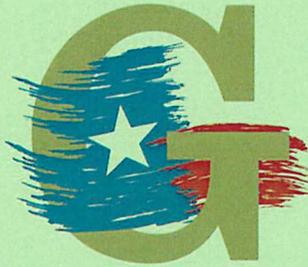


CITY OF GAINESVILLE

3rd Quarter Report
FY 2018/2019
April – June 2019



ADMINISTRATION

Admin

Human Resources

Utility – Customer Service

Finance

QUARTERLY REPORT

APRIL - JUNE 2019

DEPARTMENT: ADMINISTRATION

DIVISION: CITY SECRETARY

ACTIVITY	DESCRIPTION	QTR ENDING June 2019
City Council Agendas	City Council meetings & workshop agendas prepared & posted in accordance with Local Government Code. Media packets provided	7
Council Activity Reports following Council Meetings	Council Action Reports transmitted to Department Heads, City Staff, & City Boards	6
Council Minutes	Minutes recorded, prepared, approved, archived	7
Ordinances	Ordinances written, processed, published	7
	Number of Ordinances forwarded to Code Company for Code Supplement	7
Resolutions	Resolutions written & processed	24
Proclamations/Recognitions	Proclamations & Recognitions, written & presented	6
Boards & Commissions appointments	Board appointments implemented & completed, appointments recorded	17
Contracts & Agreements	Contracts & Agreements approved & executed	8
Elections Administration	Elections ordered & administered. Candidate materials distributed.	0
Deeds / Easements	Deeds / Easements, executed & recorded	1
Liens, Releases, and Assessments	Liens, Releases & Assessments prepared & recorded	9
Cemetery Deeds	Cemetery deeds and transfers recorded	13
Vendor / Solicitor Permits	Vendor Solicitor applications processed for permits	22
Bids	Bids advertised, received, tabulated, awarded, recorded	1
Records Management Program	Cubic feet of documents accessioned to storage in accordance with retention schedule	57
	Cubic feet of documents destroyed in accordance with records retention schedule	0
Professional Development Training	Certification/training courses completed per Texas Registered Municipal Clerk Certification	0
Open Records Requests	Number of Open Records Requests processed (within 10 days as required)	24
Research and Requests for Information	Research and Requests for information or services & responses provided	7

Administration Performance Measures: 2018-2019

Description	1 st Qtr	2 nd Qtr	3 rd Qtr	4 th Qtr
Council Agenda Packets prepared & delivered to Council Wednesday preceding Council meeting	5	5	7	
Response to Open Records within 10 days	39	32	24	
Response to citizen requests within 10 days	10	7	7	
Unqualified opinion for annual financial audit obtained	No	Yes	No	
Council action reports delivered to media day after council meeting	4	4	6	

Human Resources Department

Quarterly Report

3rd Quarter FY 2018-2019

(Data for October 2018 through June 2019)

Performance Measures	YTD FY 18-19	
Continue to provide New Hire Orientation, Employee and Supervisory Training	Training NHO Employee Supervisory	3 3
Monitor and analyze turnover (does not include temp/seasonal)	Avg 7.5%	
	1 st Qtr 2 nd Qtr 3 rd Qtr 4 th Qtr	5.4% 10% 7%
	Separations this FY Temp/Seasonal Dismissals Resignations Retirements Death	5 3 38 4
Ensure Timely Performance Assessments	92%	
Maintain and evaluate City's compensation program	Compensation/Salary Survey All employees Police Fire	1 1
Maintain and evaluate City's benefits	RFP for Group Benefits	

Workload/Demand	YTD FY 18-19
New Hires	66
Separations	45
Other Personnel Changes	349
Performance Assessments	135
Accident/Incident Reports	39
Workers' Compensation Claims (medical or lost time)	14
Liability Claims	20
Safety Advisory Committee Meetings	1
Job Requisitions (Postings)	18
Applicants	1420

Projects

- Open Enrollment changes, elections, documentation for Plan Year 18-19 [completed]
- Job Description updates/changes, position updates in Payroll/Payroll Budgeting for FY 18-19 [completed]
- Website Content [administration ongoing]
- Administrative Regulations and Forms Manual [in process]
- Open Enrollment for Sec 125 FSA Calendar Year 2019 [completed]
- Safety Advisory Committee administration [ongoing]
- HR Procedures review [completed]
- IRS Mandate ACA forms processing and submittal for Calendar Year 2018
- Retirement Conference 2019 [completed]
- Research-Communications Operator 12-hour shifts
- Schedule, assign, conduct Sexual Harassment Training
- Roll Out Naturally Slim pilot program
- City of Gainesville University Employee Program Term 18-19
- Workers' Comp and Liability Claims Database

**Customer Service
Quarterly Report to the City Manager**

	1st Quarter Dec. 31, 2018	2nd Quarter Mar. 31, 2019	3rd Quarter June 30, 2019	4th Quarter Sep. 30, 2019	FY2019 Totals	FY2019 Budget
Performance Measures						
Total Neptune Meters	2,554	2,634	2,671	2,671	2,671	2,700
Customers on Draft Payments	731	740	765	765	765	685
Credit Card Payments	3,104	3,289	3,216	3,216	9,609	7,800
Flyer Inserts on Payments	1	0	0	0	1	4

Workload/Demand

Number of Customers	6,158	6,216	6,229	6,229	6,229	6,200
New Connects	309	325	353	353	987	1,500
Disconnects	313	293	332	332	938	1,480
Transfers	149	64	89	89	302	550
Rereads	140	27	40	40	207	460
Bills Generated Annually	18,842	18,488	18,479	18,479	55,809	74,700

Training

	Hours	Hours	Hours
<u>Customer Service Supervisor:</u>			
TML: Meter Reading & Roadway Safety	1		
SPMR Training	2.5		
Cash Handling			4
Customer Service Training			1.5

Meter Reader:

TML: Meter Reading & Roadway Safety
SPMR Training

1
2.5

Meter Reader:

TML: Meter Reading & Roadway Safety
SPMR Training

1
2.5

Customer Service Representative:

Cash Handling
Customer Service Training

4
1.5

Customer Service Representative:

Customer Service Training

1.5

Qtr to date

Sales/Customers - 3rd Qtr

2019

2018 Increase(Decrease)

Water Sales	\$966,752.92	\$1,021,009.62	(\$54,257)
Sewer Sales	\$837,600.77	\$840,852.57	(\$3,252)
Solid Waste Sales	\$778,324.89	\$762,158.23	\$16,167
Drainage Sales	\$232,453.72	\$234,061.90	(\$1,608)
Number of Customers	6229	6161	68
Inside City Limits	6183	6115	68
Outside City Limits	46	46	0

New Connects

Garbage Customers

Late Charges-Current Accounts

353 (35 Realtors, 318 Residents)
5,894 5,075 Residential 342 Commercial 477 Dumpsters
\$58,295.97

**Finance Department
Quarterly Report to the City Manager**

	1st Quarter Dec. 31, 2018	2nd Quarter Mar. 31, 2019	3rd Quarter June 30, 2019	4th Quarter Sep. 30, 2018	FY 2019 Totals	FY 2019 Budget
Performance Measures						
Distribute Budget Spreadsheets to Departments	N/A	3	3		9	Yes
Distribute Monthly Revenue/Expense Reports by 10th of the next month	3	6	7		21	12
Complete Payroll 2 Days Before Pay Day *	8	N/A	N/A		0	27
GFOA CAFR Award FY 2018	N/A				1	1
GFOA Budget Award FY 2018	Yes				1	1
Surprise Cash Audits	2	7	2		11	12
Payables Audit	0	0	2		2	2
Receivables Audit	0	0	3		3	4

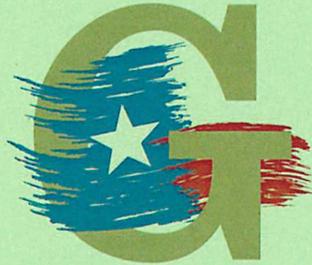
	1st Quarter Dec. 31, 2018	2nd Quarter Mar. 31, 2019	3rd Quarter June 30, 2019	4th Quarter Sep. 30, 2018	FY 2019 Totals	FY 2019 Budget
Workload/Demand						
Financial Reports to Council	3	3	3		9	12
Payroll Processed	8	6	7		21	26
Invoices Paid	2016	1770	2116		5902	6700
Purchase Orders Processed	40	55	31		126	130
Misc. AR Invoices Billed	445	448	458		1351	1200
Seminars/Training Sessions Attended *	see below	see below	see below	see below		

	1st Quarter Dec. 31, 2018	2nd Quarter Mar. 31, 2019	3rd Quarter June 30, 2019	4th Quarter Sep. 30, 2018	FY 2019 Totals	FY 2019 Budget
*Training						
Finance Director:	Hours	Hours	Hours	Hours		
ICS-00300 Training (FEMA)	18 hours					
ICS-00400 Training (FEMA)	14 hours					
ICS-00909 Community Preparedness		1 hour				
GTOT (PFA) 2019 Winter Seminar		16 hours				
TML: Meter Reading & Roadway Worker Safety		1 hour				
OSCPA quarterly self-study CPE		1 hour				
Strategic Government Resources: Leadership class for Gainesville U.			6 hours			
CPE Store Self-Study: Understanding Ethical Frameworks			4 hours			
TML: "You've Got People, You've Got Problems"			3 hours			
Strategic Government Resources: Project Mgmt. class for Gainesville U.			4 hours			
Office of the Governor: e-Grants Training			8 hours			

	1st Quarter Dec. 31, 2018	2nd Quarter Mar. 31, 2019	3rd Quarter June 30, 2019	4th Quarter Sep. 30, 2018	FY 2019 Totals	FY 2019 Budget
Controller:						
GFOA Conference	24 hours					
PFA Training Class		8 hours				
Citibank Purchase Card Training 3/26/2019		6.5 hours				
Finger Print Reader Training 3/1/2019		30 min				
STW Training 5/20/2019 & 05/21/19			16 hours			

	1st Quarter Dec. 31, 2018	2nd Quarter Mar. 31, 2019	3rd Quarter June 30, 2019	4th Quarter Sep. 30, 2018	FY 2019 Totals	FY 2019 Budget
Accounting Tech 1:						
Finger Print Reader Training 3/1/2019		30 min				
STW Training 5/20/2019 & 05/21/19			16 hours			

	1st Quarter Dec. 31, 2018	2nd Quarter Mar. 31, 2019	3rd Quarter June 30, 2019	4th Quarter Sep. 30, 2018	FY 2019 Totals	FY 2019 Budget
Accounting Tech 2:						
Citibank Purchase Card Training 3/26/2019		6.5 Hours				
Finger Print Reader Training 3/1/2019		30 min				
STW Training 5/20/2019 & 05/21/19			16 hours			



COMMUNITY **DEVELOPMENT**

Building Department

Code Enforcement

Substandard Structures

Planning and Zoning

CITY OF GAINESVILLE
Community Development Department
 2018-2019 Third Quarterly Report
 April 1, 2019 through June 30, 2019



WORKLOAD DEMAND SUMMARY

Building Inspections	335
Building Re-inspections	12
Code Enforcement Cases (New)	1170
Code Enforcement Cases (On-going)	506
Case Related Inspections	1443
Alcohol Site Inspections	3

PERMIT SUMMARY

Building Permits ^①	152
Electrical Permits	20 (+39 validations)
Plumbing Permits	18 (+28 validations)
Mechanical Permits	8 (+26 validations)
Sign Permits	17
Certificate of Occupancy	22
Miscellaneous Permits ^②	23
Temp. Food Establishments	5
TOTAL PERMITS	358
TOTAL PERMIT FEES	\$56,480

MAJOR PROJECT SUMMARY

	Units	Square Footage	⑨Estimated Valuation
Commercial New Construction (including new billboard construction)	6	34,473	\$1,162,097
Residential New Construction (incl. Moss Lake Boat Docks, Mobile Homes, Pools) ^⑩	11	15,769	\$1,347,394
Commercial Remodel (incl. roofs)	11	103,605	\$926,226
Residential Remodel (incl. roofs) ^{⑩ ⑪}	57	104,879	\$212,983
Commercial Accessory Building	0	0	\$0
Residential Accessory Building ^⑩	12	2048	\$27,674

BUILDING AND STANDARDS SUMMARY

	1 st Quarter	2 nd Quarter	3 rd Quarter	4 th Quarter
Structures Demolished (complete through lot cleanup) ^⑬	8	4	11	
Structures Signed Up for Voluntary Demolition	6	7	2	
BSC Ordered Abatements ^⑭	9	7	3★	
Structures Ready for Demolishing	16	10	25	
BSC Ordered Remodels Completed	5	2	0	

★ BSC did not issue an abatement order on the sixth hearing for 807 S Morris but instead let the previous order stand—which has the City demolishing the structure.

PLANNING & ZONING SUMMARY

APPLICATION TYPE	3 rd QUARTER	FEE COLLECTED
Sign Approval	1	\$150
Variance	1	\$150
Subdivision Plat Minor	2	\$2500
Special Use Permit	1	\$500
Subdivision Plat Final	3	\$3750
TOTAL	8	\$7,050

ANNUAL PERMIT AND REGISTRATION SUMMARY

TYPE	ON FILE	ACTIVE	3rd QUARTER PERMITS/REGISTRATIONS/RENEWALS	3rd QUARTER FEES COLLECTED
Alcohol	53	30	5	\$2005
Contractor	1807	412	48	\$7600
Moss Lake Pump	39	16	7	\$3500
Alarm	799	177	12	\$360
Moss Lake Boat Dock	226	192	29	\$5691
Billboards	64	57	1	\$300
Food Establishment	126	58	14	\$1020

Q3 FY 18-19 FEE SUMMARY

	TOTAL ISSUED	TOTAL AMOUNT COLLECTED
Permits	358	\$56,480
Annual Permits, Registrations, and Renewals	116	\$20,476
Planning & Zoning Applications	8	\$7050
TOTAL	482	\$84,006

CODE ENFORCEMENT SUMMARY¹⁴

	Inspector Based Cases	Complaints Filed	Total Inspections	Voluntary Compliance	Courtesy Notices Left	Courtesy Notice to Case
Vehicle/Parking Violations						
Inoperable Motor Vehicle, Junk Vehicle	23	0	30	8	0	3
Stop, Standing, Parking Violation	19	0	23	5	12	0
Non-Motorized Vehicle	0	0	0	0	0	0
Building and Building Standards						
Sign Violations ⁴	2	0	3	1	1	0
Substandard Buildings (incl. Minimum Standards violations)	5	0	12	7	1	0
Moss Lake Violations ⁵	20	0	48	42	0	0
Moving Structures Permit Req.	0	0	0	0	0	0
Miscellaneous Ordinances						
Flood Damage Prevention	0	0	0	0	0	0
Solid Waste Collection	2	0	2	2	0	0
Property Maintenance #1401						
High Grass and Weeds	878	4	1039	182	472	12
Miscellaneous Violations ⁶	154	8	169	33	83	1
Public Nuisance						
Trash and Debris/Sanitation*	40	7	60	12	29	1
Miscellaneous Violations ⁷	17	1	21	4	11	0
Construction without a Permit	13	0	20	7	4	0
Miscellaneous Violations ⁸	3	1	14	5	1	0
NEW CASE TOTALS	1176	21	1441	308	614	17
COMPLETED CASES	995					

*Public nuisance trash and debris cases are inclusive of the rubbish and garbage violations generated under property maintenance.

¹ Building permits include those issued for: accessory structures, remodels, new construction, fences, foundation, roofing, siding, windows, flatwork, swimming pools, manufactured housing, and Moss Lake docks.

² Miscellaneous permits include those issued for: animals, communication tower antennas, floodplain, underground ROW construction, open burns, curb cuts, demolitions, irrigation, fire alarms and systems, fire sprinklers, moving structures, and solar panels.

³ This number is indicative of all structures (primary and accessory) demolished by the City, Antique Lumber, or property Owner.

⁴ Sign violations include dilapidated and prohibited signs.

⁵ Moss Lake violations include boat docks without a building and/or annual permit.

COUNCIL, BOARDS AND COMMISSIONS ACTION SUMMARY

BOARD OF APPEALS	ACTION
None	

PLANNING & ZONING COMMISSION	ACTIONS
April 9, 2019 Meeting	
Consider approval of minutes from March 12, 2019 meeting	Approved as presented
To consider and make a recommendation to City Council a request from John and Connie Lancaster for a Special Use Permit to operate a Short Term Rental (STR) at their property located at 1306 East California Street (PID# 20397). (STR6576052)	Recommended
To consider and make a recommendation to City Council a request from H&N Ventures LLC to rezone 8.626 acres of land on CR 451 from Outdoor Commercial (C-3) zoning and Single-Family Two District (SF-2) zoning to Industrial District (I) zoning (PID#160474) (ZDC8805809).	Recommended
To consider and make a recommendation to City Council a request from H & N Ventures LLC to rezone 6.88 acres south of CR 451 and west of Floral Drive from Single Family Two District (SF-2) zoning to Moderate Density Multifamily Residential District (MF-1) zoning (PID#160474) (ZDC4997081).	Recommended
May 14, 2019 Meeting	
Consider approval of minutes from April 9, 2019 meeting	Approved as presented
Consider a request to paint a sign mural on the north & west side of the Tierra Real Estate building located at 211 W. California Street (SAPZ2937605).	Approved
To consider and make a recommendation to City Council a request from David Mann and Nancy Rowland to rezone 11.011 acres of land to the North of East Hwy 82 and to the East of Justice Center Road from C-3, Outdoor Commercial zoning and SF-2, Single Family Two District zoning to MF-1, Moderate Density Multifamily Residential District zoning (PID#6974) (ZDC4619924).	Recommended
June 11, 2019 Meeting	
Consider approval of minutes from May 14, 2019 meeting	Approved as presented
To Consider and make a recommendation to City Council regarding a proposed Special Use Permit (SUP) to allow a solar farm to be located at County Road 404 (16.129 acres), northeast of the Gainesville Municipal Airport. Request submitted by Jim Robertson on behalf of PenTex Energy. (PID#5705) (Case#SUP5664045)	Recommended

BUILDING & STANDARDS COMMISSION	ACTIONS
April 18, 2019	
Consider minutes from hearing on March 21, 2019	Minutes approved as presented.
CASE #18-01105 403 Lindsay Dilapidated/Substandard Structure	The Building and Standards Commission finds that the structure located at 403 Lindsay is dilapidated/substandard, and, therefore a nuisance. The Commission orders the owner to abate the nuisance by obtaining a permit and repairing all items listed in the building inspection report dated 1-31-2019. The repairs shall be completed within 90 days. If the owner fails to abate the nuisance, the City shall abate the nuisance by demolishing the structure at the owner's expense.

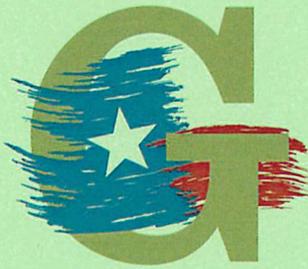
<p>CASE #19-00102 1321 Olive Dilapidated/Substandard Structure</p>	<p>The City of Gainesville Building and Standards Commission finds the property located at 1321 Olive is dilapidated/substandard, and, therefore a nuisance. The Commission orders the owner to abate the nuisance by obtaining a permit and repairing all items listed in the building inspection report dated 2-20-2019. The repairs shall be completed within 90 days. If the Owner fails to abate the nuisance within 90 days, the City shall abate the nuisance by demolishing the structure at the owner's expense.</p>
<p>CASE #19-00072 808 E Garnett Dilapidated/Substandard Structure</p>	<p>The Building and Standards Commission finds that the primary structure and accessory structure, located at 808 E Garnett are dilapidated/substandard, and, therefore a nuisance. The Commission orders the owner to abate the nuisance by obtaining a permit and repairing all items listed in the building inspection report dated 2-5-2019 for the primary structure, and demolishing the accessory structure. The repairs shall be completed within ninety (90) days. If the owner fails to abate the nuisance within ninety (90) days, the City shall abate the nuisance by demolishing the structures at the owner's expense</p>
<p>CASE #18-02119 807 S Morris Dilapidated/Substandard Structure</p>	<p>The Building and Standards Commission reaffirms its original findings that the structure located at 807 South Morris is dilapidated, substandard and/or unfit for human habitation; constitutes a hazard to the health, safety and welfare of the citizens; and is therefore a nuisance. The Commission also finds the owner failed to meet the conditions of the first four orders and now orders the owner to abate the nuisance by continuing with stated repairs and bringing the structure up to current city codes within thirty (30) days. If the owner fails to abate the nuisance, the City shall abate the nuisance by demolishing the structure at the owner's expense.</p>
<p>May 16, 2019 Hearing</p>	
<p>Consider approval of minutes from April 18, 2019 hearing.</p>	<p>Minutes approved as presented.</p>
<p>CASE #19-00116 1515 N Dixon Dilapidated/Substandard Structure</p>	<p>Owner signed a voluntary demolition order and was subsequently removed from the agenda.</p>
<p>CASE #19-00493 613 Bird Junked Vehicles</p>	<p>The Building and Standards Commission finds that the owner of 613 Bird is in violation of Ordinance Part II, Chapter 8, Article II, Division 5, Ordinance #1093 Sections 8-151 and 8-153 for keeping junked vehicles on the premises. The Commission orders the owner, Tommy Jackson, to abate the nuisance by removing the vehicles within 30 days. If the owner fails to abate the nuisance within 30 days, the city shall abate the nuisance at the owners' expense.</p>
<p>CASE #19-00494 423 Hancock Dilapidated/Substandard Structure <i>(actually Trash & Debris case)</i></p>	<p>The Building and Standards Commission finds that the owner of 423 Hancock is in violation of Ordinance Part II, Chapter 8, Article II, Division 3, Ordinance #1093 Section 8-86 (a) for storing or keeping garbage, trash and rubbish. The Commission orders the owner, Tommy Jackson, to remove all the dilapidated wood/lumber, rusted and twisted metal, plastic barrels, metal barrels, and miscellaneous debris and household garbage from the backyard within 30 days. If the owner fails to abate the nuisance within 30 days, the city shall abate the nuisance at the owners' expense.</p>
<p>June 20, 2019 Hearing</p>	
<p>Approval of Minutes from the May 16, 2019 hearing</p>	<p>Minutes approved as presented.</p>
<p>CASE #18-01205 1101 Lindsay Dilapidated/Substandard Structure</p>	<p>Case tabled 30 days to give property owner time to get out of the hospital and return to Gainesville and complete sale paperwork of the property.</p>

CASE #18-01556 535 Chestnut Dilapidated/Substandard Structure	Owner completed all repairs except exterior paint just prior to hearing; subsequently case was removed from the agenda.
CASE #18-02119 807 South Morris Dilapidated/Substandard Structure	The Building and Standards Commission heard and reviewed testimony from staff and property owner and voted unanimously to not issue another extension order. Therefore, the order issued on April 18, 2019 will stand.
CASE #18-02730 1105 S Morris Dilapidated/Substandard Structure	The Building and Standards Commission reaffirms its original findings in Order #18-02730 that the primary structure located at 1105 South Morris is substandard and/or unfit for human habitation; constitute a hazard to the health, safety and welfare of the citizens; and, therefore, are a nuisance. The Commission orders the Owner to abate the nuisance by continuing with stated repairs and passing the final inspection for the primary structure within the sixty (60)-day extension. If the Owner fails to abate the nuisance within sixty (60) days, the City shall demolish the structures at the Owner's expense

CITY COUNCIL		ACTIONS
April 2 2019 City Council Meeting		
Reappointed Gina Dill, Lynn Monden, and Teresa McElreath to the Planning and Zoning Commission for terms expiring April 2021. Dan Doss was appointed for a term also expiring April 2021.	Resolution 04-02-2019 A	
April 16, 2019 City Council Meeting		
Consideration of and action on a Special Use Permit to John and Connie Lancaster to operate a Short-Term Rental at their property located at 1306 East California Street. The rental will be occupied by the owners and previously had a permit for operation of a bed and breakfast but the ownership changed, resulting in the need for a new permit to be issued. The property at 1306 East California has adequate on-site and off-site parking. The Planning and Zoning Commission held a public hearing at their April 9, 2019 meeting and unanimously recommended approving the operation of the short term rental.	Approved. Ordinance 1454-04-2019	
Consideration of and action on the rezoning of 8.626 acres of land on County Road 451. H&N Ventures has requested to change the zoning of their land from Outdoor Commercial (C-3) and Single-Family Two District (SF-2) zoning to Industrial District (I) zoning. H&N Ventures is requesting this zoning change in order to develop a storage facility. The Planning and Zoning Commission held a public hearing at their April 9, 2019 meeting and unanimously recommended approving the rezoning of the property.	Approved. Ordinance 1455-14-2019	

<p>Consideration of and action on the rezoning of 6.88 acres of land south of County Road 451 and west of Floral Drive. H&N Ventures have requested to change the zoning of their land from Single-Family Two District (SF-2) zoning to Moderate Density Multifamily Residential District (MF-1) zoning. H&N Ventures is requesting this zoning change for a duplex development. The Planning and Zoning Commission held a public hearing at their April 9, 2019 meeting and unanimously recommended approving the rezoning of the property.</p>	<p>Approved. Ordinance 1456-04-2019.</p>
<p>May 7, 2019 City Council Meeting</p>	
<p>Consideration of and action on the replacement of billboard signs requiring relocation due to the expansion of I-35. Currently, most of the signs that will need to be moved exceed the surface area allowed per city code, but are legal, non-conforming signs and have "grandfather" status. This resolution will allow the new signs to be rebuilt to their current size.</p>	<p>Authorized. Resolution 05-07-2019 D</p>
<p>May 21, 2019 City Council Meeting</p>	
<p>Consideration of and action on an ordinance rezoning plus or minus 11.011 acres of land to the North of West Highway 82 and to the East of Justice Center Road from C-3, Outdoor Commercial zoning and SF-2, Single Family Two District zoning to MF-1, Moderate Density Multifamily Residential zoning, as requested by David Mann and Nancy Rowland.</p> <p>The Planning and Zoning Commission unanimously recommended approval of the zoning request. City Staff explained the allowed uses for MF-1 and voiced support for the rezoning as it creates a zoning buffer to the adjoining properties. Concerns regarding points of access, the pond and others will be addressed during platting.</p>	<p>Adopted. Ordinance 1458-05-2019</p>
<p>Consideration of a request to abandon a sanitary sewer easement located in the Vintage Square addition. The easement was noted to be abandoned when the final plat was filed in September 2006. No records exist of the abandonment and the developer, Riverside Home Builders, asked that the City formally abandon the easement. Public Works has confirmed that the easement is no longer needed as the sewer lines have been diverted to the street.</p>	<p>Authorized. Resolution 05-21-2019 A</p>
<p>June 4, 2019 City Council Meeting</p>	
<p>Consideration of and action on a revision of the City's Fee Schedule to amend the Community Development Department's residential building permit fee based upon a flat rate and square footage instead of a valuation table per HB 852. The new rate is expected to be comparable to what the City brings in now. The City's fees are still low compared to other Texas cities.</p>	<p>Approved. Resolution 06-21-2019</p>
<p>June 18, 2019 City Council Meeting</p>	
<p>Consideration of and action on a Special Use Permit to PenTex Energy, for the development of a solar farm located on 16.129 acres to the Northeast of the Gainesville Municipal Airport. There will be no on-site office or other structure; the only traffic generated will be by employees visiting the site once a week or so for routine maintenance. The entire site will be fenced with a security gate. Calvin Manuel addressed the council stating the Planning and Zoning Commission unanimously recommended City Council grant the request. John Walterscheid, Energy Management Advisor, Pentex Energy, clarified that underbrush near the boundary of the site will be removed but all taller trees will remain to create a park-like feel.</p>	<p>Granted. Ordinance 1459-06-2019</p>
<p>Consideration of and action on a variance request for the movement of a billboard sign along the I-35 corridor due to expansion of the interstate. The variance will cause the sign to be more compliant with City code as it relates to property lines and setbacks. The owner of the nearby residential structure also owns the billboard and had no objections to the relocation.</p>	<p>Authorized. Resolution No. 06-18-2019 C</p>

- ⑥ Property maintenance “Miscellaneous” violations include includes cases relating to accessory structures, appliances, electrical system hazards, exterior furniture, exterior siding, exterior structure, exterior walls, fire protection systems, heating facilities, interior doors, plumbing systems and fixtures, premise identification, property maintenance, protective treatment, sanitary drainage systems, stairs, decks, and porches, unsafe roof conditions, and window, skylight, and door frames.
- ⑦ Public nuisance “Miscellaneous” violations include trees, shrubs, and plants, grading and drainage, right of way obstructions and illegal dumping.
- ⑧ Zoning “Miscellaneous” violations include accessory buildings, alcoholic beverage sales, cargo containers, home business occupations, illegal fences, illegal structures, nonconforming use of land, and use of land or premises.
- ⑨ On 5-21-2019 the Texas legislature passed HB852. Texas LGC Chapter 214 Section 214.907 which prohibits cities from using value-based building permit and inspection fees, including value of dwelling and value of construction and/or improvements. The numbers shown for the major project summary will skew due to this change which became effective in the City of Gainesville on 6-6-2019.
- ⑩ BSC Ordered abatements includes structures, vehicles and trash and debris.
- ⑪ 21 (of the 57) residential remodel/roofing permits were issued after HB852 so project valuations were not collected.



GAINESVILLE ECONOMIC
DEVELOPMENT CORPORATION

Gainesville Economic Development Corporation
Quarterly Update: July 2019

To: Barry Sullivan, City Manager
From: Arleene Loyd, Director GEDC
Re: April - June 2019

Prospects

Project Gladiator –Met with company on May 23rd. Received utility information. We are 1 of 5 sites and the favorite but rail will be determining factor. Company is reshoring from China. \$50M investment; 40-50 acres 150 jobs growing to 350 in 3-5 years. 175,000 sf expandable to 300,000 sf facility. *Need rail in 2 years.*

What-A-Project- Magnesium Products. Visited the site May 23rd. Will need 20 acres. *Need rail in 2 years.*

James Combs – Coffee grower and roaster. Looking at old mill, DEF Recycling. Met with SBA lender through First United Bank. Stash Design is evaluating old mill for potential repurposing. \$6500 at completion.

Project Erosion – Looking at Gainesville for new site. They would get raw materials from Oklahoma. Do not know capital investment or jobs yet.

Harrison Industrial Services – Site selector, Joe Vranick, working on site comparisons in June.

Project Blue Eagle – 60 acre site, 100,000-200,000 sf with potential to expand to 400,000sf. 175 employees in first 2 years. \$28 M for equipment plus building. Hiring electrical and mechanical maintenance techs and 14 engineers; 25 quality control positions.

Bright Farms – Hydroponic farm in NE US looking for 20 acres. Site visit in March.

Halliburton – currently on 65 acres. Research and testing center in Carrollton. Need to move in phases.

Project Mini-van – 60,000 sf building; 5 acres; \$10 M; 75 employees and ramping to 100 second year.

Gainesville Economic Development Corporation Quarterly Update: July 2019

Business Retention and Expansion

BHF – Closed on Red Barn Road Phase II, Harmony Home Cottages on June 6, 2019.

Phase I – 11 homes built and sold 6 additional lots. Phase III, lock and leave duplexes of 70 residential homes for the adult community is in engineering and will go to city soon.

GAF –Expansion possible. Could announce in August

Activity

Working on rail plan for Gateway. Via Rail Engineering and consulting will submit rail development plan and cost.

Krootz Brewing – Held grand opening June 14-15th.

Select Energy Rebate: \$10,339.

Orteq Energy Rebate: \$2,130.

Billboards are being moved est 30' to the east. (The Sign Company and TESI)

Investor closed on 3 properties on Commerce and is looking for food and beverage tenants.

Stash Design is evaluating old mill for potential repurposing. \$6500 at completion.

Area winery looking at expanding in Gainesville

Whitesboro popcorn company looking at Gainesville

Gelato/Bakery – Maurizio Pozzi, still in works.

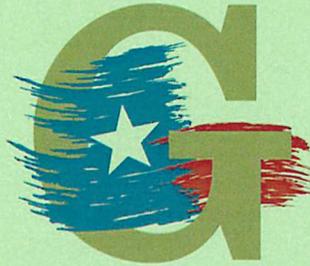
Consult Connect meeting in Dallas April 4-5th. One site selector will be here this week.

BRE is one of our keys to being a successful site. Speed dating with 15 site selectors.

IRS Audit – Schalk and Smith is paying the penalty for the missing 1099s. Refused or deceased or out of business.

Manufacturing Matters – Program for Cooke County 8th graders is April 26th and will be held at NCTC. Lindsay unable to attend.

Mike Todd – sold Steeltec to Katera. I will contact them for possible location in Gainesville.



GENERAL SERVICES

Airport

Fleet Services

Solid Waste

Cemetery



PERFORMANCE MEASURES

FY: 2018 – 2019 Quarter: 3

DEPARTMENT: AIRPORT

Fuel Sales (in gallons):	<u>Current Year</u>	<u>Prior Year</u>
For 3 months ending June 30:	91,792	89,201
Year to date:	250,663	264,321
Fuel Revenue:	<u>Current Year</u>	<u>Prior Year</u>
For 3 months ending June 30:	\$293,076	\$284,756
Year to date:	\$776,456	\$815,886
Profit per Gallon Sold:	<u>Current Year</u>	<u>Prior Year</u>
For 3 months ending June 30:	18.1%	14.5%
Year to date:	20.8%	18.3%

Hangars: All city-owned hangars and offices are leased. All accounts are paid in full to date.

Ground Leases: All paid in full to date.

Notables:

- Profit margins were up this quarter for Jet A and fuel sales are beginning to rebound. We had some nasty weather in the second quarter and even before that.
- Three hangars are complete and two are under construction. I am waiting on 1 to come back with their survey and 2 others are semi-committed. The 12 unit T-hangar project goes to City Council on July 16, 2019.
- TWY 'B' project is slated to start July 22, 2019.
- The Medal of Honor Parade was cancelled due to severe thunder storms in the area. All the work that Jason Snuggs and I put in... darn
- The AWOS weather station had a wind glitch and we got that repaired. The "present weather" function is disabled yet that new system has a cost of \$14,500. Present Weather gives information like "fog, rain, snow, sleet etc."



Performance Measures

Classification	FY16-17 Actual	FY17-18 Actual	FY18-19 Estimated	FY18-19 Year to Date
Net Fuel Sales (\$)	\$133,383	\$143,536	\$169,999	\$147,221
100LL (gals.)	82,855	100,706	90,000	71,125
Jet A (gals.)	211,713	234,251	240,000	179,539
Community Event Participation	6,120	650	6,000	4,100
Water & Sewer Infrastructure (feet)	0	0	500	0
Airport Business Tenants	10	10	11	10
Rehabilitate Airport Surfaces (feet)	4,305	0	800	0



GENERAL SERVICES DEPARTMENT

Fleet Services
2018-2019

YTD Statistics - 2018/2019

PERFORMANCE MEASURES		Budgeted 2018-2019	First Quarter Oct - Dec	Second Quarter Jan - Mar	Third Quarter Apr - Jun	Fourth Quarter Jul - Sep	TOTAL 2018-2019
Vehicles Information	#Of Vehicles - PM in House	12	3	2	0		
	#Of Vehicles - Outsourced (Oil Changes)	130	18	21	15		
	#Of Vehicles - Annual Inspections	100	26	20	18		
	#Of Vehicles - Repaired in House	340	84	66	89		
	#Of Vehicles - Repairs Outsourced	6	1	1	0		
	#Of Vehicles/Equipment-Tires/Tire Repair	300	76	65	66		
Equipment - PM in House	#Of Equipment PM In House	4	0	0	5		
	#Of Equipment - Repaired In House	350	122	99	124		
	#Of Equipment Repairs Outsourced	20	0	3	2		
Repair Cost	Labor Hours - 04 Equipment	2000 hrs.	660	671	912		
	Labor Hours - 05 Vehicles	1400 hrs.	248.5	271.5	652		
	Labor Cost - 04 Equipment	\$ 50,000.00	\$14,690.85	\$15,895.90	\$22,741.68		
	Labor Cost - 05 Vehicle	\$ 22,000.00	\$5,359.27	\$6,522.76	\$15,926.28		
	Parts/Outside Cost - 04 Equipment	\$ 150,000.00	\$40,662.09	\$46,108.06	\$36,336.79		
	Parts/Outside Cost - 05 Vehicle	\$ 40,000.00	\$7,631.95	\$4,412.13	\$8,661.60		
	Misc. Shop Parts - 04 Equipment	\$ 3,700.00	\$99.00	\$211.42	\$141.87		
	Misc. Shop Parts - 05 Vehicle	\$ 1,500.00	\$80.89	\$54.90	\$472.52		
Total	Repair Cost -04 Equipment		\$55,451.94	\$62,215.38	\$59,220.34	\$0.00	\$0.00
	Repair Cost - 05 Vehicles		\$13,072.11	\$10,989.79	\$25,060.40	\$0.00	\$0.00

** Add Labor Cost, Parts/Outside Cost, Misc. Shop Parts = Total Repair Cost - 04 Equipment

** Add Labor Cost, Parts/Outside Cost, Misc. Shop Parts = Total Repair Cost - 05 Vehicle

** Misc. Shop Parts are lower than normal due to building new Fastenal Machines which will store parts.



GENERAL SERVICES DEPARTMENT

SOLID WASTE DIVISION 2018-2019

YTD Statistics - 2018/2019

PERFORMANCE MEASURES		Budgeted 2018-2019	First Quarterly Oct - Dec	Second Quarterly Jan - Mar	Third Quarterly Apr - Jun	Fourth Quarterly Jul - Sep	TOTAL 2018-2019
Actual Roll-Off Information							
	Average number of daily roll-off customers	8.75	10	10	10		
	Rentals of roll-off customers	100	25	44	30		
	Roll-off containers pulled	1,200	361	420	417	0	1,198
	Number of roll-off containers for deliveries	100	25	44	30		
	Number of roll-off customers per year	175	56	57	57		
Recycling Information	Average number for recycling materials hauled to Recycling Center	50 Tons	9.402 Tons	9.05 Tons	11.23 Tons	0 Tons	29.682 Tons
Provide public outreach	Public Outreach	9	3	3	2		
Residential Information	Number of tons for residential customer per year	9,400	2,462.36	2,237.98	2,868.52	0.00	7,568.86
Commercial Information	Number of tons for commercial customers per year	18,700	4,917.61	4,746.87	4,689.61	0.00	14,354.09
TASWA Information	Number of trips to TASWA Landfill per year	2,156	504	567	659	0	1,730
	Number of tons hauled to TASWA Landfill per year	27,700	7,408.36	7,100.75	8,644.32	0.00	23,153.43
	Number of trucks loaded per year	1,046	304	347	447	0	1098

(Average number of daily roll-off customers does not include citizen station container pulls)

Detailed Report for Solid Waste Tonnage

April 2019

INCOMING MATERIAL

TRUE
City of Gainesville Residential Trucks

Route	Loads	Tons
North Residential Truck	34	265.19
South Residential Truck	36	280.82
Wednesday Residential Truck	5	18.17
TOTAL	75	564.18

Customers on Yard

City Residents	528	349.94
County Residents	45	29.29
TOTAL	573	379.23

City of Gainesville Commercial Trucks

Route	Loads	Tons
Downtown Commercial Truck	47	393.78
Highway Commercial Truck	47	385.19
Saturday Commercial Truck	4	16.26
Roll-Off Truck	141	684.74
Other City of Gainesville Deps.	14	7.42
TOTAL	253	1487.39

Other Commercial Customers

Commercial Private Haulers	128	268.02
TOTAL	128	268.02

Citizen Station Pulls 81

Municipal	1,730.87
Construction	524.73
Industrial	364.62
Landscape	78.60
TOTAL	2,698.82

OUTGOING MATERIAL

Pratt Recycling Tonnage	0
Other Recycling Tonnage	0.00

Trips To TASWA	227
Tons To TASWA	2701.01
Longhaul Trucks Loaded	156

May 2019

INCOMING MATERIAL

TRUE
City of Gainesville Residential Trucks

Route	Loads	Tons
North Residential Truck	35	272.23
South Residential Truck	38	301.89
Wednesday Residential Truck	5	19.46
TOTAL	78	593.58

Customers on Yard

City Residents	579	343.41
County Residents	37	32.66
TOTAL	616	376.07

City of Gainesville Commercial Trucks

Route	Loads	Tons
Downtown Commercial Truck	48	420.02
Highway Commercial Truck	50	430.69
Saturday Commercial Truck	4	15.41
Roll-Off Truck	143	734.44
Other City of Gainesville Deps.	20	26.11
TOTAL	265	1626.67

Other Commercial Customers

Commercial Private Haulers	120	253.38
TOTAL	120	253.38

Citizen Station Pulls 84

Municipal	1,835.06
Construction	503.28
Industrial	418.86
Landscape	92.50
TOTAL	2,849.70

OUTGOING MATERIAL

Pratt Recycling Tonnage	11.23
DEF Recycling Tonnage	5.89

Trips To TASWA	228
Tons To TASWA	3059.82
Longhaul Trucks Loaded	158

June 2019

INCOMING MATERIAL

TRUE
City of Gainesville Residential Trucks

Route	Loads	Tons
North Residential Truck	31	228.96
South Residential Truck	33	269.95
Wednesday Residential Truck	8	25.39
TOTAL	72	524.30

Customers on Yard

City Residents	714	384.80
County Residents	41	46.36
TOTAL	755	431.16

City of Gainesville Commercial Trucks

Route	Loads	Tons
Downtown Commercial Truck	42	337.56
Highway Commercial Truck	46	382.15
Saturday Commercial Truck	5	21.16
Roll-Off Truck	133	698.79
Other City of Gainesville Deps.	93	135.89
TOTAL	319	1575.55

Other Commercial Customers

Commercial Private Haulers	176	470.28
TOTAL	176	470.28

Citizen Station Pulls 63

Municipal	1,725.63
Construction	634.02
Industrial	397.17
Landscape	244.47
TOTAL	3,001.29

OUTGOING MATERIAL

Pratt Recycling Tonnage	0.000
DEF Recycling Tonnage	19.43

Trips To TASWA	204
Tons To TASWA	2883.49
Longhaul Trucks Loaded	133

Incoming loads include brush in the Brush Pile that is not in Outgoing loads.
Loads coming in at the end of a month may not become an outgoing load until the next month.

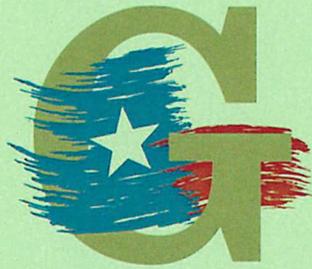
DEPARTMENT NAME: General Services

DIVISION NAME: CEMETERY

PERFORMANCE MEASURES		2018-2019 3 rd Quarter April – June
Total number of interments	Pavilion	20
	At Grave	10
	Cremation	6
Number of growing season cuttings, trimmings and cleanings		13
Total number of spaces sold		8
Total number of spaces available		556
Total number of hours mowing and weed eating		1240

Workload Demand

	Actual 2015	Actual 2016	Actual 2017	Actual 2018	Estimated 2019
Interments	154	153	132	129	150
Spaces Sold	43	74	69	69	68
Mowing & Trimming Hours	2348	2686	2343	2710	2350
Mowing & Trimming Days/Cycles	29	32	30	30	30



MUNICIPAL COURT

Gainesville Municipal Court Quarterly Report

April - June 2019

Cases Filed:	Traffic:	Penal:	City Ord.:	Parking:	Other:			
M1: +	346	139	18	0	56	T:	559	
M2: +	297	67	30	2	34	T:	430	
M3: +	300	103	25	1	27	T:	456	
							Total:	1445

No. of Warnings:

M1: +	604		
M2: +	680		
M3: +	526		
			Total: 1,810

Trials/Hearings:

	Pre-Trials	Bench	Jury	
M1:	119	0	0	
M2:	101	0	0	
M3:	114	0	0	
				Total: 334

Dispositions:

	Paid:	Time Served:	Dismissed:	Appealed:	
M1:	232	74	414*	7	
M2:	149	73	203	8	
M3:	153	53	133	1	
					Total: 1,584

Financials:

	State Costs:	City Costs:	Fines:	Technology:	Building:	
M1: +	\$19,016.48	\$19,892.54	\$30,417.53	\$1,109.53	\$832.58	
M2: +	\$15,285.11	\$13,016.80	\$22,310.98	\$916.82	\$687.43	
M3: +	\$12,717.98	\$11,684.08	\$22,192.59	\$787.96	\$590.99	
						Tot: \$171,459.40

Warrants:

	Issued:	Recalled:	Served	Amt Collected:
M1:	343	62	129	\$ 37,742.96
M2:	170	52	135	\$ 37,911.71
M3:	236	35	117	\$ 25,864.18

Tot. Outstanding Class C: 577 Capias-Pro-Fines with value of: \$222,611.38
 2,620 Warrants with value of: \$1,048,078.85

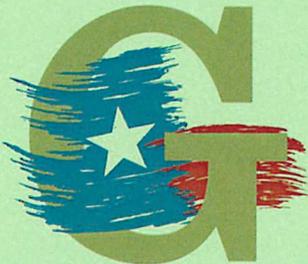
Felony Warrants Signed: 11 Class A & B Warrants Signed: 9
 Juvenile Magistrations: 1 Adult Mag of Class B or above: 197

School/Training:

Murillo - Ct Admn School
 Craven - Ct Clerk School

Violations April - June 2019	NUMBER
FAIL TO MAINTAIN FINANCIAL RESPONSIBILITY	162
DWLI	133
FAILURE TO APPEAR	130
DISPLAY (EXPIRED LICENSE PLATES/REGISTRATION)	123
DL (NO DRIVERS LICENSE WHEN UNLICENSED)	112
SPEEDING EQ TO OR MORE THAN 10% ABOVE POSTED LIMIT	83
FAILURE TO APPEAR (COURT)	82
POSS. OF DRUG PARAPHERNALIA	82
SPEED 15MPH OR MORE OVER POSTED LIMIT	56
FAIL TO MAINTAIN FINANCIAL RESPONSIBILITY -SUBSEQU	47
DISREGARD STOP SIGN	40
DOG (FAIL TO REGISTER)	33
DISREGARD TRAFFIC CONTROL DEVICE	26
ALCOHOL (OPEN CONTAINER IN VEHICLE)	22
DISREGARD RED LIGHT	18
PUBLIC INTOXICATION	15
DOG (RUNNING AT LARGE/RESTRAINT)	14
VIOLATE PROMISE TO APPEAR	14
SPEEDING SCHOOL ZONE	12
SPEEDING	10
DEFECTIVE HEADLAMPS	10
FAIL TO REPORT CHANGE OF ADDRESS/NAME	8
CO - VIOLATE CURFEW ORDINANCE	7
NO SEATBELT (DRIVER)	6
DEFECTIVE STOP LAMPS	6
THEFT OF PROPERTY LESS THAN \$100	6
DISORDERLY CONDUCT (LANGUAGE)	5
NO SEATBELT (UNRESTRAINED CHILD U 8 yr or 4 ft 9	5
DL (EXPIRED OPERATOR LICENSE)	5
PEDESTRIAN ENTERING PATH OF VEHICLE	5
MINOR - IN POSSESSION OF TOBACCO PRODUCT	5
WALKED ON HIGHWAY WITH TRAFFIC-NO SIDEWALKS	5
MINOR - IN POSSESSION OF ALCOHOL	4
VIOLATE D.L. RESTRICTION (SPECIFY)	4
CO - LOUD NOISE/MUSIC	4
NO WHITE LIGHT / DEFECTIVE LIGHT ON FRONT OF BICYC	4
CO - SLEEPING IN PUBLIC PLACES	4
DOG (NO VACCINATION TAGS)	3
NO LICENSE PLATE LIGHT	3
NO SEATBELT (PASSENGER)	3
DROVE WITHOUT LIGHTS (WHEN REQUIRED)	3
FAIL TO YROW	3

DOG (IMPROPER RESTRAINT)	3
FAIL TO SIGNAL TURN	3
NO RED LIGHTS ON BACK OF BICYCLE	3
CO - IN CITY PARK AFTER HOURS	3
IMPROPER TURN	2
DL - FAIL TO DISPLAY	2
FAIL TO YROW (AT STOP INTERSECTION)	2
DISPLAY (FICTITIOUS LICENSE PLATES/REGISTRATION)	2
ASSAULT	2
FAIL TO REPORT CHANGE OF ADDRESS OR NAME(CDL)	2
NO SEATBELT (UNRESTRAINED CHILD U 17)	2
LITTERING	2
CHANGED LANE WHEN UNSAFE	2
PERMIT UNLICENSED MINOR TO DRIVE-GUARDIAN	2
ASSAULT (THREAT)	1
LEAVE CHILD UNATTENDED IN VEHICLE	1
FAIL TO IDENTIFY	1
ILLEGAL BACKING	1
FAILED TO SIGNAL LANE CHANGE	1
ANIMAL OVER LIMITDOG, CAT,RABBIT, FERET COMBINATIO	1
CO - KEEPING ROOSTERS IN CITY LIMITS	1
PERMIT UNLICENSED OPERATOR TO DRIVE/NON-GUARDIAN	1
FAIL TO DIM HEADLIGHTS (FOLLOWING)	1
FOLLOWING TOO CLOSE	1
ILLEGAL PASS ON RIGHT	1
OPERATE UNREGISTERED MOTOR VEHICLE	1
RECKLESS DAMAGE OR DESTRUCTION 28.04	1
ANIMAL (TRESSPASSING/DESTRUCTION OF PROP)	1
PARKED IN FIRE LANE	1
DEFECTIVE EQUIPMENT	1
FAIL TO YROW (EMERGENCY VEHICLE)	1
OPERATE MOTOR VEHICLE WITHOUT LICENSE PLATES OR WI	1
FAIL TO YROW (AT YIELD INTERSECTION)	1
RACING-DRAG RACING-ACCELERATION CONTEST, ETC.	1
RECKLESS DAMAGE	1
PARKED FACING TRAFFIC	1
CO - PARKED VEHICLE ON UNIMPROVED SURFACE	1
CO - RODE BICYCLE ON SIDEWALK	1
PASSED IN NO PASSING ZONE	1
IMPROPER LANE CHANGE	1
DISREGARD RAIL ROAD CROSSING GATE OR FLAGMAN	1
WRONG WAY ON A ONE WAY ROADWAY	1



PARKS & RECREATION DEPT

Civic Center

Golf Course

Parks & Recreation

Zoo

Gainesville Civic Center-Santa Fe Depot April, May, June 2019

Maintenance

Install new blower motor in Civic Center Restroom AC system
Purge condensation line in Santa Fe Depot AC system
Boiler inspection at the Santa Fe Depot

Revenues for this quarter: Civic Center Santa Fe Depot
\$7,840 \$ 1,449

Performance Measures	Actual 2017	Actual 2018	Proposed 2019	Actual 2019 this quarter
	Proposed/actual	Proposed/actual	Proposed/actual	
Send comment inquires to prior clients	35 / 24	35/28	35	15
# Of Wedding receptions	20 / 9	20/10	20	2
# Of Quinceanera	10 / 6	10/7	10	4
# Of Civic Center information brochures handed out	100 / 90	100/80	100	20
Hosting area meeting from tourist groups	2 / 0	2/0	2	0
Average # of contracts	100 / 93	100/115	100	26
Nonprofits clients events	200 / 160	200/138	200	51
Collections rates	100%	100%	100%	100%
New Chamber of Commerce contacts/clients	5/0	5/0	5	0
Civic Center to host tradeshow events to spur revenue	1 / 0	1/0	1	0

Activity Overview

156 events held at the Civic Center, Santa Fe Depot this quarter, 1.7 events per day

Main Room Total Events – 50

- 21 - Paid events
- 7 - \$40.00 per hr non-profit/taxing entity event
- 22 - Comp events

Meeting rooms' total events - 90

- 12 - Paid events
- 78 - Comp event

Santa Fe Depot total events – 5

- 4 – Paid events
- 1 - Comp events

Chamber of Commerce Board Room

- 9 – Comp events



Gainesville Municipal Golf Course

Third Quarter 2018-2019

Maintenance Projects

- April: Daily mowing programs. Weekly applications of fungicides and fertilizers on the greens. Spray all creeks and lakes to prevent over growth.
- May: Daily mowing programs. Weekly applications of fungicides and fertilizers on the greens. Applied 2 tons of fertilizer on the fairways.
- June: Daily mowing programs. Weekly applications of fungicides and fertilizers on the greens.

3rd Quarter 2018 - 2019

	Rounds	Green Fees	Carts	Programs
April	582	\$9,771.00	\$3,980.26	\$2,506.00
May	500	\$7,739.54	\$2,956.56	\$2,2820.00
June	797	\$13,211.12	\$5,388.04	\$2,250.00

3rd Quarter 2017-2018

	Rounds	Green Fees	Carts	Programs
April	695	\$10,159.00	\$4,560.32	\$2,195.00
May	844	\$18,451.00	\$6,061.00	\$2,225.00
June	884	\$15,392.53	\$6,475.11	\$4,331.00

Marketing Programs:

We will continue with Facebook promotions and event updates.

KGAF will also be advertising for all of upcoming events.

Gainesville Parks & Recreation

April, May, June 2019

Gainesville Parks & Recreation Department (GPARD) maintains 266 acres of parkland. This past quarter the Parks & Recreation Department has 220 hours of mowing; weed eating, and bed maintenance, 275 hrs of litter removal, 295 hrs of court appointed community service park work completed Leonard Park.

Conducted inspection of Leonard Park Playground & Forsythe Skate Park once every two weeks
Staff Safety Meetings: 2

Projects

- Registration for Summer I Adult Softball league
- Registration for Summer I Adult Volleyball league
- Registration for Summer I Adult Sand Volleyball league
- Registration for Summer I Adult Basketball league
- Leonard Park Aquatic Center preparation/opening for the 2019 season
- Repairs to Frankie Schmitz Express Train- Wood bearing, steel bearings and axels

Athletics – 1,448 participants using Parks & Recreation Facilities this quarter

Spring

- Parks & Recreation Department Adult Volleyball 5 teams in league play (60 members).
- Parks & Recreation Department Adult Softball 4 teams in league play (64 members).
- Parks & Recreation Department Adult Basketball 6 teams in league play (60 members).
- Leonard Baseball (4) Fields– 620 participating in Boys Baseball of Cooke County
- Keneteso Youth Soccer -370 participating in Cooke County Soccer Association

Summer I

- Parks & Recreation Department Adult Softball 6 teams in league play (96 members).
- Parks & Recreation Department Adult Basketball 7 teams in league play (70 members).
- Parks & Recreation Department Adult Volleyball 5 teams in league play (60 members).
- Parks & Recreation Department Adult Sand Volleyball 4 teams in play (48 members).

Frankie Schmitz Train

- 4946 Riders for April
- 3467 Riders for May
- 1871 Riders for June

Leonard Park Pavilion

- Available for rental Friday, Saturday & Sunday
- Half day rental \$60 per time segment or \$120 all day
- April Thru June rental \$2,820

Leonard Park Aquatic Center

- April Thru June Revenue \$68,774.00
- Private Party Rentals
 - Level 1- 12
 - Level 2- 38

- Cabana Rentals- 22
- Season Passes
 - Individual- 5
 - Family- 19
 - Additional Members- 15
- Aerobics Passes- 52
- Swim Lessons
 - Session 1- 112
 - Session 2- 72



3rd Quarterly Report 2018-2019

Visitation is up less than 1% from the same quarter in 2017-18. Admission revenue up 3.5% from same quarter in 2017-18. Pass revenue up +24% from same quarter in 2017-18. Merchandise revenue down 26% from same quarter in 2017-18. Educational programs revenue up 31% from same quarter in 2017-18. Party revenues up 33% from same quarter in 2017-18. Revenue share down +17. Overall revenues down -1% from same quarter in 2017-18

3rd 2019	#Visitors	\$Admissions	\$Passes	\$Retail	\$Programs	\$Parties	\$Rev/share	
April	12,036	61,536	2,425	21,054	11,335	1,250	206	97,806
May	14,323	68,768	3,325	21,629	9,328	1,564	166	104,780
June	9,262	47,661	2,730	16,081	6,318	1,079	212	74,081
total	35,621	177,965	8,480	58,764	26,981	3,893	584	276,667
3rd 2018	#Visitors	\$Admissions	\$Passes	\$Retail	\$Programs	\$Parties	\$Rev/share	
April	12,182	58,402	3,415	27,321	5,042	1,086	190	95,456
May	15,500	72,779	1,860	32,917	10,061	1,284	280	119,181
June	7,860	40,736	1,530	18,667	5,556	550	205	67,244
total	35,542	171,917	6,805	78,905	20,659	2,920	675	281,881

April:

- 4/1 **Staff Development** – Senior Animal Care staff attended Bat Conservation International certification training hosted by Dallas Zoo to conduct Bat Walks.
- 4/3 **PR-** Attended Party Fest for Zoological Society event planning.
- 4/8 **Volunteers-** Ericsson group of Richardson
- 4/9 **Programs-** Mtg. with GISD re: SPOTS Camp
- 4/12 **PR-** Discover Denton Welcome Center
- 4/14 **Volunteers-**Events & Adventures out of Dallas
- 4/16 **PR-**Zoo Team recruitment GHS
- 4/20 **Event-** Zoo Eggstravaganza
- 4/23 **Programs-** Mtg. with GISD re: SPOTS Camp
- 4/24 **Zoo Society Mtg.**
- 4/26 **Lean Six inspection**
PR- Recruit ABA students @ UNT
PR- Chamber Mixer
- 4/29 **PR-**Zoo Team recruitment GHS
- Bi-Weekly Red River AAZK Chapter mtgs. held.
- Grow Team horticulture volunteers.
- Weekly Area meetings with Director & Operations.

May:

- 5/4 **Programs-** Zoo Team Interviews
- 5/7 **Programs-** Zoo Team Interviews
- 5/9 **Program-**Summer College Interns start
- 5/10 **PR-**Travel Center Event
- 5/14 **Programs-** Zoo Team Interviews
Volunteers- GHS GT
PR- Zoo Society Membership Party
- 5/15 **Programs-** Zoo Team Interviews
- 5/23 **Zoo Society Mtg.**
Safety Advisory Committee mtg.

5/28-5/29 **Staff Development**-DFW Philanthropy Conference.

Grow Team horticulture volunteers.

Weekly Area meetings with Director & Operations.

June:

- 6/1 **Events**-Zoo Team Orientation
- 6/4 **Events**-Zoo Team Team Building – Lone Oak Ranch
- 6/5 **PR**-Rotary presentation
- 6/7 **PR**- Denton Welcome Center
- 6/10 **Program**- Zoo Team fieldtrip
- 6/12 **Event**- ZooLALA dress rehearsal
- 6/13 **Event**- ZooLALA
- 6/17-21 **Program**- Session I Summer Camp
- 6/24-28 **Program**- Session II Summer Camp
- 6/27 **Zoo Society Mtg.**

Bi-Weekly Red River AAZK Chapter mtgs. held.

Grow Team horticulture volunteers.

Weekly Area meetings with Director & Operations.

New Animals:

Burmese Python trade

Lesser Hedgehog Tenrecs born

Red Ruffed Lemur born

Star Tortoise donation

Squirrel Monkey

New Exhibit/feature:

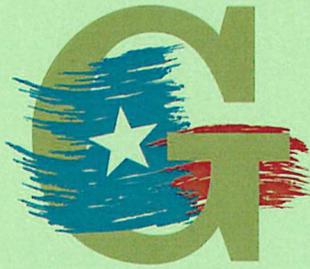
Electric infrastructure (future gibbon exhibit).

Met with Architect to develop conceptual drawings for Education Building

Ongoing Maintenance/Projects:

Education Coordinator reviewing Habitat Signage proofs.

Paint Hay Mangers on savannah (ETA Summer 2019)



PUBLIC SAFETY

Fire

Police



Gainesville Fire-Rescue

201 Santa Fe
Gainesville, Tx 76240
www.gainesville.tx.us

Memo

To: Barry Sullivan, City Manager
From: Wayne Twiner, Fire Chief
Date: 07/010/19
Re: Quarterly Performance Measures – 2018/2019 3rdQuarter

Incident Responses

- ✓ 791 Total Fire responses
- ✓ 745 of these responses were in the City; 46 were outside the City
- ✓ Total dollar loss saved \$171,486 (29.94% of original value)

Training

- ✓ 1617 Total Fire Department Training Hours
- ✓ Reached 174 adults and 1,567 children through 8 Fire Department special events.

Inspection Program

- ✓ Completed 47 Target Hazard on-shift inspections and Pre-Fire Plans on commercial, business & industrial properties
- ✓ Fire Inspector conducted 215 inspections and 74 re-inspections and acceptance testing, including annual inspection of commercial and public assembly locations, courtesy home inspections, acceptance testing and routine inspections on fire protection systems
- ✓ 180 hazards identified during Firefighter on-shift inspections; 153 hazards corrected
- ✓ 86 Compliance worksheets returned
- ✓ Fire Inspector conducted 34 Certificate of Occupancy inspections
- ✓ Fire Marshal had 334 and 92 hours for Fire Marshal activities including development and new construction projects.

Fire Investigations

- ✓ 9 hours spent on 4 investigations by Fire Marshal within Gainesville
- ✓ 0 new Task Force investigations (0 hours). Responses within Gainesville
- ✓ 0 hours spent on 0 Task Force investigation by Fire Marshal outside of Gainesville

Storm Spotter Activity

- ✓ 6 storm spotter activations this quarter

Apparatus/Equipment

- ✓ Performed all routine apparatus and equipment maintenance as scheduled

Emergency Management

- ✓ Completed quarterly EMPG reports, requirements and documentation (Emergency Management Program Grant)
- ✓ Administration of Homeland Security Grants
- ✓ Attended monthly Emergency Management & Homeland Security Advisory meetings (TCOG)
- ✓ Attended TCOG Homeland Security Committee Meetings
- ✓ Attended Texas Emergency Management Conference
- ✓ Participated in COG regional Hazard Mitigation Working Group
- ✓ Medal of Honor planning
- ✓ Updated utility data for Code Red database

Training & Fire Prevention

- ✓ 1 New Hire Started Month of April
- ✓ All members participated in Semi-Annual Concept 2 Row Test
- ✓ Attend Edison Easter Egg Hunt
- ✓ 6 members received Rope Rescue Technician Certification
- ✓ 4 Swift Water Rescue Team Members Certified
- ✓ 4 members attend Emergency Management Conference
- ✓ 2 members received Haz-mat Incident Commander Certification
- ✓ All 3 shifts participated in Confined Space Training At Trident
- ✓ 2 members attended Specialized Training Railroad Crude Oil Emergencies training in Pueblo Colorado provided by BNSF Railroad
- ✓ Presented Shatter Dreams Program to GISD High School
- ✓ All 3 Shifts participated in Hazmat/Chlorine Emergencies at Wastewater Treatment Plant
- ✓ Attended Lee Elementary Career Day
- ✓ Provided Fire Extinguisher Training to 25 Safran Employees
- ✓ Attended National Safety Day at the Texas Travel Center
- ✓ Attended Juneteenth Celebration
- ✓ All members participated in National Safety Stand Down Week to focus on Cancer Prevention in the Fire Service

Miscellaneous

- ✓ Attended Spring Fling Event
- ✓ New Station 3 - 50% complete
- ✓ Maintaining Fire Department Facebook page
- ✓ Continuation of Press Release of safety articles in both GDR and Cooke County Weekly News
- ✓ Several personnel participating in Gainesville University, Lean projects & Leadership Academy
- ✓ Reviewed and updated GEO addressing database in CAD
- ✓ Updated Strategic Plan
- ✓ Hosted Battle of the Badges 2-day Carter Blood Drive event

Fire Department – Performance Measures (Budget)

	Estimated 2019	Actual – 3rd quarter 06/30/19
Loss of life from fires	0	0
Fire Safety Inspections	<i>Fire Safety Inspection program</i>	100%
Required Training	100%	100%
Equipment Maintenance	100%	100%
Response time inside City limits	6 min.	5:55 Dispatch to Arrival; 7:59 Call Receive to Arrival

Emergency Management – Performance Measures (Budget)

	Estimated 2019	Actual – 3 rd quarter 06/30/19
Public Education Press Releases	15	3
Emergency Management & Homeland Security Meetings Attended	12	3
Number of EM Classes taken	6	0
Grants Administered	3	2



Gainesville Police Department 2018 - 2019 3rd Quarter Report

The Gainesville Police Department Communications Division processed and routed 7,938 calls for service during the 3rd quarter of fiscal year 2018-2019. The monthly calls for service totals were April – 2,616, May – 2,719, and June – 2,603. Communications Operators also handled 4,996 9-1-1 calls during this quarter. The monthly totals were April – 1,537, May – 1,693, and June – 1,766.

During the 3rd quarter of the 2019 reporting period there were 466 cases assigned to Investigators of the Criminal Investigations Division from April 1, 2019 until June 30, 2019. There were 151 cases filed with the County Attorney, 110 cases filed with the District Attorney, 81 cases filed with the Municipal Court, 15 cases referred to Juvenile Probation, 6 cases closed, 16 cases unfounded, 11 cases cleared exceptionally, 7 cases transferred to another agency, and 101 cases suspended. The division obtained 3 search warrants and 20 arrest warrants during this period. Investigators currently have 93 open cases.

The evidence room has taken in 488 new items this quarter and 363 of those are still in storage, 44 items have been released by chain of custody, 59 items have been permanently released to the prosecutors etc. and 22 items were disposed. During this time another 599 items were destroyed/discarded that no longer meet retention requirements or needs. Two court orders were obtained during this quarter, which allowed over \$3,000.00 to be deposited into the general fund.

There were several personnel changes during this quarter. Patrol Captain Jon Frith submitted his resignation effective April 19, 2019 and Sergeant Chris Garner was promoted to the Patrol Captain position on April 29, 2019. Officer Daniel Harp began his employment on April 15, 2019 after which he completed the accelerated 9-week field training program and has been assigned to a shift. Officer Tanner Eisen submitted his resignation effective April 23, 2019. Police Officer Trainee John Barrington began the field training program after graduating from the Denton Police Academy on May 22, 2019. The Department has hired Misty Akins, Wesley Plemons, Justin McWilliams, and Jake Strickland as Police Cadets and they will begin the Denton Police Academy on July 8, 2019. Officer Johnny Freeman began his employment on July 1, 2019 and he has been placed in the accelerated 9-week field training program. Officer Jeremy Ketner submitted his resignation effective June 25, 2019. Officer Dylan Do completed the field training program on June 30, 2019 and has been assigned to a shift. The Department is currently working to fill one vacant Communications Operator position.

The handheld and mobile radios that were ordered as part of the 2019 Communications Equipment Project have arrived and are in the process of being deployed. We have received some of the radio repeater components that were ordered as a part of an Office of the Governor Justice Assistance Grant. Once the remaining components arrive, we will proceed with the replacement of the current radio repeater system. We are still awaiting the arrival of the two new patrol units although the projected delivery date is October of 2019. We are also in the process of locating a used vehicle for the Criminal Investigations Division as part of the 2019 Vehicle Project.

Gainesville Police Department
Support Services
Quarterly Report for April, May and June 2019

April

Communications

- The Communications Division processed and routed a total of 2,616 calls for service in April. 9-1-1 calls processed 1,537
- 1 – Vacant Communication Operator
- National Public Safety Telecommunications Week was celebrated the 14th through the 20th. Our Gainesville Citizen Police Academy Alumni Association (GCPAAA) provided cards and goodies for each of our Operators.

Community Services

- Attended and prepared for the Gainesville Citizen Police Academy Alumni monthly meeting.
- The Medal of Honor parade was canceled due to inclement weather.
- The Citizen Police Academy Class #119 graduated on the 16th. Chief Phillips presented certificates to ten graduates during the ceremony.
- Participated in the D.E.A.'s National Pharmaceutical Take Back Initiative. Our drop off location was setup on the East parking lot of the Steven K. Fleming Public Safety Center. 154 pounds of pharmaceuticals were collected and delivered to the D.E.A. office in Dallas for destruction.

Training

- 8 employees attended training classes for a total of 64 training hours.
- Our annual in-service training blocks were rescheduled to September and August due to personnel issues.

Animal Control

- See spreadsheet for monthly activities.

Gainesville Public Safety Building Maintenance

- Performed various building maintenance projects.

May

Communications

- The Communications Division processed and routed a total of 2,719 calls for service in May. 9-1-1 calls processed 1,693.
- 1 – Vacant Communication Operator

Community Services

- The Gainesville Citizen Police Academy Alumni Association (GCPAAA) hosted the Eighth Annual Gainesville Police Department Awards Banquet on May 14, 2019. A catered meal, door prizes and all the decorations were provided at the Gainesville Civic Center by the Alumni. The GCPAAA also sponsors the Civilian and Officer of the Year awards, providing the recipients with a plaque, certificate and also engraving the plates on the perpetual plaques displayed in the Police Department. For the year 2018, Communications Operator, Laura Polmateer received the Civilian of the Year award, Investigator Jack Jones received the Officer of the Year award.
- National Police Week was celebrated the 12th through the 18th.
- Attended and prepared for the Gainesville Citizen Police Academy Alumni monthly meeting. There are currently 66 members of the GCPAAA.

Training

- 24 employees attended training classes for a total of 264 training hours.

Animal Control

- See spreadsheet for monthly activities.

Gainesville Public Safety Building Maintenance

- Performed various building maintenance projects.

June

Communications

- The Communications Division processed and routed a total of 2,603 calls for service in June. 9-1-1 calls processed 1,766.
- 1 – Vacant Communication Operator

Community Services

- Attend and prepared for the Gainesville Citizen Police Academy Alumni Association (GCPAAA) monthly meeting.

Training

- 8 employees attended training classes for a total of 116 training hours.

Animal Control

- See spreadsheet for monthly activities.

Gainesville Public Safety Building Maintenance

- Performed various building maintenance projects.

Records Contacts for 3rd Quarter – April, May, and June 2019

	Total	%			Total	%
CASA	0	0.0		Email	154	36.93
Citizen	105	25.18		Fax	17	4.08
City	4	0.96		Mail	118	28.30
DFPS	57	13.67		Person	60	14.39
Insurance	125	29.98		Phone	68	16.31
Media	48	11.51			417	
Military	2	0.48				
Municipal Court	3	0.72				
OAG	1	0.24				
Outside Agency	72	17.27				
	417					

CASA – Court Appointed Special Advocates

Citizen – Citizen Contacts

City - Includes HR, Code Enforcement or any office of the City of Gainesville

DFPS - Department of Family and Protective Services

Insurance - Includes request from reporting agencies (Lexis Nexis, Metropolitan Reporting, Yellow Dog Reports, etc. as well as local insurance agencies)

Media - Newspapers and news stations

Military - All branches of military service

Municipal Court - Local Municipal Court

OAG - Office of Attorney General

Outside Agency - Other LE Agencies, FBI, Probation, Parole, CA/DA offices (local and other), TxDOT, Oncor

Performance Measures: Gainesville Police Department - 1st Quarter FY 2018-2019

Performance Objectives	Performance Measures	Estimated	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Total
Improve delivery of service to and communication with the citizens of the community	Maintain emergency response times below 5 minutes. (Pri-1)	4:45	4:34	4:35	4:43	4:25	4:35	4:10	4:43	4:26	4:22				4:30
	Maintain the number of citizen complaints below 10.	5	0	2	0	0	0	0	0	0	0				2
	Respond to all calls for service the same day as the call is received.	36,000	3,102	2,949	2,616	2,801	2,434	2,677	2,616	2,719	2,603				24,517
Maintain or reduce the number of Index Crimes	Number of directives and procedures reviewed & evaluated	20	0	1	0	2	0	0	0	1	1				5
	Maintain Index Crimes at or below 1,200.	1,100	59	53	53	39	55	46	51	58	62				476
Strengthen community relations through interaction with Police Department personnel.	Number of community outreach programs.	10	5	1	1	0	1	1	1	1	1				12
	Number of youth outreach programs.	15	2	0	0	1	0	0	2	7	0				12

Gainesville Police Department 2018-2019 Crime Type Summary

CRIME TYPE	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	18-19
Murder/Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0				0	0	0	0	0
Forcible Rape	1	1	0	1	1	0	0	1	0				2	2	1	0	5
Robbery	0	0	2	0	1	0	0	0	1				2	1	1	0	4
Assault	32	19	25	22	24	16	25	21	37				76	62	83	0	221
Burglary	7	9	6	3	3	4	6	6	3				22	10	15	0	47
Theft (Except Motor Vehicle Theft)	19	24	19	14	23	24	18	29	20				62	61	67	0	190
Motor Vehicle Theft	0	0	0	1	1	2	2	1	1				0	4	4	0	8
Total Index Crimes	59	53	52	41	53	46	51	58	62	0	0	0	164	140	171	0	475

2018-2019 Workload Data

	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	1st	2nd	3rd	4th	18-19
Calls For Service	3102	2949	2616	2801	2434	2677	2616	2719	2603				8667	7912	7938	0	24517
911 Calls	1519	1556	1674	1500	1231	1430	1537	1693	1766				4749	4161	4996	0	13906
Alarms Calls (Burglary, Robbery)	100	61	63	61	51	69	84	68	104				224	181	256	0	661
Disturbances (Includes Domestic)	92	84	69	74	74	75	98	95	83				245	223	276	0	744
Accidents (Major, Minor, Hit and Run)	65	72	62	59	41	63	92	55	56				199	163	203	0	565
Cases Assigned - CID	175	205	169	244	179	190	192	159	115				549	613	466	0	1628
Cases Cleared - CID (Filed, Exception)	113	147	138	160	149	147	151	132	85				398	456	368	0	1222

2018-2019 Summary of Arrests

	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	1st	2nd	3rd	4th	17-18
Adult Arrests	108	113	85	102	82	105	83	73	60				306	289	216	0	811
Juvenile Arrests	3	4	2	8	3	9	9	8	1				9	20	18	0	47
Totals	111	117	87	110	85	114	92	81	61	0	0	0	315	309	234	0	858

*The arrest summary has been adjusted to provide a more accurate reflection of all arrests made, rather than only reported arrests captured in Uniform Crime Reports (UCR)

2018-2019 Summary of Narcotic Arrests

	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	1st	2nd	3rd	4th	18-19
Adult Males	21	27	20	23	12	23	20	11	7				68	58	38	0	164
Juvenile Males	0	0	0	2	1	1	2	0	0				0	4	2	0	6
Adult Females	6	7	6	8	7	15	11	7	4				19	30	22	0	71
Juvenile Females	0	0	0	0	0	1	0	0	0				0	1	0	0	1
Totals	27	34	26	33	20	40	33	18	11	0	0	0	87	93	62	0	242

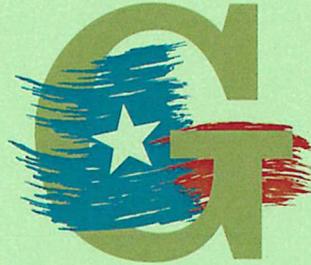
* Narcotics arrest totals are included in previous table titled "Summary of Arrests"

2018-2019 Traffic Enforcement Summary

	1st	2nd	3rd	4th	18-19
Citations Issued	1413	1514	919		3846
Warnings Issued	2506	2350	1326		6182
Totals	3919	3864	2245	0	10028

2018-2019 Summary of Animal Control Calls

	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	1st	2nd	3rd	4th	18-19
Total Calls	221	150	182	207	173	222	195	251	222				553	602	668	0	1823



PUBLIC WORKS

Streets

Storm Water Drainage

Water Distribution

Wastewater Collection

Water Production

Wastewater Treatment

Industrial Waste

Moss Lake

Construction Inspections



CITY OF GAINESVILLE
2018\2019 QUARTERLY REPORT - 3rd QUARTER

PUBLIC WORKS DEPARTMENT - DIVISIONS

Streets

Storm Water Drainage

Water Distribution

Wastewater Collections

Water Production

Wastewater Treatment

Industrial Waste

Moss Lake

Construction Inspections

Public Works-Street & Storm Water Divisions	
FY 2018-2019	3rd Quarter
	April-June

Job Description	QTR 1	QTR 2	QTR 3	QTR 4	YRLY Total
Pot Hole Repairs	1398.5	1037	1180		
Street Cut Repairs	7	17	24		
Inlet Boxes Cleaned	101	166	145		
Inlet Boxes Checked	248	275	117		
Traffic Signs Installed/Replaced	33	10	0		
Street Signs Installed/Replaced	5	6	2		
Mowed City Lots	80	0	160		
Mowed Private Lots (Code Enforcement)	11	0	31		
Demolitions (City & Antique Lumber)	8	4	11		
Number of Miles Swept					
Southwest Quadrant	127.7	53.9	48.61		
Southeast Quadrant	59	31.6	7.7		
Northwest Quadrant	114.2	125.5	37.6		
Northeast Quadrant	83.7	61.4	12.2		
Downtown	6	0	9.7		

3rd Quarter Projects

April	May	June
General Street Maintenance Hauling material to various locations Hauling for other departments	General Street Maintenance Brush removal at various locations Hauling material to various locations Hauling for other departments	General Street Maintenance Hauling material to various locations Hauling for other departments Brush removal at various locations

Public Works-Waste Water Collections and Water Distribution		
FY 2018-2019	April-June	3rd Quarter

Job Description	April	May	June	QTR 1	QTR 2	QTR 3	QTR 4	YRLY Total
Fire Hydrants Repaired	0	3	0	0	2	3		
Water Main Leak Repairs	10	3	6	9	12	19		
Water Service Line Repairs	0	0	3	2	2	3		
Install Water Service Taps	1	0	0	0	1	1		
Replaced Water Meters	0	0	2	0	0	2		
Water Meter Tests	0	2	1	2	2	3		
Water Meter Repairs	3	3	3	12	7	9		
Curb Stop Issues	3	8	3	12	12	14		
Prevent . Maint. (Hot Spots)	0	0	0	72	7	0		
Water /Sewer Locates	29	41	44	110	65	114		
Sewer Main Repair	2	0	1	3	3	3		
Sewer Service Line Repair	0	0	0	3	3	0		
Install Sewer Service Taps	1	0	1	0	2	2		
Sewer Main Blockages (Main)	29	16	12	122	71	57		
(Service Line)	17	20	10	42	55	47		
Customer Side Water Issue	5	4	6	20	20	15		
Customer Side Meter Issue	1	4	1	4	15	6		
Customer Side Sewer Issue	11	20	13	57	58	44		
AMR Meters Installed	16	11	4	40	87	31		

Public Works Department		FY 18-19	April-June
Water Production & Moss Lake-Lift Stations		3rd Quarter	

Description	April	May	June	Qtr Total
1.) Hours Checking Lift Stations	200	200	200	600
2.) Hours of General Maintenance	20	20	20	60
3.) Lift Station Maintenance Cost	\$660.00	\$323.79	\$22,186.98	\$23,170.77
4.) Weber Fire Protection Repair Cost	\$0.00	\$0.00	\$0.00	\$0.00

Quarterly Summary	Qtr 1	Qtr 2	Qtr 3	Qtr 4	FY Totals
1.)	600	600	600		
2.)					
3.)	60	60	60		
4.)	\$750.00	\$848.00	\$23,170.77		

Public Works Department		FY 18-19	April-June
Water Production & Moss Lake-Water Pumpage		3rd Quarter	

Description	Qtr Total		
	April	May	June
1.) Total Well Production	50,796,000	48,246,000	50,760,000
Total Surface Water Production	4,343,041	8,543,085	8,410,072
2.) Bacteriological Samples Taken	17	17	17
Bacteriological Samples Passed	100%	100%	100%
4.) Well & SWTP Maintenance Cost	\$10,725.14	\$8,268.53	\$9,623.25
Gallons Lost due to Leaks/Line Flushing	1,023,463	121,285	188,664
6.) Estimated Water Loss Percentage	2%	<1%	<1%

Note

Estimated water loss is including water sold through the meter.

Quarterly Summary

	Qtr 1	Qtr 2	Qtr 3	Qtr 4
1.)	168,872,158	175,304,038	171,098,198	
2.)	51	51	51	
3.)	100%	100%	100%	
4.)	\$5,703.79	\$72,418	\$28,617.17	
5.)	2,723,529	2,810,004	1,333,412	
6.)	2%	2%	<1%	

Public Works-Wastewater Treatment	
& Industrial Waste Pretreatment Division	
FY 2018-2019	April-June
	3rd Quarter

Monthly Flow	Wastewater Treatment	Wastewater Reused
April 2019	Gallons Treated 81,343,000	0
May 2019	116,235,000	0
June 2019	83,313,000	0
Annual Flows	Daily Average	Monthly Total
April 2019	2,711,000	81,343,000
May 2019	3,750,000	116,235,000
June 2019	2,777,000	83,313,000
Quarterly Average/Total	3,079,333	93,630,333

	Industrial Waste/Pretreatment		
	Permit Issued	SIU Inspections Performed	Traps Inspected
April 2019	0	0	17
May 2019	0	1	20
June 2019	0	0	15
	Sampling Events	NOV's Issued	Backflow Inspections
April 2019	1	0	25
May 2019	1	0	39
June 2019	0	0	30
	Wastehauler Permits	Violations Issued for failure to have backflow device Inspected	
April 2019	1	April	0
May 2019	0	May	0
June 2019	0	June	1 Donutstein

Public Works-Construction Inspection

FY 2018-2019	3rd Qtr
April-June	

Inspection Description	QTR 1	QTR 2	QTR 3	QTR 4	YRLY Total
DRC Meetings	2	3	0		
Plan Reviews	6	3	3		
Bid Openings	1	1	1		
Preconstruction Meetings	0	2	3		
Progress Meetings	7	3	3		
Water Main Installations (LF)	0	665	2165		
Fire Hydrant Installations	0	0	2		
Valve Installations	0	4	17		
Fire Main Installations	0	1	1		
Water Main Tie-Ins	1	0	6		
Water Samples	0	1	1		
Hydrostatic Tests	0	2	2		
Sewer Main Installations (LF)	1195	225	2080		
Sewer Manhole Installations	3	0	8		
Sewer Cleanout Installations	16	6	30		
Sewer Main Tests	0	1	0		
Sewer Manhole Tests	0	1	0		
Storm Sewer Main Installation (LF)	1290	1600	0		
Storm Sewer Inlet Box Installation	2	10	0		
Subgrade Construction	3556	2889	3704		
Unclassified Street Excavation (CY)	3318	500	839		
Subgrade Tests	3	4	8		
Concrete Street Construction	5117	2906	7092		
Asphalt Street Construction	0	0	0		
Bridge Steel Inspections	0	0	0		
Bridge Concrete Inspections	0	0	0		
Bad Weather Days	24	22	14		
WWTP Improvements PH 2	95%	100%			
SUMP H (Construction)	100%				
SUMP I (Construction)	49%	65%	80%		
SUMP J (Construction)	100%				
Gateway Elevated Storage Tank	95%	100%			
Pecan Creek Rehabilitation Project	100%				
O'Neal Street Improvements (Design)	95%	100%			