	0	0
Fire Safety Inspections	<i>Fire Safety Inspection program</i>	100%
Required Training	100%	100%
Equipment Maintenance	100%	100%
Response time inside City limits	6 min.	5:55 Dispatch to Arrival; 8:07 Call Receive to Arrival

Emergency Management – Performance Measures (Budget)

	Estimated 2019	Actual – 1 st quarter 01/01/19
Public Education Press Releases	15	2
Emergency Management & Homeland Security Meetings Attended	12	4
Number of EM Classes taken	6	3
Grants Administered	3	2



Gainesville Police Department 2018 - 2019 1st Quarter Report

The Gainesville Police Department Communications Division processed and routed 8,667 calls for service during the 1st quarter of fiscal year 2018-2019. The monthly calls for service totals were October – 3,102, November – 2,949, and December – 2,616. Communications Operators also handled 4,794 9-1-1 calls during this quarter. The monthly totals were October – 1,519, November – 1,556, and December – 1,674.

During the 1st quarter of the 2019 reporting period, there were 549 cases assigned to Investigators of the Criminal Investigations Division. There were 180 cases filed with the County Attorney, 102 cases filed with the District Attorney, 104 cases filed with the Municipal Court, 8 cases referred to Juvenile Probation, 1 case closed, 9 cases unfounded, 4 cases cleared exceptionally, 5 cases transferred to another agency, and 110 cases suspended. The division obtained 2 search warrants and 14 arrest warrants during this period. Investigators currently have 87 open cases.

The Property Room has taken in 714 new items this quarter and 571 of those are still in storage, 68 items have been released by chain of custody, 56 items have been permanently released to the prosecutors, etc. and 19 items were disposed. During this time another 684 items were destroyed/discarded that no longer meet retention requirements or needs. Two boxes of property sheet records that exceeded the retention period were destroyed during this quarter as well.

Officer Evan Dostal and Officer Cody Patrick have both successfully completed the Field Training Program and they have been assigned to shifts. Police Cadet Aaron Sparkman successfully completed the Basic Peace Officer Course and entered the Field Training Program on November 26, 2018. Police Cadet John Barrington began his employment with the Department on December 10, 2018 and he is scheduled to begin the Basic Peace Officer Course on January 7, 2019. Corporal Dewayne Schelsteder resigned on December 13, 2018 and Communications Operator Megan Griger resigned on December 28, 2018. Officer Daniel Stief, who has 10 years of previous law enforcement experience, began his employment with the Department on December 31, 2018 and is currently in the Field Training Program. The Department is currently working to fill two vacant Police Officer positions and one vacant Communications Operator position.

We are working to obtain quotes for two new patrol units although the process has become more complicated because there are no 2019 units available and Ford is shutting down the Chicago plant for retooling which will delay the availability of the 2020 units. In addition, there will be design changes so we are waiting to identify the option changes, which will likely occur. We are communicating with vendors to obtain this information so we can begin the bid process and ultimately move forward with the purchase of the new patrol units.

Gainesville Police Department 2018-2019 Crime Type Summary

CRIME TYPE	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	18-19
Murder/Non-Negligent Manslaughter	0	0	0										0	0	0	0	0
Forcible Rape	1	1	0										2	0	0	0	2
Robbery	0	0	1										1	0	0	0	1
Assault	32	19	27										78	0	0	0	78
Burglary	7	9	6										22	0	0	0	22
Theft (Except Motor Vehicle Theft)	19	24	19										62	0	0	0	62
Motor Vehicle Theft	0	0	0										0	0	0	0	0
Total Index Crimes	59	53	53	0	165	0	0	0	165								

2018-2019 Workload Data

	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	1st	2nd	3rd	4th	18-19
Calls For Service	3102	2949	2616										8667	0	0	0	8667
911 Calls	1519	1556	1674										4749	0	0	0	4749
Alarms Calls (Burglary,Robbery)	100	61	63										224	0	0	0	224
Disturbances (Includes Domestic)	92	84	69										245	0	0	0	245
Accidents (Major, Minor, Hit and Run)	65	72	62										199	0	0	0	199
Cases Assigned - CID	175	205	169										549	0	0	0	549
Cases Cleared - CID (Filed, Exception)	113	147	138										398	0	0	0	398

2018-2019 Summary of Arrests

	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	1st	2nd	3rd	4th	17-18
Adult Arrests	108	113	85										306	0	0	0	306
Juvenile Arrests	3	4	2										9	0	0	0	9
Totals	111	117	87	0	0	0	0	0	0	0	0	0	315	0	0	0	315

*The arrest summary has been adjusted to provide a more accurate reflection of all arrests made, rather than only reported arrests captured in Uniform Crime Reports (UCR)

2018-2019 Summary of Narcotic Arrests

	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	1st	2nd	3rd	4th	18-19
Adult Males	21	27	20										68	0	0	0	68
Juvenile Males	0	0	0										0	0	0	0	0
Adult Females	6	7	6										19	0	0	0	19
Juvenile Females	0	0	0										0	0	0	0	0
Totals	27	34	26	0	0	0	0	0	0	0	0	0	87	0	0	0	87

* Narcotics arrest totals are included in previous table titled "Summary of Arrests"

2018-2019 Traffic Enforcement Summary

		1st	2nd	3rd	4th		18-19
Citations Issued		1413					1413
Warnings Issued		2506					2506
Totals		3919	0	0	0		3919

2018-2019 Summary of Animal Control Calls

	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	1st	2nd	3rd	4th	18-19
Total Calls	221	150	182										553	0	0	0	553

**Gainesville Police Department
Support Services
Quarterly Report for October, November and December 2018**

October

Communications

- The Communications Division processed and routed a total of 3,102 calls for service in October. 9-1-1 calls received 1,519.

Community Services

- National Night Out open house at the Steven K. Fleming Public Safety Facility. Approximately 400 in attendance.
- Prepared for and held four sessions of the Citizen Police Academy.
- The Citizen Police Academy Class #218 graduated on the 23rd.
- Attend and prepared for the Gainesville Citizen Police Academy Alumni Association (GCPAAA) monthly meeting.
- Halloween at the Public Safety Facility. Approximately 500+ in attendance.
- Participated in the D.E.A.'s National Pharmaceutical Take Back Initiative. Our drop off location was setup on the East parking lot of the Steven K. Fleming Public Safety Center and 62 pounds of pharmaceuticals were collected and delivered to the D.E.A. office in Dallas for destruction.

Training

- 34 employees attended training classes for a total of 796 training hours.
- Mandatory TCOLE Training Coordinator Conference was attended.

Animal Control

- See spreadsheet for monthly activities.

Gainesville Public Safety Building Maintenance

- Performed various building maintenance projects.

November

Communications

- The Communications Division processed and routed a total of 2,949 calls for service in November. 9-1-1 calls processed 1,556.

Community Services

- Attend and prepared for the Gainesville Citizen Police Academy Alumni Association (GCPAAA) monthly meeting.

Training

- 6 employees attended training classes for a total of 96 training hours.

Animal Control

- See spreadsheet for monthly activities.

Gainesville Public Safety Building Maintenance

- Performed various building maintenance projects.

December

Communications

- The Communications Division processed and routed a total of 2,616 calls for service in December. 9-1-1 calls processed 1,674.
- Fifth year anniversary of the Communications Center remodel.

Community Services

- Attend and prepared for the Gainesville Citizen Police Academy Alumni Association (GCPAAA) monthly meeting.

Training

- 30 employees attended training classes for a total of 472 training hours.

Animal Control

- See spreadsheet for monthly activities.

Gainesville Public Safety Building Maintenance

- Performed various building maintenance projects.

Records Contacts for 1st Quarter – October, November, and December 2018

	Total	%			Total	%
CASA	1	0.3		Email	159	41.4
Citizen	98	25.5		Fax	27	7.0
City	12	3.1		Mail	75	19.5
DFPS	45	11.7		Person	66	17.2
Insurance	81	21.1		Phone	57	14.8
Media	68	17.7			384	
Military	2	0.5				
Municipal Court	7	1.8				
OAG	5	1.3				
Outside Agency	65	16.9				
	384					

CASA – Court Appointed Special Advocates

Citizen – Citizen Contacts

City - Includes HR, Code Enforcement or any office of the City of Gainesville

DFPS - Department of Family and Protective Services

Insurance - Includes request from reporting agencies (Lexis Nexis, Metropolitan Reporting, Yellow Dog Reports, etc. as well as local insurance agencies)

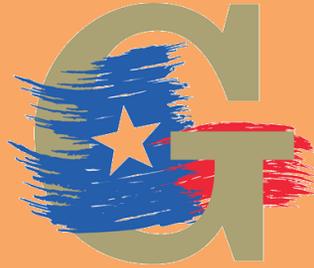
Media - Newspapers and news stations

Military - All branches of military service

Municipal Court - Local Municipal Court

OAG - Office of Attorney General

Outside Agency - Other LE Agencies, FBI, Probation, Parole, CA/DA offices (local and other), TxDOT, Oncor



PUBLIC WORKS

Streets

Storm Water Drainage

Water Distribution

Wastewater Collection

Water Production

Wastewater Treatment

Industrial Waste

Moss Lake

Construction Inspections



CITY OF GAINESVILLE
2018\2019 QUARTERLY REPORT - 1ST QUARTER

PUBLIC SERVICES DEPARTMENT - DIVISIONS

Streets

Storm Water Drainage

Water Distribution

Wastewater Collections

Water Production

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Public Services Department-Performance Measures

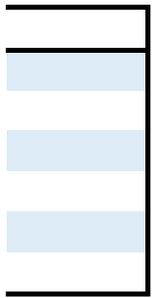
	Actual 2016	Actual 2017	Actual 2018	Budgeted 2019	1st Quarter 2019	2nd Quarter 2019	3rd Quarter 2019	4th Quarter 2019
Streets:								
Total pothole repairs	4608	4996	3374	5000	1398			
Repair potholes within 72 hours of notice	80%	75%	64%	75%	75%			
Total potholes repaired within time frame	3686	3805	2166	4000	1048			
Street cut repairs	97	161	86	150	7			
Repair street cuts within 3 weeks	90%	42%	28%	50%	57%			
Total street cut repaired within time frame	87	68	24	75	4			
Water & Wastewater Administration:								
Plans reviewed within 15 days of receipt	100%	100%	100%	100%	100%			
Stormwater Drainage:								
Maintain 70% of drainage ditches/creeks	70%	70%	70%	70%	70%			
Water Distribution:								
Water main leak repairs	40	115	127	125	9			
Repair water main leaks within 48 hours of notice	70%	41%	69%	70%	67%			
Water service line repairs	14	47	44	60	2			
Repair water service lines within 48 hours of notice	70%	12%	34%	75%	50%			
Fire hydrant repairs	1	6	28	25	0			
Wastewater Collection:								
Sewer main repairs	6	14	18	18	3			
Repair sewer main leaks within 48 hours of notice	100%	100%	100%	100%	100%			
Sewer service line repairs	9	13	12	12	3			
Repair sewer service lines within 48 hours of notice	100%	100%	100%	100%	100%			
Sewer main blockages	591	516	586	586	122			
Wastewater Treatment:								
Maintain BOD/TSS removal rate	97%	97%	97%	97%	97%			
Biological assays for toxicity	100%	100%	100%	100%	100%			
Chronic and acute reproduction amd survival	100%	100%	100%	100%	100%			
Industrial Waste Pretreatment								
Required Inspections	28	25	13	13	13			
Required sampling events	22	25	13	13	13			
Grease trap inspection	109	148	187	187	187			
Cross connection inspection	131	412	441	441	441			
Business with proper back-flow preventers	97%	97%	97%	97%	97%			
Water Production								
100% Passing of minimum score on all potable water quality testing	100%	100%	100%	100%	100%			

Public Services-Street & Storm Water Divisions		
FY 2018-2019	Oct - Dec	1st Quarter

Job Description	QTR 1	QTR 2	QTR 3	QTR 4	YRLY Total
Pot Hole Repairs	1398.5				
Street Cut Repairs	7				
Inlet Boxes Cleaned	101				
Inlet Boxes Checked	248				
Traffic Signs Installed/Replaced	33				
Street Signs Installed/Replaced	5				
Mowed City Lots	80				
Mowed Private Lots (Code Enforcement)	11				
Demolitions (City & Antique Lumber)	8				
Number of Miles Swept					
Southwest Quadrant	127.7				
Southeast Quadrant	59				
Northwest Quadrant	114.2				
Northeast Quadrant	83.7				
Downtown	6				

1st Quarter Projects

October	November	December
General Street Maintenance	General Street Maintenance	General Street Maintenance
Brush removal at various locations	Brush removal at various locations	Hauling material to various locations
Hauling for other departments	Hauling material to various locations	Hauling for other departments
Creek Maintenance	Hauling for other departments	Brush removal at various locations
	Sign Maintenance	Debris removal at various locations



Public Services-Waste Water Collections and Water Distribution		
FY 2018-2019	Oct - Dec	1st Quarter

Job Description	OCT	NOV	DEC		QTR 1	QTR 2	QTR 3	QTR 4	YRLY Total
Fire Hydrants Repaired	0	0	0		0				
Water Main Leak Repairs	4	4	1		9				
Water Service Line Repairs	0	2	0		2				
Water Meter Sets/Replace	7	24	9		40				
Water Meter Tests	1	1	0		2				
Water Meter Repairs	2	5	5		12				
Curb Stop Issues	0	3	9		12				
Prevent . Maint. (Hot Spots)	20	52	0		72				
Water /Sewer Locates	48	43	19		110				
Sewer Main Repair	0	1	2		3				
Sewer Service Line Repair	0	3	0		3				
Sewer Main Blockages (Main)	66	22	34		122				
(Service Line)	8	15	19		42				
Customer Side Water Issue	9	6	5		20				
Customer Side Meter Issue	1	0	3		4				
Customer Side Sewer Issue	22	18	17		57				
AMR Meters Installed	7	24	9		40				

City of Gainesville Public Services Department		FY 18-19	Oct-Dec
Water Production & Moss Lake-Lift Stations		1st Quarter	

Description	Oct	Nov	Dec	Qtr Total
1.) Hours Checking Lift Stations	200	200	200	600
2.) Hours of General Maintenance	20	20	20	60
3.) Lift Station Maintenance Cost	\$0.00	\$0.00	\$0.00	\$0.00
4.) Weber Fire Protection Repair Cost	\$0.00	\$0.00	\$650.00	\$650.00

Quarterly Summary

	Qtr 1	Qtr 2	Qtr 3	Qtr 4	FY Totals
1.)	600				
2.)					
3.)	60				
4.)	\$0.00				

City of Gainesville Public Services Department	FY 18-19	Oct-Dec
Water Production & Moss Lake-Water Pumpage	1st Quarter	

Description	Oct	Nov	Dec	Qtr Total
1.) Total Well Production	44,732,000	45,228,000	49,651,000	139,611,000
Total Surface Water Production	12,405,607	11,553,144	5,302,407	29,261,158
2.) Bacteriological Samples Taken	17	17	17	51
3.) Bacteriological Samples Passed	100%	100%	100%	100%
4.) Well & SWTP Maintenance Cost	\$3,505.54	\$1,782.85	\$415.40	\$5,703.79
5.) Gallons Lost due to Leaks/Line Flushing	794,989	1,625,005	303,535	2,723,529
6.) Estimated Water Loss Percentage	1%	3%	<.1	2%

Note

Estimated water loss is including water sold through the meter.

Quarterly Summary

	Qtr 1	Qtr 2	Qtr 3	Qtr 4
1.)	168,872,158			
2.)	51			
3.)	100%			
4.)	5703.79			
5.)	2,723,529			
6.)	2%			

Public Services-Wastewater Treatment		
& Industrial Waste Pretreatment Division		
FY 2018-2019	Oct - Dec	1st Quarter

	Wastewater Treatment	
Monthly Flow	Gallons Treated	Wastewater Reused
October 2018	102,817,000	0
November 2018	64,691,000	0
December 2018	75,942,000	0
Annual Flows	Daily Average	Monthly Total
October 20178	3,317,000	102,817,000
November 2018	2,156,000	64,691,000
December 2018	2,450,000	75,942,000
Quarterly Average/Total		

Industrial Waste/Pretreatment			
	Permit Issued	SIU Inspections Performed	Traps Inspected
October 2018	0	0	18
November 2018	0	1	22
December 2018	1	1	12
	Sampling Events	NOV's Issued	Backflow Inspections
October 2018	0	3	29
November 2018	1	1	21
December 2018	1	0	23
	Wastehauler Permits	Violations Issued for failure to have backflow device Inspected	
October 2018	0	OCT	3
November 2018	1	NOV	1
December 2018	1	DEC	0

Public Services-Construction Inspection		
FY 2018-2019	Oct - Dec	1st Qtr

Inspection Description	QTR 1	QTR 2	QTR 3	QTR 4	YRLY Total
DRC Meetings	2				
Plan Reviews	6				
Bid Openings	1				
Preconstruction Meetings	0				
Progress Meetings	7				
Water Main Installations (LF)	0				
Fire Hydrant Installations	0				
Valve Installations	0				
Fire Main Installations	0				
Water Main Tie-Ins	1				
Water Samples	4				
Hydrostatic Tests	2				
Sewer Main Installations (LF)	1195				
Sewer Manhole Installations	3				
Sewer Cleanout Installations	16				
Sewer Main Tests	0				
Sewer Manhole Tests	0				
Storm Sewer Main Installation (LF)	1290				
Storm Sewer Inlet Box Installation	2				
Subgrade Construction	3556				
Unclassified Street Excavation (CY)	3318				
Subgrade Tests	3				
Concrete Street Construction	5117				
Asphalt Street Construction	0				
Bridge Steel Inspections	0				
Bridge Concrete Inspections	0				
Bad Weather Days	24				
WWTP Improvements PH 2	95%				
SUMP H (Construction)	100%				
SUMP I (Construction)	49%				
SUMP J (Construction)	100%				
Gateway Elevated Storage Tank	95%				
Pecan Creek Rehabilitation Project	100%				
O'Neal Street Improvements (Design)	95%				