

# City of Gainesville

## ADOPTED BUDGET



FISCAL YEAR 2020  
CITY OF GAINESVILLE

## **The Dog Depot at Heritage Park**

This privately funded Dog Park sits on 1.7 acres of existing park land. The Dog Park is just to the east of the Historic Santa Fe Depot. The Park was made possible by generous donations from individuals, business, organizations, sponsorships, and in-kind donations. The park grand opening was July 21, 2016.

The Dog Depot is an off-leash dog park that is divided into two areas - one for small dogs and one for large dogs. The park offers water fountains for each area, has dual gated entry, benches, and waste collection stations. This park is free and open to the public during daylight hours. Some of the other features our four legged friends enjoy are the irrigated natural grass, a Pavilion, 9 vinyl benches, 3 dog waste stations and 2 drinking fountains.

The volunteers and Parks Crew repurposed wrought iron fencing that was in storage and created a beautiful entry plaza.

# Adopted Budget Fiscal Year 2020

Barry Sullivan, City Manager

## Finance Department

J.I. Johnson CPA, Finance Director

Karen F. Dixon CPA, Controller

## Gainesville City Council Members

Jim Goldsworthy, Mayor

Keith Clegg, Mayor Pro Tem

Carolyn Hendricks, Council Member

Ken Keeler, Council Member

Tommy Moore, Council Member

Mary Jo Dollar, Council Member

Steve Gordon, Council Member

**CITY OF GAINESVILLE, TEXAS**  
**ANNUAL OPERATING BUDGET**  
**FOR FISCAL YEAR 2019-2020**

This budget will raise more revenue from property taxes than last year’s budget by an amount of \$110,394 which is a 1.46% increase from last year’s budget. The property tax revenue to be raised from new property added to the tax roll this year is \$168,753.

City Council Record Vote

The members of the governing body voted on the adoption of the budget as follows:  
 FOR: Mayor Jim Goldsworthy, Mayor Pro Tem Tommy Moore, Steve Gordon, Keith Clegg, Carolyn Hendricks, Ken Keeler, Mary Jo Dollar  
 AGAINST: None  
 PRESENT and not voting: None  
 ABSENT: None

Tax Rate	Proposed FY 2019-2020	Adopted FY 2018-2019
Property Tax Rate	\$0.696290	\$0.722540
Effective Rate	\$0.686300	\$0.664518
Effective M&O Tax Rate	\$0.563600	\$0.539700
Rollback Tax Rate	\$0.825600	\$0.808500
Debt Rate	\$0.217000	\$0.225750
Sales Tax Adjustment Rate	\$0.129300	\$0.075400
Rollback Tax Rate after Sales Tax Adjustment	\$0.696300	\$0.733212

The total amount of municipal debt obligation secured by property taxes for the City of Gainesville is \$40,770,000.  
 This is the Principal amount of the debt as of 10-1-19.

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## INTRODUCTION

## **DISTINGUISHED BUDGET PRESENTATION AWARD**

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Gainesville for its annual budget for the fiscal year beginning October 1, 2018. This was the eighth year in a row that the City of Gainesville has received this award. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

**The Budget as a Policy document.** The document should include a statement of city-wide financial policies, as well as a statement of non-financial goals and objectives that address long term concerns and issues. The document should include short-term initiatives that guide the development of the budget for the upcoming year and stated goals and objectives of the city departments. A budget message should be included that articulates priorities and issues for the budget for the new year. It should describe significant changes in priorities from the current year and explain the factors that led to those changes.

**The Budget as a Financial Plan.** The document should include summaries of revenues and other financing sources, and of expenditures and other financing uses for all appropriated funds and includes prior year actual, the current year budget and/or estimated current year actual and the proposed budget year. The document should describe major revenue sources, explain the underlying assumptions for the revenue estimates, and discuss significant revenue trends. Projected changes in fund balances of appropriated governmental funds should be included as well as a definition of fund balance by the city. The document also should include the budgeted capital expenditures and should describe if and to what extent significant non-routine capital expenditures will affect the city's current and future operating budget and the services that the city provides. The document should discuss current debt obligations, current debt levels and legal debt limits. An explanation of the basis of budgeting for all funds, whether cash, modified accrual, or some other statutory basis should be included.

**The Budget as an Operations Guide.** The document should describe activities, services and/or functions performed by city departments and include organization charts for departments as well as city wide. The document should include objective measures of progress toward accomplishing the city's mission as well as goals and objectives for specific departments. A table of budgeted positions for prior, current and proposed budget years should be provided.

**The Budget as a Communications Device.** The document should provide summary information that includes significant budgetary issues, trends, and resource choices. The budget process should be described, as well as the procedures for amending the budget after adoption. To further communicate financial and statistical information, the document should include graphs and charts, a glossary of terms (including abbreviations and acronyms) and statistical and supplemental data that describes the city. The document should be attractive, consistent, and oriented to the reader's needs.

This award is valid for a period of one year only. We believe the 2020 budget document continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**City of Gainesville  
Texas**

For the Fiscal Year Beginning

**October 1, 2018**

*Christopher P. Morrill*

Executive Director



## **Texas Comptroller of Accounts' Transparency Stars Program**

The Texas Comptroller of Public Accounts' Transparency Stars program recognizes local governments for going above and beyond in their transparency efforts. The program recognizes government entities that accomplish the following:

- Open their books not only in their traditional finances, but also in the areas of contracts and procurement, economic development, public pensions and debt obligations; and
- Provide clear and meaningful financial information not only by posting financial documents, but also through summaries, visualizations, downloadable data and other relevant information.

Entities are required to provide visualizations, documents, and downloadable data pertaining to Traditional Finances, Contracts and Procurement, Economic Development, Public Pensions, and Debt Obligations.

Awards are granted on a fluid basis and will remain in effect as long as entities maintain compliance, verified through quarterly review by the Comptroller's office.

Texas Comptroller staff confirmed on November 1, 2017 that the City of Gainesville was the fifth entity to receive all five stars through the Comptroller's Transparency Stars program. The City of Gainesville continues to be committed to providing financial transparency and makes every effort to deliver financial information that is readily accessible and available for our citizens.

## **CITY OF GAINESVILLE, TEXAS**

### **VISION, MISSION, GOALS AND BUDGET CONSIDERATIONS**

In 1996, the Gainesville City Council adopted the following themes.

#### **THE VISION FOR THE CITY OF GAINESVILLE IS...**

- A community that is responsive to what citizens want it to be.
- Prosperous as a result of a balance of industrial, retail and residential development.
- Providing quality employment opportunities.
- Enhanced through the City's unique identity and quality of life.

#### **MISSION STATEMENT FOR THE GAINESVILLE CITY COUNCIL**

The City of Gainesville exists to meet the needs and improve the quality of life of its citizens.

#### **GOALS FOR THE GAINESVILLE CITY COUNCIL**

- Create Community Pride through aggressive growth policies, improved communications, and improved cooperation with other entities.
- Maintain a willingness to issue debt for infrastructure purposes.
- Maintain and enhance existing infrastructure
- Annex property as it becomes necessary and desirable.
- Upgrade people and their skills.
- Create a sense of pride among employees.
- Create neighborhood pride and ownership.

#### **CITY EMPLOYEE MISSION STATEMENT**

We are accountable to the Gainesville community for providing professional, timely service, which enhances all of our lives.

#### **CITY EMPLOYEE CORE VALUES**

Professional in our approach

Respectful of others

Innovative in thought and action

Dependable

Enthusiastic

**CITY OF GAINESVILLE, TEXAS**  
**September 30, 2019**

**LIST OF PRINCIPAL OFFICIALS**

<b>Title</b>	<b>Name</b>
Mayor *	Jim Goldsworthy
Council Member & Mayor Pro Tem*	Keith Clegg
Council Member*	Carolyn Hendricks
Council Member*	Ken Keeler
Council Member*	Tommy Moore
Council Member*	Mary Jo Dollar
Council Member*	Steve Gordon
City Manager**	Barry L. Sullivan
City Secretary **	Diana Alcala
City Attorney**	Bill Harris
Finance Director	J.I. Johnson
Police Chief	Kevin Phillips
Municipal Court Judge *	Chris Cypert
Fire Chief	Wayne Twiner
Director of Utilities	Ron Sellman
Community Services Director	Calvin Manuel
Director of Human Resources	Leah Gore
Airport Manager	David Vinton

\* Denotes Elected Official

\*\* Denotes Appointed by City Council



## **THE CITY ORGANIZATION**

The City of Gainesville is a home-rule City operating under a Council-Manager form of government. The City is comprised of six (6) wards. Each alternating year, voters of three wards elect their representatives and in odd numbered years, a citywide election is held for the mayor's position. The Council enacts local legislation, determines City policies, adopts budgets, and employs the City Manager, City Attorney and City Secretary.

The City Manager is the Chief Administrative and Executive Officer of the City. He is responsible to the Council for the proper administration of all affairs of the City.

The City government provides a broad range of goods and services to its citizens. The activities and personnel required to provide these goods and services are organized into broad managerial areas called Funds. Funds are separate fiscal and accounting entities with their own resources and budgets necessary to carry on specific activities and attain certain objectives.

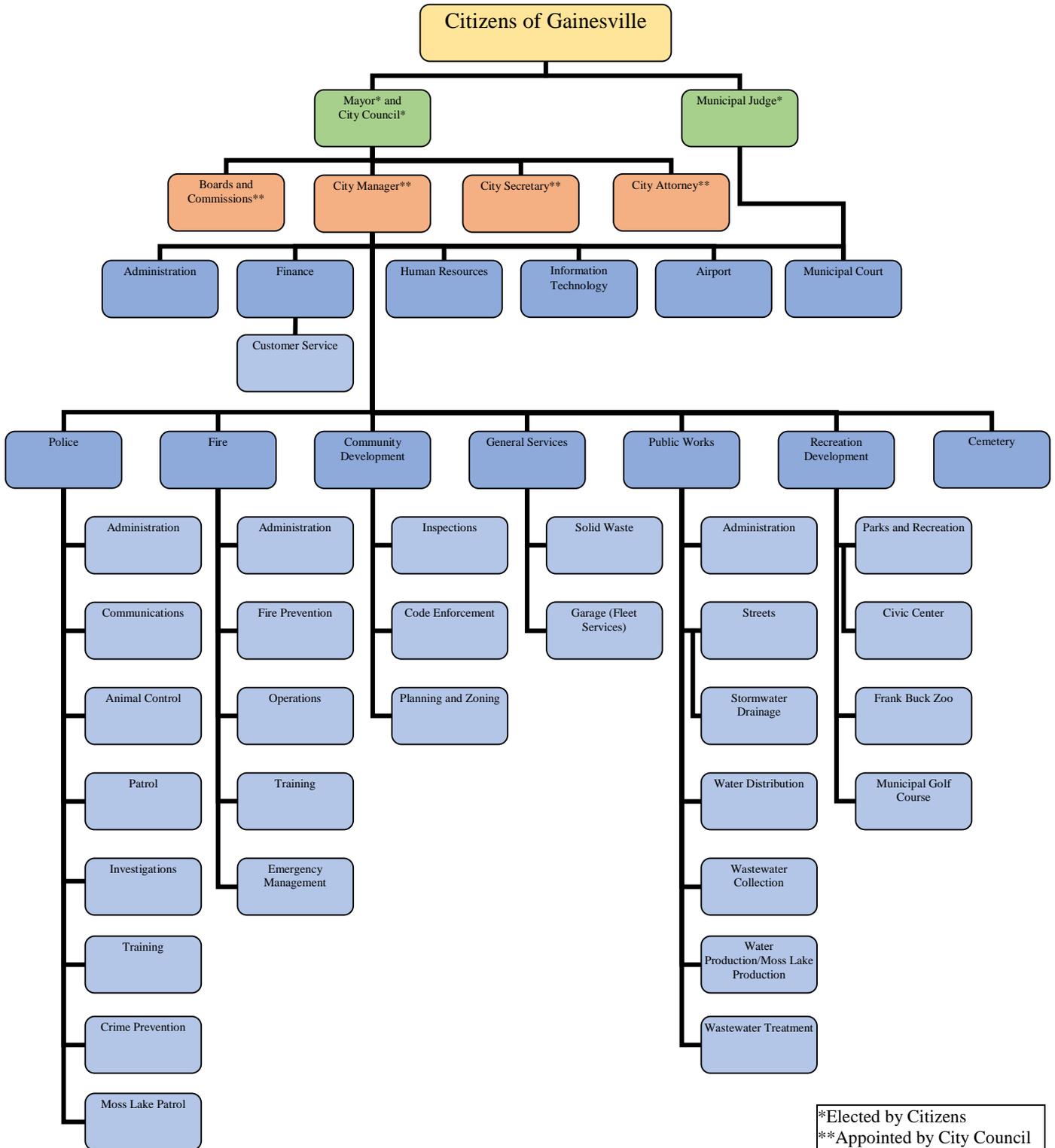
Funds are further organized into functional groups called Departments. A Department is a group of related activities aimed at accomplishing a major City service or program (e.g. Public Services Department.)

A Department may be further divided into smaller areas called Programs. Programs perform specific functions within the Department (e.g. Streets is a Program of the Public Services Department).

At the head of each Department is a Director who is an officer of the City. Directors have supervision and control of a Department and the Programs within it, but are subject to the supervision and control of the City Manager. A Director may supervise more than one Department.

A city-wide organizational chart follows on the next page.

# City of Gainesville, Texas Organizational Chart



\*Elected by Citizens  
\*\*Appointed by City Council

**CITY OF GAINESVILLE  
2018-2019 BUDGET  
USE OF FUNDS BY DEPARTMENTS**

Department	Governmental Funds				Proprietary Funds						Fiduciary Funds	
	General Fund	Other Funds	Debt Service	Capital Projects	Water & Sewer	Stormwater Utility	Solid Waste	Golf Course	Airport	Capital Projects	Cemetery	Cohen
General Government-Admin.	X	X	X	X	X	X	X	X	X	X	X	X
Main Street	X											
Municipal Court	X	X										
Civic Center	X											
Community Services	X											
Police	X	X										
Fire/Emergency Mgt.	X		X	X								
Streets	X		X	X								
Garage	X											
Parks & Recreation	X	X		X								
Cemetery	X	X									X	
Assigned	X			X								
Zoo	X											
Golf Course	X		X		X			X		X		
Water Utilities			X		X					X		
Wastewater Utilities			X		X					X		
Solid Waste			X				X			X		
Stormwater Drainage			X			X				X		
Airport			X						X	X		
Cohen												X



**BUDGET MESSAGE**



July 25, 2019

Honorable Mayor and  
Members of the City Council  
City of Gainesville, Texas

Submitted herewith is the proposed budget for the fiscal year October 1, 2019 through September 30, 2020. The budget is a means of presenting, in financial terms, the overall plan to accomplish the City's objectives during the coming year.

Gainesville's main focus this year will be improving public infrastructure and preparing for our expedited growth (see Major Goals for Fiscal Year 2019 – 2020 for more details). Assigned funds (\$1,269,500) and bond funds (\$520,181) will be utilized to rebuild portions of Broadway, Bird, and Hancock streets, while adding on to Woods Street. The Drainage Fund will use \$100,000 to improve drainage on Field Street. The Water and Sewer Fund will invest \$100,000 for automatic reading meters. Bonds will be used to complete construction on a new fire station and expand the solid waste transfer station.

This budget document is formatted for improved use as a fiscal policy manual, an operational guide, a financial plan and a communications device. By studying the budget document, a more comprehensive understanding of the City's operation and future direction can be obtained.

In accordance with the City charter, we are submitting a balanced budget, which meets all legal requirements and accepted administrative practices. I will attempt to address some of the major areas contained in the budget by this letter; however, most items will be addressed in the section titled Budget Summary.

**General Fund Revenues:**

Property tax is the major revenue source for the General Fund. The Certified Tax Roll shows an increase of 7.03% or \$72,798,133 of which \$24,235,992 is new values. The 2020 budget is based on a lower tax rate than the previous year at \$0.69629. Total ad valorem tax revenue (including delinquent, penalties, and rebates) is projected to be \$8,130,307. This is divided between the General Fund \$5,808,912 and the Debt Service Fund \$2,321,395.

The second largest revenue for the General Fund is the City's 1.25% sales tax. The current economic situation continues to improve in Gainesville due to an increase in businesses and a

good oil/gas industry. Gainesville will net \$5,546,347 in sales tax, which is \$200,086 more than budgeted last year.

A transfer of \$1,304,471 has been budgeted from the Water and Sewer Utility Fund to pay for the administrative services provided by the General Fund and to pay the franchise fee for use of City right-of-way, which is required from all utility services that are located in the City.

Total General Fund revenues produced in fiscal year 2020 are estimated to be \$17,901,517, which is up \$870,692 from the FY 2019 budget. This increase is mainly due to an increase in property values and an increase in sales tax.

**Water and Sewer Revenues:**

The FY 2020 revenues are estimated to increase by \$209,706 to \$8,640,739. This is based on a 2% increase in water rates. This increase will help to pay for a study of our system to determine our capacity for water and sewer services. This study may lead to the City introducing impact fees to deal with the need to increase the capacity of the utility systems to deal with growth.

**Solid Waste Fund Revenues:**

The Solid Waste budget reflects revenues increasing by \$188,959 from the FY 2019 adopted budget because of a 3% increase in solid waste fees, except for cardboard collection. Cardboard collection will increase 10% because of the lack of a resale market for the cardboard.

**Other Enterprise Funds:**

Enterprise funds are used to account for operations that are financed and operated in a manner similar to private business enterprises where the cost of providing goods and services to the general public on a continuing basis is financed or recovered primarily through user charges. The City's enterprise funds are the Solid Waste Fund, Water and Sewer Fund, Stormwater Utility Fund, Airport Funds, and Golf Fund. Revenues for all enterprise funds are projected to increase by 5.22% (\$800,641) compared to the 2019 budget. Expenses are estimated to increase 3.96% (\$610,703) compared to the 2019 budget. These increases are largely due to investments in capital improvements of which a large portion is grant funded for the airport.

**Expenditures:**

Again, more details on expenditures will be reflected in the Budget Summary Section. Since many of the expenditures in the General Fund and the Enterprise Funds have common aspects or proposals, these will be addressed jointly. Items particular to each fund will be labeled as such.

Overall, operating and debt expenditures in the Governmental Fund Types: General Fund, Assigned Fund, and Debt Service Fund will increase from the FY 2019 budget by 9.65% (\$1,924,411). The increase in Governmental Fund Types is from the Assigned Fund, which increased expenditures by \$884,500. The Assigned Fund has been created through excess revenues in the previous years. The fund is designed to be built over several years and then used to complete large projects as assigned by the City Council and/or City Manager. The General fund also increased by \$910,758 of which most is for increases in personnel costs for Fire and Police. Debt Service represents the remaining \$129,153 of the increase.

Expenditures in the Water and Sewer Fund will increase 2.77% (\$231,781) compared to the 2019 budget due to increases in capital expenditures (completing a sewer crossing for the Elm Fork and system capacity studies).

Personnel cost will include pay for performance of 2%, 4%, or 6% for non-emergency response employees. The step plan for Fire and Police will increase 10%. Gainesville's compensation plan is designed to accomplish two goals: to compensate all employees in direct relation to the value of their position to the market and to compensate employees based upon their individual job contributions to the City.

The budget includes a 12.36% match for retirement contributions, which is higher than the FY 2019 rate of 12.29%. Gainesville is paying the full matching rate for TMRS. An increase of 6% for employee health insurance is also included in the budget.

### **Accounting**

It is important to remember that governmental accounting and budgeting has many differences within the funds that provide services. Governmental Funds (General, Debt Service and Special Revenue Funds) are based on modified accrual accounting. Enterprise Funds (Proprietary Funds) are based on accrual accounting. The measurement focus for Governmental Funds is the flow of current financial resources with the emphasis on cash and receivables. Proprietary Funds focus on the flow of economic resources as a whole. This budget presents a fair representation for all funds as to the available cash resources. Depreciation and capital investments are not reflected in the end-of-year fund balances.

The preparation of this budget has involved a large segment of our workforce to enable decision-making at all levels. The process provides a better understanding by everyone involved in the organization's planning process because the budget links decisions on resource allocations to the betterment of the community. We are proud to say that Gainesville has done well in providing a solid, financially sound organization, enabling our residents to continue a high quality of life. This budget provides the community with programs and services in a responsible, effective and efficient manner.

A sincere thank you is extended to all the staff for the effort put forth on this budget. We look forward to working with the City Council during the implementation of this budget.

Respectfully submitted,  
Barry L. Sullivan, City Manager

## **Current Conditions Impacting this Year's Budget**

Gainesville's economy is continuing to grow. The City has had a new First State Bank headquarters/operations center, Fairfield Inn, Wesley House Assisted Living Center, Fastenal, Autobody Concepts, and Red River Stop (includes a liquor store, Golden Chicken, and Dickies BBQ) open this year. Moreover, several commercial projects were permitted including Grand Avenue Express, CZOC Warehouse, Burger King, Trident Process Systems, and Highway 82 Retail Center for a total improvement cost of \$11,687,670. Additionally, 27 more renovation projects were permitted during the past year for a total value of \$3,150,150. Two newer subdivisions and infill developments have resulted in 45 new residential construction permits, while 24 new homes were completed during the year.

The City budgeted a slight increase in sales tax revenue when compared to the original FY 2019 budget. The City reduced the ad valorem tax rate from \$0.72254 per \$100 value of property to \$0.69629 to bring in \$110,394 more in property tax revenue than budgeted for the previous year. The City was able to do this because property values increased primarily from new construction. The City increased the water rate by two percent (2%) while the garbage and drainage rates increased by three percent (3%).

Gainesville's main focus this year will be improving public infrastructure and preparing for our expedited growth (see Major Goals for Fiscal Year 2019 – 2020 for more details). Assigned funds (\$1,269,500) and bond funds (\$520,181) will be utilized to rebuild portions of Broadway, Bird, and Hancock streets, while adding on to Woods Street. The Stormwater Fund will use \$100,000 to improve drainage on Field Street. The Water and Sewer Fund will invest \$100,000 for automatic reading meters.

The City's plans for infrastructure investments have become dated while at the same time our growth is becoming more rapid. Gainesville will use \$430,000 from the Water and Sewer Fund and funds established by the previous year's budget to update and develop a Street and Utility Maintenance Program, wastewater system plan, water system plan, thoroughfare plan, and impact fee plan. The Stormwater Fund will pay \$30,000 to update the Stormwater Master Plan and \$15,000 to update the drainage criteria for new developments. (Additional capital projects that address this year's focus are listed in the Impact of Capital Projects section below and in Gainesville's Fiscal Year 2020 Five-Year Capital Improvement Program.)

Overall, operating and debt expenditures in the General Fund, Debt Service Fund, and Assigned Fund will increase from the FY 2019 original budget by 9.65% (\$1,924,411). The increase is due to increasing the expenditures in the Assigned Fund of \$884,500 for capital projects, an increase in the General Fund of \$910,758 mainly due to pay raises for Fire and Police, and an increase in the Debt Service Fund of \$129,153.

## **Major Goals for City of Gainesville**

City Council developed seven goals to help guide decisions about budget and policies. The goals are meant to be used from year to year, while the objectives will change annually. The objectives are specific strategies for implementing city goals that include projects or expansions of current city programs that cause an impact to the budget or cause the city to change its current mode of operation. The objectives are established during the budget process each year. The Council is kept informed about the progress of the goals and objects through regular reports that are outlined in the “Schedule of Reports and Reviews of City Financial Information for City Council and Management” located in Appendix B.

This section includes the Accomplishments of the 2018-2019 Major Goals (along with the status of each objective) and the Major Goals for Fiscal Year 2019-2020.

## **Major Goals for Fiscal Year 2018-2019 Updated September 6, 2019**

The goals for FY 2018-2019 budget as well as objectives for each of the goals are listed below. The manager's response provides an update on the progress of each objective.

### **Goal 1: Maintain excellent, conservative finances while efficiently delivering the services desired by its citizens.**

#### **Objectives for Goal 1:**

- 1.1 Maintain a 90-day cash reserve in General, Water and Sewer, and Solid Waste funds.  
**Manager's response: The City is maintaining over a 90-day cash reserve.**
- 1.2 Earn an unqualified opinion on the annual audit for FY 2019.  
**Manager's response: The City earned an unqualified opinion on the annual audit for FY 2018.**
- 1.3 Earn the Government Finance Officers Association (GFOA) Distinguished Budget Presentation Award FY 2018-2019.  
**Manager's response: The City was awarded the GFOA Distinguished Budget Presentation Award for FY 2018-2019.**
- 1.4 Earn the GFOA Certificate of Achievement for Excellence in Financial Reporting FY 2017-2018.  
**Manager's response: Staff sent the FY 2018 CAFR to GFOA for review.**
- 1.5 Earn five stars for transparency from the Texas Comptroller.  
**Manager's response: The City has earned five transparency stars from the Texas Comptroller. We are continuing to update our website to maintain the stars.**

### **Goal 2: Improve Gainesville's basic infrastructure.**

#### **Objectives for Goal 2:**

- 2.1 Complete construction on Culberson St. with funds from the 2016 General Obligation, which was approved by the public in May 2014.  
**Manager's response: Construction on Culberson is 92% complete. Utilities are complete except for tie-ins for the individual properties. The street is poured to Star. The project should be finished in September or the beginning of October.**
- 2.2 Complete overlaying settled sections of O'Neal Street and install drainage along the street near Wheeler Creek.  
**Manager's response: The project is substantially complete. The valves and manholes are being adjusted to match the new asphalt.**
- 2.3 Remodel the flight planning room and food area at the Gainesville Municipal Airport.  
**Manager's response: Engineering has been completed by Eikon. We have only had one person bid the job and it was much higher than the budget for the project. We are attempting to get additional bids.**
- 2.4 Complete removal of pavement adjacent to Taxiway B.  
**Manager's response: TXDOT has approved the grant for Taxiway B. Strand Engineering has completed the engineering. The State of Texas awarded the bid to Lone Wolf Construction. The contractor arrived on August 6<sup>th</sup> and completed the pavement removal.**
- 2.5 Complete overlay for Taxiway B.  
**Manager's response: TXDOT has approved the grant for Taxiway B. Strand Engineering has completed the engineering. The State of Texas awarded the bid to Lone Wolf Construction. Slurry seal and painting will start on October 1<sup>st</sup>.**
- 2.6 Start construction process for Transfer Station (see Goals 3.3 and 5.3)  
**Manager's response: Manager's Response: The city has sold bonds to start the project. Funds were received in mid-February 2018. Engineering was awarded at the April 17<sup>th</sup> City Council meeting. The engineer has developed cost estimates for the Radio Hill Road**

**Site and rebuilding at the current location. The City does not have the funds to develop the Radio Hill Site. Council will be presented with a resolution to approve engineering to start developing construction plans for the current location.**

- 2.7 Complete construction process for Fire Station 3 (see Goal 6.3).

**Manager's response: The City sold bonds and received the funds in mid-February 2018. The City purchased the land from the GEDC in March. Eikon completed the engineered design. The bid was awarded to Schmoltdt Construction on December 18, 2018. The foundation has been poured. Contractors have finished the masonry bays and framing for the fire house. The building is in the dry. Electrical and HVAC work is being completed prior to the drywall being installed. The fire station is expected to be complete in November.**

### **Goal 3: Improve the visual appearance of Gainesville.**

#### **Objectives for Goal 3:**

- 3.1 Bring 30 substandard structures into compliance with City codes (see Goal 6.1).

**Manager's response: Thirty-two structures have been demolished and thirteen structures have been remodeled. Two structures are currently being demolished. Seventeen structures are on the demolition list, while three structures have been ordered to be repaired.**

- 3.2 Complete the construction of the Farmers Market (see Goals 5.2 and 7.3)

**Manager's response: The Farmers Market is 99% complete as of mid-June. I expect the contractor to have to install new trees, fix one stall in the women's restroom, install pressure tanks in restrooms, replace small sections of artificial turf, pull weeds from beds, replace concrete next to the stage stairs, install concrete on the corner of Commerce and Elm, install bollards near restrooms, and do a general cleaning of the site. The punch list is expected to be complete by September 20, 2019. We will also look at liquidated damages for the contractor.**

- 3.3 Start construction process for Transfer Station (see Goals 2.6 and 5.3).

**See Goal 2.6.**

- 3.4 Demolish the former Boys and Girls Club Building on Hird Street (see Goal 6.4).

**Manager's response: The City awarded the asbestos abatement to E-Logic for \$47,990 and the professional monitoring service to Drew Consulting for \$12,850. The Council awarded the demolition contract to Midwest Wrecking Company of Texas for \$76,470. The job has been completed.**

### **Goal 4: Improve staff efficiency through the use of technology and training.**

#### **Objectives for Goal 4:**

- 4.1 Install 1,000 radio read water meters.

**Manager's response: The City contracted with PMI to install the meters. At this time all meters have been installed.**

- 4.2 Train staff on basic skills, overall City operations, and how to apply Lean Sigma to City operations for improved efficiencies.

**Manager's response: There are 13 students in the Gainesville University training course this year.**

- 4.3 Start three additional Lean Sigma Projects.

**Manager's response: The Garage is working with Fastenal to complete a test on an inventory control vending machine. This machine is supposed to reduce the use of inventory by up to 30%. Installation on the new automatic meters has been completed. Some of the downtown antique lights have been retrofitted for LED lights. Team members are currently starting projects that involve take home cars for police officers, herbicide applications at the airport, chlorine chemical feed system at the waste water treatment**

**plant, and billing for fire services. Lean Teams have researched budget software, vehicle maintenance software, and social media record retention service that are included in the 2020 budget.**

**Goal 5: Promote economic development and a diversified economy.**

**Objectives for Goal 5:**

- 5.1 Consider each economic development opportunity while focusing on diversifying Gainesville's economy.

**Manager's response: The City Council approved a GEDC economic development incentive for Trident. The GEDC has provided funds for St. Joe's Pizza for improvements to a building next to the Farmers Market. The GEDC has agreed to provide funding for improvements to Krootz Brewery that is located next to the Farmers Market.**

- 5.2 Complete the construction of the Farmers Market (see Goals 3.2 and 7.3)

**See Goal 3.2.**

- 5.3 Start construction process for Transfer Station (see Goals 2.6 and 3.3).

**See Goal 2.6.**

**Goal 6: Provide a safe and prepared City.**

**Objectives for Goal 6**

- 6.1 Bring 30 substandard structures into compliance with City codes (see Goal 3.1).

**See Goal 3.1.**

- 6.2 Continue the four-year process of replacing all of the Fire Department's SCBAs by procuring 9 new SCBA units.

**Manager's response: The SCBAs have been received.**

- 6.3 Complete construction process for Fire Station 3 (see Goal 2.7).

**See Goal 2.7.**

- 6.4 Demolish the former Boys and Girls Club Building on Hird Street (see Goal 3.4).

**See Goal 3.4.**

**Goal 7: Promote cultural and recreational opportunities for locals and tourists.**

**Objectives for Goal 7**

- 7.1 Utilize the Hotel Occupancy Tax to 1) promote City operated tourist attractions, such as the Frank Buck Zoo, 2) support the Chamber of Commerce's tourism program, and 3) provide support for local historic buildings, museums, and the arts.

**Manager's Response: Contracts have been signed with the organizations that have been approved for HOT Funds. Funds have been distributed per the contracts.**

- 7.2 Partner with local non-profit organizations to provide cultural and recreational opportunities for locals and tourists when it is more cost effective than being the sole provider of the service.

**Manager's Response: Contracts have been signed with the organizations that have been approved for HOT Funds. The council has also approved funds for the Stanford House and Boys and Girls Club.**

- 7.3 Complete the construction of the Farmers Market (see Goals 3.2 and 5.2).

**See Goal 3.2.**

- 7.4 Start building funds for a Medal of Honor Museum.

**Manager's response: The HOT Fund has excess revenue budgeted to start building this fund.**

- 7.5 Build permanent restrooms in B.P. Douglas Park.

**Manager's response: Staff is starting to get pricing for construction. The location of the restrooms has been determined to be just south of the pavilion in the park.**

**Additional Information on sewer at Elm Fork:**

**Lynn Vessels has a Notice to Proceed dated August 19, 2019. They are anticipated to complete the project in December. They will start with installing the inverted syphon across the creek. Then connecting the line that runs along Hwy 51 to the syphon. Vessels will then work on the sewer line along the West side of the creek. This portion of the project is important to get done to avoid the creek bank washing out along with the sewer line. Finally, the sewer line on the east side of the creek will be replaced. Vessels might be able to bore the creek instead of an open cut for a savings of \$20,000. Boring was estimated to be more expensive than an open cut, but in this case it came in at a lower cost.**

## **Major Goals for Fiscal Year 2019-2020**

The goals for FY 2019-2020 budget as well as objectives for each of the goals are listed below.

### **Goal 1: Maintain excellent, conservative finances while efficiently delivering the services desired by its citizens.**

#### **Objectives for Goal 1:**

- 1.1 Maintain a 90-day cash reserve in General, Water and Sewer, and Solid Waste funds.
- 1.2 Earn an unqualified opinion on the annual audit for FY 2020.
- 1.3 Earn the Government Finance Officers Association Distinguished Budget Presentation Award FY 2019-2020.
- 1.4 Earn the Government Finance Officers Association Certificate of Achievement for Excellence in Financial Reporting FY 2018-2019.
- 1.5 Earn five stars for transparency from the Texas Comptroller.

### **Goal 2: Improve Gainesville's basic infrastructure.**

#### **Objectives for Goal 2:**

- 2.1 Replace all doors on airport terminal.
- 2.2 Complete construction process for Transfer Station (see Goals 3.2)
- 2.3 Complete construction process for Fire Station 3 (see Goal 6.3).
- 2.4 Complete reconstruction of Broadway Street (Taylor to Grand), Bird Street (Culberson to Hancock), Hancock (Bird to Broadway) and extend Woods (200 feet).
- 2.5 Complete study on drainage issue on Field Street (Potter to Field).
- 2.6 Complete Street and Utility Maintenance Program study.
- 2.7 Complete sanitary sewer collection system study.
- 2.8 Complete water system master plan.
- 2.9 Complete thoroughfare plan.
- 2.10 Update drainage plan.
- 2.11 Complete impact fee study.
- 2.12 Complete engineering for improvements to Runway 18-36.
- 2.13 Complete the construction of new sewer collection system at the Elm Fork and Hwy 82.

### **Goal 3: Improve the visual appearance of Gainesville.**

#### **Objectives for Goal 3:**

- 3.1 Bring 30 substandard structures into compliance with City codes (see Goal 6.1).
- 3.2 Complete construction process for Transfer Station (see Goals 2.2).

### **Goal 4: Improve staff efficiency through the use of technology and training.**

#### **Objectives for Goal 4:**

- 4.1 Install 395 radio read water meters.
- 4.2 Train staff on basic skills, overall City operations, and how to apply Lean Sigma to City operations for improved efficiencies.
- 4.3 Start three additional Lean Sigma Projects.

### **Goal 5: Promote economic development and a diversified economy.**

#### **Objectives for Goal 5:**

- 5.1 Consider each economic development opportunity while focusing on diversifying Gainesville's economy.

**Goal 6: Provide a safe and prepared City.**

**Objectives for Goal 6**

- 6.1 Bring 30 substandard structures into compliance with City codes (see Goal 3.1).
- 6.2 Complete the four-year process of replacing all of the Fire Department's SCBAs by procuring 4 new SCBA units.
- 6.3 Complete construction process for Fire Station 3 (see Goal 2.3).

**Goal 7: Promote cultural and recreational opportunities for locals and tourists.**

**Objectives for Goal 7**

- 7.1 Utilize the Hotel Occupancy Tax to 1) promote City operated tourist attractions, such as the Frank Buck Zoo, 2) support the Chamber of Commerce's tourism program, and 3) provide support for local historic buildings, museums, and the arts.
- 7.2 Partner with local non-profit organizations to provide cultural and recreational opportunities for locals and tourists when it is more cost effective than being the sole provider of the service.
- 7.3 Determine how to finance and construct a Medal of Honor Museum.

## **THE BUDGET PROCESS**

The City Charter establishes the fiscal year, which begins October 1 and ends September 30. To have an adopted budget in place by October 1 of each year, the budget process must begin months before.

In April, Department Heads receive budget request packets from the Finance Department. These packets contain information about the department, including historical expenditure amounts, current expenditure amounts, and budget amounts.

While the departments are preparing their budget requests, the City Manager, Human Resources and the Finance Department calculate personnel costs, debt service requirements, and revenue projections for the new year. This data combined with the department requests form a preliminary or “first draft” budget. At this stage, the budget is usually unbalanced; that is, departmental requests, personnel costs and debt service requirements are usually greater than anticipated revenues.

After receiving the first draft, the City Manager conducts a series of meetings with the individual Department Heads to review and discuss their budget requests. The City Manager also has a workshop with the City Council to determine its goals for the upcoming year. These meetings are held in May and June and help the City Manager formulate his priorities and work agenda.

The City Council receives the budget in early July for review. Towards the end of July or early August the budget workshop is held. This workshop is open to the public and is posted per open meetings law.

The workshop allows the City Council to receive input on the budget from the City Manager, the Departments, and Finance. It is through this workshop, as well as discussions with City staff, that the Council forms its priorities and work program for the proposed budget.

With guidance from the Council, the City Manager then formulates a proposed budget that is submitted to Council for adoption. State law and the City Charter require that a public hearing on the proposed budget be held before the Council votes on its adoption. A notice of the public hearing is published in the local newspaper and also posted on the City website. The hearing is held during a regular City Council meeting. This hearing provides an opportunity for citizens to express their ideas and opinions about the budget to their elected officials.

After the public hearing, the City Council votes on the adoption of the budget. If the budget is not accepted and formally approved by the City Council before September 30, the prior year’s budget is deemed to have been finally adopted by the Council until such time as the Council adopts a budget.

The City maintains extensive budgetary controls. The objective of these controls is to ensure compliance with legal provisions embodied in the annual appropriated budget approved by the

## **THE BUDGET PROCESS (continued)**

City Council. Activities of the General, Debt Service, Municipal Golf Course, Water and Sewer, Solid Waste, Airport, Stormwater, and Hotel/Motel Tax funds are included in the annual appropriated budget. The City Council is authorized to transfer budgeted amounts within and among departments and ratifies, through the Budget Ordinance, any transfers and/or amendments made by the City Manager.

During the fiscal year, budgetary control is maintained by the review of purchase orders for compliance with adopted policies and procedures. Purchase orders that exceed appropriated balances are not released until they have been further reviewed and approved by the City Manager or his representative. Funds that were budgeted and not used by the department during the fiscal year are not available for their use unless appropriated in the ensuing fiscal year's budget or placed in a capital project fund.

The City reviews the financial reports throughout the year and makes amendments to the budget to address the current city and economic issues that arrive during the year as shown in Appendix B: Schedule of Reports and Reviews of City Financial Information for City Council and Management.

This year's budget calendar follows on the next page.

## Budget Calendar

<b>Date</b>	<b>Action</b>	<b>Responsible</b>
April 15	Prepare and distribute budget request forms to Departments.	City Manager / Controller
May 10	Prepare revenue estimates and submit to City Manager.	Finance Director
May 10	Submit budget requests to City Manager.	Staff
May 18	Council Budget Workshop	Council / City Manager
June 28	Compile requests and submit draft budget.	City Manager
July 13	Council and Staff Budget Workshop	Council / Staff
August 6	Consider tax rate and schedule public hearings.	Council
August 16	File proposed budget with City Secretary.	Controller
August 20	First Public Hearing on Tax Rate.	Council
September 3	First Public Hearing on Budget and Second Public Hearing on Tax Rate.	Council
September 17	Adopt Budget and Tax Rate Ordinances.	Council
October 1	Budget becomes effective.	Staff

# Budget and Tax Detailed Calendar

DATE	MEETINGS/PUBLIC HEARINGS & NOTICES REQUIRED
April 15	<b>City Manager and Controller prepare and distribute budget request and CIP forms to Departments.</b>
May 10	<b>Finance Director submits revenue estimates to the City Manager. Department Heads submit budget requests.</b>
May 18	<b>Council Budget Workshop Meeting</b> <ul style="list-style-type: none"><li>○ City Council, City Manager, and Finance Director meet to discuss budgetary goals and short-and long-term planning for future fiscal years.</li></ul>
June 28	<b>City Manager submits draft budget compiled from budgetary requests to City Council.</b>
July 13	<b>Council Budget Workshop Meeting</b> <ul style="list-style-type: none"><li>○ City Council and Staff meet to finalize proposed budget.</li></ul>
July 25	<b>Receive Certified Appraisal Tax Roll from Cooke County Appraisal District.</b>
August 6	<b>Chief Appraiser publishes effective and rollback rates (deadline). Regular City Council Meeting – consider tax rate and set dates for public hearings.</b> <ul style="list-style-type: none"><li>○ Budget Public Hearing: September 3, 2019<ul style="list-style-type: none"><li>▪ Notice of Budget Public Hearing must be published 10 days before the public hearing date. Budget must be filed for at least 15 days before conducting a Public Hearing on the budget.<ul style="list-style-type: none"><li>➤ <u>Publish Notice of Public Hearing by: August 17 (Saturday)</u></li></ul></li></ul></li><li>○ Tax Rate Public Hearings: August 20 and September 3, 2019<ul style="list-style-type: none"><li>▪ Notice of Tax Rate Public Hearings must be published for seven (7) days before the first public hearing.<ul style="list-style-type: none"><li>➤ Preceding Year Tax Rate: \$0.72254 (\$0.46774 M&amp;O /\$0.25480 I&amp;S)</li><li>➤ Effective Tax Rate: \$0.</li><li>➤ Rollback Tax Rate: \$0.<ul style="list-style-type: none"><li>▪ <u>Publish Notice of Public Hearing by: August 10 (Saturday)</u></li></ul></li></ul></li></ul></li></ul>
August 10	<b>Publish Notice of Public Hearing on Tax Increase in newspaper, website, and Channel 2.</b>
August 16	<b>City Manager files Proposed Budget with City Secretary (deadline).</b>
August 17	<b>Publish Notice of Public Hearing on Budget in newspaper, website, and Channel 2.</b>
August 20	<b>Regular City Council Meeting</b>

**First Public Hearing on the Proposed Tax Rate.**

- A quorum of the Council must be present at both hearings and Mayor must announce the date, time and place of the meeting at which it will vote on the tax rate at each public hearing.

**September 1**                    **Notice of Proposed Tax Rate must be published in newspaper and on website (deadline.)**

**September 3**                    **Regular City Council Meeting  
Public Hearing on Proposed Budget.  
Second Public Hearing on the Proposed Tax Rate.**

- A quorum of the Council must be present at both hearings and must announce the date, time and place of the meeting at which it will vote on the tax rate at each public hearing.

**September 7**                    **Publish “Notice of Tax Revenue Increase”**

- After the public hearings and before the meeting to vote on tax rate, the governing body must publish a second quarter-page notice entitled “Notice of Tax Revenue Increase”. Notice must also be published on the city’s website.

**September 17**                    **Regular City Council Meeting  
Vote on Budget, Adopt by Ordinance (Record Vote)  
Move to Ratify Increase in Tax Revenue**

- “I move to ratify the increase in property tax revenue as reflected in the FY 2019-2020 Budget.”

**Vote on Tax Rate, Adopt by Ordinance (Record Vote)**

- City Council motion to adopt a tax rate that exceeds the effective tax rate must be made as: “I move that the property tax rate be increased by the adoption of a tax rate of (specify tax rate), which is effectively a (percentage by which the proposed tax rate exceed the effective tax rate) increase in the tax rate.”

**CITY OF GAINESVILLE**  
**BUDGET 2019-2020**  
**AD VALOREM TAX REVENUE AND DISTRIBUTION**  
(These are estimates)

Estimated Assessed Taxable Value	\$1,075,235,045
1,075,235,045 / 100 = 10,752,350 tax units	
Proposed Tax Rate per \$100 Valuation	\$0.69629
Estimated Percent of Collections	95% Debt; 97% M&O
Estimated Proposed Collections	\$7,215,487
Estimated Collections from Frozen Properties	\$661,980
Total Estimated Collections from Current Taxes	\$7,877,467
Total Estimated Collections from Delinquent Taxes	\$132,693
Total Estimated Current & Delinquent Collections	\$8,010,160

**Distribution**

<b>Fund</b>		<b>Rate</b>	<b>Collection</b>
General Fund	Current	\$0.479290	\$4,966,768
	Frozen		\$661,980
			\$5,628,748
Debt Service Fund	Current	\$0.217000	\$2,248,719
Total Estimated Collections from Current Taxes & Frozen Properties		\$0.696290	\$7,877,467
	Effective Tax Rate		\$0.686300
	Roll Back Tax Rate		\$0.696300

## THE HISTORY OF GAINESVILLE

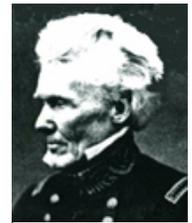
Gainesville, the county seat of Cooke County, is in the approximate geographic center of the county on Interstate 35 located approximately 67 miles north of Dallas. In 1841, W.S. Peters and associates signed their first contract with the Republic of Texas “which provided that within three years, they would bring 600 families into North-Central Texas” into what came to be known as the Peters Colony. The first settlers arrived in the area after the newly created Peters Colony offered 640 acres to each head of family and 320 acres to each single man, plus land for a church in each settlement. Before acquiring their tracts of land, these settlers were first required to swear allegiance to the Republic of Texas. They had to agree to construct a dwelling, to cultivate their fields, and to fence at least ten acres within three years.



William G. Cooke

With the constant threats of Indian attacks on the Red River frontier, the need for military protection became a most pressing problem. In 1847, Ft. Fitzhugh, named for Colonel William Fitzhugh, an experienced soldier and Indian fighter, was the first site of settlement in the region. The following year, the state legislature created Cooke County, named for William G. Cooke, a hero of the Texas War for Independence.

In 1850, Gainesville was established on a 40-acre tract of land donated by Mary E. Clark. Colonel Fitzhugh suggested that the town be named after General Edmund Pendleton Gaines. Gaines, a United States General under whom Fitzhugh had served, had been sympathetic with the Texas Revolution.



General Edmund Pendleton Gaines

The first hint of prosperity arrived with the Butterfield Stagecoach in September 1858, bringing freight, passengers, and mail. Although Gainesville was made a stop on the Butterfield Overland Mail route, Indian attacks stunted the community's growth.

In the decade after the Civil War, the county seat had its first period of extended growth, catalyzed by the expansion of the cattle industry in Texas. Gainesville, only seven miles from the Oklahoma border, became a supply point for cowboys driving herds north to Kansas. Two major cattle trails, the Chisholm Trail and the Shawnee Trail flanked Cooke County, and the cowboys would roar into Gainesville to visit the saloons, get supplies, gamble, and visit the “soiled doves.” The merchants of Gainesville reaped considerable benefits from the passing cattle drives. An important gateway into the great grassland empire of Texas, Gainesville became an important hub of commerce and one of the most significant cattle towns in the state.

When the last of the major Indian raids occurred in 1868, the county population began to increase with the arrival of the “Katy” railroad in 1879. Cattle money also financed the construction of the new county courthouse in 1878 and provided much of the tax revenue to support local schools and the building of public roads.

Within 20 years, the population increased from a few hundred to more than 2,000. Gainesville was incorporated on February 17, 1873, and by 1890 was established as a commercial and shipping point for area ranchers and farmers.



**Downtown Gainesville, Texas late 1870's**

In the late 1870s, two factors drastically altered the historic landscape of North Central Texas. The first of these was barbed wire. In 1875, Henry B. Sanborn, a regional sales agent for Joseph Glidden's Bar Fence Company of DeKalb, Illinois traveled to Texas. That autumn, he chose Gainesville as one of his initial distribution points for the newly invented barbed wire which his employer had patented the previous year. On his first visit to Gainesville, he sold ten reels of the wire to the Cleaves and Fletcher hardware store – the first spools of barbed wire ever sold in Texas.

But perhaps more important in closing the range and hastening an end to the great northern trail drives was the railroad. On June 22, 1878, workers of the Denison and Pacific Railway laid the first rails and cross-ties of a new extension from Denison to Gainesville. After sixteen months, they finally completed their 42-mile connection between the two towns. On November 7, 1879,



**First locomotive to arrive in Gainesville**

people came from all corners of the county to witness the arrival of the first locomotive to Gainesville. Then the following January, the Denison and Pacific became part of the Missouri, Kansas, and Texas system, better known as the "Katy". In 1886, the Atchison, Topeka, and Santa Fe extended its North Texas line from Fort Worth to Gainesville, thus linking Cooke County with one of the largest railway systems in the nation. So the coming of the locomotive, with its huge smokestack and oversized cowcatcher, signaled the end of

one phase in the history of Gainesville and the beginning of another.

Farming became very important to the local economy, and cotton was the major crop produced. Gainesville's economy continued to grow because of the high price of cotton. Boasting a population of over 10,000, the town had acquired most of the trappings of modernization. In just the past eight years, the people of Gainesville had witnessed the introduction of the railroad, the telegraph, the telephone, and gas and electric heating. Cement

sidewalks bordered the town's well-graded and graveled streets which were also soon to be illuminated with incandescent lamps.

After the turn of the century, automobiles appeared on county roads. The first airplane landed in 1911 – not because the pilot wanted to, but because of a navigational mistake on his part. The State School for Girls opened. Men marched off to fight in World War I.

Because oil was discovered in nearby Callisburg in the mid 1920's, the town survived the Great Depression better than similar communities. Gainesville Jr. College opened, and under the name of North Central Texas College, it still exists today.

Also contributing to Gainesville's relative well-being in the 1930s was the success of the Gainesville Community Circus which first performed in May 1930 and thereafter gained a national reputation. All of the participants were volunteers who built their own props and made their costumes. The circus survived for many years, and brought national attention to Gainesville through newsreels, radio broadcasts, and magazine articles. Many members of the circus were instrumental in starting and supporting the Frank Buck Zoo in Gainesville.



**Gainesville  
Community Circus**



**Camp Howze located northwest of Gainesville**

World War II had an enormous impact on Cooke County. Camp Howze, an army infantry training camp, was established on some of the best farmland in the county. The construction of the camp helped bring Cooke County out of the Great Depression by providing jobs. The county population doubled and the area boomed.

After the war, the circus resumed performing, oil continued to fuel the economy, the airport developed, and new companies moved into the city. Gainesville's population grew steadily. Camp Sweeney opened to provide camping facilities for young diabetic patients and was visited by actor Gregory Peck.

The oil industry has continued to fuel the economy over the years. Most recently, tourism has brought renewed prosperity to the area with the world's largest casino, WinStar. The return of Amtrak on June 14, 1999 brought Gainesville back full circle to one of the original sources of its growth and success. Today, Gainesville's economic diversity ranges from being at the top of the world's quarter horse industry to manufacturing blades for wind energy turbines. The City is also home to one of the world's leading airplane seat manufacturers.

Information compiled from the following resources - Handbook of Texas Online, s.v. ","  
<http://www.tshaonline.org/handbook/online/articles/GG/heg1.html> (accessed April 8, 2008)  
Gainesville and Cooke County, Images of America by Shana Powell  
Where the South and the West Meet, by Michael Collins

## GENERAL INFORMATION ABOUT GAINESVILLE

Gainesville is located in North Central Texas approximately sixty-seven (67) miles north of Dallas, Texas and is at the crossroads of Interstate Highway 35 and US Highway 82 a major east/west corridor between Texarkana and Amarillo.

### Population

Year	Population	% Increase
1980	14,081	.03%
1990	14,256	1.24%
2000	15,538	8.99%
2010	16,002	3.00%
2019	16,605	3.77%

### Census and Demographics

The following information for the City of Gainesville is taken from the Texas hometown locator.

Population Characteristics: Male 48.25%, Female 51.75%  
 0-18 yrs. old 28.07%; 19-64 yrs. old 58.84%; 65 yrs. and over 13.09%  
 Median age: 33 years  
 Median Household Income: \$44,520  
 Per Capital Income: \$22,408

### Gainesville Employment

Gainesville continues to have an unemployment rate lower than the state of Texas and the Nation at 4.0%. The following chart shows the top ten employers in 2019 in Gainesville.

<u>Name</u>	<u>Industry</u>	<u>Number of Employees</u>
WinStar Casino (1)	Gaming Center	Approximately 3,500
Safran Seats USA	Aerospace Manufacturing	1,300
North Central Texas College	Higher Education	890
Gainesville ISD	School System	442
Wal-Mart	Retail	396
Gainesville State School	Youth Detention	359
North Texas Medical Center	Health Care	290
Cooke County	Government	265
City of Gainesville	Government	222
Orteq Enery Services	Energy: Oil and Gas	200

(1) WinStar is located about six miles to the north of Gainesville and has over 750 employees that live in the City.

### Education

Education for Gainesville is provided by the Gainesville Independent School District and the North Central Texas College, the oldest continuously operating public two-year college in the state. Gainesville ISD consists of one pre-school, two elementary schools, two intermediate

Schools, and one high school with an enrollment of approximately 3,074 students. North Central Texas

## **GENERAL INFORMATION ABOUT GAINESVILLE (continued)**

College, a five-campus community college system, is headquartered in Gainesville and offers dual credit courses to many surrounding high schools. Two universities are located within a thirty-five-mile radius: Texas Woman’s University and the University of North Texas. 72% of the population has a high school degree or higher, 11.8% have a Bachelor’s degree or higher, and 2.5% have a professional or graduate degree.

### **Property Tax Rate**

The property tax rate for the City has slightly decreased to \$0.696290 per \$100 assessed property value over FY 2019. The overlapping tax rate for the City for 2019 is 2.530690 which includes the City, Gainesville ISD, Cooke County, Lateral Road, North Central Texas College, and the North Texas Medical Center taxing entities. The ten largest taxpayers for Gainesville are:

<b><u>Name of Taxpayer</u></b>	<b><u>Product</u></b>	<b><u>Assessed Valuation</u></b>	<b><u>Taxable % of Total</u></b>
Weber Aircraft	Aerospace	82,779,577	19.36%
Well Service Division	Oil & Gas	42,000,000	24.44%
Buildings Materials Corp	Commercial	33,341,438	9.59%
Trident Process Systems	Fabrication	17,113,890	8.68%
Wal-Mart	Retail	17,089,155	9.94%
Duraline	Commercial	17,076,981	9.12%
The Liberty	Commercial	14,282,130	7.01%
PPG Industries	Manufacturer	13,943,840	7.59%
First State Bank	Banking	12,430,616	3.43%
Donlen Trust	Commercial	13,051,113	0.83%

### **Parks and Recreation**

The City of Gainesville has 246 developed acres of park land and 40 acres undeveloped. The parks include baseball/softball fields, an outdoor aquatic center, pavilions, playground equipment, miniature train with a 50-rider capacity, picnic tables, park benches, outdoor basketball courts, a 45 acre fully irrigated soccer complex, hike and bike trails, a skateboard park, a dog park, and a newly established Medal of Honor park, dedicated to Medal of Honor recipients, that opened in April 2015. Gainesville is also home to the Frank Buck Zoo, the world’s only Frank Buck exhibit and 12.5 acres of landscaped area dedicated to housing and exhibiting a collection of over 150 animals. The Zoo offers numerous educational programs for adults and children alike and also has a large gift shop with something for everyone. An eighteen-hole municipal golf course is open year round. Gainesville has a beautiful Civic Center.

### **Cultural**

Gainesville has much to offer in cultural entertainment and interests. The historic downtown is located in one of the greatest concentration of historic homes and structures in the state of Texas including the restored 1902 Santa Fe Depot and the Morton Museum. A wide variety of delicious food, gifts, womens fashions, antiques, home décor, and furniture can be found in the many boutiques and restaurants surrounding the recently restored Cooke County courthouse. The downtown has many seasonal events including Art Walk, Ladies’ Night, Historic Home Tours, Depot Days, Spring Fling, Veterans Day Event, Medal of Honor Host City parade, Fourth of July Children’s parade, Summer Sounds, and the Christmas Parade. Musical and theatrical entertainment can be enjoyed at the historic Butterfield Stage Theatre

## **GENERAL INFORMATION ABOUT GAINESVILLE (continued)**

and the First State Bank Center for the Performing Arts located at North Central Texas College.

### **Police**

The Gainesville Police Department is a progressive and proactive organization with a staff of 59 (fifty-nine) which includes 43 (forty-three) sworn officers and 16 (sixteen) civilians along with 1 (one) canine. The Police Department has focused resources on community relations and maintaining a safer community. Training is crucial to these programs so the Department has an ongoing program to keep staff up to date with the latest techniques while meeting legislative requirements. The Police Department sponsors a Citizens Police Academy which is an 11-week program that provides an in-depth overview of police operations. In addition to the Citizens Police Academy, the Department participates in numerous community outreach events throughout the year. These programs foster positive relationships between Department personnel and the community. The Police Department effectively uses various programs and technologies to enhance the level of service provided to the community. Examples of these programs and technologies include criminal activity intelligence meetings, the canine program, and a citywide camera system that can provide real-time images of activity along with archived video which can provide valuable information for criminal investigations, suspect identification, and successful prosecution. These programs serve as force multipliers that increase the level of customer service provided by the Police Department.

### **Fire**

The Gainesville Fire Department has a staff of 41 (forty-one) certified and one civilian with 10 (ten) fire vehicles and 3 (three) fire stations. These fire stations are strategically located in the City to keep response time to 4 (four) minutes or less. With the use of Homeland Security funds, the Fire Department has upgraded communications equipment as well as improved and upgraded the Emergency Operations Center. The Fire Department has an ongoing program to provide for a fire-safe environment throughout the community by enforcing the requirements of the City's fire code and emphasizing voluntary compliance through the process of inspections and education programs. The Gainesville Fire Department not only serves Gainesville, but also helps throughout the county with emergencies and the state with wildfires. The Fire Department also has a Level I Swift Water Rescue team that responds statewide as a component of Texas Task Force One during hurricane or major flooding events.

### **Transportation**

Located at the crossroads of two major thoroughfares, Interstate Highway 35 and US Highway 82, Gainesville has easy access to the Dallas/Fort Worth Metroplex area. This puts Gainesville very close to the DFW International Airport as well as the Dallas Love Field Airport. The Gainesville Municipal Airport has 2 (two) runways, 6,000 (six thousand) and 4,300 (forty-three hundred) feet in length, and can accommodate most corporate jets. The Amtrak Heartland Flyer train stops in Gainesville twice each day on its run from Oklahoma City to Fort Worth and back.

### **Area Attractions**

In addition to being just an hour from the Dallas/Fort Worth Metroplex area, Gainesville is less than an hour from the Texas Motor Speedway, just over an hour from Cowboy Football Stadium, and Texas Ranger Baseball Park, and a mere five minutes from the WinStar Casino in Oklahoma. Gainesville is also only thirty minutes from Lake Texoma and twenty minutes from Lake Ray Roberts.

**CITY OF GAINESVILLE  
BUDGET 2019-2020  
SCHEDULE OF PERSONNEL SUMMARY**

	ACTUAL 2015-2016	ACTUAL 2016-2017	ACTUAL 2017-2018	ACTUAL 2018-2019	PROPOSED 2019-2020
<b>GENERAL FUND</b>					
Full Time	157	158	158	158	161
Part Time	1	1	1	1	1
Part Time (Temporary/Seasonal)	39	39	42	45	45
<b>TOTAL GENERAL FUND</b>	<b>197</b>	<b>198</b>	<b>201</b>	<b>204</b>	<b>207</b>
<b>GOLF COURSE FUND</b>					
Full Time	5	5	5	5	5
Part Time	2	2	2	2	2
Part Time (Temporary/Seasonal)	0	0	0	0	0
<b>TOTAL GOLF COURSE FUND</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>
<b>WATER AND SEWER UTILITY FUND</b>					
Full Time	37	37	36	35	35
Part Time	0	0	0	0	0
Part Time (Temporary/Seasonal)	0	0	0	0	0
<b>TOTAL WATER AND SEWER UTILITY FUND</b>	<b>37</b>	<b>37</b>	<b>36</b>	<b>35</b>	<b>35</b>
<b>AIRPORT FUND</b>					
Full Time	2	2	2	2	2
Part Time	1	1	1	1	1
Part Time (Temporary/Seasonal)	0	0	0	0	0
<b>TOTAL AIRPORT FUND</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>
<b>STORMWATER UTILITY FUND</b>					
Full Time	2	2	2	2	2
Part Time	0	0	0	0	0
Part Time (Temporary/Seasonal)	0	0	0	0	0
<b>TOTAL STORMWATER UTILITY FUND</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>
<b>SOLID WASTE FUND</b>					
Full Time	14	15	15	15	16
Part Time	0	0	0	0	0
Part Time (Temporary/Seasonal)	0	0	0	0	0
<b>TOTAL SOLID WASTE FUND</b>	<b>14</b>	<b>15</b>	<b>15</b>	<b>15</b>	<b>16</b>
<b>ALL FUNDS TOTALS</b>					
<b>Total Full Time</b>	<b>217</b>	<b>219</b>	<b>218</b>	<b>217</b>	<b>221</b>
<b>Total Part Time</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>
<b>Total Part Time (Temporary/Seasonal)</b>	<b>39</b>	<b>39</b>	<b>42</b>	<b>45</b>	<b>45</b>
<b>TOTAL ALL FUNDS</b>	<b>260</b>	<b>262</b>	<b>264</b>	<b>266</b>	<b>270</b>

**EXPLANATION OF CHANGES:**

Added position(s): one (1) Police Sergeant-Administration, (2) Police Public Service Officers, (1) Solid Waste Heavy Equipment Operator



**CAPITAL PROJECTS**

## **Impact of Capital Projects**

Gainesville will invest \$9.35 million in capital projects during FY 2020. The operating funds for the FY 2020 budget cover \$3.74 million in capital expenditures, while debt service, long-term contracts, and project funds established from previous budgets will cover \$5.61 million.

In order to further understand the impacts of Gainesville's capital projects on the FY 2020 budget, the city's standards for capital are presented. The impacts of capital projects are shown for each fund that includes capital projects or equipment. Finally, the significant non-recurring capital projects are described.

### **Definitions**

#### Capital

The City of Gainesville defines capital as projects or equipment purchases that meet the following standards as capital.

1. The City considers a project or equipment purchase that costs \$15,000 or more with a life expectancy of two years or more as a capital asset.
2. All motorized vehicles and equipment are capitalized.
3. Any single project that costs \$5,000 or more that extends the life of a current asset by ten or more years is considered capital.
4. Groups of items purchased for one project that meet the above criteria are considered capital.

#### Recurring Capital

1. The purchase of vehicles or equipment with a life expectancy of ten years or less.
2. Planned maintenance for infrastructure that is required on an annual basis.

#### Non-Recurring Capital

1. Purchase of land.
2. Construction of new or replacement of streets, utilities or buildings. These types of non-recurring projects generally exceed \$25,000.
3. New or replacement equipment purchases with a life expectancy of more than ten years and costs of more than \$250,000.

### **Impact of Capital Projects on FY 2020 Operating Funds**

Gainesville is budgeting \$3.74 million for capital, which represents 10.84% of the FY 2020 operation's budget (\$34,478,287 which does not include debt). Since the city uses fund accounting, it is imperative to examine the impact of these capital expenditures on each individual fund. Gainesville has seven funds that are impacted by capital purchases. Please see the table on the next page for details.

<b>Impact of Capital on FY 2020 Budget</b>			
<b>Fund</b>	<b>Operating Budget</b>	<b>Capital Expenditures</b>	<b>Percent of Operating Budget</b>
General Fund	\$17,861,923	\$697,497	3.90%
Water and Sewer Fund	\$6,953,147	\$735,900	10.58%
Airport Fund	\$1,130,727	\$271,667	24.03%
Airport Capital Fund	\$194,245	\$194,245	100%
Solid Waste Fund	\$3,874,801	\$239,566	9.89%
Stormwater Fund	\$714,995	\$175,000	24.48%
Assigned Fund	\$1,424,500	\$1,424,500	100.00%

\*Capital projects and equipment are budgeted as part of operation and maintenance.

### **Significant Capital Projects**

The City has three capital projects that are considered significant. The projects are significant because they are multi-year projects that have large amounts of funding and will impact the public for twenty or more years.

#### Street and Utility Maintenance Program (SUMP)

The City's infrastructure has aged over the past 50 years with minimal capital upgrades until starting the SUMP in 2010. Gainesville has prioritized 401 needed improvements to streets and utilities with the help of an outside engineering firm. The City started construction in FY 2010 on several SUMP projects.

Currently, engineering is underway way for improvements to the water, sewer, and drainage systems, along with the streets for Broadway (Grand to Taylor), Bird (Culberson to Hancock), Hancock (Bird to Broadway). Woods Street will be extended and drainage will be improved on Field (Potter to Perry). Moreover, the SUMP plan is being update to establish priorities for future years. The City is spending \$2,361,000 in FY 2020 from the following funds: Water and Sewer Fund (\$150,000), Stormwater Fund (\$145,000), assigned/project funds (\$1,546,000), and 2018 Bonds (\$520,000).

The SUMP will not have any impact on Gainesville's future operations costs. This program is replacing infrastructure that is past its life expectancy. As other infrastructure ages, maintenance will increase for the aging infrastructure; hence, future line items for street and utility maintenance will not be able to be reduced. Overall, the SUMP will improve the condition of the streets and improve the reliability of the City's utility services.

#### Fire Station

Fire Station 3, which was built in 1918, has outlived its useful life. The station is limited on the type of equipment that it can house because of the small bays. This limiting factor is preventing the station from being able to handle modern fire equipment. Moreover, the station can be better located to service new development in the City.

The station is estimated to cost \$2.71 million. Funding is provided from a bond sale in FY 2018.

### Transfer Station

The station is responsible for taking in all solid waste and recyclable material. The material is placed in long-haul trucks and delivered to the landfill or a material recovery facility. The facility is 26 years old and is not conducive for modern equipment that is being utilized to transport refuse.

This project will rearrange the layout of the current transfer station. This will improve the flow of equipment into and out of the facility. The transfer station building will be enlarged to accommodate larger equipment and additional waste. The current offices will have to be demolished and moved to the front of the property to make room for the expanded transfer building. The cost for the new facility is \$4.7 million (\$4.4 million will be spent in FY 2020) all of which comes from bonds sold in FY 2018.

# Gainesville’s Fiscal Year 2020 Five-Year Capital Improvement Program

## Introduction

The Capital Improvement Plan (CIP) is a five-year roadmap for creating, maintaining, and paying for Gainesville’s present and future infrastructure needs. The CIP outlines project needs, costs, funding sources, and estimated future operating costs associated with each capital improvement. The plan is designed to ensure that capital improvements will be made when and where they are needed.

## Purpose

The attached multi-year plan represents the capital spending recommendation for the upcoming five fiscal years, as well as, providing an update on the activities of the current fiscal year. This plan establishes the capital expenditures for the City’s five-year budget.

## Capital Improvement Program Development Process

The City of Gainesville updates master plans for different departments as the older plans become obsolete. The City uses professional consultants to establish plans that provide realistic costs for the airport, parks, streets, drainage utility, water utility, and sewer utility. These plans are great for establishing long-term goals and costs, but do not set practical methods for funding the improvements.

This five-year CIP uses the master plans to establish a realistic financing mechanism to move the City toward our ultimate goals during the next several years. The management staff, volunteer boards, and the city council are involved in developing the plan. Table 1: Capital Improvement Program Timetable details the steps involved in producing the CIP. Early in the budget process the city manager asks department heads to work with their advisory boards to review their individual plans and update the capital needs based upon the current environment. A budget planning meeting is held with council to determine goals and priorities for the following five years. The city manager and department directors use the recommendations from advisory boards and council to develop a realistic five-year capital improvement program. The city council discusses the five-year plan at a second budget workshop. The council votes to approve the five-year CIP along with the corresponding five-year budget during a regular council meeting as part of the annual budgeting process. Monthly and quarterly reports provide updates on the CIP for council and staff.

<b>Table 1: Capital Improvement Program Timetable</b>	
Key Dates	Process
February	Department directors instructed to start meeting with advisory boards to review individual plans.
April	Department directors provide city manager with CIP for their individual department.
May	City council workshop to determine council goals and priorities for CIP.
July	City council workshop to discuss CIP.
September	Final draft of CIP approved by City council.
Monthly & Quarterly	Monthly and quarterly reports are provided to council and staff in order to evaluate the progress of the current CIP and prepare for the development of next CIP.

## Public Participation

The CIP is an important financial, planning, and public communication tool. It gives residents and businesses a clear and concrete view of the City’s mid-term direction for capital improvements and a better understanding of the City’s ongoing needs for stable revenue sources to fund large or multi-year projects.

Citizen input is solicited throughout the budget cycle to help develop priorities. Table 2: Public Participation Opportunities shows a summary of the venues to allow citizen involvement through the year.

<b>Table 2: Public Participation Opportunities</b>	
<b>Events</b>	<b>Description</b>
Tax/Budget Public Hearings	State law requires the City to hold two public hearings on the tax rate if the tax rate exceeds either the rollback rate or effective tax rate. State law also requires the council to hold one public hearing on the proposed budget. This gives the public the opportunity to provide input on the tax rate, budget, and CIP.
City Council Meetings	City council allows for public comments at the beginning of every council meeting. This provides the public with an avenue to provide feedback on needed projects and improvements for the City.
Airport Advisory Board	The board, airport tenants, and citizens have access to regular Airport Advisory Board meetings and can, through this medium, propose specific airport projects for recommendation to the City.
Planning and Zoning Commission	Participation by the citizen board members and the public at large is encouraged at every meeting. Although these meetings may not result in specific proposals for capital improvements, they do relate to growth and development, which often triggers the requirement for capital improvements. Moreover, this commission makes recommendations to council on the specifications for the materials and procedures for constructing subdivisions, streets, and utilities.
Public Outreach	The city manager, department directors, and the mayor make regular presentations to service organizations on specific capital projects and our planning process. The public is always encouraged to ask questions and provide feedback at these presentations.

## Prioritization Methodology

1. Priority of Projects. Priority is provided to capital projects that replace depreciated municipal assets (i.e. rebuilding streets and replacing utilities). Replacing these aging assets reduces maintenance costs in future budgets. Projects that provide a new level of service should be based on A) public safety or B) providing for basic services to deal with growth in the City, such as water and sewer expansions.
2. Priority of Equipment. Priority is given to capital equipment that replaces existing equipment that has outlived its life expectancy or that has become too costly to maintain. Equipment that reduces or prevents increases in personnel costs is also a priority.
3. Projects Approved by Issuance of Debt. The highest priority should be given to completing projects approved by the issuance of debt. If projects are slowed due to delays, other projects may be completed ahead of a higher priority project.
4. Role of Council Strategic Goals. As additional funding becomes available, projects previously approved should be moved up in order to fulfill the city council’s goals.

5. Expediting of Projects. Design of a project should be done in advance of funding if possible to have a more accurate estimate of the cost. Projects that have design specification and hard estimates are provided priority over projects that are still in the concept stage.
6. Use of Outside Funding. Outside funding sources can expedite a project in the plan.

## **Definitions**

Capital. The City considers projects or equipment purchases that meet the following standards as capital:

1. The City considers a project or equipment purchase that costs \$15,000 or more with a life expectancy of two years or more as a capital asset.
2. All motorized vehicles and equipment are capitalized.
3. Any single project that costs \$5,000 or more that extends the life of a current asset by ten or more years is considered capital.
4. Groups of items purchased for one project that meet the above criteria are considered capital.

Non-Recurring Capital. The following are considered non-recurring capital:

1. Purchase of land.
2. Construction of new or replacement of streets, utilities, or buildings. These types of non-recurring projects generally exceed \$25,000.
3. New or replacement equipment purchases with a life expectancy of more than ten years and costs of more than \$250,000.

Recurring Capital. The following are considered recurring capital for Gainesville:

1. Purchase of vehicles, or equipment with a life expectancy of ten years or less.
2. Planned maintenance for infrastructure that is required on an annual basis.

Useful Life/Life Expectancy. The City established useful life or life expectancy of capital in the following manner:

1. Our own past experience.
2. Engineers, architect, or manufacture design life with regular maintenance.
3. The City can adjust the life expectancy based on the quality of the asset as well as the application and environment for the asset in the City.

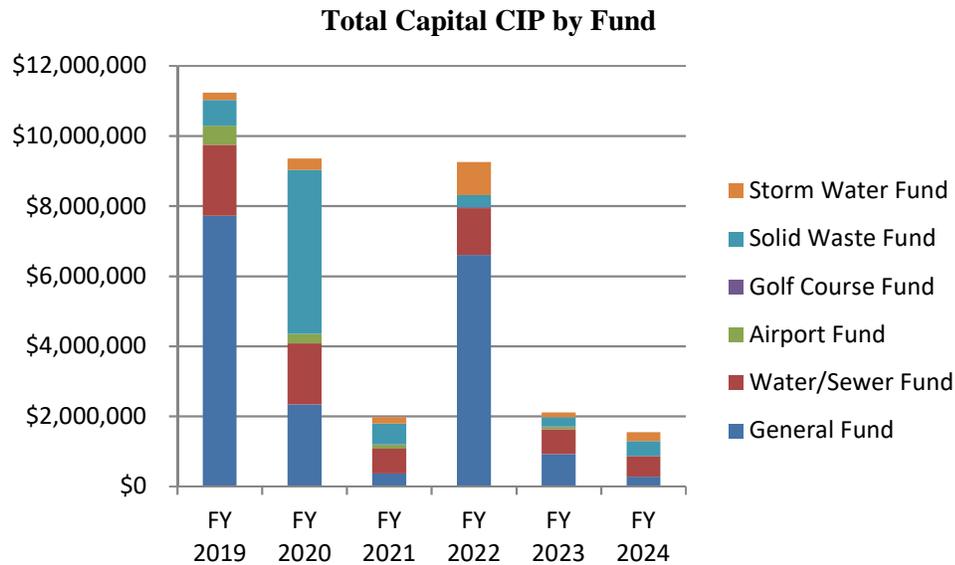
Work-in-progress (WIP). The implementation of the CIP is handled with the use of project accounting asset accounts called work-in-progress (WIP) until the project is closed and the project becomes a completed asset account.

## Executive Summary

The CIP outlines \$35.48 million worth of capital expenditures for FY 2019 – FY 2024 as shown by fund in Table 3. The total expenditure is divided into two main categories of recurring at \$10.18 million (28.69%) and non-recurring at \$25.30 million (71.31%). The chart below shows the impact annually of the CIP by fund. Additional details on the CIP are shown in the Recurring Capital and Non-Recurring Capital sections to follow.

<b>Table 3: Total Capital Outlays for CIP by Fund</b>						
<b>Fund</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>
General Fund	\$7,720,000	\$2,334,000	\$365,000	\$6,600,000	\$921,000	\$278,000
Water/Sewer Fund	\$2,025,000	\$1,746,000	\$711,000	\$1,341,000	\$711,000	\$593,000
Airport Fund	\$545,000	\$272,000	\$110,000	\$0	\$65,000	\$0
Golf Course Fund	\$0	\$0	\$19,000	\$25,000	\$15,000	\$0
Solid Waste Fund	\$735,000	\$4,679,000	\$586,000	\$346,000	\$265,000	\$423,000
Storm Water Fund	\$207,000	\$320,000	\$185,000	\$941,000	\$136,000	\$255,000
<b>Fiscal Year Totals</b>	<b>\$11,232,000</b>	<b>\$9,351,000</b>	<b>\$1,976,000</b>	<b>\$9,253,000</b>	<b>\$2,113,000</b>	<b>\$1,549,000</b>

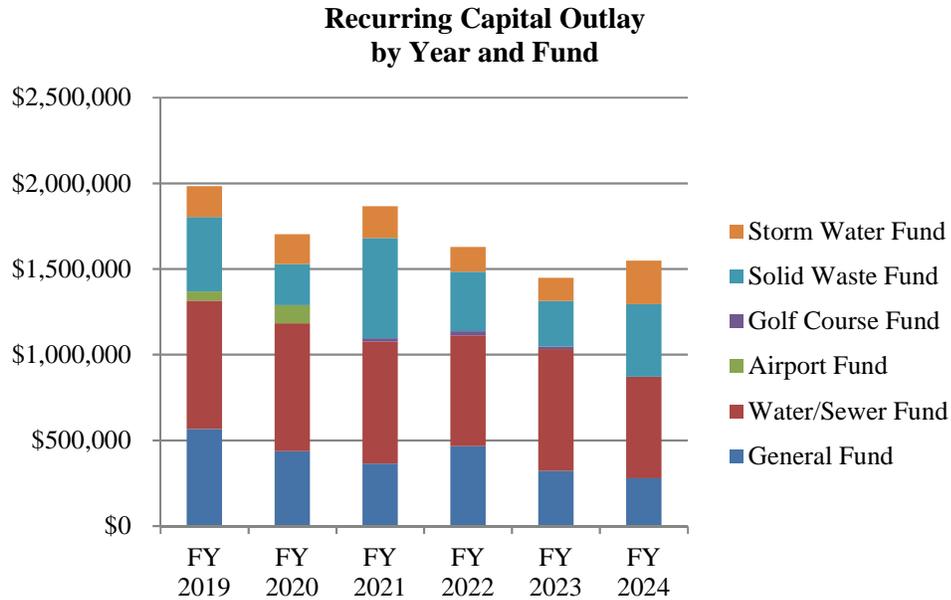
Note: This table shows the funds in which the assets will be recognized.



Note: This chart shows the funds in which the assets will be recognized.

## Recurring Capital

Recurring capital expenditures are those capital items that are included in almost every budget such as vehicles, technology, equipment, street maintenance, and utility maintenance. A more specific definition can be found in the Definition Section. The total recurring capital expenditure for FY 2019 – FY 2024 is \$10.18 million (see Table 4 for details). The stack chart below shows the recurring capital expenses per year by fund. Some of the projects shown in Table 4: Recurring Capital Outlays have the acronym “WIP” or the word “Complete,” which means it is either a work-in-progress or the project has been completed.



Note: This chart shows the funds in which the assets will be recognized.

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<b>Table 4: Recurring Capital Outlays</b>			
<b>General Fund Recurring Capital Outlays</b>			
<b>Administration/Building Operations</b>			
2019 WIP	City Hall Sidewalks (ADA)	\$37,000	2019 Gen. Fund M&O Budget
<b>Subtotal</b>		<b>\$37,000</b>	
<b>Cemetery</b>			
2019 Complete	Zero Turn Mower	\$16,000	2019 Gen. Fund M&O Budget
2019 WIP	Cemetery Expansion	\$14,000	2019 Gen. Fund M&O Budget
2021	Flat Bed Dump Truck	\$45,000	2021 Gen. Fund M&O Budget
2023	Zero Turn Mower	\$16,000	2023 Gen. Fund M&O Budget
2024	Zero Turn Mower	\$16,000	2024 Gen. Fund M&O Budget
<b>Subtotal</b>		<b>\$107,000</b>	
<b>Civic Center</b>			
2021	Window Replacement	\$12,000	2021 Gen. Fund M&O Budget
2022	Retractable Wall between Meeting Rooms	\$40,000	2022 Gen. Fund M&O Budget
2023	Replace HVAC	\$70,000	2023 Gen. Fund M&O Budget
<b>Subtotal</b>		<b>\$122,000</b>	
<b>Fire Department/Emergency Management</b>			
2019 WIP	Radio Communications Equipment	\$27,000	2019 Gen. Fund M&O Budget
2019 Complete	Self-Contained Breathing Apparatus	\$50,000	2019 Gen. Fund M&O Budget
2019 WIP	Radio Communications Equipment	\$40,000	2019 Gen. Fund M&O Budget
2019 Complete	Truck	\$26,000	2019 Gen. Fund M&O Budget
2020	Radio Communications Equipment	\$40,000	2020 Gen. Fund M&O Budget
2020	Self-Contained Breathing Apparatus	\$32,000	2020 Gen. Fund M&O Budget
2021	Battalion Chief Vehicle	\$55,000	2021 Gen. Fund M&O Budget
2022	Truck	\$57,000	2022 Gen. Fund M&O Budget
2024	Extrication Tools	\$45,000	2024 Gen. Fund M&O Budget
<b>Subtotal</b>		<b>\$372,000</b>	
<b>Garage</b>			
NA	NA	\$0	NA
<b>Subtotal</b>		<b>\$0</b>	
<b>Information Technology</b>			

2019 Complete	Fire MDC and Network Upgrade	\$28,000	2019 Gen. Fund M&O Budget
2020	Non-Standard Server Replacement	\$19,000	2020 Gen. Fund M&O Budget
2021	Replace Computers for Public Safety	\$46,000	2021 Gen. Fund M&O Budget
2022	Hyper Converged Infrastructure	\$55,000	2022 Gen. Fund M&O Budget
2022	Microsoft Server Based Upgrade	\$38,000	2022 Gen. Fund M&O Budget
2023	Computers for Non-Public Safety	\$38,000	2023 Gen. Fund M&O Budget
<b>Subtotal</b>		<b>\$224,000</b>	
<b>Parks and Recreation</b>			
2019 Complete	Riding Mower	\$14,000	2019 Gen. Fund M&O Budget
2019 Complete	Truck	\$27,000	2019 Gen. Fund M&O Budget
2020	Riding Mower	\$15,000	2020 Gen. Fund M&O Budget
2020	Edison Softball Field Irrigation	\$17,000	2020 Gen. Fund M&O Budget
2021	Leonard Park Road Improvements	\$20,000	2021 Gen. Fund M&O Budget
2022	Riding Mower	\$18,000	2022 Gen. Fund M&O Budget
2022	Walking Trail Improvements	\$15,000	2022 Gen. Fund M&O Budget
2023	Riding Mower	\$18,000	2023 Gen. Fund M&O Budget
2024	Truck	\$29,000	2024 Gen. Fund M&O Budget
<b>Subtotal</b>		<b>\$173,000</b>	
<b>Police Department</b>			
2019 WIP	Parking Lot	\$65,000	2019 Gen. Fund M&O Budget
2019 WIP	Mobile and Handheld Radios	\$43,000	2019 Gen. Fund M&O Budget
2019 WIP	Fleet Vehicles: Patrol Units (2) and CID Unit (1)	\$102,000	2019 Gen. Fund M&O Budget
2020	Parking Lot	\$47,000	2020 Gen. Fund M&O Budget
2020	Mobile and Handheld Radios	\$24,000	2020 Gen. Fund M&O Budget
2020	Fleet Vehicles: Patrol Units (3) and CID Unit (1)	\$160,000	2020 Gen. Fund M&O Budget
2021	Fleet Vehicles: Patrol Units (2) and CID Unit (1)	\$113,000	2021 Gen. Fund M&O Budget
2021	Animal Control Vehicle	\$36,000	2021 Gen. Fund M&O Budget
2021	HVAC	\$17,000	2021 Gen. Fund M&O Budget
2022	Fleet Vehicles: Patrol Units (3) and CID Unit (1)	\$160,000	2022 Gen. Fund M&O Budget
2022	HVAC	\$17,000	2022 Gen. Fund M&O Budget

2023	Fleet Vehicles: Patrol Units (2) and CID Unit (1)	\$113,000	2023 Gen. Fund M&O Budget with transfer from Assigned Fund
2023	Rifle-Resistant Armor	\$25,000	2023 Gen. Fund M&O Budget
2024	Fleet Vehicles: Patrol Units (3) and CID Unit (1)	\$160,000	2024 Gen. Fund M&O Budget with transfer from Assigned Fund
2024	HVAC	\$17,000	2024 Gen. Fund M&O Budget
<b>Subtotal</b>		<b>\$1,099,000</b>	
<b>Streets</b>			
2019 WIP	Truck	\$44,000	2019 Gen. Fund M&O Budget
2020	Crack Seal	\$30,000	2020 Gen. Fund M&O Budget
2021	Riding Mower	\$10,000	2021 Gen. Fund M&O Budget
2022	Truck	\$45,000	2022 Gen. Fund M&O Budget
2023	Crack Seal	\$30,000	2023 Gen. Fund M&O Budget
2024	Riding Mower	\$11,000	2024 Gen. Fund M&O Budget
<b>Subtotal</b>		<b>\$170,000</b>	
<b>Zoo</b>			
2019 Complete	Sump Pump in Amphitheater	\$33,000	2019 Gen. Fund M&O Budget
2020	Security Gate	\$18,000	2020 Gen. Fund M&O Budget
2020	Walk-In Cooler	\$15,000	2020 Gen. Fund M&O Budget
2020	Walkway Improvements	\$20,000	2020 Gen. Fund M&O Budget
2021	Utility Vehicle	\$11,000	2021 Gen. Fund M&O Budget
2022	Compact Tractor	\$22,000	2022 Gen. Fund M&O Budget
2023	Zero Turn Mower	\$11,000	2023 Gen. Fund M&O Budget
<b>Subtotal</b>		<b>\$130,000</b>	
<b>General Fund Total</b>		<b>\$2,434,000</b>	

<b>Water and Sewer Fund Recurring Capital Outlays</b>			
Year	Project	Project Cost	Funding
<b>Administration</b>			
2021	Plotter	\$15,000	2021 Water & Sewer Budget
2022	Paint Admins & Motor Pool BLDG	\$86,000	2022 Water & Sewer Budget
<b>Subtotal</b>		<b>\$101,000</b>	
<b>Customer Service</b>			
NA	NA	\$0	NA
<b>Subtotal</b>		<b>\$0</b>	
<b>Wastewater Collection</b>			

2019 Reprioritized	Root Control	\$18,000	2019 Water & Sewer Budget
2020	Manhole Rehab	\$28,000	2020 Water & Sewer Budget
2020	Creek Crossing	\$298,000	2020 Water & Sewer Budget
2021	Mini-Exca. & Trailer	\$35,000	2021 Water & Sewer Budget
2021	Truck	\$40,000	2021 Water & Sewer Budget
2021	Creek Crossing	\$30,000	2021 Water & Sewer Budget
2021	Manhole Rehab	\$28,000	2021 Water & Sewer Budget
2022	Creek Crossing	\$58,000	2022 Water & Sewer Budget
2022	Forklift	\$15,000	2022 Water & Sewer Budget
2023	Manhole Rehab	\$28,000	2023 Water & Sewer Budget
<b>Subtotal</b>		<b>\$578,000</b>	
<b>Wastewater Pretreatment</b>			
2021	Truck	\$25,000	2021 Water & Sewer Budget
<b>Subtotal</b>		<b>\$25,000</b>	
<b>Wastewater Treatment Plant</b>			
2019 WIP	Spreader Truck	\$236,000	2019 Water & Sewer Budget
2019 Complete	Plant Water Pumps	\$37,000	2019 Water & Sewer Budget
2020	Perimeter Security Fence	\$79,000	2020 Water & Sewer Budget
2021	Security Gate	\$19,000	2021 Water & Sewer Budget
2021	Demo Headworks	\$100,000	2021 Water & Sewer Budget
2023	Truck	\$27,000	2023 Water & Sewer Budget
2023	Chlorine and Sulphur Dioxide Hoists	\$24,000	2023 Water & Sewer Budget
<b>Subtotal</b>		<b>\$522,000</b>	
<b>Water Distribution</b>			
2019 Complete	AMR Water Meters	\$250,000	2019 Water & Sewer Budget
2019 WIP	Fire Hydrants	\$15,000	2019 Water & Sewer Budget
2020	Truck	\$40,000	2020 Water & Sewer Budget
2020	Fire Hydrants	\$20,000	2020 Water & Sewer Budget
2020	AMR Water Meters	\$100,000	2020 Water & Sewer Budget
2021	Fire Hydrants	\$20,000	2021 Water & Sewer Budget
2021	AMR Water Meters	\$285,000	2021 Water & Sewer Budget
2022	Fire Hydrants	\$20,000	2022 Water & Sewer Budget
2022	Line Stops	\$40,000	2022 Water & Sewer Budget
2022	AMR Water Meters	\$250,000	2022 Water & Sewer Budget
2023	Fire Hydrants	\$20,000	2023 Water & Sewer Budget

2023	AMR Water Meters	\$400,000	2023 Water & Sewer Budget
2023	Mini-Excavator & Heavy Duty Utility Trailer	\$35,000	2023 Water & Sewer Budget
2024	AMR Water Meters	\$370,000	2024 Water & Sewer Budget
2024	Fire Hydrants	\$20,000	2024 Water & Sewer Budget
2024	Line Stops	\$40,000	2024 Water & Sewer Budget
<b>Subtotal</b>		<b>\$1,925,000</b>	
<b>Water Production</b>			
2019 Complete	Zero Turn Mower	\$14,000	2019 Water & Sewer Budget
2019 Complete	Tank Maintenance	\$151,000	2019 Water & Sewer Budget
2020	Tank Maintenance	\$155,000	2020 Water & Sewer Budget
2021	Tank Maintenance	\$91,000	2021 Water & Sewer Budget
2022	Tank Maintenance	\$91,000	2022 Water & Sewer Budget
2022	Site #6 Fence	\$57,000	2022 Water & Sewer Budget
2023	Truck	\$42,000	2023 Water & Sewer Budget
2023	Tank Maintenance	\$91,000	2023 Water & Sewer Budget
2024	Tank Maintenance	\$91,000	2024 Water & Sewer Budget
2024	Upgrade SCADA	\$20,000	2024 Water & Sewer Budget
2024	Motor & Pump Elkins Lift Station	\$37,000	2024 Water & Sewer Budget
<b>Subtotal</b>		<b>\$840,000</b>	
<b>Moss Lake</b>			
2019 WIP	Truck	\$27,000	2019 Water & Sewer Budget
2020	Truck	\$26,000	2020 Water & Sewer Budget
2021	Motor & Pump Replacement #10	\$23,000	2021 Water & Sewer Budget
2022	Tractor	\$28,000	2022 Water & Sewer Budget
2023	VFD Moss Lake	\$44,000	2023 Water & Sewer Budget
2024	Zero Turn Mower	\$15,000	2024 Water & Sewer Budget
<b>Subtotal</b>		<b>\$163,000</b>	
<b>Water and Sewer Total</b>		<b>\$4,154,000</b>	

<b>All Other Funds Recurring Capital Outlays</b>			
<b>Airport</b>			
2019 WIP	Remodel Flight Planning Room	\$24,000	2019 Airport Budget (\$16,500)/RAMP (\$7,500)
2019 Complete	AvGas Self-Serve Fuel Dispenser	\$30,000	2019 Airport M&O Budget

2020	Replace Terminal Doors	\$20,000	2020 Airport Budget (\$10,000)/RAMP (\$10,000)
2020	Electric Power Cart	\$20,000	2020 Airport Budget (\$10,000)/RAMP (\$10,000)
2020	Fuel Containment Pad	\$20,000	2020 Airport Budget (\$10,000)/RAMP (\$10,000)
2020	Entrance Gate Paving	\$20,000	2020 Airport Budget (\$10,000)/RAMP (\$10,000)
2020	Hangar Drainage Ditch	\$25,000	2020 Airport Budget (\$12,500)/RAMP (\$12,500)
<b>Subtotal</b>		<b>\$159,000</b>	
<b>Golf Course Fund</b>			
2021	Finish Mower	\$19,000	2021 Golf Budget
2022	Green Mower	\$25,000	2022 Golf Budget
2023	Zero Turn Mower	\$15,000	2023 Golf Budget
<b>Subtotal</b>		<b>\$59,000</b>	
<b>Solid Waste Fund</b>			
2019 Complete	Commercial Front Load Truck	\$412,000	2019 Solid Waste Budget
2019 Complete	Carts/Containers	\$23,000	2019 Solid Waste Budget
2020	Carts/Containers	\$50,000	2020 Solid Waste Budget
2020	Roll-Off Truck	\$190,000	2020 Solid Waste Budget
2021	Grappler Truck	\$239,000	2021 Solid Waste Budget
2021	Carts/Containers	\$49,000	2021 Solid Waste Budget
2021	Residential Automated Truck	\$298,000	2021 Solid Waste Budget
2022	Commercial Front Load Truck	\$297,000	2022 Solid Waste Budget
2022	Carts/Containers	\$49,000	2022 Solid Waste Budget
2023	Carts/Containers	\$49,000	2023 Solid Waste Budget
2023	Loader 544K	\$216,000	2023 Solid Waste Budget
2024	Carts/Containers	\$49,000	2024 Solid Waste Budget
2024	Excavator	\$176,000	2024 Solid Waste Budget
2024	Tractor Trailer	\$198,000	2024 Solid Waste Budget
<b>Subtotal</b>		<b>\$2,295,000</b>	
<b>Stormwater Fund</b>			
2019 Complete	Dump Truck	\$150,000	2019 Storm Water Budget
2019 WIP	Drainageway	\$30,000	2019 Storm Water Budget
2020	Drainageway	\$130,000	2020 Storm Water Budget
2020	Drainage Study	\$45,000	2020 Storm Water Budget

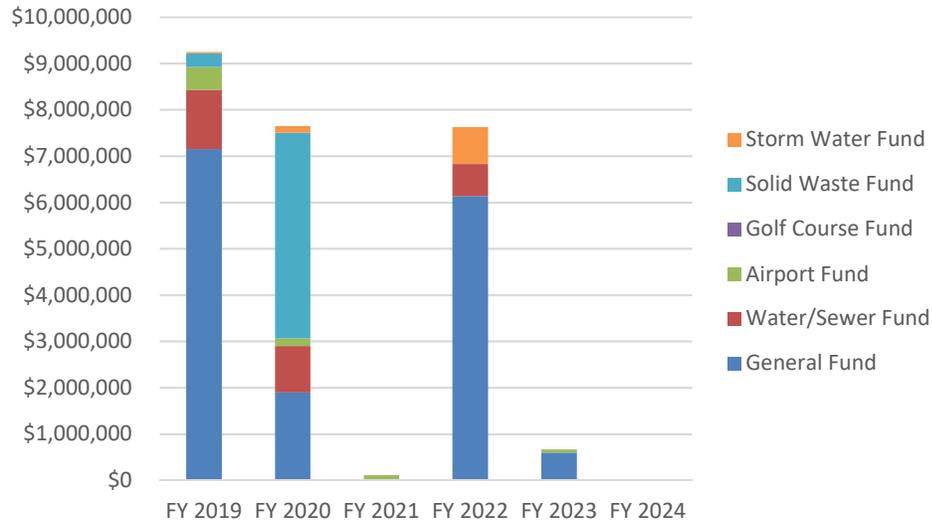
2021	Boom Mower	\$155,000	2021 Storm Water Budget
2021	Drainageway	\$30,000	2021 Storm Water Budget
2022	Backhoe	\$115,000	2022 Storm Water Budget
2022	Drainageway	\$30,000	2022 Storm Water Budget
2023	Skid Steer	\$106,000	2023 Storm Water Budget
2023	Drainageway	\$30,000	2023 Storm Water Budget
2024	Street Sweeper	\$225,000	2024 Storm Water Budget
2024	Drainageway	\$30,000	2024 Storm Water Budget
<b>Subtotal</b>		<b>\$1,076,000</b>	
<b>All Other Funds Total</b>		<b>\$3,589,000</b>	
<b>TOTAL RECURRING CAPITAL</b>		<b>\$10,177,000</b>	

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## Non-Recurring Capital

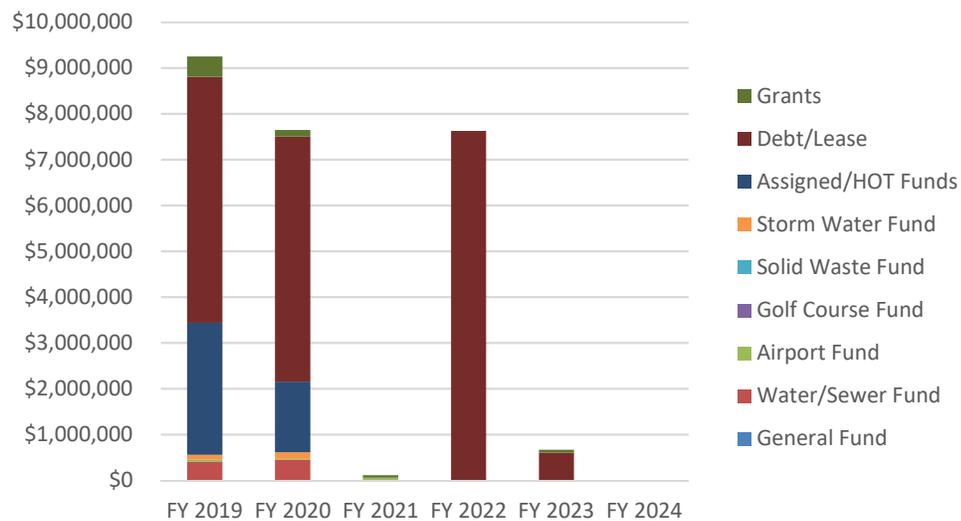
Non-recurring capital expenditures generally have a life span of more than 10 years and cost more than \$25,000. The improvements are generally not found in every budget. A more specific definition can be found in the Definition Section. The total non-recurring capital expenditure for FY 2019 – FY 2024 is \$25.30 million. The stack chart below shows the non-recurring capital expenses per year by the fund in which the asset will be recognized.

**Non-Recurring Capital Outlay  
by Year and Fund**



These capital expenditures are generally funded through debt/lease purchase, grants, and some by operational budgets. Please see the chart below for more details on funding sources per year.

**Non-Recurring Capital Cost  
Funding Sources**



The specific non-recurring capital expenditures are shown in the following self-explanatory project sheets. Please note that the project sheets include basic information about capital expenditures, project goals, justifications for the projects, impacts on the future operational costs, and expected service impacts for the public.

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**Project: Airport Runway and Taxiway**

**Funding Source(s): TXDOT Aviation Grant and Airport Fund**

**Start Date:** October 2018

**Estimated Completion:** September 2023

**Project Description:**

**Status:** Work-In-Progress

Crack seal, slurry seal, overlay, and remark taxiway B. Complete engineering for improvements to Runway 18-36. Remove pavement adjacent to Taxiway B as shown in blue area. Extend water line along the southern taxiway for hangar development. Purchase RPZ for Runway 18-36.

Taxiway B maintenance has started. Construction will be completed in FY 2019.

**Justification:**

**Operating Cost Impact:** \$1,000 average annual savings

Taxiways are deteriorating. Some sections of the taxiway are wider than required and need to be removed or repaired. By removing these sections there is a lower maintenance cost and the land can be used for hangars. Water is needed for new hangar development. The RPZ will protect landing area from interference with tall buildings and trees.

Reduce the maintenance cost on crack seal and slurry sealing because there will be less taxiway to maintain. Increase the life of the runway and insure the airport remains viable by protecting the airspace around the facility.

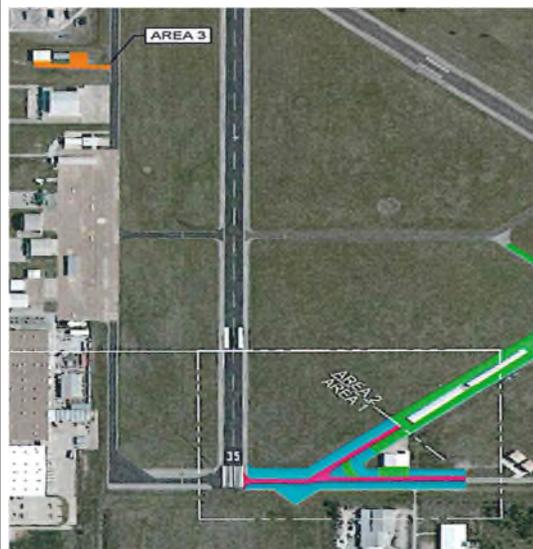
**Project's Link to City Goals:**

**Service Impact:**

Goal 2: Improve Gainesville's basic infrastructure. Objective 2.12: Complete engineering for improvements to Runway 18-36.

Runways and taxiways life expectancies will increase by 7 to 10 years. This project also protects props and jet engines from damage from loose aggregate.

**Map of Taxiway Improvements**



**Total Project Cost:** \$873,000

**Life Expectancy:** 10 Years to Inexhaustible

**Project Budget**

Expenditures:	Prior Years	2019	2020	2021	2022	2023	2024
Land/Land Improvements	\$0	\$0	\$0	\$50,000	\$0	\$65,000	\$0
Taxiway/Runway Imp.	\$40,000	\$491,000	\$167,000	\$0	\$0	\$0	\$0
Utility Extension	\$0	\$0	\$0	\$60,000	\$0	\$0	\$0
<b>Total</b>	<b>\$40,000</b>	<b>\$491,000</b>	<b>\$167,000</b>	<b>\$110,000</b>	<b>\$0</b>	<b>\$65,000</b>	<b>\$0</b>

Funding Sources:	Prior Years	2019	2020	2021	2022	2023	2024
TXDOT Grant	\$36,000	\$441,900	\$150,000	\$55,000	\$0	\$58,500	\$0
Airport Fund	\$0	\$0	\$17,000	\$55,000	\$0	\$6,500	\$0
Airport Capital Fund	\$4,000	\$49,100	\$0	\$0	\$0	\$0	\$0
<b>Total</b>	<b>\$40,000</b>	<b>\$491,000</b>	<b>\$167,000</b>	<b>\$110,000</b>	<b>\$0</b>	<b>\$65,000</b>	<b>\$0</b>

Note(s): A majority of this project is funded by a 90% - 10% grant by the State of Texas with the City responsible for 10% of the cost. A small portion of the project is funded with a 50% - 50% grant by the State of Texas.

**Project: Demo Old Boys and Girls Club**

**Funding Source(s): Assigned Fund**

**Start Date:** August 2018

**Estimated Completion:** NA

**Project Description:**

**Status:** Complete

Demolish the old Boys and Girls Club on Hird Street.

**Justification:**

**Operating Cost Impact:** \$0

The City of Gainesville exchanged land with the Boys and Girls Club, so the Club could build a new facility. Once the Club left the location on Hird Street, the City completed a study that showed it would be more cost beneficial to demolish the structure rather than remodel the structure.

We will continue to mow the lot.

**Project's Link to City Goals:**

**Service Impact:**

Goal 3: Improve the visual appearance of Gainesville. Objective 3.4: Demolish the former Boys and Girls Club Building on Hird Street. Goal 6: Provide a safe and prepared City. Objective 6.4: Demolish the former Boys and Girls Club Building on Hird Street. Goals are from FY 2019.

The area is cleaner and nicer. The City may keep the land as an asset or sell.

**Old Boys and Girls Club**

**Total Project Cost:** \$149,000

**Life Expectancy:** 25 years



**Project Budget**

		Prior Years	2019	2020	2021	2022	2023	2024
<b>Expenditures:</b>								
Performance Area		\$0	\$149,000	\$0	\$0	\$0	\$0	\$0
	<b>Total</b>	\$0	\$149,000	\$0	\$0	\$0	\$0	\$0
<b>Funding Sources:</b>								
Assigned Funds		\$0	\$149,000	\$0	\$0	\$0	\$0	\$0
	<b>Total</b>	\$0	\$149,000	\$0	\$0	\$0	\$0	\$0

**Note(s):**

**Project: Civic Center Expansion**

**Funding Source(s): Bonds**

**Start Date:** March 2022

**Estimated Completion:** September 2024

**Project Description:**

**Status:** Not Started

Increase the size of the Civic Center by 3,550 sq. ft. The main room will be expanded by 1,760 sq. ft. (33%), while storage and kitchen facilities will be increased by 980 sq. ft. and 810 sq. ft. respectively.

**Justification:**

**Operating Cost Impact:** \$26,000 average annual increase

The Civic Center has received many requests for a larger main room, so people can have larger events.

Additional cost will be from an extra part-time employee (\$20,000), increased electric and gas cost for HVAC system (\$5,000), and extra cleaning supplies (\$1,000).

**Project's Link to City Goals:**

**Service Impact:**

Goal 2: Improve Gainesville's basic infrastructure.

The Civic Center will be able to have larger events and charge more for the facility.

**Picture of Gainesville Civic Center**



**Total Project Cost:** \$1,755,000

**Life Expectancy:** 50 years

**Project Budget**

		Prior	2019	2020	2021	2022	2023	2024
<b>Expenditures:</b>		Years						
Building		\$0	\$0	\$0	\$0	\$1,755,000	\$0	\$0
	<b>Total</b>	\$0	\$0	\$0	\$0	\$1,755,000	\$0	\$0
<b>Funding Sources:</b>		Prior	2019	2020	2021	2022	2023	2024
Bond		\$0	\$0	\$0	\$0	\$1,755,000	\$0	\$0
	<b>Total</b>	\$0	\$0	\$0	\$0	\$1,755,000	\$0	\$0

Note(s): The City is planning on issuing \$7,625,000 worth of bonds in 2022 for a fire station, civic center expansion, and SUMP.

**Project: Farmers Market**

**Funding Source(s): Assigned Fund & HOT Fund**

**Start Date:** October 2017

**Estimated Completion:** January 2019

**Project Description:**

Enhance the Farmers Market with performance area to include stage, audience area, bathrooms, shade, tables, and game area.

**Status:** Substantially Complete

Construction has started and should be complete by the end of September 2019.

**Justification:**

The City is in a unique position with a Farmers Market in the downtown area. The City would like to enhance the area in a manner to bring additional tourist and citizens to downtown. The performance area would allow for special events and draw people to a park like atmosphere on a regular basis. This should enhance hotel and other hospitality industries in the City.

**Operating Cost Impact:** \$15,000

Parks Department already maintains the area, but the public restrooms will require more attention. Some night and weekend events will need to be staffed.

**Project's Link to City Goals:**

Goal 3: Improve the visual appearance of Gainesville. Goal 5: Promote economic development and a diversified economy. Goal 7: Promote cultural and recreation opportunities for locals and tourist. Goals are from FY 2019.

**Service Impact:**

The public should have an additional public area to enjoy. This area should bring in tourist, which should help restaurants and the hotel industry in Gainesville

**Total Project Cost:** \$2,251,000

**Life Expectancy:** 25 years

**Farmers Market Layout**



**Project Budget**

Expenditures:	Prior	2019	2020	2021	2022	2023	2024
	Years						
Performance Area	\$0	\$2,251,000	\$0	\$0	\$0	\$0	\$0
<b>Total</b>	<b>\$0</b>	<b>\$2,251,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

Funding Sources:	Prior	2019	2020	2021	2022	2023	2024
	Years						
Assigned Funds	\$0	\$1,404,000	\$0	\$0	\$0	\$0	\$0
HOT Fund	\$0	\$700,000	\$0	\$0	\$0	\$0	\$0
Stormwater Fund	\$0	\$92,000	\$0	\$0	\$0	\$0	\$0
Water and Sewer Fund	\$0	\$55,000	\$0	\$0	\$0	\$0	\$0
<b>Total</b>	<b>\$0</b>	<b>\$2,251,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

Note(s):

**Project: BP Douglas Park Restroom**

**Funding Source(s): General Fund**

**Start Date:** October 2018

**Estimated Completion:** September 2019

**Project Description:**

Build bathrooms in BP Douglas Park.

**Status:** WIP

**Justification:**

The City utilizes a port-a-pot in the park at this time, which is not large enough for the usage of the park. The City is also investing to improve the entire area including a new road (Culberson), new fire station, new parking lot, and upgrading the farmers market.

**Operating Cost Impact:** \$0

Parks Department already maintains the area, but the public restrooms will require more attention. The additional time should be offset by a reduction in its maintenance requirements along I-35 and Medal of Honor Park.

**Project's Link to City Goals:**

Goal 7: Promote cultural and recreation opportunities for locals and tourist.  
Objective 7.5: Build permanent restrooms in BP Douglas Park.

**Service Impact:**

The public will have nicer bathroom facilities, which more people can utilize at one time.

**Current Port-a-Pot at BP Douglas Park**



**Total Project Cost:** \$45,000

**Life Expectancy:** 25 years

**Project Budget**

		Prior Years	2019	2020	2021	2022	2023	2024
<b>Expenditures:</b>								
Performance Area		\$0	\$45,000	\$0	\$0	\$0	\$0	\$0
	<b>Total</b>	\$0	\$45,000	\$0	\$0	\$0	\$0	\$0
<b>Funding Sources:</b>								
Assigned Funds		\$0	\$45,000	\$0	\$0	\$0	\$0	\$0
HOT Fund		\$0	\$0	\$0	\$0	\$0	\$0	\$0
Stormwater Fund		\$0	\$0	\$0	\$0	\$0	\$0	\$0
Water and Sewer Fund		\$0	\$0	\$0	\$0	\$0	\$0	\$0
	<b>Total</b>	\$0	\$45,000	\$0	\$0	\$0	\$0	\$0

**Note(s):**

**Project: Quint**

**Funding Source(s): Tax Note**

**Start Date:** October 2023

**Estimated Completion:** September 2023

**Project Description:**

**Status:** Not Started

Purchase a pumper.

**Justification:**

Engine 1 will be 21-years old in 2023, which is one year past its life expectancy. It will be replaced with another pump truck.

**Operating Cost Impact:** \$0

This is replacement equipment. The maintenance cost for the new equipment should be reduced for the first several years. The budget will not be impacted because other equipment will age and need additional maintenance.

**Project's Link to City Goals:**

Goal 6: Provide a safe and prepared City.

**Service Impact:**

The City has two pumper trucks. This equipment is used to control water flow at a fire.

**Current Pumper Truck #2**



**Total Project Cost:** \$600,000

**Life Expectancy:** 15 years

**Project Budget**

Expenditures:		Prior Years	2019	2020	2021	2022	2023	2024
Equipment		\$0	\$0	\$0	\$0	\$0	\$600,000	\$0
<b>Total</b>		\$0	\$0	\$0	\$0	\$0	\$600,000	\$0
Funding Sources:		Prior Years	2019	2020	2021	2022	2023	2024
General Fund		\$0	\$0	\$0	\$0	\$0	\$0	\$0
Tax Notes		\$0	\$0	\$0	\$0	\$0	\$600,000	\$0
<b>Total</b>		\$0	\$0	\$0	\$0	\$0	\$600,000	\$0

Note(s): The first payment for the pumper truck will be in 2024.

**Project: Fire Station 2 & 3 Replacement**

**Funding Source(s): Bond**

**Start Date:** March 2018

**Estimated Completion:** December 2020/December 2023

**Project Description:**

Build new fire stations to replace Fire Station 3 (2018) and Fire Station 2 (2022).

**Status:** Work-In-Progress

The Fire Station is under construction.

**Justification:**

Fire Station 3 was built in 1918, while Station 2 was built in the 1950s. Both stations have outlived their useful lives. The stations are limited on the type of equipment that they can house because of the small bays. This limiting factor is preventing the station from being able to handle modern fire equipment. Moreover, the stations can be better located to service new development.

**Operating Cost Impact:** \$0

The new buildings are anticipated to be more energy efficient, which should provide for a non-material savings. We should also have less door repairs (a non-material cost) because of better clearance for the fire apparatus.

**Project's Link to City Goals:**

Goal 6: Provide a safe and prepared City. Objective 2.3 and 6.3 Complete construction process for Fire Station 3.

**Service Impact:**

The City will be able to use modern fire equipment for the public, which enhances public safety. The new buildings will also be located to help reduce response times. This could help maintain or reduce insurance costs for the public because of a good ISO rating.

**Historic Fire Station 3**



**Total Project Cost:** \$5,352,000

**Life Expectancy:** 30 years

**Project Budget**

<b>Expenditures:</b>	<b>Prior Years</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>
Fire Station	\$318,000	\$1,793,000	\$383,000	\$0	\$2,858,000	\$0	\$0
<b>Total</b>	<b>\$318,000</b>	<b>\$1,793,000</b>	<b>\$383,000</b>	<b>\$0</b>	<b>\$2,858,000</b>	<b>\$0</b>	<b>\$0</b>
<b>Funding Sources:</b>	<b>Prior Years</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>
2018/2022 Bond	\$318,000	\$1,793,000	\$383,000	\$0	\$2,858,000	\$0	\$0
<b>Total</b>	<b>\$318,000</b>	<b>\$1,793,000</b>	<b>\$383,000</b>	<b>\$0</b>	<b>\$2,858,000</b>	<b>\$0</b>	<b>\$0</b>

Note(s): The City issued \$7,430,000 worth of bonds in 2018 for a fire station, a solid waste transfer station, and the Street and Utility Maintenance Program. The City is planning on issuing \$7,625,000 worth of bonds in 2022 for a fire station, civic center expansion, and SUMP.

**Project: Street and Utility Maintenance Program (SUMP)**

**Funding Source(s): 2014, 2016, 2018, & 2022 Bonds, General Fund, Water and Sewer Fund, and Assigned Fund**

**Start Date:** September 2015

**Estimated Completion:** On going

**Project Description:**

Replace or upgrade the streets and utilities as shown on the following pages.

**Status:** Work-in-Progress

Please see the lists on the following pages for additional details.

**Justification:**

The City prioritized 401 needed improvements in 2010. The City has been improving roads and utilities from the list of priorities. The City will do another study in 2020 to reprioritize roads and utilities.

**Operating Cost Impact:** \$0

No impact on operations.

**Project's Link to City Goals:**

Goal 2: Improve Gainesville's basic infrastructure. Objective 2.4: Complete reconstruction of Broadway, Bird, Hancock, and extend Woods. Objectives 2.5, 2.6, 2.7, 2.8, 2.9, 2.10, 2.11 deal with completing studies for street, utilities, and impact fees.

**Service Impact:**

This program will improve the condition of the streets, which is the focus of most complaints to the city. Utilities will also be improved.

**Sivells Bend Road Before**



**Sivells Bend Road After**



**Total Project Cost:** \$11,237,000

**Life Expectancy:** 30 years (Streets)/75 years (Utilities)

**Project Budget**

<b>Expenditures:</b>	<b>Prior Years</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>
Street	\$776,000	\$2,916,000	\$1,514,000	\$0	\$1,520,000	\$0	\$0
Water	\$476,000	\$476,000	\$275,000	\$0	449,000	\$0	\$0
Sewer	\$592,000	\$592,000	\$427,000	\$0	247,000	\$0	\$0
Drainage	\$9,000	\$27,000	\$145,000	\$0	796,000	\$0	\$0
<b>Total</b>	<b>\$1,853,000</b>	<b>\$4,011,000</b>	<b>\$2,361,000</b>	<b>\$0</b>	<b>\$3,012,000</b>	<b>\$0</b>	<b>\$0</b>
<b>Funding Sources:</b>	<b>Prior Years</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>
General Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Water & Sewer Fund	\$0	\$150,000	\$150,000	\$0	\$0	\$0	\$0
Stormwater Fund	\$0	\$0	\$145,000	\$0	\$0	\$0	\$0
Assigned Funds	\$0	\$588,000	\$1,546,000	\$0	\$0	\$0	\$0
Debt	\$1,853,000	\$3,273,000	\$520,000	\$0	\$3,012,000	\$0	\$0
<b>Total</b>	<b>\$1,853,000</b>	<b>\$4,011,000</b>	<b>\$2,361,000</b>	<b>\$0</b>	<b>\$3,012,000</b>	<b>\$0</b>	<b>\$0</b>

Note(s): Gainesville issued a combined total of \$10,000,000 of GO Bonds in FY 2014 and FY 2016 for street improvements. The City issued \$7,430,000 worth of bonds in 2018 for a fire station, a solid waste transfer station, and the SUMP. The City is planning on issuing \$7,625,000 worth of bonds in 2022 for a fire station, civic center expansion, and SUMP.

**Table 5: Detailed Street Projects for SUMP**

Project	Description	Sq. Yards	Proposed Expenditures	Funding Sources		Status
				Bonds	Gen./Water/Sewer/Storm/Assd. Funds	
<b>Year 2016</b>						
0121 – Culberson (California to Hwy 82)	Reconstruct	25,000.00	\$3,104,000	\$3,104,000		WIP
	<b>Total</b>		<b>\$3,104,000</b>	<b>\$3,104,000</b>	<b>\$0</b>	
<b>Year 2019</b>						
O'Neal	Overlay		\$583,000	\$0	\$583,000	WIP
Cloud (east 200')	Overlay		\$5,000	\$0	\$5,000	WIP
	<b>Total</b>		<b>\$588,000</b>	<b>\$0</b>	<b>\$588,000</b>	
<b>Years 2020 &amp; 2021</b>						
SUMP Study			\$128,000	\$0	\$128,000	Not Started
Thoroughfare/Sidewalk Plan			\$66,000	\$0	\$66,000	Not Started
0054 - Broadway (Grand to Taylor)			\$560,000	\$520,000	\$40,000	WIP
0141 - Bird			\$194,000	\$0	\$194,000	WIP
0315 - Hancock			\$372,000	\$0	\$372,000	WIP
0315 - Hancock			\$194,000	\$0	\$194,000	WIP
	<b>Total</b>		<b>\$1,514,000</b>	<b>\$520,000</b>	<b>\$994,000</b>	
<b>Years 2022 - 2024</b>						
Debt Plan calls for bonds to be sold in 2022. Study in 2020 will help determine projects.			\$1,520,000	\$1,520,000		Not Started
	<b>Total</b>		<b>\$1,520,000</b>	<b>\$1,520,000</b>		

**Table 5: Detailed Water Projects for SUMP**

Project	Description	Sq. Yards	Proposed Expenditures	Funding Sources		Status
				Bonds	Gen./Water/Sewer/Storm/Assd. Funds	
<b>Year 2016</b>						
0121 – Culberson (California to Hwy 82)	Reconstruct	25,000.00	\$952,000	\$952,000	\$0	WIP
<b>Total</b>			<b>\$952,000</b>	<b>\$952,000</b>	<b>\$0</b>	
<b>Years 2020 &amp; 2021</b>						
Impact Fee Study			\$22,000	\$0	\$22,000	Not Started
Water Distribution Study			\$84,000	\$0	\$84,000	Not Started
0054 - Broadway (Grand to Taylor)			\$0	\$0	\$0	WIP
0141 - Bird			\$65,000	\$0	\$65,000	WIP
0315 - Hancock			\$104,000	\$0	\$104,000	WIP
<b>Total</b>			<b>\$275,000</b>	<b>\$0</b>	<b>\$275,000</b>	
<b>Years 2022 - 2024</b>						
Debt Plan calls for bonds to be sold in 2022. Study in 2020 will help determine projects.			\$449,000	\$449,000		Not Started
<b>Total</b>			<b>\$449,000</b>	<b>\$449,000</b>		

**Table 5: Detailed Sewer Projects for SUMP**

Project	Description	Sq. Yards	Proposed Expenditures	Funding Sources		Status
				Bonds	Gen./Water/Sewer/Storm/Assd. Funds	
<b>Year 2016</b>						
0121 – Culberson (California to Hwy 82)	Reconstruct	25,000.00	\$1,184,000	\$1,184,000	\$0	WIP
<b>Total</b>			<b>\$1,184,000</b>	<b>\$1,184,000</b>	<b>\$0</b>	
<b>Years 2020 &amp; 2021</b>						
Impact Fee Study			\$22,000	\$0	\$22,000	Not Started
Sewer Collection Study			\$107,000	\$0	\$107,000	Not Started
0054 - Broadway (Grand to Taylor)			\$178,000	\$0	\$178,000	WIP
0141 - Bird			\$10,000	\$0	\$10,000	WIP
0315 - Hancock			\$110,000	\$0	\$110,000	WIP
<b>Total</b>			<b>\$427,000</b>	<b>\$0</b>	<b>\$427,000</b>	
<b>Years 2022 - 2024</b>						
Debt Plan calls for bonds to be sold in 2022. Study in 2020 will help determine projects.			\$247,000	\$247,000		Not Started
<b>Total</b>			<b>\$247,000</b>	<b>\$247,000</b>		

**Table 5: Detailed Drainage Projects for SUMP**

Project	Description	Proposed Expenditures	Funding Sources		Status
			Bonds	Gen./Storm/Assd. Funds	
<b>Year 2016</b>					
0121 – Culberson (California to Hwy 82)	100 LF of 36" plus inlet boxes	\$36,000	\$36,000	\$0	WIP
<b>Total</b>		<b>\$36,000</b>	<b>\$36,000</b>	<b>\$0</b>	
<b>Years 2020 &amp; 2021</b>					
Drainage Study		\$45,000	\$0	\$45,000	Not Started
Field (Potter to Perry)	Drainage	\$100,000	\$0	\$100,000	WIP
<b>Total</b>		<b>\$145,000</b>	<b>\$0</b>	<b>\$145,000</b>	
<b>Years 2022 - 2024</b>					
	Debt Plan calls for bonds to be sold in 2022. Study in 2020 will help determine projects.	\$796,000	\$796,000	\$0	
<b>Total</b>		<b>\$796,000</b>	<b>\$796,000</b>	<b>\$0</b>	

**Project: Phase 2: Solid Waste Transfer Station Funding Source(s): Certificates of Obligation**

**Start Date:** March 2018

**Estimated Completion:** September 2020

**Project Description:**

Rebuild the transfer station to handle additional waste that is caused by growth.

**Status:** Work-In-Progress

The City has started the engineering process.

**Justification:**

The current station is 27 years old. It is located on Interstate 35. This will provide for the upgrades that are needed at the station, while improving the visual appearance of the City.

**Operating Cost Impact:** \$0

There will be no immediate operational cost impact but the City will be able to better handle the waste and deal with the growing demand.

**Project's Link to City Goals:**

Goal 2: Improve Gainesville's basic infrastructure. Goal 3: Improve the visual appearance of Gainesville. Objective 2.2 and 3.2 Complete construction process for Transfer Station.

**Service Impact:**

The station is past its useful life. This should make it faster and easier for people to dispose of their waste. Moreover, this will make the I-35, commercial corridor look nicer.

**Current Transfer Station**



**Total Project Cost:** \$4,739,000

**Life Expectancy:** 30 years

**Project Budget**

Expenditures:	Prior	2019	2020	2021	2022	2023	2024
	Years						
Engineering	\$0	\$300,000	\$57,000	\$0	\$0	\$0	\$0
Transfer Station	\$0	\$0	\$4,382,00	\$0	\$0	\$0	\$0
<b>Total</b>	<b>\$0</b>	<b>\$300,000</b>	<b>\$4,439,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

Funding Sources:	Prior	2019	2020	2021	2022	2023	2024
	Years						
2018 Bond	\$0	\$300,000	\$4,439,000	\$0	\$0	\$0	\$0
<b>Total</b>	<b>\$0</b>	<b>\$300,000</b>	<b>\$4,439,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

Note(s): The City issued \$7,430,000 worth of bonds in 2018 for a fire station, a solid waste transfer station, and the Street and Utility Maintenance Program. The engineering for the transfer station will start in 2018, while the construction will start in 2019 or 2020 depending on the time it takes to receive a permit from the state.

**Project: Elm Fork Sewer Lines**

**Funding Source(s): Water and Sewer Fund**

**Start Date:** November 2018

**Estimated Completion:** December 2019

**Project Description:**

Install an inverted syphon across Elm Fork at Hwy 51. Remove a syphon north of this location and rerun sewer line that run parallel with the creek.

**Status:** Work-In-Progress

Engineering has been completed and a contractor has been hired.

**Justification:**

A sewer line was damaged during the heavy rains in 2018. The inverted syphon will allow sewer to cross the creek to reach the sewer plant. Currently, staff is having to physically remove sewage from a nearby manhole multiple times a day and deliver it to the sewer plant. This new design will eliminate one creek crossing and move the sewer lines further away from the creek banks, which are eroding.

**Operating Cost Impact:** \$43,000

The City will be able to eliminate overtime for pumping a manhole in the area for an annual savings of \$43,000.

**Project's Link to City Goals:**

Goal 2: Improve Gainesville's basic infrastructure. Objective 2.13 Complete the construction of new sewer collection system at the Elm Fork and Hwy 82.

**Service Impact:**

Sewer lines are less likely to break; hence, public health is protected.

**Boring the Inverted Syphon**



**Total Project Cost:** \$507,000

**Life Expectancy:** 75 years

**Project Budget**

Expenditures:	Prior Years	2019	2020	2021	2022	2023	2024
Engineering	\$0	\$63,000	\$15,000	\$0	\$0	\$0	\$0
Collection System	\$0	\$146,000	\$283,000	\$0	\$0	\$0	\$0
<b>Total</b>	<b>\$0</b>	<b>\$209,000</b>	<b>\$298,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

Funding Sources:	Prior Years	2019	2020	2021	2022	2023	2024
Water/Sewer Fund	\$0	\$209,000	\$298,000	\$0	\$0	\$0	\$0
<b>Total</b>	<b>\$0</b>	<b>\$209,000</b>	<b>\$298,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Note(s):** This is an emergency repair. The City is using current budgeted funds and reserves from the Water and Sewer Fund to cover the cost.



**FINANCIAL MANAGEMENT POLICIES**

## **FINANCIAL MANAGEMENT POLICIES**

### **Overview**

The duty and responsibility of the City Manager, as established by City Charter, includes preparing and submitting the City's budget and monitoring its administration, which includes preparing proposed financial policies; making estimates of all revenue, proposed expenses by fund, department, division, and project; a presentation of outstanding debt; and proposed capital expenditures and projected capital projects which should be undertaken within five (5) succeeding years. The following financial policies are established to provide direction in accordance with the City Charter and as established in the City Code of Ordinances.

### **Financial Planning Policies**

#### **Balanced Budget-Overview**

The City of Gainesville shall annually adopt a balanced budget where current revenues plus available unreserved fund balances are equal to, or exceed, current expenditures. Any year end operating surpluses will revert to un-appropriated balances for use in maintaining reserve levels set by policy and the balance will be available for capital projects and/or "one-time only" expenditures.

#### **Budgetary controls**

The City shall maintain a budgetary control system to ensure adherence to the adopted budget and associated appropriations. Monthly reports shall be provided comparing actual revenues and expenditures (expenses) to budget amounts.

The legal level for expenditure (expense) budget control is the Fund level. Each Department Head is responsible for the budget in their respective departments. Article I Section 2-3 of the City's Codification governs the preparation and submission of the budget, and the Schedules and Attachments in this budget meet or exceed its requirements. Changes in line items should be processed through the City Manager. The Department Heads are given latitude to stay within the total budgeted amount for each department. Unbudgeted amounts must be approved by the City Manager. Unbudgeted amounts must be approved by City Council if the total of the budget changes (increases).

It is generally policy and practice of the City not to amend the budget at any time during the budget year once it has been approved by the City Council, but a major downturn in the economy could call for the City to amend the budget. If this occurs, then the City Council believes it to be fiscally responsible for the staff to reduce budgets and officially amend the budget. This is done to track those items which were not budgeted for that year, to research whether they are recurring, and to determine if an amount should be budgeted for the revenue/expense in the

**FINANCIAL MANAGEMENT POLICIES (Continued)**  
**Financial Planning-Overview (Continued)**

following year. If amending the budget is necessary, it has to be approved by the City Council with notices in the newspaper.

**Basis of Budgeting**

Please see Summary of Significant Accounting Policies on page 76.

**Service planning**

All departments shall share in the responsibility of meeting policy goals and ensuring long-term financial viability. Future service plans and program initiatives shall be developed reflecting policy directives, projected resources, and future service requirements. Department heads are responsible for identifying significant changes and must notify management of all significant changes to the budget.

Management is responsible for monitoring the implementation of the City's adopted annual budget. Management will review monthly actual expenditure and revenue reports compared to budgeted amounts. Management will also monitor department progress in completing their work program through meetings and review of performance indicators. The City of Gainesville has developed an enhanced performance measurement into the annual budgeting process. All departments shall be reviewed annually by the City Manager for such performance criteria as program initiatives, compliance with policy direction, program effectiveness, and cost efficiency.

**Maintaining Reserve Levels**

Fund balances shall be adequate to handle unexpected decreases in revenues plus extraordinary unbudgeted expenditures. The minimum fund balance shall be at least 90 days of operating expenditures for General and Water and Sewer Funds.

It is also appropriate to use fund balance when the fund balance has increased beyond the reserve requirements due to higher than anticipated revenues. In this circumstance, fund balance will be used for one-time capital expenditures, not ongoing operating costs. This is covered in the Investment Policy of the City in Article I Section 2-14 of the City's Codification. In all instances, it is important to retain sufficient undesignated fund balance for unforeseen circumstances.

**FINANCIAL MANAGEMENT POLICIES (Continued)**  
**Financial Planning-Overview (Continued)**

**Borrowing for operating expenditures (expenses)**

The City shall not use debt or bond financing to fund current operating expenditures (expenses).

**Self-Supporting enterprises**

All enterprise activities of the City shall be self-supporting to the greatest extent possible. These activities include, but are not limited to, the Water and Sewer, Solid Waste, Stormwater Drainage, Airport, and Golf Course Funds. The City will not use General Fund revenues to subsidize the utility operations.

**Budget Presentation Award**

The City shall annually submit necessary documentation to obtain the Distinguished Budget Presentation Award as awarded by the Governmental Finance Officers Association of the United States and Canada.

**Long-Range Planning**

In order to provide the City with pertinent data to make decisions for multi-year policy direction, master plans have been developed with the help of third party consultants. The documents focus on City needs for twenty or more years. The plans and their purposes are shown in the table below.

Master Plans for Gainesville		
Plan	Purpose	Participants
Airport Master Plan	Provide a guide for future development to ensure safety and the ability to increase services as demand grows	Council, Airport Board, City Manager, and Staff
Comprehensive Land Use Plan	Provide a basic guide for future development in order to avoid unknowingly creating incompatible physical impacts	Council, Planning and Zoning Commission, City Manager, Staff, and Consultant
Flood Protection Planning Study	Provide a guide to address the flood problems through a watershed planning approach to help guide the City in implementing flood protection	Council, Texas Water Development Board, City Manager, Staff, and Consultant

	measures in a logical, cost-effective manner	
Parks Plan	Provide a guide to maintaining, improving and expanding park services in Gainesville	Council, Parks Board, City Manager, and Staff
Solid Waste Plan	Provide a guide to address solid waste collection needs and landfill services	Council, Texoma Area Solid Waste Authority, Staff, and Consultant
Street and Utility Maintenance Program	Provide a guide for maintenance activities to return assets to acceptable condition and prioritize a list of projects for replacement	Council, City Manager, Staff, and Consultant

These plans provide reasonable long-term objectives and realistic costs (at the time of the study), but the plans do not set practical methods for funding the improvements.

Since many of the projects established in the master plans cannot be completed within the operations budget, Gainesville annually examines its debt schedule to determine when it can issue debt for the succeeding 20 years without increasing the tax rate or property valuations. Currently, the City can issue a total of \$27.28 million (FY 2022 - \$7.63, FY 2026 – 2.04 million, FY 2028 – 1.87 million, FY 2030 - \$2.74, FY 2034 - \$4.16 million, FY 2036 – \$3.76, and FY 2037 - \$5.04) in the next twenty years without increasing the tax rate to help reach its long-term goals. The City Council will not approve a bond that increases the tax rate without voter approval.

The City Council utilizes the master plans and current concerns of the community to establish goals for the City. The current goals are as follows:

1. Maintain excellent, conservative finances while efficiently delivering the services desired by its citizens;
2. Improve Gainesville’s basic infrastructure;
3. Improve the visual appearance of Gainesville;
4. Improve staff efficiency through the use of technology and training;
5. Promote economic development and a diversified economy;
6. Provide a safe and prepared City; and
7. Promote cultural and recreational opportunities for locals and tourists.

**FINANCIAL MANAGEMENT POLICIES (Continued)**  
**Financial Planning-Overview (Continued)**

These goals are written in a manner to be used for multiple years, but the Council assigns specific objectives to each goal on an annual basis. The goals have not changed over the past three years, while the objectives for reaching the goals have changed every year. (Please see the Goals Section for additional details.)

City Council meets each May to determine goals and priorities for the City. This is the first step to creating the five-year Capital Improvement Program (CIP) for Council. During this same time, staff and volunteer advisory boards are reviewing their individual five-year CIPs and updating the capital needs based upon the current environment. The City Manager and Department Directors use the recommendations from advisory boards and Council to develop a realistic five-year capital improvement program, in which the project costs are updated. The City Council discusses the five-year CIP at a second budget workshop. (Please see the Gainesville's Fiscal Year 2019 Five-Year Capital Improvement Program for additional details.)

The CIP is fiscally constrained by what is projected in the five-year budget, which is prepared by the City Manager during this time. The five-year budget only includes bond issuances that can be issued without a tax increase or bond issuances that have been approved by voters. The Council votes to approve the five-year CIP along with the corresponding five-year budget during a regular council meeting as part of the annual budgeting process. All required tax increases and utility fees are included as part of the five-year budget.

Council, Management, and Staff use the five-year budget and CIP as a basis to begin developing the following annual budget. The prioritization methodology that is established in the CIP is used to prioritize objectives under each goal and prioritize capital projects for the upcoming budget year (see Prioritization Methodology Section in the CIP). During the budget process, the City examines if there needs to be any updates to the long-term plans and budgets for the updates as needed.

**Asset Inventory and Condition Assessment**

The City shall maintain its physical assets at a level adequate to protect the City's capital investments and minimize future maintenance and replacement costs. The capital budget shall provide for the adequate maintenance, repair, and orderly replacement of the capital plant and equipment from current revenues where possible. In addition, each department shall develop systems and processes to assess the condition of the capital assets that they are responsible for maintaining. This condition assessment shall be updated on an annual basis.

## **FINANCIAL MANAGEMENT POLICIES (Continued)**

### **Revenue Policies -Overview**

The objective of the revenue policies is to ensure that the funding for public programs is derived from a fair, equitable, and adequate resource base, while minimizing tax differential burdens. The City values a diversified mix of revenue sources to mitigate the risk of volatility. The major source of revenue in the General Fund is sales tax. Property tax is a secondary source of revenue. Since sales tax is a direct function of business cycles and inflation, it is important to make every effort to improve the diversity of the City's revenue sources.

### **Revenue Structure**

The monitoring of revenues is a primary concern. The City shall maintain a diversified and stable revenue system to provide general government services to the public, such as public safety; safe city infrastructures, such as streets; and quality-of-life services such as the zoo, golf course, and the parks. To accomplish this, revenues are monitored on a continuous basis to ensure that receipts from each revenue source are at maximum levels. An understanding of the economic and legal factors which directly and indirectly affect the level of revenue collections is an important part of the City's revenue policy.

### **Revenue Collection**

The City shall follow an assertive policy of collecting revenues. The City will, after having considered all possible cost reduction alternatives, explore the possibility of obtaining new or expanded revenue sources as a way to help ensure a balanced budget. Cost recovery of revenue sources will be analyzed on an annual basis and modified as necessary to ensure that revenue collections reflect the cost of providing associated City services.

### **Sources of Services Financing**

Services which have a city-wide benefit shall be financed with revenue sources, which are generated from a broad base, such as property and other taxes. Services where the customer determines the use shall be financed with user fees, charges, and assessments directly related to the level of service provided.

### **Ad Valorem Tax**

The ad valorem (property tax) rate shall be adequate to produce revenues required to pay for City services and for debt service as approved by City Council. Cities face a challenge in Texas because of the restrictions being placed on tax increases. Calculation of the effective tax rate and roll back rate impact the city's ability to build fund balance from tax revenues.

**FINANCIAL MANAGEMENT POLICIES (Continued)**  
**Revenue Policies-Overview (Continued)**

**Sales Tax Rate**

The sales tax revenue projection should be conservative due to the elastic nature of the economically sensitive revenue source. The local economy can be impacted quickly as consumers react to changing economic conditions. We have sales tax rebates as an incentive to corporations. This helps to increase sales tax to the City.

**User Fees**

The City will maximize the utilization of user charges in lieu of general revenue sources for services that can be individually identified and where costs are directly related to the level of service. The user pays for the service, not the general public.

**Cost of Service**

The City shall establish user charges and fees at a level which reflects the costs of providing the service, to the extent legally allowable. The City will provide timely and accurate billing to customers, providing safeguards to ensure prompt payment and minimal financial losses from delinquent customers which have to be passed onto the remaining customers. Operating, direct, indirect, and capital costs shall be considered in the charges. Full cost charges will be imposed unless it is determined that policy and market factors require lower fees. The City will replicate studies of cost on a bi-annual basis if the cost changes rapidly or technology requires a change.

**Policy and market considerations**

The City shall also consider policy objectives and market rates and charges levied by other public and private organizations for similar services when fees and charges are established.

**Annual review**

The City Manager does direct an annual review of fees and charges for services and will make appropriate modifications to ensure that charges grow at a rate which keeps pace with the cost of efficiently providing the service and to assure that one group of users are not subsidized by the general populace.

**Non-resident charges**

Where practical, user fees and other appropriate charges are levied for activities or facilities in which non-residents participate in order to relieve the burden on City residents. We strive to structure our non-resident fees at market levels so that

**FINANCIAL MANAGEMENT POLICIES (Continued)**  
**Revenue Policies-Overview (Continued)**

resident users are subsidized to the greatest extent possible and stay within the guidelines of state laws.

**Water and sewer rates**

User fees for water and sewer will be sufficient to finance all operating, capital, and debt service costs for these utilities while maintaining sufficient revenues for the timely maintenance and replacement of utility system capital assets. Rates will be designed such that these enterprise funds are never in a cash deficit position during the year. Additionally, where feasible, rates will be established where each portion of the service will cover the cost of the service provided. In addition, the City rate structures for water and sewer services will, to the greatest extent possible, be fair and equitable to all customers.

**Percentage of Cost Recovery**

The extent to which the total cost of services should be recovered through fees depends upon the nature of the facilities, infrastructure, or services. In the case of fees for facilities, infrastructure, and proprietary services, total cost recovery may be warranted. In the case of governmental services, it may be appropriate for a substantial portion of the cost of such services to be borne by the City's taxpayers, rather than the individual users of such services. Proprietary services are those which are provided for the benefit and enjoyment of the residents of the City, such as parks and recreation services. Governmental services are those which are provided by the City for the public good as regulating land use; maintaining streets; providing police and fire protection; and the general administration of city services.

**Administrative Transfers**

The City will recover from the enterprise operations an administrative fee. The fee will be considered a payment for certain administrative functions (oversight management, accounting, human resource assistance, etc.) and for payments-in-lieu of taxes (i.e., if the operation was operated by someone other than the City, the City would receive property tax revenues.) A major consulting firm did a cost study that has been used as a base for the transfers and is reviewed annually.

**General & Administrative Transfers**

The City does an internal cost study as well as the in-lieu of taxes computation to make sure we are in compliance with our City Code. A franchise fee is also charged based upon the revenues generated just as the private sector is charged.

**FINANCIAL MANAGEMENT POLICIES (Continued)**  
**Revenue Policies-Overview (Continued)**

**Transfers for bond debt**

A transfer to cover the portion of the annual debt was issued for the benefit of the Water & Sewer Fund. The debt was cross-pledged by water revenue and tax revenue and is carried in the Debt Service Fund. Tax revenues are certified with a revenue pledge from the utilities. The transfer covers the amount of the annual debt servicing that belongs to the Water & Sewer Fund.

**Use of One-time Revenues**

One-time revenues should be used only for one-time expenditures and not for ongoing expenditures. By definition, one-time revenues cannot be relied on in future budget years. Examples of one-time revenues are sales of City assets or one-time payments to the City. This is covered in the City Investment Policy, which is reviewed annually.

**Reserve Policies-Overview**

The objectives of the reserve policies are not to hold resources solely as a source of interest revenue, but rather to provide adequate resources for cash flow and contingency purposes, while maintaining reasonable tax rates and charges for services.

**General Fund-Contingency Reserve**

The General Fund balance shall be adequate to handle unexpected decreases in revenues plus extraordinary unbudgeted expenditures. The City's policy is to maintain a targeted working capital balance of 90 days of operating capital in the General Fund to meet unanticipated contingencies and fluctuations in revenue.

The number of days of working capital shall be calculated by taking the budgeted operating expenditures (expenses) for the fund, dividing by 365 days, and multiplying by the number of days required for the reserve.

**Debt Service Funds-Reserve**

The City maintains a reserve balance of six months for debt service.

**FINANCIAL MANAGEMENT POLICIES (Continued)**  
**Revenue Policies-Overview (Continued)**

**Reserves for specific purposes**

Management may establish reserves in the proposed budget for specific purposes above the required fund reserves. Examples include a reserve for equipment, technology, or unexpected capital needs.

**Debt Policies-Overview**

The objectives of the debt management policy is to maintain the City's ability to incur present and future debt at minimal interest rates in amounts needed for infrastructure and economic development of the City without endangering the City's ability to finance essential City services. Debt financing may include, but is not limited to, general obligation bonds, revenue bonds, certificates of obligation, and lease purchases. The underlying asset that is being financed should have a longer useful life than the maturity schedule of the debt issued for financing of the asset. Since issuing debt costs more to the entity than purchasing assets outright, the use of financing will be carefully evaluated to ensure that benefits, tangible and/or intangible, derived from financing exceed the related financing costs.

**Planning and Conditions of Issuance of Obligations**

The City Manager will evaluate and consider the following factors in analyzing, reviewing, and recommending the issuance of obligations:

1. Purpose and feasibility of project.
2. Public benefit of project.
3. Quantification of capital costs.
4. Impact on the General Fund.
5. Availability of appropriate revenue stream(s).
6. Debt service requirements including credit implications.
7. Aggregate debt burden upon the City's tax base, including other entity's tax supported debt.
8. Analysis of financing and funding alternatives, including inter-fund borrowing and available reserves from other City funds.
  1. Operating costs associated with project.
  2. Opportunity costs to other capital needs and requirements.
  3. If a refinancing: the net present value savings; size of issue; absolute dollar savings; and number of years remaining on outstanding obligations.

## **FINANCIAL MANAGEMENT POLICIES (Continued)**

### **Debt Policies-Overview**

#### **Types of debt**

##### **General Obligation Bonds (GO) or Certificates of Obligation (CO)**

The City shall utilize tax supported general obligation bonds or certificates of obligations to finance only those capital improvements and long term assets which have been determined to be essential to the maintenance and development of the City. The issuance of GO bonds should be carefully considered and used only for projects benefiting the broad public interest. True public projects of an essential nature and without associated revenue streams shall be the strongest candidates for GO financing.

##### **Tax Certificates of Obligation Revenue Pledge**

The City will utilize, where feasible, revenue supported or backed bonds to finance public improvements for its enterprise operations. As a general rule, revenue backed bonds will be issued to finance assets that provide revenue that will repay the obligation issued.

A true revenue bond requires a reserve and rates that have a coverage requirement. With tax support, the reserve requirement and coverage requirement are not required. The issuance of a tax supported bond with the full faith and credit of the entity will normally have a better interest rate than a straight revenue bond.

##### **Debt Management**

The City shall strive to maintain a balanced relationship between debt service requirements and current operating costs; encourage growth of the tax base; actively seek alternative funding sources; minimize interest costs; and maximize investment rate of returns.

##### **Bond Term**

The City shall issue bonds with terms no longer than the economic useful life of the project. For revenue supported bonds, principal repayments and associated interest costs shall not exceed projected revenue streams.

##### **Debt Limits**

The City evaluates new debt issuance as it relates to the current debt level. The amount of debt retired each year is compared to the amount of debt to be issued any

## **FINANCIAL MANAGEMENT POLICIES (Continued)**

### **Debt Policies-Overview (continued)**

given year and an analysis performed to determine the community's ability to assume and support additional debt service payments. When appropriate the issuance of tax-supported revenue bonds and self-supporting general obligation bonds are also considered.

An objective, analytical approach is used to make the determination of whether debt is issued. The process compares generally accepted standards of affordability to the current values for the City. Those standards may include measures such as: debt per capita; debt as a percent of assessed value; debt service payments as a percent of current revenues and/or current expenditures; and the level of overlapping net debt of all local taxing jurisdictions. The City strives to achieve the standards at levels below the median industry measures for cities of comparable size.

#### **Structure**

The City strives to issue debt (bonds) with an average life of 20 years or less.

The City uses a competitive bidding process and negotiated bid process in debt offerings. The City attempts to award bonds based on a true interest cost (TIC) basis; however, a net interest cost (NIC) approach may be used. Award of the bid will be based upon what is best for the City.

#### **Continuing Disclosure**

City staff is committed to providing full and continuous disclosure to rating agencies. Credit ratings are sought from one of the top three rating agencies. City staff uses a variety of resources to prepare information that may be useful to rating agencies during a bond rating. The Comprehensive Annual Financial Report (CAFR) contains an annual update of required continuing disclosure under Securities and Exchange Commission Rule 15c2-12 concerning primary and secondary market disclosure. The CAFR and material events are reported to Nationally Recognized Municipal Securities Information Repositories (NRMSIR's) according to timeframes required within the SEC. Ongoing disclosure information is presented to the Municipal Advisory Council (MAC) annually after completion of the Comprehensive Annual Financial Report. As authorized by the Security & Exchange Commission, the MAC maintains a CPO (Central Post Office) at [www.DisclosureUSA.org](http://www.DisclosureUSA.org) for issuers to meet filing requirement for secondary market disclosure documents. The information is received from filers and then transmitted electronically to national-recognized municipal securities information repositories and state information depositories as required by continuing disclosure agreements.

## **FINANCIAL MANAGEMENT POLICIES (Continued)**

### **Capital Budget Policies-Overview**

#### **Refunding's**

City staff and the City's financial advisor monitor the municipal bond market for opportunities to obtain interest savings and make recommendations to City Council for refunding outstanding debt. As a general rule, the present value savings of a particular refunding should exceed 2% of the refunded maturities, but the City will review the parameters to be used for each refunding.

#### **Capital Budget Policies-Overview**

The objective of the capital budget policies is to ensure that the City maintains its public infrastructure in the most efficient manner. The City will make timely investment in the expansion of capital assets to provide adequate levels of service in conformance with State and Federal regulations, and meeting the appropriate health, safety and environmental standards.

#### **Capital Improvement Plan**

Within the resources available each fiscal year, the City shall maintain capital assets and infrastructure at a sufficient level to protect the City's investment to minimize future replacement and maintenance costs, and to maintain service levels. As part of the annual budget process, the City shall prepare and adopt a five-year Capital Improvement Program, which shall identify each capital project, the estimated costs, and funding source. When considering new projects, related costs such as operations and maintenance costs are evaluated along with capital expenditures to assess affordability prior to proposal of the projects. This six-year program is based upon the current budget year and five succeeding budget periods. (Capital Project summaries include the projects and funds necessary over six years as part of overall long-term capital planning.) Major sources of funding for capital projects are contributions from operating funds, debt issuance, and surpluses in fund balances/retained earnings. Project costs are capitalized and added to the City's Fixed Assets. If a project does not meet the criteria for capitalization, the costs will be treated as operating expenses and expensed as incurred. The City's Capital Improvement Plan can be found in the "Capital Projects" section of this budget.

#### **Operating Budget impacts**

Operating expenditures (expenses) shall be programmed to include the cost of implementing capital improvements and shall reflect estimates of all associated personal expenditures (expenses) and operating costs attributable to the capital outlays.

## **FINANCIAL MANAGEMENT POLICIES (Continued)**

### **Accounting Policies-Overview**

#### **Financing**

The City uses three basic methods of financing capital. Funds are budgeted from current revenues, through surplus unreserved/undesignated fund balance, and through issuance of debt.

#### **Accounting Policies-Overview**

The objective of the accounting policies are to ensure that all financial transactions of the City are carried out in accordance to the dictates of the City Charter, State Statutes, and the principles of sound financial management.

#### **Accounting Standards**

The City shall establish and maintain accounting systems according to the generally accepted accounting principles and standards (GAAP) and the Governmental Accounting Standards Board (GASB). For greater detail, please see the Summary of Significant Accounting Policies that follow these Financial Management Policies.

#### **Internal Control**

The City is responsible for establishing and maintaining an internal control structure designed to provide reasonable, but not absolute, assurance that the assets of the City are protected from loss, theft, or misuse.

#### **Annual Audit**

An annual audit shall be performed by an independent accounting firm which will issue an official opinion on the annual financial statements with a management letter detailing areas that could be improved if needed. The auditors must be a Certified Public Accountant (CPA) firm that has the breadth and depth of staff to conduct the City's audit in accordance with generally accepted auditing standards and contractual requirements.

#### **External Financial Reporting**

The Comprehensive Annual Financial Report (CAFR) is the official annual report for the City and contains appropriate statements, schedules, and other information for the major operations of the City and its component units. Also included is an official audit opinion, transmittal letter from management, and information that provides continuing disclosure as required by SEC Rule 15c2-12. The CAFR is

## **FINANCIAL MANAGEMENT POLICIES (Continued)**

### **Investment Policies-Overview**

presented to the City Council after the completion of the audit for the past fiscal year. The CAFR is distributed to appropriate federal/state agencies, and other uses, including but not limited to, students, other cities, bondholders, City staff, financial institutions, required information depositories, and others.

### **Internal Financial Planning**

The Finance department distributes monthly revenue and expenditure reports to departments that include both budgeted and actual amounts. The Finance department prepares such other reports as are sufficient for management to plan, monitor, and control the City's financial affairs.

### **GFOA Certificate of Achievement Award**

The City shall annually submit necessary documentation to obtain the Certificate of Achievement for Excellence in Financial Reporting as awarded by the Governmental Finance Officers Association of the United States and Canada.

### **Investment Policies-Overview**

The objectives of the investment policies is to ensure that all revenues received by the City are promptly recorded and deposited in the designated depository, and if not immediately required for payments of obligations, are placed in authorized investments earning interest income for the City according to the adopted Investment Policy. All investments shall stress safety, liquidity, and yield, in that order. The City's formal Investment Policy, as adopted, is reviewed by the City Council annually and governs the City's investments.

### **Performance Evaluation-Overview**

The City of Gainesville will be developing and enhancing performance measurements into the annual budgeting process. All departments shall be reviewed annually by the City Manager for such performance criteria as program initiatives, compliance with policy direction, program effectiveness, and cost efficiency.

**FINANCIAL MANAGEMENT POLICIES (Continued)**  
**Significant Accounting Polices-Overview**

**SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The City of Gainesville, Texas, (the City), is a home-rule municipal corporation organized and existing under the provisions of the Constitution of the State of Texas. The City operates under a council-manager form of government and provides the following services as authorized by its charter: public safety (police and fire), highways and streets, sanitation, culture and recreation (including zoo, golf, and parks), public improvements, planning and zoning, airport, drainage, water and sewer utilities, and general administrative service. The accounting policies of the City conform to generally accepted accounting principles as applicable to municipal governments. The following is a summary of the more significant policies:

**Financial Reporting Entity**

For financial reporting purposes, the City includes all funds, account groups and agencies that are controlled by or dependent on the City's executive or legislative branches. Control by or dependence on the City is determined on the basis of budget adoption, taxing authority, outstanding debt secured by revenue or general obligations of the City, obligation of the City to finance any deficits that may occur, or receipt of significant subsidies from the City.

**Fund Accounting**

The accounts of the City are organized on the basis of funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenue, and expenditures or expenses, as appropriate.

Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The various funds are grouped, in the financial statements in this report, into three generic fund types and two broad fund categories as follows:

**Governmental Fund Types** - typically used to account for tax-supported (governmental) activities.

**General Fund**- The General Fund is the general operating fund of the City. It is used to account for all financial resources except those required to be accounted for in another fund.

**FINANCIAL MANAGEMENT POLICIES (Continued)**  
**Significant Accounting Policies-Overview (Continued)**

**Debt Service Fund** - The Debt Service Fund is used to account for the accumulation of resources for, and the payment of, general long-term debt principal, interest, and related costs.

**Special Revenue Funds** – Special Revenue Funds are used to account for specific revenues that are either legally restricted to expenditures for particular purposes, or funds that have been established for sound financial management purposes. The City has twelve special revenue funds.

**Fiduciary Funds** – used to account for resources held by the government as a trustee or agent for parties outside the government and that cannot be used to support the government’s own programs. The City has two fiduciary funds: Cemetery Permanent Trust Fund and Cohen Scholarship Fund.

**Proprietary Fund Type** - used to account for a government’s business-type activities (activities supported, at least in part, by fees or charges). The two fund types classified as proprietary funds are Enterprise and Internal Service Funds. The City has Enterprise funds.

**Enterprise Funds-**

The Enterprise Fund is used to account for operations (a) that are financed and operated in a manner similar to private enterprises, where the intent of the governing body is that the costs (expense, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenue earned, expenses incurred, and net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes. The City has five enterprise funds that are the Water and Sewer Fund, Airport Fund, Golf Course Fund, Stormwater Utility Fund, and Solid Waste Fund.

**Account Groups**

**General Fixed Assets Account Group-**

This account group is used to account for all fixed assets of the City, other than those accounted for in the proprietary funds.

**FINANCIAL MANAGEMENT POLICIES (Continued)**  
**Significant Accounting Policies-Overview (Continued)**

**General Long-Term Debt Account Group-**

This account group is used to account for all long-term obligations of the City except those accounted for in the proprietary fund.

**Basis of Budgeting**

For budget purposes, all funds are accounted for using the modified accrual basis of accounting. Budgeted revenue is expected to be received in the current budget year or within sixty (60) days of the end of the fiscal year. Examples of differences in the cash basis of accounting for the budget and the modified accrual basis of accounting as recommended by GAAP (Generally Accepted Accounting Principles) would be sales taxes that have a lag time and street rental use fees paid forty-five to sixty days after the year end.

A budget is a financial plan for a specified period of time (fiscal year) that includes estimates of proposed expenditures and the means for financing them. Using the cash basis, management would have the information necessary to easily analyze the status of any fund, or any account, or any department by account. For third party financial presentations, see Basis of Accounting for Financial Presentations.

**Basis of Accounting for Financial Presentations**

For audited financial statements, *government-wide reports* use the economic resources measurement focus and the accrual basis of accounting, as do the *proprietary fund* financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenue in the year for which they are levied.

However, audited financial statements for *governmental funds* are accounted for using the current financial resources measurement focus and the modified accrual basis of accounting. Revenue is recognized as soon as it is both measurable and available to pay liabilities of the current period. For this purpose, the City considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures as well as expenditures related to compensated absences are recorded only when payment is due. Property taxes, franchise taxes, sales taxes, fines, and interest associated with the current fiscal period are all accrued and recognized as revenue of the current fiscal period. All other revenue items are considered to be measurable and available only when cash is received by the City.

**FINANCIAL MANAGEMENT POLICIES (Continued)**  
**Significant Accounting Policies-Overview (Continued)**

**Cash and Cash Equivalents**

For the purpose of presentation in the statement of cash flows, cash and cash equivalents are defined as unrestricted cash which includes cash on hand, demand deposits, money market accounts, and TexPool and TexStar investments. Tex Pool and TexStar are state pooled cash accounts.

**General Fixed Assets**

General fixed assets are recorded as expenditures in the governmental funds and capitalized at cost in the General Fixed Assets Account Group. Contributed fixed assets are recorded at their estimated fair market value at the time received.

Certain improvements such as roads, bridges, curbs and gutters, streets and sidewalks, drainage systems, and lighting systems are capitalized under GASB 34 beginning with the budget year 2002-2003. Depreciation is expensed on general fixed assets.

**Property, Plant and Equipment-Proprietary Funds**

Property, plant, and equipment used by proprietary funds are stated at cost or estimated historical cost. Contributed fixed assets are recorded at estimated fair market value at the time received. Depreciation is provided using the straight-line method over estimated useful lives of the assets.

**Vacation and Sick Leave**

City employees are granted vacation and sick leave as follows:  
Vacation:

Regular full-time employees:

1-9 years	80 hours per year (2 weeks)
10-19 years	120 hours per year (3 weeks)
20 years and over	160 hours per year (4 weeks)

Regular part-time employees working a minimum of 1,000 hours per year:

1-9 years	40 hours per year
10-19 years	60 hours per year
20 years and over	80 hours per year

Fire Department shift employees:

1-9 years	168 hours per year (7 shifts)
10-19 years	240 hours per year (10 shifts)
20 years and over	360 hours per year (15 shifts)

**FINANCIAL MANAGEMENT POLICIES (Continued)**  
**Significant Accounting Policies (Continued)**

Upon termination, retirement, resignation, or death, an employee shall be paid for accrued vacation leave at the rate of pay the employee was receiving at the time of separation, up to a maximum of 140 hours (216 for Fire Department shift employees). Only employees who have successfully completed their initial probationary period of employment with the City are entitled to this payout provision upon separation.

**Sick Leave:**

After one month, all regular full-time and regular part-time employees who regularly work at least 1,000 hours per year accrue sick leave each month at a rate of 8 hours for full-time (12 hours for Fire Department) and 4 hours for part-time. The maximum allowed carryover is 720 hours except for Fire shift employees, which is 1,080 hours per calendar year.

**Deferred Charges**

In governmental fund types, bond issuance costs are recognized in the current period. Bond issuance costs for proprietary fund types are deferred and amortized over the term of the bonds using the bonds-outstanding method, which approximates the effective interest method.



**BUDGET SUMMARIES**

**CITY OF GAINESVILLE  
ALL FUNDS SUMMARY  
BUDGET 2019-2020**

	<b>2017-18 ACTUAL</b>	<b>2018-19 ORIGINAL BUDGET</b>	<b>2018-19 REVISED BUDGET</b>	<b>2019-20 PROPOSED BUDGET</b>
<b>Beginning Balances:</b>				
General Fund	8,899,989	8,899,989	8,924,990	9,013,409
Water & Sewer Fund	7,605,948	8,231,429	8,231,429	8,152,150
Solid Waste Fund	2,315,402	3,164,010	3,164,010	2,986,513
Assigned Projects Fund	2,503,686	3,582,120	3,582,120	2,547,731
All Other Funds	21,062,271	19,374,945	19,657,032	19,918,835
<b>Total Beginning Balances</b>	<b>42,387,295</b>	<b>43,252,493</b>	<b>43,559,582</b>	<b>42,618,639</b>
<b>Revenues/Transfers In:</b>				
General Fund	17,546,596	17,030,825	17,638,152	17,901,517
Water & Sewer Fund	8,792,641	8,431,033	8,593,990	8,640,738
Solid Waste Fund	4,657,283	4,156,416	4,309,721	4,345,375
Assigned Projects Fund	1,782,989	5,000	40,000	20,000
All Other Funds	8,448,089	5,950,548	6,588,666	6,423,987
<b>Total Revenues &amp; Transfers In</b>	<b>41,227,598</b>	<b>35,573,822</b>	<b>37,170,529</b>	<b>37,331,617</b>
<b>Total Funds Available</b>	<b>83,614,894</b>	<b>78,826,315</b>	<b>80,730,111</b>	<b>79,950,256</b>
<b>Expenditures &amp; Transfers Out:</b>				
General Fund	17,521,595	16,951,165	17,549,734	17,861,923
Water & Sewer Fund	8,167,160	8,379,756	8,673,269	8,611,537
Solid Waste Fund	3,924,301	4,387,686	4,487,218	4,294,373
Assigned Projects Fund	704,554	540,000	1,074,389	1,424,500
All Other Funds	9,864,157	5,679,073	6,322,381	7,477,390
<b>Total Expenditures &amp; Transfers Out</b>	<b>40,181,767</b>	<b>35,937,680</b>	<b>38,106,991</b>	<b>39,669,723</b>
<b>Ending Balances:</b>				
General Fund	8,924,990	8,979,649	9,013,409	9,053,003
Water & Sewer Fund	8,231,429	8,282,706	8,152,150	8,181,351
Solid Waste Fund	3,048,384	2,932,740	2,986,513	3,037,515
Assigned Projects Fund	3,582,120	3,047,120	2,547,731	1,143,231
All Other Funds	19,646,203	19,646,420	19,923,317	18,865,433
<b>Total Ending Balances</b>	<b>43,433,127</b>	<b>42,888,635</b>	<b>42,623,121</b>	<b>40,280,533</b>

**CITY OF GAINESVILLE  
BUDGET 2019-2020  
BUDGET SUMMARY BY FUND TYPE**

Fund Type/ Fund Name	Estimated Beginning Balance 10/1/2019	Budgeted Revenues & Transfers In	Budgeted Expenditures & Transfers Out	Estimated Ending Balance 9/30/2020
<b>Governmental Fund Types:</b>				
General Fund	9,013,409	17,901,517	17,861,923	9,053,003
Assigned Projects Fund	2,547,731	20,000	1,424,500	1,143,231
Hospital Demolition Fund	1,110,340	0	1,110,340	0
Debt Service Fund	1,453,857	2,516,643	2,585,160	1,385,340
Subtotal	14,125,338	20,438,160	22,981,923	11,581,575
<b>Special Revenue Funds:</b>				
Hotel/Motel Fund	234,720	605,000	573,928	265,792
Municipal Court Technology Fund	11,568	12,100	10,320	13,348
Municipal Court Security Fund	20,175	10,200	4,000	26,375
Municipal Court Juvenile Case Mgr Fund	26,802	16,700	13,700	29,802
Law Enforcement Officer Ed. Fund	52	3,578	3,539	91
Federal Seizure Fund	3,092	60	0	3,152
State Seizure Fund	32,615	10,600	8,500	34,715
City Athletic Field Projects Fund	17,268	19,300	15,000	21,568
Cable PEG Fees Fund	148,220	15,000	0	163,220
Subtotal	494,513	692,538	628,987	558,064
<b>Total Governmental Funds</b>	<b>14,619,851</b>	<b>21,130,698</b>	<b>23,610,910</b>	<b>12,139,640</b>
<b>Fiduciary Fund Types:</b>				
Cemetery Permanent Trust Fund	1,602,844	68,000	32,000	1,638,844
Cohen Scholarship Fund	10,969	200	200	10,969
<b>Total Fiduciary Funds</b>	<b>1,613,813</b>	<b>68,200</b>	<b>32,200</b>	<b>1,649,813</b>
<b>Enterprise Fund Types:</b>				
Water & Sewer Fund	8,152,150	8,640,738	8,611,537	8,181,351
Solid Waste Fund	2,986,513	4,345,375	4,294,373	3,037,515
Stormwater Utility Fund	12,269,591	1,251,965	1,200,174	12,321,382
Airport Fund	2,777,732	1,352,731	1,342,952	2,787,511
Airport Capital Fund	278,094	154,000	194,245	237,849
Golf Course Fund	(79,105)	387,910	383,332	(74,528)
<b>Total Enterprise Funds</b>	<b>26,384,974</b>	<b>16,132,719</b>	<b>16,026,613</b>	<b>26,491,080</b>
<b>Total All Funds</b>	<b>42,618,639</b>	<b>37,331,617</b>	<b>39,669,723</b>	<b>40,280,533</b>

## **FUND BALANCE ANALYSIS**

The Fund Balance is the difference between fund assets and fund liabilities of governmental and trust funds. In the case of enterprise funds, fund balance is current assets less current liabilities. The funds below are being discussed because their projected fund balance for fiscal year 2020 is changing by 10% or more from the fiscal year 2019 budgeted amount.

Assigned Projects Fund. This is a project fund used to hold funds in excess of a stated amount set by City Council. These funds are to be used on projects as determined by the City Council/City Manager. The fund balance is projected to decrease over the 2019 revised budgeted fund balance by 62.48% as the City continues close out these special projects, including a performance venue at the Farmers Market, and demolition of the old Boys and Girls Club building. The capitalized projects will be recognized in the General Fund.

Airport Capital Fund. This is a project fund used to account for Airport Property Sales and projects funded by those revenues. In Fiscal year 2020, the fund balance is changing by -14.47% compared to the 2019 revised budgeted fund balance due to increased expenditures on the rehabilitation of the runway.

Hotel/Motel Fund. These funds are used to support tourism including museums, historic buildings, arts, performance arts, and advertising. This reserved fund balance will increase 13.24% from the 2019 revised budget. This increase is due to actual fund balance for FY 19 being greater than the budgeted fund balance.

Juvenile Case Manager Fund. This is a project fund used to account for juvenile case manager fees collected by the court, which are legally restricted to certain expenditures for court juvenile case manager fees. In Fiscal Year 2020, the fund balance in the Municipal Court Juvenile Case Manager Fund is projected to increase 11.19% over the 2019 revised budgeted fund balance. This increase is primarily due to a projected increase in fee revenues as compared to the prior year budget.

Municipal Court Technology Fund. This is a project fund used to account for technology fees collected by the court, which are legally restricted to certain expenditures for court technology. In Fiscal Year 2020, the fund balance in the Municipal Court Technology Fund is projected to increase by 31.33% over the 2019 revised budgeted fund balance. This increase is due to a budgeted reduction in expenditures for Fiscal Year 2020.

Municipal Court Security Fund. This is a project fund used to account for security fees collected by the court, which are legally restricted to certain expenditures for court security. In Fiscal Year 2020, the fund balance in the Municipal Court Security Fund is projected to increase 30.73% due to a budgeted reduction in capital expenditures in the current year.

Law Enforcement Officer Education Fund. This is a special revenue fund that is a restricted fund. This is a project fund used to account for funds received from the State for education. Funds are typically expended each year. The fund balance for Fiscal Year 2020 is projected to increase 74.54% from the 2019 revised budget. The increase is due to an anomaly of the fund balance's comparatively small amounts (under \$100).

City Athletic Field Projects Fund. This special revenue fund is a restricted fund. It is used to account for enhancement fees and donations that are to be used for improvements of the City athletic fields. The fund balance is projected to increase by 24.9% in 2020. This increase is primarily the result of greater revenues being projected based upon the actual experience of Fiscal Year 2019.

Cable Peg Fee Fund. This is a reserved fund used to account for the one percent (1%) fee paid by Cebridge (previously known as Suddenlink) Communications to support public, educational, and governmental (PEG) channels. These funds may be used only to support capital costs (e.g. equipment) related to the PEG channels. The fund balance in FY 2020 is projected to increase by 10.12% over the 2019 revised budget since no expenditures were budgeted.

Hospital Demo Fund This fund was established in 2017 to hold funds to be used in the demolition of the old Gainesville Memorial Hospital. This fund is budgeted to decrease by 100% when the demolition occurs, which is expected to happen in 2020. At that time, the fund will be closed.

**CITY OF GAINESVILLE  
BUDGET 2019-2020  
ALL FUNDS BUDGET SUMMARY**

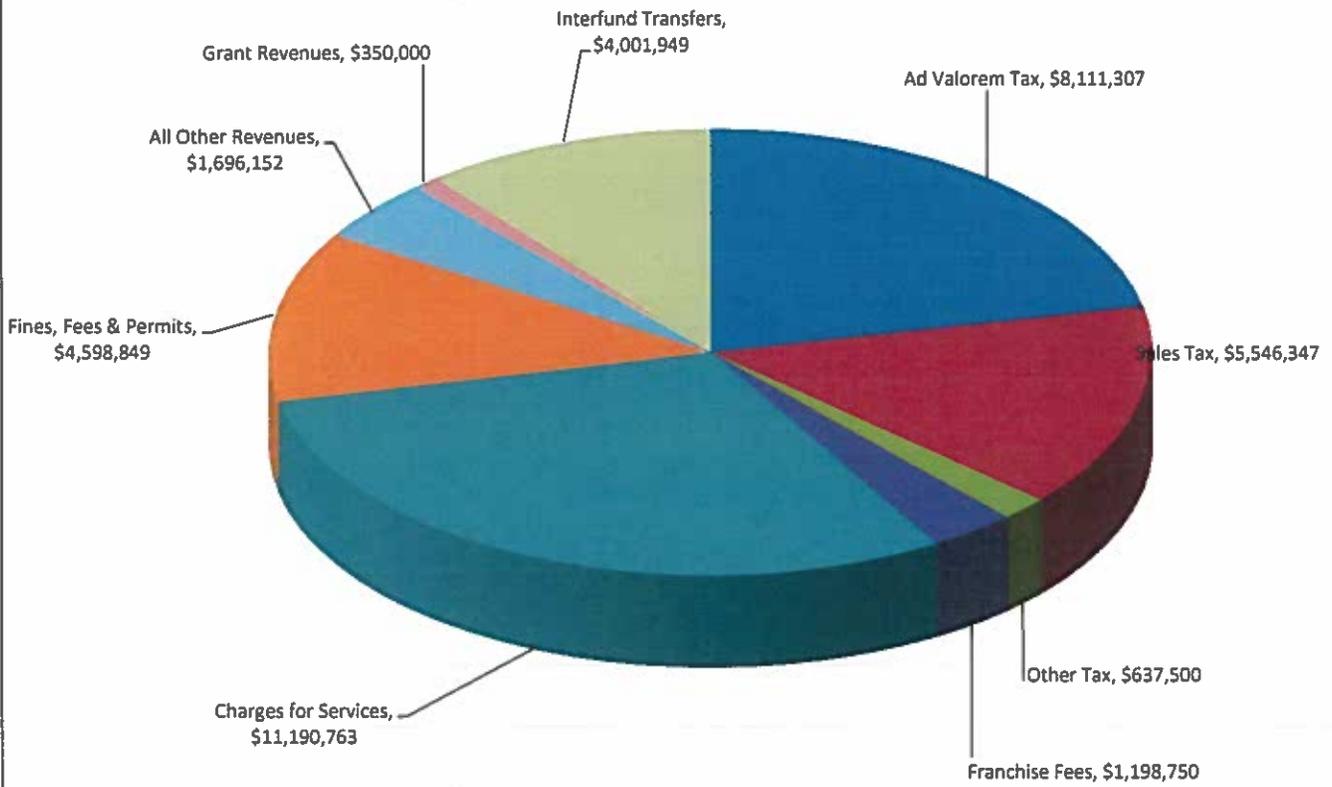
***TOTAL REVENUES BY FUND - ALL FUNDS***

<b>FUND</b>	<b>2017-18 ACTUAL</b>	<b>2018-19 BUDGET</b>	<b>2018-19 REVISED BUDGET</b>	<b>2019-20 ADOPTED BUDGET</b>
General Fund	17,546,596	17,030,825	17,638,152	17,901,517
Water & Sewer Fund	8,792,641	8,431,033	8,593,990	8,640,738
Solid Waste Fund	4,657,283	4,156,416	4,309,721	4,345,375
Assigned General Capital Fund	1,782,989	5,000	40,000	20,000
Other Funds	8,448,089	5,950,548	6,588,666	6,423,987
<b>Total</b>	<b>41,227,598</b>	<b>35,573,822</b>	<b>37,170,529</b>	<b>37,331,617</b>

***TOTAL REVENUES BY SOURCE - ALL FUNDS***

<b>Revenue Source</b>	<b>2017-18 ACTUAL</b>	<b>2018-19 BUDGET</b>	<b>2018-19 REVISED BUDGET</b>	<b>2019-20 ADOPTED BUDGET</b>
Ad Valorem Tax	7,398,416	7,811,009	7,800,009	8,111,307
Sales Tax	4,958,204	5,346,261	5,346,261	5,546,347
Other Tax	713,346	635,827	635,827	637,500
Franchise Fees	1,279,335	1,290,863	1,290,863	1,198,750
Charges for Services	11,402,191	11,065,095	10,944,366	11,190,763
Fines, Fees & Permits	5,184,665	4,416,290	4,558,377	4,598,849
All Other Revenues	4,526,957	1,567,827	1,927,571	1,696,152
Grant Revenues	86,464	71,176	563,111	350,000
Interfund Transfers	5,678,020	3,369,474	4,104,144	4,001,949
<b>Total Revenues</b>	<b>41,227,598</b>	<b>35,573,822</b>	<b>37,170,529</b>	<b>37,331,617</b>

## Revenues by Source - All Funds Budget 2020



**CITY OF GAINESVILLE  
BUDGET 2019-2020  
ALL FUNDS BUDGET SUMMARY**

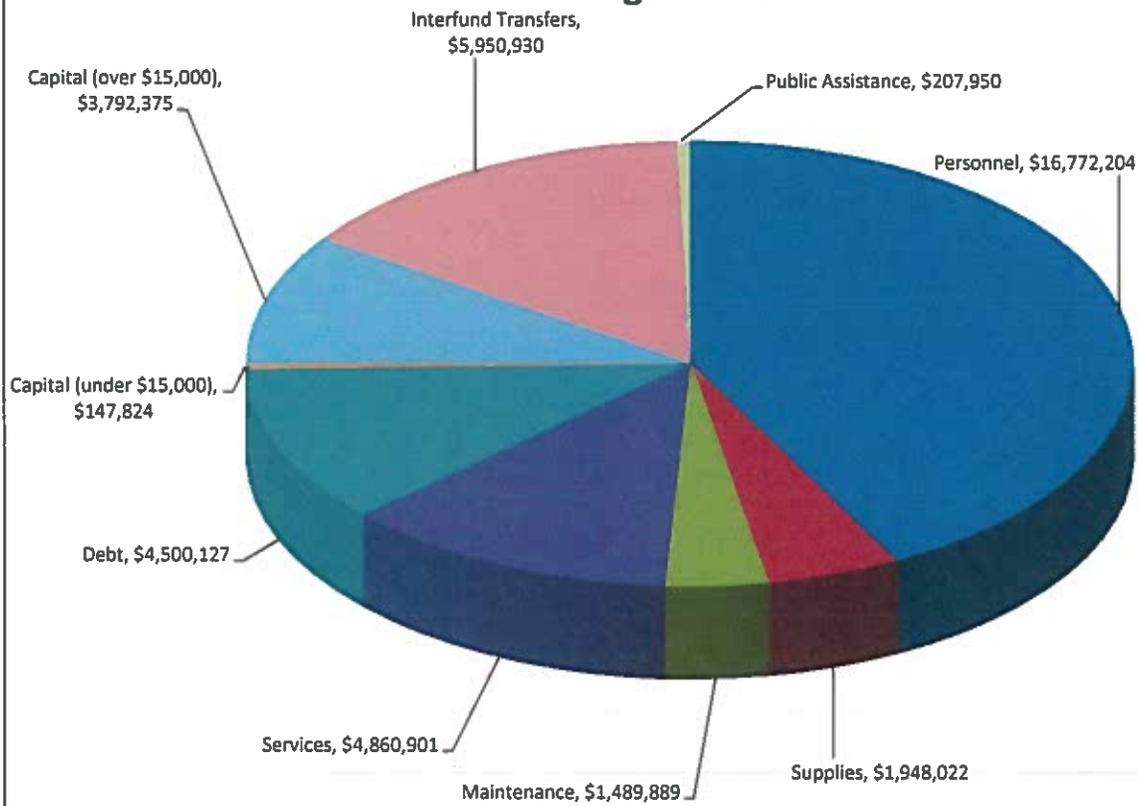
***TOTAL EXPENDITURES BY FUND - ALL FUNDS***

<b>FUND</b>	<b>2017-18 ACTUAL</b>	<b>2018-19 BUDGET</b>	<b>2018-19 REVISED BUDGET</b>	<b>2019-20 ADOPTED BUDGET</b>
General Fund	17,521,595	16,951,165	17,549,734	17,861,923
Water & Sewer Fund	8,167,160	8,379,756	8,673,269	8,611,537
Solid Waste Fund	3,924,301	4,387,686	4,487,218	4,294,373
Assigned General Capital Fund	704,554	540,000	1,074,389	1,424,500
Other Funds	9,864,157	5,679,073	6,322,381	7,477,890
<b>Total</b>	<b>40,181,767</b>	<b>35,937,680</b>	<b>38,106,991</b>	<b>39,670,223</b>

***TOTAL EXPENDITURES BY FUNCTION - ALL FUNDS***

<b>FUNCTION</b>	<b>2017-18 ACTUAL</b>	<b>2018-19 BUDGET</b>	<b>2018-19 REVISED BUDGET</b>	<b>2019-20 ADOPTED BUDGET</b>
Personnel	14,299,524	15,895,637	16,104,092	16,772,204
Supplies	1,977,131	1,930,907	1,982,089	1,948,022
Maintenance	1,502,654	1,518,227	1,479,754	1,489,889
Services	4,376,503	4,635,149	4,896,575	4,860,901
Debt	3,578,238	4,387,119	4,386,766	4,500,127
Capital (under \$15,000)	62,992	84,321	152,467	147,824
Capital (over \$15,000)	2,909,826	2,749,534	5,869,991	3,792,375
Interfund Transfers	11,265,900	4,512,836	3,011,307	5,950,930
Public Assistance	209,000	223,950	223,950	207,950
<b>Total Expenditures</b>	<b>40,181,767</b>	<b>35,937,680</b>	<b>38,106,991</b>	<b>39,670,223</b>

## Expenditures by Functions - All Funds Budget 2020



**Summary of Sources and Uses  
All Funds  
Budget 2019-2020**

	FY 2017-18 Actual					FY 2018-19 Revised Budget					FY 2019-20 Adopted Budget				
	General Fund	Water/ Sewer Fund	Solid Waste Fund	Other Funds	Total	General Fund	Water/ Sewer Fund	Solid Waste Fund	Other Funds	Total	General Fund	Water/ Sewer Fund	Solid Waste Fund	Other Funds	Total
<b>Beginning Balance</b>	<b>8,899,989</b>	<b>7,605,948</b>	<b>2,315,402</b>	<b>23,565,956</b>	<b>42,387,295</b>	<b>8,924,990</b>	<b>8,231,429</b>	<b>3,164,010</b>	<b>23,239,153</b>	<b>43,559,582</b>	<b>9,013,409</b>	<b>8,152,150</b>	<b>2,986,513</b>	<b>22,466,567</b>	<b>42,618,639</b>
<b>Revenues</b>															
Ad Valorem Tax	5,003,454	0	0	2,394,962	7,398,416	5,566,585	0	0	2,233,424	7,800,009	5,808,912	0	0	2,302,395	8,111,307
Sales & Use Tax	4,958,204	0	0	0	4,958,204	5,346,261	0	0	0	5,346,261	5,546,347	0	0	0	5,546,347
Other Tax	36,271	0	0	677,075	713,346	35,827	0	0	600,000	635,827	37,500	0	0	600,000	637,500
Franchise Fees	1,279,335	0	0	0	1,279,335	1,290,863	0	0	0	1,290,863	1,198,750	0	0	0	1,198,750
Fines, Fees & Permits	1,310,312	763,452	3,039,744	71,158	5,184,665	1,037,719	700,787	2,741,721	78,150	4,558,377	1,071,050	672,347	2,780,675	74,777	4,598,849
Charges for Services	875,881	7,808,950	1,469,009	1,248,351	11,402,191	760,293	7,584,000	1,390,000	1,210,073	10,944,366	833,984	7,668,320	1,431,700	1,256,759	11,190,763
All Other Revenues	575,452	98,817	148,530	3,704,158	4,526,957	250,211	66,590	148,000	1,462,770	1,927,571	143,050	56,862	133,000	1,363,240	1,696,152
<b>Total Revenues</b>	<b>14,038,908</b>	<b>8,671,219</b>	<b>4,657,283</b>	<b>8,095,704</b>	<b>35,463,113</b>	<b>14,287,759</b>	<b>8,351,377</b>	<b>4,279,721</b>	<b>5,584,417</b>	<b>32,503,274</b>	<b>14,639,593</b>	<b>8,397,529</b>	<b>4,345,375</b>	<b>5,597,171</b>	<b>32,979,668</b>
<b>Other Financing Sources</b>															
Transfers In	3,442,671	121,423	0	2,113,926	5,678,020	3,350,393	242,613	30,000	481,138	4,104,144	3,261,924	243,209	0	496,816	4,001,949
Grant Revenues	65,016	0	0	21,448	86,464	0	0	0	563,111	563,111	0	0	0	350,000	350,000
<b>Total Other Sources</b>	<b>3,507,687</b>	<b>121,423</b>	<b>0</b>	<b>2,135,374</b>	<b>5,764,485</b>	<b>3,350,393</b>	<b>242,613</b>	<b>30,000</b>	<b>1,044,249</b>	<b>4,667,255</b>	<b>3,261,924</b>	<b>243,209</b>	<b>0</b>	<b>846,816</b>	<b>4,351,949</b>
<b>Total Resources</b>	<b>17,546,595</b>	<b>8,792,641</b>	<b>4,657,283</b>	<b>10,231,079</b>	<b>41,227,598</b>	<b>17,638,152</b>	<b>8,593,990</b>	<b>4,309,721</b>	<b>6,628,666</b>	<b>37,170,529</b>	<b>17,901,517</b>	<b>8,640,738</b>	<b>4,345,375</b>	<b>6,443,987</b>	<b>37,331,617</b>
<b>Total Funds Available</b>	<b>26,446,584</b>	<b>16,398,589</b>	<b>6,972,685</b>	<b>33,797,035</b>	<b>83,614,893</b>	<b>26,563,142</b>	<b>16,825,419</b>	<b>7,473,731</b>	<b>29,867,819</b>	<b>80,730,111</b>	<b>26,914,926</b>	<b>16,792,888</b>	<b>7,331,888</b>	<b>28,910,554</b>	<b>79,950,256</b>
<b>Operating Expenditures</b>															
Salaries & Benefits	11,367,274	1,770,496	760,807	400,948	14,299,524	12,825,342	1,884,463	907,319	486,968	16,104,092	13,342,893	1,921,344	992,279	515,688	16,772,204
Supplies & Materials	607,852	229,458	181,206	958,615	1,977,131	661,550	246,239	192,900	881,400	1,982,089	659,250	262,172	193,900	832,700	1,948,022
Repairs & Maintenance	523,635	692,664	202,121	84,234	1,502,654	586,483	555,581	236,000	101,690	1,479,754	602,902	585,017	198,700	103,270	1,489,889
Services & Charges	1,967,225	1,055,039	1,212,781	141,459	4,376,503	2,381,193	972,802	1,272,814	269,766	4,896,575	2,182,180	1,117,436	1,261,420	299,865	4,860,901
Debt Service	0	539,507	414,843	2,623,888	3,578,238	0	1,662,800	415,752	2,308,214	4,386,766	0	1,658,390	419,572	2,422,165	4,500,127
Capital Outlay	1,059,384	449,707	117,208	1,346,518	2,972,818	816,612	3,351,384	473,497	1,380,965	6,022,458	802,247	750,474	239,566	2,147,912	3,940,199
Public Assistance	83,250	0	0	125,750	209,000	89,450	0	0	134,500	223,950	89,450	0	0	118,500	207,950
<b>Total Expenditures</b>	<b>15,608,620</b>	<b>4,736,870</b>	<b>2,888,965</b>	<b>5,681,412</b>	<b>28,915,867</b>	<b>17,360,630</b>	<b>8,673,269</b>	<b>3,498,282</b>	<b>5,563,503</b>	<b>35,095,684</b>	<b>17,678,923</b>	<b>6,294,833</b>	<b>3,305,437</b>	<b>6,440,100</b>	<b>33,719,293</b>
<b>Other Financing Uses</b>															
Transfers Out	1,912,975	3,430,290	1,035,336	4,887,299	11,265,900	189,104	0	988,936	1,833,267	3,011,307	183,000	2,316,704	988,936	2,461,790	5,950,430
<b>Total Other Uses</b>	<b>1,912,975</b>	<b>3,430,290</b>	<b>1,035,336</b>	<b>4,887,299</b>	<b>11,265,900</b>	<b>189,104</b>	<b>0</b>	<b>988,936</b>	<b>1,833,267</b>	<b>3,011,307</b>	<b>183,000</b>	<b>2,316,704</b>	<b>988,936</b>	<b>2,461,790</b>	<b>5,950,430</b>
<b>Total Expenditures &amp; Use</b>	<b>17,521,595</b>	<b>8,167,160</b>	<b>3,924,301</b>	<b>10,568,711</b>	<b>40,181,767</b>	<b>17,549,734</b>	<b>8,673,269</b>	<b>4,487,218</b>	<b>7,396,770</b>	<b>38,106,991</b>	<b>17,861,923</b>	<b>8,611,537</b>	<b>4,294,373</b>	<b>8,901,890</b>	<b>39,669,723</b>
<b>Increase(Decrease) in Fund Balance</b>	<b>25,000</b>	<b>625,481</b>	<b>732,982</b>	<b>(337,631)</b>	<b>1,045,832</b>	<b>88,418</b>	<b>(79,279)</b>	<b>(177,497)</b>	<b>(768,104)</b>	<b>(936,462)</b>	<b>39,594</b>	<b>29,201</b>	<b>51,002</b>	<b>(2,457,903)</b>	<b>(2,338,106)</b>
<b>Ending Balance</b>	<b>8,924,989</b>	<b>8,231,429</b>	<b>3,048,384</b>	<b>23,228,325</b>	<b>43,433,127</b>	<b>9,013,409</b>	<b>8,152,150</b>	<b>2,986,513</b>	<b>22,471,049</b>	<b>42,623,121</b>	<b>9,053,003</b>	<b>8,181,351</b>	<b>3,037,515</b>	<b>20,008,664</b>	<b>40,280,533</b>



**GENERAL FUND**

**CITY OF GAINESVILLE  
BUDGET 2019-2020  
GENERAL FUND SUMMARY**

	<b>2017-18 ORIGINAL BUDGET</b>	<b>2017-18 ACTUAL</b>	<b>2018-19 ORIGINAL BUDGET</b>	<b>2018-19 ACTUAL SIX MONTHS</b>	<b>2018-19 REVISED BUDGET</b>	<b>2019-20 PROPOSED BUDGET</b>
BEGINNING BALANCE OCTOBER 1	8,899,989	8,899,989	8,924,990	8,924,990	8,924,990	9,013,409
REVENUES	14,954,875	17,546,596	17,030,825	11,266,420	17,638,152	17,901,517
<b>TOTAL FUNDS AVAILABLE</b>	<b>23,854,864</b>	<b>26,446,585</b>	<b>25,955,815</b>	<b>20,191,411</b>	<b>26,563,142</b>	<b>26,914,926</b>
<b>EXPENDITURES</b>						
GEN GOVN'T ADMIN	547,001	512,727	569,652	265,740	554,386	581,133
INFORMATION TECHNOLOGY	272,482	262,035	254,935	153,367	257,190	285,721
HUMAN RESOURCES	189,998	187,394	215,205	102,328	227,590	225,201
BUILDING OPERATIONS	73,336	62,893	110,798	30,820	114,148	77,378
PUBLIC ASSISTANCE	89,450	83,250	89,450	40,413	89,450	89,450
MUNICIPAL COURT	267,677	261,953	280,954	128,597	279,992	290,361
CIVIC CENTER	277,573	244,844	251,648	91,224	252,219	263,015
PLANNING/ZONING	190,809	189,076	335,655	155,777	328,281	335,119
CODE COMPLIANCE	409,441	370,407	286,208	116,739	287,835	289,303
FINANCE	511,776	479,609	539,950	251,969	540,727	573,743
POLICE	5,173,933	5,079,681	5,463,899	2,416,143	5,724,655	5,979,469
EMERGENCY MGT.	34,852	30,824	63,085	7,042	64,403	37,745
FIRE	4,061,555	4,011,156	4,414,513	2,095,888	4,533,243	4,543,945
PUBLIC SERVICES ADM	82,344	79,850	87,078	41,525	89,649	93,970
STREETS	926,396	1,014,844	910,460	346,807	908,148	1,155,698
GARAGE	252,862	254,604	245,328	108,853	267,946	261,414
PARKS	979,737	895,241	1,011,339	329,293	1,014,966	983,533
FRANK BUCK ZOO	1,253,646	1,211,933	1,309,753	575,618	1,266,809	1,298,112
CEMETERY	342,027	328,953	328,255	123,954	335,991	314,614
NON-DEPT'L**	183,000	1,960,323	183,000	0	412,106	183,000
<b>TOTAL EXPENDITURES</b>	<b>16,119,895</b>	<b>17,521,595</b>	<b>16,951,165</b>	<b>7,382,098</b>	<b>17,549,734</b>	<b>17,861,923</b>
ENDING BALANCE SEPTEMBER 30	7,734,969	8,924,990	9,004,650	12,809,313	9,013,409	9,053,003
INCREASE(DECREASE) IN FUND BALANCE	(1,165,020)	25,001	79,660	3,884,323	88,418	39,594

Note: Beginning October FY 2019 Fund Balance ties to FY 18 Audited Financials excluding depreciation, amortization, bad debt expense

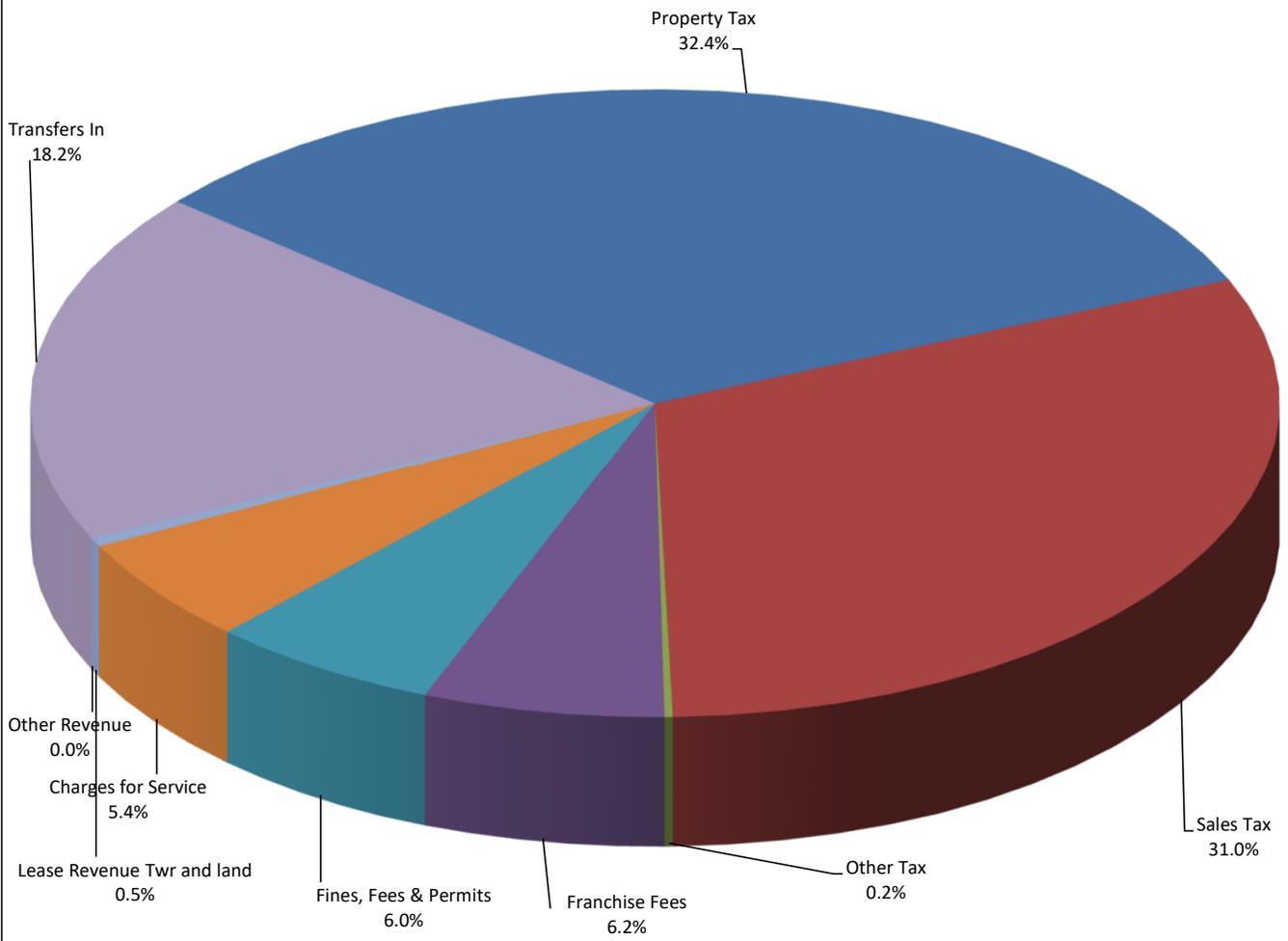
**CITY OF GAINESVILLE  
BUDGET 2019-2020  
GENERAL FUND REVENUES**

ACCOUNT NUMBER	DESCRIPTION	2017-18 BUDGET	2017-18 ACTUAL	2018-19 ORIGINAL BUDGET	2018-19 ACTUAL SIX MONTHS	2018-19 REVISED BUDGET	2019-20 PROPOSED BUDGET
01-4001-00-00	CURRENT TAXES RESOLVED	4,890,000	4,978,220	5,583,535	5,560,841	5,583,535	5,813,912
01-4002-00-00	DELINQUENT TAXES RESOLVED	50,000	48,512	50,000	46,869	50,000	50,000
01-4003-00-00	PENALTY AND INTEREST	40,000	38,345	40,000	37,271	40,000	40,000
01-4005-00-00	REFUNDS AND ADJUSTMENTS	(44,750)	(12,906)	(44,750)	7,767	(44,750)	(40,000)
01-4006-00-00	PROPERTY TAX REBATES	(48,720)	(48,718)	(62,200)	(41,190)	(62,200)	(55,000)
	<b>SUBTOTAL TAXES</b>	<b>4,886,530</b>	<b>5,003,454</b>	<b>5,566,585</b>	<b>5,611,557</b>	<b>5,566,585</b>	<b>5,808,912</b>
01-4100-00-00	SALES TAX REBATE-ENTERPRISE ZO	(295,000)	(531,706)	(294,000)	(180,783)	(294,000)	(218,000)
01-4101-00-00	SALES TAXES	5,647,420	7,294,211	5,640,261	2,663,765	5,640,261	5,764,347
01-4102-00-00	FRANCHISE FEE - ELECTRIC	808,819	764,471	808,819	452,476	808,819	770,000
01-4103-00-00	MIXED DRINK TAX	34,492	36,271	35,827	9,340	35,827	37,500
01-4104-00-00	SALES TAX REFUND	(1,804,302)	(1,804,302)	0	0	0	0
01-4105-00-00	WATER TOWER LEASE	80,000	78,801	80,000	61,341	80,000	81,000
01-4106-00-00	FRANCHISE FEE - PHONES	61,000	47,106	57,505	13,994	57,505	20,000
01-4107-00-00	FRANCHISE FEE - CABLE TV	132,000	164,181	132,000	33,637	132,000	127,750
01-4108-00-00	FRANCHISE FEE - GAS	206,349	224,776	212,539	82,077	212,539	200,000
	<b>SUBTOTAL OTHER TAXES AND FEES</b>	<b>4,870,778</b>	<b>6,273,809</b>	<b>6,672,951</b>	<b>3,135,847</b>	<b>6,672,951</b>	<b>6,782,597</b>
01-4201-00-00	BUILDING PERMITS	350,000	486,234	255,000	198,998	255,000	267,750
01-4202-00-00	ANNUAL PERMITS	21,700	23,081	6,500	23,601	21,700	11,250
01-4204-00-00	HEALTH PERMITS AND INSPECTIONS	0	60	0	2,910	3,500	3,500
01-4205-00-00	ZONING PERMITS	3,500	10,597	3,000	5,620	7,398	3,000
01-4206-00-00	ALCOHOL BEVERAGE SALES PERMITS	800	6,500	2,600	6,121	8,121	15,000
01-4212-00-00	ITINERANT VENDOR PERMIT	1,700	5,126	1,500	1,650	3,750	1,500
	<b>SUBTOTAL LICENSE FEES PERMITS</b>	<b>377,700</b>	<b>531,598</b>	<b>268,600</b>	<b>238,900</b>	<b>299,469</b>	<b>302,000</b>
01-4301-00-00	MUNICIPAL COURT FINES	300,000	381,662	440,000	265,245	440,000	450,000
01-4302-00-00	PARKING FINES	500	328	3,000	1,141	3,000	2,500
01-4304-00-00	DISMISSAL FEES	6,500	6,859	4,800	2,920	4,800	6,500
01-4311-00-00	FINGERPRINT FEES	500	740	500	490	550	550
01-4312-00-00	ACCRUED COURT WARRANTS REVENUE	0	87,632	0	0	0	0
01-4316-00-00	SCHL ZONE/CHILD SAFETY FUND	2,000	1,823	800	791	1,400	1,500
01-4318-00-00	DEFENDENT JURY FEE	3	3	0	0	0	0
	<b>SUBTOTAL FINES</b>	<b>309,503</b>	<b>479,047</b>	<b>449,100</b>	<b>270,587</b>	<b>449,750</b>	<b>461,050</b>
01-4405-00-00	CIVIC CENTER RENTAL	41,000	38,173	42,000	19,216	38,000	42,000
01-4406-00-00	CEMETERY FEES	100,000	105,567	100,000	61,916	100,000	107,000
01-4407-00-00	CEMETERY ADMINISTRATION FEES	0	2,100	0	1,765	2,000	3,000
01-4412-00-00	SANTA FE DEPOT RENTAL	4,000	3,835	6,000	5,140	6,000	6,000
01-4501-00-00	SWIMMING POOL FEES	93,000	95,792	94,000	0	90,000	96,000
01-4504-00-00	SWIMMING POOL CONCESSION STAND	12,000	8,963	13,000	0	13,000	13,500
01-4507-00-00	LEONARD PARK PAVILLION RENTAL	7,500	10,670	8,500	2,640	7,500	8,500
01-4508-00-00	DONATIONS	2	195,217	0	8,758	0	0
01-4510-00-00	BASEBALL FIELD FEES	31,000	34,568	32,000	8,006	32,000	32,000
	<b>SUBTOTAL CHARGES FOR FEES AND RENTALS</b>	<b>288,502</b>	<b>494,885</b>	<b>295,500</b>	<b>107,440</b>	<b>288,500</b>	<b>308,000</b>
01-4621-00-00	PENALTIES	0	0	0	0	0	0
01-4622-00-00	CASH SHORT/OVER	0	728	0	74	0	0
01-4623-00-00	NSF CHARGES	150	100	50	25	50	50
01-4628-00-00	CREDIT CARD CONVENIENCE FEE	7,500	9,110	7,500	1,875	3,000	3,000
01-4698-00-00	AR CREDIT ADJUSTMENT CLEARING	(100)	(113)	0	0	0	0
	<b>SUBTOTAL CHARGES FOR FEES AND RENTALS</b>	<b>7,550</b>	<b>9,825</b>	<b>7,550</b>	<b>1,974</b>	<b>3,050</b>	<b>3,050</b>
01-4701-00-00	INTEREST REVENUE	80,000	152,965	65,000	127,174	128,000	140,000
01-4702-00-00	TAX CERTIFICATES	670	726	670	389	670	660
01-4703-00-00	GAIN ON DISPOSITION/FXD ASSETS	0	0	0	0	0	0
01-4706-00-00	MOWING CHARGES	0	0	0	0	0	0
01-4709-00-00	MISCELLANEOUS REVENUE	14,150	44,865	51,000	68,623	68,623	51,500

**CITY OF GAINESVILLE  
BUDGET 2019-2020  
GENERAL FUND REVENUES**

<b>ACCOUNT NUMBER</b>	<b>DESCRIPTION</b>	<b>2017-18 BUDGET</b>	<b>2017-18 ACTUAL</b>	<b>2018-19 ORIGINAL BUDGET</b>	<b>2018-19 ACTUAL SIX MONTHS</b>	<b>2018-19 REVISED BUDGET</b>	<b>2019-20 PROPOSED BUDGET</b>
01-4710-00-00	INSURANCE CLAIMS-SETTLEMENTS	0	4,388	0	0	0	0
01-4713-00-00	TRAIN REVENUES	50,000	56,078	51,000	11,765	49,000	52,000
01-4714-00-00	SANTA FE DEPOT SALES REVENUE	500	0	2,000	0	2,000	1,000
01-4719-00-00	PROCEEDS-NOTES PAYABLE & DEBT	0	195,000	0	0	0	0
01-4721-00-00	PROCEEDS ANIMAL DISPOSITION	0	800	0	0	0	0
01-4725-00-00	LIEN REVENUES	7,500	11,584	2,400	10,725	7,500	4,000
01-4729-00-00	KIDS FISHFEST REVENUES	3,500	3,500	2,500	0	2,500	2,500
01-4730-00-00	LAND LEASE-QUALITY INN	25,000	25,000	25,000	47,500	47,500	25,000
01-4734-00-00	BARRICADE FEES	340	510	0	0	0	0
01-4735-00-00	ANIMAL SHELTER FEES	60,000	60,690	60,000	30,274	60,000	60,000
01-4767-00-00	SPRING FLING BOOTH FEES	4,500	5,677	4,500	1,505	4,500	4,500
01-4770-00-00	MISC AR REIMBURSEMENT REVENUE	324	296	0	0	0	0
01-4771-00-00	ZOO ADMISSIONS REVENUE	360,000	418,726	392,400	135,552	368,000	396,324
01-4772-00-00	ZOO ANNUAL PASS	17,000	21,563	18,000	12,055	17,000	18,000
01-4773-00-00	ZOOBOO DONATIONS	0	0	0	300	0	0
01-4775-00-00	ZOO EDUCATIONAL PROG. REVENUES	20,000	36,891	52,000	11,071	23,000	36,000
01-4776-00-00	ZOO MERCHANDISE SOLD	155,000	178,651	165,000	45,773	100,000	175,000
01-4777-00-00	ZOO CONCESSION SALES	616	616	0	0	0	0
01-4778-00-00	ZOO CONCESSION-PRIVATE PARTY	5,000	10,509	7,500	7,326	10,000	7,500
	<b>SUBTOTAL CHARGES FOR SERVICE</b>	<b>804,100</b>	<b>1,229,034</b>	<b>898,970</b>	<b>510,031</b>	<b>888,293</b>	<b>973,984</b>
01-4802-00-00	GRANT REVENUE	35,802	29,214	0	0	0	0
01-4806-00-00	GRANT REV-HOMELAND SECURITY	0	35,802	21,176	0	0	0
01-4810-00-00	INSURANCE REIMBURSEMENT	18,973	17,257	0	2,382	0	0
	<b>SUBTOTAL GRANT REVENUE/OTHER</b>	<b>54,775</b>	<b>82,273</b>	<b>21,176</b>	<b>2,382</b>	<b>0</b>	<b>0</b>
01-4910-00-00	TRANSFER FROM MC CASE JUV FUND	12,600	12,600	12,600	0	12,600	13,000
01-4918-00-00	TRANSFER FROM GEDC FUND	100,000	100,000	51,188	0	51,188	51,188
01-4920-00-00	TRANSFER FROM FLOOD FUND	0	70,263	0	0	0	0
01-4922-00-00	TRANSFER FROM H/M	115,750	115,750	97,750	48,875	97,750	97,750
01-4922-00-00-CIVIC	TRANSFER FROM H/M-CIVIC/DEPOT	265,329	265,329	251,648	125,824	251,648	279,378
01-4922-00-00-WEB	TRANSFER FROM H/M-WEBSITE	7,000	7,000	7,000	0	7,000	7,000
01-4924-00-00	TRANSFER FROM CEMETERY OPERATE	0	571	0	0	0	0
01-4940-00-00	TRANSFER FROM FUND 40	0	0	0	0	0	280,000
01-4955-00-00	TRANSFER FROM ASSIGNED PROJECT	2,000	2,000	0	0	500,000	0
01-4960-00-00	TRANSFER FROM W&S UTILITY FUND	912,493	912,493	842,493	421,247	842,493	882,933
01-4960-00-00-STREET	TRANSFER FROM W&S-STR RENTAL	395,913	395,913	395,913	197,957	395,913	421,538
01-4967-00-00	TRANSFER FROM STORMWTR FUND	551,666	551,666	198,665	99,333	198,665	208,201
01-4968-00-00	TRANSFER FROM S/W FUND	765,131	781,531	765,131	382,566	765,131	765,131
01-4968-00-00-STREET	TRANSFER FROM S/W-STR RENTAL	223,805	223,805	223,805	111,903	223,805	223,805
01-4981-00-00	TRANSFER FROM CEM. PERM. FUND	3,750	3,750	4,200	0	4,200	32,000
	<b>SUBTOTAL TRANSFERS</b>	<b>3,355,437</b>	<b>3,442,671</b>	<b>2,850,393</b>	<b>1,387,703</b>	<b>3,350,393</b>	<b>3,261,924</b>
	<b>GENERAL FUND REVENUES</b>	<b>14,954,875</b>	<b>17,546,596</b>	<b>17,030,825</b>	<b>11,266,420</b>	<b>17,518,991</b>	<b>17,901,517</b>

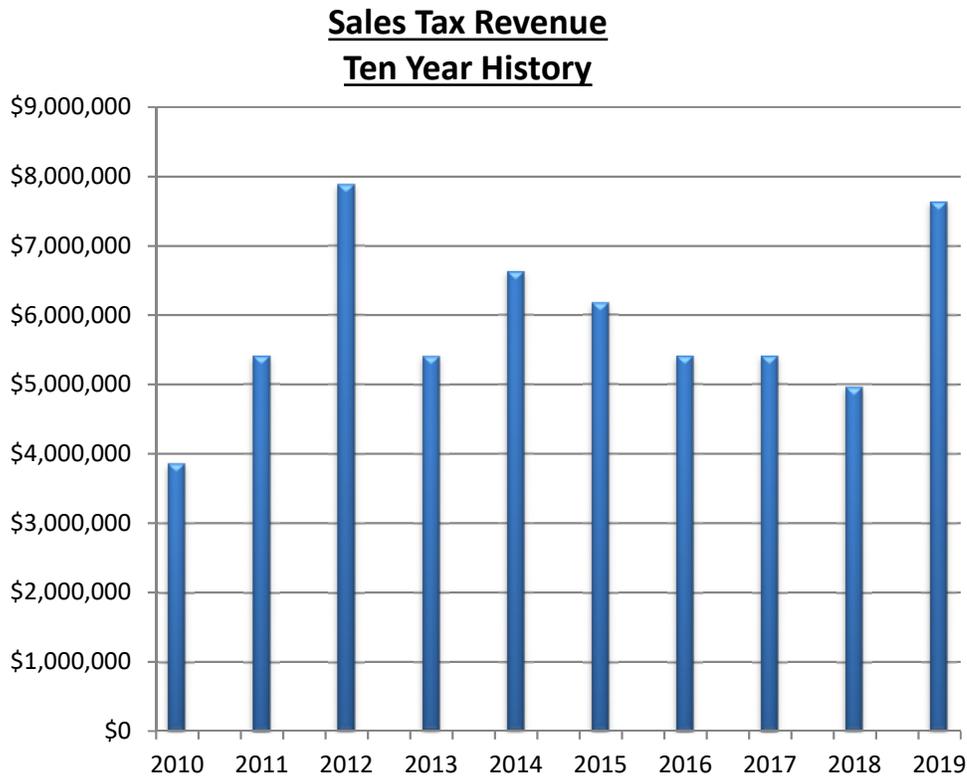
**CITY OF GAINESVILLE  
GENERAL FUND REVENUES  
BUDGET 2020**



# GENERAL FUND REVENUES

## REVENUE ASSUMPTIONS

Sales Tax. This year the second major revenue source for the General Fund is the City's 1.25-cent sales tax with 1 cent for general operations and 0.25 cent for tax reduction. Sales tax has seen major swings over several years, and we anticipate that sales tax collections will be \$200,086 higher in the FY 2020 budget as compared to the FY 2019 budget. The chart below shows our sales tax trend with 2010 being the base year for our projections. The net figure for sales tax represents 31.00% of the general fund's total budgeted revenues for the new FY 2020.



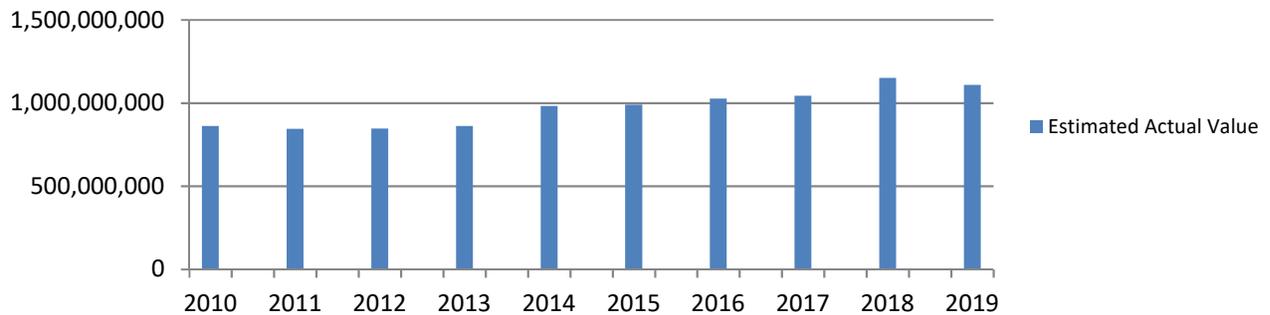
(2019 represents a preliminary unaudited number.)

# GENERAL FUND REVENUES

## REVENUE ASSUMPTIONS (CONTINUED)

Ad Valorem Tax. Our largest revenue source for the General Fund is ad valorem (property) taxes. In most years, this is the second largest source of revenue for the City. The increase is due to a 7.03% increase in current property values and new construction. A portion of this tax funds the General Fund and a portion is deposited in the Debt Fund for Debt Service. The City's tax rate was reduced by .03% in 2020 to \$0.69629 per \$100 of property value. The amount collected can change during the year due to the settlement of lawsuits and/or a change in the collections percentage. Ad valorem tax represents 32.40% of the General Fund budgeted revenues for the new FY 2020.

### Property Tax Assessed Value Ten Year History



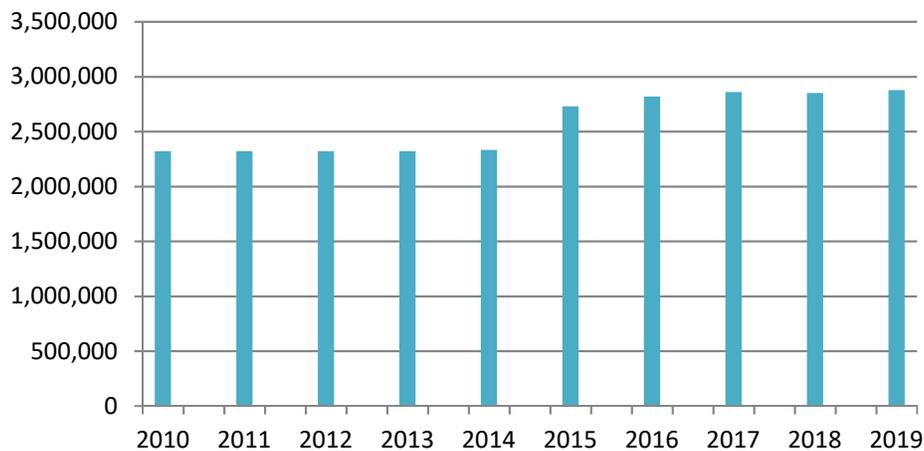
(2019 represents a preliminary unaudited number)

## GENERAL FUND REVENUES

### REVENUE ASSUMPTIONS (CONTINUED)

Utility and Other Fund Transfers in. An important element of our revenue projections is transfers from City owned utilities and are covered by sections of the City Code requiring the payment of franchise fees similar to other utilities that operate in the City pay and administrative charges. In FY 2020, transfers of \$2,877,796 will be made from Utility Funds. The Hotel/Motel Fund which funds tourism activities and the Cemetery Fund which supports cemetery activities will transfer \$384,128 to the general fund. These sources of revenues represent 18.2% of the General Fund revenues.

### Fund Transfers to the General Fund

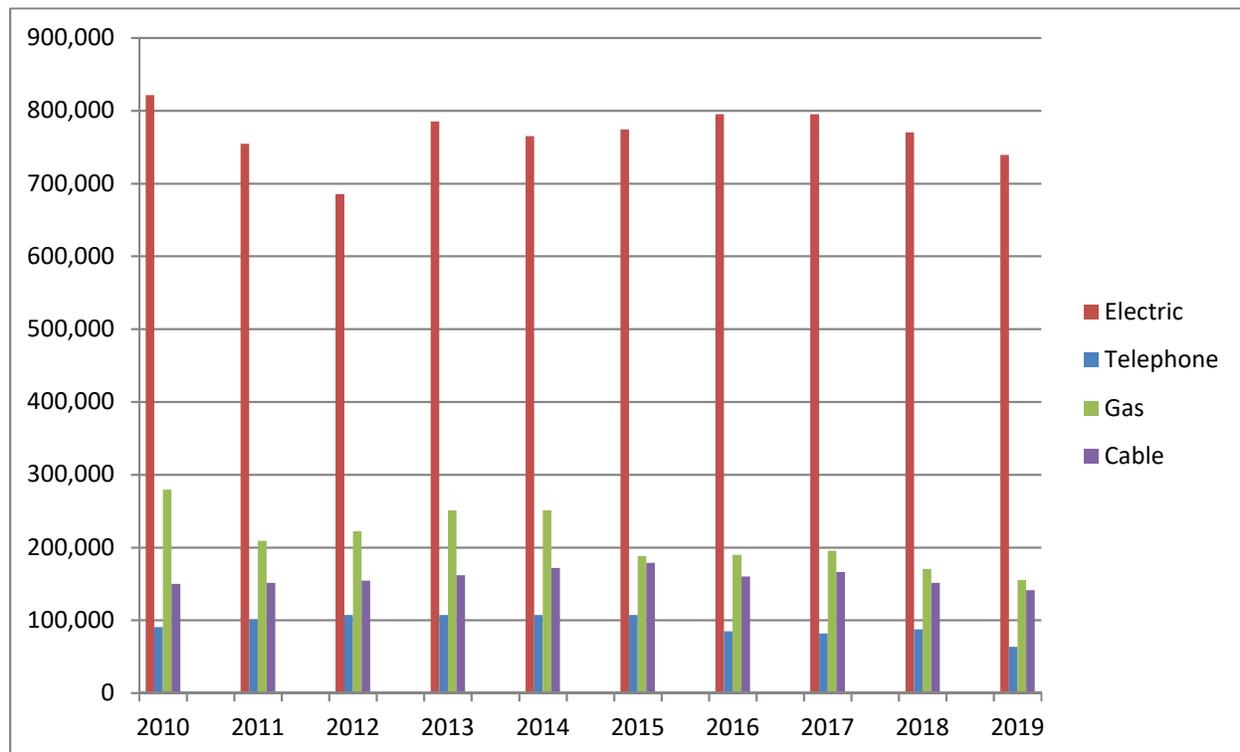


(2019 represents a preliminary unaudited number.)

## GENERAL FUND REVENUES

### REVENUE ASSUMPTIONS (CONTINUED)

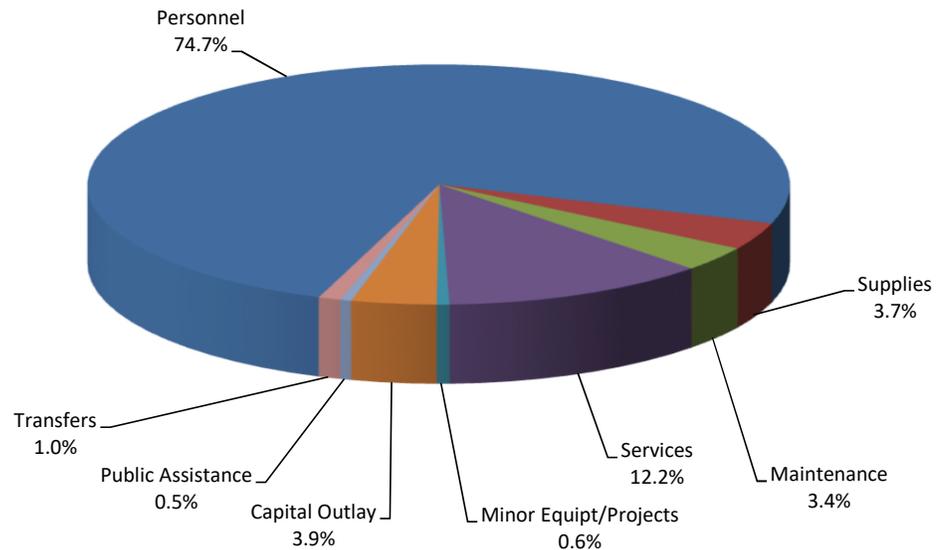
Franchise Fees. Revenue from franchise operators for the use of City right-of-way continues to be a solid source of our revenue base. The fees from electric, phones, cable TV and natural gas are projected to be \$1,117,750 or 6.2% of the total General Fund revenues in 2020. These are both strong and stable components of our revenue source based upon growth of the City and the realization that weather plays a major factor in usage of power and fuel. These are trending down in FY 2020. All of these fees are determined by usage, with a fee (percentage) coming to the City. Electric and gas franchise fees are based on kilowatt hours and are trending close to what was received during the prior year. We continue to experience a decrease in phone and cable franchise fees due to the passage of new rules in Texas that allows phone and cable companies to choose to pay only one fee, the higher of the two. As the decline in land lines continues and cell phones usage increases, this phone fee will continue to decline.



(2019 represents a preliminary unaudited number.)

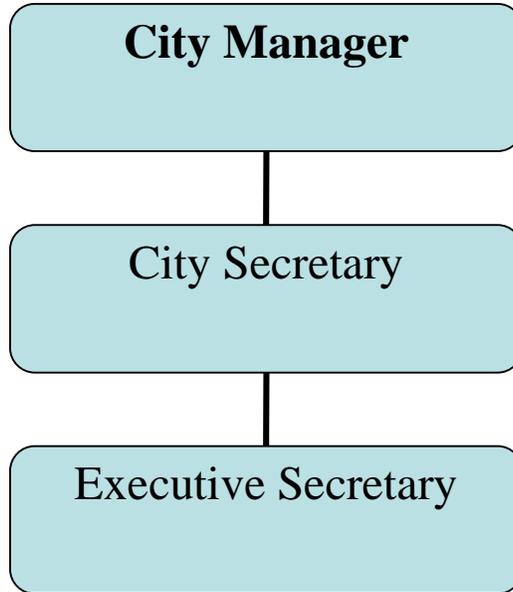
**GENERAL FUND  
EXPENDITURES BY TYPE AND DEPARTMENT  
BUDGET 2019-2020**

Department	Personnel	Supplies	Maintenance	Services	Minor Equip/Proj.	Capital Outlay	Public Assistance	Transfers	Total
General Government-Admin	381,189	15,050	0	184,894	0	0	0	0	581,133
Information Technology	150,055	1,810	52,047	35,519	27,148	19,142	0	0	285,721
Human Resources	191,343	6,750	0	25,908	1,200	0	0	0	225,201
Building Operations	0	3,575	28,700	45,103	0	0	0	0	77,378
Public Assistance	0	0	0	0	0	0	89,450	0	89,450
Municipal Court	252,974	5,500	0	31,887	0	0	0	0	290,361
Civic Center	97,079	12,300	18,825	118,811	16,000	0	0	0	263,015
Planning & Zoning	152,311	9,000	150	173,658	0	0	0	0	335,119
Code Compliance	221,200	11,500	3,000	53,603	0	0	0	0	289,303
Finance	383,041	9,900	1,400	179,402	0	0	0	0	573,743
Police	5,130,952	175,772	150,868	251,475	39,172	231,230	0	0	5,979,469
Emergency Management	6,335	1,350	16,938	13,122	0	0	0	0	37,745
Fire Operations	4,047,858	85,950	55,610	278,027	4,500	72,000	0	0	4,543,945
Public Service-Admin	87,965	1,650	0	4,355	0	0	0	0	93,970
Streets	406,473	49,700	109,475	280,050	0	310,000	0	0	1,155,698
Garage	232,769	4,525	9,995	14,125	0	0	0	0	261,414
Parks & Recreation	591,191	74,105	77,915	208,322	0	32,000	0	0	983,533
Frank Buck Zoo Operations	765,197	177,950	63,129	241,981	16,730	33,125	0	0	1,298,112
Cemetery	244,961	12,863	14,850	41,940	0	0	0	0	314,614
Non-Departmental	0	0	0	0	0	0	0	183,000	183,000
<b>Totals</b>	<b>13,342,893</b>	<b>659,250</b>	<b>602,902</b>	<b>2,182,180</b>	<b>104,750</b>	<b>697,497</b>	<b>89,450</b>	<b>183,000</b>	<b>17,861,923</b>
	74.7%	3.7%	3.4%	12.2%	0.6%	3.9%	0.5%	1.0%	100.0%



## City Administration

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## City Administration

General Fund: 01  
Department Code: 10  
Program Code: 10

### **Mission:**

#### City Manager:

To provide professional management and administration of the City, implementing policies and rendering services for residents and businesses in a timely, courteous, efficient, cost-effective, honest, and competent manner.

#### City Secretary:

To provide administrative support to the City Council and staff and to ensure quality public service to citizens and employees by providing accurate and timely information through production and diligent care of the City's records.

### **Vision:**

The City Manager's office is dedicated to enhancing the quality of life in the City of Gainesville by providing the best possible services today, while preparing the City for the future.

The office of the City Secretary is committed to achieving a superior level of customer service and improving public access to municipal records and related information.

### **Department Description:**

The City Manager's office provides executive leadership and policy direction for the effective operation of all municipal services for the City of Gainesville as directed by the City Council. The City Manager directs preparation of the annual City budget, manages all City personnel, and is responsible for the daily operations and services provided by the City of Gainesville.

The City Secretary's Office provides administrative support to the City Council and staff. In conjunction with the City Manager's office, the City Secretary's Office prepares and distributes City Council agenda packets to the Council and staff and attends all Council meetings, keeping accurate minutes of the proceedings. The City Secretary is also responsible for the collection and cataloging of ordinances, resolutions, and contracts as well as the codification of all City Council adopted ordinances. The staff oversees the records management program for the City and researches records for Council, staff, and the public. The City Secretary administers all municipal elections, coordinates the appointment process for City boards and commissions, issues permits related to alcohol sales and itinerant vendors, and maintains cemetery deed records.

### **Accomplishments:**

- Attained all five recognition stars from the Texas State Comptroller under its governmental transparency guidelines for posting key financial documents online.
- Expected to receive Distinguished Budget Presentation Award from the Government Finance Officers Association for 2019 fiscal year budget. This would be the eighth time award for City of Gainesville.
- Continuing operational excellence in the collection, investment, disbursement, documentation, and retention of City funds.
- The annual budget is posted on the City website.

- The City code of ordinances, City Council meeting agendas and minutes are posted on the City website.
- City Council meetings are broadcast on government access Channel 2 and the City website.
- Received unqualified audit for year ending September 2018.
- Increased fund balance and cash balance in the year ending September 2018.

**Departmental Performance Measures:**

- To demonstrate good fiscal stewardship.
- To maintain a high level of customer service.
- To enhance public participation in local government processes.
- To assist the City Council and staff in fulfilling assigned duties and responsibilities.
- To continue to improve office operations through the use of technology.
- To obtain an unqualified opinion on annual financial audit.

	Actual 2016		Actual 2017		Actual 2018		Estimated 2019		Budgeted 2020	
Prepare Council Agenda packets and deliver on Wednesday preceding regular City Council Meeting	96% Timely Delivery									
	Meetings	24	Meetings	23	Meetings	22	Meetings	24	Meetings	24
	Packets delivered on time	23	Packets delivered on time	21	Packets delivered on time	21	Packets delivered on time	23	Packets delivered on time	23
Prepare Council Action Reports and deliver to media next day after regular Council meetings	100% Action Reports	24	100% Action Reports	21	100% Action Reports	21	100% Action Reports	24	100% Action Reports	24
	Reports Delivered	24	Reports Delivered	21	Reports Delivered	21	Reports Delivered	23	Reports Delivered	24
	Timely Delivery	24	Timely Delivery	21	Timely Delivery	21	Timely Delivery	23	Timely Delivery	24
Respond to Open Records Requests (ORR) within 10 days as required by law	100% ORR Received	107	100% ORR Received	106	100% ORR Received	116	100% ORR Received	100	100% ORR Received	100
	Timely Response	107	Timely Response	106	Timely Response	116	Timely Response	100	Timely Response	100
Citizen Requests received and referred to appropriate department within 1 business day	100% Timely Delivery									
	Requests	45	Requests	35	Requests	28	Requests	35	Requests	35
	Timely Response	45	Timely Response	35	Timely Response	28	Timely Response	35	Timely Response	35
Receive unqualified opinion for annual financial audit	Yes									

**Major Goals for Fiscal Year 2019-2020:**

(Line item numbers indicate the location of funding for the objective.)

All the Administrative expenditure line items are involved in obtaining the following objectives.

Goal 1: Maintain excellent, conservative finances while efficiently delivering the services desired by its citizens.

Objectives for Goal 1:

- 1.1 Maintain a 90-day cash reserve in General, Water and Sewer, and Solid Waste funds.
- 1.2 Earn an unqualified opinion on the annual audit for FY 2020.
- 1.3 Earn the Government Finance Officers Association Distinguished Budget Presentation Award FY 2019-2020.
- 1.4 Earn the Government Finance Officers Association Certificate of Achievement for Excellence in Financial Reporting FY 2018-2019.
- 1.5 Earn five stars for transparency from the Texas Comptroller.

Goal 2: Improve Gainesville's basic infrastructure.

Objectives for Goal 2:

- 2.1 Replace all doors on airport terminal.
- 2.2 Complete construction process for Transfer Station (see Goal 3.2) (69-6502-23-38)
- 2.3 Complete construction process for Fire Station 3 (see Goal 6.3). (54-6502-15-23)
- 2.4 Complete reconstruction of Broadway Street (Taylor to Grand), Bird Street (Culberson to Hancock), Hancock (Bird to Broadway) and extend Woods (200 feet).
- 2.5 Complete study on drainage issue on Field Street (Potter to Field).
- 2.6 Complete Street and Utility Maintenance Program study.
- 2.7 Complete sanitary sewer collection system study.
- 2.8 Complete water system master plan.
- 2.9 Complete thoroughfare plan.
- 2.10 Update drainage plan.
- 2.11 Complete impact fee study.
- 2.12 Complete engineering for improvements to Runway 18-36.
- 2.13 Complete the construction of new sewer collection system at the Elm Fork and Hwy 82.

Goal 3: Improve the visual appearance of Gainesville.

Objectives for Goal 3:

- 3.1 Bring 30 substandard structures into compliance with City codes (see Goal 6.1). (01-5409-11-17)
- 3.2 Complete construction process for Transfer Station (see Goal 2.2). (69-6502-23-38)

Goal 4: Improve staff efficiency through the use of technology and training.

Objectives for Goal 4:

- 4.2 Train staff on basic skills, overall City operations, and how to apply Lean Sigma to City operations for improved efficiencies. (01-5101 thru 01-5119-10-13 and 01-5406-10-13).
- 4.3 Start three additional Lean Sigma Projects.

Goal 5: Promote economic development and a diversified economy.

Objectives for Goal 5:

- 5.1 Consider each economic development opportunity while focusing on diversifying Gainesville's economy.

Goal 6: Provide a safe and prepared City.

Objectives for Goal 6:

- 6.3 Complete construction process for Fire Station 3 (Goal 2.3) (54-6502-15-23)

Goal 7: Promote cultural and recreational opportunities for locals and tourists.

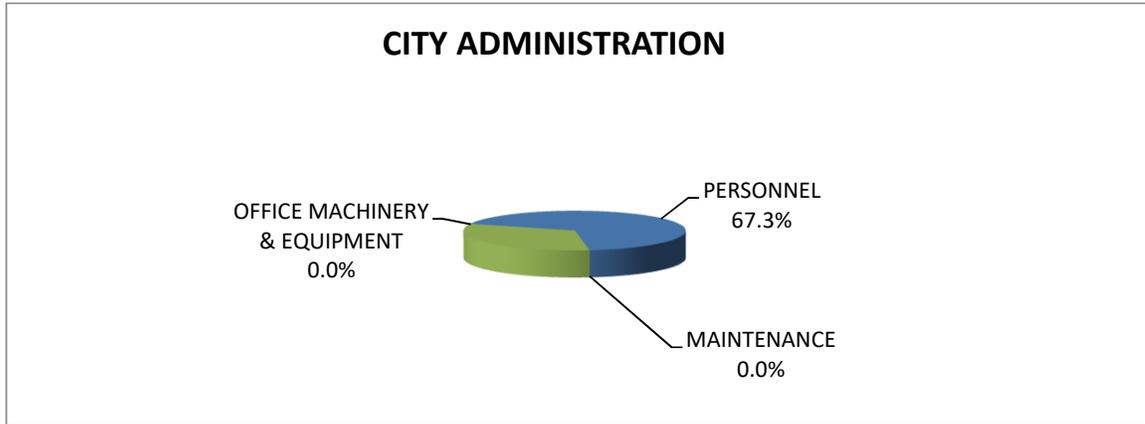
Objectives for Goal 7

- 7.1 Utilize the Hotel Occupancy Tax to 1) promote City operated tourist attractions, such as the Frank Buck Zoo, 2) support the Chamber of Commerce's tourism program, and 3) provide support for local historic buildings, museums, and the arts (01-5101-5119-10-43 and 01-5498-10-43).
- 7.2 Partner with local non-profit organizations to provide cultural and recreational opportunities for locals and tourists when it is more cost effective than being the sole provider of the service. (01-5902, 5903, 5904, 5908, 5910, 5911, and 5913-10-19).
- 7.3 Determine how to finance and construct a Medal of Honor Museum.

**CITY OF GAINESVILLE  
BUDGET 2019-2020  
GENERAL FUND ADMINISTRATION**

<b>ACCOUNT NUMBER</b>	<b>DESCRIPTION</b>	<b>2017-18 BUDGET</b>	<b>2017-18 ACTUAL</b>	<b>2018-19 ORIGINAL BUDGET</b>	<b>2018-19 ACTUAL SIX MONTHS</b>	<b>2018-19 REVISED BUDGET</b>	<b>2019-20 PROPOSED BUDGET</b>
01-5101-10-10	SALARIES	253,701	245,060	266,415	114,355	253,334	264,426
01-5106-10-10	OVERTIME	900	0	900	0	900	900
01-5107-10-10	HOLIDAY PAY	0	29	0	0	0	0
01-5110-10-10	LONGEVITY	1,080	1,080	1,260	1,140	900	1,020
01-5111-10-10	RETIREMENT	48,136	47,268	55,527	34,924	53,671	57,689
01-5112-10-10	HEALTH/LIFE/CAREFLITE	17,881	17,303	18,462	7,838	17,311	18,912
01-5116-10-10	HEALTH/LIFE INSURANCE	34,574	31,289	35,215	16,482	34,174	35,638
01-5118-10-10	WORKER COMPENSATION	545	459	349	134	332	344
01-5119-10-10	OTHER PAYROLL EXPENSE	3,680	3,483	3,680	1,133	2,260	2,260
	<b>SUBTOTAL SALARIES &amp; BENEFITS</b>	<b>360,497</b>	<b>345,970</b>	<b>381,808</b>	<b>176,005</b>	<b>362,882</b>	<b>381,189</b>
01-5201-10-10	OFFICE SUPPLIES	2,200	2,168	2,200	874	2,200	2,200
01-5202-10-10	POSTAGE	500	249	500	46	500	500
01-5295-10-10	SPECIAL EVENT SUPPLIES	7,250	6,721	3,850	3,281	3,850	3,850
01-5298-10-10	COPIER - RENT/MAINT.	2,060	1,977	2,000	814	2,000	2,000
01-5299-10-10	MISCELLANEOUS SUPPLIES	6,500	5,160	6,500	4,131	6,500	6,500
	<b>SUBTOTAL SUPPLIES</b>	<b>18,510</b>	<b>16,275</b>	<b>15,050</b>	<b>9,146</b>	<b>15,050</b>	<b>15,050</b>
01-5401-10-10	COMMUNICATIONS	15,250	13,901	14,500	1,222	14,500	14,500
01-5402-10-10	DUES & SUBSCRIPTIONS	16,000	10,456	15,000	6,594	15,000	23,400
01-5403-10-10	GENERAL INSURANCE	19,000	16,038	19,950	8,395	19,950	19,950
01-5404-10-10	PROFESSIONAL FEES	62,500	60,074	63,500	30,055	63,500	64,700
01-5405-10-10	ADVERTISING	4,000	4,403	4,000	1,086	4,000	4,000
01-5406-10-10	TRAINING	8,000	2,621	6,500	806	6,500	9,000
01-5409-10-10	CONTRACTUAL SERVICES	27,000	27,000	27,000	13,500	27,000	27,000
01-5412-10-10	ELECTION EXPENSE	0	0	5,000	0	0	5,000
01-5418-10-10	AUTO ALLOWANCE	9,004	9,312	10,004	4,617	10,004	10,004
01-5460-10-10	OFFICE EQUIPMENT RENTAL	4,400	4,402	4,500	4,402	4,402	4,500
01-5475-10-10	COPY MACHINE USAGE	1,200	1,088	1,200	336	1,200	1,200
01-5499-10-10	MISCELLANEOUS SERVICES	1,640	1,187	1,640	816	1,640	1,640
	<b>SUBTOTAL SERVICES</b>	<b>167,994</b>	<b>150,481</b>	<b>172,794</b>	<b>71,831</b>	<b>167,696</b>	<b>184,894</b>
01-6507-10-10	IMPROVEMENTS OTHER THAN BLDNGS	0	0	0	8,758	8,758	0
	<b>SUBTOTAL OFFICE MACHINERY &amp; EQUIP</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>8,758</b>	<b>8,758</b>	<b>0</b>
	<b>ADMINISTRATION</b>	<b>547,001</b>	<b>512,727</b>	<b>569,652</b>	<b>265,740</b>	<b>554,386</b>	<b>581,133</b>

**CITY OF GAINESVILLE  
BUDGET 2019-2020  
GENERAL FUND ADMINISTRATION**



**EXPENDITURE SUMMARY**

CLASSIFICATION	2017-18 BUDGET	2017-18 ACTUAL	2018-19 ORIGINAL BUDGET	2018-19 ACTUAL SIX MONTHS	2018-19 REVISED BUDGET	2019-20 PROPOSED BUDGET
PERSONNEL	360,497	345,970	381,808	176,005	362,882	381,189
MAINTENANCE	0	0	0	0	0	0
SERVICES	167,994	150,481	172,794	71,831	167,696	184,894
OFFICE MACHINERY & EQUIPMENT	0	0	0	8,758	8,758	0
<b>Total</b>	<b>547,001</b>	<b>512,727</b>	<b>569,652</b>	<b>265,740</b>	<b>554,386</b>	<b>581,133</b>

**WORKLOAD/DEMAND**

	ACTUAL 2016	ACTUAL 2017	ACTUAL 2018	BUDGETED 2019	ESTIMATED 2020
REGULARLY SCHEDULED COUNCIL MEETINGS	24	24	23	24	24
SPECIAL COUNCIL MEETINGS	0	0	1	0	2
COUNCIL WORK SESSIONS	3	3	3	3	3
COUNCIL MINUTES	27	27	26	27	27
ELECTIONS	1	1	1	1	1
ORDINANCES ADOPTED	25	25	22	25	25
RESOLUTIONS APPROVED	70	70	81	100	100
RESEARCH/INFORMATION REQUESTS COMPLETED	40	40	28	35	35
OPEN RECORDS REQUESTS COMPLETED	40	40	116	100	100

**STAFFING**

POSITION	ACTUAL 2016	ACTUAL 2017	ACTUAL 2018	BUDGETED 2019	PROPOSED 2020
ADMINISTRATION					
CITY MANAGER	1	1	1	1	1
CITY SECRETARY	1	1	1	1	1
EXECUTIVE SECRETARY	1	1	1	1	1
<b>TOTAL ADMINISTRATION</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>

# Information Technology

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**Information Technology  
Director**

## Information Technology 2019-2020

**Fund: 01**  
**Department Code: 10**  
**Program Code: 12**

### **Mission:**

To provide strategic IT vision, leadership, and enterprise solutions to the staff so they can meet their goals and deliver results with a common goal of supporting the City's citizens.

### **Vision:**

The Information Technology Department vision is to maintain IT operation that is responsive, flexible, and provide a near 100% uptime of all vital systems.

### **Department Description:**

The IT department is responsible is to have complete oversight, planning, implementation, and maintenance of all aspects of technology management within the City. The IT department works in conjunction with other departments to come up with innovative solutions for the purpose of providing a useful, secure, and highly available computing environment through the process of streamlining processes and adopting new technologies.

### **Major Accomplishments:**

- Migrated STW and online billing to new servers for Finance.
- Installed the new Quorum backup device to extend backup snapshots to 6 months.
- Deployed second layer of antivirus to all computers.
- Deployed Panasonic Toughbook's to all Fire Department apparatus.
- Worked with contractors to have 975 Neptune water meters installed.
- Completed getting Radwin equipment installed on the County monopole.

### **Department Performance Measures:**

- Maintain near 100% uptime of the City infrastructure.
- Respond to calls and resolve computer based problems in a timely fashion.
- Maintain all security systems including backups, antivirus, intrusion protection, log management, and firewalls.
- Further consolidate server equipment to reduce reoccurring expenses.
- Continue to work with other departments to streamline processes to increase efficiency.
- Improve the internal data security position of the network through increased automated technology and training.
- Completion of documentation, SOPs and emergency preparedness for major IT events.
- Completion of previous year's projects.

### **Major Goals for Fiscal Year 2019-2020**

(Line item indicates the location and funding for the objective)

Goal 4: Improve staff efficiency through the use of technology and training.

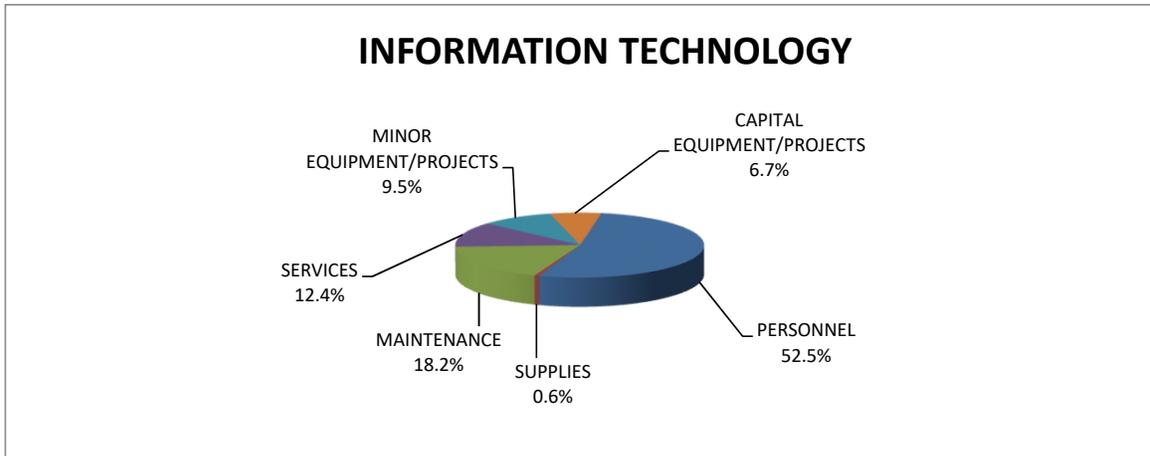
Objectives for Goal 4:

- 4.1 Install 395 radio read water meters.  
(01-5101-10-12/ 01-5119-10-12)

**CITY OF GAINESVILLE  
BUDGET 2019-2020  
GENERAL FUND INFORMATION TECHNOLOGY**

ACCOUNT NUMBER	DESCRIPTION	2017-18	2017-18	2018-19	2018-19	2018-19	2019-20
		BUDGET	ACTUAL	ORIGINAL	ACTUAL	REVISED	PROPOSED
				BUDGET	SIX MONTHS	BUDGET	BUDGET
01-5101-10-12	SALARIES	105,436	106,099	113,248	53,273	115,425	118,311
01-5110-10-12	LONGEVITY	240	240	300	300	300	360
01-5111-10-12	RETIREMENT	10,788	10,868	13,779	6,128	14,002	15,170
01-5112-10-12	FICA	8,430	8,487	8,761	4,246	8,789	9,405
01-5116-10-12	HEALTH/LIFE/CAREFLITE	6,371	6,364	6,328	3,694	6,331	6,674
01-5118-10-12	WORKER COMPENSATION	198	196	130	61	132	135
01-5119-10-12	OTHER PAYROLL EXPENSE	260	250	260	0	0	0
SUBTOTAL SALARIES & BENEFITS		131,723	132,505	142,806	67,703	144,979	150,055
01-5201-10-12	OFFICE SUPPLIES	200	160	200	186	200	250
01-5299-10-12	MISCELLANEOUS SUPPLIES	1,000	669	1,000	245	1,000	1,560
SUBTOTAL SUPPLIES		1,200	828	1,200	432	1,200	1,810
01-5304-10-12	MACHINERY & EQUIPMENT MAINT.	10,916	11,014	8,687	8,443	8,687	14,985
01-5319-10-12	SOFTWARE MAINTENANCE	12,148	10,337	30,789	20,182	30,789	37,062
SUBTOTAL MAINTENANCE		23,064	21,351	39,476	28,625	39,476	52,047
01-5401-10-12	COMMUNICATIONS	29,484	28,817	30,664	25,300	30,664	30,664
01-5403-10-12	GENERAL INSURANCE	0	0	0	47	100	105
01-5404-10-12	PROFESSIONAL FEES	550	66	550	18	532	550
01-5406-10-12	TRAINING	63	63	300	0	300	300
01-5418-10-12	AUTO ALLOWANCE	3,900	4,050	3,900	1,800	3,900	3,900
SUBTOTAL SERVICES		33,997	32,996	35,414	27,165	35,496	35,519
01-5508-10-12	OFFICE MACHINERY & EQUIPMENT	19,141	12,499	7,839	7,683	7,839	27,148
SUBTOTAL MINOR OFFICE AND EQUIP		19,141	12,499	7,839	7,683	7,839	27,148
01-6508-10-12	OFFICE MACHINERY & EQUIPMENT	63,357	61,856	28,200	21,760	28,200	19,142
SUBTOTAL MAJOR MACHINERY & EQUIPMT		63,357	61,856	28,200	21,760	28,200	19,142
INFORMATION TECHNOLOGY		272,482	262,035	254,935	153,367	257,190	285,721

**CITY OF GAINESVILLE  
BUDGET 2019-2020  
GENERAL FUND INFORMATION TECHNOLOGY**



**EXPENDITURE SUMMARY**

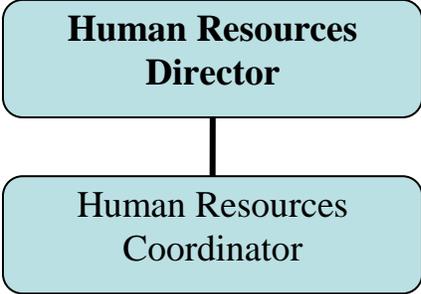
CLASSIFICATION	2017-18	2018-19	2018-19	2018-19	2019-20
	ACTUAL	BUDGET	SIX MONTHS	REVISED BUDGET	PROPOSED BUDGET
PERSONNEL	132,505	142,806	67,703	144,979	150,055
SUPPLIES	32,996	1,200	432	1,200	1,810
MAINTENANCE	12,499	39,476	28,625	39,476	52,047
SERVICES	61,856	35,414	27,165	35,496	35,519
MINOR EQUIPMENT/PROJECTS	12,499	7,839	7,683	7,839	27,148
CAPITAL EQUIPMENT/PROJECTS	61,856	28,200	21,760	28,200	19,142
<b>TOTAL</b>	<b>314,211</b>	<b>254,935</b>	<b>153,367</b>	<b>257,190</b>	<b>285,721</b>

**STAFFING**

POSITION	ACTUAL 2016	ACTUAL 2017	ACTUAL 2018	BUDGETED 2019	PROPOSED 2020
INFORMATION TECHNOLOGY					
INFORMATION TECHNOLOGY DIRECTOR	0	1	1	1	1
<b>TOTAL INFORMATION TECHNOLOGY</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>

# Human Resources

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## Human Resources

**General Fund: 01**  
**Department Code: 10**  
**Program Code: 13**

### **Mission:**

To provide quality programs, services, and support in employment, training, employee relations, benefits, and safety with prompt, courteous “open door” customer service to all employees and departments.

### **Vision:**

To create an employment environment that facilitates recruitment and retention of the highest quality workforce.

### **Department Description:**

It is the role of Human Resources to support operations through our most valuable resource and greatest asset – our employees – by providing services that promote a positive work environment. That environment is characterized by fair treatment, open communications, accountability, trust, mutual respect, high performance, and teamwork. Human Resources staff manages all aspects of the recruitment, compensation, and benefits for the City’s workforce. This includes processing applications and new hires along with all personnel action changes, development, and management of the City’s benefits programs that will support the organization’s goals and objectives. Human Resources staff is responsible for policy development and implementation, providing departments and employees with in-house training, assisting supervisors with information, interpretation, and direction concerning policies and procedures, and providing guidance on aspects of employment laws. Human Resources staff also manages all workers’ compensation claims and facilitates the City’s Safety Advisory Committee, as well as facilitating employee education programs. Human Resources primary goal is to provide excellent service to all employees and departments.

### **Accomplishments:**

The City of Gainesville Human Resources Department has maintained excellent relationships with City employees and consistently provides effective and efficient service to all employees and departments.

- Website content and maintenance (Intranet and Job Postings)
- Online training resources for employees and supervisors
- Firefighter, Police Officer and Communications Operators step plan review
- Safety Advisory Committee/Accident Review Board administration
- Safety Program review
- Open enrollment and online benefit enrollment
- Manage all group benefits plans enrollment and changes
- Open Enrollment for group benefits plans, plan education, employee notices, etc.
- Audit all employee time cards and enters all payroll data for bi-weekly payroll
- IRS Section 125 FSA Enrollment
- Audit and monitor Payroll, Payroll Budgeting and Personnel Expense data
- Job description review
- Salary survey participation
- City of Gainesville University Employee Program and Lean Sigma
- City of Gainesville Leadership Academy Employee Program

- ACA required reporting
- Provides support and guidance to all supervisors for employee issues
- Review and update Administration Regulation and Forms Manual
- Employee of the Month program administration
- Records retention/archives protocols
- Payroll billing for group benefits and audit payroll accrual accounts
- Maintains payroll direct deposit 100% compliance
- Review and update City and Department organizational charts
- Payroll budget for fiscal year and Schedule of Personnel
- Review and update departmental staffing reports for budget
- Problem Solving including complaints, grievances and investigations
- Applicant Screening/Background Check procedure and implementation
- Employee education on retirement
- Created and implemented new hire onboarding paperwork procedures
- Lean office processes
- Retirement Conference 2019 [completed]
- Research-Communications Operator 12-hour shifts
- Schedule, assign, conduct Sexual Harassment Training
- Roll Out Naturally Slim pilot program

**Departmental Performance Measures:**

- Help make the City a great place to work – professionally and personally.
- Make quality a major component of our work in performing all duties and responsibilities.
- Continue to develop and implement training programs for employees and supervisors and emphasize employees’ personal accountability for behavior in the workplace.
- Continue to enhance employee relations.
- Continue pay plan analysis and maintenance (as funding is available) to keep the City competitive in the marketplace and to assist department in recruiting and retaining talented and skilled employees while remaining fiscally responsible to city taxpayers.
- Maintain equitable treatment of employees.
- Attract and retain the best and brightest workforce to continually improve the quality of the City’s workforce and the services it delivers.

**Major Goals for Fiscal Year 2019 – 2020:**

(Line item numbers indicate the location of funding for the objective.)

Goal 4: Improve staff efficiency through the use of technology and training.

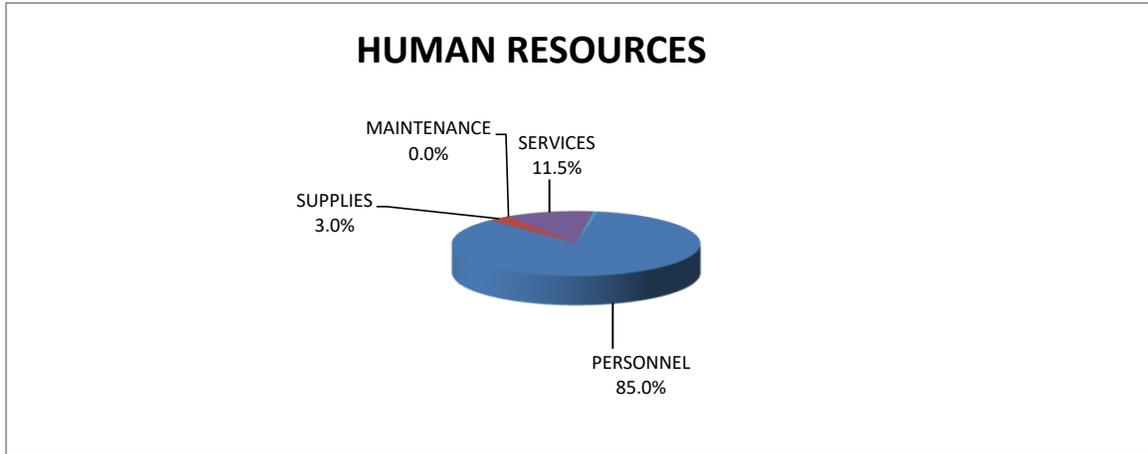
Objectives for Goal 4:

- 4.2 Train staff on basic skills, overall city operations and how to apply Lean Sigma to city operations for improved efficiency (01-5101 thru 01-5119-10-13 and 01-5406-10-13).
- 4.3 Start three additional Lean Sigma Projects

**CITY OF GAINESVILLE  
BUDGET 2019-2020  
GENERAL FUND HUMAN RESOURCES**

<b>ACCOUNT NUMBER</b>	<b>DESCRIPTION</b>	<b>2017-18 BUDGET</b>	<b>2017-18 ACTUAL</b>	<b>2018-19 ORIGINAL BUDGET</b>	<b>2018-19 ACTUAL SIX MONTHS</b>	<b>2018-19 REVISED BUDGET</b>	<b>2019-20 PROPOSED BUDGET</b>
01-5101-10-13	SALARIES	119,853	122,450	129,238	63,857	138,357	142,577
01-5106-10-13	OVERTIME	200	620	200	0	1,143	1,000
01-5110-10-13	LONGEVITY	1,200	1,200	1,320	1,500	1,500	1,620
01-5111-10-13	RETIREMENT	12,454	12,796	15,978	7,532	17,228	18,729
01-5112-10-13	FICA	9,731	9,660	10,474	5,059	11,289	11,611
01-5116-10-13	HEALTH/LIFE/CAREFLITE	12,713	12,177	12,627	7,371	12,633	13,319
01-5118-10-13	WORKER COMPENSATION	229	231	150	75	162	167
01-5119-10-13	OTHER PAYROLL EXPENSE	2,260	2,312	2,260	1,071	2,320	2,320
	<b>SUBTOTAL SALARIES &amp; BENEFITS</b>	<b>158,640</b>	<b>161,446</b>	<b>172,247</b>	<b>86,465</b>	<b>184,632</b>	<b>191,343</b>
01-5201-10-13	OFFICE SUPPLIES	2,500	2,389	2,500	810	2,500	2,500
01-5202-10-13	POSTAGE	250	119	250	90	250	250
01-5299-10-13	MISCELLANEOUS SUPPLIES	3,200	2,599	4,000	1,528	4,000	4,000
	<b>SUBTOTAL SUPPLIES</b>	<b>5,950</b>	<b>5,107</b>	<b>6,750</b>	<b>2,428</b>	<b>6,750</b>	<b>6,750</b>
01-5309-10-13	OFFICE EQUIPMENT MAINTENANCE	300	120	300	0	300	0
	<b>SUBTOTAL MAINTENANCE</b>	<b>300</b>	<b>120</b>	<b>300</b>	<b>0</b>	<b>300</b>	<b>0</b>
01-5401-10-13	COMMUNICATIONS	2,400	2,374	2,400	1,293	2,400	2,400
01-5402-10-13	DUES & SUBSCRIPTIONS	1,100	667	1,100	189	1,100	1,100
01-5403-10-13	GENERAL INSURANCE	148	63	148	39	148	148
01-5404-10-13	PROFESSIONAL FEES	3,500	625	4,000	809	4,500	4,000
01-5406-10-13	TRAINING	3,275	2,590	13,775	3,370	13,775	3,775
01-5409-10-13	CONTRACTUAL SERVICES	5,765	5,381	5,765	4,120	5,265	5,765
01-5418-10-13	AUTO ALLOWANCE	3,900	4,050	3,900	1,800	3,900	3,900
01-5460-10-13	OFFICE EQUIPMENT RENTAL	2,020	2,016	2,020	840	2,020	2,020
01-5499-10-13	MISCELLANEOUS SERVICES	3,000	2,955	2,800	975	2,800	2,800
	<b>SUBTOTAL SERVICES</b>	<b>25,108</b>	<b>20,720</b>	<b>35,908</b>	<b>13,435</b>	<b>35,908</b>	<b>25,908</b>
01-5508-13-10	OFFICE MACHINERY & EQUIPMENT	0	0	0	0	0	1,200
	<b>SUBTOTAL MINOR EQUIPMENT/PROJECTS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,200</b>
	<b>HUMAN RESOURCES</b>	<b>189,998</b>	<b>187,394</b>	<b>215,205</b>	<b>102,328</b>	<b>227,590</b>	<b>225,201</b>

**CITY OF GAINESVILLE  
BUDGET 2019-2020  
GENERAL FUND HUMAN RESOURCES**



**EXPENDITURE SUMMARY**

CLASSIFICATION	2017-18	2017-18	2018-19	2018-19	2018-19	2019-20
	BUDGET	ACTUAL	BUDGET	SIX MONTHS	REVISED BUDGET	PROPOSED BUDGET
PERSONNEL	158,640	161,446	172,247	86,465	184,632	191,343
SUPPLIES	5,950	5,107	6,750	2,428	6,750	6,750
MAINTENANCE	300	120	300	0	300	0
SERVICES	25,108	20,720	35,908	13,435	35,908	25,908
MINOR EQUIPMENT/PROJECTS	0	0	0	0	0	1,200
<b>TOTAL</b>	<b>189,998</b>	<b>187,394</b>	<b>215,205</b>	<b>102,328</b>	<b>227,590</b>	<b>225,201</b>

**WORKLOAD/DEMAND**

	ACTUAL 2016	ACTUAL 2017	ACTUAL 2018	BUDGETED 2019	ESTIMATED 2020
NEW HIRES	63	65	65	87	90
SEPARATIONS	66	50	60	50	60
EMPLOYEE PERFORMANCE ASSESSMENTS	181	200	200	215	215
OTHER PERSONNEL CHANGES	160	250	500	280	280
ACCIDENT/INCIDENT REPORTS	90	80	90	66	70
WORKER'S COMP CLAIMS	30	30	30	25	30
SAFETY ADVISORY COMMITTEE MEETINGS	4	6	5	3	4
NEW HIRE ORIENTATION	3	3	4	4	4
EMPLOYEE EDUCATION, TRAINING	23	10	15	13	15
SUPERVISORY TRAINING	1	1	5	1	2
JOB POSTINGS	49	70	75	60	75
APPLICATIONS RECEIVED	577	530	3,000	2,503	3,000
GRIEVANCES/INVESTIGATIONS	6	5	3	3	3

**STAFFING**

POSITION	ACTUAL 2016	ACTUAL 2017	ACTUAL 2018	BUDGETED 2019	PROPOSED 2020
HUMAN RESOURCES					
HUMAN RESOURCES DIRECTOR	1	1	1	1	1
HUMAN RESOURCES COORDINATOR	1	1	1	1	1
<b>TOTAL HUMAN RESOURCES</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>

**Building Operations**

**General Fund: 01  
Department Code: 10  
Program Code: 15**

**Mission:**

To maintain a safe and clean environment within our City facilities for the use and benefit of the public and City staff.

**Vision:**

To provide efficient and cost effective maintenance for City facilities.

**Department Description:**

Building Operations supports Building and Grounds Maintenance for City Hall and Records Storage Building. The City has contracted a cleaning service for City Hall. They clean and maintain the building three days per week. It is the responsibility of the City to ensure the safety of public customers and City staff who conduct business and work in these facilities.

**Accomplishments:**

- Implemented Lean Six Sigma 5-S Program.
- Cost effective maintenance service.

**Departmental Performance Measures:**

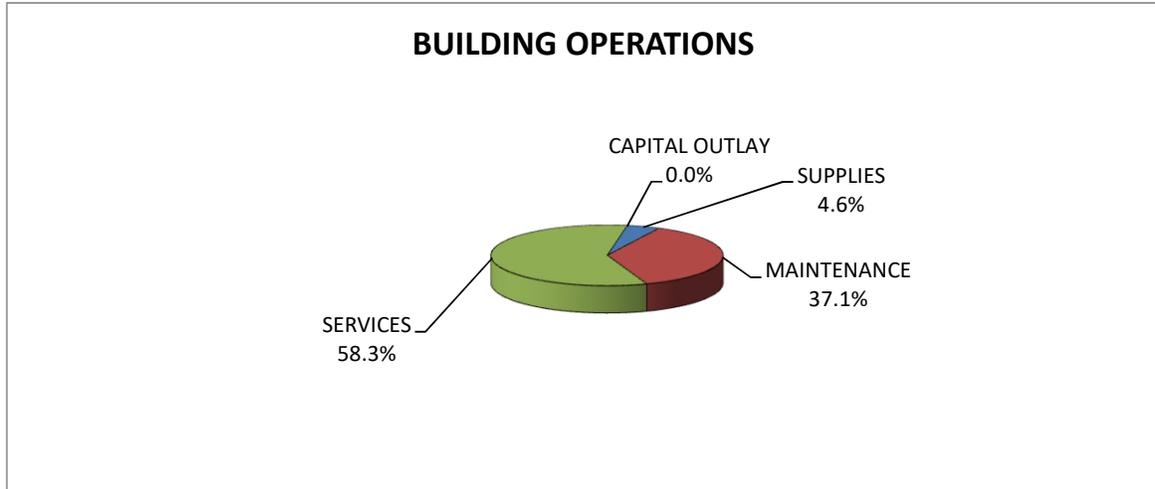
- Maintain a clean, safe environment in City buildings.
- Provide cost effective maintenance service in City facilities.

	<b>Actual 2016</b>	<b>Actual 2017</b>	<b>Actual 2018</b>	<b>Estimated 2019</b>	<b>Budgeted 2020</b>
<b><u>Permits Maintained</u></b>					
Fire Alarm System / City Hall	Yes	Yes	Yes	Yes	Yes
Elevator / City Hall	Yes	Yes	Yes	Yes	Yes
<b><u>Inspections performed</u></b>					
Elevator Inspection/City Hall	Annual	Annual	Annual	Annual	Annual
Emergency Generator/City Hall	Monthly	Monthly	Monthly	Monthly	Monthly
Fire Extinguishers/City Hall	Annual	Annual	Annual	Annual	Annual
Fire Safety Inspection/City Hall	Annual	Annual	Annual	Annual	Annual
Fire System Inspection/City Hall	Annual	Annual	Annual	Annual	Annual

**CITY OF GAINESVILLE  
BUDGET 2019-2020  
GENERAL FUND BUILDING OPERATIONS**

<b>ACCOUNT NUMBER</b>	<b>DESCRIPTION</b>	<b>2017-18 BUDGET</b>	<b>2017-18 ACTUAL</b>	<b>2018-19 ORIGINAL BUDGET</b>	<b>2018-19 ACTUAL SIX MONTHS</b>	<b>2018-19 REVISED BUDGET</b>	<b>2019-20 PROPOSED BUDGET</b>
01-5208-10-15	CLEANING SUPPLIES	3,400	3,356	3,400	1,237	3,400	3,400
01-5212-10-15	BOTANICAL & AGRICULTURAL	50	45	50	0	50	50
01-5299-10-15	MISCELLANEOUS SUPPLIES	125	47	125	0	125	125
	<b>SUBTOTAL SUPPLIES</b>	<b>3,575</b>	<b>3,448</b>	<b>3,575</b>	<b>1,237</b>	<b>3,575</b>	<b>3,575</b>
01-5302-10-15	BUILDING MAINTENANCE	14,240	13,712	8,200	5,497	11,200	18,700
01-5304-10-15	MACHINERY & EQUIPMENT MAINT.	10,000	7,294	18,700	7,145	18,700	10,000
	<b>SUBTOTAL MAINTENANCE</b>	<b>24,240</b>	<b>21,005</b>	<b>26,900</b>	<b>12,642</b>	<b>29,900</b>	<b>28,700</b>
01-5403-10-15	GENERAL INSURANCE	8,949	9,779	9,396	5,425	11,396	11,966
01-5408-10-15	ELECTRIC UTILITY SERVICE	12,500	11,393	12,750	3,515	12,000	12,500
01-5409-10-15	CONTRACTUAL SERVICES	10,000	10,000	10,000	4,000	10,000	10,000
01-5441-10-15	SOLID WASTE UTILITY SERVICE	3,172	2,369	2,900	1,432	2,900	2,987
01-5442-10-15	WATER/SEWER UTILITY SERVICE	6,000	3,957	6,500	2,056	6,500	6,500
01-5446-10-15	STORM WATER UTILITY FEES	2,000	942	1,100	514	1,100	1,150
01-5499-10-15	MISCELLANEOUS SERVICES	900	0	900	0	0	0
	<b>SUBTOTAL SERVICES</b>	<b>43,521</b>	<b>38,440</b>	<b>43,546</b>	<b>16,941</b>	<b>43,896</b>	<b>45,103</b>
01-6501-10-15	LAND IMPROVEMENTS	2,000	0	36,777	0	36,777	0
	<b>SUBTOTAL BUILDINGS</b>	<b>2,000</b>	<b>0</b>	<b>36,777</b>	<b>0</b>	<b>36,777</b>	<b>0</b>
	<b>BUILDING OPERATIONS</b>	<b>73,336</b>	<b>62,893</b>	<b>110,798</b>	<b>30,820</b>	<b>114,148</b>	<b>77,378</b>

**CITY OF GAINESVILLE  
BUDGET 2019-2020  
GENERAL FUND BUILDING OPERATIONS**



**EXPENDITURE SUMMARY**

CLASSIFICATION	2017-18	2017-18	2018-19	2018-19	2018-19	2019-20
	BUDGET	ACTUAL	ORIGINAL BUDGET	SIX MONTHS ACTUAL	REVISED BUDGET	PROPOSED BUDGET
SUPPLIES	3,575	3,448	3,575	1,237	3,575	3,575
MAINTENANCE	24,240	21,005	26,900	12,642	29,900	28,700
SERVICES	43,521	38,440	43,546	16,941	43,896	45,103
CAPITAL OUTLAY	2,000	0	36,777	0	36,777	0
<b>Total</b>	<b>73,336</b>	<b>62,893</b>	<b>110,798</b>	<b>30,820</b>	<b>114,148</b>	<b>77,378</b>

**WORKLOAD/DEMAND**

	ACTUAL 2016	ACTUAL 2017	ACTUAL 2018	BUDGETED 2019	ESTIMATED 2020
SQUARE FOOTAGE MAINTAINED:					
CITY HALL	6,234	6,234	6,234	6,234	6,234
RECORDS STORAGE	10,875	10,875	10,875	10,875	10,875
CUSTODIAL HOURS/ADMIN.	1,040	1,040	1,040	1,040	1,040

**STAFFING**

POSITION	ACTUAL 2016	ACTUAL 2017	ACTUAL 2018	BUDGETED 2019	PROPOSED 2020
BUILDING OPERATIONS					
CUSTODIAN	0	0	0	0	0
<b>TOTAL BUILDING OPERATIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Public Assistance**

**General Fund: 01  
Department Code: 10  
Program Code: 19**

**Mission:**

To provide funding assistance to local agencies for the benefit of local citizens and visitors to our community.

**Vision:**

To assist local agencies in serving the needs of the community.

**Department Description:**

The City Council annually approves funding assistance for qualified local agencies to promote a better city. Each funded agency enters into an agreement with the City to use the funds as required by law. Payment of funds by the City is contingent upon receipt of revenues as projected in the annual budget approved by the City Council.

**Accomplishments:**

- Recreational and cultural programs funded for senior citizens at Stanford House.
- Recreational, educational, and cultural programs funded for youth at Boys and Girls Club.

**Departmental Performance Measures:**

Funded agencies provide annual reports to the City in accordance with annual funding agreements.

	<b>Actual 2016</b>	<b>Actual 2017</b>	<b>Actual 2018</b>	<b>Estimated 2019</b>	<b>Budgeted 2020</b>
Agency Compliance	100%	100%	100%	100%	100%

**Major Goals for Fiscal Year 2019-2020:**

(Line item numbers indicate the location of funding for the objective.)

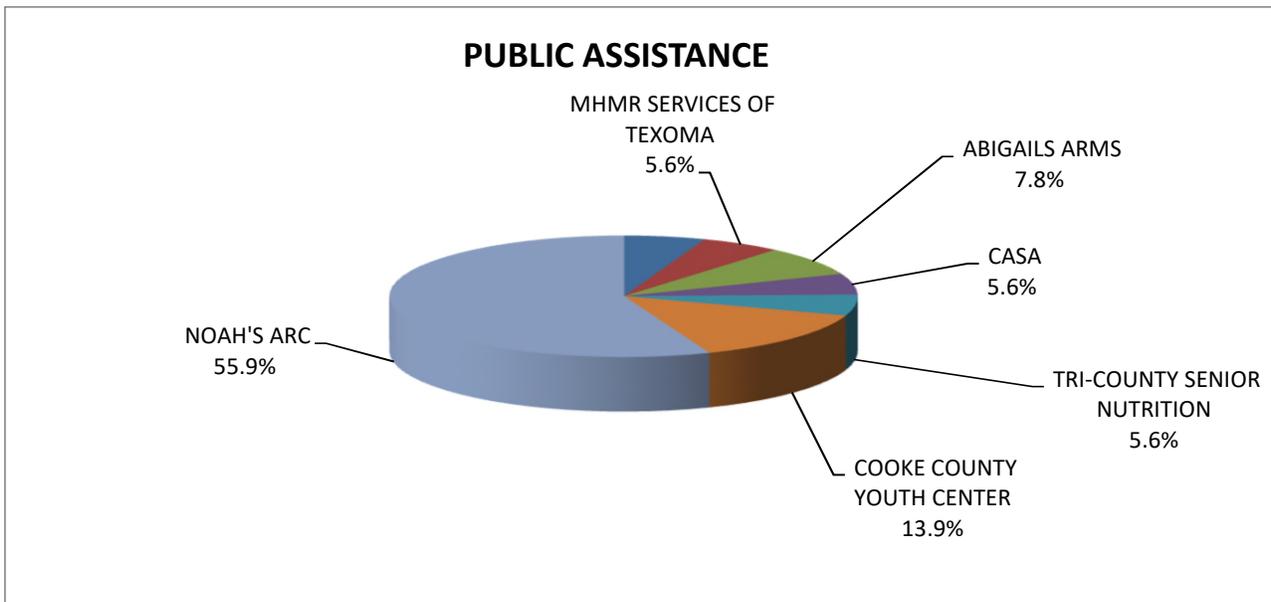
Goal 7: Promote cultural and recreational opportunities for locals and tourists.

Objectives for Goal 7:

- 7.2 Partner with local non-profit organizations to provide cultural and recreational opportunities for locals and tourists when it is more cost effective than being the sole provider of the service. (01-5902-10-19, 01-5903-10-19, 01-5904-10-19, 01-5908-10-19, 01-5910-10-19, 01-5911-10-19, 01-5913-10-19).

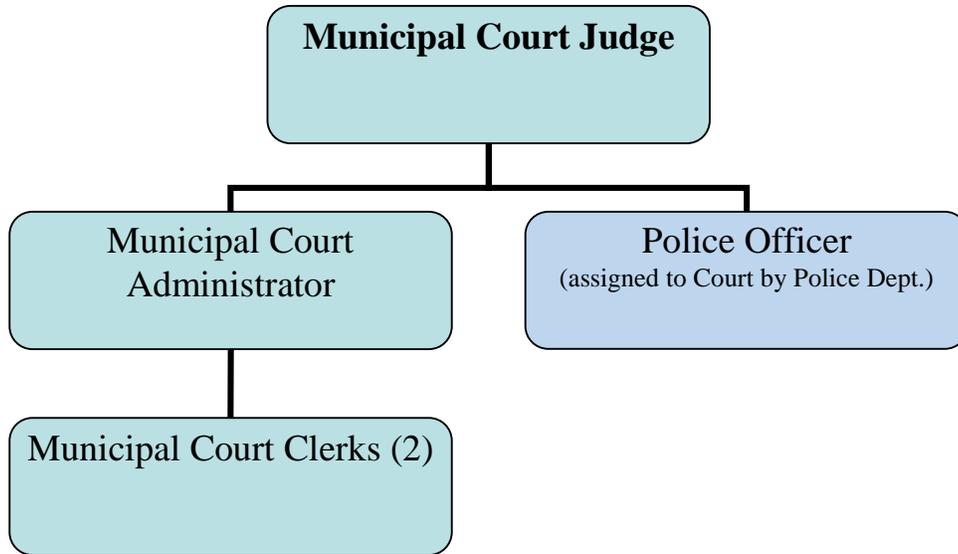
**CITY OF GAINESVILLE  
BUDGET 2019-2020  
GENERAL FUND PUBLIC ASSISTANCE**

ACCOUNT NUMBER	DESCRIPTION	2017-18	2017-18	2018-19	2018-19	2018-19	2019-20
		BUDGET	ACTUAL	ORIGINAL BUDGET	ACTUAL SIX MONTHS	REVISED BUDGET	PROPOSED BUDGET
01-5902-10-19	STANFORD HOUSE	5,000	5,000	5,000	2,500	5,000	5,000
01-5903-10-19	MHMR SERVICES OF TEXOMA	5,000	5,000	5,000	2,500	5,000	5,000
01-5904-10-19	ABIGAILS ARMS	7,000	7,000	7,000	3,500	7,000	7,000
01-5908-10-19	CASA	5,000	5,000	5,000	2,500	5,000	5,000
01-5910-10-19	TRI-COUNTY SENIOR NUTRITION	5,000	5,000	5,000	0	5,000	5,000
01-5911-10-19	COOKE COUNTY YOUTH CENTER	12,450	12,450	12,450	3,113	12,450	12,450
01-5913-10-19	NOAH'S ARC	50,000	43,800	50,000	26,300	50,000	50,000
SUBTOTAL PUBLIC ASSISTANCE		89,450	83,250	89,450	40,413	89,450	89,450
PUBLIC ASSISTANCE		89,450	83,250	89,450	40,413	89,450	89,450



# Municipal Court

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## **Municipal Court**

**General Fund: 01**  
**Department Code: 10**  
**Program Code: 21**

**Technology Fund: 21**  
**Department Code: 10**  
**Program Code: 21**

**Security Fund: 27**  
**Department Code: 10**  
**Program Code: 21**

**Juvenile Case Manager Fund: 10**  
**Department Code: 10**  
**Program Code: 21**

### **Mission:**

The Municipal Court and its staff are dedicated and committed to promoting the highest standards in customer service, upholding the integrity of the court, and serving the citizens of Gainesville, Texas in an accountable, efficient, and independent manner while maintaining the public's and law enforcement's trust and confidence.

### **Vision:**

To be the most effective, efficient, and impartial Municipal Court in the State of Texas.

### **Department Description:**

The Municipal Court is a state court that operates locally with jurisdiction over all Class-C misdemeanors and City Ordinances and represents the judicial branch of the City's government, with the Mayor and City Council serving as the executive and legislative branches. In Texas, more citizens come into contact with Municipal Court staff on a daily basis than all other Texas courts combined. This fact makes it critical for the Municipal Court as a whole to maintain public confidence. The court is also responsible for three special purpose funds: Building Security, Court Technology, and the Juvenile Case Manager Fund.

The staff members of the Municipal Court have various functions and responsibilities. The Judge presides over all trials (both jury and bench trials) and other court proceedings such as pre-trial and show cause hearings, juvenile plea dockets as well as a new mitigation docket and E-court. The Judge also has state magistrate duties (determining probable cause and signing both felony and higher misdemeanor warrants for the Gainesville Police Department, performs juvenile warnings and daily magistrations. i.e., explanation of charges, reading of rights and setting of bond.) of individuals arrested and taken into custody and placed in jail. The Judge sets policy and procedures for the Court and issues processes such as subpoenas and summons, and completes other administrative duties for the court functions and staff. The current Judge also serves as an alternate Public Information Officer of the City of Gainesville during any and all times of disaster where the Emergency Operations Center has been activated.

The Court Administrator and Court Clerks are the administrative arm of the Municipal Court. Clerks are responsible for seeing that all of the Court's papers are accurate, orderly, and complete while maintaining the highest standard of customer service in dealing with thousands of defendants

and hundreds of thousands of dollars. The clerks serve the public as well as City Departments such as police, fire, and animal control by answering all non-emergency phone calls during regular business hours. A clerk's primary responsibilities include processing citations, summons, complaints, past due notices, show cause, and juvenile hearing letters. The clerks maintain the court's docket and coordinate case scheduling. The clerks directly interact with the public providing all services needed including explaining to defendant's court procedures and their options in the disposition of their charges. Clerks also receive payments, summon potential jurors, ensure juror payment, generate and prepare all case documents for the County Court-at-Law should an appeal occur, assist the Judge with open records requests, report convictions, Drivers' Safety Courses taken and alcohol violations to the Texas Department of Public Safety, liaison with the Gainesville Police Department during amnesty periods, roundups and complete all required accounting reports for the city and state. During times that the Emergency Operations Center is activated all clerks report to the Gainesville Public Safety Building and take all non-emergency calls to relieve pressure from the Gainesville Police Department Communications Division and direct all first responder and agency traffic within the Public Safety Building.

The Prosecutor for the Municipal Court represents the State of Texas in all Municipal Court trials. The Prosecutor's duties include preparing and presenting the State's case in court, preparing and drafting complaints, arranging for appearance of State's witnesses, preparing and agreeing to any plea bargains, and requesting dismissal of cases under the appropriate circumstances.

The Gainesville Police Department provides a sworn officer, four hours a day and during open court, to perform bailiff and police duties as needed by the court.

**Departmental Performance Measures:**

**Court Staff:**

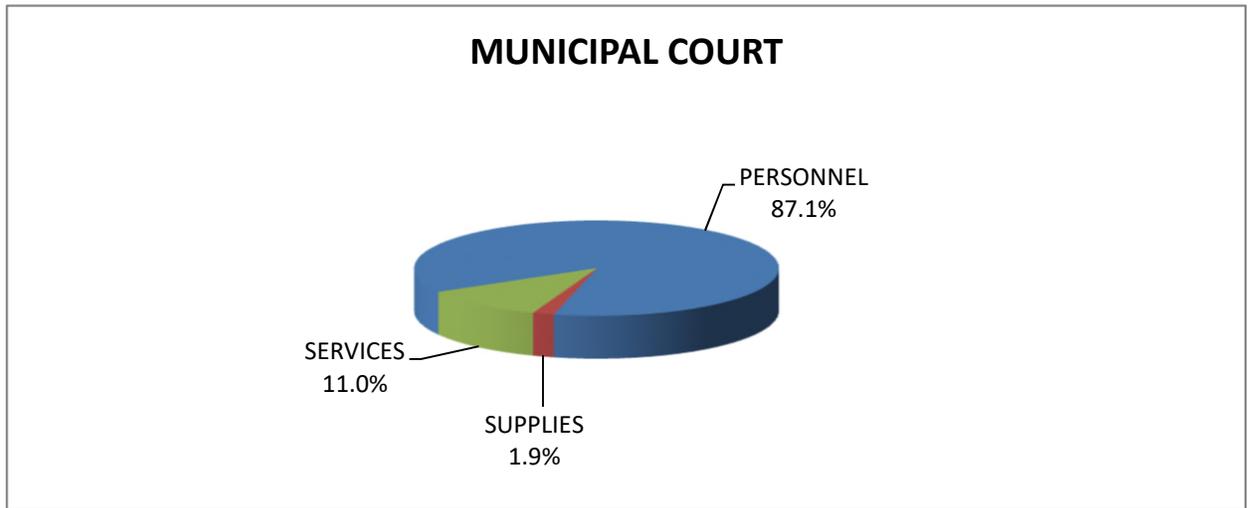
- Process 100% of all cases into LT Systems (court software) within two business days of date of violation.
- Continue to strive to facilitate the timely disposition of case with prompt and courteous service.
- Continue to provide fair and equal access to all citizens.
- Maintain an 80% disposed / resolved case rate on every case filed with the court within 45 days of date of violation.

	<b>Actual 2016</b>	<b>Actual 2017</b>	<b>Actual 2018</b>	<b>Estimated 2019</b>	<b>Budgeted 2020</b>
# of cases filed within two b. day	6,758	5,557	5,564	7,176	6,000
Cases Disposed / Resolved	6,413 (95%)	5,596 (101% )	5,308 (95%)	6,478 (90%)	6,000 (100%)
Class C Misdemeanors Warrants Signed	1,854	1,678	1,930	1,470	1,500
Class C Misdemeanors Warrants Recalled / Served	1,828	1,469	1,542	1,754	1,500
Total Revenue	\$807,591	\$689,678	\$645,389	\$860,472	\$ N/A
City's Portion	\$479,763	\$399,263	\$381,661	\$510,000	\$ N/A

**CITY OF GAINESVILLE  
BUDGET 2019-2020  
GENERAL FUND MUNICIPAL COURT**

<b>ACCOUNT NUMBER</b>	<b>DESCRIPTION</b>	<b>2017-18 BUDGET</b>	<b>2017-18 ACTUAL</b>	<b>2018-19 ORIGINAL BUDGET</b>	<b>2018-19 ACTUAL SIX MONTHS</b>	<b>2018-19 REVISED BUDGET</b>	<b>2019-20 PROPOSED BUDGET</b>
01-5101-10-21	SALARIES	165,457	163,915	176,370	81,160	175,847	177,937
01-5106-10-21	OVERTIME	4,500	3,187	4,500	1,024	4,500	4,500
01-5107-10-21	HOLIDAY PAY	0	0	0	92	92	0
01-5110-10-21	LONGEVITY	1,620	1,620	1,860	1,440	1,440	1,680
01-5111-10-21	RETIREMENT	17,299	17,459	22,438	9,663	22,248	23,800
01-5112-10-21	FICA	13,518	13,112	14,709	6,495	14,585	14,755
01-5116-10-21	HEALTH/LIFE/CAREFLITE	25,397	24,335	25,225	14,727	25,237	26,609
01-5118-10-21	WORKER COMPENSATION	318	314	212	96	209	213
01-5119-10-21	OTHER PAYROLL EXPENSE	4,260	4,133	4,260	1,606	3,480	3,480
	<b>SUBTOTAL SALARIES AND BENEFITS</b>	<b>232,369</b>	<b>228,076</b>	<b>249,574</b>	<b>116,303</b>	<b>247,638</b>	<b>252,974</b>
01-5201-10-21	OFFICE SUPPLIES	6,100	5,880	1,500	1,484	2,000	2,000
01-5202-10-21	POSTAGE	1,500	1,657	1,500	892	1,500	1,500
01-5299-10-21	MISCELLANEOUS SUPPLIES	1,000	875	1,000	1,472	1,472	2,000
	<b>SUBTOTAL SUPPLIES</b>	<b>8,600</b>	<b>8,412</b>	<b>4,000</b>	<b>3,847</b>	<b>4,972</b>	<b>5,500</b>
01-5401-10-21	COMMUNICATIONS	650	0	0	0	0	0
01-5403-10-21	GENERAL INSURANCE	98	89	100	51	102	107
01-5404-10-21	PROFESSIONAL FEES	14,000	13,517	14,000	5,072	14,000	18,000
01-5405-10-21	ADVERTISING	0	0	1,500	0	1,500	2,000
01-5406-10-21	TRAVEL, TRAINING & SEMINARS	2,680	1,781	2,500	806	2,500	2,500
01-5418-10-21	AUTO ALLOWANCE	5,280	5,483	5,280	2,437	5,280	5,280
01-5499-10-21	MISCELLANEOUS SERVICES	4,000	4,594	4,000	81	4,000	4,000
	<b>SUBTOTAL SERVICES</b>	<b>26,708</b>	<b>25,465</b>	<b>27,380</b>	<b>8,447</b>	<b>27,382</b>	<b>31,887</b>
	<b>MUNICIPAL COURT</b>	<b>267,677</b>	<b>261,953</b>	<b>280,954</b>	<b>128,597</b>	<b>279,992</b>	<b>290,361</b>

**CITY OF GAINESVILLE  
BUDGET 2019-2020  
GENERAL FUND MUNICIPAL COURT**



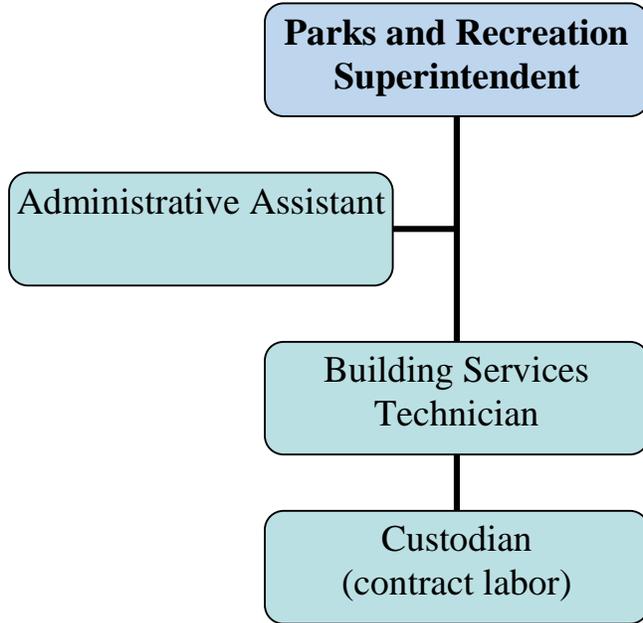
<b>EXPENDITURE SUMMARY</b>						
<b>CLASSIFICATION</b>	<b>2017-18</b>	<b>2017-18</b>	<b>2018-19</b>	<b>2018-19</b>	<b>2018-19</b>	<b>2019-20</b>
	<b>BUDGET</b>	<b>ACTUAL</b>	<b>ORIGINAL</b>	<b>ACTUAL</b>	<b>REVISED</b>	<b>PROPOSED</b>
			<b>BUDGET</b>	<b>SIX MONTHS</b>	<b>BUDGET</b>	<b>BUDGET</b>
PERSONNEL	232,369	228,076	249,574	116,303	247,638	252,974
SUPPLIES	8,600	8,412	4,000	3,847	4,972	5,500
SERVICES	26,708	25,465	27,380	8,447	27,382	31,887
<b>TOTAL</b>	<b>267,677</b>	<b>261,953</b>	<b>280,954</b>	<b>128,597</b>	<b>279,992</b>	<b>290,361</b>

<b>WORKLOAD/DEMAND</b>						
	<b>ACTUAL</b>	<b>ACTUAL</b>	<b>ACTUAL</b>	<b>BUDGETED</b>	<b>ESTIMATED</b>	
	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	
CASES FILED	6,758	5,557	5,564	7,176	6,000	
CASES DISPOSED/RESOLVED	6,413	5,596	5,308	6,478	6,000	
WARRANTS ISSUED	1,854	1,678	1,930	1,470	1,500	

<b>STAFFING</b>						
<b>POSITION</b>	<b>ACTUAL</b>	<b>ACTUAL</b>	<b>ACTUAL</b>	<b>BUDGETED</b>	<b>PROPOSED</b>	
	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	
MUNICIPAL COURT						
MUNICIPAL COURT JUDGE		1	1	1	1	1
MUNICIPAL COURT ADMINISTRATOR		1	1	1	1	1
MUNICIPAL COURT CLERK/JUVENILE CASE MANAGER		0	0	0	1	1
MUNICIPAL COURT CLERK		2	2	2	1	1
<b>TOTAL MUNICIPAL COURT</b>		<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>

# Civic Center

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## **Civic Center**

**General Fund: 01**  
**Department Code: 10**  
**Program Code: 43**

### **Mission:**

To operate a first class facility for public assembly that is the destination of choice and to have a balance of uses to meet the economic, social, cultural, and convention needs of the Gainesville community. It is the mission of the Civic Center staff to operate in a courteous manner; to ensure that the building is maintained, available, and operationally ready to meet the needs of those who desire to use it; to assist the public in coordination and production of events from booking through final billing; and to provide flexible service to those with special needs.

### **Vision:**

To be the facility of choice for private and public organizations in North Texas and to be a facility that offers state of the art technology and improves efficient and cost effective use of resources along with providing small town hospitality.

### **Department Description:**

The Civic Center is an ideal location for small and medium sized conventions, meetings, and corporate and social events. We offer a main banquet room of 7500 sq. ft. and two meeting rooms. The Civic Center provides Wi Fi throughout the building, public address system, lighting system, overhead projection with laptop and complete room design and set up by staff. The Civic Center is under the direction of the Parks & Recreation Director.

### **Accomplishments:**

- Renovated Civic Center Lighting to LED.
- Improve appearance of meeting rooms with photos of local events and special occasions.
- Implementing new tables and chairs yearly.

### **Departmental Performance Measures:**

- Plan for sales and marketing functions in order to increase Civic Center's revenue.
- Providing the most cost effective services possible to the community.
- Retain highly competent, professional staff dedicated to serving the needs of the facility.
- Promote new and repeat business by building good relationships with current and future clients.
- Develop a strong partnership with the Chamber of Commerce.
- Planning for the future, Civic Center combining with Chamber of Commerce.

	<b>Actual 2016</b>	<b>Actual 2017</b>	<b>Actual 2018</b>	<b>Budgeted 2019</b>	<b>Budgeted 2020</b>
Send comment inquiries to prior clients	26	28	24	35	35
# of wedding receptions	9	10	9	25	25
# of Quinceaneras	6	7	6	20	20
# of Civic Center information brochures handed out	90	80	90	100	100
Hosting area meeting from tourist groups	0	0	0	2	2
Average # of contracts	450	450	450	450	450
Non profits clients	160	138	1160	200	200
Collections rates	100%	100%	100%	100%	100%
New Chamber of Commerce contacts / clients	5	5	5	10	10
Civic Center to host tradeshow events to spur revenue	2	2	2	1	1

### **Major Goals for Fiscal Year 2019-2020**

(Line item numbers indicate the location of funding for the objective.)

Goal 7: Promote cultural and recreational opportunities for locals and tourists.

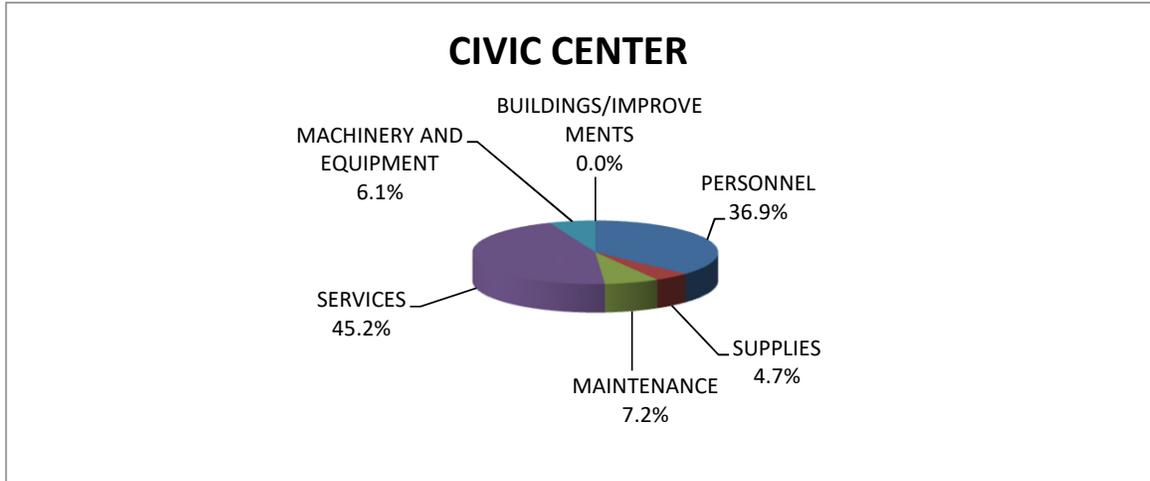
Objectives for Goal 7:

Utilize the Hotel Occupancy Tax to 1) promote City operated tourist attractions, such as the Frank Buck Zoo, 2) support the Chamber of Commerce's tourism program, and 3) provide support for local historic buildings, museums, and the arts (01-5101-10-43 through 01-5119-10-43, and 01-5498-10-43)

**CITY OF GAINESVILLE  
BUDGET 2019-2020  
GENERAL FUND CIVIC CENTER**

ACCOUNT NUMBER	DESCRIPTION	2017-18	2017-18	2018-19	2018-19	2018-19	2019-20
		BUDGET	ACTUAL	ORIGINAL BUDGET	ACTUAL SIX MONTHS	REVISED BUDGET	PROPOSED BUDGET
01-5101-10-43	SALARIES	59,914	59,816	63,650	27,663	63,648	65,016
01-5106-10-43	OVERTIME	3,000	896	3,000	687	3,320	3,000
01-5107-10-43	HOLIDAY PAY	400	0	400	45	400	400
01-5110-10-43	LONGEVITY	480	480	600	360	600	720
01-5111-10-43	RETIREMENT	6,523	6,017	7,878	3,197	7,965	8,563
01-5112-10-43	FICA	5,097	4,558	5,195	2,121	5,219	5,310
01-5116-10-43	HEALTH/LIFE INSURANCE	12,684	12,160	12,598	7,353	12,604	13,290
01-5118-10-43	WORKER COMPENSATION	719	812	508	465	509	520
01-5119-10-43	OTHER PAYROLL EXPENSE	260	267	0	325	446	260
01-5120-10-43	ACCRUED PAYROLL EXPENSE	0	0	260	0	0	0
	<b>SUBTOTAL SALARIES AND BENEFITS</b>	<b>89,077</b>	<b>85,006</b>	<b>94,089</b>	<b>42,216</b>	<b>94,711</b>	<b>97,079</b>
01-5201-10-43	OFFICE SUPPLIES	2,500	1,502	2,500	667	2,500	2,500
01-5202-10-43	POSTAGE	500	21	500	15	500	500
01-5208-10-43	CLEANING SUPPLIES	3,290	4,581	3,290	1,202	3,290	3,290
01-5295-10-43	TABLE & CHAIR REPLACEMENT	4,000	2,247	4,000	91	4,000	4,000
01-5299-10-43	MISCELLANEOUS SUPPLIES	2,010	2,372	2,010	1,079	2,010	2,010
	<b>SUBTOTAL SUPPLIES</b>	<b>12,300</b>	<b>10,723</b>	<b>12,300</b>	<b>3,054</b>	<b>12,300</b>	<b>12,300</b>
01-5302-10-43	BUILDING MAINTENANCE	25,800	20,244	15,000	3,239	15,000	13,000
01-5303-10-43	GROUNDS MAINTENANCE	3,200	2,183	1,700	482	1,700	1,700
01-5304-10-43	MACHINERY & EQUIPMENT MAINT.	2,700	2,811	2,700	891	2,700	2,700
01-5305-10-43	VEHICLE MAINTENANCE	1,000	652	1,000	2	1,000	1,000
01-5309-10-43	OFFICE EQUIPMENT MAINTENANCE	425	26	425	0	425	425
	<b>SUBTOTAL MAINTENANCE</b>	<b>33,125</b>	<b>25,915</b>	<b>20,825</b>	<b>4,613</b>	<b>20,825</b>	<b>18,825</b>
01-5401-10-43	COMMUNICATIONS	2,445	2,552	2,445	1,024	2,445	2,445
01-5403-10-43	GENERAL INSURANCE	2,800	2,787	2,940	2,893	5,800	5,524
01-5404-10-43	PROFESSIONAL FEES	1,000	1,847	1,000	36	1,000	1,000
01-5405-10-43	ADVERTISING	1,000	1,623	1,000	151	1,000	1,000
01-5406-10-43	TRAINING	1,000	156	1,000	11	1,000	1,000
01-5408-10-43	ELECTRIC UTILITY SERVICE	17,304	10,170	15,574	2,167	12,554	11,299
01-5409-10-43	CONTRACTUAL SERVICES	28,374	30,660	22,048	10,886	22,048	27,648
01-5440-10-43	NATURAL GAS UTILITY SERVICE	3,211	2,114	3,243	1,364	3,243	3,275
01-5441-10-43	SOLID WASTE UTILITY SERVICE	2,891	2,986	2,891	1,493	3,000	3,090
01-5442-10-43	WATER/SEWER UTILITY SERVICE	10,880	6,353	10,227	2,093	10,227	8,227
01-5446-10-43	STORM WATER UTILITY FEES	2,742	2,611	2,742	1,306	2,742	2,830
01-5455-10-43	UNIFORM PURCHASE/RENTAL	2,200	2,317	2,200	1,295	2,200	2,200
01-5460-10-43	OFFICE EQUIPMENT RENTAL	1,224	1,188	1,224	397	1,224	1,224
01-5498-10-43	SANTA FE DEPOT EXPENSES	63,500	53,410	45,400	14,693	45,400	45,400
01-5499-10-43	MISCELLANEOUS SERVICES	2,500	2,425	2,500	1,532	2,500	2,650
	<b>SUBTOTAL SERVICES</b>	<b>143,071</b>	<b>123,200</b>	<b>116,434</b>	<b>41,341</b>	<b>116,383</b>	<b>118,811</b>
01-5504-10-43	MACHINERY & EQUIPMENT	0	0	8,000	0	8,000	6,000
01-5507-10-43	IMPROVEMENT OTHER THAN BLDGS	0	0	0	0	0	10,000
	<b>SUBTOTAL MACHINERY AND EQUIPMENT</b>	<b>0</b>	<b>0</b>	<b>8,000</b>	<b>0</b>	<b>8,000</b>	<b>16,000</b>
	<b>CIVIC CENTER</b>	<b>277,573</b>	<b>244,844</b>	<b>251,648</b>	<b>91,224</b>	<b>252,219</b>	<b>263,015</b>

**CITY OF GAINESVILLE  
BUDGET 2019-2020  
GENERAL FUND CIVIC CENTER**



**EXPENDITURE SUMMARY**

CLASSIFICATION	2017-18	2017-18	2018-19	2018-19	2018-19	2019-20
	BUDGET	ACTUAL	ORIGINAL	ACTUAL	REVISED	PROPOSED
			BUDGET	SIX MONTHS	BUDGET	BUDGET
PERSONNEL	89,077	85,006	94,089	42,216	94,711	97,079
SUPPLIES	12,300	10,723	12,300	3,054	12,300	12,300
MAINTENANCE	33,125	25,915	20,825	4,613	20,825	18,825
SERVICES	143,071	123,200	116,434	41,341	116,383	118,811
MACHINERY AND EQUIPMENT	0	0	8,000	0	8,000	16,000
BUILDINGS/IMPROVEMENTS	0	0	0	0	0	0
<b>TOTAL</b>	<b>277,573</b>	<b>244,844</b>	<b>251,648</b>	<b>91,224</b>	<b>252,219</b>	<b>263,015</b>

**WORKLOAD/DEMAND**

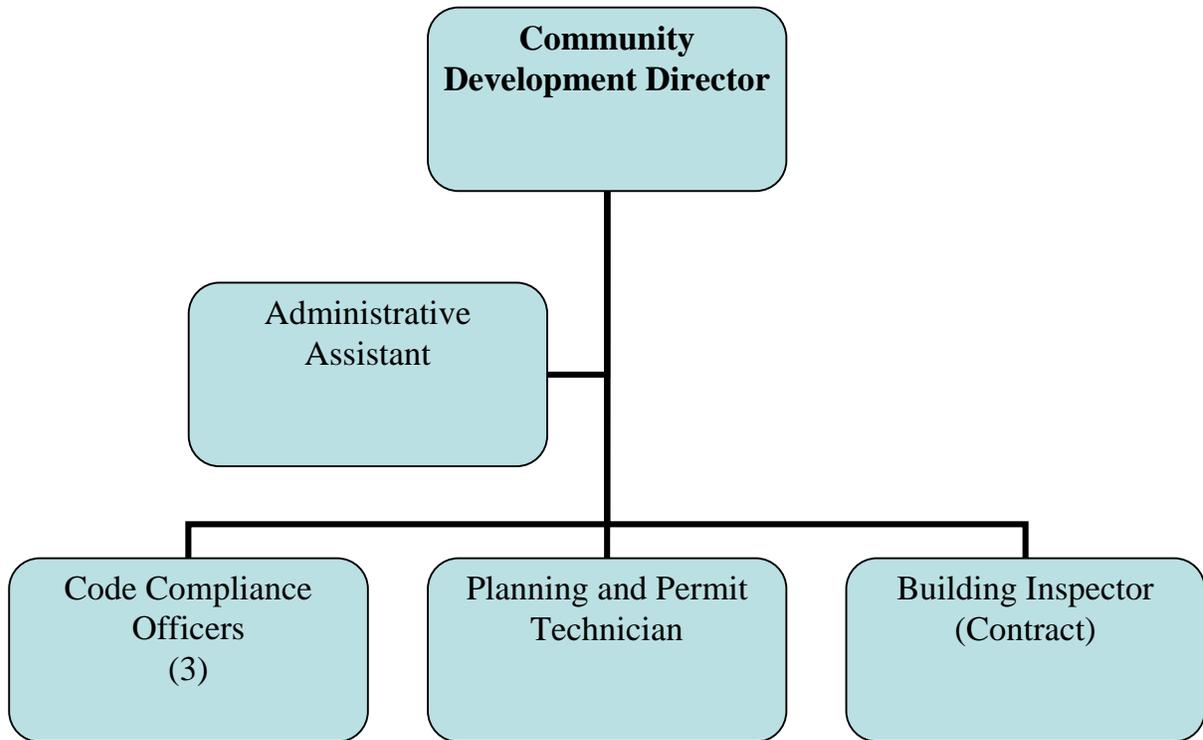
	ACTUAL	ACTUAL	ACTUAL	BUDGETED	ESTIMATED
	2016	2017	2018	2019	2020
CIVIC CTR. SQUARE FOOTAGE MAINTAINED	16,000	16,000	16,000	16,000	16,000
SANTA FE DEPOT SQUARE FOOTAGE MAINTAINED	7,500	7,500	7,500	7,500	7,500
RENTALS MAIN ROOM	250	250	250	250	150
RENTALS MEETING ROOMS	567	567	520	520	350
RENTAL DEPOT	52	52	40	50	50

**STAFFING**

POSITION	ACTUAL	ACTUAL	ACTUAL	BUDGETED	PROPOSED
	2016	2017	2018	2019	2020
CIVIC CENTER OPERATIONS					
ADMINISTRATIVE ASSISTANT		1	1	1	1
BUILDING SERVICES TECHNICIAN		1	1	1	1
<b>TOTAL CIVIC CENTER OPERATIONS</b>		<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>

## **Community Development** (Planning and Zoning, Code Compliance)

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- At mid-year, The Department has issued 28 building permits for new single family residences.
- At mid-year, The Department has brought 24 substandard structures into compliance through demolition and BSC ordered repairs.
- Certificates of Occupancy (FY 2018-2019) were issued for Kroontz Brewery, Auto Body Concepts, Law Office of Lee Tatum, Asalt Auto Sales, Nick’s Café, and Chik Fil A (Anticipated May 2019).
- Improvement in compliance with requirements of boat docks annual registration, and boat dock permits at Moss Lake.
- Implementation of the Food Inspections Program.
- Implemented (drafted, presented to Planning and Zoning, received approval from City Council) the following ordinance changes:
  - Ordinance clarifying the definition of EIFS allowing metal as an exterior finish in the Industrial (I) District.

**Departmental Performance Measures:**

- Provide efficient review and permitting process for building permits and plats.
- Efficiently and effectively enforce the Code of Ordinances.

	Actual 2016		Actual 2017		Actual 2018		Estimated 2019	
Commercial plans reviewed within 10 business days	80% Actual Reviewed within 10 business days. % to goal		82%		82%		90%	
Residential plans reviewed within 5 business days	80% Actual Reviewed within 5 business days. % to goal		82%		82%		90%	
Inspections performed by next business day.	100% Actual Inspected within 24 hours. % to goal		100%		100%		100%	
Certificate of Occupancy inspections completed within 72 hours.	90% Actual Inspected within 72 hours. % to goal	83	90% Actual Inspected within 72 hours. % to goal	66	90% Actual Inspected within 72 hours. % to goal	80	90% Estimated Base Minimum to achieve, based on estimate.	80
Percentage of Code Enforcement cases brought into voluntary	80% Actual Voluntary Compliant Cases	344	98% Actual Voluntary Compliant Cases	649	98% Actual Voluntary Compliant Cases	350	95% Estimated Base Minimum to achieve, based on	350

compliance by courtesy notice.	% to goal	100%	% to goal	99.7%	% to goal	100%	estimate.	
Percent of commercial construction permits that included DRC review.	80%		80%		80%		80%	
	Actual	16	Actual	12	Actual	15	Estimated	15
	Base Minimum to Achieve	10	Base Minimum to Achieve	12	Base Minimum to Achieve	12	Base Minimum to Achieve	12
	% to Goal	63%	% to Goal	100%	% to Goal	80%	% to Goal	80%
Percent of Code of Ordinance amendments that City Council adopted.	90%		90%		90%		90%	
	Actual	11	Actual	8	Estimated	5	Estimated	5
	Base Minimum to Achieve	11	Base Minimum to Achieve	8	Base Minimum to Achieve	4	Base Minimum to Achieve	4
	% to Goal	100%	% to Goal	100%	% to Goal	90%	% to Goal	90%
Percent of cases brought to BSC (not resolved voluntarily or after issuance of citation)	No More than 5%	1073	No More than 5%	1000	No More than 5%	1000	No More than 5%	1000
	Actual	17	Actual	23	Actual	30	Estimated	30
	% to Goal	99%	% to Goal	100%	% to Goal	97%	% to Goal	97%
Percent of cases brought to compliance via citations (not courtesy notices but before BSC)	No More than 5%	1073	No More than 5%	1000	No More than 5%	1000	No More than 5%	1000
	Actual	16	Actual	2	Actual	2	Estimated	50
	% to Goal	99%	% to Goal	100%	% to Goal	100%	% to Goal	95%

**Major Goals FY 2019 - 2020:**

(Line item numbers indicate the location of funding for the objective.)

Goal 3: Improve the visual appearance of Gainesville.

Objectives for Goal 3:

3.1: Bring 30 substandard structures into compliance. (See Goal 6.1) (01-5409-11-17).

Goal 6: Provide a safe and prepared city.

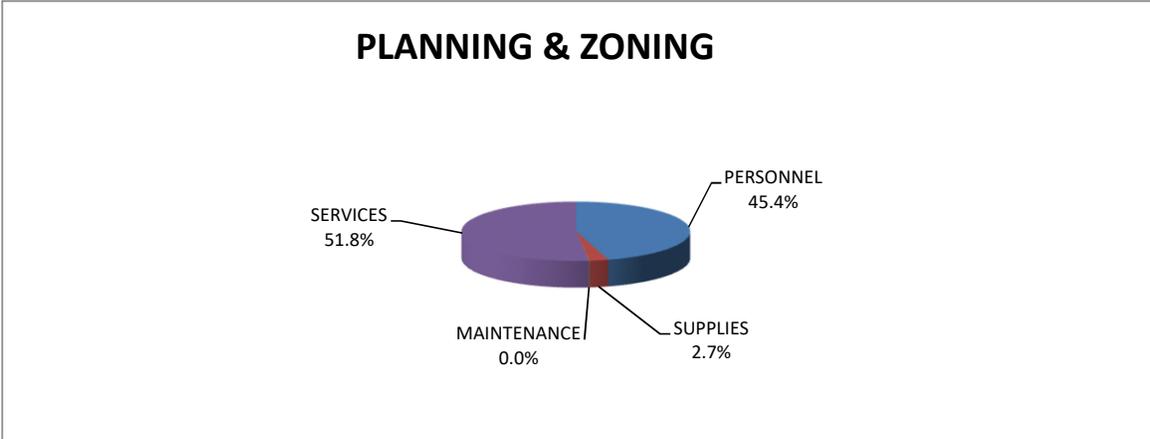
Objectives for Goal 6:

6.1 Bring 30 substandard structures into compliance. (See Goal 3.1). (01-5409-11-17).

**CITY OF GAINESVILLE  
BUDGET 2019-2020  
GENERAL FUND PLANNING AND ZONING**

ACCOUNT NUMBER	DESCRIPTION	2017-18 BUDGET	2017-18 ACTUAL	2018-19 ORIGINAL BUDGET	2018-19 ACTUAL SIX MONTHS	2018-19 REVISED BUDGET	2019-20 PROPOSED BUDGET
01-5101-11-10	SALARIES	110,518	110,264	119,625	53,265	113,000	113,590
01-5106-11-10	OVERTIME	0	0	0	0	500	500
01-5110-11-10	LONGEVITY	240	240	360	360	360	120
01-5111-11-10	RETIREMENT	11,378	11,373	14,733	6,149	13,687	14,723
01-5112-11-10	FICA	8,890	8,463	9,658	4,044	8,972	9,127
01-5116-11-10	HEALTH/LIFE INSURANCE	12,684	12,702	12,627	6,319	12,633	13,319
01-5118-11-10	WORKER COMPENSATION	209	205	139	62	129	132
01-5119-11-10	OTHER PAYROLL EXPENSE	600	826	1,400	431	800	800
	<b>SUBTOTAL SALARIES AND BENEFITS</b>	<b>144,519</b>	<b>144,072</b>	<b>158,542</b>	<b>70,630</b>	<b>150,081</b>	<b>152,311</b>
01-5201-11-10	OFFICE SUPPLIES	2,000	1,720	2,000	634	2,000	3,000
01-5202-11-10	POSTAGE	1,000	285	6,500	82	6,500	4,000
01-5299-11-10	MISCELLANEOUS SUPPLIES	1,500	1,478	2,500	60	2,500	2,000
	<b>SUPPLIES</b>	<b>4,500</b>	<b>3,482</b>	<b>11,000</b>	<b>776</b>	<b>11,000</b>	<b>9,000</b>
01-5302-11-10	BUILDING MAINTENANCE	130	130	150	0	150	150
	<b>MAINTENANCE</b>	<b>130</b>	<b>130</b>	<b>150</b>	<b>0</b>	<b>150</b>	<b>150</b>
01-5401-11-10	COMMUNICATIONS	300	679	300	152	300	1,000
01-5403-11-10	GENERAL INSURANCE	60	61	63	61	150	158
01-5404-11-10	PROFESSIONAL FEES	1,200	1,153	1,200	36	1,200	1,200
01-5405-11-10	ADVERTISING	1,300	1,303	2,000	660	2,000	2,000
01-5406-11-10	TRAINING	3,000	1,776	3,000	540	3,000	4,000
01-5409-11-10	CONTRACTUAL SERVICES	24,000	24,000	147,600	76,720	148,600	153,000
01-5418-11-10	AUTO ALLOWANCE	4,300	4,466	4,300	1,819	4,300	4,300
01-5460-11-10	OFFICE EQUIPMENT RENTAL	3,500	3,754	3,500	1,540	3,500	3,500
01-5499-11-10	MISCELLANEOUS SERVICES	4,000	4,201	4,000	2,843	4,000	4,500
	<b>SUBTOTAL SERVICES</b>	<b>41,660</b>	<b>41,391</b>	<b>165,963</b>	<b>84,372</b>	<b>167,050</b>	<b>173,658</b>
	<b>PLANNING &amp; ZONING</b>	<b>190,809</b>	<b>189,076</b>	<b>335,655</b>	<b>155,777</b>	<b>328,281</b>	<b>335,119</b>

**CITY OF GAINESVILLE  
BUDGET 2019-2020  
GENERAL FUND PLANNING AND ZONING**



**EXPENDITURE SUMMARY**

CLASSIFICATION	2017-18	2017-18	2018-19	2018-19	2018-19	2019-20
	BUDGET	ACTUAL	ORIGINAL	ACTUAL	REVISED	PROPOSED
			BUDGET	SIX MONTHS	BUDGET	BUDGET
PERSONNEL	144,519	144,072	158,542	70,630	150,081	152,311
SUPPLIES	4,500	3,482	11,000	776	11,000	9,000
MAINTENANCE	130	130	150	0	150	150
SERVICES	41,660	41,391	165,963	84,372	167,050	173,658
<b>TOTAL</b>	<b>190,809</b>	<b>189,076</b>	<b>335,655</b>	<b>155,777</b>	<b>328,281</b>	<b>335,119</b>

	2016	2017	2018	2019	2020
PERMITS ISSUED	914	900	900	900	900
BUILDING INSPECTIONS	1,108	1,200	1,200	1,200	1,200
RESIDENTIAL PERMITS	118	115	115	115	115
NEW HOUSING UNITS	17	250	20	20	20
COMMERCIAL PERMITS	46	60	50	50	50
NEW COMMERCIAL PROJECTS	16	12	12	12	12
CERTIFICATES OF OCCUPANCY	83	70	70	70	70
P&Z MEETINGS	9	10	10	10	10
BA MEETINGS	2	3	3	3	3
SUBDIVISION PLATS	9	5	5	5	5
REZONING REQUESTS	1	8	4	4	4
VARIANCE REQUESTS	2	5	5	5	5
SPECIFIC USE PERMITS	4	1	1	1	1

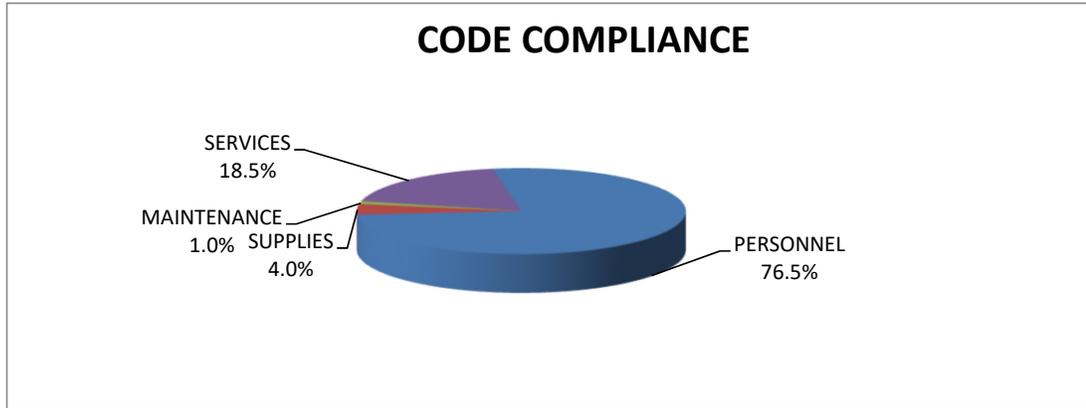
**STAFFING**

POSITION	ACTUAL 2016	ACTUAL 2017	ACTUAL 2018	REVISED 2019	PROPOSED 2020
PLANNING AND ZONING					
COMMUNITY SERVICES DIRECTOR	1	1	1	1	1
PLANNING AND PERMIT TECHICIAN	0	1	1	1	1
<b>TOTAL PLANNING AND ZONING</b>	<b>1</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>

**CITY OF GAINESVILLE  
BUDGET 2019-2020  
GENERAL FUND CODE COMPLIANCE**

<b>ACCOUNT NUMBER</b>	<b>DESCRIPTION</b>	<b>2017-18 BUDGET</b>	<b>2017-18 ACTUAL</b>	<b>2018-19 ORIGINAL BUDGET</b>	<b>2018-19 ACTUAL SIX MONTHS</b>	<b>2018-19 REVISED BUDGET</b>	<b>2019-20 PROPOSED BUDGET</b>
01-5101-11-17	SALARIES	149,003	138,206	154,652	70,630	156,451	158,781
01-5106-11-17	OVERTIME	1,586	1,589	1,589	0	1,808	1,500
01-5107-11-17	HOLIDAY PAY	250	0	250	0	0	0
01-5110-11-17	LONGEVITY	360	180	540	360	300	420
01-5111-11-17	RETIREMENT	14,779	13,869	18,356	7,902	18,647	19,979
01-5112-11-17	FICA	11,548	10,398	12,034	5,417	12,222	12,386
01-5116-11-17	HEALTH/LIFE INSURANCE	25,368	22,726	25,196	14,183	25,208	26,580
01-5118-11-17	WORKER COMPENSATION	537	235	341	155	349	354
01-5119-11-17	OTHER PAYROLL EXPENSE	1,600	1,692	1,600	808	1,200	1,200
	<b>SUBTOTAL SALARIES AND BENEFITS</b>	<b>205,031</b>	<b>188,894</b>	<b>214,558</b>	<b>99,455</b>	<b>216,185</b>	<b>221,200</b>
01-5201-11-17	OFFICE SUPPLIES	3,000	2,663	3,000	908	3,000	3,500
01-5202-11-17	POSTAGE	2,000	2,333	2,000	1,752	2,000	3,000
01-5206-11-17	FUELS OILS LUBRICANTS	3,000	1,774	3,500	844	3,500	3,000
01-5207-11-17	SMALL TOOLS AND INSTRUMENTS	2,144	0	1,600	0	1,600	1,500
01-5299-11-17	MISCELLANEOUS SUPPLIES	0	0	500	297	500	500
	<b>SUBTOTAL SUPPLIES</b>	<b>10,144</b>	<b>6,770</b>	<b>10,600</b>	<b>3,802</b>	<b>10,600</b>	<b>11,500</b>
01-5305-11-17	VEHICLE MAINTENANCE	2,966	1,969	3,000	1,085	3,000	3,000
	<b>SUBTOTAL MAINTENANCE</b>	<b>2,966</b>	<b>1,969</b>	<b>3,000</b>	<b>1,085</b>	<b>3,000</b>	<b>3,000</b>
01-5401-11-17	COMMUNICATIONS	2,600	3,031	2,600	1,526	2,600	3,000
01-5402-11-17	DUES & SUBSCRIPTIONS	800	935	2,000	408	2,000	2,000
01-5403-11-17	GENERAL INSURANCE	1,000	963	1,050	474	1,350	1,103
01-5404-11-17	PROFESSIONAL FEES	160,000	142,021	5,000	1,751	5,000	5,000
01-5405-11-17	ADVERTISING	1,800	1,961	1,800	1,497	3,500	3,500
01-5406-11-17	TRAINING	4,000	3,860	4,500	2,353	4,500	7,500
01-5409-11-17	CONTRACTUAL SERVICES	20,000	19,276	40,000	4,250	38,000	30,000
01-5455-11-17	UNIFORM PURCHASE/RENTAL	500	277	500	139	500	1,000
01-5499-11-17	MISCELLANEOUS SERVICES	600	450	600	0	600	500
	<b>SUBTOTAL SERVICES</b>	<b>191,300</b>	<b>172,774</b>	<b>58,050</b>	<b>12,396</b>	<b>58,050</b>	<b>53,603</b>
	<b>CODE COMPLIANCE</b>	<b>409,441</b>	<b>370,407</b>	<b>286,208</b>	<b>116,739</b>	<b>287,835</b>	<b>289,303</b>

**CITY OF GAINESVILLE  
BUDGET 2019-2020  
GENERAL FUND CODE COMPLIANCE**



**EXPENDITURE SUMMARY**

CLASSIFICATION	2017-18 BUDGET	2017-18 ACTUAL	2018-19 ORIGINAL BUDGET	2018-19 ACTUAL SIX MONTHS	2018-19 REVISED BUDGET	2019-20 PROPOSED BUDGET
PERSONNEL	205,031	188,894	214,558	99,455	216,185	221,200
SUPPLIES	10,144	6,770	10,600	3,802	10,600	11,500
MAINTENANCE	2,966	1,969	3,000	1,085	3,000	3,000
SERVICES	191,300	172,774	58,050	12,396	58,050	53,603
<b>TOTAL</b>	<b>409,441</b>	<b>370,407</b>	<b>286,208</b>	<b>116,739</b>	<b>287,835</b>	<b>289,303</b>

**WORKLOAD/DEMAND**

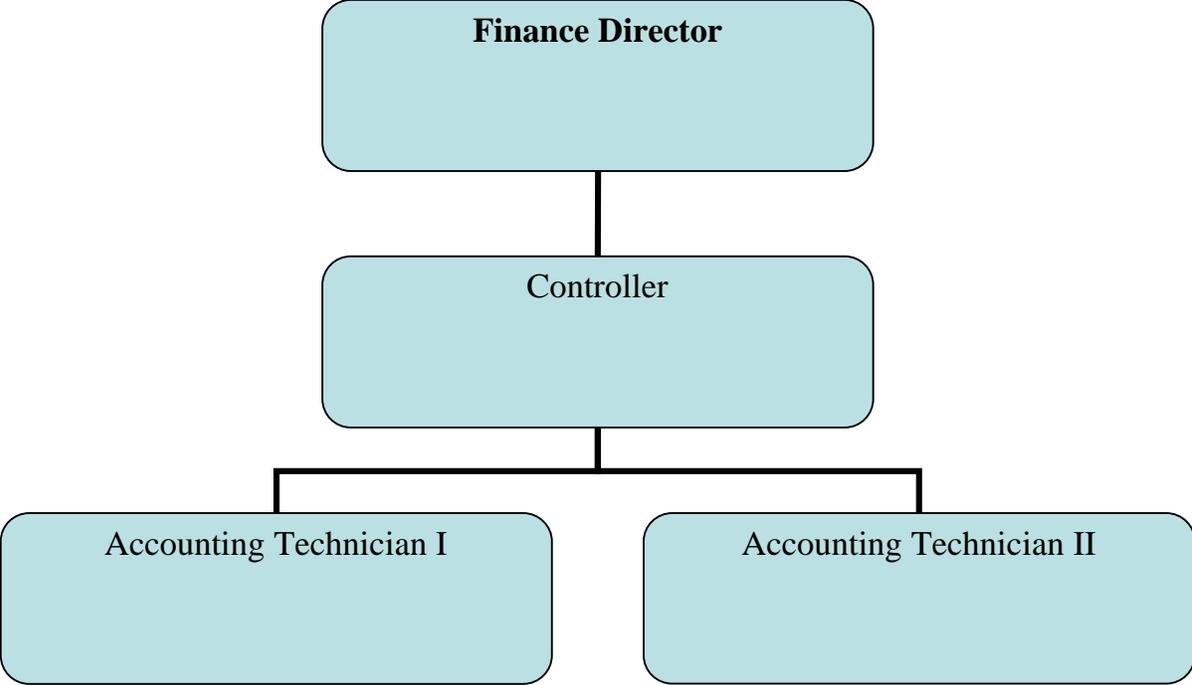
	ACTUAL 2016	ACTUAL 2017	ACTUAL 2018	BUDGETED 2019	ESTIMATED 2020
BUILDING AND STANDARDS COMMISSION MEETINGS	9	10	11	11	11
CODE VIOLATIONS INVESTIGATED	1,073	1,000	1,500	1,500	1,500
COMPLAINTS CALLED IN	196	110	150	150	150
COMPLAINTS BY OFFICERS	877	900	1,500	1,500	1,500
CITATIONS ISSUED	16	30	2	5	5

**STAFFING**

POSITION	ACTUAL 2016	ACTUAL 2017	ACTUAL 2018	BUDGETED 2019	PROPOSED 2020
CODE COMPLIANCE					
CODE COMPLIANCE OFFICER	3	3	3	3	3
ADMINISTRATIVE ASSISTANT	1	1	1	1	1
<b>TOTAL CODE COMPLIANCE</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>

# Finance

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## **Finance**

**General Fund: 01**  
**Department Code: 13**  
**Program Code: 10**

### **Mission:**

To professionally and prudently manage, monitor, and protect the City's finances and assets, and to provide timely and accurate financial reporting for the City Council, City Manager, staff, and the citizens of Gainesville.

### **Vision:**

To provide accurate and timely budget and financial information so that the City of Gainesville can better serve the citizens efficiently and effectively.

### **Department Description:**

The Finance Department is chiefly responsible for the central processing of all financial data for the City. The department processes accounts payable documents, accounts receivable invoices, purchase requisitions, purchase orders, and payroll, while also being responsible for the data processing functions for Finance and Utility Billing. Preparation of reports such as the annual budget, the Comprehensive Annual Financial Report, the annual disclosure reports to designated state and national information repositories, arbitrage disclosure reports, periodic interim financial reports, such as monthly and quarterly budget monitoring reports are also the responsibility of the department. Under the supervision of the Director of Finance, the cash management, investments, and depository functions are also performed, as well as accounting and tracking the City's fixed assets inventory. The Finance Department performs several internal audit functions during the year and also works closely with the external auditors to complete the annual audit each year.

### **Accomplishments:**

- Attained all five stars from the Texas State Comptroller for transparency.
- Received Distinguished Budget Presentation Award from the Government Finance Officers Association for 2019 fiscal year budget. This is the eighth time we have received the award for City of Gainesville.
- Continuing operational excellence in the collection, investment, disbursement, documentation, and retention of City funds.
- Received unqualified audit for year ending September 2018.

### **Departmental Performance Measures:**

- Process payroll quickly, efficiently, and on time.
- Monitor cash balances daily.
- Invest excess funds for optimum investment return.
- Assist City departments in preparing and monitoring their budgets.
- Continue receiving GFOA Certificate of Achievement in Financial Reporting Award.
- Continue receiving GFOA Budget Presentation Award.
- To obtain an unqualified opinion on audit of annual financial statements.
- Perform internal audits to maintain accurate records for balance sheet accounts.

	<b>Actual 2016</b>	<b>Actual 2017</b>	<b>Actual 2018</b>	<b>Actual 2019</b>	<b>Budget 2020</b>
Distribute budget spreadsheets – April	Yes	Yes	Yes	Yes	Yes
Distribute monthly Rev/Exp Reports by the 10 <sup>th</sup> of each month	100%	100%	100%	92%	100%
Complete 100% of Payrolls 2 days before pay day	100%	100%	100%	100%	100%
GFOA CAFR Award	Yes	Yes	Yes	Yes	Yes
GFOA Budget Award	Yes	Yes	Yes	Yes	Yes
Complete 12 Surprise Cash Audits	22	12	12	12	12
Complete 2 Payables Audits	6	8	3	12	8
Complete 4 Receivables Audits	7	4	4	4	8

**Major Goals for Fiscal Year 2019 – 2020:**

(In general, all funds for this department goes toward these objectives.)

Goal 1: Maintain excellent, conservative finances while efficiently delivering the services desired by its citizens.

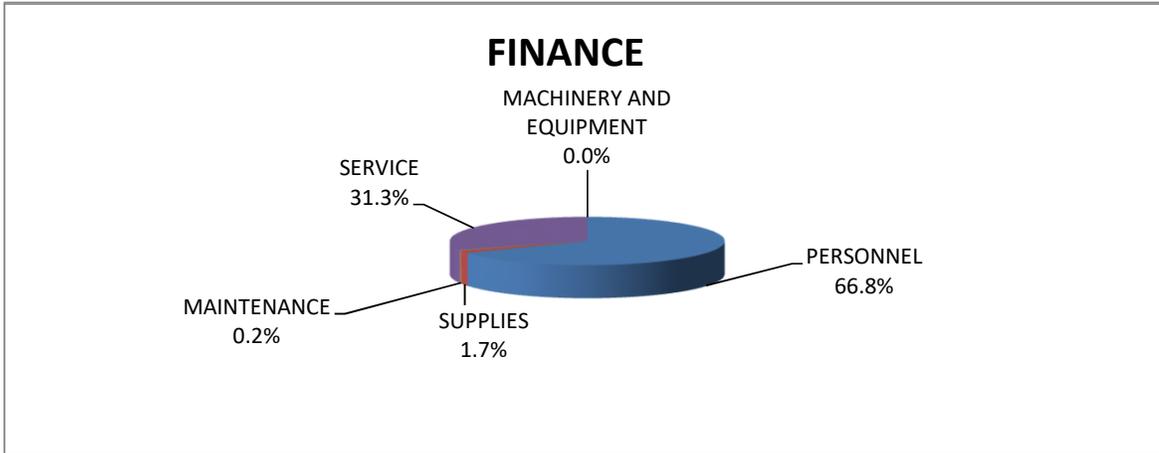
Objectives for Goal 1:

- 1.1 Maintain a 90-day cash reserve in General, Water and Sewer, and Solid Waste funds.
- 1.2 Earn an unqualified opinion on the annual audit for FY 2019.  
(01-5101-13-10-01-5119-13-10).
- 1.3 Earn the Government Finance Officers Association Distinguished Budget Presentation Award FY 2019-2020.  
(01-5101-13-10-01-5119-13-10, 01-5204-13-10, 01-5404-13-10).
- 1.4 Earn the Government Finance Officers Association Certificate of Achievement for Excellence in Financial Reporting FY 2018-2019.  
(01-5101-13-10-01-5119-13-10, 01-5204-13-10, 01-5404-13-10).
- 1.5 Earn at least four stars for transparency from the Texas Comptroller.

**CITY OF GAINESVILLE  
BUDGET 2019-2020  
GENERAL FUND FINANCE**

<b>ACCOUNT NUMBER</b>	<b>DESCRIPTION</b>	<b>2017-18 BUDGET</b>	<b>2017-18 ACTUAL</b>	<b>2018-19 ORIGINAL BUDGET</b>	<b>2018-19 ACTUAL SIX MONTHS</b>	<b>2018-19 REVISED BUDGET</b>	<b>2019-20 PROPOSED BUDGET</b>
01-5101-13-10	SALARIES	270,606	253,120	285,483	131,788	284,750	291,616
01-5106-13-10	OVERTIME	600	275	600	0	1,966	600
01-5110-13-10	LONGEVITY	1,260	2,460	1,440	1,440	1,440	1,680
01-5111-13-10	RETIREMENT	27,201	25,461	34,252	14,953	34,335	37,005
01-5112-13-10	FICA	20,836	18,381	21,675	9,771	21,723	22,941
01-5116-13-10	HEALTH/LIFE INSURANCE	25,397	22,757	25,225	14,726	25,237	26,609
01-5118-13-10	WORKER COMPENSATION	500	460	324	150	325	330
01-5119-13-10	OTHER PAYROLL EXPENSE	2,260	2,214	2,260	1,043	2,260	2,260
	<b>SUBTOTAL SALARIES AND BENEFITS</b>	<b>348,660</b>	<b>325,128</b>	<b>371,259</b>	<b>173,871</b>	<b>372,036</b>	<b>383,041</b>
01-5201-13-10	OFFICE SUPPLIES	5,000	5,157	5,000	1,322	5,000	5,000
01-5202-13-10	POSTAGE	3,500	2,682	3,500	1,304	3,500	3,500
01-5204-13-10	BINDING PRTING & REPRODUCTION	1,200	1,371	1,200	395	1,200	1,200
01-5299-13-10	MISCELLANEOUS SUPPLIES	200	190	200	51	200	200
	<b>SUBTOTAL SUPPLIES</b>	<b>9,900</b>	<b>9,400</b>	<b>9,900</b>	<b>3,072</b>	<b>9,900</b>	<b>9,900</b>
01-5309-13-10	OFFICE EQUIPMENT MAINTENANCE	1,400	1,031	1,400	705	1,400	1,400
	<b>SUBTOTAL MAINTENANCE</b>	<b>1,400</b>	<b>1,031</b>	<b>1,400</b>	<b>705</b>	<b>1,400</b>	<b>1,400</b>
01-5401-13-10	COMMUNICATIONS	1,500	1,227	1,500	332	1,000	1,000
01-5402-13-10	DUES & SUBSCRIPTIONS	3,000	2,549	3,000	441	3,500	2,800
01-5403-13-10	GENERAL INSURANCE	216	163	216	99	216	227
01-5404-13-10	PROFESSIONAL FEES	6,500	4,828	6,000	3,318	5,850	8,500
01-5406-13-10	TRAINING	8,000	4,573	8,000	5,047	8,000	8,000
01-5409-13-10	CONTRACTUAL SERVICES	106,000	105,162	116,600	48,534	116,600	137,755
01-5418-13-10	AUTO ALLOWANCE	3,000	3,103	3,000	1,385	3,000	3,000
01-5456-13-10	OFFICE EQUIPMENT RENTAL	1,600	1,734	1,600	723	1,750	1,750
01-5460-13-10	MAIN FRAME SOFTWARE SUPPORT	15,000	14,143	14,175	14,175	14,175	14,770
01-5499-13-10	MISCELLANEOUS SERVICES	6,000	6,062	2,000	269	2,000	1,600
	<b>SUBTOTAL SERVICES</b>	<b>150,816</b>	<b>143,544</b>	<b>156,091</b>	<b>74,322</b>	<b>156,091</b>	<b>179,402</b>
01-5508-13-10	OFFICE MACHINERY & EQUIPMENT	1,000	506	1,300	0	1,300	0
	<b>SUBTOTAL MACHINERY &amp; EQUIPMENT</b>	<b>1,000</b>	<b>506</b>	<b>1,300</b>	<b>0</b>	<b>1,300</b>	<b>0</b>
	<b>FINANCE</b>	<b>511,776</b>	<b>479,609</b>	<b>539,950</b>	<b>251,969</b>	<b>540,727</b>	<b>573,743</b>

**CITY OF GAINESVILLE  
BUDGET 2019-2020  
GENERAL FUND FINANCE**



**EXPENDITURE SUMMARY**

CLASSIFICATION	2017-18	2017-18	2018-19	2018-19	2019-20
	BUDGET	ACTUAL	BUDGET	ACTUAL SIX MONTHS	REVISED BUDGET PROPOSED BUDGET
PERSONNEL	348,660	325,128	371,259	173,871	372,036 383,041
SUPPLIES	9,900	9,400	9,900	3,072	9,900 9,900
MAINTENANCE	1,400	1,031	1,400	705	1,400 1,400
SERVICE	150,816	143,544	156,091	74,322	156,091 179,402
MACHINERY AND EQUIPMENT	1,000	506	1,300	0	1,300 0
<b>TOTAL</b>	<b>511,776</b>	<b>479,609</b>	<b>539,950</b>	<b>251,969</b>	<b>540,727 573,743</b>

**WORKLOAD/DEMAND**

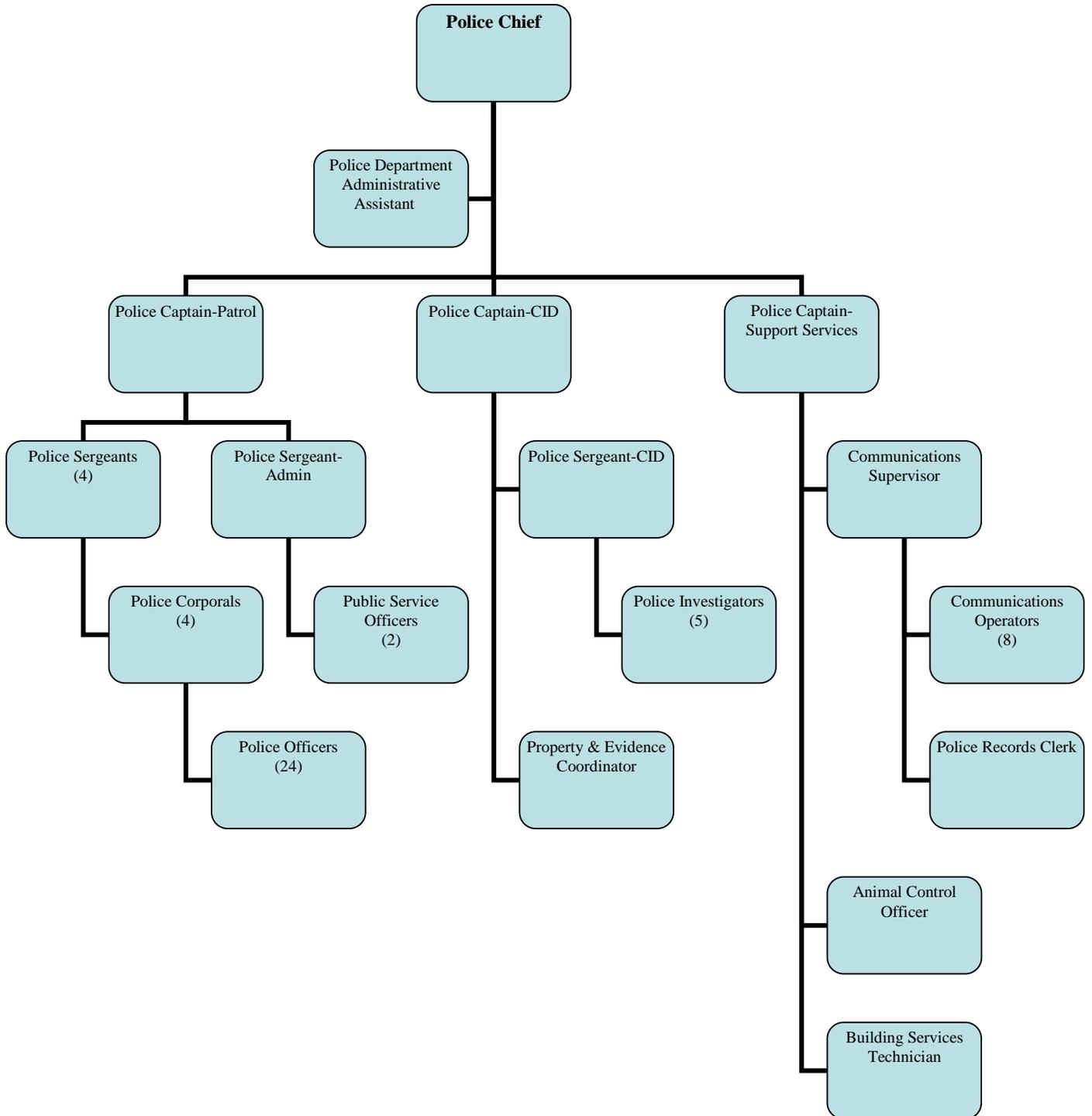
	ACTUAL 2016	ACTUAL 2017	ACTUAL 2018	BUDGETED 2019	ESTIMATED 2020
FINANCIAL REPORTS TO COUNCIL	12	12	12	12	12
INVOICES PAID	6,982	6,279	7,528	7,572	7,000
PAYROLLS PROCESSED	26	26	36	28	27
PURCHASE ORDERS PROCESSED	170	187	192	190	120
MISC. AR INVOICES BILLED	1,487	1,570	1,718	1,786	1,450

**STAFFING**

POSITION	ACTUAL 2016	ACTUAL 2017	ACTUAL 2018	BUDGETED 2019	PROPOSED 2020
FINANCE					
FINANCE DIRECTOR	1	1	1	1	1
CONTROLLER	1	1	1	1	1
ACCOUNTING TECHNICIAN I	1	1	1	1	1
ACCOUNTING TECHNICIAN II	1	1	1	1	1
<b>TOTAL FINANCE ADMINISTRATION</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>

# Police Department

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## **Police Department**

**General Fund: 01**  
**Law Enforcement Education Fund: 14**  
**Federal Seizure Fund: 15**  
**State Seizure Fund: 16**  
**Department Code: 14**  
**Program Code: 22**

### **Mission:**

The mission of the Gainesville Police Department is to serve our community with integrity, courage, and professionalism.

### **Vision:**

In order to fulfill this mission, every member of the Department must continually direct their efforts toward:

- Realizing the employees of the Gainesville Police Department are the most important part of the organization and constantly striving to help them in their performance and development.
- Recognizing the spirit of the Gainesville Police Department is one of helping people and providing assistance at every opportunity.
- Enlightening citizen attitudes toward public safety and striving to gain community support in the suppression of criminal activity.
- Developing police leadership throughout the Department to utilize allocated resources for maximum productivity.
- Aggressively responding to criminal activity throughout the City of Gainesville in a manner consistent with safeguarding the rights of all citizens.
- Consistently demanding the highest degree of integrity and professionalism from all employees.

### **Department Description:**

The Gainesville Police Department is a 56-person unit whose primary responsibility is preservation of law and order in the City of Gainesville, Texas. Together, Department personnel present a coordinated, timely response to approximately 35,000 calls each year to meet the needs of the community. We endeavor to take a proactive stance throughout each division in order to maintain positive interaction with our citizens. The Department response to the daily challenges is based on courteous service, integrity in all aspects of our work, responsibility for our actions, and professionalism and pride in our accomplishments.

### **Accomplishments:**

- Decrease in total Part-1 UCR crimes for the sixth year in a row, which represents the lowest number in the 24 years the Department, has been tracking the statistics.
- Maintained social media presence.
- Participated in the National Prescription Drug Take Back Initiative with the Drug Enforcement Administration.
- Continued to coordinate with IT to repair and restore the city camera network.
- Completed annual in-service training.
- Continued Criminal Activity Intelligence Meetings to identify and address ongoing issues.

- Maintained Citizen Police Academy Program.
- Maintained Citizen Police Academy Alumni Association.
- Continued Moss Lake patrol activities with Marine Safety Enforcement Officer (MSEO) personnel.
- Participated in multiple community events including Depot Day, Spring Fling, Medal of Honor Host City Activities, Juneteenth Celebration, National Night Out, and Veteran's Day.
- Continued destruction of records in accordance with retention schedules.
- Participated in 35 community outreach programs.
- Replaced 4 Patrol mobile radios, 2 CID mobile radios, and 10 portable radios through the Capital Improvement Plan.
- Replaced the Police Department radio repeater with funding obtained through an Office of the Governor Justice Assistance Grant
- Continued replacement of body armor as part of ongoing annual program that will replace all concealable body armor every 5 years.
- Replaced 4 TASER Conducted Electrical Weapons as part of an ongoing annual program that will replace all CEW devices every 4 years.
- Continued transition of Patrol fleet from Chevrolet Tahoe units to Ford Interceptor utility units through the Capital Improvement Plan.

**Departmental Performance Measures:**

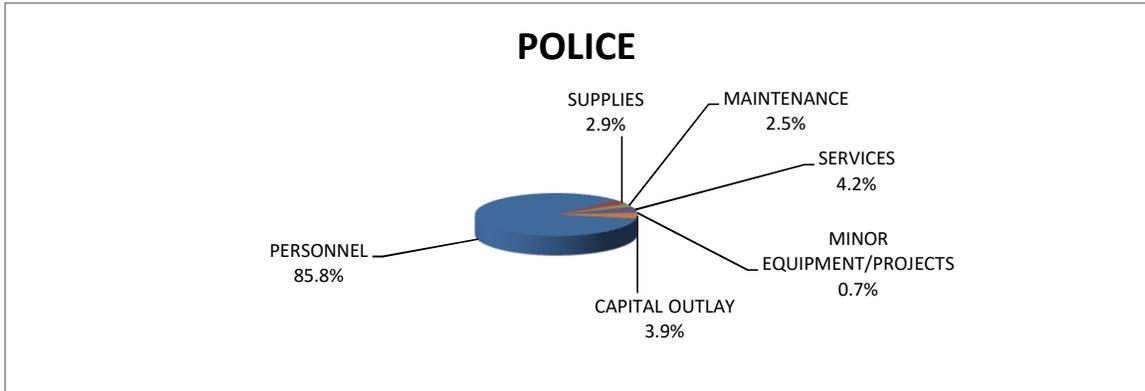
- Maintain effective delivery of service to the community.
- Timeliness in coordination of all responses.
- Effective communication of our capabilities to citizens.
- Increase positive interaction with citizens with a proactive stance throughout department.
- Continue to encourage citizen input regarding our service by accepting compliments and complaints as opportunities for review of service.
- Maintain zero tolerance with regard to gang and drug related activity.
- Reduce crime through visible patrols, covert operations, and other special programs.
- Continue regular evaluation of department's directives and procedures.
- Reduce the number of index crimes.
- Strengthen relations with citizens through interaction with Police Department personnel.

	<b>Actual 15-16</b>	<b>Actual 16-17</b>	<b>Actual 17-18</b>	<b>Actual 18-19</b>	<b>Estimated 19-20</b>
Maintain emergency response times below 5 minutes.	4:43	4:51	4:49	4:31	4:45
Maintain the number of citizen complaints below 10.	3	2	5	3	4
Process all calls for service and direct appropriate resources in a timely manner.	36,426	35,734	34,565	31,875	33,500
Maintain and review policies and procedures to ensure effective customer service.	7	11	4	6	20
Maintain the number of Index Crimes at or below 1,000.	968	865	798	677	700
Number of community outreach programs.	6	9	18	19	15
Number of youth outreach programs.	4	32	14	16	15

**CITY OF GAINESVILLE  
BUDGET 2019-2020  
GENERAL FUND POLICE**

ACCOUNT NUMBER	DESCRIPTION	2017-18 BUDGET	2017-18 ACTUAL	2018-19 ORIGINAL BUDGET	2018-19 ACTUAL SIX MONTHS	2018-19 REVISED BUDGET	2019-20 PROPOSED BUDGET
01-5101-14-22	SALARIES	2,958,807	2,785,655	3,144,280	1,375,166	3,140,903	3,462,252
01-5106-14-22	OVERTIME	120,000	136,631	120,000	80,853	262,073	140,000
01-5107-14-22	HOLIDAY PAY	135,467	114,843	135,467	70,932	135,467	146,304
01-5110-14-22	LONGEVITY	27,300	30,585	30,120	28,870	26,100	28,740
01-5111-14-22	RETIREMENT	306,443	315,059	417,078	178,686	428,739	485,220
01-5112-14-22	FICA	239,459	230,063	271,459	116,594	277,290	298,919
01-5116-14-22	HEALTH/LIFE INSURANCE	355,181	329,714	352,773	188,671	352,941	392,084
01-5118-14-22	HEALTH/LIFE/CAREFLITE	46,064	45,731	34,882	15,525	35,953	38,953
01-5119-14-22	OTHER PAYROLL EXPENSE	137,780	143,912	137,780	66,409	138,480	138,480
	<b>SUBTOTAL SALARIES AND BENEFITS</b>	<b>4,326,501</b>	<b>4,132,193</b>	<b>4,643,839</b>	<b>2,121,706</b>	<b>4,797,946</b>	<b>5,130,952</b>
01-5201-14-22	OFFICE SUPPLIES	11,511	7,982	11,511	3,498	11,511	11,824
01-5202-14-22	POSTAGE	2,000	1,370	2,000	1,077	2,000	2,000
01-5206-14-22	FUELS OILS LUBRICANTS	80,000	76,625	80,000	34,712	80,000	80,000
01-5207-14-22	SMALL TOOLS AND INSTRUMENTS	7,414	3,901	7,789	3,161	7,789	8,093
01-5213-14-22	ANIMAL POUND	46,314	34,410	44,330	15,084	44,330	44,680
01-5220-14-22	AMMUNITION	8,521	8,459	8,575	8,478	8,575	9,095
01-5285-14-22	INVESTIGATION FUNDS	6,760	2,417	6,300	899	6,300	6,500
01-5299-14-22	MISCELLANEOUS SUPPLIES	10,900	10,960	11,332	7,747	14,332	13,580
	<b>SUBTOTAL SUPPLIES</b>	<b>173,420</b>	<b>146,124</b>	<b>171,837</b>	<b>74,657</b>	<b>174,837</b>	<b>175,772</b>
01-5302-14-22	BUILDING MAINTENANCE	18,240	19,068	18,500	16,362	24,500	29,053
01-5304-14-22	MACHINERY & EQUIPMENT MAINT.	33,000	8,162	33,200	1,821	33,200	29,760
01-5305-14-22	VEHICLE MAINTENANCE	49,000	39,431	49,000	17,615	43,000	49,000
01-5319-14-22	SOFTWARE MAINTENANCE	43,225	42,149	42,415	41,354	42,415	43,055
	<b>SUBTOTAL MAINTENANCE</b>	<b>143,465</b>	<b>108,811</b>	<b>143,115</b>	<b>77,152</b>	<b>143,115</b>	<b>150,868</b>
01-5401-14-22	COMMUNICATIONS	21,786	20,455	22,828	8,469	19,828	18,468
01-5402-14-22	DUES & SUBSCRIPTIONS	6,867	6,414	6,927	3,292	6,927	6,975
01-5403-14-22	GENERAL INSURANCE	48,468	47,037	48,468	24,107	48,468	48,468
01-5404-14-22	PROFESSIONAL FEES	10,000	7,728	10,000	2,291	10,000	10,620
01-5405-14-22	ADVERTISING	4,000	814	4,000	469	4,000	2,500
01-5406-14-22	TRAINING	30,000	25,945	30,000	15,920	30,000	33,962
01-5408-14-22	ELECTRIC UTILITY SERVICE	45,000	31,540	45,000	8,230	35,000	31,500
01-5411-14-22	MACHINERY AND EQUIPMENT RENTAL	3,065	2,861	3,065	1,217	3,065	3,065
01-5415-14-22	CRIME/FIRE PREVENTION PROGRAM	2,500	1,895	2,500	280	2,500	2,500
01-5418-14-22	AUTO ALLOWANCE	6,300	6,542	6,300	2,908	6,300	6,300
01-5419-14-22	CLOTHING ALLOWANCE	3,100	3,100	3,100	3,100	3,100	3,100
01-5440-14-22	NATURAL GAS UTILITY SERVICE	5,000	4,744	5,000	3,436	5,000	5,050
01-5441-14-22	SOLID WASTE UTILITY SERVICE	2,654	2,844	2,654	1,422	2,900	2,987
01-5442-14-22	WATER/SEWER UTILITY SERVICE	8,000	7,515	8,000	3,048	8,000	8,200
01-5446-14-22	STORM WATER UTILITY FEES	2,600	2,990	2,990	1,495	2,990	3,100
01-5450-14-22	DEBT SERVICE	0	39,000	0	39,000	39,000	39,000
01-5455-14-22	UNIFORM PURCHASE/RENTAL	17,250	15,800	17,500	3,853	17,500	18,000
01-5499-14-22	MISCELLANEOUS SERVICES	5,650	4,319	6,150	1,231	6,150	7,680
	<b>SUBTOTAL SERVICES</b>	<b>222,240</b>	<b>231,543</b>	<b>224,482</b>	<b>123,767</b>	<b>250,728</b>	<b>251,475</b>
01-5504-14-22	MACHINERY & EQUIPMENT	10,429	5,500	12,850	9,629	12,850	6,950
01-5508-14-22	OFFICE MACHINERY & EQUIPMENT	2,220	661	2,250	1,076	2,250	8,192
01-5530-14-22	POLICE OFFICER EQUIPMENT	9,391	9,084	17,082	8,157	17,082	24,030
	<b>SUBTOTAL MINOR EQUIPMENT/PROJECTS</b>	<b>22,040</b>	<b>15,245</b>	<b>32,182</b>	<b>18,862</b>	<b>32,182</b>	<b>39,172</b>
01-6502-14-22	BUILDINGS	0	0	64,850	0	64,850	46,936
01-6504-14-22	MACHINERY & EQUIPMENT	54,072	62,799	0	0	110,403	0
01-6505-14-22	MOTOR VEHICLES	141,489	138,417	101,529	0	107,529	160,174
01-6508-14-22	OFFICE MACHINERY & EQUIPMENT	90,706	244,550	82,065	0	43,065	24,120
	<b>SUBTOTAL CAPITAL</b>	<b>286,267</b>	<b>445,765</b>	<b>248,444</b>	<b>0</b>	<b>325,847</b>	<b>231,230</b>
	<b>POLICE</b>	<b>5,173,933</b>	<b>5,079,681</b>	<b>5,463,899</b>	<b>2,416,143</b>	<b>5,724,655</b>	<b>5,979,469</b>

**CITY OF GAINESVILLE  
BUDGET 2019-2020  
GENERAL FUND POLICE**



<b>EXPENDITURE SUMMARY</b>						
<b>CLASSIFICATION</b>	<b>2017-18 BUDGET</b>	<b>2017-18 ACTUAL</b>	<b>2018-19 ORIGINAL BUDGET</b>	<b>2018-19 ACTUAL SIX MONTHS</b>	<b>2018-19 REVISED BUDGET</b>	<b>2019-20 PROPOSED BUDGET</b>
PERSONNEL	4,326,501	4,132,193	4,643,839	2,121,706	4,797,946	5,130,952
SUPPLIES	173,420	146,124	171,837	74,657	174,837	175,772
MAINTENANCE	143,465	108,811	143,115	77,152	143,115	150,868
SERVICES	222,240	231,543	224,482	123,767	250,728	251,475
MINOR EQUIPMENT/PROJECTS	22,040	15,245	32,182	18,862	32,182	39,172
CAPITAL OUTLAY	286,267	445,765	248,444	0	325,847	231,230
<b>TOTAL</b>	<b>5,173,933</b>	<b>5,079,681</b>	<b>5,463,899</b>	<b>2,416,143</b>	<b>5,724,655</b>	<b>5,979,469</b>

Workload/Demand and Staffing charts are located on the next page.

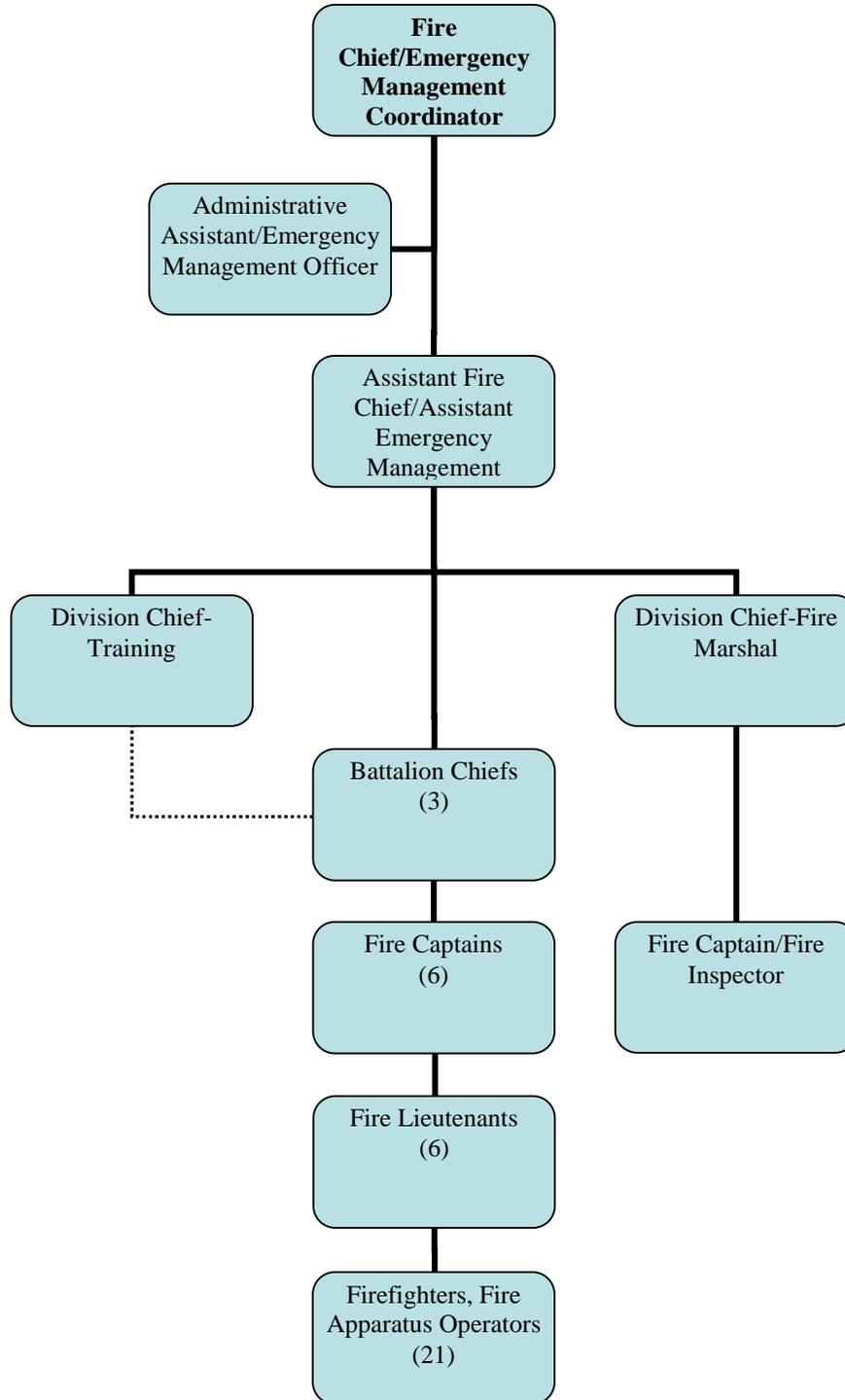
**CITY OF GAINESVILLE  
BUDGET 2019-2020  
GENERAL FUND POLICE**

<b>WORKLOAD/DEMAND</b>					
	<b>ACTUAL 2016</b>	<b>ACTUAL 2017</b>	<b>ACTUAL 2018</b>	<b>ESTIMATED 2019</b>	<b>ESTIMATED 2020</b>
CALLS FOR SERVICE	36,426	35,734	34,565	35,500	36,000
CITATIONS ISSUED (Citations and Warnings)	16,751	15,031	13,666	16,000	16,000
ALARMS (Burglary, Robbery)	914	984	959	850	900
DISTURBANCES (Includes Domestic)	1,120	1,030	1,100	1,100	1,100
ACCIDENTS (Major, Minor, Hit and Run)	810	820	866	800	850
MURDER	1	0	0	0	0
ROBBERY	7	13	13	8	10
ASSAULT	344	311	362	350	350
VEHICLE THEFT	45	24	23	10	12
BURGLARY	103	107	76	75	80
THEFT	444	393	302	300	300
RAPE	25	17	22	10	12
CASES ASSIGNED - CID	2,508	2,212	2,406	2,325	2,350
CASES CLEARED - CID (Filed, Exception)	1,631	1,675	1,712	1,725	1,750
911 CALLS	18,219	17,640	22,817	18,250	18,250
ANIMAL CONTROL CALLS	2,378	2,409	2,369	2,350	2,375

<b>STAFFING</b>					
<b>POSITION</b>	<b>ACTUAL 2016</b>	<b>ACTUAL 2017</b>	<b>ACTUAL 2018</b>	<b>BUDGETED 2019</b>	<b>PROPOSED 2020</b>
POLICE					
POLICE CHIEF	1	1	1	1	1
POLICE CAPTAIN	3	3	3	3	3
POLICE SERGEANT	4	4	4	4	5
POLICE SERGEANT CID	1	1	1	1	1
POLICE INVESTIGATOR	5	5	5	5	5
POLICE CORPORAL	4	4	4	4	4
POLICE OFFICER	24	24	24	24	24
COMMUNICATIONS SUPERVISOR	0	0	0	1	1
COMMUNICATIONS OPERATOR	8	8	8	8	8
ADMINISTRATIVE ASSISTANT	1	1	1	1	1
RECORDS CLERK	1	1	1	1	1
PROPERTY & EVIDENCE COORD	2	2	2	2	1
PUBLIC SAFETY ASSISTANTS	0	0	0	0	2
ANIMAL CONTROL OFFICER	1	1	1	1	1
CUSTODIAN	0	0	0	0	0
BUILDING SERVICES TECHNICIAN	1	1	1	1	1
<b>TOTAL POLICE</b>	<b>56</b>	<b>56</b>	<b>56</b>	<b>57</b>	<b>59</b>

# Fire Department and Emergency Management

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## Emergency Management

**General Fund: 01**  
**Department Code: 15**  
**Program Code: 16**

### **Mission:**

Gainesville Fire-Rescue exists to protect lives, property, and render aid to citizens and visitors of Gainesville by providing excellent customer service through: Fire suppression and rescue activities, medical first responder services, public safety education, emergency management and fire prevention activities.

### **Vision:**

Gainesville Fire-Rescue will use the full extent of resources approved and provided by the City Council to protect the lives, property, and tax base of the city. Through the mission of Gainesville Fire-Rescue, the quality of life and the health, safety, and welfare of the citizens of the City of Gainesville may be preserved.

The administration and employees of Gainesville Fire-Rescue are prepared to take great risks to save lives, calculated risks to save savable property and will protect its employees by taking no risks to attempt to save un-savable lives or property.

### **Department Description:**

The Division of Emergency Management is organized as a division of the Gainesville Fire Department under the direction of Wayne Twiner, Fire Chief and Emergency Management Coordinator. Jason James, Assistant Fire Chief, serves a dual role as the Assistant Emergency Management Coordinator. Tamara Sieger fills a dual role as department Administrative Assistant and the Emergency Management Officer. To address potential threats, the Emergency Management Division maintains the city's Emergency Management Plan. This plan provides the framework upon which the City of Gainesville prepares for, responds to, and performs its emergency response functions during times of natural or human caused disaster. The plan is based on the four phases of Emergency Management:

- **Mitigation** – Those activities, which eliminate or reduce the probability of disaster.
- **Preparedness** – Those activities which governments, organizations, and individuals develop to save lives and minimize damage.
- **Response** – Those actions that minimize loss of life and property damage and provide emergency assistance.
- **Recovery** – Those short and long-term activities which restore city operations and help return the community to a normal state.

When the City of Gainesville faces an emergency or disaster situation requiring the coordination of activities of multiple departments, the Emergency Operations Center may be activated. The division works with appropriate City departments as well as various county, state, and federal agencies to respond effectively and quickly provide for the continuity of services for the public. After the disaster, Emergency Management serves as the coordinating agency and contact point for the recovery process with Texas Division of Emergency Management (TDEM) and the Federal Emergency Management Administration (FEMA). The Emergency Operations Center is located in the Gainesville Public Safety Center at 201 Santa Fe St.

**Accomplishments:**

- Participated in TCOG regional Hazard Mitigation Working Group
- Attended Emergency Management Conference
- Conducted three exercises for city Emergency Operations Center (EOC) staff.
- Participated in Emergency Management Performance Grant Program
- Administration of Homeland Security Grant
- Participation in regional Homeland Security Advisory group with Texoma Council of Government
- Developed Event Action Plan for MOH events; MOH planning meetings, After Action Review
- Active Shooter planning, exercise, and After Action Review with GISD
- Hosted National Weather Service Storm Spotter class with over 100 people in attendance.
- Evaluated First Net
- Tour and Training at National Weather Service
- Mass Casualty Tabletop exercise jointly with Cooke County

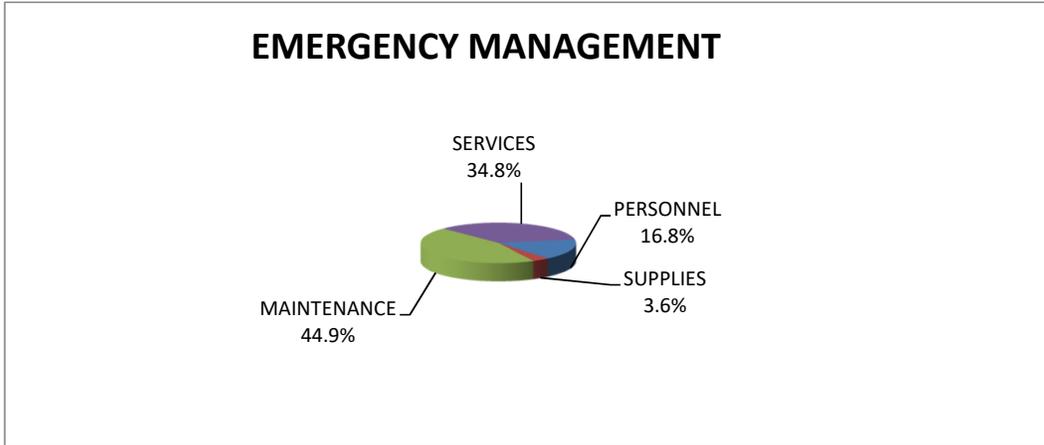
**Performance Measures:**

	<b>Actual 2016</b>		<b>Actual 2017</b>		<b>Budgeted 2018</b>		<b>Estimated 2019</b>		<b>Budget 2020</b>	
Publish Public Education Press Releases	Published	4	Published	5	Published	5	Published	5	Published	4
Emergency Management and Homeland Security meetings attended	Scheduled Attended	24 16	Scheduled Attended	20 16	Scheduled Attended	20 16	Scheduled Attended	20 16	Scheduled	24
Attend 3 required Emergency Management courses annually	Scheduled Attended	9 9	Scheduled Attended	3 3	Scheduled Attended	3 3	Scheduled Attended	3 3	Scheduled	3
Administer Emergency Management related grants	Grants Maintained	4 4	Grants Maintained	2 2	Grants Maintained	2 2	Grants Maintained	2 2	Grants Maintained	2

**CITY OF GAINESVILLE  
BUDGET 2019-2020  
GENERAL FUND EMERGENCY MANAGEMENT**

<b>ACCOUNT NUMBER</b>	<b>DESCRIPTION</b>	<b>2017-18 BUDGET</b>	<b>2017-18 ACTUAL</b>	<b>2018-19 ORIGINAL BUDGET</b>	<b>2018-19 ACTUAL SIX MONTHS</b>	<b>2018-19 REVISED BUDGET</b>	<b>2019-20 PROPOSED BUDGET</b>
01-5101-15-16	SALARIES	4,800	4,985	5,040	2,326	5,040	5,242
01-5111-15-16	RETIREMENT	470	488	591	257	588	647
01-5112-15-16	FICA	368	370	385	174	385	401
01-5118-15-16	WORKER COMPENSATION	68	70	72	21	44	46
	<b>SUBTOTAL PERSONNEL</b>	<b>5,706</b>	<b>5,913</b>	<b>6,088</b>	<b>2,778</b>	<b>6,057</b>	<b>6,335</b>
01-5201-15-16	OFFICE SUPPLIES	800	150	800	0	800	800
01-5202-15-16	POSTAGE	50	32	50	6	50	50
01-5299-15-16	MISCELLANEOUS SUPPLIES	500	500	500	16	500	500
	<b>SUBTOTAL SUPPLIES</b>	<b>1,350</b>	<b>682</b>	<b>1,350</b>	<b>22</b>	<b>1,350</b>	<b>1,350</b>
01-5304-15-16	MACHINERY & EQUIPMENT MAINT.	3,000	738	3,000	1,465	3,000	3,000
01-5319-15-16	SOFTWARE MAINTENANCE	13,000	13,938	13,000	0	13,938	13,938
	<b>SUBTOTAL MAINTENANCE</b>	<b>16,000</b>	<b>14,675</b>	<b>16,000</b>	<b>1,465</b>	<b>16,938</b>	<b>16,938</b>
01-5401-15-16	COMMUNICATIONS	3,500	3,162	3,500	0	3,500	3,500
01-5402-15-16	DUES & SUBSCRIPTIONS	2,250	0	2,250	0	2,250	2,250
01-5403-15-16	GENERAL INSURANCE	11	9	14	12	24	25
01-5406-15-16	TRAINING	5,000	5,051	5,900	2,245	5,900	6,000
01-5408-15-16	ELECTRIC UTILITY SERVICE	1,035	1,333	932	522	1,333	1,346
	<b>SUBTOTAL SERVICES</b>	<b>11,796</b>	<b>9,554</b>	<b>12,596</b>	<b>2,778</b>	<b>13,007</b>	<b>13,122</b>
01-6504-15-16	MACHINERY & EQUIPMENT	0	0	27,051	0	27,051	0
	<b>SUBTOTAL MACHINERY AND EQUIPMENT</b>	<b>0</b>	<b>0</b>	<b>27,051</b>	<b>0</b>	<b>27,051</b>	<b>0</b>
	<b>EMERGENCY MANAGEMENT</b>	<b>34,852</b>	<b>30,824</b>	<b>63,085</b>	<b>7,042</b>	<b>64,403</b>	<b>37,745</b>

**CITY OF GAINESVILLE  
BUDGET 2019-2020  
GENERAL FUND EMERGENCY MANAGEMENT**



**EXPENDITURE SUMMARY**

CLASSIFICATION	2017-18	2017-18	2018-19	2018-19	2018-19	2019-20
	BUDGET	ACTUAL	ORIGINAL BUDGET	ACTUAL SIX MONTHS	REVISED BUDGET	PROPOSED BUDGET
PERSONNEL	5,706	5,913	6,088	0	6,057	6,335
SUPPLIES	1,350	682	1,350	22	1,350	1,350
MAINTENANCE	16,000	14,675	16,000	1,465	16,938	16,938
SERVICES	11,796	9,554	12,596	2,778	13,007	13,122
CAPITAL	0	0	27,051	0	27,051	0
<b>TOTAL</b>	<b>34,852</b>	<b>30,824</b>	<b>63,085</b>	<b>4,265</b>	<b>64,403</b>	<b>37,745</b>

**WORKLOAD/DEMAND**

	ACTUAL 2016	ACTUAL 2017	ACTUAL 2018	REVISED 2019	PROPOSED 2020
NOT APPLICABLE					

**STAFFING**

POSITION	ACTUAL 2016	ACTUAL 2017	ACTUAL 2018	BUDGET 2019	BUDGET 2020
	0	0	0	0	0

## **Fire Department**

**General Fund: 01**  
**Department Code: 15**  
**Program Code: 23**

### **Mission:**

Gainesville Fire-Rescue exists to protect lives, property, and render aid to citizens and visitors of Gainesville by providing excellent customer service through: Fire suppression and rescue activities, medical first responder services, public safety education, emergency management and fire prevention activities.

### **Vision:**

Gainesville Fire-Rescue will use the full extent of resources approved and provided by the City Council to protect the lives, property, and tax base of the city. Through the mission of Gainesville Fire-Rescue, the quality of life and the health, safety, and welfare of the citizens of the City of Gainesville may be preserved.

The administration and employees of Gainesville Fire-Rescue are prepared to take great risks to save lives, calculated risks to save savable property and will protect its employees by taking no risks to attempt to save unsavable lives or property.

### **Department Description:**

Gainesville Fire-Rescue's personnel are among the finest in the business and are very dedicated to the profession. We respond out of three fire stations with forty-one sworn personnel and one civilian administrative assistant/emergency management officer. Our organization responds mutual aid with ten volunteer departments in the county and regionally through agreements with Texoma Council of Governments member entities. Fire-Rescue also participates in statewide response with Texas Task Force-1. We are very fortunate to have the strong support of both the City Council and the City Manager's office to offer the quality services we provide.

### **Accomplishments:**

- Met requirements of Texas Commission on Fire Protection (TCFP).
- Completed all department training requirements for Texas Commission on Fire Protection and Department of State Health Services
- Participated in city 5S Program
- Completed annual inspection and cleaning of PPE.
- Delivered successful Fire Safety Education programs to elementary school children
- Continued very successful "Stop, Drop, and Read" program and FARM (Firemen as Role Models) programs in elementary schools.
- Several personnel participating in Gainesville University, Lean projects & Gainesville Leadership Academy
- Maintained web site and social media page for Public Information
- Hosted National Night Out
- 1 personnel earned Associate Degree in Fire Protection technology
- Completed supervisory training
- Hosted two annual blood drives with Carter Blood Care
- Participated in multiple fire safety events and other events in community
- Hosted annual badge pinning and awards ceremony

- TEEEX Leadership Symposium in Frisco
- Promotions to Battalion Chief, Captain, Lieutenant, Driver/Engineer
- Added 5 members to Swift Water Rescue Team
- Ground Breaking on Station 3
- Presentation to numerous civic groups highlighting new station
- Replaced E3 with Q3 and is now in service
- Continued our 3 year portable radio replacement plan
- Continued our SCBA replacement plan

### Performance Measures

		Actual 2016	Actual 2017	Actual 2018	Actual 2019	Budget 2020
Protect community from loss of life due to fires	Lives lost	0	2	0	0	0
Fire safety inspections on 50% of all businesses annually including Certificate of Occupancy inspections and re-inspections.	Number of businesses  Completed	1,070	864	850	850	1200
Complete state training requirement of 1,260 hours per year (30 per FF)	Required Training Hours	1,260	1,260	1,260	1,260	1,260
	Actual Training Hours	7,750	6,500	5,970	8,864	6,500
Maintain structure fire response times inside City limits within NFPA requirements (In minutes)	Actual response time in City limits – Dispatch to Arrival time. Not including Call receive to dispatch time.	4:57 minutes	6:00 minutes	6:00 minutes	5:41 minutes	6:00 minutes

### Major Goals for Fiscal Year 2019-2020:

(Line item numbers indicate the location of funding for the objective).

Goal 2: Improve Gainesville’s basic infrastructure.

Objectives for Goal 2:

- 2.3 Complete construction process for Fire Station 3(See goal 6.3). (54-6502-15-23).

Goal 6: Provide a safe and prepared city

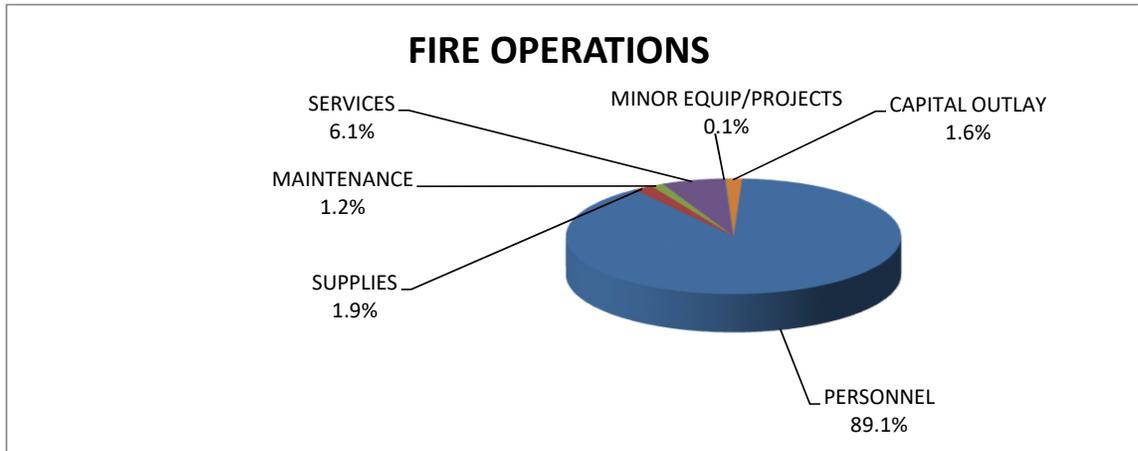
Objectives for Goal 6:

- 6.2 Complete the four-year process of replacing all of the Fire Department's SCBAs by procuring 4 new SCBA units (01-6504-15-23).
- 6.3 Complete construction process for Fire Station 3 (See Goal 2.3). (54-6502-15-23).

**CITY OF GAINESVILLE  
BUDGET 2019-2020  
GENERAL FUND FIRE OPERATIONS**

ACCOUNT NUMBER	DESCRIPTION	2017-18	2017-18	2018-19	2018-19	2018-19	2019-20
		BUDGET	ACTUAL	ORIGINAL BUDGET	SIX MONTHS ACTUAL	REVISED BUDGET	PROPOSED BUDGET
01-5101-15-23	SALARIES	2,387,212	2,392,317	2,532,178	1,147,733	2,474,002	2,628,606
01-5106-15-23	OVERTIME	58,419	67,964	75,000	110,955	248,270	85,000
01-5107-15-23	HOLIDAY PAY	195,000	174,555	195,000	110,769	195,000	210,600
01-5110-15-23	LONGEVITY	34,920	34,920	33,000	35,950	27,420	29,640
01-5111-15-23	RETIREMENT	248,364	279,070	351,167	163,022	358,719	386,325
01-5112-15-23	FICA	194,075	208,731	225,162	109,801	227,460	234,681
01-5113-15-23	FRRF	1,872	1,028	1,872	0	1,872	1,872
01-5116-15-23	HEALTH/LIFE/CAREFLITE	266,070	261,508	264,587	148,699	264,713	279,119
01-5117-15-23	HALF TIME PAY - FIRE	55,000	54,014	55,000	25,249	55,000	59,400
01-5118-15-23	WORKER COMPENSATION	35,195	38,043	25,939	12,396	26,466	26,995
01-5119-15-23	OTHER PAYROLL EXPENSE	111,800	119,890	111,800	53,052	105,620	105,620
	<b>SUBTOTAL SALARIES AND BENEFITS</b>	<b>3,587,927</b>	<b>3,632,041</b>	<b>3,870,705</b>	<b>1,917,626</b>	<b>3,984,542</b>	<b>4,047,858</b>
01-5201-15-23	OFFICE SUPPLIES	3,500	3,035	3,500	662	3,500	3,500
01-5202-15-23	POSTAGE	50	21	150	140	150	200
01-5206-15-23	FUELS OILS LUBRICANTS	33,000	34,107	35,000	15,898	37,500	37,500
01-5207-15-23	SMALL TOOLS AND INSTRUMENTS	33,600	32,148	37,000	15,792	34,000	37,000
01-5208-15-23	CLEANING SUPPLIES	3,600	2,815	3,500	1,463	3,500	3,500
01-5209-15-23	CHEMICAL & MEDICAL SUPPLIES	3,500	3,498	3,500	3,060	3,750	3,750
01-5299-15-23	MISCELLANEOUS SUPPLIES	500	653	500	500	500	500
	<b>SUBTOTAL SUPPLIES</b>	<b>77,750</b>	<b>76,276</b>	<b>83,150</b>	<b>37,516</b>	<b>82,900</b>	<b>85,950</b>
01-5302-15-23	BUILDING MAINTENANCE	7,000	5,764	7,000	940	7,000	6,500
01-5304-15-23	MACHINERY & EQUIPMENT MAINT.	6,500	7,101	6,500	4,081	6,500	6,500
01-5305-15-23	VEHICLE MAINTENANCE	27,500	40,866	30,000	12,931	30,000	30,000
01-5309-15-23	OFFICE EQUIPMENT MAINTENANCE	1,150	1,023	1,150	459	1,150	1,150
01-5319-15-23	SOFTWARE MAINTENANCE	11,460	8,468	11,460	990	11,460	11,460
	<b>SUBTOTAL MAINTENANCE</b>	<b>53,610</b>	<b>63,221</b>	<b>56,110</b>	<b>19,401</b>	<b>56,110</b>	<b>55,610</b>
01-5401-15-23	COMMUNICATIONS	10,000	9,087	10,000	4,458	10,000	10,000
01-5402-15-23	DUES & SUBSCRIPTIONS	3,500	3,128	3,500	2,093	3,500	3,300
01-5403-15-23	GENERAL INSURANCE	12,406	13,623	12,406	7,179	15,000	15,750
01-5404-15-23	PROFESSIONAL FEES	5,750	6,727	5,750	5,524	6,500	6,500
01-5405-15-23	ADVERTISING	20	20	500	100	500	500
01-5406-15-23	TRAINING	33,600	19,541	33,600	12,915	20,600	23,000
01-5408-15-23	ELECTRIC UTILITY SERVICE	10,700	10,221	9,800	2,656	8,820	8,820
01-5413-15-23	TUITION REIMBURSEMENT	1,000	207	2,000	0	2,000	2,000
01-5415-15-23	CRIME/FIRE PREVENTION PROGRAM	2,500	2,323	2,500	710	2,500	2,500
01-5418-15-23	AUTO ALLOWANCE	6,800	6,542	6,800	2,908	6,800	6,800
01-5438-15-23	MED.SRVS-HEPATITIS INOCULATION	280	122	0	0	0	0
01-5440-15-23	NATURAL GAS UTILITY SERVICE	4,350	2,871	4,350	1,641	4,350	4,000
01-5441-15-23	SOLID WASTE UTILITY SERVICE	2,500	2,504	2,570	1,252	2,570	2,647
01-5442-15-23	WATER/SEWER UTILITY SERVICE	5,875	4,773	5,875	2,273	5,875	5,875
01-5443-15-23	CABLE TV UTILITY SERVICE	0	114	0	0	0	0
01-5446-15-23	STORM WATER UTILITY FEES	1,187	1,185	1,187	593	1,187	1,225
01-5450-15-23	DEBT SERVICE	0	0	0	0	141,860	141,860
01-5455-15-23	UNIFORM PURCHASE/RENTAL	22,800	25,052	34,800	22,056	50,800	35,750
01-5460-15-23	OFFICE EQUIPMENT RENTAL	4,500	3,034	4,500	1,226	4,500	4,500
01-5499-15-23	MISCELLANEOUS SERVICES	3,500	3,539	3,000	2,410	3,000	3,000
	<b>SUBTOTAL SERVICES</b>	<b>131,268</b>	<b>114,614</b>	<b>143,138</b>	<b>69,994</b>	<b>290,362</b>	<b>278,027</b>
01-5503-15-23	FURNITURE & FIXTURES	2,000	4,603	2,000	1,297	2,000	2,500
01-5504-15-23	MACHINERY & EQUIPMENT	2,000	0	2,000	335	2,000	2,000
	<b>SUBTOTAL MINOR EQUIPMENT/PROJECTS</b>	<b>4,000</b>	<b>4,603</b>	<b>4,000</b>	<b>1,632</b>	<b>4,000</b>	<b>4,500</b>
01-6504-15-23	MACHINERY & EQUIPMENT	182,016	95,417	90,000	49,720	89,779	72,000
01-6505-15-23	MOTOR VEHICLES	24,984	24,984	167,410	0	25,550	0
	<b>SUBTOTAL CAPITAL</b>	<b>207,000</b>	<b>120,401</b>	<b>257,410</b>	<b>49,720</b>	<b>115,329</b>	<b>72,000</b>
	<b>FIRE OPERATIONS</b>	<b>4,061,555</b>	<b>4,011,156</b>	<b>4,414,513</b>	<b>2,095,888</b>	<b>4,533,243</b>	<b>4,543,945</b>

**CITY OF GAINESVILLE  
BUDGET 2019-2020  
GENERAL FUND FIRE OPERATIONS**



**EXPENDITURE SUMMARY**

CLASSIFICATION	2017-18	2017-18	2018-19	2018-19	2018-19	2019-20
	BUDGET	ACTUAL	ORIGINAL	ACTUAL	REVISED	PROPOSED
			BUDGET	SIX MONTHS	BUDGET	BUDGET
PERSONNEL	3,587,927	3,632,041	3,870,705	1,917,626	3,984,542	4,047,858
SUPPLIES	77,750	76,276	83,150	37,516	82,900	85,950
MAINTENANCE	53,610	63,221	56,110	19,401	56,110	55,610
SERVICES	131,268	114,614	143,138	69,994	290,362	278,027
MINOR EQUIP/PROJECTS	4,000	4,603	4,000	1,632	4,000	4,500
CAPITAL OUTLAY	207,000	120,401	257,410	49,720	115,329	72,000
<b>TOTAL</b>	<b>4,061,555</b>	<b>4,011,156</b>	<b>4,414,513</b>	<b>2,095,888</b>	<b>4,533,243</b>	<b>4,543,945</b>

Workload/Demand and Staffing charts are located on the next page.

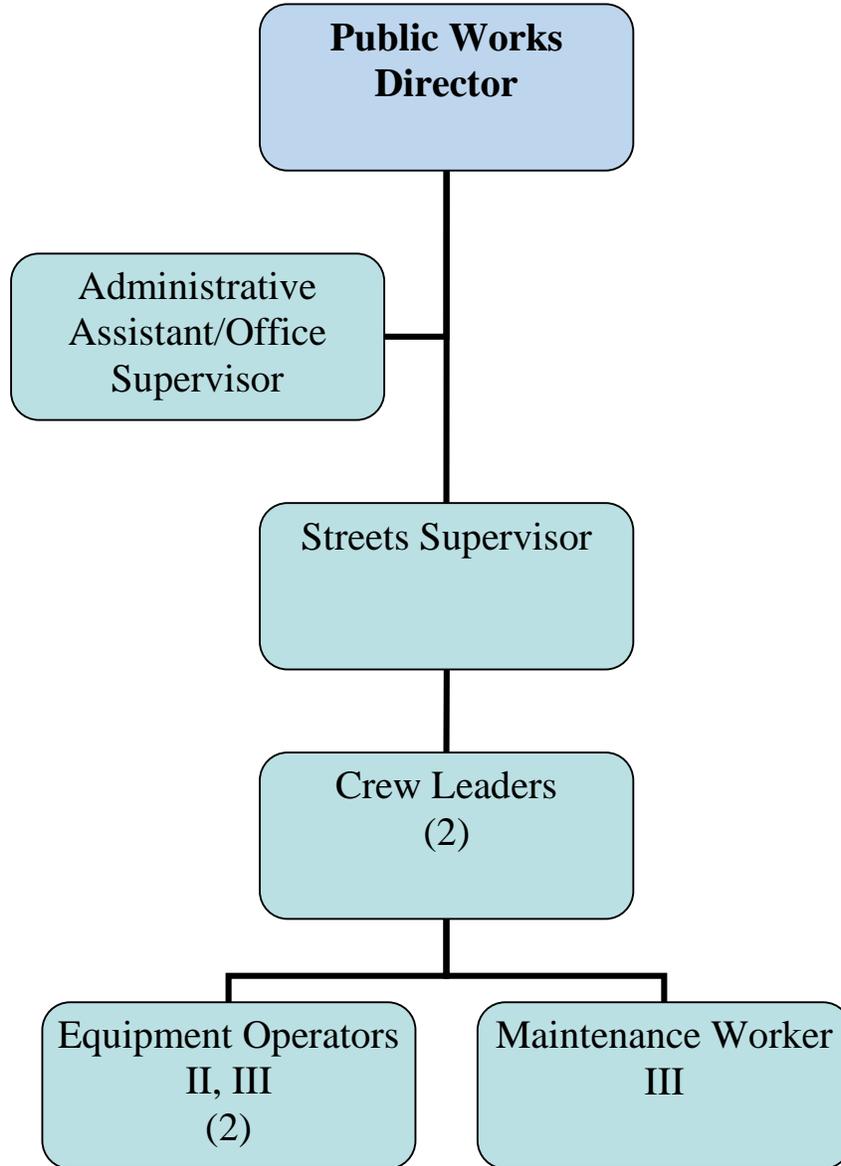
**CITY OF GAINESVILLE  
BUDGET 2019-2020  
GENERAL FUND FIRE OPERATIONS**

<b>WORKLOAD/DEMAND</b>					
	<b>ACTUAL 2016</b>	<b>ACTUAL 2017</b>	<b>ACTUAL 2018</b>	<b>ESTIMATED 2019</b>	<b>PROPOSED 2020</b>
TOTAL INCIDENTS	2,150	2,566	3,119	3,274	3,437
TOTAL FIRES	240	160	169	130	137
STRUCTURE FIRES	36	31	30	28	29
VEHICLE FIRES	46	26	24	36	39
VEGETATION FIRES	70	67	106	22	23
RUBBISH FIRES	34	30	21	34	36
OTHER FIRES	54	36	10	4	4
HAZARDOUS CONDITIONS	140	173	208	112	117
SERVICE CALLS	96	146	224	248	260
GOOD INTENT CALLS	170	155	237	172	180
OTHER CALLS	40	3	8	10	11
TOTAL FALSE CALLS	154	171	185	148	155
EMS ASSISTS	1,430	1,533	1,734	1,696	1,780
MOTOR VEHICLE ACCIDENTS	0	209	304	568	596
RESCUE CALLS	128	13	12	12	13
TEXAS TASK FORCE 1 DEPLOYMENTS	5	3	3	3	3
TRAINING HOURS	7,750	6,500	7,000	7,000	7,000
FIRE HYDRANTS MAINTAINED	860	865	850	850	850
FIRE PREVENTION/PUBLIC SAFETY EDUCATION PROGRAM	N/A	N/A	N/A	35	35
PERSONS REACHED THROUGH SPECIAL EVENTS	7,500	6,200	6,500	7,000	7,350
ON-SHIFT INSPECTIONS & PRE FIRE PLANS	150	150	169	300	315
FIRE MARSHAL OFFICE INSPECTIONS	800	615	600	800	840
HAZARDS IDENTIFIED DURING INSPECTIONS	450	450	424	526	552
HAZARDS CORRECTED	450	450	402	428	449
CERTIFICATE OF OCCUPANCY INSPECTIONS					

<b>STAFFING</b>					
<b>POSITION</b>	<b>ACTUAL 2016</b>	<b>ACTUAL 2017</b>	<b>ACTUAL 2018</b>	<b>BUDGETED 2019</b>	<b>PROPOSED 2020</b>
FIRE OPERATIONS					
FIRE CHIEF	1	1	1	1	1
ASSISTANT FIRE CHIEF	1	1	1	1	1
DIVISION CHIEF/TRAINING	1	1	1	1	1
DIVISION CHIEF/FIRE MARSHAL	1	1	1	1	1
FIRE DEPT ADMIN ASST	1	1	1	1	1
FIRE CAPTAIN--INSPECTOR	1	1	1	1	1
CODE COMPLIANCE OFFICER	0	0	0	0	0
FIRE BATTALION CHIEF	3	3	3	3	3
FIRE CAPTAIN	6	6	6	6	6
FIRE LIEUTENANT	6	6	6	6	6
FIRE FIGHTERS/FIRE DRIVERS	21	21	21	21	21
TOTAL FIRE OPERATIONS	42	42	42	42	42

**Public Works**  
(Administration, Street Maintenance)

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**Public Works-Administration,  
Street Maintenance**

**General Fund: 01  
Department Code: 16  
Program Codes: 10, 31**

**Mission:**

The mission of the Public Works Department is to provide maintenance and repairs to City owned infrastructure as well as facilities and equipment in an efficient manner to ensure that the City's investments meet or exceed maximum life expectancy. Public Services protects the investment in public streets through preventative maintenance and rebuilding of streets. The department maintains a safe environment within our City facilities, ensuring that safe and pleasant drinking water is delivered to the citizens of Gainesville, while protecting the environment by maintaining health and safety standards. The department responds to emergency conditions as needed.

**Vision:**

The Public Services Department's vision is to achieve greater satisfaction, increase reliability, increase efficiency and resource conservation by maximizing the use of state-of-the-art technology.

**Department Description:**

The Streets Division is responsible for street maintenance including all general repairs needed to repair damage caused by water breaks; maintaining the riding surface of the City streets, such as pothole repairs, utility cut repairs, reconstruction, overlay coating, mechanical street sweeping, sign maintenance and installation, and other repairs as needed for preventative maintenance. Since this division has heavy construction equipment, it responds to severe weather and emergency situations and is utilized to support all other divisions within the City when heavy equipment is required. The City currently maintains 96 miles of streets and maintains 10 miles of channel.

The Public Services Administration provides guidance and managerial support for all Public Services Street operations and handles requests and concerns from residents. The Administration division coordinates assigned activities with other City departments and outside agencies and provides responsible administrative support to the City Manager and Finance by providing reports as requested.

**Accomplishments:**

- SUMP Project "Package H" – Complete.
  - SUMP Project "Package I" – 65% Complete
  - SUMP Project "Package J" – Complete.
  - Pecan Creek Rehabilitation Project – Complete
  - WWTP Phase II – Complete
  - Gateway Elevated Storage Tank – Complete
- 
- Demolished 21 substandard structures as of March 2018.
  - Upgraded the I-35 street lights with LED fixtures.
  - Increased parking for Farmer's Market and Commerce Street along Broadway

**Departmental Performance Measures:**

- Respond to complaints within one day.
- Fix reported street sign problems within 24 hours 100% of the time.
- Repair potholes with 72 hours of notice.
- Repair street cuts within 3 weeks.
- Maintain pesticide certifications in the Street Division.

**Major Goals for Fiscal Year 2019-2020**

(Line item numbers indicate the location of funding for the objective.)

All the Public Services Administration and Street expenditure line items are involved in obtaining the following objectives.

Goal 2: Improve Gainesville’s basic infrastructure.

Objectives for Goal 2:

2.4 Complete reconstruction of Broadway Street (Taylor to Grand), Bird Street (Culberson to Hancock), Hancock (Bird to Broadway) and extend Woods (200 feet).

2.5 Complete study on drainage issue on Field Street (Potter to Field).

2.6 Complete Street and Utility Maintenance Program study.

Goal 3: Improve the visual appearance of Gainesville.

Objectives for Goal 3:

3.1 Bring 30 substandard structures into compliance with City codes (see Goal 6.1). (01-5409-11-17 and 01-5101-5119-16-31).

Goal 6: Provide a safe and prepared City.

Objectives for Goal 6

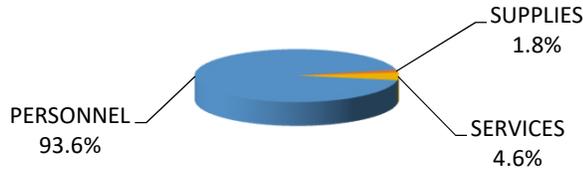
6.1 Bring 30 substandard structures into compliance with City codes (see Goal 3.1). (01-5409-11-17 and 01-5101-5119-16-31).

**CITY OF GAINESVILLE  
BUDGET 2019-2020  
GENERAL FUND PUBLIC SERVICES ADMINISTRATION**

<b>ACCOUNT NUMBER</b>	<b>DESCRIPTION</b>	<b>2017-18 BUDGET</b>	<b>2017-18 ACTUAL</b>	<b>2018-19 ORIGINAL BUDGET</b>	<b>2018-19 ACTUAL SIX MONTHS</b>	<b>2018-19 REVISED BUDGET</b>	<b>2019-20 PROPOSED BUDGET</b>
01-5101-16-10	SALARIES	58,321	58,136	61,237	28,263	61,237	64,911
01-5106-16-10	OVERTIME	443	443	400	0	1,286	400
01-5110-16-10	LONGEVITY	1,320	1,320	1,380	1,380	1,380	1,440
01-5111-16-10	RETIREMENT	5,958	5,986	7,497	3,304	7,575	8,355
01-5112-16-10	FICA	4,655	4,356	4,915	2,151	4,963	5,180
01-5116-16-10	HEALTH/LIFE/CAREFLITE	6,342	6,338	6,299	3,677	6,302	6,645
01-5118-16-10	WORKER COMPENSATION	110	108	70	33	71	74
01-5119-16-10	OTHER PAYROLL EXPENSE	1,220	1,247	1,220	443	960	960
	<b>SUBTOTAL SALARIES AND BENEFITS</b>	<b>78,369</b>	<b>77,933</b>	<b>83,018</b>	<b>39,252</b>	<b>83,774</b>	<b>87,965</b>
01-5201-16-10	OFFICE SUPPLIES	1,100	976	1,100	195	1,100	1,100
01-5202-16-10	POSTAGE	50	0	50	0	50	50
01-5299-16-10	MISCELLANEOUS SUPPLIES	500	240	500	276	500	500
	<b>SUBTOTAL SUPPLIES</b>	<b>1,650</b>	<b>1,215</b>	<b>1,650</b>	<b>471</b>	<b>1,650</b>	<b>1,650</b>
01-5403-16-10	GENERAL INSURANCE	1,700	264	1,785	1,760	3,600	3,780
01-5404-16-10	PROFESSIONAL FEES	250	111	250	18	250	200
01-5406-16-10	TRAINING	300	252	300	25	300	300
01-5499-16-10	MISCELLANEOUS SERVICES	75	75	75	0	75	75
	<b>SUBTOTAL SERVICES</b>	<b>2,325</b>	<b>702</b>	<b>2,410</b>	<b>1,803</b>	<b>4,225</b>	<b>4,355</b>
	<b>PUBLIC SERVICES ADMIN.</b>	<b>82,344</b>	<b>79,850</b>	<b>87,078</b>	<b>41,525</b>	<b>89,649</b>	<b>93,970</b>

**CITY OF GAINESVILLE  
BUDGET 2019-2020  
GENERAL FUND PUBLIC SERVICES ADMINISTRATION**

**PUBLIC SERVICES ADMINISTRATION**



**EXPENDITURE SUMMARY**

CLASSIFICATION	2017-18	2017-18	2018-19	2018-19	2018-19	2019-20
	BUDGET	ACTUAL	ORIGINAL	ACTUAL	REVISED	PROPOSED
			BUDGET	SIX MONTHS	BUDGET	BUDGET
PERSONNEL	78,369	77,933	83,018	39,252	83,774	87,965
SUPPLIES	1,650	1,215	1,650	471	1,650	1,650
MAINTENANCE	0	0	0	0	0	0
SERVICES	2,325	702	2,410	1,803	4,225	4,355
<b>TOTAL</b>	<b>82,344</b>	<b>79,850</b>	<b>87,078</b>	<b>41,525</b>	<b>89,649</b>	<b>93,970</b>

**WORKLOAD/DEMAND**

	ACTUAL	ACTUAL	ACTUAL	ESTIMATED	ESTIMATED
	2016	2017	2018	2019	2020
PREPARE & SUBMIT PAYROLL	26	26	26	26	26
PREPARE & SUBMIT PAYROLL	4	4	4	4	4

**STAFFING**

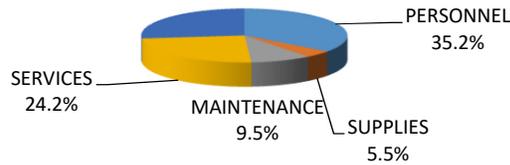
POSITION	ACTUAL	ACTUAL	ACTUAL	ESTIMATED	PROPOSED
	2016	2017	2018	2019	2020
PUBLIC SERVICES ADMINISTRATION					
ADMINISTRATIVE ASSISTANT		1	1	1	1
<b>TOTAL PUBLIC SERVICES ADMINISTRATION</b>		<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>

**CITY OF GAINESVILLE  
BUDGET 2019-2020  
GENERAL FUND STREET MAINTENANCE**

ACCOUNT NUMBER	DESCRIPTION	2017-18 BUDGET	2017-18 ACTUAL	2018-19 ORIGINAL BUDGET	2018-19 ACTUAL SIX MONTHS	2018-19 REVISED BUDGET	2019-20 PROPOSED BUDGET
01-5101-16-31	SALARIES	221,758	231,037	266,576	121,181	270,020	277,325
01-5106-16-31	OVERTIME	14,500	7,867	14,500	2,655	15,371	14,500
01-5107-16-31	HOLIDAY PAY	500	60	500	640	500	500
01-5110-16-31	LONGEVITY	5,220	6,660	5,400	6,000	6,000	6,180
01-5111-16-31	RETIREMENT	23,514	24,149	33,724	14,389	34,130	36,899
01-5112-16-31	FICA	19,782	18,307	21,994	9,895	22,370	22,875
01-5116-16-31	HEALTH/LIFE INSURANCE	38,052	30,637	37,794	19,962	36,931	39,870
01-5118-16-31	WORKER COMPENSATION	10,912	12,802	12,133	3,392	7,631	7,804
01-5119-16-31	OTHER PAYROLL EXPENSE	520	1,045	520	240	520	520
	<b>SUBTOTAL SALARIES AND BENEFITS</b>	<b>334,758</b>	<b>332,564</b>	<b>393,141</b>	<b>178,354</b>	<b>393,473</b>	<b>406,473</b>
01-5201-16-31	OFFICE SUPPLIES	600	504	600	133	600	600
01-5202-16-31	POSTAGE	100	21	100	0	100	100
01-5206-16-31	FUELS OILS LUBRICANTS	45,000	37,763	45,000	17,572	45,000	45,000
01-5299-16-31	MISCELLANEOUS SUPPLIES	4,000	4,032	4,000	936	4,000	4,000
	<b>SUBTOTAL SUPPLIES</b>	<b>49,700</b>	<b>42,320</b>	<b>49,700</b>	<b>18,641</b>	<b>49,700</b>	<b>49,700</b>
01-5304-16-31	MACHINERY & EQUIPMENT MAINT.	47,000	38,788	47,000	9,619	47,000	47,000
01-5305-16-31	VEHICLE MAINTENANCE	10,000	8,021	10,000	2,510	10,000	10,000
01-5310-16-31	STREETS ROAD & BRIDGE MAINT.	35,000	25,543	35,000	20,044	35,000	35,000
01-5311-16-31	SIGN & SIGNAL MAINTENANCE	5,000	4,420	5,000	1,341	5,000	5,000
01-5312-16-31	STREET LIGHT MAINTENANCE	32,000	21,243	6,000	3,013	6,000	6,000
01-5319-16-31	TRAFFIC PAINT MAINTENANCE	800	1,049	1,800	0	1,800	1,800
01-5399-16-31	MISCELLANEOUS MAINTENANCE	4,675	4,675	4,675	0	4,675	4,675
	<b>SUBTOTAL MAINTENANCE</b>	<b>134,475</b>	<b>103,739</b>	<b>109,475</b>	<b>36,527</b>	<b>109,475</b>	<b>109,475</b>
01-5401-16-31	COMMUNICATIONS	2,100	2,088	2,100	1,128	2,100	2,100
01-5403-16-31	GENERAL INSURANCE	12,994	10,844	13,644	4,657	11,000	11,550
01-5404-16-31	PROFESSIONAL FEES	500	237	500	359	500	500
01-5405-16-31	ADVERTISING	500	0	500	0	500	500
01-5406-16-31	TRAINING	800	518	800	232	800	800
01-5408-16-31	ELECTRIC UTILITY SERVICE	325,000	307,820	292,500	105,563	292,500	260,000
01-5409-16-31	CONTRACTUAL SERVICES	31,069	28,693	100	0	100	100
01-5411-16-31	MACHINERY & EQUIPMENT RENTAL	2,000	106	2,000	0	2,000	2,000
01-5455-16-31	UNIFORM PURCHASE/RENTAL	2,500	2,365	2,500	1,346	2,500	2,500
	<b>SUBTOTAL SERVICES</b>	<b>377,463</b>	<b>352,671</b>	<b>314,644</b>	<b>113,285</b>	<b>312,000</b>	<b>280,050</b>
01-6505-16-31	MOTOR VEHICLES	0	0	43,500	0	43,500	0
01-6507-16-31	IMPROVEMENTS OTHER THAN BLDNGS	0	183,550	0	0	0	0
01-6510-16-31	STREETS ROADS BRIDGES	30,000	0	0	0	0	310,000
	<b>SUBTOTAL CAPITAL</b>	<b>30,000</b>	<b>183,550</b>	<b>43,500</b>	<b>0</b>	<b>43,500</b>	<b>310,000</b>
	<b>STREETS</b>	<b>926,396</b>	<b>1,014,844</b>	<b>910,460</b>	<b>346,807</b>	<b>908,148</b>	<b>1,155,698</b>

**CITY OF GAINESVILLE  
BUDGET 2019-2020  
GENERAL FUND STREET MAINTENANCE**

**STREET MAINTENANCE**



**EXPENDITURE SUMMARY**

CLASSIFICATION	2017-18 BUDGET	2017-18 ACTUAL	2018-19 ORIGINAL BUDGET	2018-19 ACTUAL SIX MONTHS	2018-19 REVISED BUDGET	2019-20 PROPOSED BUDGET
PERSONNEL	334,758	332,564	393,141	178,354	393,473	406,473
SUPPLIES	49,700	42,320	49,700	18,641	49,700	49,700
MAINTENANCE	134,475	103,739	109,475	36,527	109,475	109,475
SERVICES	377,463	352,671	314,644	113,285	312,000	280,050
MAJOR EQUIPMENT/PROJECTS OUTLAY	30,000	183,550	43,500	0	43,500	310,000
<b>TOTAL</b>	<b>926,396</b>	<b>1,014,844</b>	<b>910,460</b>	<b>346,807</b>	<b>908,148</b>	<b>1,155,698</b>

**WORKLOAD/DEMAND**

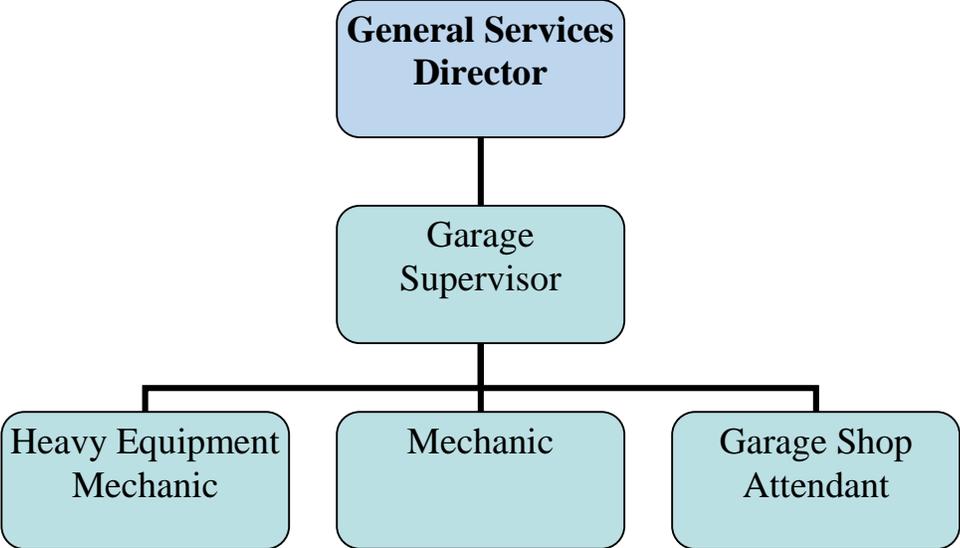
	ACTUAL 2016	ACTUAL 2017	ACTUAL 2018	ESTIMATED 2019	ESTIMATED 2020
STREET CUT REPAIRS	97	94	86	100	100

**STAFFING**

POSITION	ACTUAL 2016	ACTUAL 2017	ACTUAL 2018	ESTIMATED 2019	PROPOSED 2020
STREET MAINTENANCE					
STREETS SUPERVISOR		1	1	1	1
CREW LEADER		2	2	2	2
EQUIPMENT OPERATOR III		1	1	1	1
EQUIPMENT OPERATOR II		1	1	1	1
MAINTENANCE WORKER III		1	1	1	1
<b>TOTAL STREET MAINTENANCE</b>		<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>

# Central Garage (Fleet Services)

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## Central Garage (Fleet Services)

**General Fund: 01**  
**Department Code: 16**  
**Program Code: 32**

### **Mission:**

Our mission is to maintain or repair all City vehicles and other equipment in the most effective and cost efficient manner without sacrificing the safety of employees or general public.

### **Vision:**

The vision for the garage is to effectively maintain City vehicles and equipment to allow City employees to be productive, minimize down time and ultimately serve the citizens efficiently and effectively. We want to be proactive with our maintenance program.

### **Department Description:**

The Garage Division of the General Services Department is responsible for maintenance and repairs on all of the City vehicles and equipment including communication equipment, water well sites, emergency equipment, and a myriad of other types of equipment. This requires the employees to be versatile in the repairs of many types of equipment and stay updated on the technology of new engines.

### **Accomplishments:**

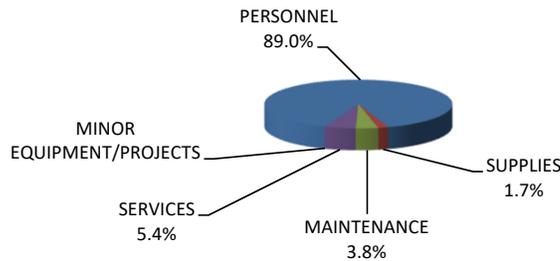
- Filled an open position for a second Mechanic I which has been open for several years bringing the Garage Division to a fully staffed status for the first time since approximately 2011.
- In September 2018, Bryan Scott, Heavy Equipment Mechanic, resigned from his position as Heavy Equipment Mechanic and was replaced by Dustin Duncan in November 2018.
- James Castruita, Mechanic I, resigned his position in February 2019. Johnny Hubble transferred from another division and began his position as Mechanic I on April 22, 2019.
- Hunter Klinko, Mechanic I, resigned his position in March 2019. The garage reorganized and created a position for Garage Shop Attendant to replace one slot held by the Mechanic I.
- Helped to get the Skywatch, which was donated to the Police Department, ready for the Medal of Honor Parade. The Skywatch was transported to Ardmore for repairs for the generator and then to Denton to be painted.
- Fastenal vending machines and lockers were installed at General Services/Garage on January 15, 2019.
- Continue installing new City logos on all vehicles and equipment.
- Continue to maintain the Lean Six Sigma project in garage area/city barn. Train all new personnel on project as a part of the new hire training.
- Outsourced the fueling to local vendors.
- Continue to keep MRAP ready for emergency response.
- Provided weekly reports to departments from Fuelman.
- Developed specifications and participated in the purchase of vehicles for departments.
- Performed make ready for Police, Fire, Solid Waste, and all other equipment that required updated ancillary equipment.
- Keeping all generators at the Fire Department, City Hall, and Outlet Mall operational.
- Completed Performance Measures/Quarterly Reports.

**CITY OF GAINESVILLE  
BUDGET 2019-2020  
GENERAL FUND CENTRAL GARAGE (FLEET SERVICES)**

<b>ACCOUNT NUMBER</b>	<b>DESCRIPTION</b>	<b>2017-18 BUDGET</b>	<b>2017-18 ACTUAL</b>	<b>2018-19 ORIGINAL BUDGET</b>	<b>2018-19 ACTUAL SIX MONTHS</b>	<b>2018-19 REVISED BUDGET</b>	<b>2019-20 PROPOSED BUDGET</b>
01-5101-16-32	SALARIES	141,633	131,953	149,093	62,638	159,910	162,301
01-5106-16-32	OVERTIME	11,300	8,469	6,000	1,059	10,327	6,000
01-5107-16-32	HOLIDAY PAY	300	0	300	113	300	300
01-5110-16-32	LONGEVITY	2,605	2,605	60	0	420	540
01-5111-16-32	RETIREMENT	13,866	14,002	18,142	7,084	19,958	20,872
01-5112-16-32	FICA	10,835	9,511	11,891	4,593	13,080	12,938
01-5116-16-32	HEALTH/LIFE INSURANCE	25,368	19,589	25,196	12,090	25,208	26,580
01-5118-16-32	WORKER COMPENSATION	4,080	4,056	3,047	1,244	3,345	3,238
	<b>SUBTOTAL SALARIES AND BENEFITS</b>	<b>209,987</b>	<b>190,184</b>	<b>213,729</b>	<b>88,821</b>	<b>232,548</b>	<b>232,769</b>
01-5201-16-32	OFFICE SUPPLIES	400	533	300	62	300	500
01-5206-16-32	FUELS OILS LUBRICANTS	3,800	10,553	2,000	862	2,000	2,000
01-5207-16-32	SMALL TOOLS AND INSTRUMENTS	660	728	800	617	800	800
01-5208-16-32	CLEANING SUPPLIES	300	146	300	0	300	225
01-5299-16-32	MISCELLANEOUS SUPPLIES	300	(927)	500	3,232	3,753	1,000
	<b>SUBTOTAL SUPPLIES</b>	<b>5,460</b>	<b>11,033</b>	<b>3,900</b>	<b>4,773</b>	<b>7,153</b>	<b>4,525</b>
01-5302-16-32	BUILDING MAINTENANCE	1,000	977	1,000	542	1,000	1,000
01-5304-16-32	MACHINERY & EQUIPMENT MAINT.	1,500	1,293	1,500	692	1,500	6,145
01-5305-16-32	VEHICLE MAINTENANCE	1,500	1,257	1,500	110	1,500	1,500
01-5309-16-32	OFFICE EQUIPMENT MAINTENANCE	1,350	443	1,350	185	1,350	1,350
	<b>SUBTOTAL MAINTENANCE</b>	<b>5,350</b>	<b>3,969</b>	<b>5,350</b>	<b>1,529</b>	<b>5,350</b>	<b>9,995</b>
01-5401-16-32	COMMUNICATIONS	2,650	1,689	2,200	352	2,200	2,200
01-5403-16-32	GENERAL INSURANCE	1,749	2,297	1,749	1,234	2,500	2,625
01-5404-16-32	PROFESSIONAL FEES	850	715	500	258	500	500
01-5406-16-32	TRAINING	400	380	700	0	700	700
01-5440-16-32	NATURAL GAS UTILITY SERVICE	2,500	1,767	3,500	1,136	3,500	3,500
01-5455-16-32	UNIFORM PURCHASE/RENTAL	3,300	3,690	3,300	1,539	3,300	3,300
01-5460-16-32	OFFICE EQUIPMENT RENTAL	1,150	1,092	1,000	417	1,000	1,000
01-5499-16-32	MISCELLANEOUS SERVICES	300	240	400	0	400	300
	<b>SUBTOTAL SERVICES</b>	<b>12,899</b>	<b>11,870</b>	<b>13,349</b>	<b>4,935</b>	<b>14,100</b>	<b>14,125</b>
01-5504-16-32	MACHINERY & EQUIPMENT	0	0	9,000	8,795	8,795	0
	<b>SUBTOTAL MINOR EQUIPMENT/PROJECTS</b>	<b>0</b>	<b>0</b>	<b>9,000</b>	<b>8,795</b>	<b>8,795</b>	<b>0</b>
01-6504-16-32	MACHINERY & EQUIPMENT	18,866	37,278	0	0	0	0
01-6505-16-32	MOTOR VEHICLES	300	270	0	0	0	0
	<b>SUBTOTAL CAPITAL</b>	<b>19,166</b>	<b>37,548</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>GARAGE</b>	<b>252,862</b>	<b>254,604</b>	<b>245,328</b>	<b>108,853</b>	<b>267,946</b>	<b>261,414</b>

**CITY OF GAINESVILLE  
BUDGET 2019-2020  
GENERAL FUND CENTRAL GARAGE (FLEET SERVICES)**

**CENTRAL GARAGE (FLEET SERVICES)**



**EXPENDITURE SUMMARY**

CLASSIFICATION	2017-18	2017-18	2018-19	2018-19	2018-19	2019-20
	BUDGET	ACTUAL	ORIGINAL BUDGET	ACTUAL SIX MONTHS	REVISED BUDGET	PROPOSED BUDGET
PERSONNEL	209,987	190,184	213,729	88,821	232,548	232,769
SUPPLIES	5,460	11,033	3,900	4,773	7,153	4,525
MAINTENANCE	5,350	3,969	5,350	1,529	5,350	9,995
SERVICES	12,899	11,870	13,349	4,935	14,100	14,125
MINOR EQUIPMENT/PROJECTS	0	0	9,000	8,795	8,795	0
CAPITAL OUTLAY	19,166	37,548	0	0	0	0
<b>Total</b>	<b>252,862</b>	<b>254,604</b>	<b>245,328</b>	<b>108,853</b>	<b>267,946</b>	<b>261,414</b>

**WORKLOAD/DEMAND**

	ACTUAL	ACTUAL	ACTUAL	BUDGETED	ESTIMATED
	2016	2017	2018	2019	2020
NUMBER OF WORK ORDERS	821	723	703	803	803
LABOR HOURS	3,005	2,781	2,589	3,800	3,800
LABOR COST	55,189	52,829	57,140	75,000	75,000
PARTS COST	171,055	182,672	167,900	170,000	170,000
OUTSIDE REPAIRS	128,832	79,065	17,036	25,000	25,000

**STAFFING**

POSITION	ACTUAL	ACTUAL	ACTUAL	BUDGETED	PROPOSED
	2016	2017	2018	2019	2020
<b>CENTRAL GARAGE (FLEET SERVICES)</b>					
GARAGE SUPERVISOR/ELECTRONICS TECHNICIAN	1	1	1	1	1
HEAVY EQUIPMENT MECHANIC	1	1	1	1	1
MECHANIC I	0	0	0	0	1
GARAGE SHOP ATTENDANT	2	2	2	2	1
<b>TOTAL CENTRAL GARAGE (FLEET SERVICES)</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>

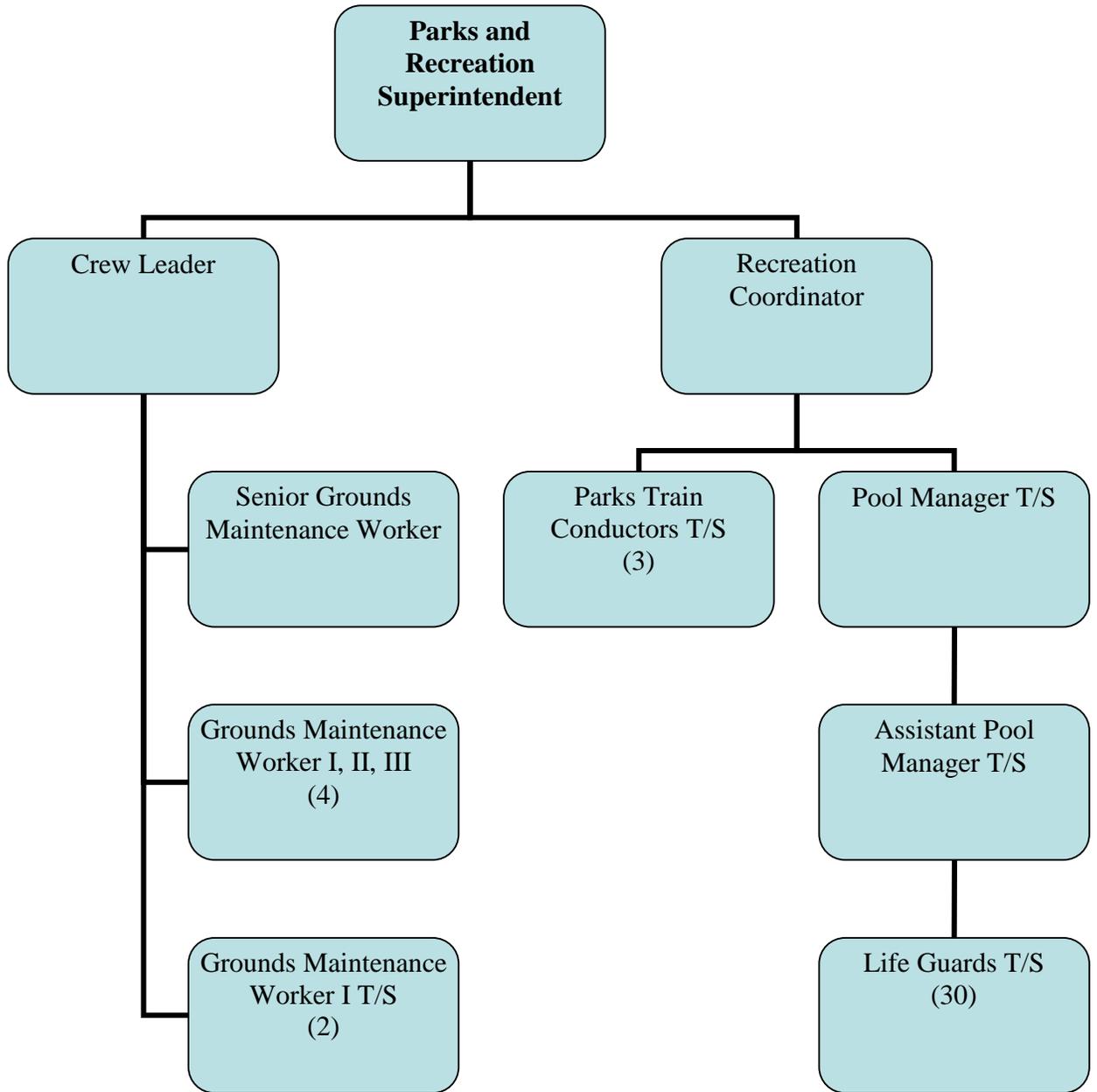
**Departmental Performance Measures:**

- Continue to review with departments the maintenance programs for their equipment.
- Develop a comprehensive fleet management program to minimize costs (outsource or repair in garage) and maximize utilization (maintenance, repair, replacement, risk operator training, etc.)
- Develop a comprehensive fleet sharing plan and an economy vehicle replacement plan based on life-cycle costing.
- Develop a long-term plan to reduce fleet fuel consumption through various technologies and programs.
- Develop a program with the Fire Department to keep garage staff training up-to-date and monitor the training.

	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Budgeted</b>	<b>Budgeted</b>
	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>
Vehicles- PM In House	25	13	6	25	25
Vehicles-Oil Changes	203	151	134	200	200
Vehicles-Annual Inspections	111	104	105	100	100
Vehicles-Repaired In House	411	381	341	400	400
Vehicles-Repairs Outsourced	22	9	5	20	20
Vehicles/Equipment-Tires/Tire Repair	384	345	314	350	350
Equipment-PM In House	8	0	3	10	10
Equipment-Repaired In House	377	329	353	350	350
Equipment-Repairs Outsourced	39	27	18	40	40

# Parks and Recreation

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## **Parks & Recreation**

**General Fund: 01**  
**Department Code: 16**  
**Program Code: 42**

### **Mission:**

The Gainesville Parks & Recreation mission is to unify our community by providing many diverse recreational programs and opportunities along with beautiful facilities for the overall enjoyment of our residents and visitors. These activities shall provide our customers and citizens with quality parks, facilities, and recreational services in a safe, cost-effective manner.

### **Vision:**

The Gainesville Parks & Recreation Department will strive to exceed the future demands of growth and change in our community while keeping true to the tradition and values that have made the City of Gainesville a good place to live, work, and play.

### **Department Description:**

The Parks Administration oversees the operation of the entire department in including marketing, parks development, personnel management, facility reservation, program registration, facilitates direct control over the separate division stated below, and all City of Gainesville special events.

The Recreation Division provides complete adult athletic programming. Over the last four years the adult programming has doubled in size with the many seasons we offer for recreation. At this time we offer year round adult softball, year round adult indoor volleyball, and year round adult basketball. Due to the expansion of our program we have partnered with Gainesville ISD to host indoor adult athletic events at their facility in the evenings.

This division also oversees the operation of the Frankie Schmitz Train. The train provides a 15-minute ride through Leonard Park. In 2018 the “Express Train” hosted over 25,000 riders. We opened the train to the public in 2001.

The Parks and Recreation Department oversees the largest playground in north Texas. In 2011 1,500 volunteers came together to expand the Effie Doty Carroll Memorial Playground (The Community Playground). Our division is responsible for the 15,000 square foot structure.

The Recreation Division opened the new Leonard Parks Aquatic Center in 2013. Each year we are striving to reach a fiscally responsible revenue level to lower the subsidy that the general fund has to offset for its expenditures. The new Aquatic Center offers complete fun for our residents with the inclusion of a 20 foot and a 8 foot tall water slide, a water based rock climbing wall, water play structure and zero entry. Along with the fun we are completely ADA compliant. We also have a enhanced concession area. We provide and ensure the safety of all guests through a well-maintained facility and well-trained pool staff. This division offers aquatic programming for guests through daily general swim, special events, swim instruction and adult aerobics.

Our athletic division is partners with all youth sports leagues that utilize City Athletic fields when conducting athletic programs and league play.

The Maintenance Division is responsible for the maintenance and upkeep of Parks & Recreation facilities including more than 266 acres and 33 park sites. Maintenance staff strives to ensure a safe environment for all patrons. The Maintenance Division also serves as strong support for

other departmental divisions and works cooperatively with departments citywide. This staff also developed park maintenance standards and a systematic approach to park maintenance applications and improves on a daily basis efficiency and expertise through staff training and development.

**Accomplishments:**

- Planted 3 trees on the Home Grown Hero Walking Trail
- Renovation of softball & baseball outfield fencing in Leonard Park
- Implemented adult community service program for offenders
- Adult Basketball program
- Spring, summer, fall and winter adult softball leagues
- Indoor volleyball league
- Implementation of adult cornhole tournament
- Organized and hosted a Home, Garden & Lifestyle Expo

**Departmental Performance Measures:**

- Obtain a recreation center/facility that could host year round recreation, special events, and detailed services to our young adults in Gainesville. Strive to be cost effective in the remodel and operations of this facility and to market the useful benefits of the proposed facility and all the amenities that are planned. Activities for this new facility could include year around adult & youth volleyball, dodgeball, basketball, kickball, rockclimbing wall, aerobics, high energy indoor cycling (spinning).
- To market parks and recreational activities through media outlets; radio, newsprint, database of e-mail contacts, public access channel, website, and schools.
- Maintain the number of citywide events offered by Gainesville Parks & Recreation.
- Continue to maintain high quality parks, recreation facilities, and leisure services.
- Perform park audits and inspections.
- Implement seek funding thru State Grants and utilize the Parks & Recreation Enhancement Program.
- Increase participation in Park generated activities.
- Increase volunteer support for parks department and monitor volunteer time donated.

	<b>Actual 2016</b>	<b>Actual 2017</b>	<b>Actual 2018</b>	<b>Budgeted 2019</b>	<b>Budgeted 2020</b>
Media Contacts for Special Events	6	6	6	6	6
Special Events	6	6	6	6	6
Special Event Attendance	12,000	14,000	13,000	9,000	9,000
Grants applied	0	0	0	1	1
Adult softball participation	1520	1218	1218	700	700
Increase train ridership	24,000	28,000	26,000	30,000	30,000
Volunteer group youth	3	3	3	2	2
Volunteer group hours youth	300	300	300	250	250
Community Service hours adult	400	400	400	400	400

**Major Goals for Fiscal Year 2019 – 2020:**

(Line item numbers indicate the location of funding for the objective.)

Goal 7: Promote cultural and recreation opportunities for locals and tourists.

Objectives for Goal 7:

- 7.2 Partner with local non-profit organizations to provide cultural and recreational opportunities for locals and tourists when it is more cost effective than being the sole provider of the service.

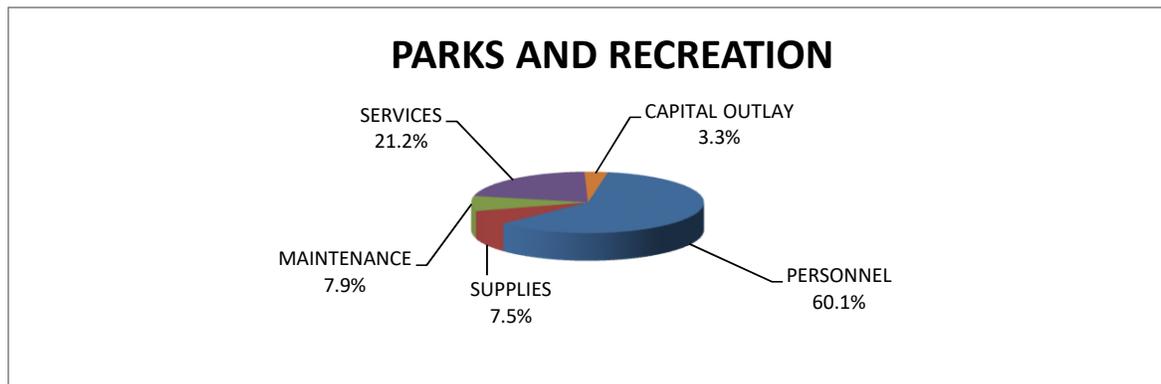
(The Parks Division partners with Cooke County Baseball, Cooke County Soccer Association, Boys and Girls Club, and Men’s Soccer Association to provide sports activities for our community.) (01-5101 thru 01-5120-16-42).

**CITY OF GAINESVILLE  
BUDGET 2019-2020  
GENERAL FUND PARKS AND RECREATION**

ACCOUNT NUMBER	DESCRIPTION	2017-18	2017-18	2018-19	2018-19	2018-19	2019-20
		BUDGET	ACTUAL	ORIGINAL BUDGET	SIX MONTHS ACTUAL	REVISED BUDGET	PROPOSED BUDGET
01-5101-16-42	SALARIES	320,050	294,073	336,909	152,664	342,792	348,340
01-5105-16-42	SALARIES-POOL	80,464	76,072	80,464	0	80,464	82,872
01-5106-16-42	OVERTIME	13,500	16,104	13,500	5,153	16,538	20,200
01-5107-16-42	HOLIDAY PAY	1,052	337	1,050	336	1,052	1,052
01-5110-16-42	LONGEVITY	3,360	3,480	3,660	3,660	3,695	4,115
01-5111-16-42	RETIREMENT	27,767	25,814	36,559	18,516	37,677	40,468
01-5112-16-42	FICA	31,351	30,070	33,774	12,488	34,502	35,118
01-5116-16-42	HEALTH/LIFE INSURANCE	50,765	43,924	50,421	26,825	50,445	53,189
01-5118-16-42	WORKER COMPENSATION	6,887	6,487	4,589	1,706	4,691	4,777
01-5119-16-42	OTHER PAYROLL EXPENSE	1,500	1,521	460	466	1,060	1,060
	<b>SUBTOTAL SALARIES AND BENEFITS</b>	<b>536,696</b>	<b>497,880</b>	<b>561,386</b>	<b>221,815</b>	<b>572,916</b>	<b>591,191</b>
01-5201-16-42	OFFICE SUPPLIES	610	593	610	0	610	610
01-5202-16-42	POSTAGE	600	0	600	0	600	600
01-5206-16-42	FUELS OILS LUBRICANTS	22,095	19,333	22,095	6,545	22,095	22,095
01-5207-16-42	SMALL TOOLS AND INSTRUMENTS	6,000	3,991	1,500	1,248	1,500	1,500
01-5208-16-42	CLEANING SUPPLIES	3,000	2,606	4,200	706	4,200	5,400
01-5209-16-42	CHEMICAL/MEDICAL SUPPLIES	2,000	1,150	2,000	0	2,000	2,000
01-5212-16-42	BOTANICAL AND AGRICULTURAL	1,700	572	1,700	0	1,700	1,700
01-5213-16-42	POOL CONCESSION SUPPLIES	5,500	4,710	5,500	27	5,500	5,500
01-5256-16-42	POOL CHEMICALS	35,000	27,913	29,000	4,500	24,000	24,000
01-5257-16-42	POOL SUPPLIES	3,500	3,084	3,500	100	3,500	3,500
01-5299-16-42	MISCELLANEOUS SUPPLIES	9,700	13,088	7,200	2,159	7,200	7,200
	<b>SUBTOTAL SUPPLIES</b>	<b>89,705</b>	<b>77,041</b>	<b>77,905</b>	<b>15,285</b>	<b>72,905</b>	<b>74,105</b>
01-5302-16-42	BUILDING MAINTENANCE	4,165	4,159	11,165	1,126	11,165	11,165
01-5303-16-42	GROUNDS MAINTENANCE	25,400	28,107	25,600	6,373	25,600	25,600
01-5304-16-42	MACHINERY & EQUIPMENT MAINT.	19,600	20,114	19,600	7,001	19,600	19,600
01-5305-16-42	VEHICLE MAINTENANCE	8,711	7,505	8,711	3,714	8,700	8,700
01-5307-16-42	PARKS AND REC MAINTENANCE	200	292	200	0	200	200
01-5308-16-42	WATER/SEWER MAINS MAINTENANCE	867	867	450	0	450	450
01-5309-16-42	OFFICE EQUIPMENT MAINTENANCE	200	0	200	0	200	200
01-5310-16-42	STREET ROAD & BRIDGE MAINT.	2,500	2,374	2,500	0	2,500	2,500
01-5311-16-42	SIGN & SIGNAL MAINTENANCE	1,000	755	1,000	81	1,000	1,000
01-5312-16-42	STREET LIGHT MAINTENANCE	2,000	1,793	4,000	1,709	4,000	2,500
01-5320-16-42	POOL MAINTENANCE	1,000	717	1,000	2,736	6,000	6,000
	<b>SUBTOTAL MAINTENANCE</b>	<b>65,643</b>	<b>66,683</b>	<b>74,426</b>	<b>22,739</b>	<b>79,415</b>	<b>77,915</b>
01-5401-16-42	COMMUNICATIONS	3,000	3,258	3,000	1,931	3,000	3,000
01-5403-16-42	GENERAL INSURANCE	10,000	11,574	10,500	5,383	11,500	11,300
01-5404-16-42	PROFESSIONAL FEES	5,000	4,577	5,000	565	5,000	5,000
01-5405-16-42	ADVERTISING	1,500	950	1,500	574	1,500	1,500
01-5406-16-42	TRAINING	900	762	900	826	975	975
01-5408-16-42	ELECTRIC UTILITY SERVICE	50,000	31,700	45,000	8,690	31,700	35,000
01-5409-16-42	CONTRACTUAL SERVICES	38,174	37,554	52,500	19,642	52,500	52,500
01-5411-16-42	MACHINERY AND EQUIPMENT RENTAL	11,000	9,406	11,000	3,322	11,000	11,000
01-5418-16-42	AUTO ALLOWANCE	5,500	5,712	5,500	2,538	5,500	5,500
01-5431-16-42	POOL ELECTRICITY UTILITY	13,000	11,175	11,700	5,289	11,700	11,700
01-5440-16-42	NATURAL GAS UTILITY SERVICE	2,100	2,225	2,121	1,784	2,121	2,121
01-5441-16-42	SOLID WASTE UTILITY SERVICE	3,000	2,792	3,000	831	4,666	8,000
01-5442-16-42	WATER/SEWER UTILITY SERVICE	24,654	21,263	23,175	8,842	24,175	29,000

01-5446-16-42	STORM WATER UTILITY FEES	2,500	299	2,500	150	4,167	7,500
01-5455-16-42	UNIFORM PURCHASE/RENTAL	2,425	3,368	2,425	1,680	2,425	2,425
01-5460-16-42	OFFICE EQUIPMENT RENTAL	1,000	952	1,000	397	1,000	1,000
01-5495-16-42	SPECIAL EVENTS	18,000	17,606	18,000	6,898	18,000	18,000
01-5499-16-42	MISCELLANEOUS SERVICES	2,801	1,938	2,801	114	2,801	2,801
<b>SUBTOTAL SERVICES</b>		<b>194,554</b>	<b>167,110</b>	<b>201,622</b>	<b>69,454</b>	<b>193,730</b>	<b>208,322</b>
01-5507-16-42	IMPROVEMENTS OTHER THAN BLDGS.	10,000	5,414	0	0	0	0
<b>SUBTOTAL IMPROVEMENTS OTH BLDGS</b>		<b>10,000</b>	<b>5,414</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
01-6502-16-42	BUILDINGS	0	0	45,000	0	45,000	0
01-6504-16-42	MACHINERY & EQUIPMENT	14,000	13,668	14,000	0	14,000	15,000
01-6505-16-42	MOTOR VEHICLES	44,139	41,696	27,000	0	27,000	0
01-6507-16-42	IMPROVEMENTS OTHER THAN BLDNGS	25,000	25,748	10,000	0	10,000	17,000
<b>SUBTOTAL CAPITAL (OVER \$15,000)</b>		<b>83,139</b>	<b>81,112</b>	<b>96,000</b>	<b>0</b>	<b>96,000</b>	<b>32,000</b>
<b>PARKS &amp; RECREATION</b>		<b>979,737</b>	<b>895,241</b>	<b>1,011,339</b>	<b>329,293</b>	<b>1,014,966</b>	<b>983,533</b>

**CITY OF GAINESVILLE  
BUDGET 2019-2020  
GENERAL FUND PARKS AND RECREATION**



<b>EXPENDITURE SUMMARY</b>						
<b>CLASSIFICATION</b>	<b>2017-18 BUDGET</b>	<b>2017-18 ACTUAL</b>	<b>2018-19 ORIGINAL BUDGET</b>	<b>2018-19 ACTUAL SIX MONTHS</b>	<b>2018-19 REVISED BUDGET</b>	<b>2019-20 PROPOSED BUDGET</b>
PERSONNEL	536,696	497,880	561,386	221,815	572,916	591,191
SUPPLIES	89,705	77,041	77,905	15,285	72,905	74,105
MAINTENANCE	65,643	66,683	74,426	22,739	79,415	77,915
SERVICES	194,554	167,110	201,622	69,454	193,730	208,322
MINOR EQUIPMENT/PROJECTS	10,000	5,414	0	0	0	0
CAPITAL OUTLAY	83,139	81,112	96,000	0	96,000	32,000
<b>TOTAL</b>	<b>979,737</b>	<b>895,241</b>	<b>1,011,339</b>	<b>329,293</b>	<b>1,014,966</b>	<b>983,533</b>

**WORKLOAD/DEMAND**

	ACTUAL 2016	ACTUAL 2017	ACTUAL 2018	BUDGETED 2019	PROPOSED 2020
MAINTAIN PARK ACREAGE-DEVELOPED	163	163	163	165	167
MAINTAIN PARK ACREAGE-UNDEVELOPED	64	104	104	104	104
PLAYGROUNDS MAINTAINED	6	6	6	6	6
MAINTENANCE MOWING HOURS	3,950	4,030	4,030	4,030	4,030
LITTER REMOVAL	2,800	2,800	2,800	4,510	4,510
PAVILIONS MAINTAINED	4	4	4	6	6
SOCCER FIELDS MAINTAINED	13	13	13	13	13
BALL FIELDS MAINTAINED	11	11	11	11	11
BASKETBALL COURTS MAINTAINED	2	2	2	2	2

Staffing chart is located on the this page.

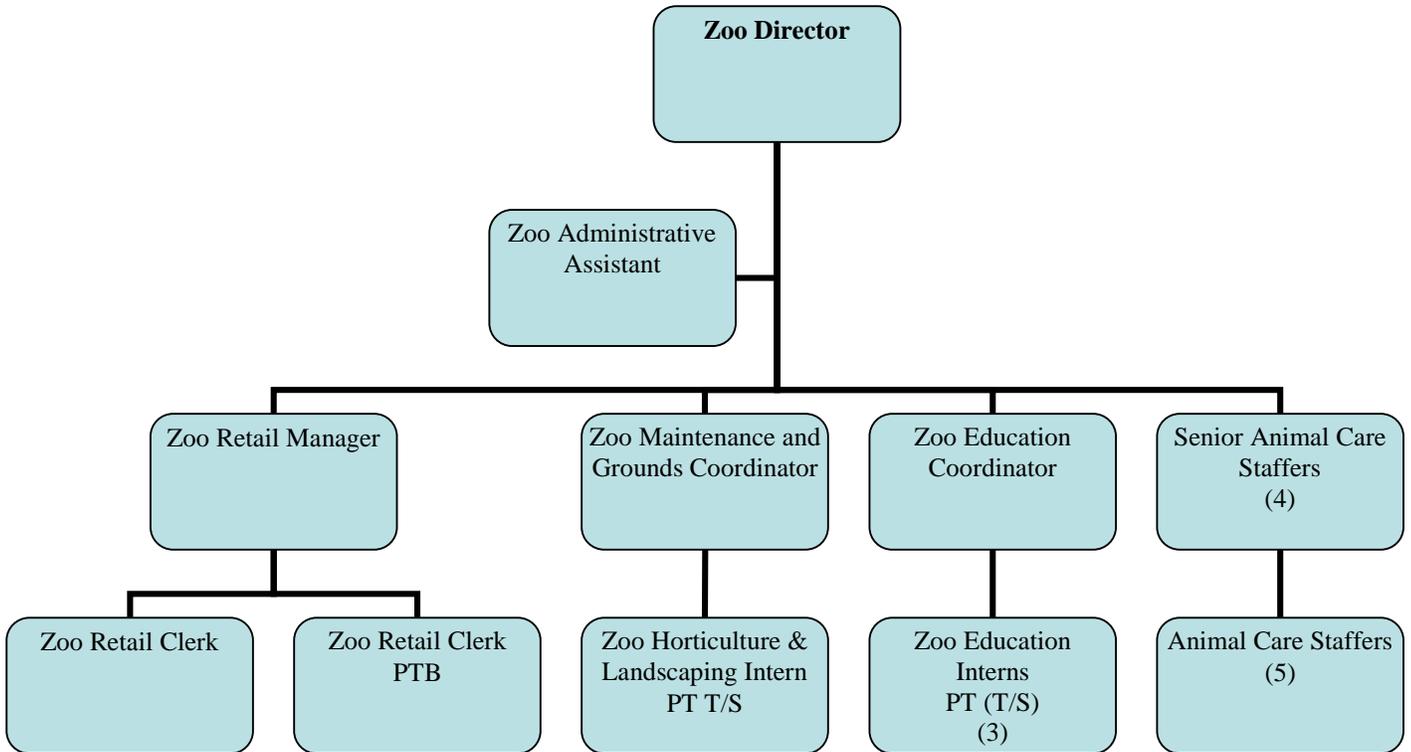
**CITY OF GAINESVILLE  
BUDGET 2019-2020  
GENERAL FUND PARKS AND RECREATION**

**STAFFING**

POSITION	ACTUAL 2016	ACTUAL 2017	ACTUAL 2018	BUDGETED 2019	PROPOSED 2020
PARKS AND RECREATION OPERATIONS					
PARKS AND RECREATION SUPERINTENDENT	1	1	1	1	1
RECREATION COORDINATOR	1	1	1	1	1
CREW LEADER	1	1	1	1	1
GROUND MAINT WKR I	2	2	2	2	2
GROUND MAINT WKR II	1	1	1	1	1
GROUND MAINT WKR III	1	1	1	1	1
SR GROUND MAINT WKR	1	1	1	1	1
GROUND MAINT WKR I T/S	2	2	2	2	2
POOL MANAGER T/S	1	1	1	1	1
ASST POOL MANAGER T/S	1	1	1	1	1
LIFEGUARDS T/S	27	30	30	30	30
TRAIN CONDUCTOR T/S	3	3	3	3	3
TOTAL PARKS AND RECREATION	42	45	45	45	45

# Frank Buck Zoo

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## Frank Buck Zoo

**Frank Buck Zoo Fund: 01**  
**Department Code: 16**  
**Program Code: 45**

### **Mission:**

Connecting guests with nature through programs and experiences.

### **Vision:**

To be the “Best Little Zoo in Texas”.

### **Department Description:**

The Zoo Department includes a retail gift shop, a Frank Buck museum exhibit and 12.5 acres of landscaped area dedicated to housing and exhibiting a collection of over 160 animals. The purpose of the Frank Buck Zoo is to promote tourism in the City of Gainesville and provide a safe, pleasant, and memorable experience to visitors of all ages and abilities.

### **Accomplishments:**

- Animal Welfare\* On-site organic produce garden to supplement animal nutrition.
- Animal Welfare\* Seasonal daily, browse collection, to supplement animal nutrition.
- Animal Welfare\* Animal Care staff attended workshop of training for vet procedures.
- Conservation\* Maintain two Registered Monarch Way Station Site on zoo grounds.
- Conservation\* Maintain Native Wildflower bed to support local pollinators.
- Conservation\* Donation box rotated to support various animal conservation projects.
- Conservation\* Conservation bracelets sold in gift shop, proceeds go to conservation.
- Conservation\* Support and promote both local and Fair Trade vendors.
- Completed Prairie Dog Habitat (funded by the Frank Buck Zoological Society).
- Completed Septic System replacement in service are of zoo.
- Green Initiative\* In-house composting program for zoo grounds.
- Green Initiative\* Procurement policy to buy sustainable, bio-degradable, when possible.
- Partnership: Cooke County 4-H, Cooke County Master Gardeners, Dallas Events & Adventures, GISD National Honors Society, and more to complete volunteer hours.
- Partnership: NCTC employment center for partial reimbursement for seasonal interns.
- Partnership: GISD to staff and develop new SPOTS camp serving students with Autism.
- Professional Affiliations: Reaccredited by Zoological Association of America (ZAA).
- Professional Affiliations: Director on ZAA’s Disaster Management & PR Committees.
- Professional Affiliations: Director is member of the Zoological Association Hazards Preparedness (ZAHP) Fusion Center, Crisis Management Working Group.
- Professional Affiliations: Chapter of the American Association of Zoo Keepers (AAZK)
- Professional Affiliations: EarthKind Texas A&M, Ag. Extension research beds.
- Staff Development: Staff trained in Zoonotic Diseases and Bio-security measures.
- Staff Development: Staff trained in OSHA & and permit inspection readiness.
- Staff Development: Staff trained in Lean Six Sigma and Customer Service training.
- Staff Development: All Animal Care staff participated in Interpretive training workshop.
- Staff Development: Animal Care staff participated in Animal Behavior workshop.
- Staff Development: Animal Care staff have access to in depth Animal Welfare training through online courses through San Diego Global Academy.
- Tourism – Continue to Earn & Maintain Certificates of Excellence from Trip Advisor.
- Tourism – Earned 4.6 rating out of 5 on Google.

- Tourism – Earned 4.5 rating out of 5 on Yelp consumer reviews.
- Tourism – Expanded Partnership with Denton CVB.
- Tourism – Zoo hosted 80 attendees from USDA, State Animal Health, Emergency Managers, Emergency response personnel, Zoos & Aquarium personnel from across the state for Texas Exotic Response Coalition (TERC) for Emergency Management.
- Tourism – Zoo to host Texas Aquarium & Zoo Educators annual meeting Jan. 2020.
- Tourism – Zoo to host pre-conference trip during ZAA annual conference 2021.

**Departmental Performance Measures:**

- Increased overall visitors by 10% over 2016 attendance actual.
- Increased overall revenues up 4+% over 2016 revenue actual.
- Provide best possible care for animal collection through staff development.

	<b>Actual 2017</b>	<b>Projected 2018</b>	<b>Actual 2018</b>	<b>Projected 2019</b>	<b>Projected 2020</b>
Attendance	85,016	73,602	83,511	75,160	75,160
Revenues	654,679	547, 979	610,083	549,075	601,280
Special Event	#6	#6	#6	#6	#6
Professional Develop	#10	#12	#12	#10	#10

**Major Goals for Fiscal Year 2019-2020:**

(Line item numbers indicate the location of funding for the objective.)

Goal 7: Promote culture and recreational opportunities for locals and tourist.

Objectives for Goal 7:

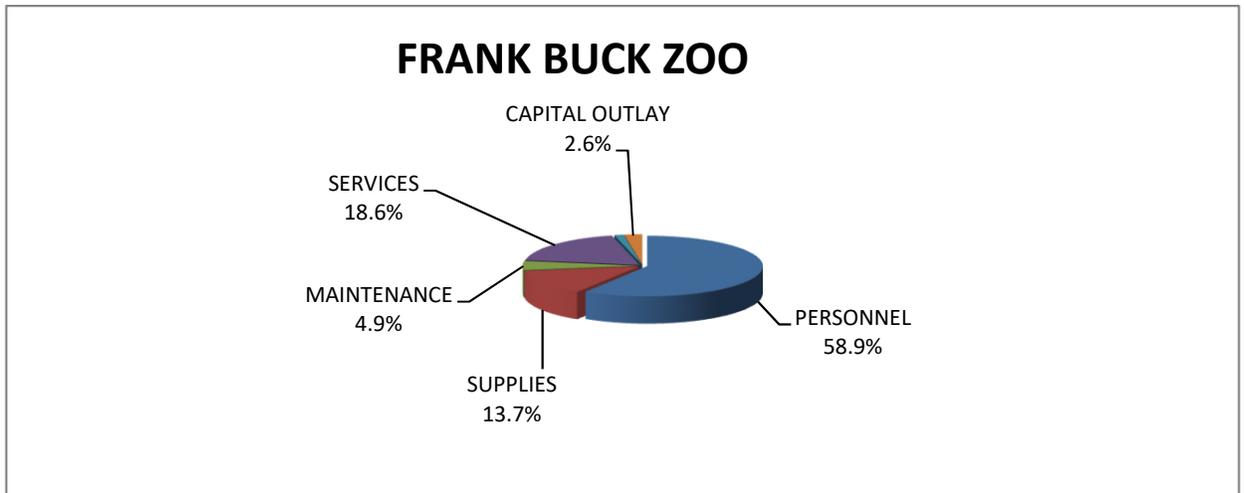
- 7.1 Utilize the Hotel Occupancy Tax to 1) promote city operated tourist attractions, such as the Frank Buck Zoo, 2) support the Chamber of Commerce’s tourism program, and 3) provide support for local historic buildings, museums and the arts (01-5101 thru 01-5120-16-45 and 01-5405-16-45).

**CITY OF GAINESVILLE  
BUDGET 2019-2020  
FRANK BUCK ZOO**

<b>ACCOUNT NUMBER</b>	<b>DESCRIPTION</b>	<b>2017-18 BUDGET</b>	<b>2017-18 ACTUAL</b>	<b>2018-19 ORIGINAL BUDGET</b>	<b>2018-19 ACTUAL SIX MONTHS</b>	<b>2018-19 REVISED BUDGET</b>	<b>2019-20 PROPOSED BUDGET</b>
01-5101-16-45	SALARIES	522,024	462,189	538,270	233,007	497,474	509,706
01-5106-16-45	OVERTIME	24,000	14,931	24,000	3,210	24,079	24,000
01-5107-16-45	HOLIDAY PAY	8,800	13,423	8,800	9,016	8,800	8,800
01-5110-16-45	LONGEVITY	2,340	2,340	2,700	2,700	1,920	2,700
01-5111-16-45	RETIREMENT	49,324	48,127	64,681	27,855	61,190	65,852
01-5112-16-45	FICA	40,689	36,111	44,549	18,176	41,303	42,295
01-5116-16-45	HEALTH/LIFE INSURANCE	99,916	89,355	99,239	52,577	92,984	98,043
01-5118-16-45	WORKER COMPENSATION	16,531	14,790	11,324	4,708	10,705	10,901
01-5119-16-45	OTHER PAYROLL EXPENSE	2,960	3,383	3,760	2,027	2,900	2,900
	<b>SUBTOTAL SALARIES AND BENEFITS</b>	<b>766,584</b>	<b>684,648</b>	<b>797,323</b>	<b>353,276</b>	<b>741,355</b>	<b>765,197</b>
01-5201-16-45	OFFICE SUPPLIES	2,500	2,572	2,500	677	2,385	2,000
01-5202-16-45	POSTAGE	375	292	350	41	150	150
01-5205-16-45	EDUCATIONAL & RECREA. SUPPLIES	6,500	7,110	6,500	1,817	6,500	6,500
01-5206-16-45	FUELS OILS LUBRICANTS	3,000	2,024	2,500	882	2,610	2,100
01-5207-16-45	SMALL TOOLS AND INSTRUMENTS	2,500	581	3,000	644	2,500	1,500
01-5208-16-45	CLEANING SUPPLIES	15,500	16,625	15,500	9,075	15,500	15,500
01-5209-16-45	CHEMICAL/MEDICAL SUPPLIES	3,500	2,048	7,000	1,717	6,000	3,500
01-5212-16-45	BOTANICAL AND AGRICULTURAL	1,500	3,437	4,000	482	3,000	3,000
01-5218-16-45	ANIMAL FOOD	48,000	41,473	48,000	24,035	48,000	48,000
01-5221-16-45	SAFETY SUPPLIES	1,000	2,667	3,000	2,881	3,700	3,700
01-5222-16-45	ANIMAL ENRICHMENT	1,500	1,828	1,000	866	1,000	1,000
01-5251-16-45	CONCESSION FOOD	10,000	11,315	0	0	0	0
01-5252-16-45	GIFT SHOP SUPPLIES	4,000	4,387	5,000	2,251	4,000	4,000
01-5253-16-45	GIFT SHOP MERCHANDISE	75,000	77,399	85,000	52,460	85,000	85,000
01-5299-16-45	MISCELLANEOUS SUPPLIES	2,500	3,251	2,500	824	2,500	2,000
	<b>SUBTOTAL SUPPLIES</b>	<b>177,375</b>	<b>177,010</b>	<b>185,850</b>	<b>98,654</b>	<b>182,845</b>	<b>177,950</b>
01-5301-16-45	EXHIBIT MAINTENANCE	20,100	43,280	18,000	10,010	23,400	23,400
01-5302-16-45	BUILDING MAINTENANCE	4,800	13,403	8,000	7,512	20,629	20,629
01-5303-16-45	GROUNDS MAINTENANCE	4,750	9,816	7,000	5,520	9,000	9,000
01-5304-16-45	MACHINERY & EQUIPMENT MAINT.	5,250	6,007	5,000	4,797	6,650	6,100
01-5305-16-45	VEHICLE MAINTENANCE	2,000	2,251	2,000	548	2,500	1,000
01-5309-16-45	OFFICE EQUIPMENT MAINTENANCE	500	118	500	61	500	500
01-5319-16-45	SOFTWARE MAINTENANCE	3,000	4,524	2,500	1,438	3,500	2,500
	<b>SUBTOTAL MAINTENANCE</b>	<b>40,400</b>	<b>79,399</b>	<b>43,000</b>	<b>29,887</b>	<b>66,179</b>	<b>63,129</b>
01-5401-16-45	COMMUNICATIONS	4,615	3,834	4,615	2,372	4,615	4,615
01-5402-16-45	DUES & SUBSCRIPTIONS	4,500	3,691	5,000	3,522	4,750	4,750
01-5403-16-45	GENERAL INSURANCE	8,753	7,769	9,191	4,247	9,191	9,651
01-5404-16-45	PROFESSIONAL FEES	29,000	33,670	27,000	6,202	24,979	22,000
01-5405-16-45	ADVERTISING	43,491	45,065	50,000	6,325	45,000	50,000
01-5406-16-45	TRAINING	13,000	17,514	10,000	7,997	10,000	12,000
01-5408-16-45	ELECTRIC UTILITY SERVICE	36,000	36,475	32,400	15,580	32,400	32,724
01-5409-16-45	CONTRACTUAL SERVICES	10,000	10,528	16,000	2,529	16,000	16,000
01-5418-16-45	AUTO ALLOWANCE	4,800	4,985	4,800	2,215	4,800	4,800
01-5441-16-45	SOLID WASTE UTILITY SERVICE	7,280	2,469	7,280	1,462	6,000	6,180
01-5442-16-45	WATER/SEWER UTILITY SERVICE	57,419	57,669	53,974	23,011	53,974	58,900
01-5446-16-45	STORM WATER UTILITY FEES	320	320	320	160	350	361
01-5455-16-45	UNIFORM PURCHASE/RENTAL	4,000	3,878	4,000	1,654	4,000	4,000
01-5495-16-45	SPECIAL EVENTS	6,000	6,537	6,000	3,946	6,000	6,000
01-5499-16-45	MISCELLANEOUS SERVICES	10,000	9,437	10,000	5,077	10,000	10,000

	SUBTOTAL SERVICES	239,178	243,840	240,580	86,300	232,059	241,981
01-5507-16-45	IMPROVEMENTS OTHER THAN BLDGS	0	0	0	7,500	17,500	16,730
01-5508-16-45	OFFICE MACHINERY & EQUIPMENT	5,000	1,927	0	0	0	0
	SUBTOTAL MINOR EQUIPT/PROJECTS	5,000	1,927	0	7,500	17,500	16,730
01-6504-16-45	MACHINERY & EQUIPMENT	0	0	33,000	0	26,871	33,125
01-6507-16-45	IMPROVEMENTS OTHER THAN BLDNG	25,109	25,109	10,000	0	0	0
	SUBTOTAL EQUIP/PROJECTS	25,109	25,109	43,000	0	26,871	33,125
	ZOO MAINTENANCE/OPERATIONS	1,253,646	1,211,933	1,309,753	575,618	1,266,809	1,298,112

**CITY OF GAINESVILLE  
BUDGET 2019-2020  
FRANK BUCK ZOO**



**EXPENDITURE SUMMARY**

CLASSIFICATION	2017-18	2017-18	2018-19	2018-19	2018-19	2019-20
	BUDGET	ACTUAL	ORIGINAL BUDGET	ACTUAL SIX MONTHS	REVISED BUDGET	PROPOSED BUDGET
PERSONNEL	766,584	684,648	797,323	353,276	741,355	765,197
SUPPLIES	177,375	177,010	185,850	98,654	182,845	177,950
MAINTENANCE	40,400	79,399	43,000	29,887	66,179	63,129
SERVICES	239,178	243,840	240,580	86,300	232,059	241,981
MINOR EQUIPMENT/PROJECTS	5,000	1,927	0	7,500	17,500	16,730
CAPITAL OUTLAY	25,109	25,109	43,000	0	26,871	33,125
<b>TOTAL</b>	<b>1,253,646</b>	<b>1,211,933</b>	<b>1,309,753</b>	<b>575,618</b>	<b>1,266,809</b>	<b>1,298,112</b>

Workload/Demand and Staffing on next page.

CITY OF GAINESVILLE  
BUDGET 2019-2020  
FRANK BUCK ZOO

<b>WORKLOAD/DEMAND</b>					
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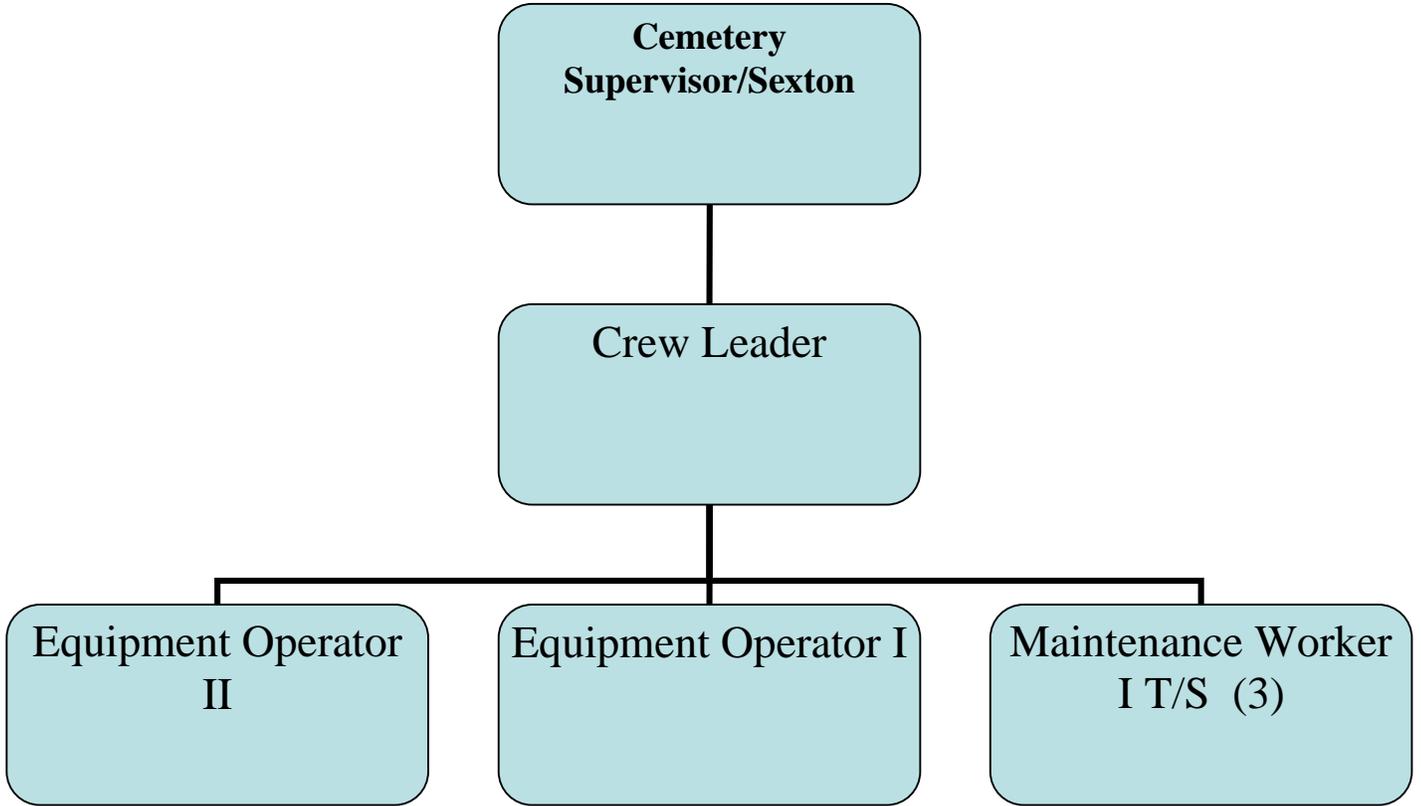
	ACTUAL 2016	ACTUAL 2017	ACTUAL 2018	BUDGETED 2019	ESTIMATED 2020
ANIMAL COLLECTION	165	152	163	163	165
ANIMAL CARE HOURS	14,000	14,000	14,000	14,000	14,000
GROUNDS CARE HOURS	6,300	6,150	6,155	6,300	6,100
CAMPERS	65	65	75	70	70
SPECIAL EVENTS	6	6	6	6	6
EDUCATION PROGRAMS	125	125	125	125	125
VISITORS	69,939	71,337	73,602	70,000	75,000

<b>STAFFING</b>					
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	ACTUAL 2016	ACTUAL 2017	ACTUAL 2018	BUDGETED 2019	PROPOSED 2020
<b>ZOO MAINTENANCE &amp; OPERATIONS</b>					
ZOO DIRECTOR	1	1	1	1	1
ZOO OPERATIONS MANAGER/HORTICULTURIST	1	1	1	1	0
ZOO ADMINISTRATIVE ASSISTANT	1	1	1	1	1
LEAD ANIMAL CARE STAFFER	0	0	0	0	0
PROGRAM ANIMAL KEEPER	0	0	0	0	1
ANIMAL CARE STAFFER	9	9	9	9	9
ZOO MAINTENANCE/GROUNDS COORDINATOR	1	1	1	1	1
RETAIL MANAGER	1	1	1	1	1
RETAIL CLERK PTB	1	1	1	1	1
RETAIL CLERK FT	1	1	1	1	1
ZOO INTERN	3	3	3	3	4
<b>TOTAL ZOO MAINTENANCE &amp; OPERATIONS</b>	<b>19</b>	<b>19</b>	<b>19</b>	<b>19</b>	<b>20</b>

# Cemetery

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**Cemetery**

**General Fund: 01  
Department Code: 16  
Program Code: 46**

**Mission:**

Fairview Cemetery is dedicated to providing present and future interment needs for the Gainesville community. The North Texas heritage is enriched by the lives of men and women whom have left lasting impressions before us. It is our goal to remember them through maintaining permanent records of those interred, providing quality ground maintenance, and customer satisfaction. The Cemetery Division is operated in compliance with the Texas Cemetery Association’s rules and regulations.

**Vision:**

The Cemetery Division’s vision is for a professional team of employees to combine their skills and talents to operate Fairview Cemetery in a respectful, sensitive, and proud manner.

**Department Description:**

Fairview Cemetery is an 85-acre cemetery located in the heart of Gainesville, Texas. It is the largest cemetery in Cooke County, with over 20,000 interments. The Cemetery operations consist of property sales, funeral interments, disinterments, and all grounds maintenance. Fairview Cemetery averages 150 interments a year and averages 67 lot sales per year. The Cemetery Division operates within the City’s General Fund.

**Accomplishments:**

- Conducted annual lot inspections.
- Assist other departments as needed.
- Completion of NIM Emergency Training for all staff.

**Departmental Performance Measures:**

- Conduct Interments in a safe, professional, and respectful manner.
- Maintain a high level of grounds maintenance.

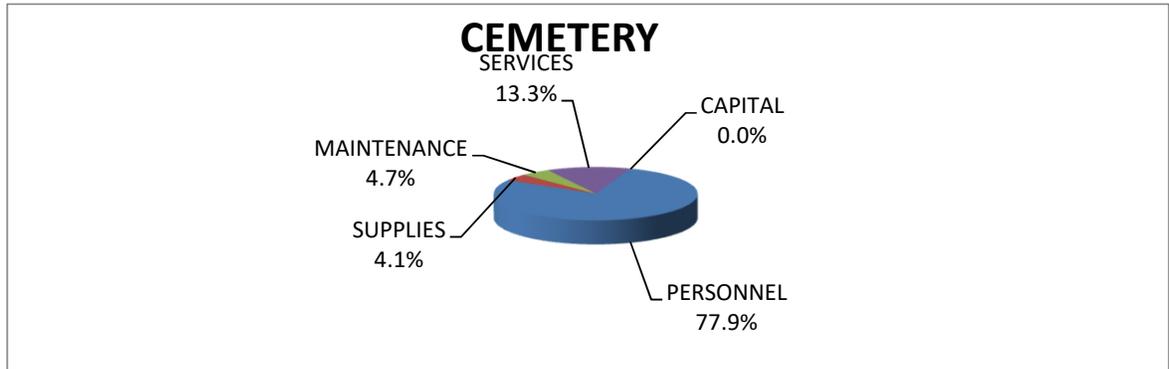
	<b>Actual 2016</b>	<b>Actual 2017</b>	<b>Actual 2018</b>	<b>Budgeted 2019</b>	<b>Estimated 2020</b>
INTERMENTS	153	150	148	150	150
SPACES SOLD	74	65	67	68	68
MOWING & TRIMMING HOURS	2686	2250	2380	2350	2400

**CITY OF GAINESVILLE  
BUDGET 2019-2020  
GENERAL FUND CEMETERY**

Account Number	DESCRIPTION	2017-18 BUDGET	2017-18 ACTUAL	2018-19 ORIGINAL BUDGET	2018-19 ACTUAL SIX MONTHS	2018-19 REVISED BUDGET	2019-20 PROPOSED BUDGET
01-5101-16-46	SALARIES	148,172	139,194	160,958	67,442	165,967	170,560
01-5106-16-46	OVERTIME	8,000	8,911	8,000	3,897	10,306	8,000
01-5107-16-46	HOLIDAY PAY	300	164	300	0	300	300
01-5110-16-46	LONGEVITY	720	1,260	840	840	840	960
01-5111-16-46	RETIREMENT	13,696	13,874	18,624	7,947	19,010	20,380
01-5112-16-46	FICA	11,430	11,220	13,051	5,420	13,664	13,848
01-5116-16-46	HEALTH/LIFE/CAREFLITE	25,368	23,263	25,196	11,054	25,208	26,580
01-5118-16-46	WORKER COMPENSATION	4,138	4,082	2,935	1,224	3,072	3,113
01-5119-16-46	OTHER PAYROLL EXPENSE	520	852	520	231	1,220	1,220
	<b>SUBTOTAL SALARIES AND BENEFITS</b>	<b>212,344</b>	<b>202,820</b>	<b>230,424</b>	<b>98,055</b>	<b>239,587</b>	<b>244,961</b>
01-5201-16-46	OFFICE SUPPLIES	1,032	1,031	1,000	568	1,000	1,000
01-5206-16-46	FUELS OILS LUBRICANTS	6,468	5,654	6,500	2,875	6,500	6,500
01-5207-16-46	SMALL TOOLS AND INSTRUMENTS	1,500	1,134	1,500	0	1,500	1,500
01-5299-16-46	MISCELLANEOUS SUPPLIES	3,863	3,887	3,863	99	3,863	3,863
	<b>SUBTOTAL SUPPLIES</b>	<b>12,863</b>	<b>11,706</b>	<b>12,863</b>	<b>3,542</b>	<b>12,863</b>	<b>12,863</b>
01-5302-16-46	BUILDING MAINTENANCE	2,000	1,908	2,000	159	2,000	2,000
01-5303-16-46	GROUNDS MAINTENANCE	2,500	2,468	5,000	408	5,000	5,000
01-5304-16-46	MACHINERY & EQUIPMENT MAINT.	4,750	4,940	4,750	3,542	4,750	4,750
01-5305-16-46	VEHICLE MAINTENANCE	2,100	2,301	2,100	997	2,100	2,100
01-5310-16-46	STREET ROAD & BRIDGE MAINT.	1,000	0	1,000	495	1,000	1,000
	<b>SUBTOTAL MAINTENANCE</b>	<b>12,350</b>	<b>11,617</b>	<b>14,850</b>	<b>5,600</b>	<b>14,850</b>	<b>14,850</b>
01-5401-16-46	COMMUNICATIONS	4,200	4,135	4,200	1,809	4,200	4,200
01-5403-16-46	GENERAL INSURANCE	3,100	2,877	3,158	1,397	3,158	3,316
01-5404-16-46	PROFESSIONAL FEES	1,350	1,321	1,350	1,039	1,350	1,350
01-5406-16-46	TRAINING	1,000	985	1,000	55	1,000	1,000
01-5408-16-46	ELECTRIC UTILITY SERVICE	5,100	3,770	4,590	1,390	4,500	4,725
01-5409-16-46	CONTRACTUAL SERVICES	4,120	3,777	4,120	499	4,120	4,120
01-5441-16-46	SOLID WASTE UTILITY SERVICE	1,600	1,582	1,600	791	1,600	1,648
01-5442-16-46	WATER/SEWER UTILITY SERVICE	8,000	8,806	8,100	3,850	8,100	9,350
01-5446-16-46	STORM WATER UTILITY FEES	7,700	7,617	7,700	3,809	7,700	7,931
01-5455-16-46	UNIFORM PURCHASE/RENTAL	1,800	1,613	1,800	933	1,800	1,800
01-5499-16-46	MISCELLANEOUS SERVICES	2,500	2,477	2,500	1,184	2,500	2,500
	<b>SUBTOTAL SERVICES</b>	<b>40,470</b>	<b>38,959</b>	<b>40,118</b>	<b>16,757</b>	<b>40,028</b>	<b>41,940</b>
01-6501-16-46	LAND IMPROVEMENTS	0	(11,800)	0	0	0	0
01-6504-16-46	MACHINERY & EQUIPMENT	64,000	75,650	16,000	0	14,663	0
01-6507-16-46	IMPROVEMENTS OTHER THAN BLDNGS	0	0	14,000	0	14,000	0
	<b>CAPITAL MACHINERY &amp; EQUIPMENT</b>	<b>64,000</b>	<b>63,850</b>	<b>30,000</b>	<b>0</b>	<b>28,663</b>	<b>0</b>
	<b>CEMETERY OPERATIONS</b>	<b>342,027</b>	<b>328,953</b>	<b>328,255</b>	<b>123,954</b>	<b>335,991</b>	<b>314,614</b>

Note: Cemetery received \$10,000 from a Cemetery Trust Fund to add a part-time employee.

**CITY OF GAINESVILLE  
BUDGET 2019-2020  
GENERAL FUND CEMETERY**



**EXPENDITURE SUMMARY**

CLASSIFICATION	2017-18	2017-18	2018-19	2018-19	2018-19	2019-20
	BUDGET	ACTUAL	ORIGINAL BUDGET	SIX MONTHS ACTUAL	REVISED BUDGET	PROPOSED BUDGET
PERSONNEL	212,344	202,820	230,424	98,055	239,587	244,961
SUPPLIES	12,863	11,706	12,863	3,542	12,863	12,863
MAINTENANCE	12,350	11,617	14,850	5,600	14,850	14,850
SERVICES	40,470	38,959	40,118	16,757	40,028	41,940
CAPITAL	64,000	63,850	30,000	0	28,663	0
<b>TOTAL</b>	<b>342,027</b>	<b>328,953</b>	<b>328,255</b>	<b>123,954</b>	<b>335,991</b>	<b>314,614</b>

**WORKLOAD/DEMAND**

	ACTUAL 2016	ACTUAL 2017	ACTUAL 2018	BUDGETED 2019	ESTIMATED 2020
INTERMENTS	153	150	148	150	150
SPACES SOLD	74	65	67	68	68
MOWING & TRIMMING HOURS	2,686	2,250	2,380	2,350	2,400
MOWING & TRIMMING DAYS	32	29	30	30	30

**STAFFING**

POSITION	ACTUAL 2016	ACTUAL 2017	ACTUAL 2018	BUDGETED 2019	PROPOSED 2020
CEMETERY OPERATIONS					
CEMETERY SUPERVISOR		1	1	1	1
CREW LEADER		1	1	1	1
EQUIPMENT OPERATOR II		1	1	1	1
EQUIPMENT OPERATOR I		1	1	1	1
MAINTENANCE WORKER T/S		2	2	2	3
<b>TOTAL CEMETERY OPERATIONS</b>		<b>6</b>	<b>6</b>	<b>6</b>	<b>7</b>

**CITY OF GAINESVILLE  
BUDGET 2019-2020  
GENERAL FUND NON-DEPARTMENTAL**

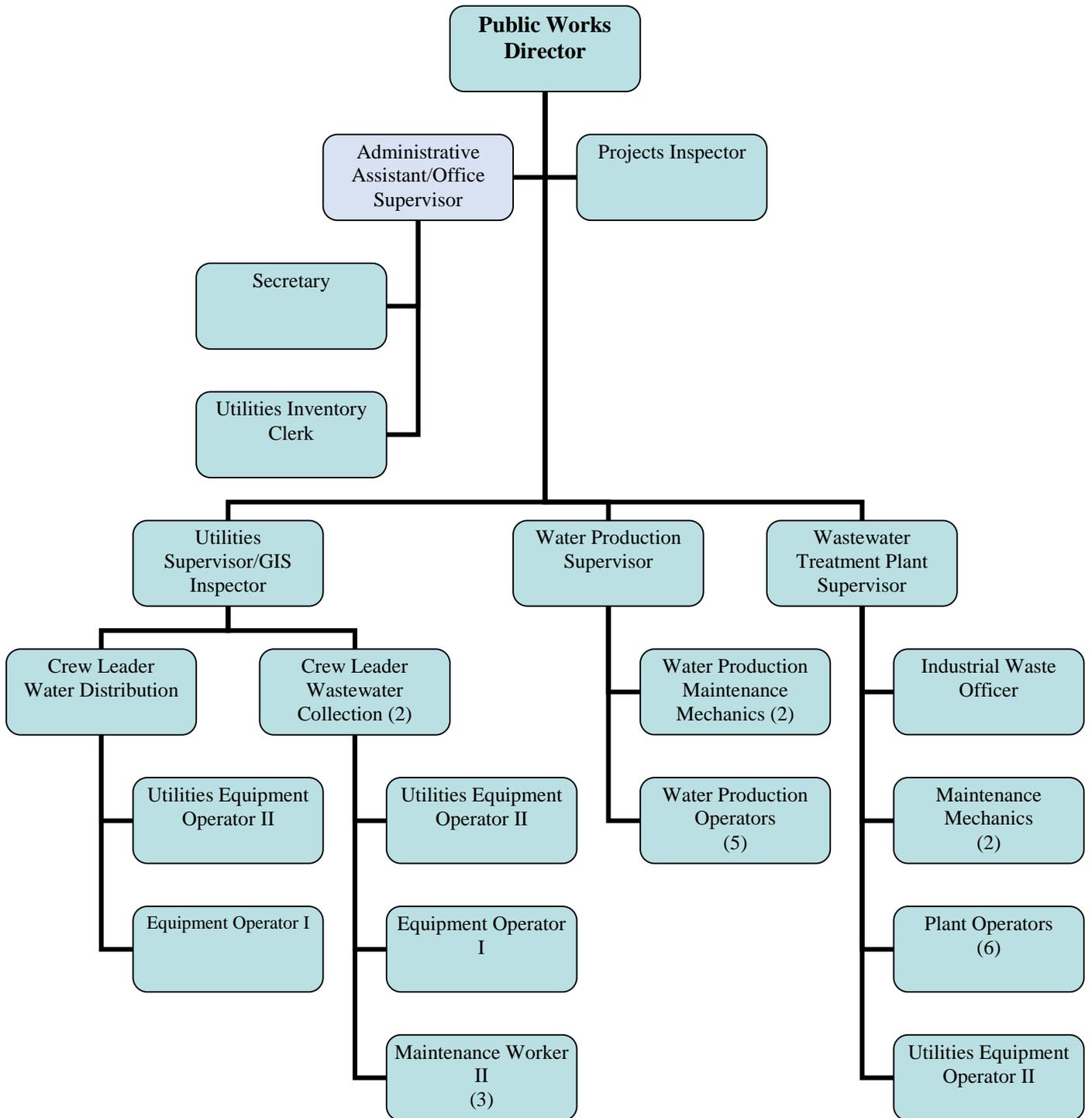
<b>ACCOUNT NUMBER</b>	<b>DESCRIPTION</b>	<b>2017-18 BUDGET</b>	<b>2017-18 ACTUAL</b>	<b>2018-19 ORIGINAL BUDGET</b>	<b>2018-19 ACTUAL SIX MONTHS</b>	<b>2018-19 REVISED BUDGET</b>	<b>2019-20 PROPOSED BUDGET</b>
01-5723-50-99	TRANSFER TO GOLF FUND	183,000	116,241	183,000	0	189,104	183,000
01-5740-50-99	TRANSFER TO CONSTR. PROJ FUND	0	45,455	0	0	0	0
01-5755-50-99	TRANSFER TO FUND 55	0	1,751,278	0	0	0	0
	<b>INTERFUND TRANSFERS</b>	<b>183,000</b>	<b>1,912,975</b>	<b>183,000</b>	<b>0</b>	<b>189,104</b>	<b>183,000</b>
01-5810-99-99	BAD DEBT EXPENSE	0	1,827	0	0	0	0
01-9999-99-99	PRIOR PERIOD ADJUSTMENT	0	45,521	0	0	223,002	0
	Other Transactions	0	47,349	0	0	223,002	0
	<b>TOTAL</b>	<b>183,000</b>	<b>1,960,323</b>	<b>183,000</b>	<b>0</b>	<b>412,106</b>	<b>183,000</b>



**WATER & SEWER FUND**

## Public Works-Water and Wastewater

(Administration, Water Distribution, Water Production, Moss Lake Water Production, Industrial Pre-Treatment, Wastewater Collection, Wastewater Treatment)



**Public Works-Water  
and Wastewater Fund**

**Water and Sewer Fund: 60  
General Fund: 01  
Department Codes: 19, 20, 21, 22**

**Program Codes: 10, 51, 52, 53, 61,  
62,63**

**Mission:**

The mission of the Public Works Department is to provide maintenance and repairs to City owned infrastructure as well as facilities and equipment in an efficient manner to ensure that the City's investments meet or exceed maximum life expectancy. Public Works protects the investment in public streets through preventative maintenance and rebuilding of streets. The department maintains a safe environment within our City facilities, ensuring that safe and pleasant drinking water is delivered to the citizens of Gainesville, while protecting the environment by maintaining health and safety standards. The department responds to emergency conditions as needed.

**Vision:**

The Public Works Department's vision is to achieve greater satisfaction, increase reliability, increase efficiency and resource conservation by maximizing the use of state-of-the-art technology.

**Department Description:**

The Water Distribution and Wastewater Collections Divisions maintain all areas of water and wastewater systems and makes new service additions to the overall systems. The Water Distribution Division is responsible for approximately 151 miles of pipeline and 6,612 water meters. The Wastewater Collection Division is responsible for 132 miles of pipeline and 8,765 service connections.

The Wastewater Treatment Plant Division provides preliminary, primary, and secondary treatment to domestic, commercial, and industrial wastewaters for the City of Gainesville. The plant provides physical, biological, and chemical treatment for wastewater to remove pollutants, disinfect, and produce effluent, which is suitable for reintroduction back into the natural stream environment. The Wastewater Treatment Plant is manned 24 hours a day, 7 days a week.

The Industrial Waste Division is responsible for the protection of the wastewater collection system, treatment facilities, and safety of those operating the system. Some major elements of the City's Pretreatment Program include the review of pretreatment designs, the issuance of permits, performance of inspections, collection of samples, review of permit self-monitoring reports, and the initiation of enforcement activities when appropriate. There are 3 categorical and 4 significant industrial users.

The Water Production and Moss Lake Divisions operate both ground water and surface water treatment facilities by controlling the intake, treatment, storage and distribution of the water. There are 8 water wells, 10 water tanks, and 1 water plant. Two primary sources supply water for the water system: ground water and surface water. Ground water comes from various wells in the area with well water treated on site. Surface water comes from Moss Lake and is processed in a water

treatment plant prior to entering the system. The Water Production Plant is manned 24 hours a day, 7 days a week.

The Water and Wastewater Administration provides guidance and managerial support for all Water and Wastewater operations and handles requests and concerns from residents.

The Administration division coordinates assigned activities with other City departments and outside agencies and provides responsible administrative support to the City Manager and Finance by providing reports as requested.

**Accomplishments:**

- TOPS State Award – Texas optimization program award for exceeding TCEQ minimum standards for water treatment.
- SUMP Project “Package H” – Complete.
- SUMP Project “Package I” – 65% Complete.
- SUMP Project “Package J” – Complete
- Continue to upgrade water meters to the AMR Meters
- WWTP Phase II – Complete
- Gateway Elevated Water – Complete
- Clement Elevated Storage Tank Paint - Complete

**Departmental Performance Measures:**

- Respond to complaints within one day.
- Maintain A, B, and C certifications in the Water and Wastewater Utilities Divisions and pesticide certification in the Street Division.
- Train and encourage employees to acquire A, B, and C Certifications in the Water and Wastewater Utilities Division.
- Continue to receive TOPS award

**Major Goals for Fiscal Year 2019-2020**

(Line item numbers indicate the location of funding for the objective.)

Most Public Works expenditure line items are involved in obtaining the following objectives.

Goal 2: Improve Gainesville’s basic infrastructure.

Objectives for Goal 2:

- 2.4 Complete reconstruction of Broadway Street (Taylor to Grand), Bird Street (Culberson to Hancock), and Hancock (Bird to Broadway) and extend Woods (200 feet).
- 2.5 Complete study on drainage issue on Field Street (Potter to Field).
- 2.6 Complete Street and Utility Maintenance Program study.
- 2.7 Complete sanitary sewer collection system study.
- 2.8 Complete water system master plan.
- 2.9 Complete thoroughfare plan.
- 2.11 Complete impact fee study.
- 2.13 Complete new sewer collection system at Elm Fork and Hwy. 82.

Goal 4: Improve staff efficiency through the use of technology and training.

Objectives for Goal 4:

- 4.1 Install 385 radio read water meters. (60-6512-20-51)

**CITY OF GAINESVILLE  
BUDGET 2019-2020  
WATER & SEWER FUND SUMMARY**

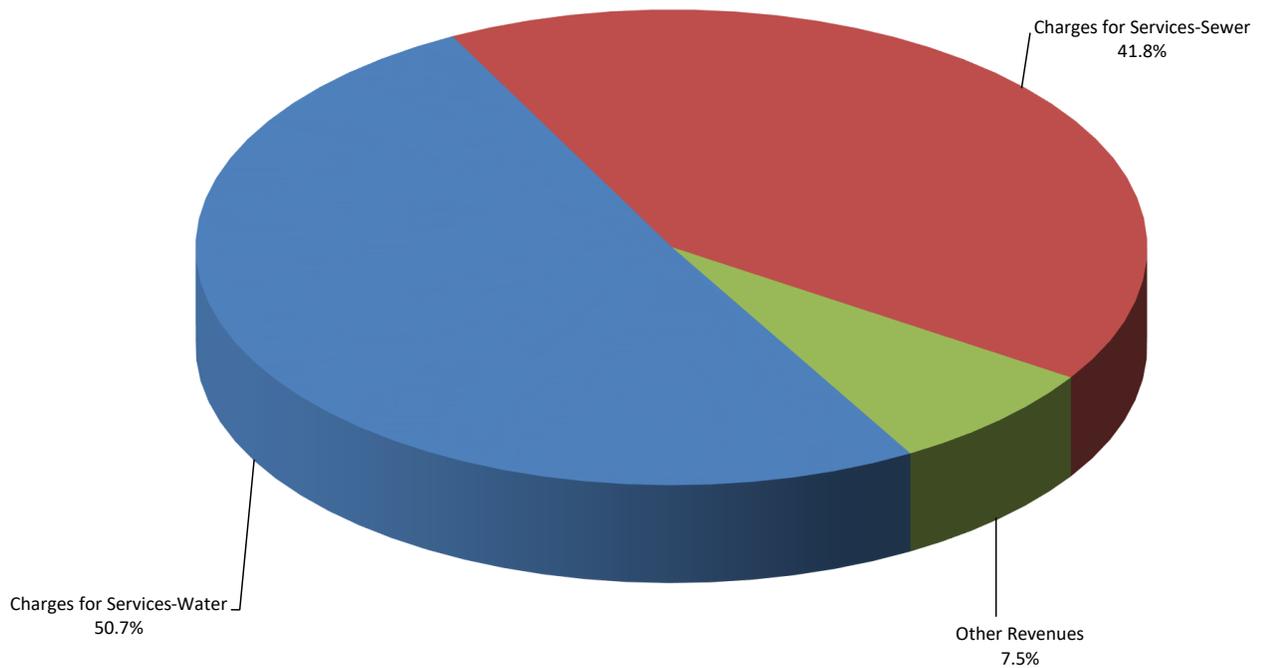
	<b>2017-18 BUDGET</b>	<b>2017-18 ACTUAL</b>	<b>2018-19 ORIGINAL BUDGET</b>	<b>2018-19 ACTUAL SIX MONTHS</b>	<b>2018-19 REVISED BUDGET</b>	<b>2019-20 PROPOSED BUDGET</b>
BEGINNING BALANCE OCTOBER 1	7,605,948	7,605,948	8,231,429	8,231,429	8,231,429	8,152,150
REVENUES	8,422,572	8,792,641	8,431,033	4,169,908	8,593,990	8,640,738
<b>TOTAL FUNDS AVAILABLE</b>	<b>16,028,520</b>	<b>16,398,589</b>	<b>16,662,462</b>	<b>12,401,337</b>	<b>16,825,419</b>	<b>16,792,888</b>
<b>EXPENDITURES</b>						
WATER ADMIN	303,399	294,677	324,943	156,472	332,454	346,171
CUSTOMER SERVICE	319,716	315,842	329,175	160,467	328,814	336,285
WATER DISTRIBUTION	633,257	594,617	747,284	398,711	716,069	628,289
WATER PRODUCTION	1,079,252	1,014,219	1,123,046	393,628	1,106,201	1,110,016
MOSS LAKE PRODUCTION	367,651	398,536	417,910	181,042	409,620	481,247
INDUSTRIAL PRE-TREAT	65,254	64,491	67,929	29,612	67,929	155,020
WASTE WATER COLLECTION	686,395	640,392	564,397	251,238	865,892	815,281
WASTE WATER TREATMENT	1,255,391	874,590	1,012,605	350,609	933,034	764,135
NON-DEPARTMENTAL	4,859,083	3,969,797	3,792,467	2,477,805	3,913,256	3,975,094
<b>TOTAL EXPENDITURES</b>	<b>9,569,398</b>	<b>8,167,160</b>	<b>8,379,756</b>	<b>4,399,583</b>	<b>8,673,269</b>	<b>8,611,537</b>
ENDING BALANCE SEPTEMBER 30	6,459,122	8,231,429	8,282,706	8,001,754	8,152,150	8,181,351
INCREASE/DECREASE IN FUND BALANCE	(1,146,826)	625,481	51,277	(229,675)	(79,279)	29,201

Note: Beginning October FY 2019 Fund Balance ties to FY 18 Audited Financials excluding depreciation, amortization, bad debt and accrued interest.

**CITY OF GAINESVILLE  
BUDGET 2019-2020  
WATER & SEWER FUND - REVENUES**

ACCOUNT NUMBER	DESCRIPTION	2017-18	2017-18	2018-19	2018-19	2018-19	2019-20
		BUDGET	ACTUAL	ORIGINAL BUDGET	SIX MONTHS ACTUAL	REVISED BUDGET	PROPOSED BUDGET
60-4601-00-00	WATER REVENUE-RESIDENTIAL	2,300,000	2,464,665	2,320,000	1,022,051	2,320,000	2,366,400
60-4602-00-00	WATER REVENUE-COMM & INDUSTRIAL	1,351,000	1,392,425	1,381,000	598,639	1,381,000	1,408,620
60-4603-00-00	WATER REVENUE-MULTIFAMILY	507,000	515,089	515,000	255,454	515,000	525,300
60-4604-00-00	UNBILLED WATER REVENUE	0	(20,810)	0	0	0	0
60-4605-00-00	DEPOSITS BILLED-CLEARING	(2,017)	2,189	0	59	0	0
60-4609-00-00	WATER TAP FEES	18,000	13,465	17,000	7,598	16,000	16,000
60-4202-00-00	BOAT & DOCK PERMITS-MOSS LAKE	65,000	62,193	65,000	41,449	63,000	65,000
	<b>WATER REVENUES</b>	<b>4,238,983</b>	<b>4,429,217</b>	<b>4,298,000</b>	<b>1,925,250</b>	<b>4,295,000</b>	<b>4,381,320</b>
60-4610-00-00	WASTEWATER REVENUE-RESIDENTIAL	2,184,000	2,249,784	2,184,000	1,090,395	2,184,000	2,184,000
60-4611-00-00	W/W REVENUE-COMM & INDUSTRIAL	850,000	854,972	850,000	380,171	850,000	850,000
60-4612-00-00	W/W REVENUE-MULTIFAMILY	334,000	353,774	334,000	174,982	334,000	334,000
60-4613-00-00	UNBILLED W/W REVENUE	0	(3,138)	0	0	0	0
60-4615-00-00	TRANSPORTERS HAULERS PERMIT	5,712	4,338	5,712	2,405	5,712	5,712
60-4616-00-00	WASTEWATER SURCHARGES	237,000	270,344	236,000	90,505	236,000	236,000
60-4617-00-00	WASTE PERMITS	7,500	4,788	5,910	12,525	14,000	5,910
	<b>SEWER REVENUES</b>	<b>3,618,212</b>	<b>3,734,861</b>	<b>3,615,622</b>	<b>1,750,982</b>	<b>3,623,712</b>	<b>3,615,622</b>
60-4619-00-00	SEWER TAP FEES	1,244	2,504	2,000	7,243	7,500	2,000
60-4620-00-00	TRANSFER FEES	5,000	4,364	5,000	2,138	5,000	5,000
60-4621-00-00	PENALTIES	154,000	164,516	150,000	107,097	150,000	150,000
60-4622-00-00	CASH SHORT/OVER	(52)	(122)	(52)	(22)	(52)	(52)
60-4623-00-00	NSF CHARGES	1,600	1,965	2,627	1,175	2,627	2,627
60-4624-00-00	DISCONNECT/RECONNECT FEES	36,000	35,484	36,000	15,732	36,000	36,000
60-4625-00-00	METER INSTALLATION FEES	34,000	40,569	650	17,304	18,000	650
60-4626-00-00	TAP FEES-STREET CUTS	0	0	500	0	0	500
60-4627-00-00	ACCOUNT INITIATION FEE	60,000	62,083	62,000	30,817	62,000	62,000
60-4628-00-00	CREDIT CARD CONVENIENCE FEE	42,000	45,255	35,000	25,392	35,000	35,000
60-4699-00-00	UB CREDIT ADJUSTMENT CLEARING	50,000	51,705	50,000	30,614	50,000	50,000
	<b>OTHER WATER/SEWER</b>	<b>383,792</b>	<b>408,324</b>	<b>343,725</b>	<b>237,491</b>	<b>366,075</b>	<b>343,725</b>
60-4701-00-00	INTEREST REVENUE	42,000	49,795	40,000	39,451	40,000	45,000
60-4709-00-00	MISCELLANEOUS REVENUE	13,000	17,006	9,000	4,685	9,000	9,000
60-4710-00-00	INSURANCE SETTLEMENTS	0	17,055	0	0	0	0
60-4731-00-00	LEASE REVENUE - PETROFLEX	2,862	2,688	2,862	1,222	2,862	2,862
60-4798-00-00	RECYCLING REVENUES	2,300	5,495		2,093	2,500	0
60-4810-00-00	INSURANCE REIMBURSEMENT	0	0	0	12,228	12,228	0
	<b>OTHER REVENUE</b>	<b>60,162</b>	<b>92,039</b>	<b>51,862</b>	<b>59,679</b>	<b>66,590</b>	<b>56,862</b>
60-4930-00-00	TRANSFER FROM G.O. DEBT SRV	121,423	121,423	121,824	196,507	242,613	243,209
60-4940-00-00	TRANSFER FROM CONSTRUC. PROJ	0	6,778	0	0	0	0
	<b>SUBTOTAL TRANSFERS</b>	<b>121,423</b>	<b>128,200</b>	<b>121,824</b>	<b>196,507</b>	<b>242,613</b>	<b>243,209</b>
	<b>TOTAL WATER/SEWER REVENUES</b>	<b>8,422,572</b>	<b>8,792,641</b>	<b>8,431,033</b>	<b>4,169,908</b>	<b>8,593,990</b>	<b>8,640,738</b>

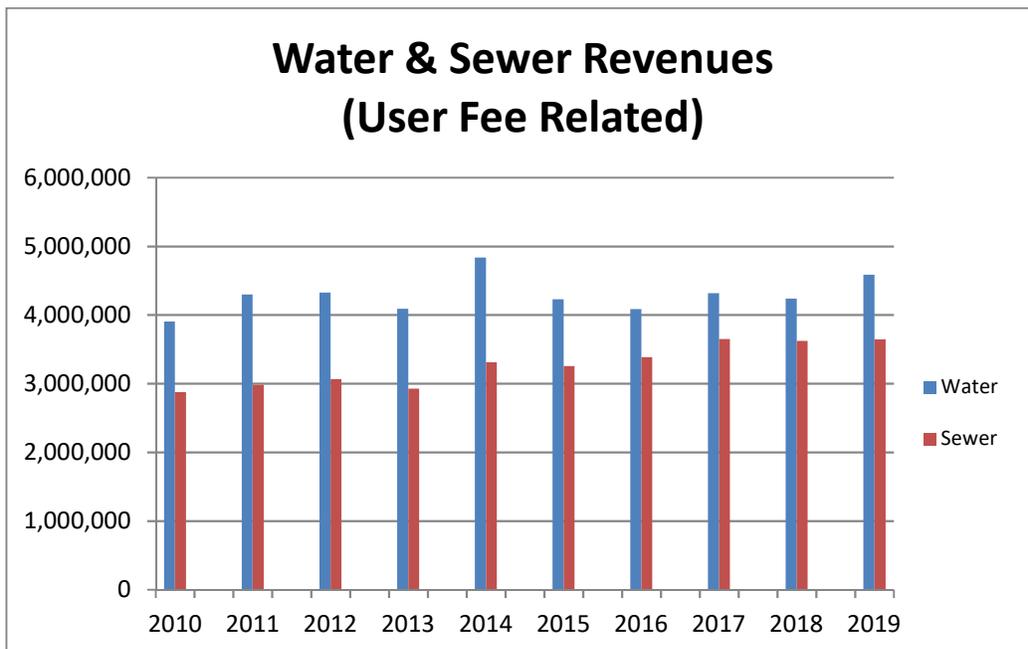
**CITY OF GAINESVILLE  
WATER and SEWER FUND REVENUES  
BUDGET 2020**



# WATER AND SEWER FUND REVENUES

## REVENUE ASSUMPTIONS

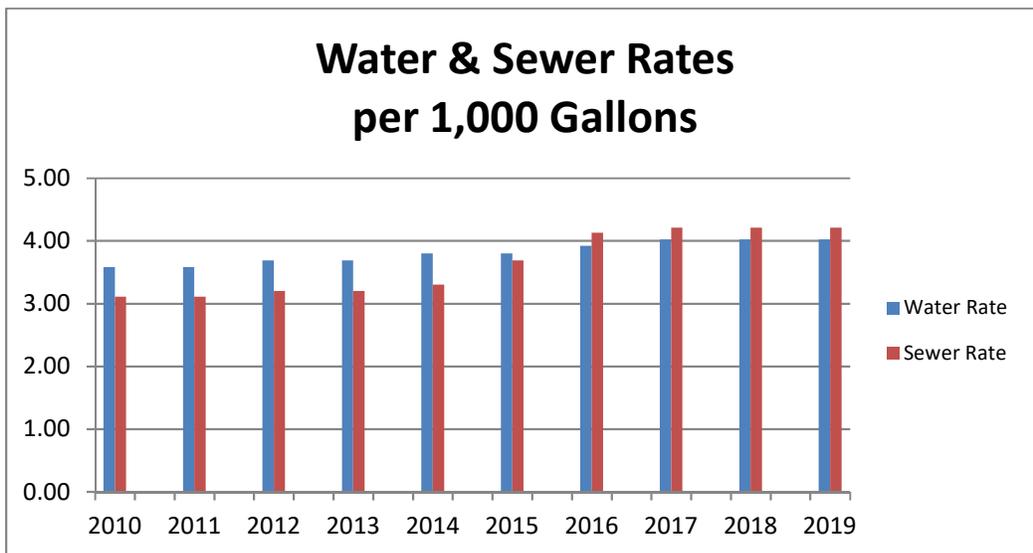
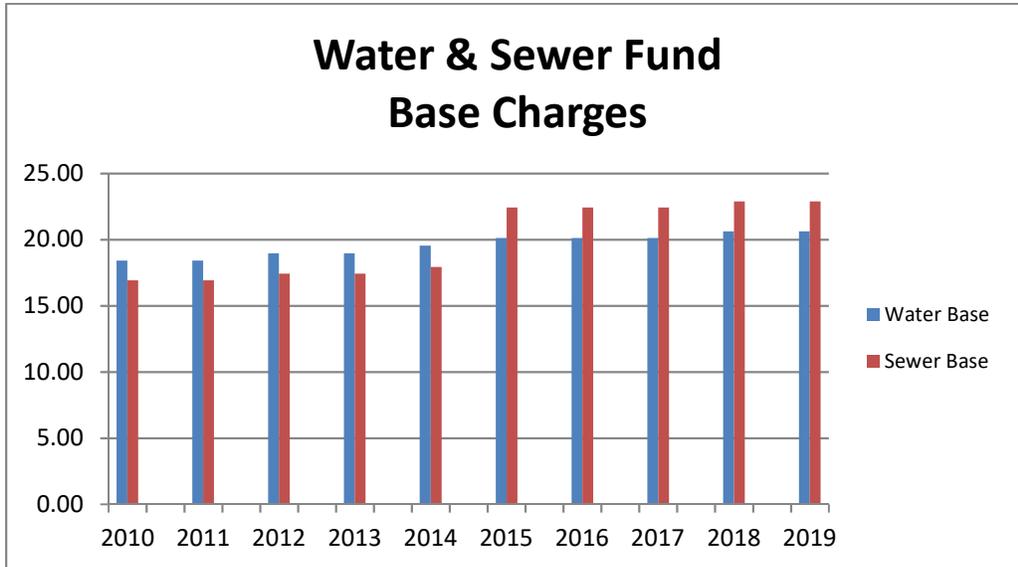
Water and sewer revenues are user fee based revenues. For FY 2020, we expect our use patterns to stay the same while fees will increase 2%. This increase will help to pay for a study of our system to determine our capacity for water and sewer services. The revenues are estimated to increase from the 2019 Adopted budget by \$209,705 to \$8,640,738. The City has a stable number of industrial customers as well as public entities such as schools, a hospital, a college, county, and Cooke County. This provides the City stable revenue without depending on a few major users.



(2019 represents preliminary unaudited numbers.)

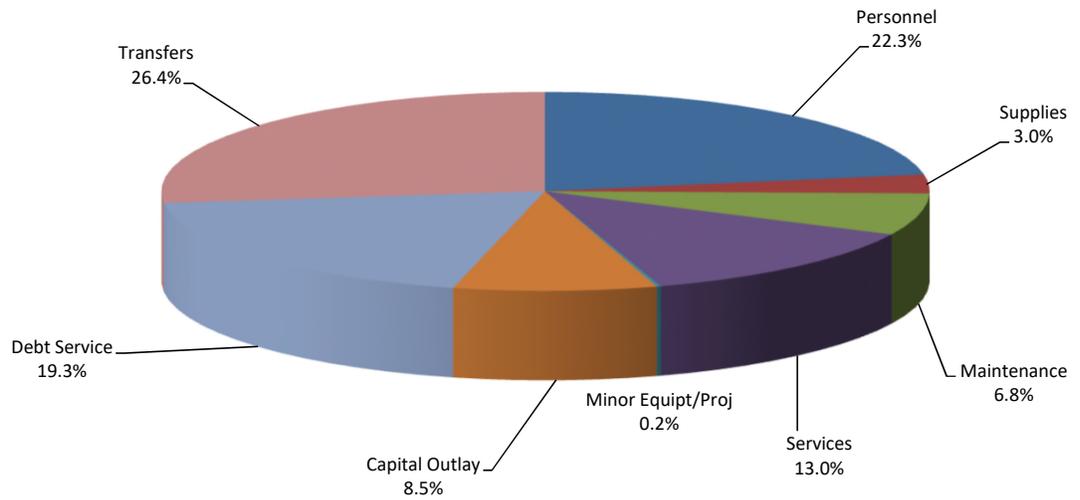
# WATER AND SEWER FUND REVENUES

## REVENUE ASSUMPTIONS (CONTINUED)



**WATER & SEWER FUND  
EXPENSES BY TYPE AND DEPARTMENT  
BUDGET 2019-2020**

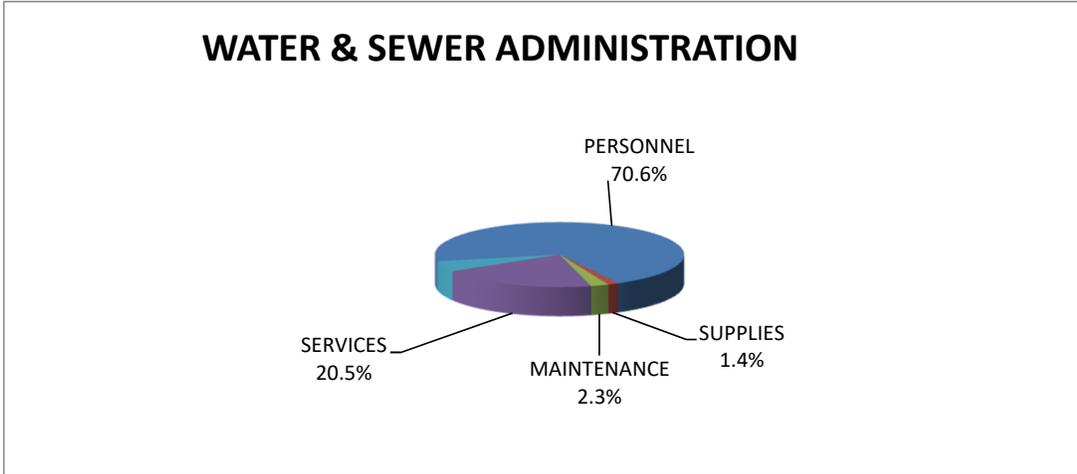
Department	Personnel	Supplies	Maintenance	Services	Minor Equipt./Proj	Capital Outlay	Debt Service	Transfers	Total
Administration	244,392	4,675	8,000	70,934		18,170	0	0	346,171
Customer Service	200,994	53,000	5,700	76,591	0	0	0	0	336,285
Water Distribution	269,749	22,700	156,500	19,340	0	160,000	0	0	628,289
Water Production	289,362	20,250	181,189	464,075		155,140	0	0	1,110,016
Moss Lake Production	186,044	77,225	50,600	126,373	14,574	26,431	0	0	481,247
Industrial Waste	54,180	4,800	2,400	93,640	0	0	0	0	155,020
Wastewater Collection	373,845	20,600	102,828	20,492	0	297,516	0	0	815,281
Wastewater Treatment	302,778	58,922	77,800	245,992	0	78,643	0	0	764,135
Non-Departmental	0	0	0	0	0	0	1,658,390	2,316,704	3,975,094
<b>Totals</b>	<b>1,921,344</b>	<b>262,172</b>	<b>585,017</b>	<b>1,117,436</b>	<b>14,574</b>	<b>735,900</b>	<b>1,658,390</b>	<b>2,316,704</b>	<b>8,611,537</b>



**CITY OF GAINESVILLE  
BUDGET 2019-2020  
WATER & SEWER FUND ADMINISTRATION**

ACCOUNT NUMBER	DESCRIPTION	2017-18	2017-18	2018-19	2018-19	2018-19	2019-20
		BUDGET	ACTUAL	ORIGINAL	ACTUAL	REVISED	PROPOSED
				BUDGET	SIX MONTHS	BUDGET	BUDGET
60-5101-19-10	SALARIES	157,119	157,073	173,148	81,754	176,490	177,925
60-5106-19-10	OVERTIME	2,500	1,029	2,500	138	1,177	2,500
60-5110-19-10	LONGEVITY	1,800	1,980	1,920	2,100	2,100	2,220
60-5111-19-10	RETIREMENT	16,268	16,406	21,568	9,627	21,854	23,464
60-5112-19-10	FICA	12,712	11,905	14,066	6,335	14,283	14,547
60-5116-19-10	HEALTH/LIFE/CAREFLITE	19,026	17,479	18,926	11,048	18,935	19,964
60-5118-19-10	WORKER COMPENSATION	3,266	3,204	2,208	1,049	2,243	2,272
60-5119-19-10	OTHER PAYROLL EXPENSE	1,250	1,269	1,250	692	1,500	1,500
60-5121-19-10	ACCRUED VACATION BENEFITS	0	1,557	0	0	0	0
60-5123-19-10	ACCRUED COMP-TIME BENEFITS	0	(\$23)	0	0	0	0
SUBTOTAL SALARIES AND BENEFITS		213,941	211,880	235,586	112,743	238,582	244,392
60-5201-19-10	OFFICE SUPPLIES	2,100	2,124	2,100	124	2,100	2,100
60-5208-19-10	CLEANING SUPPLIES	2,000	1,245	2,000	456	1,800	1,800
60-5299-19-10	MISCELLANEOUS SUPPLIES	775	774	775	349	775	775
SUBTOTAL SUPPLIES		4,875	4,143	4,875	928	4,675	4,675
60-5302-19-10	BUILDING MAINTENANCE	8,000	8,538	8,000	7,865	18,337	8,000
60-5309-19-10	OFFICE EQUIPMENT MAINTENANCE	1,900	458	2,000	0	0	0
SUBTOTAL MAINTENANCE		9,900	8,996	10,000	7,865	18,337	8,000
60-5401-19-10	COMMUNICATIONS	4,500	3,536	3,500	1,161	3,500	3,500
60-5402-19-10	DUES & SUBSCRIPTIONS	700	265	700	484	700	700
60-5403-19-10	GENERAL INSURANCE	3,500	3,185	3,805	74	250	263
60-5404-19-10	PROFESSIONAL FEES	9,000	8,744	9,000	7,299	9,000	9,000
60-5406-19-10	TRAINING	1,573	2,182	2,000	938	2,000	2,000
60-5408-19-10	ELECTRIC UTILITY SERVICE	12,000	10,034	11,000	2,838	10,000	10,000
60-5409-19-10	CONTRACTUAL SERVICES	19,000	17,572	19,000	9,791	19,000	19,000
60-5418-19-10	AUTO ALLOWANCE	6,000	6,231	6,000	2,769	6,000	6,000
60-5440-19-10	NATURAL GAS UTILITY SERVICE	6,700	6,301	6,767	4,423	8,000	8,000
60-5441-19-10	SOLID WASTE UTILITY SERVICE	2,050	2,003	2,050	1,002	2,050	2,112
60-5442-19-10	WATER/SEWER UTILITY SERVICE	2,400	2,413	2,400	1,112	2,400	2,400
60-5446-19-10	STORM WATER UTILITY FEES	1,460	1,460	1,460	730	1,460	1,460
60-5460-19-10	OFFICE EQUIPMENT RENTAL	4,000	4,338	5,000	2,022	5,000	5,000
60-5499-19-10	MISCELLANEOUS SERVICES	1,800	1,394	1,800	292	1,500	1,500
SUBTOTAL SERVICES		74,683	69,659	74,482	34,936	70,860	70,934
60-6508-19-10	OFFICE MACHINERY & EQUIPMENT	0	0	0	0	0	18,170
SUBTOTAL CAPITAL		0	0	0	0	0	18,170
ADMINISTRATION		303,399	294,677	324,943	156,472	332,454	346,171

**CITY OF GAINESVILLE  
BUDGET 2019-2020  
WATER & SEWER FUND ADMINISTRATION**



**EXPENDITURE SUMMARY**

CLASSIFICATION	2017-18 BUDGET	2017-18 ACTUAL	2018-19 ORIGINAL BUDGET	2018-19 ACTUAL SIX MONTHS	2018-19 REVISED BUDGET	2019-20 PROPOSED BUDGET
PERSONNEL	213,941	211,880	235,586	112,743	238,582	244,392
SUPPLIES	4,875	4,143	4,875	928	4,675	4,675
MAINTENANCE	9,900	8,996	10,000	7,865	18,337	8,000
SERVICES	74,683	69,659	74,482	34,936	70,860	70,934
CAPITAL OUTLAY	0	0	0	0	0	18,170
<b>TOTAL</b>	<b>303,399</b>	<b>294,677</b>	<b>324,943</b>	<b>156,472</b>	<b>332,454</b>	<b>346,171</b>

**WORKLOAD/DEMAND**

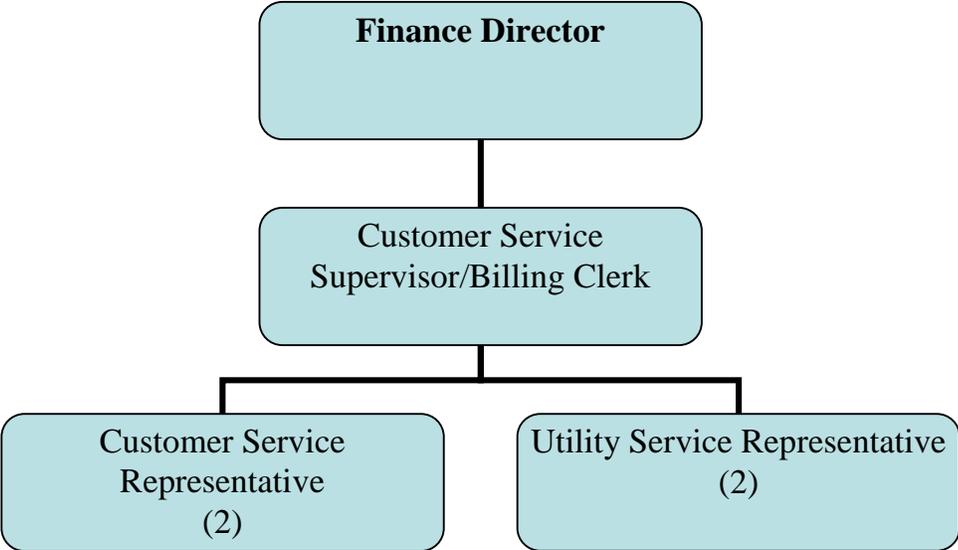
	ACTUAL 2016	ACTUAL 2017	ACTUAL 2018	BUDGETED 2019	PROPOSED 2020
PREPARE AND SUBMIT PAYROLL	26	26	26	26	26

**STAFFING**

POSITION	ACTUAL 2016	ACTUAL 2017	ACTUAL 2018	BUDGETED 2019	PROPOSED 2020
WATER ADMINISTRATION					
PUBLIC SERVICES DIRECTOR	0	1	1	1	1
SECRETARY	0	1	1	1	1
GIS TECHNICIAN/PROJECTS INSPECTOR	1	1	1	1	1
CUSTODIAN PTB	1	0	0	0	0
<b>TOTAL WATER ADMINISTRATION</b>	<b>2</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>

# Finance – Customer Service

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**Customer Service**

**Water & Sewer Fund: 60  
Department Code: 20  
Program Code: 50**

**Mission:**

Ensure customers receive timely and accurate billing as well as be responsive and courteous to all service requests.

**Vision:**

To implement new technology for efficient operations in collecting revenue and providing services to our customers.

**Department Description:**

Collect and maintain information for water, sewer, solid waste, and storm water drainage. Cashiers receive and record utility payments as well as miscellaneous payments for other departments. Perform water turn-ons, turn-offs, transfers, and re-reads as well as assist customers as needed.

**Accomplishments:**

- Implemented the 5'S.
- Installed 1,040 Neptune Meters
- Implemented N-Sight Plus software allowing more accurate water usage history

**Departmental Performance Measures:**

- Increase the number of statements on email only.
- Increase bank draft and credit card payments for customers.
- Continue the awareness of our safety program to each employee.
- Inform customers about payment options such as bank draft and credit cards.
- Informing customers of our on-line services provided on website.

	<b>Actual 2016</b>	<b>Actual 2017</b>	<b>Actual 2018</b>	<b>Estimated 2019</b>	<b>Budget 2020</b>
Total Neptune Meters	242	1,061	1,619	2,659	3,209
Customers on Draft Payments	643	678	661	685	690
Credit card payments	7,220	7,327	7,976	8,100	8,150
Flyer inserts on payments	7	7	3	4	4

**Major Goals for Fiscal Year 2019-2020**

(Line item indicates the location and funding for the objective)

Goal 4: Improve staff efficiency through the use of technology and training.

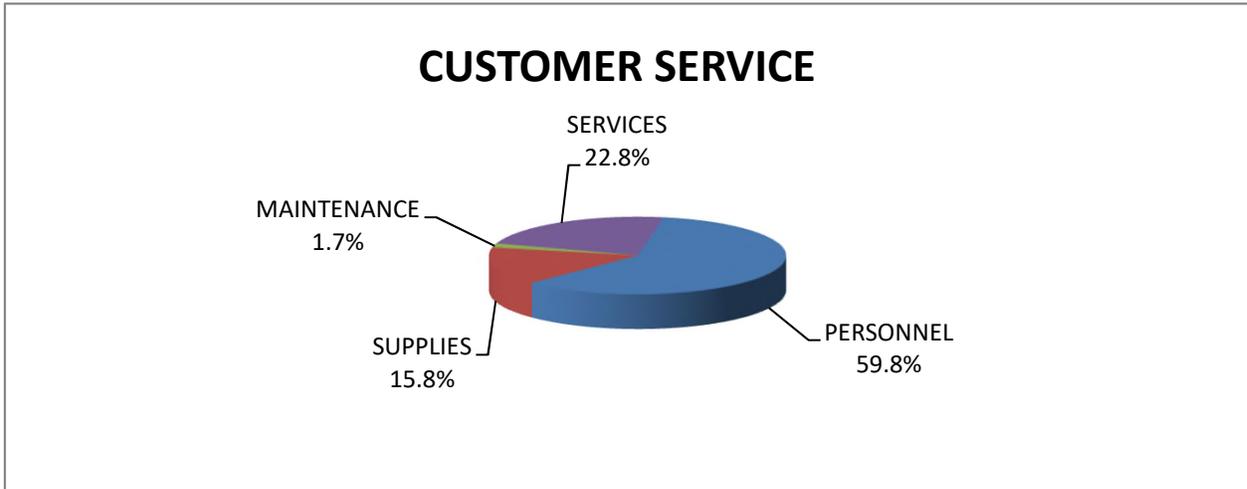
Objectives for Goal 4:

- 4.1 Install 395 radio read water meters.  
(60-5101-20-50 - 60-5119-20-50)

**CITY OF GAINESVILLE  
BUDGET 2019-2020  
WATER & SEWER FUND CUSTOMER SERVICE**

<b>ACCOUNT NUMBER</b>	<b>DESCRIPTION</b>	<b>2017-18 BUDGET</b>	<b>2017-18 ACTUAL</b>	<b>2018-19 ORIGINAL BUDGET</b>	<b>2018-19 ACTUAL SIX MONTHS</b>	<b>2018-19 REVISED BUDGET</b>	<b>2019-20 PROPOSED BUDGET</b>
60-5101-20-50	SALARIES	117,288	107,719	126,570	56,832	126,029	128,537
60-5106-20-50	OVERTIME	9,000	4,830	9,000	3,721	9,000	9,000
60-5107-20-50	HOLIDAY PAY	0	34	0	0	0	0
60-5110-20-50	LONGEVITY	180	180	300	240	240	480
60-5111-20-50	RETIREMENT	11,594	11,125	15,967	6,544	15,920	17,175
60-5112-20-50	FICA	9,062	8,126	10,468	4,344	10,438	10,647
60-5116-20-50	HEALTH/LIFE INSURANCE	31,710	28,065	31,495	17,872	31,510	33,225
60-5118-20-50	WORKER COMPENSATION	1,172	949	765	364	757	770
60-5119-20-50	OTHER PAYROLL EXPENSE	960	874	960	558	1,160	1,160
60-5121-20-50	ACCRUED VACATION BENEFITS	0	(216)	0	0	0	0
60-5123-20-50	ACCRUED COMP-TIME BENEFITS	0	(2,191)	0	0	0	0
	<b>SUBTOTAL SALARIES AND BENEFITS</b>	<b>180,966</b>	<b>159,494</b>	<b>195,525</b>	<b>90,475</b>	<b>195,054</b>	<b>200,994</b>
60-5201-20-50	OFFICE SUPPLIES	3,000	2,938	3,000	1,007	3,000	3,000
60-5202-20-50	POSTAGE	42,500	45,382	43,000	14,760	43,000	43,000
60-5204-20-50	BIND PRTING & REPRODUCTION	1,000	592	1,000	0	1,000	1,000
60-5206-20-50	FUELS OILS LUBRICANTS	4,500	5,106	4,500	2,493	4,500	4,500
60-5207-20-50	SMALL TOOLS AND INSTRUMENTS	1,500	1,173	1,300	305	1,000	1,000
60-5299-20-50	MISCELLANEOUS SUPPLIES	500	342	500	141	500	500
	<b>SUBTOTAL SUPPLIES</b>	<b>53,000</b>	<b>55,533</b>	<b>53,300</b>	<b>18,707</b>	<b>53,000</b>	<b>53,000</b>
60-5304-20-50	MACHINERY & EQUIPMENT MAINT.	1,000	154	1,000	40	700	700
60-5305-20-50	VEHICLE MAINTENANCE	2,500	1,864	2,500	805	2,500	2,500
60-5309-20-50	OFFICE EQUIPMENT MAINTENANCE	2,500	3,955	2,500	705	2,500	2,500
	<b>SUBTOTAL MAINTENANCE</b>	<b>6,000</b>	<b>5,973</b>	<b>6,000</b>	<b>1,550</b>	<b>5,700</b>	<b>5,700</b>
60-5401-20-50	COMMUNICATIONS	2,000	1,975	2,000	1,127	2,000	2,000
60-5403-20-50	GENERAL INSURANCE	500	471	500	302	610	641
60-5404-20-50	PROFESSIONAL FEES	25,000	32,866	30,000	17,087	30,000	30,000
60-5406-20-50	TRAINING	1,800	1,779	1,200	625	1,450	3,000
60-5409-20-50	CONTRACTUAL SERVICES	32,443	40,151	31,000	24,070	31,000	31,000
60-5455-20-50	UNIFORM PURCHASE/RENTAL	1,600	1,600	1,600	1,139	1,600	1,600
60-5460-20-50	MAIN FRAME SOFTWARE SUPPORT	8,000	7,746	6,000	4,565	6,000	6,000
60-5462-20-50	CUSTOMER DEPOSIT INTEREST	250	270	250	761	1,400	1,400
60-5499-20-50	MISCELLANEOUS SERVICES	2,000	1,826	1,800	59	1,000	950
	<b>SUBTOTAL SERVICES</b>	<b>73,593</b>	<b>88,684</b>	<b>74,350</b>	<b>49,735</b>	<b>75,060</b>	<b>76,591</b>
60-6505-20-50	MOTOR VEHICLES	6,157	6,157	0	0	0	0
	<b>TOTAL CUSTOMER SERVICE</b>	<b>319,716</b>	<b>315,842</b>	<b>329,175</b>	<b>160,467</b>	<b>328,814</b>	<b>336,285</b>

**CITY OF GAINESVILLE  
BUDGET 2019-2020  
WATER & SEWER FUND CUSTOMER SERVICE**



**EXPENDITURE SUMMARY**

CLASSIFICATION	2017-18	2017-18	2018-19	2018-19	2018-19	2019-20
	BUDGET	ACTUAL	ORIGINAL BUDGET	ACTUAL SIX MONTHS	REVISED BUDGET	PROPOSED BUDGET
PERSONNEL	180,966	159,494	195,525	90,475	195,054	200,994
SUPPLIES	53,000	55,533	53,300	18,707	53,000	53,000
MAINTENANCE	6,000	5,973	6,000	1,550	5,700	5,700
SERVICES	73,593	88,684	74,350	49,735	75,060	76,591
CAPITAL	6,157	6,157	0	0	0	0
<b>TOTAL</b>	<b>319,716</b>	<b>315,842</b>	<b>329,175</b>	<b>160,467</b>	<b>328,814</b>	<b>336,285</b>

**WORKLOAD/DEMAND**

	ACTUAL 2016	ACTUAL 2017	ACTUAL 2018	BUDGETED 2019	ESTIMATED 2020
NUMBER OF CUSTOMERS	6,367	6,200	6,190	6,250	6,250
NEW CONNECTS	1,373	1,500	1,485	1,500	1,500
DISCONNECTS	1,402	1,480	1,450	1,450	1,450
TRANSFERS	473	550	590	600	600
REREADS	677	480	350	350	300
BILLS GENERATED ANNUALLY	75,500	74,700	74,450	74,500	74,500

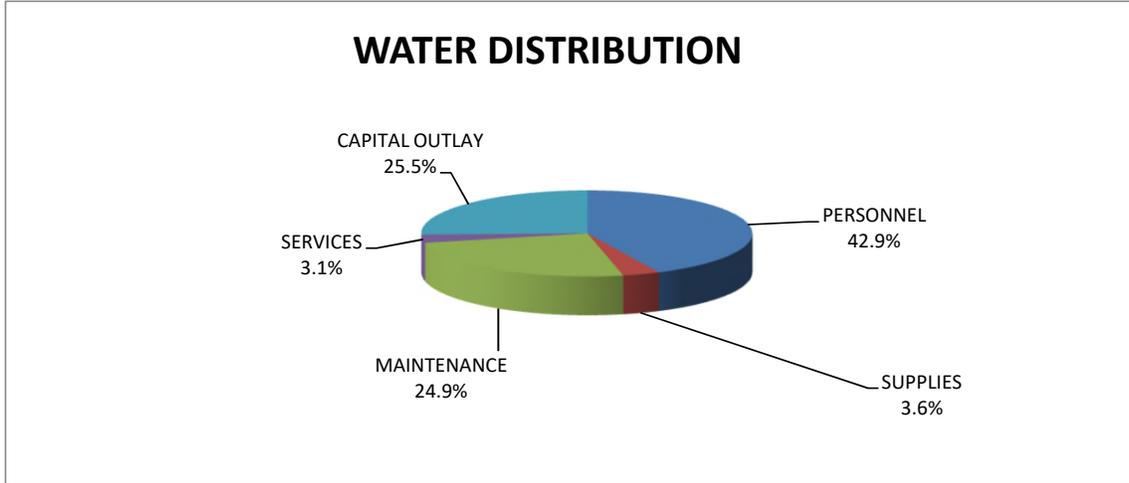
**STAFFING**

POSITION	ACTUAL 2016	ACTUAL 2017	ACTUAL 2018	BUDGETED 2019	PROPOSED 2020
WATER CUSTOMER SERVICE					
CUSTOMER SERVICE SUPERVISOR/BILLING CLERK	1	1	1	1	1
UTILITY SERVICE REPS	2	2	2	2	2
CUSTOMER SERVICE REPS	2	2	2	2	2
<b>TOTAL WATER CUSTOMER SERVICE</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>

**CITY OF GAINESVILLE  
BUDGET 2019-2020  
WATER & SEWER FUND DISTRIBUTION**

<b>ACCOUNT NUMBER</b>	<b>DESCRPTION</b>	<b>2017-18 BUDGET</b>	<b>2017-18 ACTUAL</b>	<b>2018-19 ORIGINAL BUDGET</b>	<b>2018-19 ACTUAL SIX MONTHS</b>	<b>2018-19 REVISED BUDGET</b>	<b>2019-20 PROPOSED BUDGET</b>
60-5101-20-51	SALARIES	139,852	134,416	151,312	45,868	151,609	167,274
60-5106-20-51	OVERTIME	23,942	21,723	23,942	11,697	23,942	23,942
60-5107-20-51	HOLIDAY PAY	1,600	1,427	1,600	1,209	1,600	1,600
60-5110-20-51	LONGEVITY	720	720	900	120	120	360
60-5111-20-51	RETIREMENT	13,835	15,573	20,832	6,483	20,916	24,079
60-5112-20-51	FICA	10,811	11,400	13,654	4,354	13,710	14,927
60-5114-20-51	UNEMPLOYMENT BENEFITS	1,231	615	0	0	0	0
60-5116-20-51	HEALTH/LIFE INSURANCE	25,368	23,232	25,196	11,043	27,288	33,225
60-5118-20-51	WORKER COMPENSATION	2,638	2,771	2,130	749	2,159	2,382
60-5119-20-51	OTHER PAYROLL EXPENSE	750	789	750	572	1,960	1,960
60-5121-20-51	ACCRUED VACATION BENEFITS	0	3,975	0	0	0	0
60-5123-20-51	ACCRUED COMP-TIME BENEFITS	0	(107)	0	0	0	0
	<b>SUBTOTAL SALARIES AND BENEFITS</b>	<b>220,747</b>	<b>216,534</b>	<b>240,316</b>	<b>82,095</b>	<b>243,304</b>	<b>269,749</b>
60-5201-20-51	OFFICE SUPPLIES	1,200	1,212	1,200	387	1,200	1,200
60-5206-20-51	FUELS OILS LUBRICANTS	12,500	10,709	15,000	3,415	15,000	15,000
60-5207-20-51	SMALL TOOLS AND INSTRUMENTS	2,400	1,806	2,400	1,177	2,400	2,400
60-5209-20-51	CHEMICAL & MEDICAL SUPPLIES	600	181	600	121	600	600
60-5221-20-51	SAFETY SUPPLIES	2,200	1,991	2,000	983	2,000	2,000
60-5299-20-51	MISCELLANEOUS SUPPLIES	1,500	1,495	1,500	261	1,500	1,500
	<b>SUBTOTAL SUPPLIES</b>	<b>20,400</b>	<b>17,395</b>	<b>22,700</b>	<b>6,344</b>	<b>22,700</b>	<b>22,700</b>
60-5304-20-51	MACHINERY & EQUIPMENT MAINT.	7,000	6,588	7,000	2,648	7,000	7,000
60-5305-20-51	VEHICLE MAINTENANCE	4,000	4,081	5,000	3,568	5,000	5,000
60-5308-20-51	WATER/SEWER MAINS MAINTENANCE	95,412	87,312	100,000	37,973	100,000	100,000
60-5310-20-51	STREETS ROAD & BRIDGE MAINT.	36,000	28,325	36,000	6,839	36,000	36,000
60-5313-20-51	METER MAINTENANCE	3,000	596	4,000	52	418	4,000
60-5399-20-51	MISCELLANEOUS MAINTENANCE	4,523	4,512	4,500	0	4,500	4,500
	<b>SUBTOTAL MAINTENANCE</b>	<b>149,935</b>	<b>131,415</b>	<b>156,500</b>	<b>51,079</b>	<b>152,918</b>	<b>156,500</b>
60-5401-20-51	COMMUNICATIONS	3,600	2,700	3,600	1,628	3,600	3,600
60-5403-20-51	GENERAL INSURANCE	5,400	5,300	5,501	1,337	2,800	2,940
60-5404-20-51	PROFESSIONAL FEES	4,000	2,533	4,000	3,058	4,000	4,000
60-5405-20-51	ADVERTISING	400	266	500	0	500	500
60-5406-20-51	TRAINING	2,000	1,923	1,800	190	1,800	1,800
60-5409-20-51	CONTRACTUAL SERVICES	44,000	39,685	34,000	720	720	0
60-5411-20-51	MACHINERY AND EQUIPMENT RENTAL	800	182	1,800	497	1,800	1,800
60-5455-20-51	UNIFORM PURCHASE/RENTAL	2,700	2,185	2,700	636	2,700	2,700
60-5499-20-51	MISCELLANEOUS SERVICES	1,500	1,169	2,000	31	2,000	2,000
	<b>SUBTOTAL SERVICES</b>	<b>64,400</b>	<b>55,943</b>	<b>55,901</b>	<b>8,098</b>	<b>19,920</b>	<b>19,340</b>
60-6504-20-51	MACHINERY & EQUIPMENT	7,775	7,775	0	0	0	0
60-6505-20-51	MOTOR VEHICLES	0	0	0	0	0	40,000
60-6509-20-51	MAINS & SERVICES	0	0	6,867	0	6,867	0
60-6512-20-51	METERS	155,000	150,771	250,000	251,095	255,360	100,000
60-6513-20-51	HYDRANTS	15,000	14,785	15,000	0	15,000	20,000
	<b>SUBTOTAL CAPITAL</b>	<b>177,775</b>	<b>173,331</b>	<b>271,867</b>	<b>251,095</b>	<b>277,227</b>	<b>160,000</b>
	<b>WATER DISTRIBUTION OPERATIONS</b>	<b>633,257</b>	<b>594,617</b>	<b>747,284</b>	<b>398,711</b>	<b>716,069</b>	<b>628,289</b>

**CITY OF GAINESVILLE  
BUDGET 2019-2020  
WATER & SEWER FUND DISTRIBUTION**



**EXPENDITURE SUMMARY**

CLASSIFICATION	2017-18	2017-18	2018-19	2018-19	2018-19	2019-20
	BUDGET	ACTUAL	ORIGINAL BUDGET	ACTUAL SIX MONTHS	REVISED BUDGET	PROPOSED BUDGET
PERSONNEL	220,747	216,534	240,316	82,095	243,304	269,749
SUPPLIES	20,400	17,395	22,700	6,344	22,700	22,700
MAINTENANCE	149,935	131,415	156,500	51,079	152,918	156,500
SERVICES	64,400	55,943	55,901	8,098	19,920	19,340
CAPITAL OUTLAY	177,775	173,331	271,867	251,095	277,227	160,000
<b>TOTAL</b>	<b>633,257</b>	<b>594,617</b>	<b>747,284</b>	<b>398,711</b>	<b>716,069</b>	<b>628,289</b>

**WORKLOAD/DEMAND**

	ACTUAL 2016	ACTUAL 2017	ACTUAL 2018	BUDGETED 2019	PROPOSED 2020
RADIO METERS INSTALLED	10	45	53	6	0
AMR METERS INSTALLED	244	905	116	1,102	250
WATER LINE REPAIRS	14	47	55	50	50
WATER TAP INSTALLATIONS	17	3	2	2	4

**STAFFING**

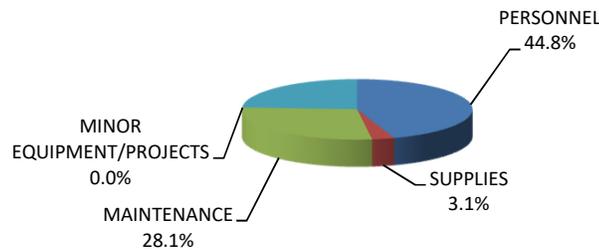
POSITION	ACTUAL 2016	ACTUAL 2017	ACTUAL 2018	BUDGETED 2019	PROPOSED 2020
WATER DISTRIBUTION OPERATIONS					
UTILITIES SUPERVISOR	1	1	1	1	1
CREW LEADER	1	1	1	1	1
UTILITIES EQUIP OPERATOR II	1	1	1	1	1
EQUIPMENT OPERATOR 1	0	0	0	0	1
UTILITIES INVENTORY CLERK	1	1	1	1	1
<b>TOTAL WATER DISTRIBUTION OP</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>5</b>

**CITY OF GAINESVILLE  
BUDGET 2019-2020  
WATER & SEWER FUND PRODUCTION**

<b>ACCOUNT NUMBER</b>	<b>DESCRIPTION</b>	<b>2017-18 BUDGET</b>	<b>2017-18 ACTUAL</b>	<b>2018-19 ORIGINAL BUDGET</b>	<b>2018-19 ACTUAL SIX MONTHS</b>	<b>2018-19 REVISED BUDGET</b>	<b>2019-20 PROPOSED BUDGET</b>
60-5101-21-52	SALARIES	162,780	148,764	185,173	73,262	173,955	177,234
60-5106-21-52	OVERTIME	36,966	40,202	22,000	13,181	42,764	22,000
60-5107-21-52	HOLIDAY PAY	7,000	6,179	7,000	3,292	7,000	7,000
60-5110-21-52	LONGEVITY	1,500	1,500	1,740	1,620	1,260	1,500
60-5111-21-52	RETIREMENT	16,523	19,642	25,723	10,265	26,635	26,037
60-5112-21-52	FICA	12,911	13,650	16,863	6,654	17,459	16,141
60-5116-21-52	HEALTH/LIFE/CAREFLITE	31,710	25,845	31,495	15,192	31,510	33,225
60-5118-21-52	WORKER COMPENSATION	3,848	3,578	3,108	973	3,218	2,975
60-5119-21-52	OTHER PAYROLL EXPENSE	4,500	3,990	4,500	1,038	3,250	3,250
60-5121-21-52	ACCRUED VACATION BENEFITS	0	2,512	0	0	0	0
	<b>SUBTOTAL SALARIES AND BENEFITS</b>	<b>277,738</b>	<b>265,862</b>	<b>297,602</b>	<b>125,476</b>	<b>307,051</b>	<b>289,362</b>
60-5201-21-52	OFFICE SUPPLIES	650	667	650	17	650	650
60-5206-21-52	FUELS OILS LUBRICANTS	5,000	6,501	5,000	1,991	5,000	5,000
60-5208-21-52	CLEANING SUPPLIES	0	134	0	0	0	0
60-5209-21-52	CHEMICAL & MEDICAL SUPPLIES	7,300	6,690	12,000	0	12,000	12,000
60-5299-21-52	MISCELLANEOUS SUPPLIES	2,600	2,659	2,600	979	2,600	2,600
	<b>SUBTOTAL SUPPLIES</b>	<b>15,550</b>	<b>16,652</b>	<b>20,250</b>	<b>2,987</b>	<b>20,250</b>	<b>20,250</b>
60-5304-21-52	MACHINERY & EQUIPMENT MAINT.	2,000	1,916	2,000	206	2,000	2,000
60-5305-21-52	VEHICLE MAINTENANCE	6,000	4,979	6,000	142	6,000	6,000
60-5312-21-52	WEBER FIRE PROTECTION MAINT.	8,000	6,359	9,000	650	9,000	9,000
60-5399-21-52	MISCELLANEOUS MAINTENANCE	225,000	226,586	225,000	87,919	136,526	164,189
	<b>SUBTOTAL MAINTENANCE</b>	<b>241,000</b>	<b>239,840</b>	<b>242,000</b>	<b>88,917</b>	<b>153,526</b>	<b>181,189</b>
60-5401-21-52	COMMUNICATIONS	3,000	3,078	3,000	1,592	3,000	3,000
60-5403-21-52	GENERAL INSURANCE	15,450	15,209	16,794	7,656	15,500	16,275
60-5404-21-52	PROFESSIONAL FEES	5,000	7,914	5,000	411	5,000	5,000
60-5405-21-52	ADVERTISING	2,000	1,209	2,000	0	2,000	2,000
60-5406-21-52	TRAINING	3,500	2,700	3,500	1,540	3,500	3,500
60-5408-21-52	ELECTRIC UTILITY SERVICE	360,000	323,017	355,000	98,745	330,000	333,300
60-5409-21-52	CONTRACTUAL SERVICES	30,000	20,547	20,000	3,028	20,000	20,000
60-5417-21-52	INSPECTION AND PERMIT FEES	75,000	90,135	75,000	50,240	75,000	75,000
60-5455-21-52	UNIFORM PURCHASE/RENTAL	2,500	2,391	2,750	608	2,750	2,750
60-5499-21-52	MISCELLANEOUS SERVICES	3,500	3,493	3,250	951	3,250	3,250
	<b>SUBTOTAL SERVICES</b>	<b>499,950</b>	<b>469,694</b>	<b>486,294</b>	<b>164,773</b>	<b>460,000</b>	<b>464,075</b>
60-6504-21-52	MACHINERY & EQUIPMENT	45,014	22,170	13,540	11,475	13,540	0
60-6507-21-52	IMPROVEMENTS OTHER THAN BLDNGS	0	0	63,360	0	151,834	155,140
	<b>SUBTOTAL MACHINERY &amp; EQUIPMENT</b>	<b>45,014</b>	<b>22,170</b>	<b>76,900</b>	<b>11,475</b>	<b>165,374</b>	<b>155,140</b>
	<b>WATER PRODUCTION</b>	<b>1,079,252</b>	<b>1,014,219</b>	<b>1,123,046</b>	<b>393,628</b>	<b>1,106,201</b>	<b>1,110,016</b>

**CITY OF GAINESVILLE  
BUDGET 2019-2020  
WATER & SEWER FUND PRODUCTION**

**WATER PRODUCTION**



**EXPENDITURE SUMMARY**

CLASSIFICATION	2017-18	2017-18	2018-19	2018-19	2018-19	2019-20
	BUDGET	ACTUAL	ORIGINAL BUDGET	SIX MONTHS ACTUAL	REVISED BUDGET	PROPOSED BUDGET
PERSONNEL	277,738	265,862	297,602	125,476	307,051	289,362
SUPPLIES	15,550	16,652	20,250	2,987	20,250	20,250
MAINTENANCE	241,000	239,840	242,000	88,917	153,526	181,189
MINOR EQUIPMENT/PROJECTS	0	0	0	0	0	0
CAPITAL OUTLAY	45,014	22,170	76,900	11,475	165,374	155,140
<b>TOTAL</b>	<b>1,079,252</b>	<b>1,014,219</b>	<b>1,123,046</b>	<b>393,628</b>	<b>1,106,201</b>	<b>1,110,016</b>

**WORKLOAD/DEMAND**

	ACTUAL 2016	ACTUAL 2017	ACTUAL 2018	BUDGETED 2019	PROPOSED 2020
SAMPLES TAKEN	204	204	204	204	204
MAN HOURS IN MAINTENANCE	3,750	3,750	3,750	3,750	3,750

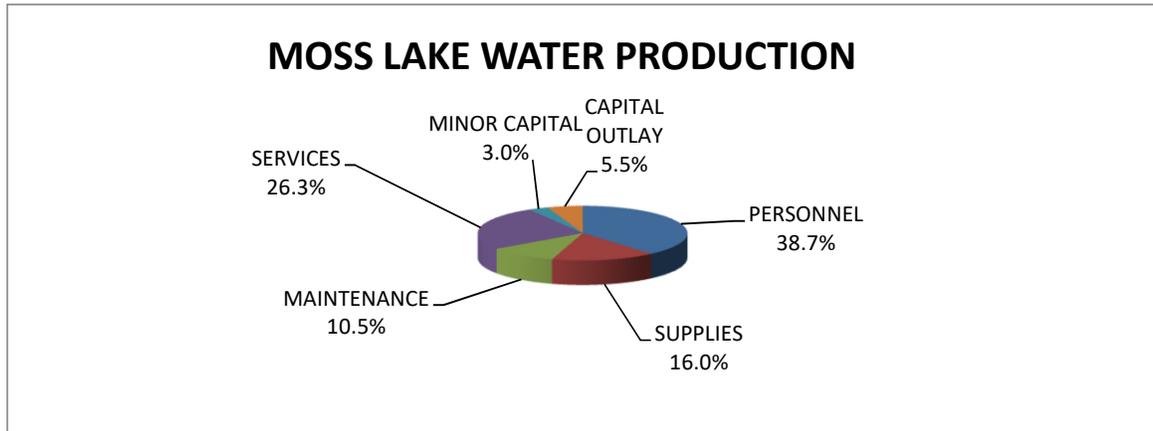
**STAFFING**

POSITION	ACTUAL 2016	ACTUAL 2017	ACTUAL 2018	BUDGETED 2019	PROPOSED 2020
WATER PRODUCTION OPERATIONS					
WATER PRODUCTION SUPERVISOR	1	1	1	1	1
WATER PRODUCTION OPERATOR	4	4	4	4	4
<b>TOTAL WATER PRODUCTION OP</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>

**CITY OF GAINESVILLE  
BUDGET 2019-2020  
WATER & SEWER FUND MOSS LAKE PRODUCTION**

ACCOUNT NUMBER	DESCRIPTION	2017-18	2017-18	2018-19	2018-19	2018-19	2019-20
		BUDGET	ACTUAL	ORIGINAL BUDGET	ACTUAL SIX MONTHS	REVISED BUDGET	PROPOSED BUDGET
60-5101-21-53	SALARIES	94,543	94,249	110,375	50,466	108,828	108,828
60-5106-21-53	OVERTIME	25,000	40,699	25,000	20,443	25,000	25,000
60-5107-21-53	HOLIDAY PAY	3,000	3,688	3,000	3,734	3,000	3,000
60-5110-21-53	LONGEVITY	1,140	1,140	1,260	1,440	1,440	0
60-5111-21-53	RETIREMENT	9,490	13,810	16,441	8,487	15,968	16,884
60-5112-21-53	FICA	7,414	10,282	10,778	5,548	10,467	10,467
60-5116-21-53	HEALTH/LIFE/CAREFLITE	19,026	16,379	18,897	11,030	18,906	19,935
60-5118-21-53	WORKER COMPENSATION	2,210	2,937	1,987	991	1,930	1,930
60-5119-21-53	OTHER PAYROLL EXPENSE	1,250	1,289	1,250	938	1,860	0
60-5121-21-53	ACCRUED VACATION BENEFITS	0	2,044	0	0	0	0
60-5123-21-53	ACCRUED COMP-TIME BENEFITS	0	2,222	0	0	0	0
	<b>SUBTOTAL SALARIES AND BENEFITS</b>	<b>163,073</b>	<b>188,739</b>	<b>188,988</b>	<b>103,076</b>	<b>187,399</b>	<b>186,044</b>
60-5201-21-53	OFFICE SUPPLIES	700	757	700	293	700	700
60-5206-21-53	FUELS OILS LUBRICANTS	16,500	14,518	16,500	6,096	16,500	16,500
60-5207-21-53	SMALL TOOLS AND INSTRUMENTS	1,300	824	1,300	505	1,300	1,300
60-5208-21-53	CLEANING SUPPLIES	850	946	850	159	850	850
60-5209-21-53	CHEMICAL & MEDICAL SUPPLIES	50,000	51,607	50,000	15,944	50,000	50,000
60-5221-21-53	SAFETY SUPPLIES	600	588	600	312	600	600
60-5223-21-53	LABORATORY SUPPLIES	4,275	4,250	4,275	1,907	4,275	4,275
60-5299-21-53	MISCELLANEOUS SUPPLIES	3,000	2,989	3,000	229	3,000	3,000
	<b>SUBTOTAL SUPPLIES</b>	<b>77,225</b>	<b>76,478</b>	<b>77,225</b>	<b>25,444</b>	<b>77,225</b>	<b>77,225</b>
60-5304-21-53	MACHINERY & EQUIPMENT MAINT.	3,000	2,949	3,000	566	3,000	3,000
60-5305-21-53	VEHICLE MAINTENANCE	5,000	5,136	5,000	2,327	5,000	5,000
60-5307-21-53	WATER/SEWER PLANT MAINTENANCE	42,000	54,993	42,000	30,052	42,000	42,000
60-5399-21-53	MISCELLANEOUS MAINTENANCE	600	800	600	250	600	600
	<b>SUBTOTAL MAINTENANCE</b>	<b>50,600</b>	<b>63,878</b>	<b>50,600</b>	<b>33,196</b>	<b>50,600</b>	<b>50,600</b>
60-5401-21-53	COMMUNICATIONS	4,000	4,120	4,000	1,709	4,000	4,000
60-5403-21-53	GENERAL INSURANCE	5,153	6,130	5,601	3,160	6,300	6,615
60-5404-21-53	PROFESSIONAL FEES	15,000	15,042	15,000	2,306	15,000	70,280
60-5405-21-53	ADVERTISING	1,500	1,209	1,500	0	1,500	1,500
60-5406-21-53	TRAINING	1,700	1,826	1,700	744	1,700	1,700
60-5408-21-53	ELECTRIC UTILITY SERVICE	36,000	29,589	32,400	10,339	25,000	25,250
60-5409-21-53	CONTRACTUAL SERVICES	9,000	7,744	9,000	0	9,000	9,000
60-5417-21-53	INSPECTION AND PERMIT FEES	2,000	1,097	2,000	378	2,000	2,000
60-5455-21-53	UNIFORM PURCHASE/RENTAL	1,500	1,787	1,800	684	1,800	1,800
60-5499-21-53	MISCELLANEOUS SERVICES	900	900	900	7	900	4,228
	<b>SUBTOTAL SERVICES</b>	<b>76,753</b>	<b>69,442</b>	<b>73,901</b>	<b>19,326</b>	<b>67,200</b>	<b>126,373</b>
60-5504-21-53	MACHINERY & EQUIPMENT	0	0	0	0	0	14,574
	<b>SUBTOTAL CAPITAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>14,574</b>
60-6505-21-53	MOTOR VEHICLES	0	0	27,196	0	27,196	26,431
	<b>SUBTOTAL CAPITAL</b>	<b>0</b>	<b>0</b>	<b>27,196</b>	<b>0</b>	<b>27,196</b>	<b>26,431</b>
	<b>MOSS LK PUMP STAT/TREAT PLANT</b>	<b>367,651</b>	<b>398,536</b>	<b>417,910</b>	<b>181,042</b>	<b>409,620</b>	<b>481,247</b>

**CITY OF GAINESVILLE  
BUDGET 2019-2020  
WATER & SEWER FUND MOSS LAKE PRODUCTION**



**EXPENDITURE SUMMARY**

CLASSIFICATION	2017-18	2017-18	2018-19	2018-19	2018-19	2019-20
	BUDGET	ACTUAL	ORIGINAL BUDGET	ACTUAL SIX MONTHS	REVISED BUDGET	PROPOSED BUDGET
PERSONNEL	163,073	188,739	188,988	103,076	187,399	186,044
SUPPLIES	77,225	76,478	77,225	25,444	77,225	77,225
MAINTENANCE	50,600	63,878	50,600	33,196	50,600	50,600
SERVICES	76,753	69,442	73,901	19,326	67,200	126,373
MINOR CAPITAL	0	0	0	0	0	14,574
CAPITAL OUTLAY	0	0	27,196	0	27,196	26,431
<b>TOTAL</b>	<b>367,651</b>	<b>398,536</b>	<b>417,910</b>	<b>181,042</b>	<b>409,620</b>	<b>481,247</b>

**WORKLOAD/DEMAND**

	ACTUAL 2016	ACTUAL 2017	ACTUAL 2018	BUDGETED 2019	PROPOSED 2020

COMBINED WITH WATER PRODUCTION DEPARTMENT

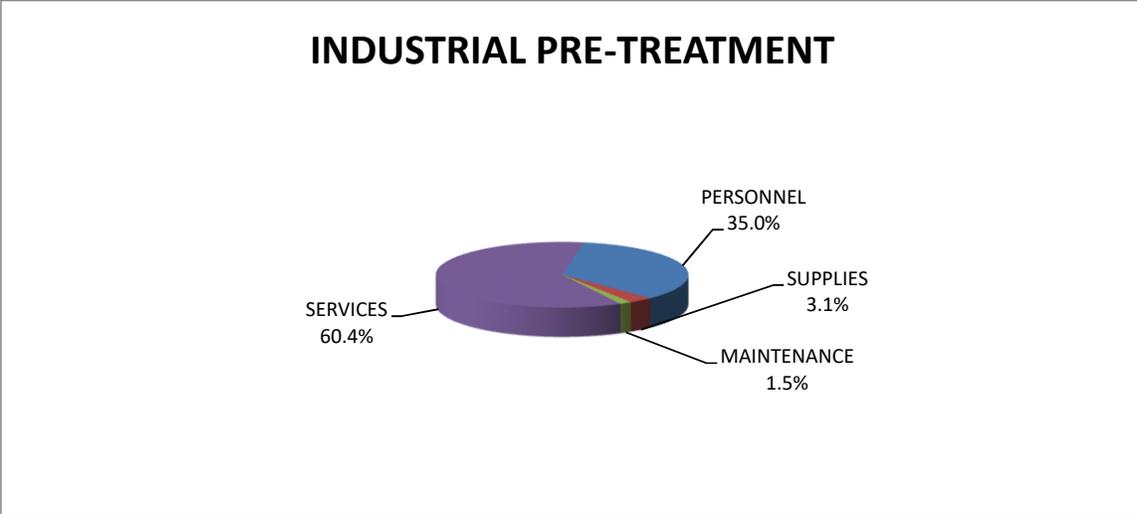
**STAFFING**

POSITION	ACTUAL 2016	ACTUAL 2017	ACTUAL 2018	BUDGETED 2019	PROPOSED 2020
MOSS LAKE PRODUCTION					
WATER PRODUCTION PLANT MAINTENANCE MECHANIC	2	2	2	2	2
WATER PRODUCTION OPERATOR	1	1	1	1	1
<b>TOTAL MOSS LAKE PRODUCTION</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>

**CITY OF GAINESVILLE  
BUDGET 2019-2020  
WATER & SEWER FUND INDUSTRIAL PRE-TREATMENT**

<b>ACCOUNT NUMBER</b>	<b>DESCRIPTION</b>	<b>2017-18 BUDGET</b>	<b>2017-18 ACTUAL</b>	<b>2018-19 ORIGINAL BUDGET</b>	<b>2018-19 ACTUAL SIX MONTHS</b>	<b>2018-19 REVISED BUDGET</b>	<b>2019-20 PROPOSED BUDGET</b>
60-5101-22-61	SALARIES	34,293	34,289	36,009	16,619	36,007	37,447
60-5106-22-61	OVERTIME	400	231	400	0	400	400
60-5110-22-61	LONGEVITY	360	360	420	420	420	480
60-5111-22-61	RETIREMENT	3,490	3,515	4,415	1,927	4,415	4,853
60-5112-22-61	FICA	2,727	2,703	2,895	1,284	2,894	3,008
60-5116-22-61	HEALTH/LIFE INSURANCE	6,342	8,438	6,299	3,677	6,302	6,645
60-5118-22-61	WORKER COMPENSATION	506	496	333	154	333	347
60-5119-22-61	OTHER PAYROLL EXPENSE	1,000	1,019	1,000	462	1,000	1,000
60-5121-22-61	ACCRUED VACATION BENEFITS	0	539	0	0	0	0
60-5123-22-61	ACCRUED COMP-TIME BENEFITS	0	1	0	0	0	0
	<b>SUBTOTAL SALARIES AND BENEFITS</b>	<b>49,118</b>	<b>51,591</b>	<b>51,771</b>	<b>24,542</b>	<b>51,771</b>	<b>54,180</b>
60-5201-22-61	OFFICE SUPPLIES	1,100	534	1,100	450	1,100	1,100
60-5206-22-61	FUELS OILS LUBRICANTS	1,500	1,548	1,500	834	1,500	1,500
60-5299-22-61	MISCELLANEOUS SUPPLIES	2,200	2,096	2,200	1,253	2,200	2,200
	<b>SUBTOTAL SUPPLIES</b>	<b>4,800</b>	<b>4,178</b>	<b>4,800</b>	<b>2,538</b>	<b>4,800</b>	<b>4,800</b>
60-5305-22-61	VEHICLE MAINTENANCE	600	480	600	483	600	600
60-5306-22-61	INSTRUMENT MAINTENANCE	1,000	176	1,000	0	1,000	1,000
60-5399-22-61	MISCELLANEOUS MAINTENANCE	800	324	800	0	100	800
	<b>SUBTOTAL MAINTENANCE</b>	<b>2,400</b>	<b>981</b>	<b>2,400</b>	<b>483</b>	<b>1,700</b>	<b>2,400</b>
60-5401-22-61	COMMUNICATIONS	732	99	732	50	732	732
60-5403-22-61	GENERAL INSURANCE	254	244	276	127	276	290
60-5404-22-61	PROFESSIONAL FEES	2,000	1,318	2,000	1,226	2,000	2,000
60-5406-22-61	TRAINING	800	680	800	646	1,500	800
60-5409-22-61	CONTRACTUAL SERVICES	4,650	4,045	4,650	0	4,650	89,318
60-5499-22-61	MISCELLANEOUS SERVICES	500	1,356	500	0	500	500
	<b>SUBTOTAL SERVICES</b>	<b>8,936</b>	<b>7,742</b>	<b>8,958</b>	<b>2,049</b>	<b>9,658</b>	<b>93,640</b>
	<b>INDUSTRIAL PRE-TREATMENT</b>	<b>65,254</b>	<b>64,491</b>	<b>67,929</b>	<b>29,612</b>	<b>67,929</b>	<b>155,020</b>

**CITY OF GAINESVILLE  
BUDGET 2019-2020  
WATER & SEWER FUND INDUSTRIAL PRE-TREATMENT**



**EXPENDITURE SUMMARY**

CLASSIFICATION	2017-18	2017-18	2018-19	2018-19	2018-19	2019-20
	BUDGET	ACTUAL	ORIGINAL BUDGET	ACTUAL SIX MONTHS	REVISED BUDGET	PROPOSED BUDGET
PERSONNEL	49,118	51,591	51,771	24,542	51,771	54,180
SUPPLIES	4,800	4,178	4,800	2,538	4,800	4,800
MAINTENANCE	2,400	981	2,400	483	1,700	2,400
SERVICES	8,936	7,742	8,958	2,049	9,658	93,640
<b>TOTAL</b>	<b>65,254</b>	<b>64,491</b>	<b>67,929</b>	<b>29,612</b>	<b>67,929</b>	<b>155,020</b>

**WORKLOAD/DEMAND**

	ACTUAL 2016	ACTUAL 2017	ACTUAL 2018	BUDGETED 2019	PROPOSED 2020
CATEGORICAL BUSINESSES PERMITTED	3	3	3	2	2
SIU'S PERMITTED	7	4	4	2	2

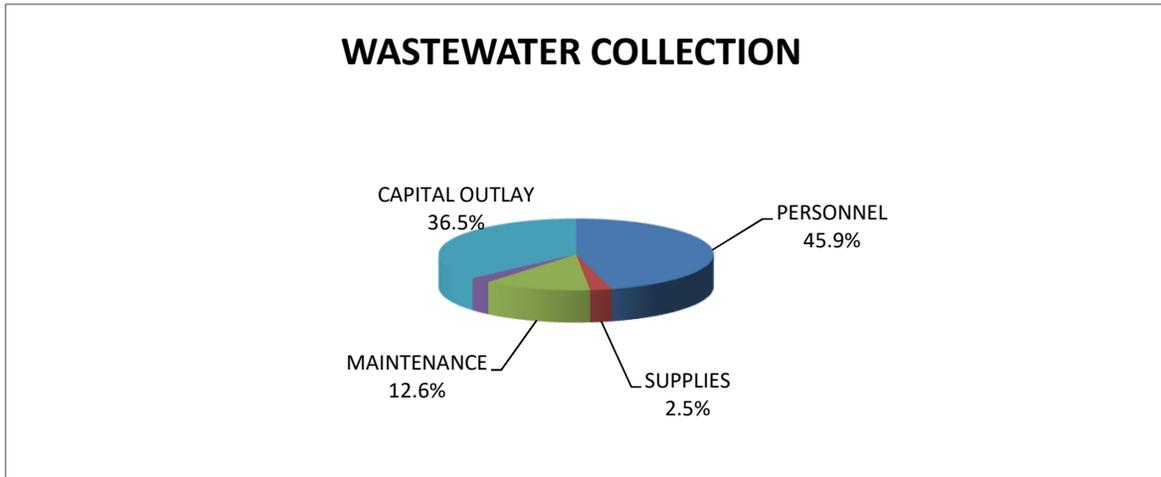
**STAFFING**

POSITION	ACTUAL 2016	ACTUAL 2017	ACTUAL 2018	BUDGETED 2019	PROPOSED 2020
INDUSTRIAL WASTE					
INDUSTRIAL WASTE OFFICER	1	1	1	1	1
<b>TOTAL INDUSTRIAL WASTE</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>

**CITY OF GAINESVILLE  
BUDGET 2019-2020  
WATER & SEWER FUND WASTEWATER COLLECTION**

ACCOUNT NUMBER	DESCRIPTION	2017-18	2017-18	2018-19	2018-19	2018-19	2019-20
		BUDGET	ACTUAL	ORIGINAL BUDGET	ACTUAL SIX MONTHS	REVISED BUDGET	PROPOSED BUDGET
60-5101-22-62	SALARIES	152,765	146,034	190,593	86,023	196,163	214,669
60-5106-22-62	OVERTIME	53,163	40,321	53,163	37,170	73,163	53,163
60-5107-22-62	HOLIDAY PAY	1,800	1,859	1,400	2,927	1,400	1,400
60-5110-22-62	LONGEVITY	960	960	1,140	1,080	1,080	1,320
60-5111-22-62	RETIREMENT	15,076	18,546	28,772	14,127	31,748	33,417
60-5112-22-62	FICA	11,780	14,164	18,862	9,283	20,814	20,719
60-5116-22-62	HEALTH/LIFE INSURANCE	38,052	25,955	37,794	21,037	39,892	46,515
60-5118-22-62	WORKER COMPENSATION	2,186	2,453	2,170	1,047	2,395	2,382
60-5119-22-62	OTHER PAYROLL EXPENSE	260	260	260	120	260	260
60-5121-22-62	ACCRUED VACATION BENEFITS	0	1,543	0	0	0	0
60-5123-22-62	ACCRUED COMP-TIME BENEFITS	0	298	0	0	0	0
	<b>SUBTOTAL SALARIES AND BENEFITS</b>	<b>276,042</b>	<b>252,394</b>	<b>334,154</b>	<b>172,815</b>	<b>366,915</b>	<b>373,845</b>
60-5201-22-62	OFFICE SUPPLIES	500	473	500	196	500	500
60-5206-22-62	FUELS OILS LUBRICANTS	15,000	14,792	15,000	7,925	15,000	15,000
60-5207-22-62	SMALL TOOLS AND INSTRUMENTS	1,500	1,467	1,500	821	1,500	1,500
60-5209-22-62	CHEMICAL & MEDICAL SUPPLIES	500	557	500	147	500	500
60-5221-22-62	SAFETY SUPPLIES	2,500	1,872	2,500	2,095	2,500	2,500
60-5299-22-62	MISCELLANEOUS SUPPLIES	600	617	600	247	600	600
	<b>SUBTOTAL SUPPLIES</b>	<b>20,600</b>	<b>19,779</b>	<b>20,600</b>	<b>11,433</b>	<b>20,600</b>	<b>20,600</b>
60-5304-22-62	MACHINERY & EQUIPMENT MAINT.	27,000	25,932	25,000	7,067	25,000	25,000
60-5305-22-62	VEHICLE MAINTENANCE	9,000	9,157	11,000	8,081	11,000	11,000
60-5307-22-62	WATER/SEWER PLANT MAINTENANCE	9,500	6,610	9,500	0	9,500	9,500
60-5308-22-62	WATER/SEWER MAINS MAINTENANCE	35,000	29,964	35,000	7,861	35,000	35,000
60-5310-22-62	STREETS ROAD & BRIDGE MAINT.	19,000	11,077	19,000	7,766	19,000	19,000
60-5399-22-62	MISCELLANEOUS MAINTENANCE	150	112	100	0	0	3,328
	<b>SUBTOTAL MAINTENANCE</b>	<b>99,650</b>	<b>82,853</b>	<b>99,600</b>	<b>30,775</b>	<b>99,500</b>	<b>102,828</b>
60-5401-22-62	COMMUNICATIONS	3,600	2,732	3,600	1,194	3,600	3,600
60-5403-22-62	GENERAL INSURANCE	3,754	3,638	4,081	2,370	4,740	4,977
60-5404-22-62	PROFESSIONAL FEES	1,500	1,126	1,500	1,531	1,731	1,500
60-5405-22-62	ADVERTISING	2,000	0	2,000	0	2,000	2,000
60-5406-22-62	TRAINING	0	0	1,500	372	1,500	1,500
60-5408-22-62	ELECTRIC UTILITY SERVICE	800	485	800	632	1,500	1,515
60-5409-22-62	CONTRACTUAL SERVICES	25,000	24,708	25,000	905	905	0
60-5411-22-62	MACHINERY AND EQUIPMENT RENTAL	2,500	2,148	2,500	497	2,500	2,500
60-5455-22-62	UNIFORM PURCHASE/RENTAL	2,900	2,478	2,900	1,214	2,900	2,900
	<b>SUBTOTAL SERVICES</b>	<b>42,054</b>	<b>37,316</b>	<b>43,881</b>	<b>8,715</b>	<b>21,376</b>	<b>20,492</b>
60-5504-22-62	MACHINERY & EQUIPMENT	0	0	0	0	9,750	0
	<b>SUBTOTAL MACHINERY &amp; EQUIPMENT</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>9,750</b>	<b>0</b>
60-6505-22-62	MOTOR VEHICLES	248,049	248,049	0	0	0	0
60-6509-22-62	MAINS & SERVICES	0	0	66,162	27,500	347,751	297,516
	<b>SUBTOTAL CAPITAL</b>	<b>248,049</b>	<b>248,049</b>	<b>66,162</b>	<b>27,500</b>	<b>347,751</b>	<b>297,516</b>
	<b>WASTEWATER COLLECTION</b>	<b>686,395</b>	<b>640,392</b>	<b>564,397</b>	<b>251,238</b>	<b>865,892</b>	<b>815,281</b>

**CITY OF GAINESVILLE  
BUDGET 2019-2020  
WATER & SEWER FUND WASTEWATER COLLECTION**



<b>EXPENDITURE SUMMARY</b>						
CLASSIFICATION	2017-18	2017-18	2018-19	2018-19	2018-19	2019-20
	BUDGET	ACTUAL	ORIGINAL BUDGET	ACTUAL SIX MONTHS	REVISED BUDGET	PROPOSED BUDGET
PERSONNEL	276,042	252,394	334,154	172,815	366,915	373,845
SUPPLIES	20,600	19,779	20,600	11,433	20,600	20,600
MAINTENANCE	99,650	82,853	99,600	30,775	99,500	102,828
SERVICES	42,054	37,316	43,881	8,715	21,376	20,492
CAPITAL OUTLAY	248,049	248,049	66,162	27,500	347,751	297,516
<b>TOTAL</b>	<b>686,395</b>	<b>640,392</b>	<b>564,397</b>	<b>251,238</b>	<b>856,142</b>	<b>815,281</b>

<b>WORKLOAD/DEMAND</b>					
	ACTUAL 2016	ACTUAL 2017	ACTUAL 2018	BUDGETED 2019	PROPOSED 2020
SEWER MAIN BLOCKAGES	589	555	514	514	514
SEWER TAP INSTALLATIONS	11	3	5	6	6

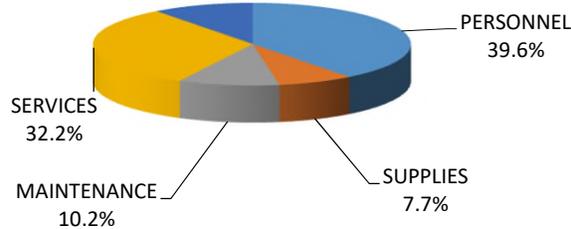
<b>STAFFING</b>					
POSITION	ACTUAL 2016	ACTUAL 2017	ACTUAL 2018	BUDGETED 2019	PROPOSED 2020
WW COLLECTION					
CREW LEADER	0	0	2	2	2
UTILITIES EQUIPMENT OP II	0	0	1	1	1
EQUIPMENT OPERATOR I	0	0	1	1	1
MAINTENANCE WORKER II	0	0	2	2	2
<b>TOTAL WW COLLECTION</b>	<b>0</b>	<b>0</b>	<b>6</b>	<b>6</b>	<b>6</b>

**CITY OF GAINESVILLE  
BUDGET 2019-2020  
WATER & SEWER FUND WASTEWATER TREATMENT PLANT**

ACCOUNT NUMBER	DESCRIPTION	2017-18 BUDGET	2017-18 ACTUAL	2018-19 ORIGINAL BUDGET	2018-19 ACTUAL SIX MONTHS	2018-19 REVISED BUDGET	2019-20 PROPOSED BUDGET
60-5101-22-63	SALARIES	281,017	290,694	229,738	102,680	183,988	187,685
60-5106-22-63	OVERTIME	20,000	18,735	20,000	8,351	20,000	20,000
60-5107-22-63	HOLIDAY PAY	6,000	7,011	6,000	1,912	6,000	6,000
60-5110-22-63	LONGEVITY	3,000	4,370	2,220	720	720	1,080
60-5111-22-63	RETIREMENT	27,970	31,585	30,214	12,577	24,909	26,841
60-5112-22-63	FICA	21,858	23,026	19,806	7,967	16,330	16,638
60-5116-22-63	HEALTH/LIFE INSURANCE	57,078	54,953	44,093	21,535	37,812	39,870
60-5118-22-63	HEALTH/LIFE/CAREFLITE	4,408	4,908	2,279	1,405	1,878	1,914
60-5119-22-63	OTHER PAYROLL EXPENSE	1,700	1,813	1,150	846	2,750	2,750
60-5121-22-63	ACCRUED VACATION BENEFITS	0	(19,033)	0	0	0	0
60-5123-22-63	ACCRUED COMP-TIME BENEFITS	0	5,941	0	0	0	0
	<b>SUBTOTAL SALARIES AND BENEFITS</b>	<b>423,031</b>	<b>424,002</b>	<b>355,500</b>	<b>157,993</b>	<b>294,387</b>	<b>302,778</b>
60-5201-22-63	OFFICE SUPPLIES	1,400	1,080	1,400	1,337	1,400	1,400
60-5202-22-63	POSTAGE	200	87	200	8	200	200
60-5206-22-63	FUELS OILS LUBRICANTS	7,000	5,285	7,000	4,040	7,000	6,800
60-5207-22-63	SMALL TOOLS AND INSTRUMENTS	1,000	2,835	1,000	799	1,000	1,000
60-5208-22-63	CLEANING SUPPLIES	2,800	1,598	2,800	530	2,800	2,800
60-5209-22-63	CHEMICAL & MEDICAL SUPPLIES	19,000	16,799	20,000	18,421	20,000	20,000
60-5212-22-63	BOTANICAL & AGRICULTURAL	900	133	900	0	900	900
60-5221-22-63	SAFETY SUPPLIES	2,200	1,916	2,200	1,861	2,200	2,200
60-5223-22-63	LABORATORY SUPPLIES	3,500	3,438	3,500	2,427	3,539	19,672
60-5226-22-63	ELECTRICAL SUPPLIES	3,000	1,236	3,000	64	3,000	3,000
60-5299-22-63	MISCELLANEOUS SUPPLIES	950	894	950	549	950	950
	<b>SUBTOTAL SUPPLIES</b>	<b>41,950</b>	<b>35,300</b>	<b>42,950</b>	<b>30,035</b>	<b>42,989</b>	<b>58,922</b>
60-5302-22-63	BUILDING MAINTENANCE	9,500	9,298	9,500	3,682	9,500	8,000
60-5304-22-63	MACHINERY & EQUIPMENT MAINT.	16,000	15,012	16,000	15,005	20,000	16,000
60-5305-22-63	VEHICLE MAINTENANCE	3,800	199	3,800	1,189	3,800	3,800
60-5306-22-63	INSTRUMENT MAINTENANCE	1,500	1,086	1,500	0	1,500	1,500
60-5307-22-63	WATER/SEWER PLANT MAINTENANCE	130,985	131,783	45,000	15,366	35,000	45,000
60-5310-22-63	STREETS,ROAD & BRIDGE MAINT.	1,800	1,351	2,000	95	2,000	2,000
60-5315-22-63	SIDEWALKS CURB & GUTTER MAINT	0	0	1,500	0	1,500	1,500
	<b>SUBTOTAL MAINTENANCE</b>	<b>163,585</b>	<b>158,729</b>	<b>79,300</b>	<b>35,336</b>	<b>73,300</b>	<b>77,800</b>
60-5401-22-63	COMMUNICATIONS	1,200	1,433	1,304	768	1,304	1,304
60-5403-22-63	GENERAL INSURANCE	31,000	28,380	33,697	14,651	30,000	31,500
60-5404-22-63	PROFESSIONAL FEES	8,000	9,307	10,000	2,211	7,500	7,500
60-5406-22-63	TRAINING	1,700	1,353	3,000	3,365	5,000	3,000
60-5408-22-63	ELECTRIC UTILITY SERVICE	132,000	134,139	118,800	47,014	100,000	101,000
60-5409-22-63	CONTRACTUAL SERVICES	25,000	24,855	25,000	12,023	25,000	25,000
60-5411-22-63	MACHINERY AND EQUIPMENT RENTAL	18,000	3,098	18,000	0	18,000	18,000
60-5417-22-63	INSPECTION AND PERMIT FEES	25,500	25,500	25,500	25,940	26,000	25,500
60-5439-22-63	BIO-MONITORING---WWTP	4,500	5,060	4,500	695	4,500	4,500
60-5440-22-63	NATURAL GAS UTILITY SERVICE	3,600	3,400	3,600	1,570	3,600	3,636
60-5441-22-63	SOLID WASTE UTILITY SERVICE	8,100	10,398	8,100	16,301	18,100	12,000
60-5442-22-63	WATER/SEWER UTILITY SERVICE	2,000	2,375	1,880	635	1,880	1,880
60-5446-22-63	STORM WATER UTILITY FEES	44	44	44	22	44	44
60-5455-22-63	UNIFORM PURCHASE/RENTAL	4,000	3,996	4,000	1,419	4,000	4,000
60-5460-22-63	OFFICE EQUIPMENT RENTAL	1,800	1,278	1,800	533	1,800	1,800
60-5499-22-63	MISCELLANEOUS SERVICES	2,000	1,944	2,000	97	2,000	5,328
	<b>SUBTOTAL SERVICES</b>	<b>268,444</b>	<b>256,559</b>	<b>261,225</b>	<b>127,244</b>	<b>248,728</b>	<b>245,992</b>
60-6504-22-63	MACHINERY & EQUIPMENT	0	0	37,380	0	37,380	0
60-6505-22-63	MOTOR VEHICLES	0	0	236,250	0	236,250	0
60-6507-22-63	IMPROVEMENTS OTHER THAN BLDNGS	358,381	0	0	0	0	78,643
	<b>SUBTOTAL CAPITAL</b>	<b>358,381</b>	<b>0</b>	<b>273,630</b>	<b>0</b>	<b>273,630</b>	<b>78,643</b>
	<b>WWTP OPERATIONS</b>	<b>1,255,391</b>	<b>874,590</b>	<b>1,012,605</b>	<b>350,609</b>	<b>933,034</b>	<b>764,135</b>

**CITY OF GAINESVILLE  
BUDGET 2019-2020  
WATER & SEWER FUND WASTEWATER TREATMENT PLANT**

**WASTEWATER TREATMENT PLANT**



**EXPENDITURE SUMMARY**

CLASSIFICATION	2017-18 BUDGET	2017-18 ACTUAL	2018-19 ORIGINAL BUDGET	2018-19 ACTUAL SIX MONTHS	2018-19 REVISED BUDGET	2019-20 PROPOSED BUDGET
PERSONNEL	423,031	424,002	355,500	157,993	294,387	302,778
SUPPLIES	41,950	35,300	42,950	30,035	42,989	58,922
MAINTENANCE	163,585	158,729	79,300	35,336	73,300	77,800
SERVICES	268,444	256,559	261,225	127,244	248,728	245,992
CAPITAL OUTLAY	358,381	0	273,630	0	273,630	78,643
<b>TOTAL</b>	<b>1,255,391</b>	<b>874,590</b>	<b>1,012,605</b>	<b>350,609</b>	<b>933,034</b>	<b>764,135</b>

**WORKLOAD/DEMAND**

	ACTUAL 2016	ACTUAL 2017	ACTUAL 2018	BUDGETED 2019	PROPOSED 2020
TONS WASTEWATER SLUDGE PRODUCED	200	200	250	250	250
EQUIPMENT INSPECTION-MAN HOURS	2,000	2,000	2,000	2,000	2,000
SAMPLES COLLECTED & PROCESSED	250	250	250	250	250

**STAFFING**

POSITION	ACTUAL 2016	ACTUAL 2017	ACTUAL 2018	BUDGETED 2019	PROPOSED 2020
WW TREATMENT					
WWTP SUPERVISOR	1	1	1	1	1
EQUIPMENT OPERATOR II	1	1	1	1	1
PLANT MAINTENANCE MECHANIC	2	2	2	1	1
PLANT OPERATOR	6	6	6	4	3
<b>TOTAL WW TREATMENT</b>	<b>10</b>	<b>10</b>	<b>10</b>	<b>7</b>	<b>6</b>

**CITY OF GAINESVILLE  
BUDGET 2019-2020  
WATER & SEWER FUND - NON-DEPARTMENTAL**

<b>ACCOUNT NUMBER</b>	<b>DESCRIPTION</b>	<b>2017-18 BUDGET</b>	<b>2017-18 ACTUAL</b>	<b>2018-19 ORIGINAL BUDGET</b>	<b>2018-19 ACTUAL SIX MONTHS</b>	<b>2018-19 REVISED BUDGET</b>	<b>2019-20 PROPOSED BUDGET</b>
60-5499-50-99	MISCELLANEOUS SERVICES	3,000	1,500	3,000	0	2,653	3,000
60-5701-50-99	TRANSFER TO GENERAL FUND	912,493	912,493	842,493	421,247	842,493	882,930
60-5701-50-99-STF	TRANSFER-GENERAL FUND-STR RENT	395,913	395,913	395,913	197,957	395,913	421,538
60-5750-50-99	TRANSFER TO FUND 50	0	358,381	0	0	0	0
60-5766-50-99	TRANSFER TO WATER PROJ. FUND	825,458	833,068	0	0	0	0
60-5787-50-99	GTUA 2013 REFUNDING BONDS	180,400	180,400	182,200	91,100	182,200	183,900
60-5788-50-99	GTUA CONTRACT ADMINISTRATION	32,500	11,535	32,500	1,861	32,500	32,500
60-5789-50-99	GTUA 2012 CONTRACT REV BONDS			65,826	21,942	65,826	65,662
60-5790-50-99	GTUA CONTRACT REV 2011	249,018	249,019	287,004	143,502	287,004	289,164
60-5791-50-99	GTUA CONTRACT REV BONDS 2011 A	110,094	110,094	159,348	79,674	159,348	152,702
60-5792-50-99	GTUA-TEXOMA WATER PROJECT	279,257	279,801	282,519	141,259	282,519	285,308
60-5793-50-99	GTUA 2010 REFUNDING BONDS	98,088	98,088	0	0	0	0
	<b>SUBTOTAL TRANSFERS</b>	<b>3,086,221</b>	<b>3,430,290</b>	<b>2,250,803</b>	<b>1,098,542</b>	<b>2,250,456</b>	<b>2,316,704</b>
60-5198-99-99	PENSION ADJUSTMENT	0	(18,602)	0	0	0	0
60-5468-99-99	2008 GENERAL OBLIGATION	88,630	88,630	0	0	0	0
60-5469-99-99	2010 CO SUMP	91,553	91,553	92,359	77,188	92,359	91,806
60-5473-99-99	2012 CO'S	29,870	29,870	29,465	24,959	29,465	29,750
60-5474-99-99	2013 CERT OF OBLIGATION	392,100	392,100	394,900	321,788	394,900	391,225
60-5475-99-99	2014 GEN OBLIGA REFUNDING	398,826	398,826	148,517	146,825	148,517	148,172
60-5476-99-99	2015 CO TAX AND REVENUE	604,038	604,038	655,738	514,019	655,738	655,837
60-5477-99-99	2016 GO DEBT REFUNDING	57,721	57,721	91,715	86,492	91,715	91,249
60-5478-99-99	2014 GO DEBT	0	0	0	94,361	120,789	121,653
60-5481-99-99	2017 REFUNDING GO'S	93,229	92,638	121,970	112,432	121,970	121,698
60-5499-99-99	MISCELLANEOUS SERVICES	500	0	7,000	1,200	7,347	7,000
60-5852-99-99	2014 BOND ISSUANCE COST	0	2,052	0	0	0	0
60-5853-99-99	BOND ISSUANCE COSTS	16,395	16,395	0	0	0	0
60-9954-99-99	PRINCIPAL PMTS ON DEBT	0	(1,215,713)	0	0	0	0
	<b>SUBTOTAL DEBT</b>	<b>1,772,862</b>	<b>539,507</b>	<b>1,541,664</b>	<b>1,379,263</b>	<b>1,662,800</b>	<b>1,658,390</b>
	<b>NON-DEPARTMENTAL</b>	<b>4,859,083</b>	<b>3,969,797</b>	<b>3,792,467</b>	<b>2,477,805</b>	<b>3,913,256</b>	<b>3,975,094</b>

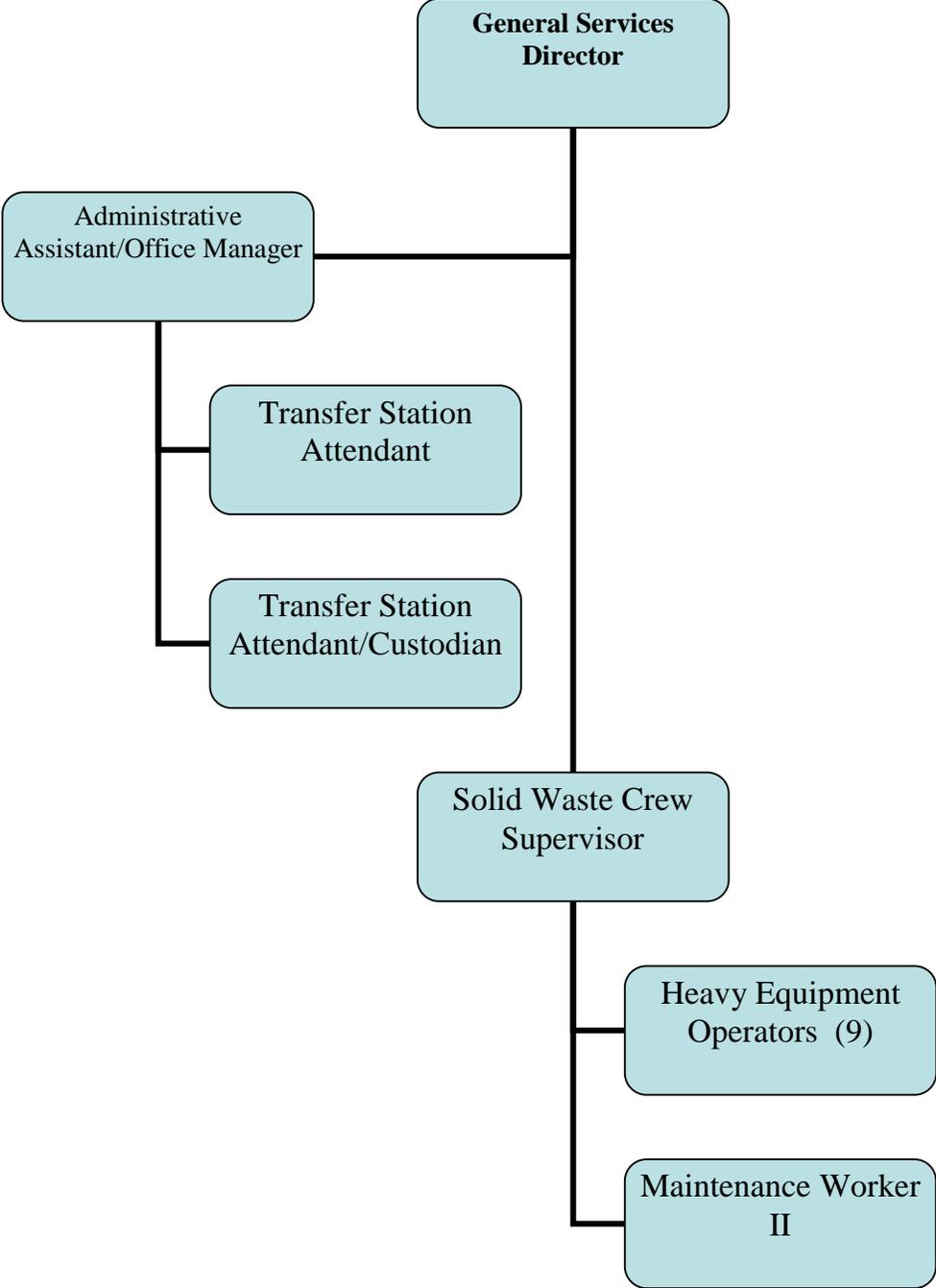


**SOLID WASTE FUND**

# Solid Waste

(Residential, Landfill Disposal-Long Haul, Commercial/Multi-Family, Transfer Station)

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**Solid Waste Fund – Residential, Landfill Disposal,  
Commercial Collection and Transfer Station**

**Solid Waste Fund: 68  
Department Code: 23  
Program Codes: 33, 34, 37, 38**

**Mission:**

To improve the quality of the service for the Gainesville citizens through a responsive organization that aggressively provides comprehensive, cost-effective solid waste management in an environmentally sound manner, and concern for customer's satisfaction, and ensuring the public health & welfare. The General Services Solid Waste Division is operated in compliance with the Texas Commission on Environmental Quality rules and regulations.

**Vision:**

An experienced team of employees, integrating their diverse skills to manage our community's solid waste system in an efficient, safe, environmentally sound and cost-effective manner, and supports the City of Gainesville General Services / Solid Waste Division.

**Department Description:**

The Solid Waste division of the General Services Department now consists of four divisions that include residential garbage collection, landfill disposal long haul, commercial / multi-family, and the transfer station. Each division assists in ensuring the public health and safety of the community by providing fully automation for once-a-week collection for residential and small commercial carts, daily transporting Municipal Solid Waste (MSW) to the TASWA landfill. Daily business commercial and roll-off service collection and loading of all MSW safely in long haul trucks in a timely manner.

The Solid Waste Fund is one of the City's enterprise funds. Solid Waste is currently a self-supporting operation.

**Accomplishments:**

- Repaired due to transmission/wiring issues – 2014 AutoCar/Scorpion Automated Residential side load truck March 2019. The unit was out of service from January 31<sup>st</sup> and placed back in service on March 7, 2019.
- Repairs due to engine head and all components were removed #5257 – 2012 John Deere Excavator. The unit was out of service from October 2018 and placed back in service in January 2019.
- Refurbished (2) Long Haul Trailer walls and paint (April 2019) unit #5206 - #5207 on 2009 Walking Floor trailers. These trailers were out of service from April thru May 2019 and will be placed back in service as soon as possible.
- Purchased Commercial Front Load Truck in October 2018 and be placed in service as soon as we received from manufacturer.
- Lean - Yearly Audits, Fastenal Machine, Fleet Management Software & Neptune Collector Placement.
- Purchased – Commercial/Residential Carts have been ordered and will be placed in service beginning October 2018.
- HHW Event – Cooke County Fair Ground on April 20, 2019.
- Monthly Safety Training - HR Department.
- Staff Participation - Training - Emergency Operation Center Workshop.
- Staff Participation - FEMA Debris Removal Forms – Documentation Managed for City & County.
- Staff Participation - Completed a Public Service Announcement for Residential & Commercial Customers in the Newspaper, Radio, Facebook, Channel 2 for Inclement Weather events and a yearly mail out on the Holiday Schedule.
- Continue education for Emergency Planning.

- Staff Participation - Complete training for Debris Management.

**Performance Measures:**

	<b>Actual 2016</b>	<b>Actual 2017</b>	<b>Actual 2018</b>	<b>Budgeted 2019</b>	<b>Budgeted 2020</b>
Average number of daily roll-off customers	24	37	39	45	45
Rentals of roll-off customers	95	115	107	140	140
Roll-off containers pulled	1484	1482	1531	1565	1565
Number of roll-off containers for deliveries	95	115	107	140	140
Number of roll-off customers per year	200	195	229	230	230
Average number for recycling materials hauled to Recycling Center	109.35 tons	117.12 tons	19.75 tons	37 tons	37 tons
Public Outreach	9	9	9	9	9
Number of tons for residential customer per year	9,973.79	9,716.70	10,020.51	10,100	10,100
Number of tons for commercial customers per year	19,548.87	20,896.39	19,278.88	19,400	19,400
Number of trips to TASWA Landfill per year	2,025	2,283	2,037	2,142	2,142
Number of tons hauled to TASWA Landfill per year	28,552.77	29,636.08	29,228.81	29,018	29,018
Number of trucks loaded per year	1288	1377	1323	1302	1302

**(Average number of daily roll-off customers does not include citizen station containers pulls). \* The way the numbers are calculated has changed from previous budget years.**

**Major Goals for Fiscal Year 2019 -2020:**

(Line item numbers indicate the location of funding for the objective.)

Goal 2: Improve Gainesville's basic infrastructure.

Objectives for Goal 2:

2.2 Complete reconstruction process for Transfer Station) (see Goals 3.2) (68-5101-68-5119-23-38).

Goal 3: Improve the visual appearance of Gainesville.

Objectives for Goal 3:

3.1 Bring 30 substandard structures into compliance with City codes (see Goal 6.1). (68-5409-23-34 thru 68-5119-23-34)

3.2 Complete construction process for Transfer Station (see Goals 2.2) (68-5101-68-5119-23-38).

Goal 6: Provide a safe and prepared City.

Objectives for Goal 6

6.1 Bring 30 substandard structures into compliance with City codes (see Goal 3.1). (68-5101-68-5119-23-38)

**CITY OF GAINESVILLE  
BUDGET 2019-2020  
SOLID WASTE FUND SUMMARY**

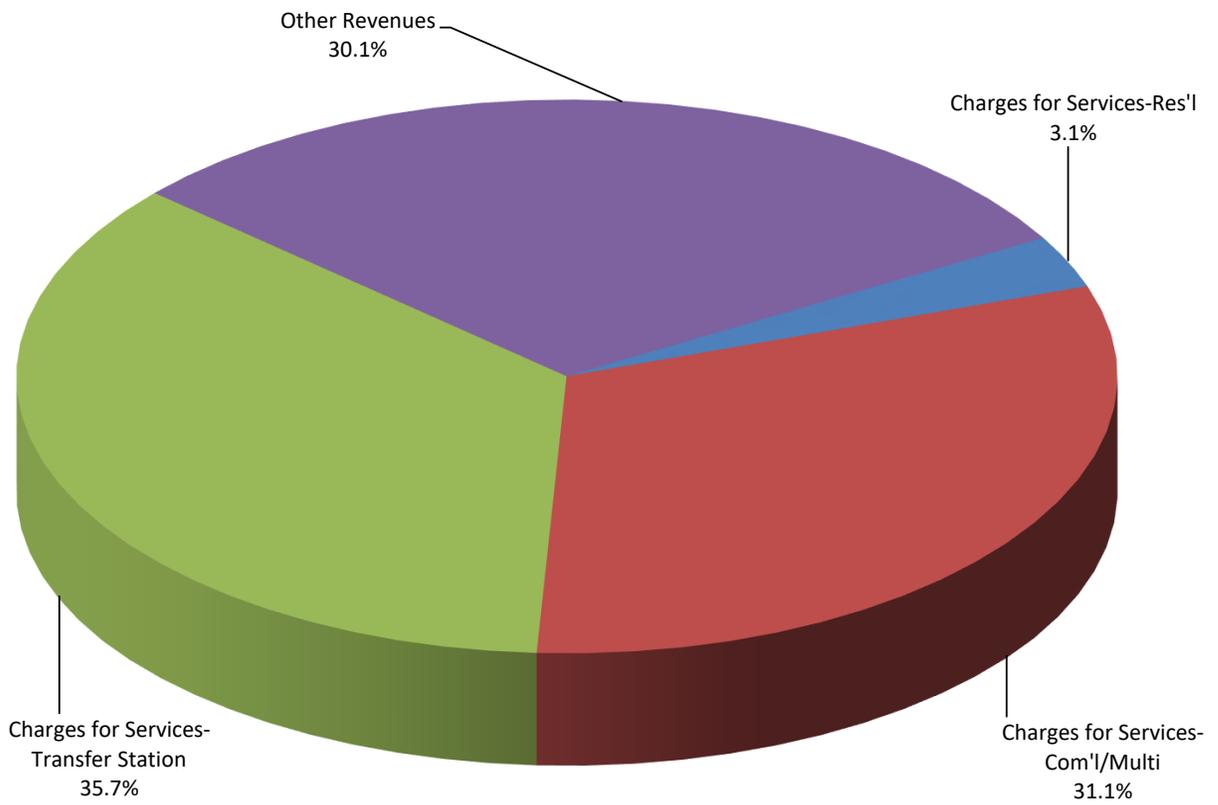
	<b>2017-18 BUDGET</b>	<b>2017-18 ACTUAL</b>	<b>2018-19 ORIGINAL BUDGET</b>	<b>2018-19 ACTUAL SIX MONTHS</b>	<b>2018-19 REVISED BUDGET</b>	<b>2019-20 PROPOSED BUDGET</b>
BEGINNING BALANCE OCTOBER 1	2,343,871	2,315,402	3,164,010	3,164,010	3,164,010	2,986,513
REVENUES	4,267,829	4,657,283	4,156,416	2,359,711	4,309,721	4,345,375
<b>TOTAL FUNDS AVAILABLE</b>	<b>6,611,700</b>	<b>6,972,685</b>	<b>7,320,426</b>	<b>5,523,721</b>	<b>7,473,731</b>	<b>7,331,888</b>
<b>EXPENDITURES</b>						
RESIDENTIAL	456,438	452,217	498,438	239,667	527,173	532,055
LANDFILL/DISPOSAL	1,441,767	1,290,904	1,385,197	619,221	1,394,287	1,428,735
COM'L/MULTIFAMILY	743,880	569,377	923,108	228,239	962,751	743,224
TRANSFER STATION	169,103	161,624	176,255	100,839	198,319	181,851
NON-DEPT'L	1,363,697	1,450,179	1,404,688	850,387	1,404,688	1,408,508
<b>TOTAL EXPENDITURES</b>	<b>4,174,885</b>	<b>3,924,301</b>	<b>4,387,686</b>	<b>2,038,354</b>	<b>4,487,218</b>	<b>4,294,373</b>
ENDING BALANCE SEPTEMBER 30	2,436,815	3,048,384	2,932,740	3,485,367	2,986,513	3,037,515
INCREASE/DECREASE IN FUND BALANCE	92,944	732,982	(231,270)	321,357	(177,497)	51,002

Note: Beginning October FY 2019 Fund Balance ties to FY 18 Audited Financials excluding depreciation, amortization and accrued interest.

**CITY OF GAINESVILLE  
BUDGET 2019-2020  
SOLID WASTE FUND - REVENUES**

<b>ACCOUNT NUMBER</b>	<b>DESCRIPTION</b>	<b>2017-18 BUDGET</b>	<b>2017-18 ACTUAL</b>	<b>2018-19 ORIGINAL BUDGET</b>	<b>2018-19 ACTUAL SIX MONTHS</b>	<b>2018-19 REVISED BUDGET</b>	<b>2019-20 PROPOSED BUDGET</b>
68-4621-00-00	PENALTIES	12,000	18,848	12,000	13,409	18,000	12,000
68-4650-00-00	SOLID WASTE REV-RESIDENTAL	1,201,200	1,226,700	1,217,000	614,800	1,217,000	1,253,510
68-4651-00-00	SOLID WASTE REV-COM'L BAG/CART	129,000	130,113	129,000	64,275	129,000	132,870
68-4652-00-00	SOLID WASTE REV-MULTIFAMILY	42,500	43,398	44,000	21,982	44,000	45,320
68-4653-00-00	UNBILLED SOLID WASTE REVENUE	0	68,798	0	0	0	0
68-4654-00-00	S/W ROLL-OFF/COMPACTOR RENT	100,000	107,419	90,000	51,620	90,000	95,000
68-4655-00-00	S/W ROLL-OFF COMPACTOR DEL FEE	7,679	9,458	7,679	6,346	10,000	7,909
68-4656-00-00	S/W ROLL-OFF/COMPACTOR PU FEES	1,000,000	1,086,483	945,000	541,457	945,000	1,000,000
68-4660-00-00	TRANSFER STATION	250,000	287,254	190,000	149,610	275,000	220,000
68-4661-00-00	SMALL CONTAINER XPU & DEL FEES	1,505,000	1,647,321	1,504,106	837,783	1,504,106	1,549,229
68-4662-00-00	CARDBOARD COLLECTION FEES	26,250	27,538	26,250	14,082	26,250	28,875
68-4663-00-00	UHA PICKUP REVENUES	100	68	1,365	0	1,365	1,406
68-4665-00-00	TRASH BAG SALES REVENUE	100	94	16	0	0	16
68-4699-00-00	UB CREDIT ADJUSTMENT CLEARING	(38,000)	(37,319)	(38,000)	(21,389)	(38,000)	(38,760)
	<b>SUBTOTAL COLLECTION/DISPOSAL FEES</b>	<b>4,235,829</b>	<b>4,616,172</b>	<b>4,128,416</b>	<b>2,293,976</b>	<b>4,221,721</b>	<b>4,307,375</b>
68-4701-00-00	INTEREST REVENUE	25,000	35,053	20,000	32,724	50,000	30,000
68-4709-00-00	MISCELLANEOUS REVENUE	7,000	6,058	8,000	3,011	8,000	8,000
68-4940-00-00	TRANSFER FROM FUND 40	0	0	0	30,000	30,000	0
	<b>SUBTOTAL OTHER REVENUES</b>	<b>32,000</b>	<b>41,111</b>	<b>28,000</b>	<b>65,735</b>	<b>88,000</b>	<b>38,000</b>
	<b>TOTAL REVENUES</b>	<b>4,267,829</b>	<b>4,657,283</b>	<b>4,156,416</b>	<b>2,359,711</b>	<b>4,309,721</b>	<b>4,345,375</b>

**CITY OF GAINESVILLE  
SOLID WASTE FUND REVENUES  
BUDGET 2020**

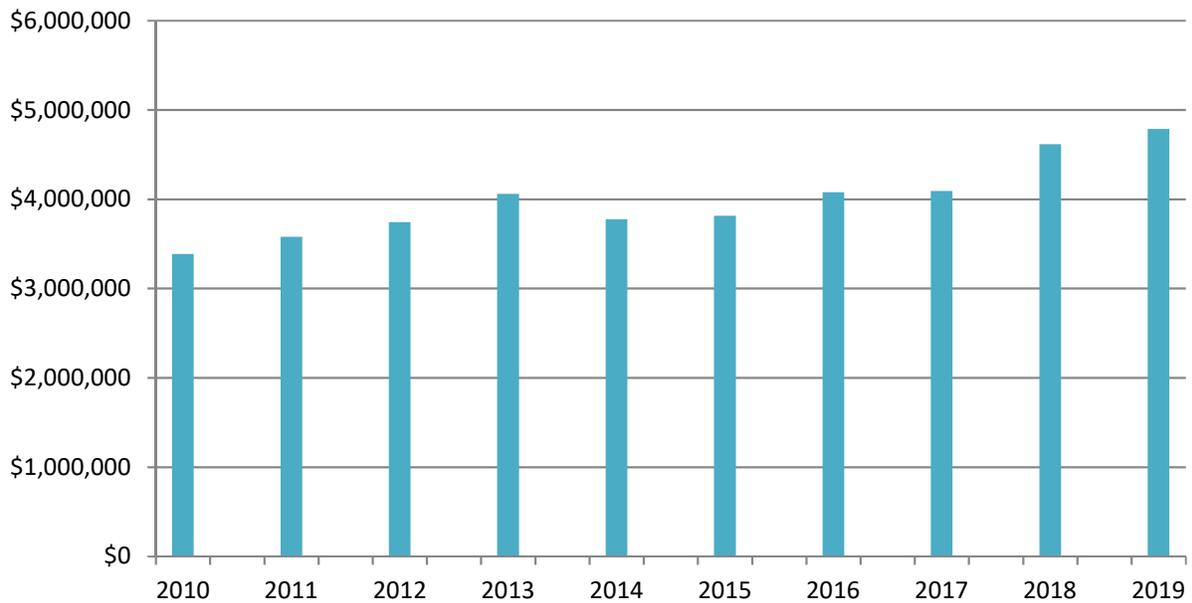


## Solid Waste Fund Revenues

### REVENUE ASSUMPTIONS

The FY 2020 Solid Waste Fund revenue budget reflects revenues increasing \$188,959 from the FY 2019 Adopted Budget seen by the growth trend over the past five years. This growth has been driven by an additional use of the transfer station and an increased utilization of roll-off containers due to increased business in the area. The number of residential customers has remained stable.

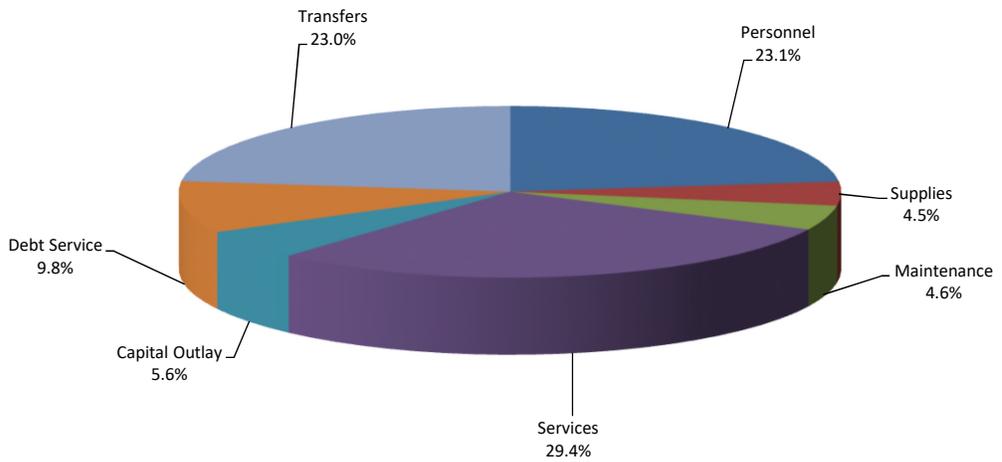
### Solid Waste Revenues



(2019 represents preliminary unaudited numbers.)

**SOLID WASTE FUND  
EXPENSES BY TYPE & DEPARTMENT  
BUDGET 2019-2020**

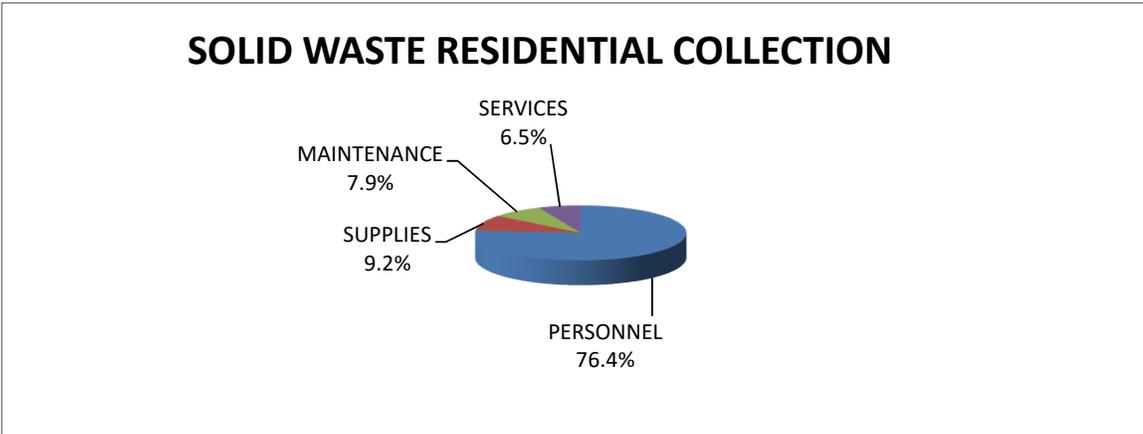
Department	Personnel	Supplies	Maintenance	Services	Minor Equip/Proj	Capital Outlay	Debt Service	Transfers	Total
Residential Collection	406,370	49,000	42,000	34,685	0	0	0	0	532,055
Landfill Disposal Long Haul	171,872	50,100	39,000	1,167,763	0	0	0	0	1,428,735
Commercial/Multifamily Collection	300,808	77,000	96,600	29,250	0	239,566	0	0	743,224
Transfer Station	113,229	17,800	21,100	29,722	0	0	0	0	181,851
Non-Departmental	0	0	0	0	0	0	419,572	988,936	1,408,508
<b>Totals</b>	<b>992,279</b>	<b>193,900</b>	<b>198,700</b>	<b>1,261,420</b>	<b>0</b>	<b>239,566</b>	<b>419,572</b>	<b>988,936</b>	<b>4,294,373</b>



**CITY OF GAINESVILLE  
BUDGET 2018-2019  
SOLID WASTE FUND RESIDENTIAL COLLECTIONS**

<b>ACCOUNT NUMBER</b>	<b>DESCRIPTION</b>	<b>2017-18 BUDGET</b>	<b>2017-18 ACTUAL</b>	<b>2018-19 ORIGINAL BUDGET</b>	<b>2018-19 ACTUAL SIX MONTHS</b>	<b>2018-19 REVISED BUDGET</b>	<b>2019-20 PROPOSED BUDGET</b>
68-5101-23-33	SALARIES	255,358	249,364	274,402	113,375	276,586	284,229
68-5106-23-33	OVERTIME	8,000	9,569	8,000	3,967	8,000	8,000
68-5107-23-33	HOLIDAY PAY	1,500	727	1,500	1,284	1,500	1,500
68-5110-23-33	LONGEVITY	1,680	3,480	3,720	3,720	3,720	4,020
68-5111-23-33	RETIREMENT	17,000	25,971	33,801	13,572	34,143	37,084
68-5112-23-33	FICA	19,816	18,670	22,157	8,747	22,380	22,989
68-5116-23-33	HEALTH/LIFE/CAREFLITE	31,710	30,666	37,823	18,398	37,841	39,899
68-5118-23-33	WORKER COMPENSATION	8,124	7,107	5,685	2,352	5,735	5,889
68-5119-23-33	OTHER PAYROLL EXPENSE	2,010	2,145	2,010	1,274	2,760	2,760
68-5121-23-33	ACCRUED VACATION BENEFITS	0	664	0	0	0	0
68-5123-23-33	ACCRUED COMP-TIME BENEFITS	0	167	0	0	0	0
	<b>SUBTOTAL SALARIES AND BENEFITS</b>	<b>345,198</b>	<b>348,531</b>	<b>389,098</b>	<b>166,688</b>	<b>392,665</b>	<b>406,370</b>
68-5201-23-33	OFFICE SUPPLIES	3,000	2,353	3,000	1,035	3,000	3,000
68-5202-23-33	POSTAGE	500	503	500	266	500	500
68-5204-23-33	BIND PRTING & REPRODUCTION	2,000	530	2,000	97	2,000	2,000
68-5206-23-33	FUELS OILS LUBRICANTS	40,000	41,475	40,000	17,569	40,000	40,000
68-5299-23-33	MISCELLANEOUS SUPPLIES	3,500	3,629	3,500	1,967	3,500	3,500
	<b>SUBTOTAL SUPPLIES</b>	<b>49,000</b>	<b>48,491</b>	<b>49,000</b>	<b>20,934</b>	<b>49,000</b>	<b>49,000</b>
68-5302-23-33	BUILDING MAINTENANCE	1,500	1,339	1,200	481	1,200	4,700
68-5304-23-33	MACHINERY & EQUIPMENT MAINT.	15,000	16,645	15,000	31,282	38,500	25,000
68-5305-23-33	VEHICLE MAINTENANCE	1,200	1,433	1,200	1,156	1,500	1,500
68-5309-23-33	OFFICE EQUIPMENT MAINTENANCE	1,000	1,001	1,000	417	1,000	1,200
68-5319-23-33	SOFTWARE MAINTENANCE	9,100	6,263	9,100	4,417	9,600	9,600
	<b>SUBTOTAL MAINTENANCE</b>	<b>27,800</b>	<b>26,681</b>	<b>27,500</b>	<b>37,753</b>	<b>51,800</b>	<b>42,000</b>
68-5401-23-33	COMMUNICATIONS	3,200	3,958	3,200	3,437	6,200	3,600
68-5402-23-33	DUES & SUBSCRIPTIONS	200	150	100	40	100	250
68-5403-23-33	GENERAL INSURANCE	8,240	12,650	8,240	6,108	6,108	9,000
68-5404-23-33	PROFESSIONAL FEES	3,000	770	3,000	108	3,000	3,000
68-5405-23-33	ADVERTISING	2,500	1,892	2,500	1,388	2,500	2,500
68-5406-23-33	TRAINING	1,500	1,258	0	0	0	0
68-5409-23-33	CONTRACTUAL SERVICES	6,000	1,593	6,000	0	6,000	6,000
68-5418-23-33	AUTO ALLOWANCE	1,500	175	1,500	0	1,500	1,500
68-5440-23-33	NATURAL GAS UTILITY SERVICE	3,500	2,225	3,500	1,784	3,500	3,535
68-5455-23-33	UNIFORM PURCHASE/RENTAL	2,500	2,033	2,500	1,220	2,500	3,000
68-5460-23-33	OFFICE EQUIPMENT RENTAL	1,000	510	1,000	185	1,000	1,000
68-5499-23-33	MISCELLANEOUS SERVICES	1,300	1,300	1,300	22	1,300	1,300
	<b>SUBTOTAL SERVICES</b>	<b>34,440</b>	<b>28,515</b>	<b>32,840</b>	<b>14,293</b>	<b>33,708</b>	<b>34,685</b>
	<b>RESIDENTIAL OPERATIONS</b>	<b>456,438</b>	<b>452,217</b>	<b>498,438</b>	<b>239,667</b>	<b>527,173</b>	<b>532,055</b>

**CITY OF GAINESVILLE  
BUDGET 2018-2019  
SOLID WASTE FUND RESIDENTIAL COLLECTIONS**



**EXPENDITURE SUMMARY**

CLASSIFICATION	2017-18	2017-18	2018-19	2018-19	2018-19	2019-20
	BUDGET	ACTUAL	ORIGINAL BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET
PERSONNEL	345,198	348,531	389,098	166,688	392,665	406,370
SUPPLIES	49,000	48,491	49,000	20,934	49,000	49,000
MAINTENANCE	27,800	26,681	27,500	37,753	51,800	42,000
SERVICES	34,440	28,515	32,840	14,293	33,708	34,685
<b>TOTAL</b>	<b>456,438</b>	<b>452,217</b>	<b>498,438</b>	<b>239,667</b>	<b>527,173</b>	<b>532,055</b>

**WORKLOAD/DEMAND**

	ACTUAL 2016	ACTUAL 2017	ACTUAL 2018	ESTIMATED 2019	ESTIMATED 2020
RESIDENTIAL TONS PER YEAR	6,370	6,327	6,043	5,913	5,913

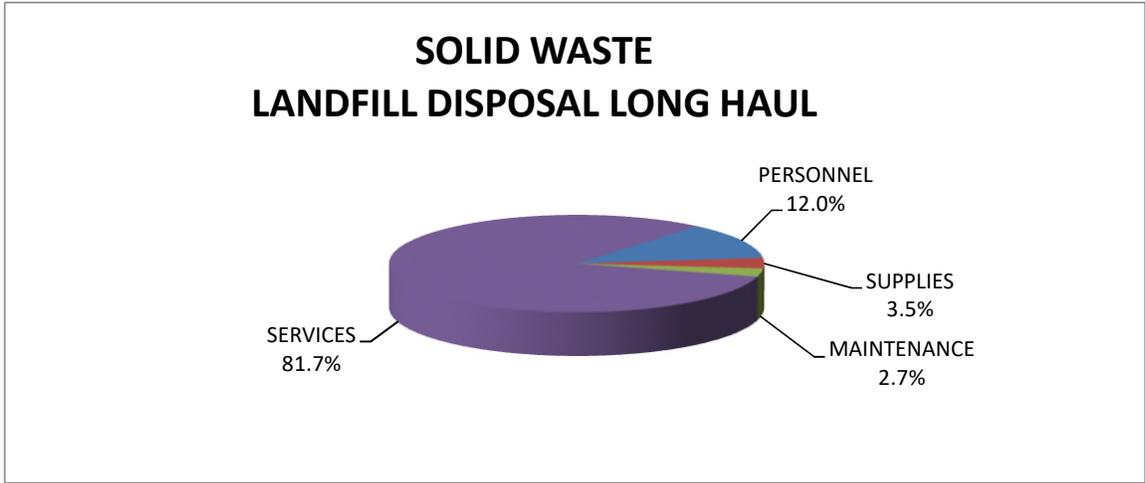
**STAFFING**

POSITION	ACTUAL 2016	ACTUAL 2017	ACTUAL 2018	BUDGETED 2019	PROPOSED 2020
SW COLLECTIONS-RESIDENTIAL					
GENERAL SERVICES DIRECTOR		1	1	1	1
SOLID WASTE CREW SUPERVISOR		1	1	1	1
ADMINISTRATIVE ASSISTANT/OFFICE SUPERVISOR		1	1	1	1
HEAVY EQUIPMENT OPERATOR		2	2	2	2
MAINTENANCE WORKER II		0	1	1	1
<b>TOTAL SW COLLECTIONS-RESIDENTIAL</b>		<b>5</b>	<b>6</b>	<b>6</b>	<b>6</b>

**CITY OF GAINESVILLE  
BUDGET 2019-2020  
SOLID WASTE FUND LANDFILL DISPOSAL LONG HAUL**

<b>ACCOUNT NUMBER</b>	<b>DESCRIPTION</b>	<b>2017-18 BUDGET</b>	<b>2017-18 ACTUAL</b>	<b>2018-19 ORIGINAL BUDGET</b>	<b>2018-19 ACTUAL SIX MONTHS</b>	<b>2018-19 REVISED BUDGET</b>	<b>2019-20 PROPOSED BUDGET</b>
68-5101-23-34	SALARIES	65,220	63,135	76,960	48,666	73,424	115,825
68-5106-23-34	OVERTIME	5,000	4,862	5,000	3,006	6,500	6,500
68-5107-23-34	HOLIDAY PAY	1,800	375	1,800	646	1,800	1,800
68-5110-23-34	LONGEVITY	180	180	300	60	60	180
68-5111-23-34	RETIREMENT	6,403	6,711	9,811	5,795	9,545	15,339
68-5112-23-34	FICA	5,004	4,553	6,431	3,992	6,257	9,509
68-5116-23-34	HEALTH/LIFE INSURANCE	12,684	11,592	12,598	7,329	12,604	19,935
68-5118-23-34	WORKER COMPENSATION	2,361	2,100	1,882	1,152	1,832	2,784
68-5121-23-34	ACCRUED VACATION BENEFITS3	0	817	0	0	0	0
	<b>SUBTOTAL SALARIES AND BENEFITS</b>	<b>98,652</b>	<b>94,325</b>	<b>114,782</b>	<b>70,645</b>	<b>112,022</b>	<b>171,872</b>
68-5201-23-34	OFFICE SUPPLIES	300	120	100	0	100	100
68-5206-23-34	FUELS OILS LUBRICANTS	49,000	44,850	49,000	20,834	49,000	49,000
68-5299-23-34	MISCELLANEOUS SUPPLIES	1,000	473	1,000	76	1,000	1,000
	<b>SUBTOTAL SUPPLIES</b>	<b>50,300</b>	<b>45,443</b>	<b>50,100</b>	<b>20,910</b>	<b>50,100</b>	<b>50,100</b>
68-5302-23-34	BUILDING MAINTENANCE	2,500	2,319	2,000	435	2,000	2,000
68-5304-23-34	MACHINERY & EQUIPMENT MAINT.	30,000	30,518	30,000	13,931	47,000	35,000
68-5305-23-34	VEHICLE MAINTENANCE	1,400	0	1,400	0	1,400	1,400
68-5399-23-34	MISCELLANEOUS MAINTENANCE	600	0	600	0	600	600
	<b>SUBTOTAL MAINTENANCE</b>	<b>34,500</b>	<b>32,837</b>	<b>34,000</b>	<b>14,366</b>	<b>51,000</b>	<b>39,000</b>
68-5401-23-34	COMMUNICATIONS	3,000	1,766	3,000	0	3,000	2,500
68-5403-23-34	GENERAL INSURANCE	5,665	3,410	5,665	2,630	5,665	5,665
68-5404-23-34	PROFESSIONAL FEES	500	320	500	0	500	500
68-5405-23-34	ADVERTISING	500	0	500	0	500	500
68-5406-23-34	TRAINING	700	550	700	0	700	700
68-5408-23-34	ELECTRIC UTILITY SERVICE	14,950	13,651	14,950	4,270	9,800	9,898
68-5409-23-34	CONTRACTUAL SERVICES	20,000	20,000	20,000	0	20,000	15,000
68-5470-23-34	LANDFILL TIPPING FEE	1,100,000	1,032,427	1,058,000	457,989	1,058,000	1,050,000
68-5499-23-34	MISCELLANEOUS SERVICES	83,000	31,763	83,000	48,411	83,000	83,000
	<b>SUBTOTAL SERVICES</b>	<b>1,228,315</b>	<b>1,118,298</b>	<b>1,186,315</b>	<b>513,300</b>	<b>1,181,165</b>	<b>1,167,763</b>
68-6501-23-34	LAND IMPROVEMENT	30,000	0	0	0	0	0
	<b>SUBTOTAL CAPITAL</b>	<b>30,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>LANDFILL DISPOSAL/LONG HAUL</b>	<b>1,441,767</b>	<b>1,290,904</b>	<b>1,385,197</b>	<b>619,221</b>	<b>1,394,287</b>	<b>1,428,735</b>

**CITY OF GAINESVILLE  
BUDGET 2019-2020  
SOLID WASTE FUND LANDFILL DISPOSAL LONG HAUL**



**EXPENDITURE SUMMARY**

CLASSIFICATION	2017-18	2017-18	2018-19	2018-19	2018-19	2019-20
	BUDGET	ACTUAL	ORIGINAL BUDGET	ACTUAL BUDGET	REVISED BUDGET	PROPOSED BUDGET
PERSONNEL	98,652	94,325	114,782	70,645	112,022	171,872
SUPPLIES	50,300	45,443	50,100	20,910	50,100	50,100
MAINTENANCE	34,500	32,837	34,000	14,366	51,000	39,000
SERVICES	1,228,315	1,118,298	1,186,315	513,300	1,181,165	1,167,763
CAPITAL OUTLAY	30,000	0	0	0	0	0
<b>TOTAL</b>	<b>1,441,767</b>	<b>1,290,904</b>	<b>1,385,197</b>	<b>619,221</b>	<b>1,394,287</b>	<b>1,428,735</b>

**WORKLOAD/DEMAND**

	ACTUAL	ACTUAL	ACTUAL	ESTIMATED	ESTIMATED
	2016	2017	2018	2019	2020
TRIPS TO TASWA LANDFILL	2,025	2,283	2,037	2,142	2,142
TONS HAULED TO TASWA LANDFILL	28,553	19,636	29,229	29,018	29,018

**STAFFING**

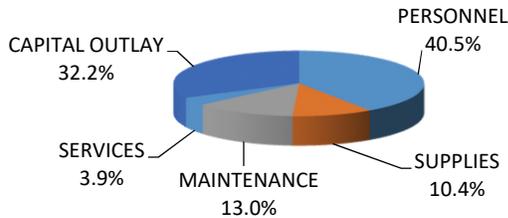
POSITION	ACTUAL	ACTUAL	ACTUAL	REVISED	PROPOSED
	2016	2017	2018	2019	2020
SW LANDFILL DISPOSAL					
HEAVY EQUIPMENT OPERATOR		2	2	2	3
<b>TOTAL SW LANDFILL DISPOSAL</b>		<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>

**CITY OF GAINESVILLE  
BUDGET 2019-2020  
SOLID WASTE FUND COMMERCIAL/MULTIFAMILY COLLECTIONS**

ACCOUNT NUMBER	DESCRIPTION	2017-18	2017-18	2018-19	2018-19	2018-19	2019-20
		BUDGET	ACTUAL	ORIGINAL	ACTUAL	REVISED	PROPOSED
				BUDGET	SIX MONTHS	BUDGET	BUDGET
68-5101-23-37	SALARIES	171,585	143,333	195,295	72,377	195,295	199,577
68-5106-23-37	OVERTIME	12,000	3,198	12,000	357	12,000	12,000
68-5107-23-37	HOLIDAY PAY	3,500	4,112	3,500	3,407	3,500	3,500
68-5110-23-37	LONGEVITY	1,800	1,800	2,040	2,040	2,040	2,340
68-5111-23-37	RETIREMENT	17,121	15,075	25,143	8,674	25,013	27,015
68-5112-23-37	FICA	13,379	11,287	16,396	5,764	16,396	16,748
68-5116-23-37	HEALTH/LIFE INSURANCE	31,710	34,911	31,495	22,063	31,510	33,225
68-5118-23-37	WORKER COMPENSATION	6,313	4,802	7,737	1,764	4,800	4,903
68-5119-23-37	OTHER PAYROLL EXPENSE	1,500	1,539	1,500	692	1,500	1,500
68-5121-23-37	ACCRUED VACATION BENEFITS3	0	(5,486)	0	0	0	0
68-5123-23-37	ACCRUED COMP-TIME BENEFITS	0	780	0	0	0	0
SUBTOTAL SALARIES AND BENEFITS		258,908	215,350	295,106	117,137	292,054	300,808
68-5201-23-37	OFFICE SUPPLIES	500	129	500	81	500	500
68-5206-23-37	FUELS OILS LUBRICANTS	69,000	69,057	69,000	35,828	74,000	75,000
68-5299-23-37	MISCELLANEOUS SUPPLIES	1,500	2,082	1,500	1,095	1,500	1,500
SUBTOTAL SUPPLIES		71,000	71,268	71,000	37,003	76,000	77,000
68-5304-23-37	MACHINERY & EQUIPMENT MAINT.	110,867	120,282	85,000	34,026	85,000	85,000
68-5305-23-37	VEHICLE MAINTENANCE	500	451	500	15	500	500
68-5309-23-37	OFFICE EQUIPMENT MAINTENANCE	0	0	0	0	0	0
68-5319-23-37	SOFTWARE MAINTENANCE	6,100	3,077	6,100	250	6,100	10,100
68-5399-23-37	MISCELLANEOUS MAINTENANCE	1,000	1,585	1,000	0	1,000	1,000
SUBTOTAL MAINTENANCE		118,467	125,394	92,600	34,291	92,600	96,600
68-5401-23-37	COMMUNICATIONS	3,100	0	3,100	319	3,100	3,100
68-5403-23-37	GENERAL INSURANCE	13,905	11,411	13,905	6,161	13,000	13,650
68-5404-23-37	PROFESSIONAL FEES	2,000	2,150	2,000	850	2,000	2,000
68-5406-23-37	TRAINING	500	250	500	235	500	500
68-5407-23-37	JUDGMENTS AND DAMAGES	1,000	0	1,000	0	1,000	1,000
68-5411-23-37	MACHINERY AND EQUIPMENT RENTAL	33,600	21,162	2,500	0	2,500	2,500
68-5455-23-37	UNIFORM PURCHASE/RENTAL	5,500	4,452	5,500	1,657	5,500	5,500
68-5499-23-37	MISCELLANEOUS SERVICES	1,000	730	1,000	0	1,000	1,000
SUBTOTAL SERVICES		60,605	40,156	29,505	9,221	28,600	29,250
68-5515 23 37	CARTS	0	0	0	0	9,025	0
		0	0	0	0	9,025	0
68-6504-23-37	MACHINERY & EQUIPMENT	175,400	44,285	411,546	0	410,885	189,803
68-6515-23-37	CARTS	18,000	18,218	9,025	0	0	16,386
68-6519-23-37	METAL REFUSE CONTAINERS	41,500	54,706	14,326	30,587	53,587	33,378
SUBTOTAL CAPITAL (OVER \$15,000)		234,900	117,208	434,897	30,587	464,472	239,566
COMMERCIAL/MULTIFAMILY		743,880	569,377	923,108	228,239	962,751	743,224

**CITY OF GAINESVILLE  
BUDGET 2019-2020  
SOLID WASTE FUND COMMERCIAL/MULTIFAMILY COLLECTIONS**

**SOLID WASTE  
COMMERCIAL/MULTIFAMILY COLLECTIONS**



**EXPENDITURE SUMMARY**

CLASSIFICATION	2017-18	2017-18	2018-19	2018-19	2018-19	2019-20
	BUDGET	ACTUAL	ORIGINAL BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET
PERSONNEL	258,908	215,350	295,106	117,137	292,054	300,808
SUPPLIES	71,000	71,268	71,000	37,003	76,000	77,000
MAINTENANCE	118,467	125,394	92,600	34,291	92,600	96,600
SERVICES	60,605	40,156	29,505	9,221	28,600	29,250
MINOR EQUIPMENT/PROJECTS	0	0	0	0	9,025	0
CAPITAL OUTLAY	234,900	117,208	434,897	30,587	464,472	239,566
<b>TOTAL</b>	<b>743,880</b>	<b>569,377</b>	<b>923,108</b>	<b>228,239</b>	<b>962,751</b>	<b>743,224</b>

**WORKLOAD/DEMAND**

	ACTUAL 2016	ACTUAL 2017	ACTUAL 2018	ESTIMATED 2019	ESTIMATED 2020
COMMERCIAL TONS PER YEAR	16,213	15,862	15,752	15,852	15,852
ROLL-OFF CUSTOMERS	200	195	229	230	230

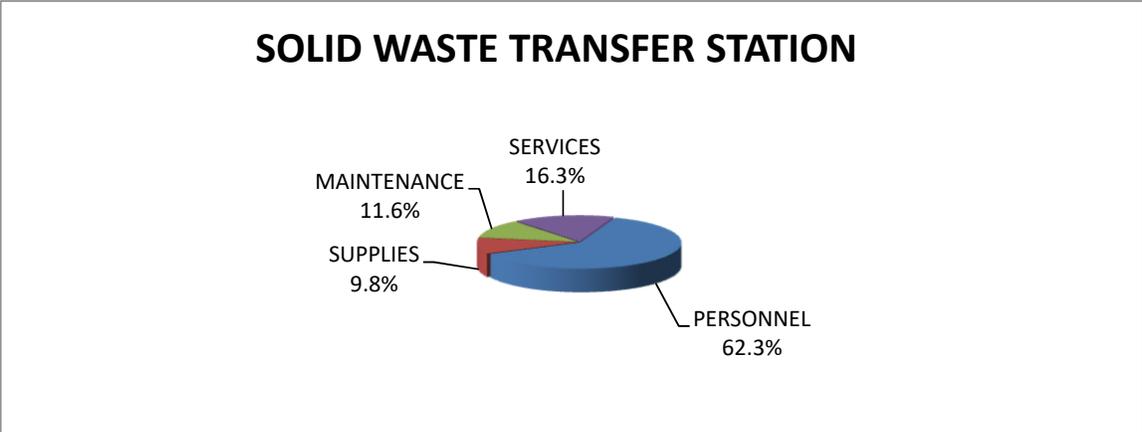
**STAFFING**

POSITION	ACTUAL 2016	ACTUAL 2017	ACTUAL 2018	BUDGETED 2019	PROPOSED 2020
SW COLLECTIONS COMMERCIAL					
CREW LEADER	0	0	0	0	0
HEAVY EQUIPMENT OPERATOR	5	5	5	5	5
<b>TOTAL SW COLLECTIONS COMMERCIAL</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>

**CITY OF GAINESVILLE  
BUDGET 2019-2020  
SOLID WASTE FUND TRANSFER STATION**

<b>ACCOUNT NUMBER</b>	<b>DESCRIPTION</b>	<b>2017-18 BUDGET</b>	<b>2017-18 ACTUAL</b>	<b>2018-19 ORIGINAL BUDGET</b>	<b>2018-19 ACTUAL SIX MONTHS</b>	<b>2018-19 REVISED BUDGET</b>	<b>2019-20 PROPOSED BUDGET</b>
68-5101-23-38	SALARIES	69,592	68,869	73,070	33,520	72,627	73,672
68-5106-23-38	OVERTIME	5,000	2,417	5,000	496	5,000	5,000
68-5107-23-38	HOLIDAY PAY	540	276	540	345	540	540
68-5110-23-38	LONGEVITY	2,160	2,160	2,280	1,680	1,680	1,800
68-5111-23-38	RETIREMENT	7,063	7,253	9,487	3,964	9,406	10,090
68-5112-23-38	FICA	5,519	5,589	6,218	2,734	6,166	6,255
68-5116-23-38	HEALTH/LIFE INSURANCE	12,684	12,673	12,598	6,828	12,604	13,290
68-5118-23-38	WORKER COMPENSATION	2,604	2,310	1,821	806	1,805	1,832
68-5119-23-38	OTHER PAYROLL EXPENSE	400	365	400	87	750	750
68-5121-23-38	ACCRUED VACATION BENEFITS3	0	689	0	0	0	0
	<b>SUBTOTAL SALARIES AND BENEFITS</b>	<b>105,562</b>	<b>102,601</b>	<b>111,414</b>	<b>50,459</b>	<b>110,578</b>	<b>113,229</b>
68-5201-23-38	OFFICE SUPPLIES	600	669	600	435	1,000	1,000
68-5202-23-38	POSTAGE	300	0	300	0	300	300
68-5206-23-38	FUELS OILS LUBRICANTS	14,000	14,000	15,000	5,901	15,000	15,000
68-5299-23-38	MISCELLANEOUS SUPPLIES	1,200	1,335	1,500	0	1,500	1,500
	<b>SUBTOTAL SUPPLIES</b>	<b>16,100</b>	<b>16,004</b>	<b>17,400</b>	<b>6,336</b>	<b>17,800</b>	<b>17,800</b>
68-5302-23-38	BUILDING MAINTENANCE	4,000	3,894	4,000	3,598	4,500	4,000
68-5304-23-38	MACHINERY & EQUIPMENT MAINT.	12,000	11,985	12,000	28,186	34,000	15,000
68-5305-23-38	VEHICLE MAINTENANCE	600	50	600	24	600	600
68-5399-23-38	MISCELLANEOUS MAINTENANCE	1,500	1,280	1,500	200	1,500	1,500
	<b>SUBTOTAL MAINTENANCE</b>	<b>18,100</b>	<b>17,208</b>	<b>18,100</b>	<b>32,008</b>	<b>40,600</b>	<b>21,100</b>
68-5401-23-38	COMMUNICATIONS	500	456	500	0	500	500
68-5403-23-38	GENERAL INSURANCE	4,223	2,941	4,223	1,780	4,223	4,223
68-5404-23-38	PROFESSIONAL FEES	1,000	420	1,000	236	1,000	1,000
68-5406-23-38	TRAINING	1,000	961	1,000	136	1,000	1,000
68-5408-23-38	ELECTRIC UTILITY SERVICE	2,227	1,569	2,227	268	2,227	2,227
68-5441-23-38	SOLID WASTE UTILITY SERVICE	2,122	1,508	2,122	831	2,122	2,122
68-5442-23-38	WATER/SEWER UTILITY SERVICE	3,000	4,417	3,000	1,731	3,000	3,000
68-5446-23-38	STORMWATER UTILITY FEES	12,519	11,399	12,519	6,260	12,519	12,900
68-5499-23-38	MISCELLANEOUS SERVICES	2,750	2,141	2,750	795	2,750	2,750
	<b>SUBTOTAL SERVICES</b>	<b>29,341</b>	<b>25,812</b>	<b>29,341</b>	<b>12,036</b>	<b>29,341</b>	<b>29,722</b>
	<b>TRANSFER STATION</b>	<b>169,103</b>	<b>161,624</b>	<b>176,255</b>	<b>100,839</b>	<b>198,319</b>	<b>181,851</b>

**CITY OF GAINESVILLE  
BUDGET 2019-2020  
SOLID WASTE FUND TRANSFER STATION**



**EXPENDITURE SUMMARY**

CLASSIFICATION	2017-18 BUDGET	2017-18 ACTUAL	2018-19 ORIGINAL BUDGET	2018-19 ACTUAL	2018-19 REVISED BUDGET	2019-20 PROPOSED BUDGET
PERSONNEL	105,562	102,601	111,414	50,459	110,578	113,229
SUPPLIES	16,100	16,004	17,400	6,336	17,800	17,800
MAINTENANCE	18,100	17,208	18,100	32,008	40,600	21,100
SERVICES	29,341	25,812	29,341	12,036	29,341	29,722
<b>TOTAL</b>	<b>169,103</b>	<b>161,624</b>	<b>176,255</b>	<b>100,839</b>	<b>198,319</b>	<b>181,851</b>

**WORKLOAD/DEMAND**

	ACTUAL 2016	ACTUAL 2017	ACTUAL 2018	ESTIMATED 2019	ESTIMATED 2020
TRUCKS LOADED PER YEAR	1,288	1,377	1,323	1,302	1,302

**STAFFING**

POSITION	ACTUAL 2016	ACTUAL 2017	ACTUAL 2018	ADOPTED 2019	ADOPTED 2020
SW TRANSFER STATION					
TRANSFER STATION ATTENDANT		1	1	1	1
TRANSFER STATION ATTENDANT/CUSTODIAN		1	1	1	1
<b>TOTAL SW TRANSFER STATION</b>		<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>

**CITY OF GAINESVILLE  
BUDGET 2019-2020  
SOLID WASTE FUND NON-DEPARTMENTAL**

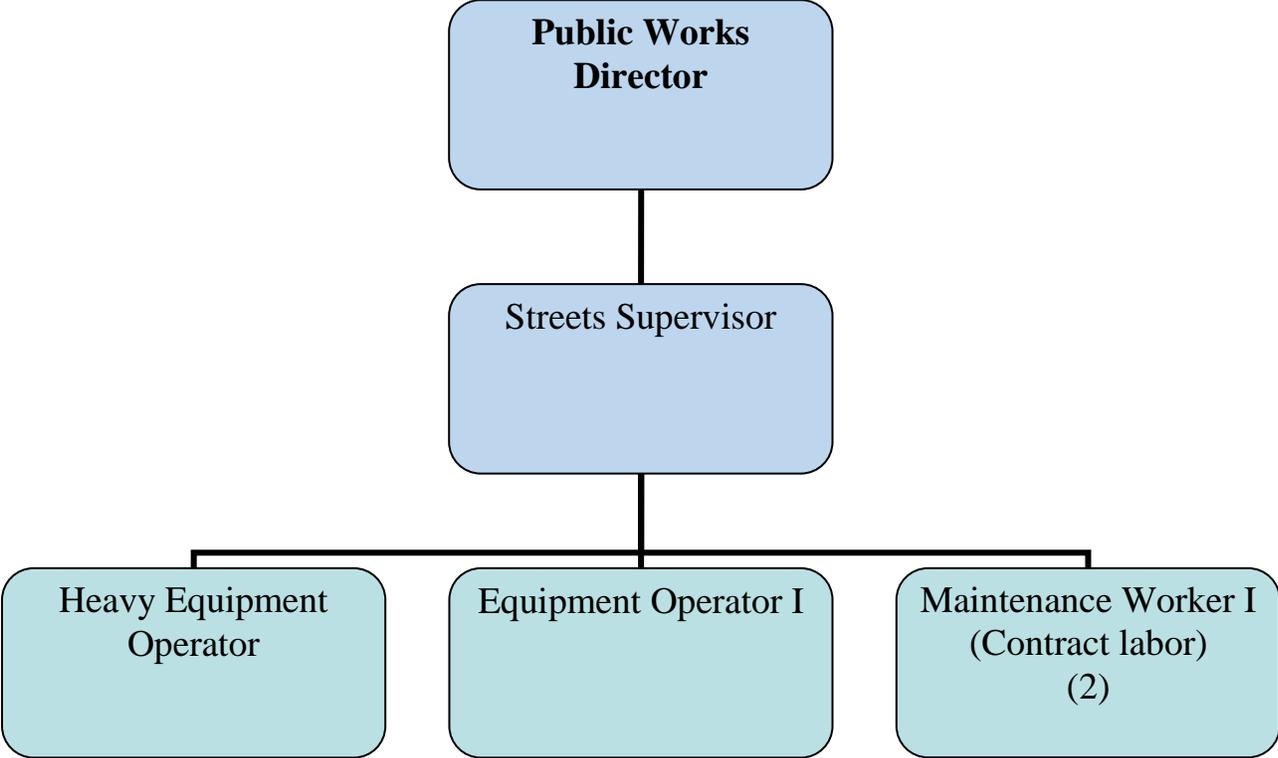
<b>ACCOUNT NUMBER</b>	<b>DESCRIPTION</b>	<b>2017-18 BUDGET</b>	<b>2017-18 ACTUAL</b>	<b>2018-19 ORIGINAL BUDGET</b>	<b>2018-19 ACTUAL SIX MONTHS</b>	<b>2018-19 REVISED BUDGET</b>	<b>2019-20 PROPOSED BUDGET</b>
68-5701-50-99	TRANSFER TO GENERAL FUND	765,131	781,531	765,131	382,566	765,131	765,131
68-5701-50-99-STREET	TRANSFER-GENERAL FUND-STR RENT	223,805	223,805	223,805	111,903	223,805	223,805
68-5740-50-99	TRANSFER TO FUND 40	0	30,000	0	0	0	0
	<b>SUBTOTAL TRANSFERS OUT</b>	<b>988,936</b>	<b>1,035,336</b>	<b>988,936</b>	<b>494,468</b>	<b>988,936</b>	<b>988,936</b>
68-5475-99-99	2014 GEN OBLIG REFUNDING	195,899	195,899	72,950	72,119	72,950	72,780
68-5477-99-99	DEBT EXP 2016 REFUNDING	80,879	80,879	128,512	121,194	128,512	127,858
68-5481-99-99	2017 REFUNDING GO'S	83,641	83,641	0	0	0	0
68-5482-99-99	2018 CO	0	0	214,290	162,606	214,290	218,934
68-5854-99-99	BOND ISSUANCE COSTS	1,171	13,973	0	0	0	0
68-5435-99-99	ACCRUED INTEREST EXPENSE	12,000	34,871	0	0	0	0
	<b>SUBTOTAL DEBT</b>	<b>373,590</b>	<b>409,263</b>	<b>415,752</b>	<b>355,919</b>	<b>415,752</b>	<b>419,572</b>
68-5854-99-99	BOND ISSUANCE COSTS	1,171	13,973	0	0	0	0
68-5198-99-99	PENSION ADJUSTMENT	0	(8,393)	0	0	0	0
	<b>SUBTOTAL DEBT EXPENSES</b>	<b>1,171</b>	<b>5,580</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>SOLID WASTE NON-DEPARTMENTAL</b>	<b>1,363,697</b>	<b>1,450,179</b>	<b>1,404,688</b>	<b>850,387</b>	<b>1,404,688</b>	<b>1,408,508</b>



**STORMWATER UTILITY FUND**

**Public Works**  
(Stormwater Drainage)

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**Public Services-Stormwater Utility Fund**

**Fund: 67**  
**General Fund: 01**  
**Department Code: 16**  
**Program Code: 36**

**Mission:**

The mission of the Public Works Department is to provide maintenance and repairs to City owned infrastructure as well as facilities and equipment in an efficient manner to ensure that the City’s investments meet or exceed maximum life expectancy. Public Services protects the investment in public streets through preventative maintenance and rebuilding of streets. The department maintains a safe environment within our City facilities, ensuring that safe and pleasant drinking water is delivered to the citizens of Gainesville, while protecting the environment by maintaining health and safety standards. The department responds to emergency conditions as needed.

**Vision:**

The Public Works Department’s vision is to achieve greater satisfaction, increase reliability, increase efficiency and resource conservation by maximizing the use of state-of-the-art technology.

**Department Description:**

The Storm Water Division provides maintenance for the City’s storm drainage system, which includes bridges, inlet cleaning, ditch grading and cleaning. The department also maintains drainage for streets and right-of-way, mowing right-of-ways, drainage channels, and detention ponds. The division maintains approximately 80 miles of curb and gutters, 10 miles of storm pipe, and 3.5 miles of channel.

**Accomplishments:**

- Replaced Valley Gutters throughout the city

**Departmental Performance Measures:**

- Respond to complaints within one day.

	<b>Actual 2016</b>	<b>Actual 2017</b>	<b>Actual 2018</b>	<b>Estimated 2019</b>	<b>Budget 2020</b>
Maintain 70% of drainage ditches / creeks	70%	70%	70%	70%	70%

**Major Goals for Fiscal Year 2019-2020**

Goal 2: Improve Gainesville’s basic infrastructure.

Objectives for Goal 2:

2.5 Complete study on drainage issue on Field Street (Potter to Field) (67-6520-16-36)

2.10 Update drainage plan. (67-6520-16-36)

**CITY OF GAINESVILLE  
BUDGET 2019-2020  
STORMWATER UTILITY FUND SUMMARY**

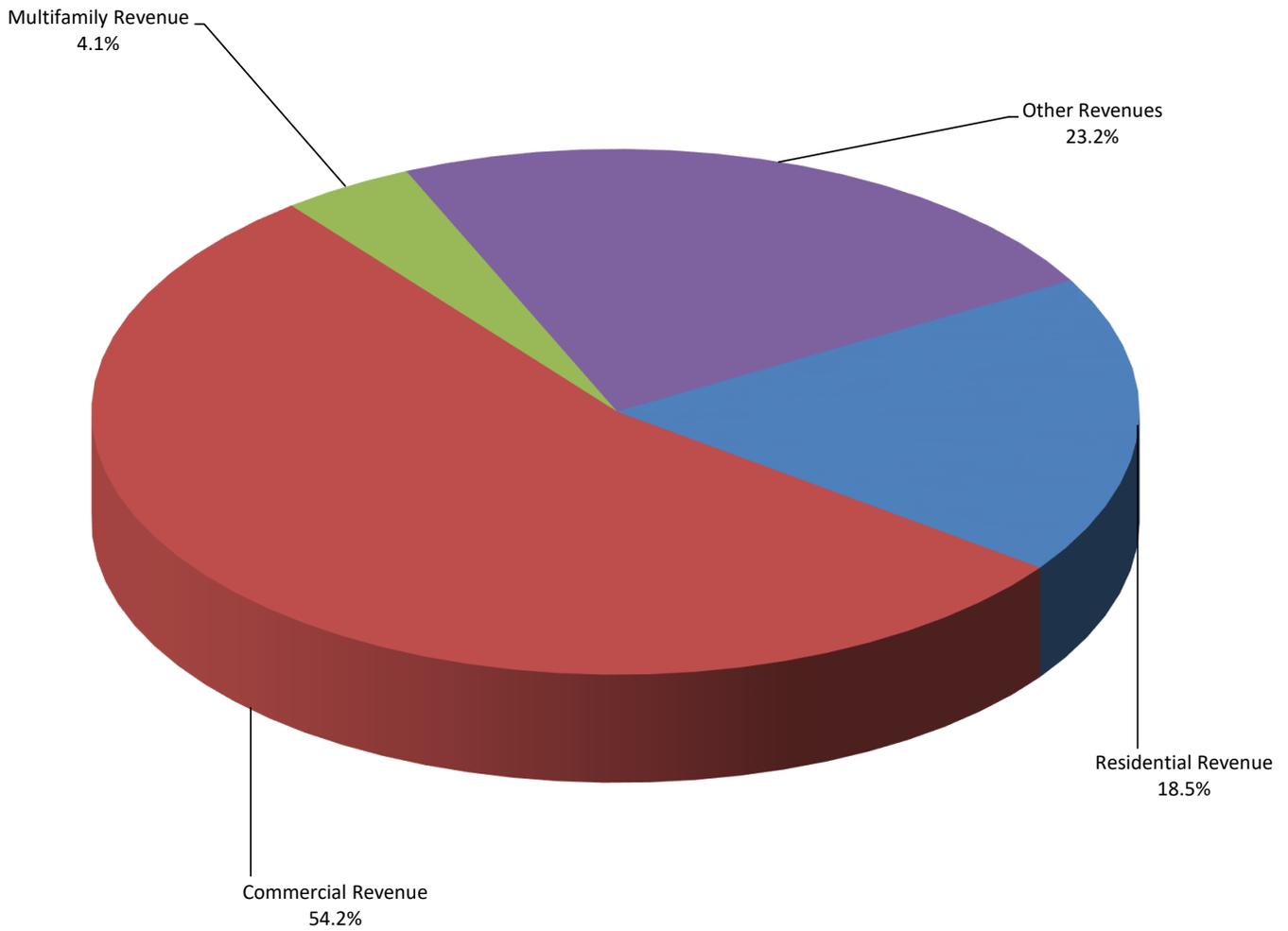
	<b>2017-18 BUDGET</b>	<b>2017-18 ACTUAL</b>	<b>2018-19 ORIGINAL BUDGET</b>	<b>2018-19 ACTUAL SIX MONTHS</b>	<b>2018-19 REVISED BUDGET</b>	<b>2019-20 PROPOSED BUDGET</b>
BEGINNING BALANCE OCTOBER 1	12,743,767	12,742,370	12,190,704	12,190,704	12,190,704	12,269,591
REVENUES	1,151,608	1,564,950	1,169,607	708,292	1,228,936	1,251,965
<b>TOTAL FUNDS AVAILABLE</b>	<b>13,895,375</b>	<b>14,307,320</b>	<b>13,360,311</b>	<b>12,898,996</b>	<b>13,419,640</b>	<b>13,521,556</b>
EXPENDITURES						
OPERATIONS	655,766	548,309	330,468	52,631	305,645	366,082
NON-DEPARTMENTAL	1,137,493	1,568,307	750,523	658,731	844,404	834,092
<b>TOTAL EXPENDITURES</b>	<b>1,793,259</b>	<b>2,116,616</b>	<b>1,080,991</b>	<b>711,362</b>	<b>1,150,049</b>	<b>1,200,174</b>
ENDING BALANCE SEPTEMBER 30	12,102,116	12,190,704	12,279,320	12,187,634	12,269,591	12,321,382
INCREASE(DECREASE) IN FUND BALANCE	(641,651)	(551,666)	88,616	(3,070)	78,887	51,791

Note: Beginning October FY 2019 Fund Balance ties to FY 18 Audited Financials excluding depreciation, amortization, bad debt and accrued interest expense .

**CITY OF GAINESVILLE  
BUDGET 2019-2020  
STORMWATER UTILITY FUND REVENUES**

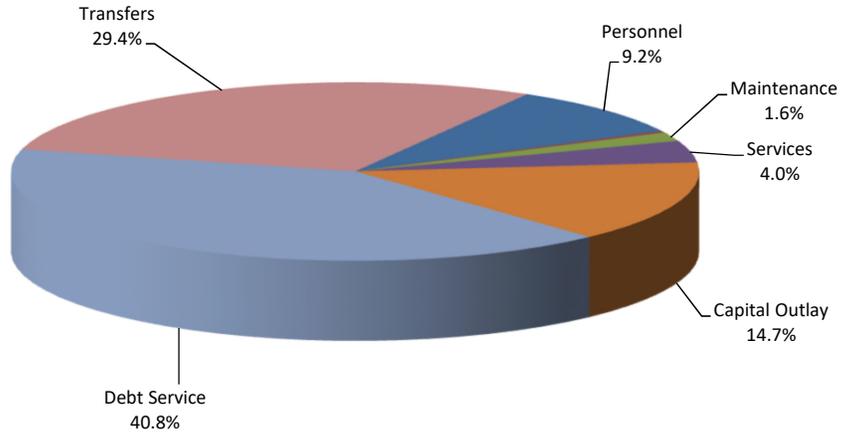
<b>ACCOUNT NUMBER</b>	<b>DESCRIPTION</b>	<b>2017-18 BUDGET</b>	<b>2017-18 ACTUAL</b>	<b>2018-19 ORIGINAL BUDGET</b>	<b>2018-19 ACTUAL SIX MONTHS</b>	<b>2018-19 REVISED BUDGET</b>	<b>2019-20 PROPOSED BUDGET</b>
67-4630-00-00	RESIDENTIAL STORMWTR REVENUE	224,267	223,830	225,000	112,111	225,000	231,000
67-4631-00-00	COMMERCIAL STORMWTR REVENUE	665,000	662,619	675,000	329,702	660,000	679,000
67-4632-00-00	MULTIFAMILY STORMWTR REVENUE	50,000	50,347	50,000	25,182	50,000	51,000
67-4633-00-00	UNBILLED STRMWTR UTIL REVENUE	0	(319)	0	0	0	0
67-4699-00-00	UB CREDIT ADJUSTMENT CLEARING	(12,300)	(14,245)	(4,448)	(9,137)	(15,000)	(15,000)
	<b>SUBTOTAL UTILITY REVENUES</b>	<b>926,967</b>	<b>922,233</b>	<b>945,552</b>	<b>457,858</b>	<b>920,000</b>	<b>946,000</b>
67-4701-00-00	INTEREST REVENUE	13,000	14,044	13,000	7,297	14,000	10,000
67-4920-00-00	TRANSFER FROM FLOOD FUND	0	417,032	0	0	0	0
67-4930-00-00	TRANSFER FROM DEBT SVC FUND	211,641	211,641	211,055	243,138	294,936	295,965
	<b>SUBTOTAL OTHER REVENUES</b>	<b>224,641</b>	<b>642,717</b>	<b>224,055</b>	<b>250,434</b>	<b>308,936</b>	<b>305,965</b>
	<b>TOTAL STORMWATER FUND REVENUES</b>	<b>1,151,608</b>	<b>1,564,950</b>	<b>1,169,607</b>	<b>708,292</b>	<b>1,228,936</b>	<b>1,251,965</b>

**CITY OF GAINESVILLE  
STORMWATER REVENUES  
BUDGET 2020**



**STORMWATER UTILITY FUND  
EXPENSES BY TYPE & DEPARTMENT  
BUDGET 2019-2020**

Department	Personnel	Supplies	Maintenance	Services	Minor Equip/Proj	Capital Outlay	Debt Service	Transfers	Total
Maintenance & Operations	109,282	3,350	19,400	47,050	12,000	175,000	0	0	366,082
Non-Departmental	0	0	0	0	0	0	485,179	348,913	834,092
<b>Totals</b>	<b>109,282</b>	<b>3,350</b>	<b>19,400</b>	<b>47,050</b>	<b>12,000</b>	<b>175,000</b>	<b>485,179</b>	<b>348,913</b>	<b>1,200,174</b>

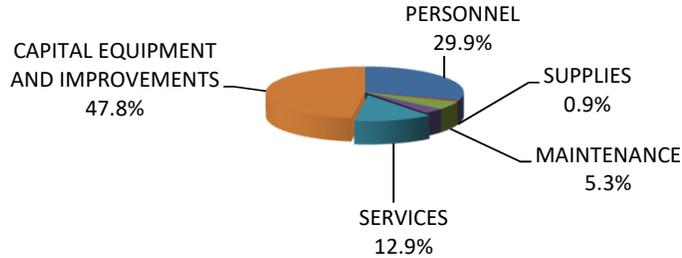


**CITY OF GAINESVILLE  
BUDGET 2019-2020  
STORMWATER UTILITY FUND**

<b>ACCOUNT NUMBER</b>	<b>DESCRIPTION</b>	<b>2017-18 BUDGET</b>	<b>2017-18 ACTUAL</b>	<b>2018-19 ORIGINAL BUDGET</b>	<b>2018-19 ACTUAL SIX MONTHS</b>	<b>2018-19 REVISED BUDGET</b>	<b>2019-20 PROPOSED BUDGET</b>
67-5101-16-36	SALARIES	51,000	40,387	67,092	30,888	63,648	75,608
67-5106-16-36	OVERTIME	2,500	1,084	2,500	865	2,500	2,500
67-5107-16-36	HOLIDAY PAY	189	0	189	76	76	189
67-5110-16-36	LONGEVITY	540	0	600	0	0	0
67-5111-16-36	RETIREMENT	5,045	4,060	8,214	3,487	7,729	9,662
67-5112-16-36	FICA	3,943	3,161	5,384	2,420	5,066	5,990
67-5116-16-36	HEALTH/LIFE INSURANCE	12,684	9,006	12,598	5,259	10,714	13,290
67-5118-16-36	WORKER'S COMP	2,175	1,599	1,836	278	1,729	2,043
67-5121-16-36	ACCRUED VACATION BENEFITS	0	(571)	0	0	0	0
67-5123-16-36	ACCRUED COMP-TIME BENEFITS	0	48	0	0	0	0
	<b>SUBTOTAL SALARIES AND BENEFITS</b>	<b>78,076</b>	<b>58,773</b>	<b>98,413</b>	<b>43,273</b>	<b>91,462</b>	<b>109,282</b>
67-5201-16-36	OFFICE SUPPLIES	800	652	800	113	700	800
67-5207-16-36	SMALL TOOLS & EQUIPMENTS	500	0	800	0	300	800
67-5209-16-36	CHEMICAL AND MEDICAL SUPPLIES	500	230	500	0	250	500
67-5221-16-36	SAFETY SUPPLIES	300	235	1,300	44	500	750
67-5299-16-36	MISCELLANEOUS SUPPLIES	400	730	500	59	500	500
	<b>SUBTOTAL SUPPLIES</b>	<b>2,500</b>	<b>1,847</b>	<b>3,900</b>	<b>216</b>	<b>2,250</b>	<b>3,350</b>
67-5304-16-36	MAINTENANCE MACHINERY/EQUIPT.	1,400	1,209	2,400	0	2,000	2,400
67-5305-16-36	VEHICLE MAINTENANCE	900	202	1,000	0	625	1,000
67-5320-16-36	STORMWATER DRAINAGEWAY MAINT.	16,000	16,790	16,000	0	16,000	16,000
	<b>SUBTOTAL MAINTENANCE</b>	<b>18,300</b>	<b>18,201</b>	<b>19,400</b>	<b>0</b>	<b>18,625</b>	<b>19,400</b>
67-5403-16-36	GENERAL INSURANCE	4,190	4,186	4,555	3,477	7,000	7,350
67-5404-16-36	PROFESSIONAL FEES	5,000	5,203	5,000	2,236	5,000	20,000
67-5406-16-36	TRAINING	500	370	500	0	500	500
67-5409-16-36	CONTRACTUAL SERVICES	14,000	0	14,000	3,000	14,000	14,000
67-5455-16-36	UNIFORM PURCHASE/RENTAL	1,000	932	500	430	945	1,000
67-5499-16-36	MISCELLANEOUS SERVICES	4,200	4,200	4,200	0	4,200	4,200
	<b>SUBTOTAL SERVICES</b>	<b>28,890</b>	<b>14,891</b>	<b>28,755</b>	<b>9,142</b>	<b>31,645</b>	<b>47,050</b>
67-5504-16-36	MACHINERY & EQUIPMENT	0	0	0	0	0	12,000
	<b>SUBTOTAL MACHINERY &amp; EQUIPMENT</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>12,000</b>
67-6504-16-36	MACHINERY & EQUIPMENT	38,000	37,566	0	0	0	0
67-6505-16-36	MOTOR VEHICLES	0	0	150,000	0	141,663	0
67-6520-16-36	STORMWATER DRAINAGEWAY IMPROVE	490,000	417,032	30,000	0	20,000	175,000
	<b>SUBTOTAL CAPITAL</b>	<b>528,000</b>	<b>454,598</b>	<b>180,000</b>	<b>0</b>	<b>161,663</b>	<b>175,000</b>
	<b>STORMWATER OPERATIONS</b>	<b>655,766</b>	<b>548,309</b>	<b>330,468</b>	<b>52,631</b>	<b>305,645</b>	<b>366,082</b>

**CITY OF GAINESVILLE  
BUDGET 2019-2020  
STORMWATER UTILITY FUND**

**STORMWATER UTILITY OPERATIONS**



**EXPENDITURE SUMMARY**

CLASSIFICATION	2017-18	2017-18	2018-19	2018-19	2018-19	2019-20
	BUDGET	ACTUAL	ORIGINAL BUDGET	SIX MONTHS ACTUAL	REVISED BUDGET	PROPOSED BUDGET
PERSONNEL	78,076	58,773	98,413	43,273	91,462	109,282
SUPPLIES	2,500	1,847	3,900	216	2,250	3,350
MAINTENANCE	18,300	18,201	19,400	0	18,625	19,400
MACHINERY AND EQUIPMENT NON CAPITAL	0	0	0	0	0	12,000
SERVICES	28,890	14,891	28,755	9,142	31,645	47,050
CAPITAL EQUIPMENT AND IMPROVEMENTS	528,000	454,598	180,000	0	161,663	175,000
<b>TOTAL</b>	<b>655,766</b>	<b>548,309</b>	<b>330,468</b>	<b>52,631</b>	<b>305,645</b>	<b>366,082</b>

**WORKLOAD/DEMAND**

	ACTUAL	ACTUAL	ACTUAL	BUDGETED	PROPOSED
	2016	2017	2018	2019	2020
INLET BOXES CLEANED/CHECKED	275	181	385	400	400
MILES OF STREETS SWEPT	689	1,595	868	1,000	1,000

**STAFFING**

POSITION	ACTUAL	ACTUAL	ACTUAL	BUDGETED	PROPOSED
	2016	2017	2018	2019	2020
STORM WATER DRAINAGE					
HEAVY EQUIPMENT OPERATOR		1	1	1	1
EQUIPMENT OPERATOR I		1	1	1	1
<b>TOTAL STORM WATER DRAINAGE</b>		<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>

**CITY OF GAINESVILLE  
BUDGET 2019-2020  
STORMWATER UTILITY FUND NON-DEPARTMENTAL**

ACCOUNT NUMBER	DESCRIPTION	2017-18	2017-18	2018-19	2018-19	2018-19	2019-20
		BUDGET	ACTUAL	ORIGINAL BUDGET	ACTUAL SIX MONTHS	REVISED BUDGET	PROPOSED BUDGET
67-5701-50-99	TRANSFER TO GENERAL FUND	551,666	551,666	198,665	99,333	198,665	198,665
67-5730-50-99	TRANSFER TO DEBT SERVICE	135,014	101,071	150,583	138,807	150,583	150,248
67-5740-50-99	TRANSFER TO FUND 40 PROJECTS	0	335,440	0	0	10,000	0
67-5753-50-99	TRANSFER TO 2016 GO SUMP	0	150,000	0	0	0	0
TOTAL TRANSFERS OUT		686,680	1,138,177	349,248	238,140	359,248	348,913
67-5468-99-99	2008 GENERAL OBLIGATION	67,149	67,149	0	0	0	0
67-5469-99-99	DEBT EXPENSE 2010 CO	102,116	102,116	103,015	86,094	103,015	102,399
67-5472-99-99	2012 REFUNDING GO'S	24,623	24,623	24,197	22,849	24,197	23,772
67-5473-99-99	2012 CO'S	109,525	109,524	108,040	91,516	108,040	109,085
67-5477-99-99	DEBT EXP 2016 REFUNDING	46,329	46,329	73,615	69,423	73,615	73,240
67-5478-99-99	2014 GO DEBT	0	0	0	65,528	83,881	84,481
67-5481-99-99	2017 REFUNDING GO'S	101,071	80,828	92,408	85,182	92,408	92,202
67-5198-99-99	PENSION ADJUSTMENT	0	(440)	0	0	0	0
TOTAL DEBT SERVICE		450,813	430,130	401,275	420,592	485,156	485,179
TOTAL NON-DEPARTMENTAL		1,137,493	1,568,307	750,523	658,731	844,404	834,092

Note: The Transfer to Debt Service Fund is to cover the Stormwater related debt payments paid in Debt Service Fund.



**DEBT**

**CITY OF GAINESVILLE  
BUDGET 2019-2020  
GENERAL OBLIGATION I & S FUND**

ACCOUNT NUMBER	DESCRIPTION	2017-18 BUDGET	2017-18 ACTUAL	2018-19 ORIGINAL BUDGET	2018-19 ACTUAL SIX MONTHS	2018-19 REVISED BUDGET	2019-20 PROPOSED BUDGET
	BEGINNING BALANCE OCTOBER 1	1,379,549	1,379,548	1,453,857	1,453,857	1,453,857	1,453,857
<b>REVENUES</b>							
30-4001-00-00	CURRENT TAXES RESOLVED	2,299,202	2,367,719	2,220,450	2,209,730	2,209,450	2,278,702
30-4002-00-00	DELINQUENT TAXES RESOLVED	19,000	27,243	23,974	18,558	23,974	23,693
30-4003-00-00	PENALTY AND INTEREST	12,000	21,618	19,000	14,784	19,000	19,000
	<b>SUBTOTAL TAX REVENUES</b>	<b>2,330,202</b>	<b>2,416,580</b>	<b>2,263,424</b>	<b>2,243,072</b>	<b>2,252,424</b>	<b>2,321,395</b>
30-4701-00-00	INTEREST REVENUE	16,775	27,103	24,000	20,535	35,000	27,000
30-4715-00-00	DEVELOPMENT FEE-CEMETARY-DIV27	15,000	20,850	18,000	9,000	18,000	18,000
30-4720-00-00	DEBT PROCEEDS	1,806,151	1,801,007	0	0	0	0
	<b>SUBTOTAL OTHER REVENUES</b>	<b>1,837,926</b>	<b>1,848,960</b>	<b>42,000</b>	<b>29,535</b>	<b>53,000</b>	<b>45,000</b>
30-4967-00-00	TRANSFER FROM STRMWTR UTILITY	135,014	101,071	150,583	138,807	150,583	150,248
	<b>SUBTOTAL TRANSFERS IN</b>	<b>135,014</b>	<b>101,071</b>	<b>150,583</b>	<b>138,807</b>	<b>150,583</b>	<b>150,248</b>
	<b>TOTAL REVENUES</b>	<b>4,303,142</b>	<b>4,366,611</b>	<b>2,456,007</b>	<b>2,411,414</b>	<b>2,456,007</b>	<b>2,516,643</b>
	<b>TOTAL FUNDS AVAILABLE</b>	<b>5,682,691</b>	<b>5,746,159</b>	<b>3,909,864</b>	<b>3,865,272</b>	<b>3,909,864</b>	<b>3,970,500</b>
<b>EXPENDITURES</b>							
30-5404-13-10	PROFESSIONAL FEES	11,500	11,500	12,000	4,245	12,000	12,000
30-5465-13-10	2010 CERT. OF OBLIGATION	158,456	158,456	159,851	133,594	159,851	158,895
30-5466-13-10	2007 REFUNDING GO'S	0	0	0	0	0	0
30-5468-13-10	2008 GENERAL OBLIGATION BONDS	109,422	109,422	0	0	0	0
30-5472-13-10	2012 REFUNDING GO'S	114,177	114,177	112,203	105,951	112,203	110,228
30-5473-13-10	2012 CO'S	59,740	59,741	58,931	49,918	58,931	59,501
30-5476-13-10	2014 GEN OBLIG REFUNDING	159,093	159,093	59,244	58,569	59,244	59,106
30-5477-13-10	2014 GEN OBLIGA BONDS	337,825	337,825	335,525	102,224	130,855	131,791
30-5479-13-10	2016 GO REFUNDING AND IMPROVMT	613,094	613,094	844,162	735,684	844,162	966,676
30-5481-13-10	2017 REF GO'S	450,594	451,222	150,583	138,807	150,583	150,248
30-5482-13-10	2018 CO DEBT	0	0	251,457	190,809	251,457	256,906
30-5499-13-10	MISCELLANEOUS SERVICES	97,000	97,838	106,700	53,153	106,700	109,000
	<b>SUBTOTAL DEBT SERVICE</b>	<b>2,110,901</b>	<b>2,112,368</b>	<b>2,090,656</b>	<b>1,572,954</b>	<b>1,885,986</b>	<b>2,014,351</b>
30-5723-50-99	TRANSFER TO GOLF FUND	12,360	11,607	9,353	8,178	9,353	8,610
30-5760-50-99	TRANSFER TO UTILITY FUND	121,423	121,423	121,824	196,507	242,613	243,209
30-5761-50-99	TRANSFER TO AIRPORT FUND	40,666	40,667	23,119	22,162	23,119	23,025
30-5767-50-99	TRANSFER TO STORMWATER FUND	211,641	211,641	211,055	243,138	294,936	295,965
	<b>SUBTOTAL TRANSFERS OUT</b>	<b>386,090</b>	<b>385,337</b>	<b>365,351</b>	<b>469,985</b>	<b>570,021</b>	<b>570,809</b>
30-5950-50-99	ISSUANCE COSTS	24,951	16,357	0	0	0	0
30-5967-50-99	TRANSFER TO ESCROW AGENT	1,781,200	1,778,240	0	0	0	0
	<b>SUBTOTAL DEBT TRANSFER AND ISSUANCE</b>	<b>1,806,151</b>	<b>1,794,597</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>TOTAL EXPENDITURES</b>	<b>4,303,142</b>	<b>4,292,302</b>	<b>2,456,007</b>	<b>2,042,939</b>	<b>2,456,007</b>	<b>2,585,160</b>
	ENDING BALANCE SEPTEMBER 30	1,379,549	1,453,857	1,453,857	1,822,333	1,453,857	1,385,340
	INCREASE/DECREASE	0	74,309	0	368,475	0	(68,517)

## **BONDED DEBT**

The cost of acquisition for large capital items and the construction of infrastructure sometimes exceed the amount of funding available from operating revenues and resources. When this occurs, the City may issue long-term debt obligations, typically bonds and certificates of obligation. These issues require greater legal formality than bank loans and some may also require voter approval.

### **TYPES OF DEBT**

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The City of Gainesville has three types of debt outstanding.

**General Obligation Debt** is payable from the levy and collection of a direct and continuing ad valorem tax, within the limits prescribed by law, on all taxable property located within the City.

**Certificate of Obligation Debt** is payable from the levy and collection of a direct and continuing ad valorem tax, within the limits prescribed by law, on all taxable property located within the City.

**Contract Revenue Bond Debt** is payable from operating revenues from the Water and Sewer Fund.

A schedule of outstanding debt issues and debt service requirements appears in this section.

### **DEBT LIMIT**

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No direct funded debt limitation is imposed on the City under current State law or the City Charter. Article XI, Section 5, of the Texas constitution is applicable to the City, and limits its maximum ad valorem rate to \$2.50 per \$100 of assessed valuation for all City purposes.

### **DEBT RATINGS**

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As of publication of this budget, the following Bond Ratings are in effect:

Standard & Poor Rating:	AA- noted strong management, very strong budget flexibility and strong Liquidity. Affirmed its 'AA-' underlying rating and stable outlook on the city's existing general obligation (GO) debt.
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Moody's Investor Service	Aa3 The Aa3 rating reflects the city's strong financial position and moderately sized tax base. The rating also incorporates a below average socioeconomic profile and average debt burden.
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**City of Gainesville  
Budget 2019-2020  
Schedule of Indebtedness**

**General Obligation Debt  
(continued)**

**2010 Certificates of Obligation**

For the Street and Utility Maintenance Program (S.U.M.P.)

General Fund	\$2,196,000	45.00%
Stormwater Utility Fund	\$1,415,200	29.00%
Water and Sewer Fund	<u>\$1,268,800</u>	<u>26.00%</u>
Original Issue	\$4,880,000	100.00%

<b>Fiscal Year</b>		<b>Principal</b>	<b>Interest</b>	<b>Fiscal Total</b>
2019-20	02/15/2020	240,000	58,350	
	08/15/2020		54,750	353,100
2020-21	02/15/2021	250,000	54,750	
	08/15/2021		51,000	355,750
2021-22	02/15/2022	255,000	51,000	
	08/15/2022		47,175	353,175
2022-23	02/15/2023	265,000	47,175	
	08/15/2023		43,200	355,375
2023-24	02/15/2024	275,000	43,200	
	08/15/2024		37,700	355,900
2024-25	02/15/2025	285,000	37,700	
	08/15/2025		32,000	354,700
2025-26	02/15/2026	295,000	32,000	
	08/15/2026		26,100	353,100
2026-27	02/15/2027	305,000	26,100	
	08/15/2027		20,000	351,100
2027-28	02/15/2028	320,000	20,000	
	08/15/2028		13,600	353,600
2028-29	02/15/2029	335,000	13,600	
	08/15/2029		6,900	355,500
2029-30	02/15/2030	345,000	6,900	
	08/15/2030			351,900
Subtotal		\$3,170,000	\$723,200	\$3,893,200

**City of Gainesville  
Budget 2019-2020  
Schedule of Indebtedness  
General Obligation Debt  
(continued)**

**2012 General Obligation Refunding Bonds**

Refunding the 2002 GO's and 2003 CO's

**Distribution by Fund**

General Long Term Debt	\$2,422,557	82.26%
Stormwater Utility Fund	\$522,443	17.74%
Total Issue	\$2,945,000	100.00%

<b>Fiscal Year</b>		<b>Principal</b>	<b>Interest</b>	<b>Fiscal Total</b>
2019-20	02/15/2020	\$120,000	\$7,600	
	08/15/2020		\$6,400	\$134,000
2020-21	02/15/2021	\$125,000	\$6,400	
	08/15/2021		\$5,150	\$136,550
2021-22	02/15/2022	\$125,000	\$5,150	
	08/15/2022		\$3,900	\$134,050
2022-23	02/15/2023	\$125,000	\$3,900	
	08/15/2023		\$2,025	\$130,925
2023-24	02/15/2024	\$135,000	\$2,025	
	08/15/2024			\$137,025
<b>Subtotal</b>		<b>\$630,000</b>	<b>\$42,550</b>	<b>\$672,550</b>

**City of Gainesville  
Budget 2019-2020  
Schedule of Indebtedness  
General Obligation Debt  
(continued)**

**2012 Certificates of Obligation Bonds**

For the Street and Utility Maintenance Program (S.U.M.P.)

General Fund	906,000	30.00%
Water and Sewer Fund	453,000	15.00%
Stormwater Utility Fund	1,661,000	<u>55.00%</u>
Original Issue	\$3,020,000	100.00%

<b>Fiscal Year</b>		<b>Principal</b>	<b>Interest</b>	<b>Fiscal Total</b>
2019-20	02/15/2020	\$140,000	\$30,043	
	08/15/2020		\$28,293	\$198,336
2020-21	02/15/2021	\$140,000	\$28,293	
	08/15/2021		\$26,893	\$195,186
2021-22	02/15/2022	\$145,000	\$26,893	
	08/15/2022		\$25,443	\$197,336
2022-23	02/15/2023	\$150,000	\$25,443	
	08/15/2023		\$22,818	\$198,261
2023-24	02/15/2024	\$155,000	\$22,818	
	08/15/2024		\$20,105	\$197,923
2024-25	02/15/2025	\$160,000	\$20,105	
	08/15/2025		\$18,105	\$198,210
2025-26	02/15/2026	\$165,000	\$18,105	
	08/15/2026		\$16,043	\$199,148
2026-27	02/15/2027	\$170,000	\$16,043	
	08/15/2027		\$13,705	\$199,748
2027-28	02/15/2028	\$170,000	\$13,705	
	08/15/2028		\$11,368	\$195,073
2028-29	02/15/2029	\$175,000	\$11,368	
	08/15/2029		\$8,743	\$195,111
2029-30	02/15/2030	\$185,000	\$8,743	
	08/15/2030		\$5,968	\$199,711

**City of Gainesville  
 Budget 2019-2020  
 Schedule of Indebtedness  
 General Obligation Debt  
 (continued)**

**2012 Certificates of Obligation Bonds (continued)**

<b>Fiscal Year</b>		<b>Principal</b>	<b>Interest</b>	<b>Fiscal Total</b>
2030-31	02/15/2031	\$190,000	\$5,968	
	08/15/2031		\$3,023	\$198,991
2031-32	02/15/2032	\$195,000	\$3,023	
	08/15/2032			\$198,023
Subtotal		\$2,140,000	\$431,057	\$2,571,057

**City of Gainesville  
Budget 2019-2020  
Schedule of Indebtedness  
General Obligation Debt  
(continued)**

**2013 Certificates of Obligation Bonds**

For improvements of the City Wastewater Treatment Plan  
\*\*\*Partially Refunded 2003 CO's

Original Issue: \$5,730,000

<b>Fiscal Year</b>		<b>Principal</b>	<b>Interest</b>	<b>Fiscal Total</b>
2019-20	02/15/2020	\$250,000	\$73,113	
	08/15/2020		\$68,112	\$391,225
2020-21	02/15/2021	\$260,000	\$68,112	
	08/15/2021		\$62,913	\$391,025
2021-22	02/15/2022	\$275,000	\$62,913	
	08/15/2022		\$57,412	\$395,325
2022-23	02/15/2023	\$285,000	\$57,412	
	08/15/2023		\$51,713	\$394,125
2023-24	02/15/2024	\$295,000	\$51,713	
	08/15/2024		\$47,656	\$394,369
2024-25	02/15/2025	\$300,000	\$47,656	
	08/15/2025		\$43,531	\$391,187
2025-26	02/15/2026	\$310,000	\$43,531	
	08/15/2026		\$39,269	\$392,800
2026-27	02/15/2027	\$320,000	\$39,269	
	08/15/2027		\$34,868	\$394,137
2027-28	02/15/2028	\$330,000	\$34,869	
	08/15/2028		\$30,331	\$395,200
2028-29	02/15/2029	\$335,000	\$30,331	
	08/15/2029		\$25,725	\$391,056
2029-30	02/15/2030	\$350,000	\$25,725	
	08/15/2030		\$19,600	\$395,325

**City of Gainesville  
 Budget 2019-2020  
 Schedule of Indebtedness  
 General Obligation Debt  
 (continued)**

**2013 Certificates of Obligation Bonds**

2030-31	02/15/2031	\$360,000	\$19,600	
	08/15/2031		\$13,300	\$392,900
2031-32	02/15/2032	\$375,000	\$13,300	
	08/15/2032		\$6,738	\$395,038
2032-33	02/15/2033	\$385,000	\$6,738	
	08/15/2033			\$391,738
		<hr/>		
Subtotal		\$4,430,000	\$1,075,450	\$5,505,450
		<hr/>		

**City of Gainesville  
Budget 2019-2020  
Schedule of Indebtedness  
General Obligation Debt**

**2014 General Obligation Refunding Bonds**

Refunding 2005 General Obligation Refunding Bonds and  
2008 Certificates of Obligation

Distribution by Fund		
General Long Term Debt	\$753,456	20.5022%
Airport	100,177	2.7259%
Golf	4,781	0.1301%
Water & Sewer Fund	\$1,888,818	51.3964%
Solid Waste Fund	\$927,768	25.2454%
Original Issue:	\$3,675,000	100.0000%

Fiscal Year		Principal	Interest	Fiscal Total
2019-20	02/15/2020	\$285,000	\$3,292	
	08/15/2020		\$0	\$288,292
Subtotal		\$285,000	\$3,292	\$288,292

**City of Gainesville  
Budget 2019-2020  
Schedule of Indebtedness  
General Obligation Debt  
(continued)**

**2014 General Obligation Bonds**

Street and Road Improvements  
and related infrastructure (SUMP)

General Long term Debt	\$1,858,350	39.00%
Water and Sewer Fund	\$1,715,400	36.00%
Stormwater Utility Fund	\$1,191,250	25.00%
Original Issue	4,765,000	100.00%

<b>Fiscal Year</b>		<b>Principal</b>	<b>Interest</b>	<b>Fiscal Total</b>
2019-20	02/15/2020	\$195,000	\$73,413	
	08/15/2020		\$69,512	\$337,925
2020-21	02/15/2021	\$205,000	\$69,513	
	08/15/2021		\$65,412	\$339,925
2021-22	02/15/2022	\$210,000	\$65,413	
	08/15/2022		\$61,212	\$336,625
2022-23	02/15/2023	\$220,000	\$61,212	
	08/15/2023		\$56,813	\$338,025
2023-24	02/15/2024	\$230,000	\$56,813	
	08/15/2024		\$52,212	\$339,025
2024-25	02/15/2025	\$240,000	\$52,212	
	08/15/2025		\$47,413	\$339,625
2025-26	02/15/2026	\$250,000	\$47,413	
	08/15/2026		\$42,412	\$339,825
2026-27	02/15/2027	\$260,000	\$42,412	
	08/15/2027		\$37,213	\$339,625
2027-28	02/15/2028	\$270,000	\$37,213	
	08/15/2028		\$32,487	\$339,700
2028-29	02/15/2029	\$275,000	\$32,488	
	08/15/2029		\$27,675	\$335,163

**City of Gainesville  
Budget 2019-2020  
Schedule of Indebtedness**

**General Obligation Debt  
(continued)**

**2014 General Obligation Bonds (continued)**

2029-30	02/15/2030	\$285,000	\$27,675	
	08/15/2030		\$22,688	\$335,363
2030-31	02/15/2031	\$295,000	\$22,687	
	08/15/2031		\$17,525	\$335,212
2031-32	02/15/2032	\$305,000	\$17,525	
	08/15/2032		\$12,188	\$334,713
2032-33	02/15/2033	\$320,000	\$12,188	
	08/15/2033		\$6,187	\$338,375
2033-34	02/15/2034	\$330,000	\$6,187	
	08/15/2034			\$336,187
		\$3,890,000	\$1,175,313	\$5,065,313

**City of Gainesville  
Budget 2019-2020  
Schedule of Indebtedness**

**General Obligation Debt  
(continued)**

**2015 Combination Tax and Revenue Certificates of Obligation**

Original Issue: \$9,215,000 Wastewater Treatment Plant

<b>Fiscal Year</b>		<b>Principal</b>	<b>Interest</b>	<b>Fiscal Total</b>
2019-20	02/15/2020	\$380,000	\$141,719	
	08/15/2020		\$134,119	\$655,838
2020-21	02/15/2021	\$395,000	\$134,119	
	08/15/2021		\$126,219	\$655,338
2021-22	02/15/2022	\$410,000	\$126,219	
	08/15/2022		\$115,969	\$652,188
2022-23	02/15/2023	\$435,000	\$115,969	
	08/15/2023		\$105,094	\$656,063
2023-24	02/15/2024	\$455,000	\$105,094	
	08/15/2024		\$93,719	\$653,813
2024-25	02/15/2025	\$475,000	\$93,719	
	08/15/2025		\$87,188	\$655,906
2025-26	02/15/2026	\$485,000	\$87,188	
	08/15/2026		\$80,519	\$652,706
2026-27	02/15/2027	\$500,000	\$80,519	
	08/15/2027		\$73,019	\$653,538
2027-28	02/15/2028	\$515,000	\$73,019	
	08/15/2028		\$65,294	\$653,313
2028-29	02/15/2029	\$530,000	\$65,294	
	08/15/2029		\$57,344	\$652,638
2029-30	02/15/2030	\$550,000	\$57,344	
	08/15/2030		\$49,094	\$656,438

**City of Gainesville  
Budget 2019-2020  
Schedule of Indebtedness**

**General Obligation Debt  
(continued)**

**2015 Combination Tax and Revenue Certificates of Obligation**

<b>Fiscal Year</b>		<b>Principal</b>	<b>Interest</b>	<b>Fiscal Total</b>
2030-31	02/15/2031	\$565,000	\$49,094	
	08/15/2031		\$40,619	\$654,713
2031-32	02/15/2032	\$585,000	\$40,619	
	08/15/2032		\$31,113	\$656,731
2032-33	02/15/2033	\$600,000	\$31,113	
	08/15/2033		\$21,363	\$652,475
2033-34	02/15/2034	\$620,000	\$21,363	
	08/15/2034		\$11,288	\$652,650
2034-35	02/15/2035	\$645,000	\$11,288	
	08/15/2035			\$656,288
Total		\$8,145,000	\$2,325,631	\$10,470,631

**City of Gainesville  
Budget 2019-2020  
Schedule of Indebtedness**

**General Obligation Debt  
(continued)**

**2016 General Obligation Refunding and Improvement Bonds**

**\*\*\*\*Partially Refunded 2007**

**Schedule 1 Refunding 2007**

**Distribution by Fund**

GLTD	2016 GO SUMP	\$4,805,800	100%
	2007 Refund final pmt 2/16/26	\$4,410,000	see below
Water & Sewer Fund		\$ 433,254	\$4,410,000 9.82435%
Golf Course Fund		\$ 39,102	0.88666%
Airport Fund		\$ 72,009	1.63286%
Solid Waste Fund		\$ 607,080	13.76598%
Gen. Long Term Debt Fund		\$ 2,910,806	66.00468%
Stormwater Utility Fund		\$ 347,750	7.88548%
		\$ 4,410,000.00	100.00000%

		<b>Fiscal</b>		
<b>Fiscal Year</b>		<b>Principal</b>	<b>Interest</b>	<b>Total</b>
2019-20	02/15/2020	\$835,000	\$53,163	
	08/15/2020		\$40,638	\$928,800
2020-21	02/15/2021	\$710,000	\$40,638	
	08/15/2021		\$29,988	\$780,625
2021-22	02/15/2022	\$735,000	\$29,988	
	08/15/2022		\$15,288	\$780,275
2022-23	02/15/2023	\$205,000	\$15,288	
	08/15/2023		\$11,188	\$231,475
2023-24	02/15/2024	\$210,000	\$11,188	
	08/15/2024		\$6,988	\$228,175
2024-25	02/15/2025	\$220,000	\$6,988	
	08/15/2025		\$2,588	\$229,575
2025-26	02/15/2026	\$230,000	\$2,588	\$232,588
Subtotal		\$3,145,000	\$266,513	\$3,411,513

**City of Gainesville  
Budget 2019-2020  
Schedule of Indebtedness  
General Obligation Debt  
(continued)**

**2016 General Obligation Refunding and Improvement Bonds  
\*\*\*\*Partially Refunded 2007**

Schedule 2 GO SUMP

**Distribution by Fund**

GLTD      2016 GO SUMP      \$4,805,000      100%

<b>Fiscal Year</b>		<b>Principal</b>	<b>Interest</b>	<b>Fiscal Total</b>
2019-20	02/15/2020	\$210,000	\$73,388	
	08/15/2020		\$70,238	\$353,625
2020-21	02/15/2021	\$215,000	\$70,238	
	08/15/2021		\$67,013	\$352,250
2021-22	02/15/2022	\$220,000	\$67,013	
	08/15/2022		\$62,613	\$349,625
2022-23	02/15/2023	\$230,000	\$62,613	
	08/15/2023		\$58,012	\$350,625
2023-24	02/15/2024	\$240,000	\$58,013	
	08/15/2024		\$53,213	\$351,225
2024-25	02/15/2025	\$250,000	\$53,212	
	08/15/2025		\$48,213	\$351,425
2025-26	02/15/2026	\$260,000	\$48,213	
	08/15/2026		\$45,288	\$353,500
2026-27	02/15/2027	\$265,000	\$45,288	
	08/15/2027		\$41,976	\$352,263
2027-28	02/15/2028	\$270,000	\$41,976	
	08/15/2028		\$38,600	\$350,576
2028-29	02/15/2029	\$280,000	\$38,600	
	08/15/2029		\$34,400	\$353,000
2029-30	02/15/2030	\$290,000	\$34,400	
	08/15/2030		\$30,050	\$354,450
2030-31	02/15/2031	\$295,000	\$30,050	
	08/15/2031		\$25,625	\$350,675

**City of Gainesville**  
**Budget 2019-2020**  
**Schedule of Indebtedness**  
**General Obligation Debt**  
**(continued)**

2031-32	02/15/2032	\$305,000	\$25,625	
	08/15/2032		\$21,050	\$351,675
2032-33	02/15/2033	\$315,000	\$21,050	
	08/15/2033		\$16,128	\$352,178
2033-34	02/15/2034	\$325,000	\$16,128	
	08/15/2034		\$11,050	\$352,178
2034-35	02/15/2035	\$335,000	\$11,050	
2035-36	02/15/2036	\$345,000	5,606	\$350,606
Subtotal		\$4,650,000	\$1,331,531	\$5,981,531

**City of Gainesville  
Budget 2019-2020  
Schedule of Indebtedness**

**2017 General Obligation Refunding and Improvement Bonds**

**\*\*\*\*Partially Refunded 2007 - Pecan Creek Drainage Project**

**Fully Refunded 2008**

**Distribution by Fund**

Stormwater Utility Fund	\$1,011,534	25.32%
Water & Sewer Fund	\$1,335,129	33.42%
Gen. Long Term Debt Fund	\$1,648,337	41.26%
Total Issue	\$3,995,000	100.00%

<b>Fiscal Year</b>		<b>Principal</b>	<b>Interest</b>	<b>Fiscal Total</b>
2019-20	02/15/2020	\$310,000	\$28,539	
	08/15/2020		\$25,610	\$364,149
2020-21	02/15/2021	\$320,000	\$25,610	
	08/15/2021		\$22,586	\$368,195
2021-22	02/15/2022	\$325,000	\$22,586	
	08/15/2022		\$19,514	\$367,100
2022-23	02/15/2023	\$325,000	\$19,514	
	08/15/2023		\$16,443	\$360,957
2023-24	02/15/2024	\$335,000	\$16,443	
	08/15/2024		\$13,277	\$364,720
2024-25	02/15/2025	\$340,000	\$13,277	
	08/15/2025		\$10,064	\$363,342
2025-26	02/15/2026	\$350,000	\$10,064	
	08/15/2026		\$6,757	\$366,821
2026-27	02/15/2027	\$350,000	\$6,757	
2027-28	02/15/2028	\$365,000	\$3,449	\$368,449
Subtotal		\$3,020,000	\$263,939	\$3,283,939

**City of Gainesville  
Budget 2019-2020  
Schedule of Indebtedness**

**2018 Certificate of Obligation**

**Distribution by Fund**

Fire Station	\$2,707,696	36.64%
SUMP	\$1,282,165	17.35%
Transfer Station	\$3,400,140	46.01%
Total Issue	\$7,390,001	100.00%

Fiscal Year		Principal	Interest	Total
2019-20	02/15/2020	\$255,000	\$112,333	
	08/15/2020		\$108,508	\$475,840
2020-21	02/15/2021	\$300,000	\$108,508	
	08/15/2021		\$104,008	\$512,515
2021-22	02/15/2022	\$305,000	\$104,008	
	08/15/2022		\$99,433	\$508,440
2022-23	02/15/2023	\$315,000	\$99,433	
	08/15/2023		\$94,708	\$509,140
2023-24	02/15/2024	\$325,000	\$94,708	
	08/15/2024		\$89,833	\$509,540
2024-25	02/15/2025	\$335,000	\$89,833	
	08/15/2025		\$84,808	\$509,640
2025-26	02/15/2026	\$345,000	\$84,808	
	08/15/2026		\$79,633	\$509,441
2026-27	02/15/2027	\$355,000	\$79,633	
	08/15/2027		\$74,308	\$508,940
2027-28	02/15/2028	\$370,000	\$74,308	
	08/15/2028		\$68,758	\$513,065
2028-29	02/15/2029	\$380,000	\$68,758	
	08/15/2029		\$63,058	\$511,815
2029-30	02/15/2030	\$390,000	\$63,058	
	08/15/2030		\$57,208	\$510,265
2030-31	02/15/2031	\$400,000	\$57,208	
	08/15/2031		\$51,208	\$508,415
2031-32	02/15/2032	\$415,000	\$51,208	
	08/15/2032		\$44,983	\$511,190

**City of Gainesville**  
**Budget 2019-2020**  
**Schedule of Indebtedness**  
**General Obligation Debt**  
**(continued)**

2032-33	02/15/2033	\$425,000	\$44,983	
	08/15/2033		\$38,608	\$508,590
2033-34	02/15/2034	\$440,000	\$38,608	
	08/15/2034		\$32,008	\$510,615
2034-35	02/15/2035	\$455,000	\$32,008	
	08/15/2035		\$24,500	\$511,508
2035-36	02/15/2036	\$470,000	\$24,500	
	08/15/2036		\$16,745	\$511,245
2036-37	02/15/2037	\$485,000	\$16,745	
2037-38	02/15/2038	\$500,000	\$8,500	\$508,500
Subtotal		\$7,265,000	\$2,393,948	\$9,658,948
<b>Grand Total</b>				
<b>General Obligation Debt</b>		<b>\$40,770,000</b>	<b>\$10,032,423</b>	<b>\$50,802,423</b>



**City of Gainesville  
 Budget 2019-2020  
 Schedule of Indebtedness  
 Water & Sewer Utility Fund  
 Contract Revenue Bonds  
 (continued)**

Lake Texoma Water Storage Project  
 Payable by Greater Texoma Utility Authority  
 Original Issue \$4,587,378

<b>Fiscal Year</b>	<b>Principal</b>	<b>Interest</b>	<b>Fiscal Total</b>
2020	225,720	\$59,588	285,308
2021	232,200	\$56,317	288,517
2022	237,600	\$52,407	290,007
2023	243,000	\$48,049	291,049
2024	249,480	\$43,240	292,720
2025	255,960	\$38,021	293,981
2026	262,440	\$32,411	294,851
2027	268,920	\$26,424	295,344
2028	275,400	\$20,070	295,470
2029	281,880	\$13,358	295,238
2030	255,960	6,348	262,308
<b>Subtotal</b>	<b>\$2,788,560</b>	<b>\$396,233</b>	<b>\$3,184,793</b>

**City of Gainesville**  
**Budget 2019-2020**  
**Schedule of Indebtedness**  
**Water & Sewer Utility Fund**  
**Contract Revenue Bonds**  
**(continued)**

Payable by Greater Texoma Utility Authority  
Moss Lake Water Treatment/Distribution Projects  
Original Issue \$4,100,000

<b>Fiscal Year</b>	<b>Principal</b>	<b>Interest</b>	<b>Fiscal Total</b>
2019-20	220,000	69,164	289,164
2020-21	225,000	65,664	290,664
2021-22	235,000	61,572	296,572
2022-23	240,000	56,908	296,908
2023-24	245,000	51,876	296,876
2024-25	250,000	46,754	296,754
2025-26	255,000	41,044	296,044
2026-27	260,000	34,998	294,998
2027-28	270,000	28,648	298,648
2028-29	275,000	21,860	296,860
2029-30	280,000	14,746	294,746
2030-31	290,000	7,502	297,502
<b>Subtotal</b>	<b>\$3,045,000</b>	<b>\$500,736</b>	<b>\$3,545,736</b>

**City of Gainesville**  
**Budget 2019-2020**  
**Schedule of Indebtedness**  
**Water & Sewer Utility Fund**  
**Contract Revenue Bonds**  
**(continued)**

Payable by Greater Texoma Utility Authority  
Moss Lake Water Treatment/Distribution Projects  
Original Issue \$2,000,000

<b>Fiscal Year</b>	<b>Principal</b>	<b>Interest</b>	<b>Fiscal Total</b>
2019-20	115,000	37,702	152,702
2020-21	115,000	35,814	150,814
2021-22	120,000	33,576	153,576
2022-23	120,000	31,018	151,018
2023-24	120,000	28,282	148,282
2024-25	125,000	25,460	150,460
2025-26	130,000	22,296	152,296
2026-27	130,000	19,094	149,094
2027-28	135,000	15,576	150,576
2028-29	140,000	11,984	151,984
2029-30	140,000	8,042	148,042
2030-31	145,000	4,092	149,092
<b>Subtotal</b>	<b>\$1,535,000</b>	<b>\$272,936</b>	<b>\$1,807,936</b>

**City of Gainesville  
 Budget 2019-2020  
 Schedule of Indebtedness  
 Water & Sewer Utility Fund**

**Contract Revenue Bonds, Series 2012**

Payable by Greater Texoma Utility Authority

Original Issue \$1,135,000

<b>Fiscal Year</b>	<b>Principal</b>	<b>Interest</b>	<b>Fiscal Total</b>
2019-20	55,000	10,662	65,662
2020-21	55,000	10,380	65,380
2021-22	55,000	9,996	64,996
2022-23	55,000	9,528	64,528
2023-24	60,000	8,956	68,956
2024-25	60,000	8,272	68,272
2025-26	60,000	7,546	67,546
2026-27	60,000	6,748	66,748
2027-28	65,000	5,878	70,878
2028-29	65,000	4,734	69,734
2029-30	65,000	3,656	68,656
2030-31	65,000	2,510	67,510
2031-32	70,000	1,302	71,302
<b>Subtotal</b>	<b>\$790,000</b>	<b>\$90,168</b>	<b>\$880,168</b>

**City of Gainesville  
Budget 2019-2020  
Schedule of Indebtedness  
Water & Sewer Utility Fund**

**Contract Revenue Refunding Bonds, Series 2013**

Payable by Greater Texoma Utility Authority

Original Issue \$1,610,000

<b>Fiscal Year</b>	<b>Principal</b>	<b>Interest</b>	<b>Fiscal Total</b>
2019-20	170,000	13,900	183,900
2020-21	175,000	10,500	185,500
2021-22	175,000	5,250	180,250
<hr/>			
Subtotal	\$520,000	\$29,650	\$549,650
<hr/>			
<b>Total Contract Revenue Bonds</b>	<b>\$8,678,560</b>	<b>\$1,289,723</b>	<b>\$9,968,283</b>
<hr/>			
<b>Grand Total All Debt</b>	<b>\$50,082,444</b>	<b>\$11,322,146</b>	<b>\$61,455,145</b>
<hr/>			
	FY 20 Proposed Budget		61,455,145

**CITY OF GAINESVILLE  
BUDGET 2019-2020  
DEBT PAYMENTS SUMMARY  
by FISCAL YEAR**

<b>FISCAL YEAR</b>	<b>PRINCIPAL</b>	<b>INTEREST</b>	<b>TOTAL</b>
2020	4,136,731	1,501,994	5,638,725
2021	3,887,897	1,361,197	5,249,093
2022	3,998,162	1,242,237	5,240,399
2023	3,349,614	1,120,719	4,470,333
2024	3,329,480	1,009,069	4,338,549
2025	3,295,960	907,117	4,203,077
2026	3,397,440	813,226	4,210,666
2027	3,243,920	721,821	3,965,741
2028	3,355,400	629,146	3,984,546
2029	3,071,880	536,218	3,608,098
2030	3,135,960	441,243	3,577,203
2031	2,605,000	350,008	2,955,008
2032	2,250,000	268,673	2,518,673
2033	2,045,000	198,356	2,243,356
2034	1,715,000	136,631	1,851,631
2035	1,435,000	84,452	1,519,452
2036	815,000	46,851	861,851
2037	485,000	25,245	510,245
2038	500,000	8,500	508,500
Total	\$50,052,444	\$11,402,702	\$61,455,145

City of Gainesville  
Debt by Fiscal Year FY 2020

Debt Description	2020			2021			2022			2023			2024		
	Prin	Int	Total												
2010 CO's SUMP	240,000	113,100	353,100	250,000	105,750	355,750	255,000	98,175	353,175	265,000	90,375	355,375	275,000	80,900	355,900
2012 CO's	140,000	58,336	198,336	140,000	55,186	195,186	145,000	52,336	197,336	150,000	48,261	198,261	155,000	42,923	197,923
2014 Refunding GO's	285,000	3,292	288,290	0	0	0	0	0	0	0	0	0	0	0	0
2012 GO's Refunding	120,000	14,000	134,000	125,000	11,550	136,550	125,000	9,050	134,050	125,000	5,925	130,925	135,000	2,025	137,025
2013 Tax and Rev Co's	250,000	141,225	391,225	260,000	131,025	391,025	275,000	120,325	395,325	285,000	109,125	394,125	295,000	99,369	394,369
2014 GO's	195,000	142,925	337,925	205,000	134,925	339,925	210,000	126,625	336,625	220,000	118,025	338,025	230,000	109,025	339,025
2015 Series, Combination Tax and Rev Co's	380,000	275,838	655,838	395,000	260,338	655,338	410,000	242,188	652,188	435,000	221,063	656,063	455,000	198,813	653,813
2016 Series, GO and Ref & Imp Bonds	1,045,000	237,425	1,282,425	925,000	207,875	1,132,875	955,000	174,900	1,129,900	435,000	147,100	582,100	450,000	129,400	579,400
2017 GO's Refunding	310,000	54,149	364,149	320,000	48,195	368,195	325,000	42,100	367,100	325,000	35,957	360,957	335,000	29,720	364,720
2018 GO	225,000	250,840	475,840	300,000	212,515	512,515	305,000	203,440	508,440	315,000	194,140	509,140	325,000	184,540	509,540
<b>Total CO's &amp; GO's</b>	<b>3,190,000</b>	<b>1,291,130</b>	<b>4,481,128</b>	<b>2,920,000</b>	<b>1,167,359</b>	<b>4,087,359</b>	<b>3,005,000</b>	<b>1,069,139</b>	<b>4,074,139</b>	<b>2,555,000</b>	<b>969,970</b>	<b>3,524,970</b>	<b>2,655,000</b>	<b>876,715</b>	<b>3,531,715</b>
<b>Contract Rev. Bonds</b>															
2010 Texoma Rev Bonds	225,720	59,588	285,308	232,200	56,317	288,517	237,600	52,407	290,007	243,000	48,049	291,049	249,480	43,240	292,720
2011, Moss Lake	220,000	69,164	289,164	225,000	65,664	290,664	235,000	61,572	296,572	240,000	56,908	296,908	245,000	51,876	296,876
2011A, Moss Lake	115,000	37,702	152,702	115,000	35,814	150,814	120,000	33,576	153,576	120,000	31,018	151,018	120,000	28,282	148,282
2012 Contract Revenue Bonds	55,000	10,662	65,662	55,000	10,380	65,380	55,000	9,996	64,996	55,000	9,528	64,528	60,000	8,956	68,956
2013 Contract Revenue Bonds	170,000	13,900	183,900	175,000	10,500	185,500	175,000	5,250	180,250	0	0	0	0	0	0
<b>Total Contract Rev. Bonds</b>	<b>785,720</b>	<b>191,016</b>	<b>976,736</b>	<b>802,200</b>	<b>178,675</b>	<b>980,875</b>	<b>822,600</b>	<b>162,801</b>	<b>985,401</b>	<b>658,000</b>	<b>145,503</b>	<b>803,503</b>	<b>674,480</b>	<b>132,354</b>	<b>806,834</b>
<b>Lease/Purchase</b>															
Pierce Ladder Truck	122,011	19,848	141,860	126,697	15,163	141,860	131,562	10,298	141,860	136,614	5,246	141,860	0	0	0
Police Cameras	39,000	0	39,000	39,000	0	39,000	39,000	0	39,000	0	0	0	0	0	0
<b>Total Leases</b>	<b>161,011</b>	<b>19,848</b>	<b>180,860</b>	<b>165,697</b>	<b>15,163</b>	<b>180,860</b>	<b>170,562</b>	<b>10,298</b>	<b>180,860</b>	<b>136,614</b>	<b>5,246</b>	<b>141,860</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Grand Totals</b>	<b>4,136,731</b>	<b>1,501,994</b>	<b>5,638,723</b>	<b>3,887,897</b>	<b>1,361,197</b>	<b>5,249,093</b>	<b>3,998,162</b>	<b>1,242,237</b>	<b>5,240,399</b>	<b>3,349,614</b>	<b>1,120,719</b>	<b>4,470,333</b>	<b>3,329,480</b>	<b>1,009,069</b>	<b>4,338,549</b>

**City of Gainesville  
Debt by Fiscal Year**

Debt Description	2025			2026			2027			2028			2029			2030		
	Prin	Int	Total															
2010 CO's SUMP	285,000	69,700	354,700	295,000	58,100	353,100	305,000	46,100	351,100	320,000	33,600	353,600	335,000	20,500	355,500	345,000	6,900	351,900
2012 CO's	160,000	38,210	198,210	165,000	34,148	199,148	170,000	29,748	199,748	170,000	25,073	195,073	175,000	20,111	195,111	185,000	14,711	199,711
2014 Refunding GO's	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
2012 GO's Refunding	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
2013 Tax and Rev Co's	300,000	91,187	391,187	310,000	82,800	392,800	320,000	74,137	394,137	330,000	65,200	395,200	335,000	56,056	391,056	350,000	45,325	395,325
2014 GO's	240,000	99,625	339,625	250,000	89,825	339,825	260,000	79,625	339,625	270,000	69,700	339,700	275,000	60,163	335,163	285,000	50,363	335,363
2015 Series, Combination Tax and Rev Co's	475,000	180,906	655,906	485,000	167,706	652,706	500,000	153,538	653,538	515,000	138,313	653,313	530,000	122,638	652,638	550,000	106,438	656,438
2016 Series, GO and Ref & Imp Bonds	470,000	111,000	581,000	490,000	96,088	586,088	265,000	87,263	352,263	270,000	80,576	350,576	280,000	73,000	353,000	290,000	64,450	354,450
2017 GO's Refunding	340,000	23,342	363,342	350,000	16,821	366,821	350,000	10,206	360,206	365,000	3,449	368,449						
2018 GO	335,000	174,640	509,640	345,000	164,441	509,441	355,000	153,940	508,940	370,000	143,064	513,064	380,000	131,815	511,815	390,000	120,265	510,265
<b>Total CO's &amp; GO's</b>	<b>2,605,000</b>	<b>788,610</b>	<b>3,393,610</b>	<b>2,690,000</b>	<b>709,929</b>	<b>3,399,929</b>	<b>2,525,000</b>	<b>634,557</b>	<b>3,159,557</b>	<b>2,610,000</b>	<b>558,974</b>	<b>3,168,974</b>	<b>2,310,000</b>	<b>484,282</b>	<b>2,794,282</b>	<b>2,395,000</b>	<b>408,451</b>	<b>2,803,451</b>
<b>Contract Rev. Bonds</b>																		
2010 Texoma Rev Bonds	255,960	38,021	293,981	262,440	32,411	294,851	268,920	26,424	295,344	275,400	20,070	295,470	281,880	13,358	295,238	255,960	6,348	262,308
2011, Moss Lake	250,000	46,754	296,754	255,000	41,044	296,044	260,000	34,998	294,998	270,000	28,648	298,648	275,000	21,860	296,860	280,000	14,746	294,746
2011A, Moss Lake	125,000	25,460	150,460	130,000	22,296	152,296	130,000	19,094	149,094	135,000	15,576	150,576	140,000	11,984	151,984	140,000	8,042	148,042
2012 Contract Revenue Bonds	60,000	8,272	68,272	60,000	7,546	67,546	60,000	6,748	66,748	65,000	5,878	70,878	65,000	4,734	69,734	65,000	3,656	68,656
2013 Contract Revenue Bonds	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>Total Contract Rev. Bonds</b>	<b>690,960</b>	<b>118,507</b>	<b>809,467</b>	<b>707,440</b>	<b>103,297</b>	<b>810,737</b>	<b>718,920</b>	<b>87,264</b>	<b>806,184</b>	<b>745,400</b>	<b>70,172</b>	<b>815,572</b>	<b>761,880</b>	<b>51,936</b>	<b>813,816</b>	<b>740,960</b>	<b>32,792</b>	<b>773,752</b>
<b>Lease/Purchase</b>																		
Pierce Ladder Truck	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Police Cameras	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>Total Leases</b>	<b>0</b>	<b>0</b>	<b>0</b>															
<b>Grand Totals</b>	<b>3,295,960</b>	<b>907,117</b>	<b>4,203,077</b>	<b>3,397,440</b>	<b>813,226</b>	<b>4,210,666</b>	<b>3,243,920</b>	<b>721,821</b>	<b>3,965,741</b>	<b>3,355,400</b>	<b>629,146</b>	<b>3,984,546</b>	<b>3,071,880</b>	<b>536,218</b>	<b>3,608,098</b>	<b>3,135,960</b>	<b>441,243</b>	<b>3,577,203</b>

City of Gainesville  
Debt by Fiscal Year

Debt Description	2031			2032			2033			2034			2035			2036		
	Prin	Int	Total	Prin	Int	Total	Prin	Int	Total									
2010 CO's SUMP	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
2012 CO's	190,000	8,991	198,991	195,000	3,023	198,023	0	0	0	0	0	0	0	0	0	0	0	0
2014 Refunding GO's	0	0	0	0	0	0	0	0	-1	0	0	0	0	0	0	0	0	0
2012 GO's Refunding	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
2013 Tax and Rev Co's	360,000	32,900	392,900	375,000	20,038	395,038	385,000	6,738	391,738	0	0	0	0	0	0	0	0	0
2014 GO's	295,000	40,211	335,213	305,000	29,713	334,713	320,000	18,375	338,375	330,000	6,188	336,188	0	0	0	0	0	0
2015 Series, Combination Tax and Rev Co's	565,000	89,713	654,713	585,000	71,732	656,732	600,000	52,475	652,475	620,000	32,650	652,650	645,000	11,288	656,288	0	0	0
2016 Series, GO and Ref & Imp Bonds	295,000	55,675	350,675	305,000	46,675	351,675	315,000	37,178	352,178	325,000	27,178	352,178	335,000	16,656	351,656	345,000	5,606	350,606
2017 GO's Refunding																		
2018 GO	400,000	108,415	508,415	415,000	96,190	511,190	425,000	83,590	508,590	440,000	70,615	510,615	455,000	56,508	511,508	470,000	41,245	511,245
<b>Total CO's &amp; GO's</b>	<b>2,105,000</b>	<b>335,904</b>	<b>2,440,906</b>	<b>2,180,000</b>	<b>267,371</b>	<b>2,447,371</b>	<b>2,045,000</b>	<b>198,356</b>	<b>2,243,355</b>	<b>1,715,000</b>	<b>136,631</b>	<b>1,851,631</b>	<b>1,435,000</b>	<b>84,452</b>	<b>1,519,452</b>	<b>815,000</b>	<b>46,851</b>	<b>861,851</b>
<b>Contract Rev. Bonds</b>																		
2010 Texoma Rev Bonds	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
2011, Moss Lake	290,000	7,502	297,502	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
2011A, Moss Lake	145,000	4,092	149,092	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
2012 Contract Revenue Bonds	65,000	2,510	67,510	70,000	1,302	71,302	0	0	0	0	0	0	0	0	0	0	0	0
2013 Contract Revenue Bonds	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>Total Contract Rev. Bonds</b>	<b>500,000</b>	<b>14,104</b>	<b>514,104</b>	<b>70,000</b>	<b>1,302</b>	<b>71,302</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Lease/Purchase</b>																		
Pierce Ladder Truck	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Police Cameras	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>Total Leases</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>									
<b>Grand Totals</b>	<b>2,605,000</b>	<b>350,008</b>	<b>2,955,010</b>	<b>2,250,000</b>	<b>268,673</b>	<b>2,518,673</b>	<b>2,045,000</b>	<b>198,356</b>	<b>2,243,355</b>	<b>1,715,000</b>	<b>136,631</b>	<b>1,851,631</b>	<b>1,435,000</b>	<b>84,452</b>	<b>1,519,452</b>	<b>815,000</b>	<b>46,851</b>	<b>861,851</b>

City of Gainesville  
Debt by Fiscal Year

Debt Description	2037			2038			Grand Total
	Prin	Int	Total	Prin	Int	Total	
2010 CO's SUMP	0	0	0	0	0	0	3,893,200
2012 CO's	0	0	0	0	0	0	2,571,057
2014 Refunding GO's	0	0	0	0	0	0	288,291
2012 GO's Refunding	0	0	0	0	0	0	672,550
2013 Tax and Rev Co's	0	0	0	0	0	0	5,505,450
2014 GO's	0	0	0	0	0	0	5,065,312
2015 Series, Combination Tax and Rev Co's	0	0	0	0	0	0	10,470,633
2016 Series, GO and Ref & Imp Bonds	0	0	0	0	0	0	9,393,044
2017 GO's Refunding							3,283,939
2018 GO	485,000	25,245	510,245	500,000	8,500	508,500	9,658,948
<b>Total CO's &amp; GO's</b>	<b>485,000</b>	<b>25,245</b>	<b>510,245</b>	<b>500,000</b>	<b>8,500</b>	<b>508,500</b>	<b>50,802,423</b>
<b>Contract Rev. Bonds</b>							
2010 Texoma Rev Bonds	0	0	0	0	0	0	3,184,793
2011, Moss Lake	0	0	0	0	0	0	3,545,736
2011A, Moss Lake	0	0	0	0	0	0	1,807,936
2012 Contract Revenue Bonds	0	0	0	0	0	0	880,168
2013 Contract Revenue Bonds	0	0	0	0	0	0	549,650
<b>Total Contract Rev. Bonds</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>9,968,283</b>
<b>Lease/Purchase</b>							
Pierce Ladder Truck	0	0	0	0	0	0	567,439
Police Cameras	0	0	0	0	0	0	117,000
<b>Total Leases</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>684,439</b>
<b>Grand Totals</b>	<b>485,000</b>	<b>25,245</b>	<b>510,245</b>	<b>500,000</b>	<b>8,500</b>	<b>508,500</b>	<b>61,455,145</b>

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**CITY OF GAINESVILLE**  
**BUDGET 2019-2020**  
**DEBT PAYMENT SUMMARY by FISCAL YEAR & TYPE**

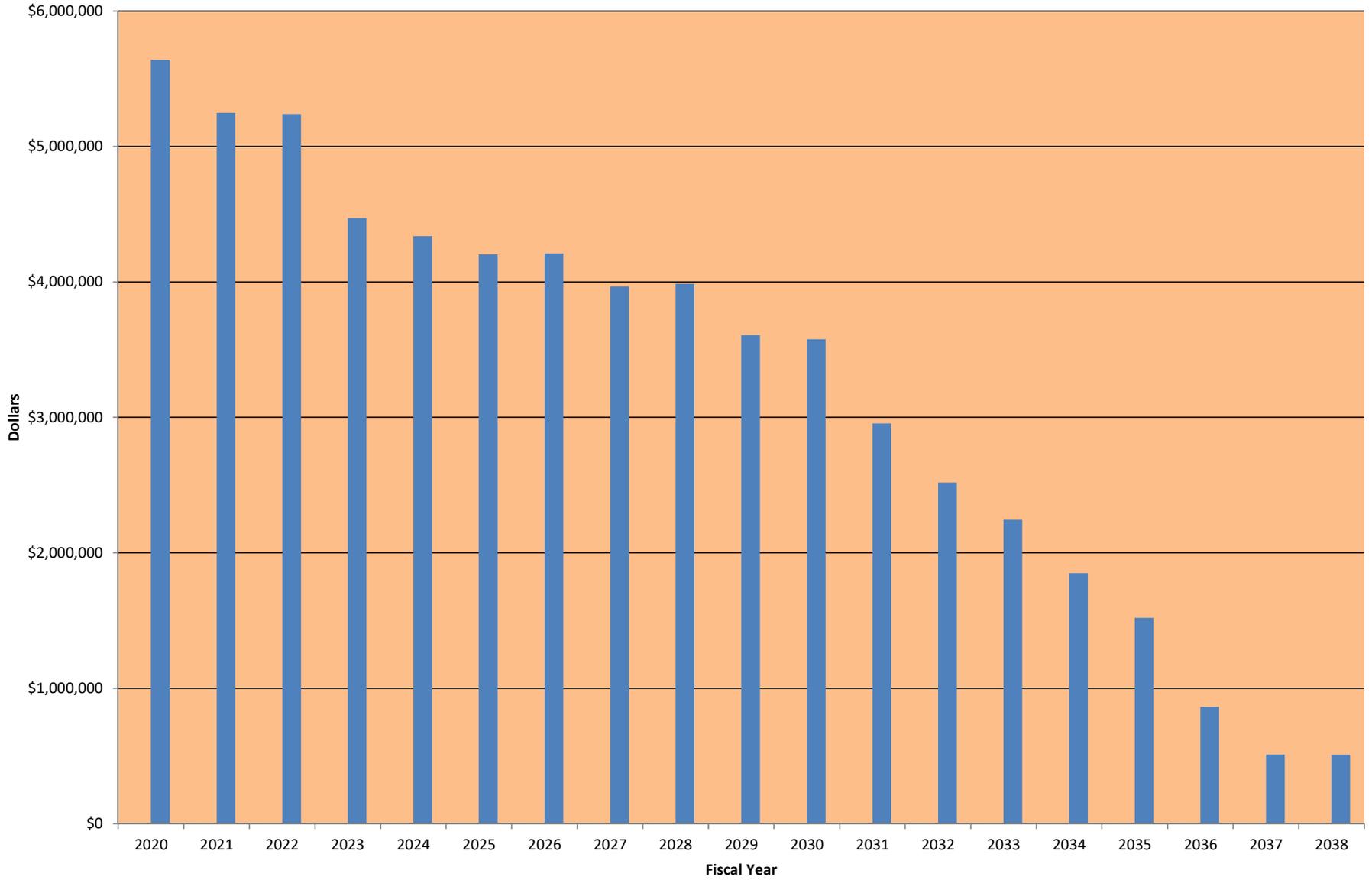
<b>FISCAL YEAR</b>	<b>DEBT TYPE</b>	<b>AMOUNT</b>	<b>FISCAL YEAR</b>	<b>DEBT TYPE</b>	<b>AMOUNT</b>
2020	CO's & GO's	4,481,128	2029	CO's & GO's	2,794,282
	Contract Revenue Bonds	976,736		Contract Revenue Bonds	813,816
	Leases/Purchases	180,860			
	FY 2020 Total	5,638,723		FY 2029 Total	3,608,098
2021	CO's & GO's	4,087,359	2030	CO's & GO's	2,803,451
	Contract Revenue Bonds	980,875		Contract Revenue Bonds	773,752
	Leases/Purchases	180,860			
	FY 2021 Total	5,249,093		FY 2030 Total	3,577,203
2022	CO's & GO's	\$4,074,139	2031	CO's & GO's	2,440,906
	Contract Revenue Bonds	985,401		Contract Revenue Bonds	514,104
	Leases/Purchases	180,860			
	FY 2022 Total	5,240,399		FY 2031 Total	2,955,010
2023	CO's & GO's	3,524,970	2032	CO's & GO's	2,447,371
	Contract Revenue Bonds	803,503		Contract Revenue Bonds	71,302
	Leases/Purchases	141,860			
	FY 2023 Total	4,470,333		FY 2032 Total	2,518,673
2024	CO's & GO's	3,531,715	2033	Tax Rev and CO's	2,243,355
	Contract Revenue Bonds	806,834			
				FY 2033 Total	2,243,355
	FY 2023 Total	4,338,549	2034	GO's	1,851,631
2025	CO's & GO's	3,393,610			
	Contract Revenue Bonds	809,467		FY 2034 Total	1,851,631
			2035	Tax Rev and CO's	1,519,452
	FY 2025 Total	4,203,077			
2026	CO's & GO's	3,399,929		FY 2035 Total	1,519,452
	Contract Revenue Bonds	810,737	2036	GO's	861,851
				2016 Series, GO and Ref & Imp Bonds	
	FY 2026 Total	4,210,666		FY 2036 Total	861,851
2027	CO's & GO's	3,159,557	2037	GO's	510,246
	Contract Revenue Bonds	806,184			
				FY 2037 Total	510,246
	FY 2027 Total	3,965,741			

2028	CO's & GO's	3,168,974	2038 GO's	508,500
	Contract Revenue Bonds	815,572		
			FY 2038 Total	508,500
	FY 2028 Total	3,984,546		
			<b>Grand Total All Years/Types</b>	<b>\$61,455,145</b>

**CITY OF GAINESVILLE  
BUDGET 2019-2020  
CURRENT DEBT OUTSTANDING**

ISSUE REFERENCE	DESIGNATED FOR:	FUND DISTRIBUTION	DISTRIBUTION PERCENTAGE	PRINCIPAL OUTSTANDING 10/01/19	PRINCIPAL PAYMENTS	PRINCIPAL OUTSTANDING 09/30/20
2014 GO Refunding	Refunding 2005 and 2008	Debt Service Airport Golf Water and Sewer Solid Waste	20.5022% 2.7259% 0.1302% 51.3964% 25.2454%	285,000	285,000	0
2018 GO	Fire Station Transfer Station SUMP Project	Debt Service Fund Solid Waste Fund Debt Service Fund	100.00% 100.00% 100.00%	2,661,895 3,342,628 1,260,478	255,000	7,010,000
2017 GO Refunding	Refunding 2007 and 2008		41.26% 25.32% 33.42%	3,020,000	310,000	2,710,000
2010 CO's	Street and Utility Maintenance Program S.U.M.P.	Debt Service Fund Stormwater Fund Debt Service Fund	45.00% 29.00% 26.00%	3,170,000	240,000	2,930,000
2012 CO's	Street and Utility Maintenance Program S.U.M.P.	Debt Service Fund Stormwater Fund Water & Sewer Fund	30.00% 55.00% 15.00%	2,140,000	140,000	2,000,000
2012 Refunding GO's	Refunding 2002 GO's Refunding 2003 CO's	Stormwater Utility Fund Debt Service	17.74% 82.26%	630,000	120,000	510,000
2013 Refunding CO's	Partially refunded 2003 Improvement City Wastewater Plant	Water & Sewer Fund	100.00%	4,430,000	250,000 0	4,180,000 0
2015 Tax Revenue Certificates of Obligation	Improvement City Wastewater Plant	Water & Sewer Fund	100.00%	8,145,000	380,000	7,765,000
2016 Gen Obligation Refunding	Refunding	Water & Sewer Fund Golf Course Fund Airport Fund Solid Waste Fund Debt Service Fund Stormwater Fund	9.6730% 0.8730% 1.6077% 13.5500% 66.5300% 7.7600%	3,145,000	835,000	2,310,000
2016 GO	Sump	Debt Service	100.00%	4,650,000	210,000	4,440,000
2014 General Obligation Debt	Debt Service	Debt Service	100.00%	3,890,000	195,000	3,695,000
PNC Equipment Finance	Pierce Enforcer Ladder Truck	Debt Service	100.00%	516,884	122,011	394,872
KS State Bank	Police Department Cameras	Debt Service	100.00%	117,000	39,000	78,000
2010 Texoma Revenue Bonds	Payable by Greater Texoma Utility	Water & Sewer Fund	100.00%			
2010 Contract Revenue Refunding Bonds	Payable by Greater Texoma Utility	Water & Sewer Fund	100.00%	0	0	0
2010 Contract Revenue Bonds	Payable by Greater Texoma Utility	Water & Sewer Fund	100.00%	2,788,560	225,720	2,562,840
2011 Contract Revenue Bonds	Moss Lake Water Treatment Project NW Distribution Project	Water & Sewer Fund	100.00%	3,045,000	220,000	2,825,000
2011-A Contract Revenue Bonds	Moss Lake Water Treatment Project NW Distribution Project	Water & Sewer Fund	100.00%	1,535,000	115,000	1,420,000
2012 Contract Revenue Bonds	Payable to Greater Texoma Utility	Water & Sewer Fund	100.00%	790,000	55,000	735,000
2013 - Combination Tax & Rev Bond	Waste Water Treatment Renovation	Water & Sewer Fund	100.00%	520,000	170,000	350,000
<b>Grand Totals</b>				<b>\$50,082,444</b>	<b>\$4,166,731</b>	<b>\$45,915,712</b>

## City of Gainesville Debt Payments by Fiscal Year





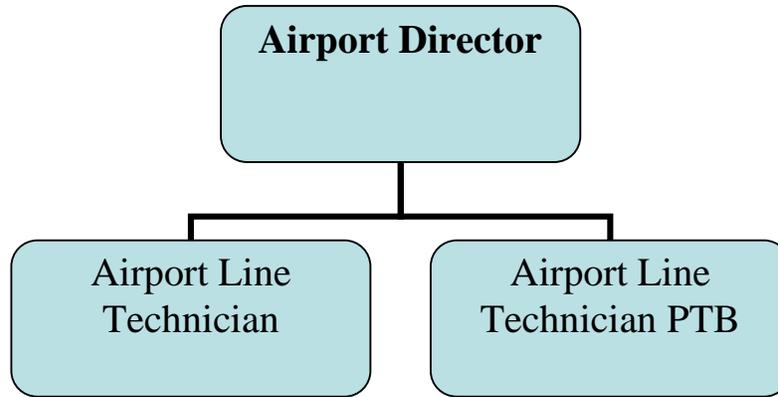
**OTHER FUNDS**



**OTHER ENTERPRISE FUNDS**

# Airport

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## **Municipal Airport**

**Airport Funds: 61, 62**  
**Department Codes: 10**  
**Program Codes: 10**

### **Mission:**

To provide a safe, clean environment for our clients and employees while maintaining timely service with attention to detail. Utilizing highly trained staff to maintain quality standards above what our users require while complying with applicable laws.

### **Vision:**

To be a first class port of entry with quality services and products that bolster Gainesville's economic development, recreation, and community experience.

### **Department Description:**

The Gainesville Municipal Airport, operating as the Administration and Fixed Base Operator, provides aviation fuel, charter flight facilities, conference room, rental and courtesy cars, catering, pilot supplies, and supports annual aircraft events. Tenants of this facility offer aircraft maintenance, avionics, hangar rental, crop dusting, and aircraft painting. Airport Management is charged to comply with applicable Federal Aviation Administration Regulations as well as other federal, state, and local laws. They ensure safe airfield operations utilizing the latest technology available, administer all leases and property, provide fiscal responsibility, plan and develop improvements to the aerodrome, direct safety and security measures, and work with other City departments for the well being of the City's residents and airport users.

### **Accomplishments:**

- Engineering for the rehabilitation of TWY 'B' was completed. This is a 90% federal, 10% local match grant.
- Fiber optic cable was installed on the south side of the airport. Will be beneficial for development in that area.
- Acquired a wireless mobile credit card machine so we can complete our transactions right at the aircraft. Will improve customer service during remote fuel sales.
- The airport earned a profit for FY 18.
- Request for new hangar construction has been approved by the Airport Board and City Council. 4 new box hangars have been erected so far this year.
- The Airport has been authorized to issue Notices to Airmen via computer for dissemination.
- Removed pavement adjacent to TWY 'B'.
- Crack sealed and slurry sealed the east portion of TWY 'B'.
- Remodeled the terminal offices.
- Remodeled the flight planning room and kitchen area.

### **Departmental Performance Measures:**

- Increase business tenants by 15%.
- Increase gallons of fuel sold by 5%.
- Increase net profit per gallon sold by 2%.
- Install 600 ft. of water and sewer infrastructure on the south side of the airport.
- Increase participation in community events by 10%.

	<b>Actual 2016</b>	<b>Actual 2017</b>	<b>Actual 2018</b>	<b>Budgeted 2019</b>	<b>Budgeted 2020</b>
Net fuel sales (\$)	\$182,100	\$133,383	\$143,536	\$169,999	\$182,000
100LL (gals.)	118,200	82,855	100,706	90,000	94,500
Jet A (gals.)	193,200	211,713	234,251	240,000	252,000
Community Event Participation	5,300	6,120	650	6,000	2,000
Extend Water and Sewer Infrastructure (feet)	0'	0'	0'	500'	600'
Airport Business Tenants	10	10	10	11	12
Rehabilitate Airport Surfaces (feet)	0'	4,305	0'	800'	0'

**Major Goals for Fiscal Year 2019 – 2020:**

(In general, all funds for this department goes toward these objectives.)

Goal 2: Improve Gainesville’s basic infrastructure.

Objectives for Goal 2:

2.1 Replace all doors on airport terminal. (61-6502-10-10)

2.12 Complete engineering for improvements to Runway 18-36. (61-6507-10-10)

**CITY OF GAINESVILLE  
BUDGET 2019-2020  
AIRPORT FUND SUMMARY**

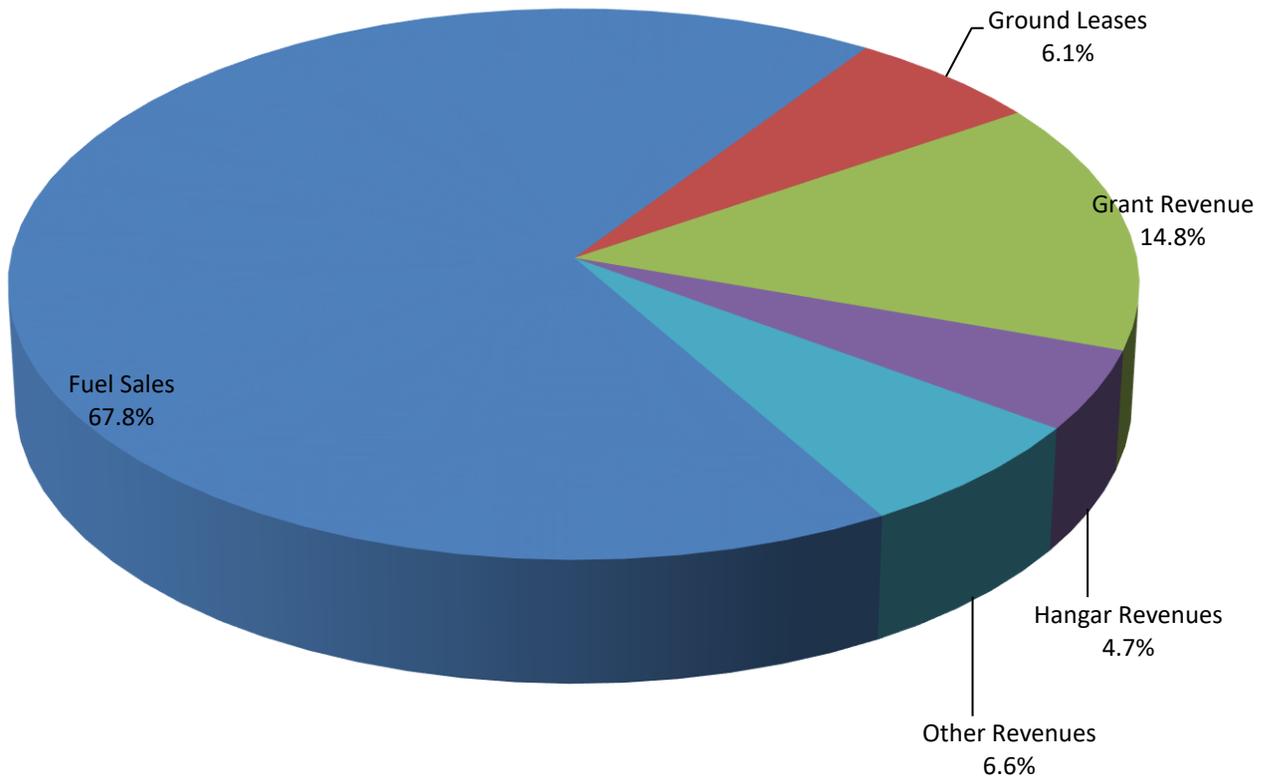
	<b>2017-18 BUDGET</b>	<b>2017-18 ACTUAL</b>	<b>2018-19 ORIGINAL BUDGET</b>	<b>2018-19 ACTUAL SIX MONTHS</b>	<b>2018-19 REVISED BUDGET</b>	<b>2019-20 PROPOSED BUDGET</b>
BEGINNING BALANCE OCTOBER 1	2,757,359	2,757,359	2,767,551	2,767,551	2,777,732	2,777,732
REVENUES	1,185,217	1,275,485	1,183,169	659,542	1,222,292	1,352,731
<b>TOTAL FUNDS AVAILABLE</b>	<b>3,942,576</b>	<b>4,032,844</b>	<b>3,950,720</b>	<b>3,427,093</b>	<b>4,000,024</b>	<b>4,130,463</b>
<b>EXPENDITURES</b>						
OPERATIONS	1,126,916	1,211,827	1,137,869	548,939	1,176,805	1,307,927
NON-DEPARTMENTAL	53,466	53,467	35,119	28,162	35,119	35,025
<b>TOTAL EXPENDITURES</b>	<b>1,180,382</b>	<b>1,265,294</b>	<b>1,172,988</b>	<b>577,101</b>	<b>1,211,924</b>	<b>1,342,952</b>
ENDING BALANCE SEPTEMBER 30	2,762,194	2,767,551	2,777,732	2,849,991	2,788,100	2,787,511
INCREASE(DECREASE) IN FUND BALANCE	4,835	10,192	10,181	82,441	10,368	9,780

Note: Beginning October FY 2019 Fund Balance ties to FY 18 Audited Financials excluding depreciation, amortization, bad debt and accrued interest expense.

**CITY OF GAINESVILLE  
BUDGET 2019-2020  
AIRPORT FUND REVENUES**

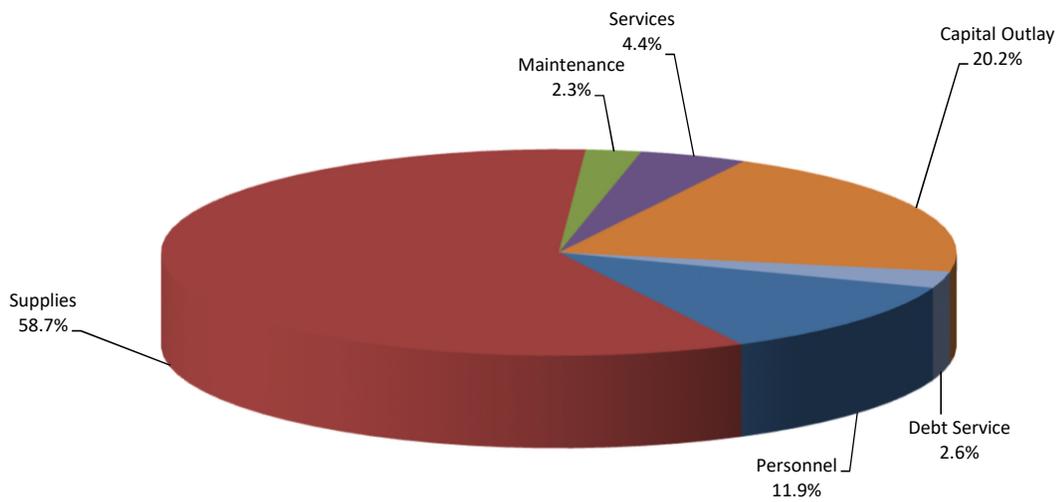
<b>ACCOUNT NUMBER</b>	<b>DESCRIPTION</b>	<b>2017-18 BUDGET</b>	<b>2017-18 ACTUAL</b>	<b>2018-19 ORIGINAL BUDGET</b>	<b>2018-19 ACTUAL SIX MONTHS</b>	<b>2018-19 REVISED BUDGET</b>	<b>2019-20 PROPOSED BUDGET</b>
61-4701-00-00	INTEREST REVENUE	1,400	1,752	1,400	1,515	2,500	1,500
61-4703-00-00	GAIN ON DISPOSITION/FXD ASSETS	0	0	0	0	0	0
61-4704-00-00	AGRICULTURAL LEASE-HAY	2,660	2,660	2,700	2,678	2,700	2,700
61-4707-00-00	LAND RENTAL-GRAZING	6,000	6,226	9,000	8,100	9,000	9,292
61-4709-00-00	MISCELLANEOUS REVENUE	200	2,074	200	0	200	200
61-4710-00-00	INSURANCE CLAIMS-SETTLEMENTS	0	0	0	0	0	0
61-4732-00-00	AIRPORT FUEL SALES	950,000	1,036,962	916,500	517,027	954,000	916,500
61-4740-00-00	GROUND LEASE - MONTHLY	51,000	54,429	51,000	27,214	51,000	51,000
61-4741-00-00	GROUND LEASE - ANNUALLY	36,000	21,047	37,000	26,781	37,000	36,000
61-4788-00-00	TIE DOWN RENTAL	250	300	300	150	300	300
61-4789-00-00	MULTI-USE HANGAR RENT CFDI AER	18,000	18,000	18,650	9,050	18,650	20,000
61-4790-00-00	T-HANGAR RENTAL	56,212	61,892	59,023	32,840	59,023	62,859
61-4795-00-00	CATERING FEES REVENUE	1,750	2,112	877	1,259	1,800	877
61-4798-00-00	PILOT SUPPLIES - SALES	1,000	1,057	900	265	500	900
	<b>TOTAL OPERATING REVENUE</b>	<b>1,124,472</b>	<b>1,208,510</b>	<b>1,097,550</b>	<b>626,879</b>	<b>1,136,673</b>	<b>1,102,128</b>
61-4803-00-00	GRANT REV RAMP-TXDOT	30,000	21,448	50,000	10,501	50,000	50,000
61-4804-00-00	OTHER GRANT REVENUE (NPE)	0	0	0	0	0	150,000
	<b>TOTAL GRANT REVENUE</b>	<b>30,000</b>	<b>21,448</b>	<b>50,000</b>	<b>10,501</b>	<b>50,000</b>	<b>200,000</b>
61-4930-00-00	TRANSFER FROM I & S	30,745	40,667	23,119	22,162	23,119	23,025
61-4940-00-00	TRANSFER FROM CONSTRUCTION FND	0	4,860	0	0	0	0
61-4962-00-00	TRANSFER FROM FUND 62	0	0	12,500	0	12,500	27,578
	<b>TOTAL TRANSFERS</b>	<b>30,745</b>	<b>45,526</b>	<b>35,619</b>	<b>22,162</b>	<b>35,619</b>	<b>50,603</b>
	<b>TOTAL AIRPORT REVENUES</b>	<b>1,185,217</b>	<b>1,275,485</b>	<b>1,183,169</b>	<b>659,542</b>	<b>1,222,292</b>	<b>1,352,731</b>

**CITY OF GAINESVILLE  
AIRPORT FUND REVENUES  
BUDGET 2020**



**AIRPORT FUND  
EXPENSES BY TYPE & DEPARTMENT  
BUDGET 2019-2020**

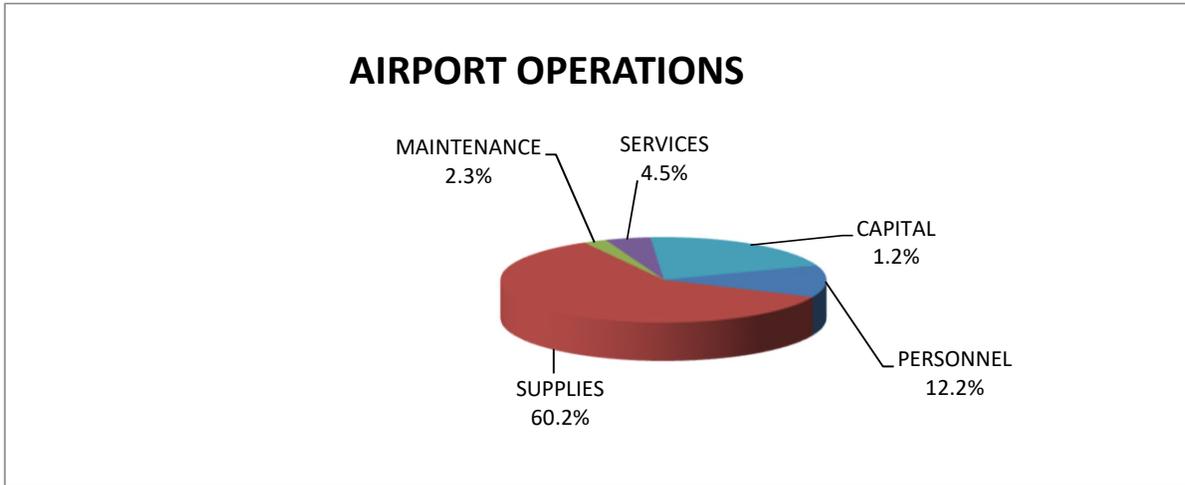
Department	Personnel	Supplies	Maintenance	Services	Minor Equip/Proj	Capital Outlay	Debt Service	Total
Airport Operations	159,295	787,850	30,350	58,765	0	271,667	0	1,307,927
Non-Departmental	0	0	0	0	0		35,025	35,025
<b>Totals</b>	<b>159,295</b>	<b>787,850</b>	<b>30,350</b>	<b>58,765</b>	<b>0</b>	<b>271,667</b>	<b>35,025</b>	<b>1,342,952</b>



**CITY OF GAINESVILLE  
BUDGET 2019-2020  
AIRPORT FUND OPERATIONS**

ACCOUNT NUMBER	DESCRIPTION	2017-18 BUDGET	2017-18 ACTUAL	2018-19 ORIGINAL BUDGET	2018-19 ACTUAL SIX MONTHS	2018-19 REVISED BUDGET	2019-20 PROPOSED BUDGET
61-5101-10-10	SALARIES	102,225	99,628	108,796	44,148	111,667	113,730
61-5106-10-10	OVERTIME	4,000	2,286	4,000	2,637	5,000	5,000
61-5107-10-10	HOLIDAY PAY	1,200	1,034	1,200	593	1,200	1,200
61-5110-10-10	LONGEVITY	600	720	720	720	720	840
61-5111-10-10	RETIREMENT	12,477	10,762	14,093	5,586	12,184	13,153
61-5112-10-10	FICA	8,329	8,282	9,237	3,828	9,534	9,700
61-5116-10-10	HEALTH/LIFE INSURANCE	22,227	16,942	22,077	8,430	12,633	13,319
61-5118-10-10	WORKER COMPENSATION	1,448	1,526	1,002	416	1,035	1,053
61-5119-10-10	OTHER PAYROLL EXPENSE	1,300	1,323	1,300	600	1,300	1,300
61-5121-10-10	ACCRUED VACATION BENEFITS3	0	429	0	0	0	0
	<b>SUBTOTAL SALARIES AND BENEFITS</b>	<b>153,806</b>	<b>142,932</b>	<b>162,425</b>	<b>66,958</b>	<b>155,273</b>	<b>159,295</b>
61-5201-10-10	OFFICE SUPPLIES	1,800	1,199	1,800	586	1,800	1,800
61-5202-10-10	POSTAGE	0	151	0	0	0	0
61-5206-10-10	FUELS OILS LUBRICANTS	2,000	1,243	2,500	39	2,500	2,500
61-5208-10-10	CLEANING SUPPLIES	250	250	250	53	250	250
61-5227-10-10	AVGAS/JETA FUEL	788,500	921,775	780,000	414,638	830,000	780,000
61-5290-10-10	SPECIAL EVENTS	600	360	600	0	500	500
61-5295-10-10	CATERING SUPPLIES	1,225	1,324	727	942	1,500	1,500
61-5298-10-10	PILOT SUPPLIES FOR RE-SALE	750	825	750	130	300	300
61-5299-10-10	MISCELLANEOUS SUPPLIES	1,000	126	1,000	760	1,000	1,000
	<b>SUBTOTAL SUPPLIES</b>	<b>796,125</b>	<b>927,253</b>	<b>787,627</b>	<b>417,147</b>	<b>837,850</b>	<b>787,850</b>
61-5302-10-10	BUILDING MAINTENANCE	1,000	1,364	1,000	193	1,000	1,000
61-5303-10-10	GROUNDS MAINTENANCE	700	1,798	700	0	700	1,000
61-5304-10-10	MACHINERY & EQUIPMENT MAINT.	13,000	7,140	16,000	4,236	16,000	16,000
61-5305-10-10	VEHICLE MAINTENANCE	1,250	1,096	1,250	162	1,250	1,250
61-5306-10-10	INSTRUMENT MAINTENANCE	3,000	0	3,000	2,241	3,000	3,000
61-5309-10-10	OFFICE EQUIPMENT MAINTENANCE	600	427	600	361	600	600
61-5320-10-10	R.A.M.P. GRANT PROGRAM	45,000	15,891	50,000	7,140	12,775	7,500
	<b>SUBTOTAL MAINTENANCE</b>	<b>64,550</b>	<b>27,716</b>	<b>72,550</b>	<b>14,334</b>	<b>35,325</b>	<b>30,350</b>
61-5401-10-10	COMMUNICATIONS	4,000	3,784	4,000	1,400	3,500	4,000
61-5402-10-10	DUES & SUBSCRIPTIONS	2,500	1,297	2,500	685	2,000	2,500
61-5403-10-10	GENERAL INSURANCE	12,360	12,041	13,435	5,884	12,500	13,125
61-5404-10-10	PROFESSIONAL FEES	1,800	4,371	1,800	613	3,500	2,500
61-5405-10-10	ADVERTISING	1,000	808	1,500	145	1,500	1,500
61-5406-10-10	TRAINING	1,750	1,449	1,750	257	1,750	1,750
61-5408-10-10	ELECTRIC UTILITY SERVICE	21,000	16,664	18,900	5,155	15,000	15,750
61-5411-10-10	MACHINERY AND EQUIPMENT RENTAL	1,500		1,500	116	1,500	1,500
61-5417-10-10	INSPECTION AND PERMIT FEES	2,000	1,744	2,000	1,074	2,000	2,000
61-5418-10-10	AUTO ALLOWANCE	4,750	4,933	4,750	2,192	4,750	4,750
61-5441-10-10	SOLID WASTE UTILITY SERVICE	1,250	1,216	1,250	583	1,250	1,288
61-5442-10-10	WATER/SEWER UTILITY SERVICE	2,800	2,185	2,632	1,061	2,632	2,632
61-5446-10-10	STORM WATER UTILITY FEES	3,200	3,170	3,200	1,585	3,200	3,420
61-5480-10-10	PROPERTY TAX EXPENSE	550	485	550	482	550	550
61-5499-10-10	MISCELLANEOUS SERVICES	1,000	66	1,500	0	1,500	1,500
	<b>SUBTOTAL SERVICES</b>	<b>61,460</b>	<b>54,213</b>	<b>61,267</b>	<b>21,233</b>	<b>57,132</b>	<b>58,765</b>
61-5503-10-10	FURNITURE & FIXTURES	0	0	0	463	1,500	0
	<b>SUBTOTAL FURNITURE AND FIXTURES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>463</b>	<b>1,500</b>	<b>0</b>
61-6502-10-10	BUILDINGS	15,000	26,377	15,000	7,729	23,710	20,000
61-6503-10-10	FURNITURE & FIXTURES	5,000	2,361	5,000	1,935	5,000	0
61-6504-10-10	MACHINERY & EQUIPMENT	30,975	30,975	34,000	0	23,125	20,000
61-6507-10-10	IMPROVEMENTS OTHER THAN BLDNGS	0	0	0	19,140	37,890	231,667
	<b>SUBTOTAL BUILDINGS/IMPROVEMENTS</b>	<b>50,975</b>	<b>59,713</b>	<b>54,000</b>	<b>28,804</b>	<b>89,725</b>	<b>271,667</b>
	<b>AIRPORT OPERATIONS</b>	<b>1,126,916</b>	<b>1,211,827</b>	<b>1,137,869</b>	<b>548,939</b>	<b>1,176,805</b>	<b>1,307,927</b>

**CITY OF GAINESVILLE  
BUDGET 2019-2020  
AIRPORT FUND OPERATIONS**



**EXPENDITURE SUMMARY**

CLASSIFICATION	2017-18	2017-18	2018-19	2018-19	2018-19	2019-20
	BUDGET	ACTUAL	ORIGINAL BUDGET	ACTUAL SIX MONTHS	REVISED BUDGET	PROPOSED BUDGET
PERSONNEL	153,806	142,932	162,425	66,958	155,273	159,295
SUPPLIES	796,125	927,253	787,627	417,147	837,850	787,850
MAINTENANCE	64,550	27,716	72,550	14,334	35,325	30,350
SERVICES	61,460	54,213	61,267	21,233	57,132	58,765
CAPITAL MACHINERY, BLDGS, IMPRO	50,975	59,713	54,000	28,804	89,725	271,667
<b>TOTAL</b>	<b>1,126,916</b>	<b>1,211,827</b>	<b>1,137,869</b>	<b>548,476</b>	<b>1,175,305</b>	<b>1,307,927</b>

**WORKLOAD/DEMAND**

	ACTUAL	ACTUAL	ACTUAL	BUDGETED	ESTIMATED
	2016	2017	2018	2019	2020
HOURS FUELING AIRCRAFT	325	325	350	400	450
NUMBER OF AIRCRAFT FUELED	3,500	3,600	3,600	4,000	4,400
AFTER HOURS CALL-OUT	100	100	100	150	150
SWEEP TAXIWAYS/RUNWAYS PER YR.	50	50	50	50	40
TERMINAL JANITORIAL HOURS	350	350	400	425	450
HOURS FOR GROUNDS UPKEEP	500	525	850	850	850
COMMUNITY EVENTS HELD	14	15	15	15	15

**STAFFING**

POSITION	ACTUAL	ACTUAL	ACTUAL	BUDGETED	PROPOSED
	2016	2017	2018	2019	2020
AIRPORT OPERATIONS					
AIRPORT DIRECTOR	1	1	1	1	1
AIRPORT LINE TECHNICIAN	1	1	1	1	1
AIRPORT LINE TECHNICIAN PTB	1	1	1	1	1
<b>TOTAL AIRPORT OPERATIONS</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>

**CITY OF GAINESVILLE  
BUDGET 2019-2020  
AIRPORT FUND NON-DEPARTMENTAL**

ACCOUNT NUMBER	DESCRIPTION	2017-18 BUDGET	2017-18 ACTUAL	2018-19 ORIGINAL BUDGET	2018-19 ACTUAL SIX MONTHS	2018-19 REVISED BUDGET	2019-20 PROPOSED BUDGET
61-5465-99-99	LEASE PAYMENT - TRUCK	12,800	12,800	12,000	6,000	12,000	12,000
61-5476-99-99	DEBT EXPENSE 2014 REFUNDING	21,152	21,152	7,876	7,787	7,876	7,859
61-5477-99-99	DEBT EXP 2016 REFUNDING	9,593	9,593	15,243	14,375	15,243	15,166
61-5481-99-99	2017 REF GO'S	9,921	9,921	0	0	0	0
	TOTAL DEBT	53,466	53,467	35,119	28,162	35,119	35,025
	AIRPORT NON-DEPARTMENTAL	53,466	53,467	35,119	28,162	35,119	35,025

**CITY OF GAINESVILLE  
BUDGET 2019-2020  
AIRPORT CAPITAL IMPROVEMENTS FUND SUMMARY**

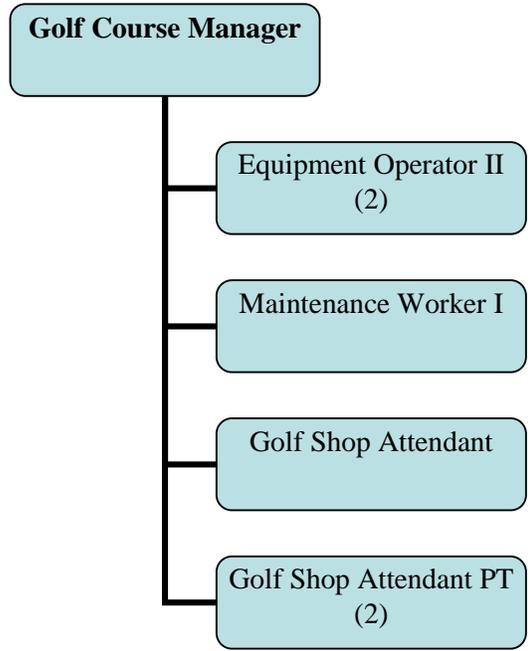
	2017-18 BUDGET	2017-18 ACTUAL	2018-19 ORIGINAL BUDGET	2018-19 ACTUAL SIX MONTHS	2018-19 REVISED BUDGET	2019-20 PROPOSED BUDGET
BEGINNING BALANCE OCTOBER 1	265,232	265,232	0	0	269,412	278,094
62-4701-00-00 INTEREST REVENUE	2,600	3,751	1,000	2,707	4,700	4,000
62-4807-00-00 GRANT REVENUE	378,000	0	0	0	513,111	150,000
62-4940-00-00 TRANSFER FROM CONSTRUCTION FNI	0	4,410	0	0	0	0
<b>TOTAL REVENUE</b>	<b>380,600</b>	<b>8,162</b>	<b>1,000</b>	<b>2,707</b>	<b>517,811</b>	<b>154,000</b>
<b>TOTAL FUNDS AVAILABLE</b>	<b>645,832</b>	<b>273,394</b>	<b>1,000</b>	<b>2,707</b>	<b>787,223</b>	<b>432,094</b>
62-6501-10-10 LAND	420,000	0	0	0	0	0
62-6507-10-10 IMPROVEMENTS OTHER THAN BLDG	0	3,982	0	49,129	509,129	166,667
62-5761-50-99 TRANSFER TO AIRPORT FUND	0	0	12,500	0	0	27,578
<b>TOTAL EXPENDITURES</b>	<b>420,000</b>	<b>3,982</b>	<b>12,500</b>	<b>49,129</b>	<b>509,129</b>	<b>194,245</b>
ENDING BALANCE SEPTEMBER 30	225,832	269,412	(11,500)	(46,422)	278,094	237,849
INCREASE(DECREASE) IN FUND BALANCE	(39,400)	4,180	(11,500)	(46,422)	8,682	(40,245)

Note: These funds are restricted and can only be spent on airport capital improvements.

# Golf Course

(Golf Course Pro Shop, Golf Course Operations)

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## Municipal Golf Course-Pro Shop, Operations

**Golf Course Fund: 23**  
**Department Code: 18**  
**Program Codes: 10 & 47**

### **Mission:**

Provide a good, well-maintained golf course for the citizens of Gainesville.

### **Vision:**

Maintain the Gainesville Municipal Golf Course under the budget constraints set by the City Council and to ensure a value to the golfing public for the fees that are paid to play golf.

### **Department Description:**

The Golf Department is responsible for maintaining, preserving, and operating the Gainesville Municipal Golf Course. The purpose of this department is to create a memorable golf experience for the residents of Gainesville and visitors to the golf course. This experience is accomplished through course conditions and customer service.

### **Accomplishments:**

- Increase green fees by marketing through direct contact and social media.
- Implement new course maintenance practices to help promote a player friendly course.
- Increase annual programs through the golf course website.
- Direct marketing through the golf course website

### **Departmental Performance Measures:**

- Provide unsurpassed customer service.
- Create a junior golf program.
- Create memorable golf experiences.
- Increase green fees through special events and outings.

	<b>Actual 2016</b>	<b>Actual 2017</b>	<b>Actual 2018</b>	<b>Estimate 2019</b>	<b>Budget 2020</b>
<b>Annual Programs</b>	\$15000	\$20000	\$20000	\$25000	\$27000
<b>Cart Rentals</b>	\$57000	\$50000	\$50000	\$60000	\$65000
<b>Green Fees</b>	\$157000	\$157000	\$170000	\$180000	\$180000
<b>Rounds of Golf</b>	9250	9250	9250	12000	12000

**CITY OF GAINESVILLE  
BUDGET 2019-2020  
GOLF COURSE FUND SUMMARY**

	<b>2017-18 BUDGET</b>	<b>2017-18 ACTUAL</b>	<b>2018-19 ORIGINAL BUDGET</b>	<b>2018-19 ACTUAL SIX MONTHS</b>	<b>2018-19 REVISED BUDGET</b>	<b>2019-20 PROPOSED BUDGET</b>
BEGINNING BALANCE OCTOBER 1 *	(76,029)	(76,029)	(79,105)	(79,105)	(79,105)	(79,105)
REVENUES	411,760	393,962	390,853	48,904	378,507	387,910
<b>TOTAL FUNDS AVAILABLE</b>	<b>335,731</b>	<b>317,933</b>	<b>311,748</b>	<b>(30,202)</b>	<b>299,402</b>	<b>308,805</b>
<b>EXPENDITURES</b>						
PRO SHOP	94,424	120,968	96,274	36,459	95,749	97,246
OPERATIONS	304,108	266,382	276,362	105,411	274,105	277,476
NON-DEPARTMENTAL	12,360	9,689	9,353	8,178	8,653	8,610
<b>TOTAL EXPENDITURES</b>	<b>410,892</b>	<b>397,038</b>	<b>381,989</b>	<b>150,047</b>	<b>378,507</b>	<b>383,332</b>
ENDING BALANCE SEPTEMBER 30	(75,161)	(79,105)	(70,241)	(180,249)	(79,105)	(74,528)
INCREASE(DECREASE) IN FUND BALANCE	868	(3,076)	8,864	(101,144)	0	4,578

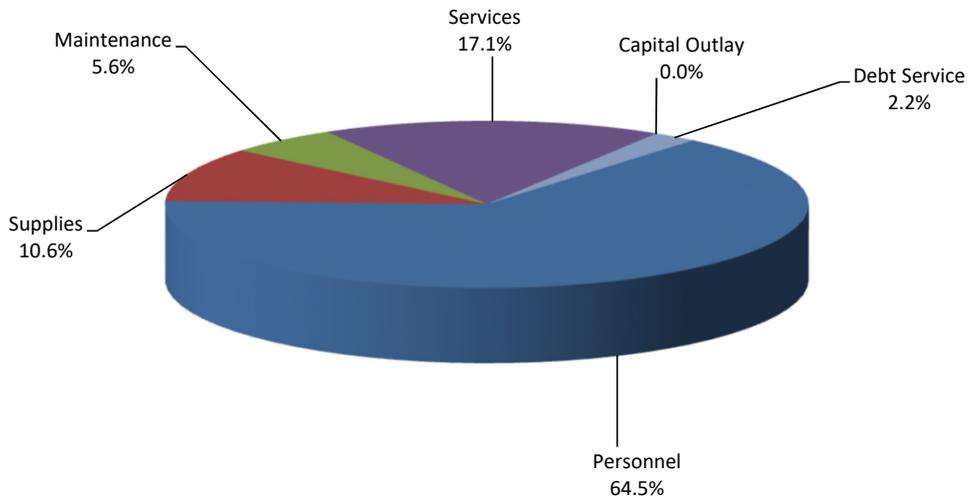
Note: Beginning October FY 2019 Fund Balance ties to FY 18 Audited Financials excluding depreciation, amortization and bad debt.

**CITY OF GAINESVILLE  
BUDGET 2019-2020  
GOLF COURSE FUND - REVENUES**

ACCOUNT NUMBER	DESCRIPTION	2017-18 BUDGET	2017-18 ACTUAL	2018-19 ORIGINAL BUDGET	2018-19 ACTUAL SIX MONTHS	2018-19 REVISED BUDGET	2019-20 PROPOSED BUDGET
23-4502-00-00	GREEN FEES	127,000	128,973	127,000	18,396	110,000	125,000
23-4503-00-00	CART STORAGE FEES	1,300	1,003	1,500	0	1,000	1,500
23-4504-00-00	TRAIL FEES	100	95	100	0	100	100
23-4514-00-00	INDIVIDUAL MEMBERSHIPS	18,000	26,551	20,000	12,148	20,000	20,000
23-4515-00-00	GOLF CART RENTAL	45,000	54,060	45,000	9,877	45,000	45,000
	<b>SUBTOTAL</b>	<b>191,400</b>	<b>210,681</b>	<b>193,600</b>	<b>40,421</b>	<b>176,100</b>	<b>191,600</b>
23-4701-00-00	INTEREST REVENUE	0	112	0	0	0	0
23-4703-00-00	GAIN ON DISPOSITION/FXD ASSETS	0	0	0	0	0	0
23-4709-00-00	MISCELLANEOUS REVENUE	500	116	500	160	250	500
23-4725-00-00	COMMISSION-MERCHANDISE SOLD	700	893	700	138	350	700
23-4771-00-00	PLAYER PASS REVENUES	400	250	400		200	200
23-4777-00-00	VENDING REVENUES	400	195	300	7	150	300
	<b>SUBTOTAL</b>	<b>2,000</b>	<b>1,565</b>	<b>1,900</b>	<b>305</b>	<b>950</b>	<b>1,700</b>
23-4810-00-00	INSURANCE REIMBURSEMENT	0	16,354	0	0	0	0
23-4901-00-00	TRANSFER FROM GENERAL FUND	183,000	116,241	183,000	0	189,104	183,000
23-4922-00-00	TRANSFER FROM HOTEL/MOTEL	3,000	3,000	3,000	0	3,000	3,000
23-4930-00-00	TRANSFER FROM DEBT SERVICE	12,360	11,607	9,353	8,178	9,353	8,610
23-4940-00-00	TRNSF FRM CONSTRUCTION PROJECT	20,000	34,514	0	0	0	0
	<b>SUBTOTAL</b>	<b>218,360</b>	<b>181,716</b>	<b>195,353</b>	<b>8,178</b>	<b>201,457</b>	<b>194,610</b>
	<b>REVENUES TOTAL</b>	<b>411,760</b>	<b>393,962</b>	<b>390,853</b>	<b>48,904</b>	<b>378,507</b>	<b>387,910</b>

**GOLF COURSE FUND  
EXPENSES BY TYPE & DEPARTMENT  
BUDGET 2019-2020**

Department	Personnel	Supplies	Maintenance	Services	Minor Equipmt/Proj	Capital Outlay	Debt Service	Total
Pro Shop	56,365	1,700	700	38,481	0	0	0	97,246
Golf Course Maintenance & Operations	190,746	38,800	20,700	27,230	0	0	0	277,476
Non-Departmental	0	0	0	0	0	0	8,610	8,610
<b>Totals</b>	<b>247,111</b>	<b>40,500</b>	<b>21,400</b>	<b>65,711</b>	<b>0</b>	<b>0</b>	<b>8,610</b>	<b>383,332</b>

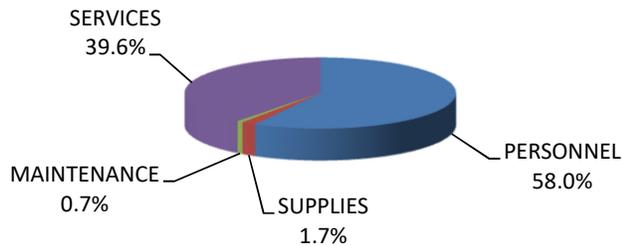


**CITY OF GAINESVILLE  
BUDGET 2019-2020  
GOLF COURSE FUND PRO SHOP**

ACCOUNT NUMBER	DESCRIPTION	2017-18 BUDGET	2017-18 ACTUAL	2018-19 ORIGINAL BUDGET	2018-19 ACTUAL SIX MONTHS	2018-19 REVISED BUDGET	2019-20 PROPOSED BUDGET
23-5101-18-10	SALARIES	37,663	34,184	39,069	16,326	38,959	39,869
23-5106-18-10	OVERTIME	2,000	654	2,000	0	2,000	2,000
23-5107-18-10	HOLIDAY PAY	800	666	800	506	800	800
23-5110-18-10	LONGEVITY	180	180	240	240	240	300
23-5111-18-10	RETIREMENT	1,891	2,024	2,698	1,103	2,698	2,961
23-5112-18-10	FICA	2,894	2,724	3,222	1,303	3,214	3,288
23-5116-18-10	HEALTH/LIFE INSURANCE	6,342	6,338	6,299	3,677	6,302	6,645
23-5118-18-10	WORKER COMPENSATION	715	648	492	200	490	502
23-5121-18-10	ACCRUED VACATION BENEFITS	0	342	0	0	0	0
23-5123-18-10	ACCRUED COMP-TIME BENEFITS	0	3	0	0	0	0
	<b>SUBTOTAL SALARIES AND BENEFITS</b>	<b>52,485</b>	<b>47,764</b>	<b>54,820</b>	<b>23,355</b>	<b>54,703</b>	<b>56,365</b>
23-5201-18-10	OFFICE SUPPLIES	200	161	200	106	200	200
23-5213-18-10	CONCESSION STAND SUPPLIES	500	40	500	0	500	500
23-5299-18-10	MISCELLANEOUS SUPPLIES	1,100	1,101	1,100	359	1,100	1,000
	<b>SUBTOTAL SUPPLIES</b>	<b>1,800</b>	<b>1,301</b>	<b>1,800</b>	<b>465</b>	<b>1,800</b>	<b>1,700</b>
23-5399-18-10	MISCELLANEOUS MAINTENANCE	700	666	700	8	700	700
	<b>SUBTOTAL MAINTENANCE</b>	<b>700</b>	<b>666</b>	<b>700</b>	<b>8</b>	<b>700</b>	<b>700</b>
23-5401-18-10	COMMUNICATIONS	2,400	2,385	2,400	861	2,000	2,000
23-5403-18-10	GENERAL INSURANCE	53	31	53	18	45	47
23-5404-18-10	PROFESSIONAL FEES	500	724	500	18	500	500
23-5405-18-10	ADVERTISING	3,000	2,594	3,000	304	3,000	3,000
23-5406-18-10	TRAVEL TRAINING & SEMINARS	200	0	200	0	200	200
23-5408-18-10	ELECTRIC UTILITY SERVICE	4,852	3,805	4,367	802	4,367	4,300
23-5423-18-10	GOLF CART RENTAL EXPENSE	6,840	7,059	6,840	0	6,840	6,840
23-5453-18-10	CART LEASE PAYMENT	19,644	19,897	19,644	9,821	19,644	19,644
23-5499-18-10	MISCELLANEOUS SERVICES	1,950	3,873	1,950	808	1,950	1,950
	<b>SUBTOTAL SERVICES</b>	<b>39,439</b>	<b>40,369</b>	<b>38,954</b>	<b>12,630</b>	<b>38,546</b>	<b>38,481</b>
23-6507-18-10	IMPROVEMENTS OTHER THAN BLDNGS	0	30,867	0	0	0	0
	<b>IMPROVEMENTS OTHER THAN BLDGS</b>	<b>0</b>	<b>30,867</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>GOLF PRO SHOP</b>	<b>94,424</b>	<b>120,968</b>	<b>96,274</b>	<b>36,459</b>	<b>95,749</b>	<b>97,246</b>

**CITY OF GAINESVILLE  
BUDGET 2019-2020  
GOLF COURSE FUND PRO SHOP**

**GOLF COURSE PRO SHOP**



**EXPENDITURE SUMMARY**

CLASSIFICATION	2017-18	2017-18	2018-19	2018-19	2018-19	2019-20
	BUDGET	ACTUAL	ORIGINAL BUDGET	SIX MONTHS ACTUAL	REVISED BUDGET	PROPOSED BUDGET
PERSONNEL	52,485	47,764	54,820	23,355	54,703	56,365
SUPPLIES	1,800	1,301	1,800	465	1,800	1,700
MAINTENANCE	700	666	700	8	700	700
SERVICES	39,439	40,369	38,954	12,630	38,546	38,481
CAPITAL	0	30,867	0	0	0	0
<b>TOTAL</b>	<b>94,424</b>	<b>120,968</b>	<b>96,274</b>	<b>36,459</b>	<b>95,749</b>	<b>97,246</b>

**WORKLOAD/DEMAND**

	ACTUAL	ACTUAL	ACTUAL	BUDGETED	ESTIMATED
	2016	2017	2018	2019	2020
HOURS STAGING, CLEANING, STORING GOLF CARTS	760	760	760	740	740
HOURS GOLF SHOP MAINTENANCE	105	105	105	125	115
HOURS ATTENDANCE OF GOLF SHOP	4,800	4,800	4,800	4,800	4,800
HOURS TOURNAMENT PREPARATIONS	160	160	160	180	180
HOURS ERRANDS, MEETINGS, ETC.	300	300	300	300	300

**STAFFING**

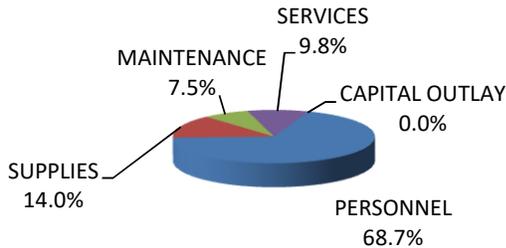
POSITION	ACTUAL	ACTUAL	ACTUAL	BUDGETED	PROPOSED
	2016	2017	2018	2019	2020
GOLF PRO SHOP OPERATIONS					
GOLF SHOP MANAGER	0	0	0	0	0
GOLF SHOP ATTENDANT	1	1	1	1	1
GOLF SHOP ATTENDANT PT	2	2	2	2	2

**CITY OF GAINESVILLE  
BUDGET 2019-2020  
GOLF COURSE FUND OPERATIONS**

ACCOUNT NUMBER	DESCRIPTION	2017-18 BUDGET	2017-18 ACTUAL	2018-19 ORIGINAL BUDGET	2018-19 ACTUAL SIX MONTHS	2018-19 REVISED BUDGET	2019-20 PROPOSED BUDGET
23-5101-18-47	SALARIES	115,159	104,978	123,032	56,783	123,030	125,226
23-5106-18-47	OVERTIME	8,000	1,636	8,000	0	8,000	8,000
23-5107-18-47	HOLIDAY PAY	508	600	508	0	508	508
23-5110-18-47	LONGEVITY	1,080	1,080	1,260	1,260	1,260	1,500
23-5111-18-47	RETIREMENT	11,405	10,627	15,608	6,405	15,527	16,720
23-5112-18-47	FICA	8,913	7,968	10,180	4,266	10,180	10,366
23-5116-18-47	HEALTH/LIFE INSURANCE	25,368	21,674	25,196	14,707	25,208	26,580
23-5118-18-47	WORKER COMPENSATION	2,203	1,969	1,557	681	1,557	1,586
23-5119-18-47	OTHER PAYROLL EXPENSE	260	260	260	120	260	260
23-5121-18-47	ACCRUED VACATION BENEFITS	0	606	0	0	0	0
23-5123-18-47	ACCRUED COMP-TIME BENEFITS	0	82	0	0	0	0
	<b>SUBTOTAL SALARIES AND BENEFITS</b>	<b>172,896</b>	<b>151,480</b>	<b>185,601</b>	<b>84,221</b>	<b>185,530</b>	<b>190,746</b>
23-5201-18-47	OFFICE SUPPLIES	300	261	300	0	300	300
23-5206-18-47	FUELS OILS LUBRICANTS	8,500	11,361	15,000	3,431	15,000	15,000
23-5207-18-47	SMALL TOOLS AND INSTRUMENTS	200	200	200	0	200	200
23-5208-18-47	CLEANING SUPPLIES	300	186	300	0	300	300
23-5212-18-47	BOTANICAL & AGRICULTURAL	20,000	14,229	22,000	5,428	22,000	22,000
23-5299-18-47	MISCELLANEOUS SUPPLIES	1,000	986	1,000	0	1,000	1,000
	<b>SUBTOTAL SUPPLIES</b>	<b>30,300</b>	<b>27,223</b>	<b>38,800</b>	<b>8,859</b>	<b>38,800</b>	<b>38,800</b>
23-5302-18-47	BUILDING MAINTENANCE	400	1,326	400	104	400	400
23-5303-18-47	GROUNDS MAINTENANCE	1,800	1,732	4,000	1,209	4,000	4,000
23-5304-18-47	MACHINERY & EQUIPMENT MAINT.	11,000	7,906	10,000	2,595	10,000	9,800
23-5305-18-47	VEHICLE MAINTENANCE	500	143	500	247	500	500
23-5317-18-47	IRRIGATION SYSYEM MAINT/REPAIR	5,500	2,477	5,500	116	5,500	5,000
23-5399-18-47	MISCELLANEOUS MAINTENANCE	1,000	962	1,000	263	1,000	1,000
	<b>SUBTOTAL MAINTENANCE</b>	<b>20,200</b>	<b>14,547</b>	<b>21,400</b>	<b>4,535</b>	<b>21,400</b>	<b>20,700</b>
23-5401-18-47	COMMUNICATIONS	2,220	1,958	2,220	561	2,200	1,500
23-5403-18-47	GENERAL INSURANCE	2,617	2,116	2,666	1,149	2,500	2,625
23-5404-18-47	PROFESSIONAL FEES	500	219	500	72	500	400
23-5406-18-47	TRAVEL TRAINING & SEMINARS	800	732	700	100	700	500
23-5408-18-47	ELECTRIC UTILITY SERVICE	7,000	7,109	10,000	1,655	8,000	8,080
23-5409-18-47	CONTRACTUAL SERVICES	500	0	500	0	500	500
23-5411-18-47	MACHINERY/EQUIPMENT RENTAL	800	672	700	0	700	800
23-5440-18-47	NATURAL GAS UTILITY SERVICE	1,700	1,553	1,700	1,002	1,700	1,500
23-5441-18-47	SOLID WASTE UTILITY SERVICE	4,680	4,426	4,680	2,213	4,680	4,825
23-5442-18-47	WATER/SEWER UTILITY SERVICE	3,000	1,193	3,000	644	3,000	2,800
23-5446-18-47	STORM WATER UTILITY FEES	95	88	95	44	95	100
23-5455-18-47	UNIFORM PURCHASE/RENTAL	1,800	1,125	1,800	356	1,800	1,600
23-5499-18-47	MISCELLANEOUS SERVICES	2,000	1,941	2,000	0	2,000	2,000
	<b>SUBTOTAL SERVICES</b>	<b>27,712</b>	<b>23,131</b>	<b>30,561</b>	<b>7,796</b>	<b>28,375</b>	<b>27,230</b>
23-6504-18-47	MACHINERY & EQUIPMENT	53,000	50,000	0	0	0	0
	<b>SUBTOTAL CAPITAL</b>	<b>53,000</b>	<b>50,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>GOLF COURSE OPERATIONS</b>	<b>304,108</b>	<b>266,382</b>	<b>276,362</b>	<b>105,411</b>	<b>274,105</b>	<b>277,476</b>

**CITY OF GAINESVILLE  
BUDGET 2019-2020  
GOLF COURSE FUND OPERATIONS**

**GOLF COURSE OPERATIONS**



**EXPENDITURE SUMMARY**

CLASSIFICATION	2017-18 BUDGET	2017-18 ACTUAL	2018-19 ORIGINAL BUDGET	2018-19 ACTUAL SIX MONTHS	2018-19 REVISED BUDGET	2019-20 PROPOSED BUDGET
PERSONNEL	172,896	151,480	185,601	84,221	185,530	190,746
SUPPLIES	30,300	27,223	38,800	8,859	38,800	38,800
MAINTENANCE	20,200	14,547	21,400	4,535	21,400	20,700
SERVICES	27,712	23,131	30,561	7,796	28,375	27,230
CAPITAL OUTLAY	53,000	50,000	0	0	0	0
<b>TOTAL</b>	<b>304,108</b>	<b>266,382</b>	<b>276,362</b>	<b>105,411</b>	<b>274,105</b>	<b>277,476</b>

**WORKLOAD/DEMAND**

	ACTUAL 2016	ACTUAL 2017	ACTUAL 2018	BUDGETED 2019	ESTIMATED 2020
MOWING HOURS	5,200	5,200	5,200	5,200	5,200
EQUIPMENT MAINTENANCE HOURS	650	650	650	650	650
IRRIGATION/WATERING HOURS	500	500	500	500	500
TRASH CLEANUP HOURS	270	270	270	270	270
SPRAYING HOURS	400	400	400	400	400
GENERAL OPERATIONS/MAINTENANCE HOURS	1,000	1,000	1,000	1,000	1,000

**STAFFING**

POSITION	ACTUAL 2016	ACTUAL 2017	ACTUAL 2018	BUDGETED 2019	PROPOSED 2020
GOLF COURSE OPERATIONS					
GOLF COURSE OPERATIONS MANAGER	0	0	0	0	0
GOLF COURSE MANAGER	1	1	1	1	1
EQUIPMENT OPERATOR II	2	2	2	2	2
MAINTENANCE WORKER I	1	1	1	1	1
<b>TOTAL GOLF COURSE OPERATIONS</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>

**CITY OF GAINESVILLE  
BUDGET 2019-2020  
GOLF COURSE FUND NON-DEPARTMENTAL**

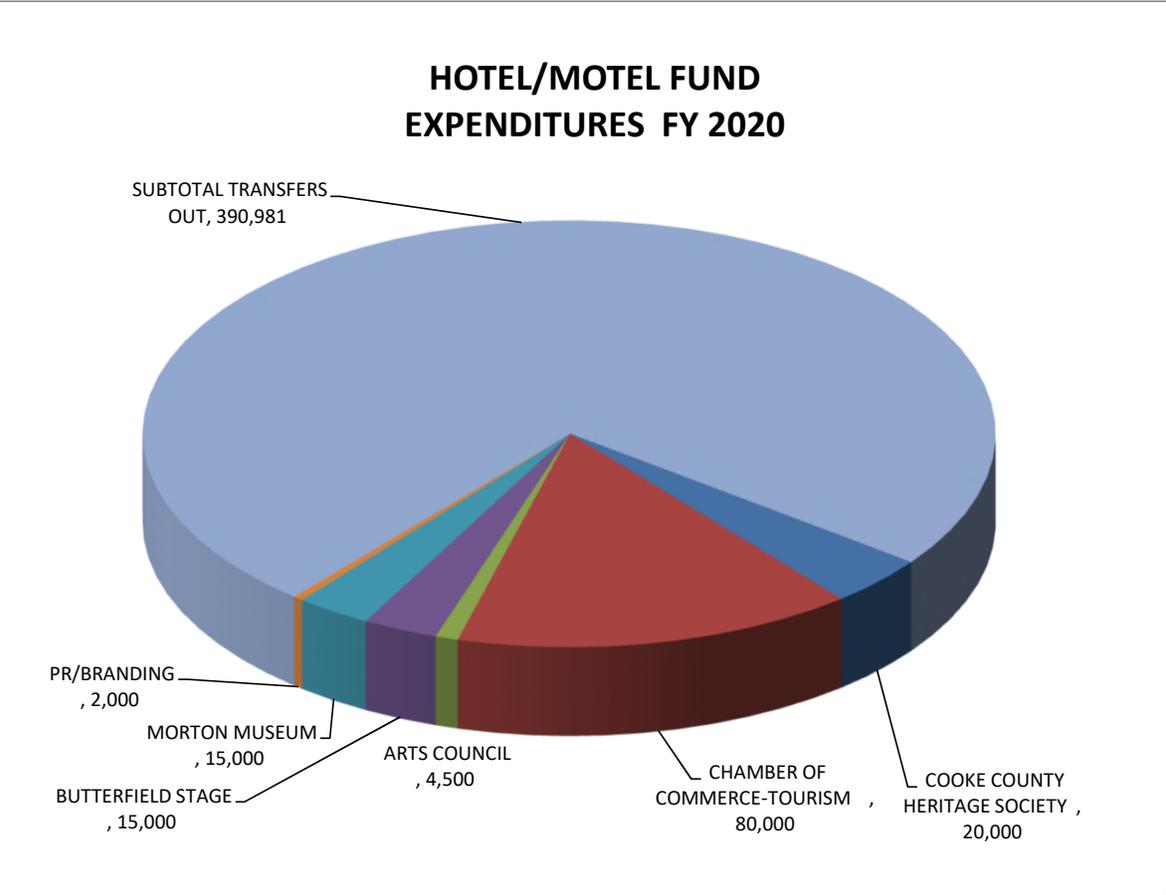
<b>ACCOUNT NUMBER</b>	<b>DESCRIPTION</b>	<b>2017-18 BUDGET</b>	<b>2017-18 ACTUAL</b>	<b>2018-19 ORIGINAL BUDGET</b>	<b>2018-19 ACTUAL</b>	<b>2018-19 REVISED BUDGET</b>	<b>2019-20 PROPOSED BUDGET</b>
23-5476-99-99	DEBT EXPENSE 2014 REF	1,010	0	376	372	376	375
23-5477-99-99	DEBT EXP 2016 REFUNDING	5,209	1,010	8,277	7,806	8,277	8,235
23-5481-99-99	2017 GO REF BONDS	5,366	5,209	0	0	0	0
23-5499-99-99	MISCELLANEOUS SERVICES	0	5,387	0	0	0	0
23-5453-99-99	ACCRUED INTEREST EXPENSE	700	(40)	700	0	0	0
23-5853-99-99	2016 GO 07 REF ISSUANCE COSTS	75	0	0	0	0	0
23-5740-50-99	TOTAL DEBT	12,360	11,567	9,353	8,178	8,653	8,610
23-5198-99-99	PENSION ADJUSTMENT	0	(1,878)	0	0	0	0
	TOTAL TRANSFERS	0	(1,878)	0	0	0	0
	NON-DEPARTMENTAL	12,360	9,689	9,353	8,178	8,653	8,610



**SPECIAL REVENUE FUNDS**

**CITY OF GAINESVILLE  
BUDGET 2019-2020  
HOTEL/MOTEL FUND**

ACCOUNT NUMBER	DESCRIPTION	2017-18 BUDGET	2017-18 ACTUAL	2018-19 ORIGINAL BUDGET	2018-19 ACTUAL SIX MONTHS	2018-19 REVISED BUDGET	2019-20 PROPOSED BUDGET
	BEGINNING BALANCE OCTOBER 1	692,486	692,486	149,918	149,918	149,918	234,720
<b>REVENUES</b>							
22-4104-00-00	OCCUPANCY TAXES	600,000	677,075	600,000	239,255	600,000	600,000
22-4701-00-00	INTEREST REVENUE	7,500	8,275	5,000	1,190	5,000	5,000
<b>TOTAL REVENUES</b>		<b>607,500</b>	<b>685,350</b>	<b>605,000</b>	<b>240,445</b>	<b>605,000</b>	<b>605,000</b>
<b>TOTAL FUNDS AVAILABLE</b>		<b>1,299,986</b>	<b>1,377,836</b>	<b>754,918</b>	<b>390,363</b>	<b>754,918</b>	<b>839,720</b>
<b>EXPENDITURES</b>							
22-5910-10-19	COOKE COUNTY HERITAGE SOCIETY	20,000	15,000	20,000	10,000	20,000	20,000
22-5912-10-19	CHAMBER OF COMMERCE-TOURISM	80,000	80,000	80,000	42,250	80,000	64,000
22-5913-10-19	ARTS COUNCIL	4,500	4,500	4,500	0	4,500	4,500
22-5914-10-19	BUTTERFIELD STAGE	15,000	15,000	15,000	7,500	15,000	15,000
22-5924-10-19	MORTON MUSEUM	15,000	11,250	15,000	7,500	15,000	15,000
22-5928-10-19	PR/BRANDING	2,000	1,636	0	0	0	0
<b>SUBTOTAL</b>		<b>136,500</b>	<b>127,386</b>	<b>134,500</b>	<b>67,250</b>	<b>134,500</b>	<b>118,500</b>
22-5302-10-19	BUILDING MAINTENANCE	13,000	3,151	13,000	2,015	7,000	13,000
22-5303-10-19	MEDAL OF HONOR	5,700	5,599	13,300	11,308	13,300	13,300
<b>SUBTOTAL MAINTENANCE</b>		<b>18,700</b>	<b>8,750</b>	<b>26,300</b>	<b>13,324</b>	<b>20,300</b>	<b>26,300</b>
22-6508-10-19	FARMERS MKT PERFORMANCE VENUE	700,000	20,005	0	0	6,000	42,000
<b>SUBTOTAL CAPITAL</b>		<b>700,000</b>	<b>20,005</b>	<b>0</b>	<b>0</b>	<b>6,000</b>	<b>42,000</b>
22-5701-50-99	TRANSFER TO GEN FUND ZOO	115,750	115,750	97,750	48,875	97,750	97,750
22-5701-50-99-CIVIC	TRANSFER TO GEN F/CIVIC/DEPOT	265,231	265,329	251,648	125,824	251,648	279,378
22-5701-50-99-WEB	TRANSFER TO GEN FUND-WEBSITE	7,000	7,000	7,000	0	7,000	7,000
22-5723-50-99	TRANSFER TO GOLF COURSE FUND	3,000	3,000	3,000	0	3,000	3,000
22-5740-50-99	TRANSFER TO CONSTR. PROJ FUND	0	679,994	0	0	0	0
<b>SUBTOTAL TRANSFERS OUT</b>		<b>390,981</b>	<b>1,071,073</b>	<b>359,398</b>	<b>174,699</b>	<b>359,398</b>	<b>387,128</b>
<b>TOTAL EXPENDITURES</b>		<b>1,246,181</b>	<b>1,227,213</b>	<b>520,198</b>	<b>255,273</b>	<b>520,198</b>	<b>573,928</b>
	ENDING BALANCE SEPTEMBER 30	53,805	150,623	234,720	135,091	234,720	265,792
	INCREASE/DECREASE	(638,681)	(541,863)	84,802	(14,827)	84,802	31,072



**Goal 7: Promote cultural and recreational opportunities for locals and tourists.**

Objectives for Goal 7

- 7.1 Utilize the Hotel Occupancy Tax to 1) promote City operated tourist attractions, such as the Frank Buck Zoo, 2) support the Chamber of Commerce’s tourism program, and 3) provide support for local historic buildings, museums, and the arts.

**CITY OF GAINESVILLE  
BUDGET 2019-2020  
ASSIGNED PROJECT FUND**

DESCRIPTION	2017-18 BUDGET	2017-18 ACTUAL	2018-19 ORIGINAL BUDGET	2018-19 ACTUAL SIX MONTHS	2018-19 REVISED BUDGET	2019-20 PROPOSED BUDGET
BEGINNING BALANCE OCTOBER 1	2,575,794	2,503,686	3,582,120	3,582,120	3,582,120	2,547,731
REVENUES						
ASSIGNED PROJECT REVENUES	20,000	1,782,989	5,000	21,087	40,000	20,000
TOTAL REVENUES	20,000	1,782,989	5,000	21,087	40,000	20,000
TOTAL FUNDS AVAILABLE	2,595,794	4,286,674	3,587,120	3,603,207	3,622,120	2,567,731
EXPENDITURES						
ASSIGNED PROJECTS	1,629,748	704,554	540,000	76,276	1,074,389	1,424,500
TOTAL EXPENDITURES	1,629,748	704,554	540,000	76,276	1,074,389	1,424,500
ENDING BALANCE SEPTEMBER 30	966,046	3,582,120	3,047,120	3,526,931	2,547,731	1,143,231
INCREASE/(DECREASE)	(1,609,748)	1,078,435	(535,000)	(55,189)	(1,034,389)	(1,404,500)

Note: Beginning October FY 2019 Fund Balance ties to FY 18 Audited Financials excluding depreciation and amortization

This special revenue fund is used to account for revenues designated by City Council for Special Projects and capital purchases. Expenditures are limited to projects for the City as determined by the City Council or City Manager.

Original FY 2019 Fund Balance budget was \$907,856. By end of FY 2018, the City had excess revenues in the General Fund over \$25,000 budgeted, so more revenues were transferred to the assigned fund.

**CITY OF GAINESVILLE  
BUDGET 2019-2020  
ASSIGNED PROJECT REVENUES**

<b>ACCOUNT NUMBER</b>	<b>DESCRIPTION</b>	<b>2017-18 BUDGET</b>	<b>2017-18 ACTUAL</b>	<b>2018-19 ORIGINAL BUDGET</b>	<b>2018-19 ACTUAL SIX MONTHS</b>	<b>2018-19 REVISED BUDGET</b>	<b>2019-20 PROPOSED BUDGET</b>
55-4701-00-00	INTEREST REVENUE	20,000	31,711	5,000	21,087	40,000	20,000
	TOTAL INTEREST REVENUE	20,000	31,711	5,000	21,087	40,000	20,000
55-4901-00-00	TRANS FR GENERAL FUND	0	1,751,278	0	0	0	0
	TOTAL TRANSFERS	0	1,751,278	0	0	0	0
	TOTAL ASSIGNED GENERAL REVENUES	20,000	1,782,989	5,000	21,087	40,000	20,000

**CITY OF GAINESVILLE  
BUDGET 2019-2020  
ASSIGNED PROJECT FUND**

ACCOUNT NUMBER		2017-18 BUDGET	2017-18 ACTUAL	2018-19 ORIGINAL BUDGET	2018-19 ACTUAL SIX MONTHS	2018-19 REVISED BUDGET	2019-20 PROPOSED BUDGET
55-5409-50-99	DEMOLITIONS	0	0	0	0	0	0
	TOTAL DEMOLITIONS	0	0	0	0	0	0
55-5701-50-99	TRANSFER TO FUND GENERAL FUND	2,000	2,000	0	0	500,000	0
55-5740-50-99	TRANSFER TO FUND 40	0	730,781	0	0	0	0
55-5755-50-99	TRANSFER FROM ASSIGNED FUND 55	0	131,475	0	0	0	0
	TOTAL TRANSFERS	2,000	864,255			500,000	
55-5504-50-99	MINOR EQUIPMENT	0	0	0	0	23,000	0
	TOTAL MINOR EQUIPMENT	0	0	0	0	23,000	0
55-6501-10-15	DEMO FBC	0	0	0	0	107,050	0
55-6501-50-99	LAND	964	2,264	500,000	66,088	392,950	290,000
55-6503-50-99	CAPITAL IMPROVEMENTS	157,059	58,610	40,000	0	40,000	0
55-6507-50-99	IMPROVEMENTS OTHER THB BLDG	0	0	0	8,393	8,393	0
55-6508-50-99	FARMERS MKT PERF VENUE	863,725	643,680	0	1,796	2,996	15,000
55-6510-50-99	SUMP	608,000	0	0	0	0	1,119,500
	TOTAL CAPITAL EXPENDITURES	1,629,748	704,554	540,000	76,276	551,389	1,424,500
	TOTAL PROJECT EXPENDITURES	1,631,748	1,568,809	540,000	76,276	1,074,389	1,424,500

**CITY OF GAINESVILLE  
BUDGET 2019-2020  
MUNICIPAL COURT JUVENILE CASE MANAGER FUND**

<b>ACCOUNT NUMBER</b>	<b>DESCRIPTION</b>	<b>2017-18 BUDGET</b>	<b>2017-18 ACTUAL</b>	<b>2018-19 ADOPTED BUDGET</b>	<b>2018-19 ACTUAL SIX MONTHS</b>	<b>2018-19 REVISED BUDGET</b>	<b>2019-20 PROPOSED BUDGET</b>
	BEGINNING BALANCE OCTOBER 1	17,286	17,286	21,260	21,260	21,105	26,802
<b>REVENUES</b>							
10-4313-00-00	JUVENILE CASE MANAGER FEE	12,000	14,802	11,000	9,216	16,000	14,000
10-4314-00-00	TRUANT PREV AND DIVERSION	2,500	2,954	2,500	1,782	2,500	2,500
10-4701-00-00	INTEREST	130	327	45	275	350	200
	<b>TOTAL REVENUES</b>	<b>14,630</b>	<b>18,083</b>	<b>13,545</b>	<b>11,273</b>	<b>18,850</b>	<b>16,700</b>
	<b>TOTAL FUNDS AVAILABLE</b>	<b>31,916</b>	<b>35,369</b>	<b>34,805</b>	<b>32,533</b>	<b>39,955</b>	<b>43,502</b>
<b>EXPENDITURES</b>							
10-5402-10-21	DUES AND MEMBERSHIPS	100	0	100	0	100	100
10-5406-10-21	TRAINING	900	1,509	1,000	453	453	1,000
	<b>SUBTOTAL DUES/TRAINING</b>	<b>1,000</b>	<b>1,509</b>	<b>1,100</b>	<b>453</b>	<b>553</b>	<b>1,100</b>
10-5701-10-21	TRANSFER TO GENERAL FUND	12,600	12,600	12,600	0	12,600	12,600
	<b>SUBTOTAL TRANSFERS</b>	<b>12,600</b>	<b>12,600</b>	<b>12,600</b>	<b>0</b>	<b>12,600</b>	<b>12,600</b>
	<b>TOTAL EXPENDITURES</b>	<b>13,600</b>	<b>14,109</b>	<b>13,700</b>	<b>453</b>	<b>13,153</b>	<b>13,700</b>
	ENDING BALANCE SEPTEMBER 30	18,316	21,260	21,105	32,080	26,802	29,802
	INCREASE/(DECREASE)	1,030	3,974	(155)	10,820	5,697	3,000

Note: This fund was opened in April 2010 in compliance with Texas State law. These funds are restricted to only go towards the salary paid to the Juvenile Case Manager.

**CITY OF GAINESVILLE  
BUDGET 2019-2020  
MUNICIPAL COURT TECHNOLOGY FUND**

ACCOUNT NUMBER	DESCRIPTION	2017-18 BUDGET	2017-18 ACTUAL	2018-19 ADOPTED BUDGET	2018-19 ACTUAL SIX MONTHS	2018-19 REVISED BUDGET	2019-20 PROPOSED BUDGET
	BEGINNING BALANCE OCTOBER 1	11,487	11,487	8,918	8,918	11,568	5,682
<b>REVENUES</b>							
21-4310-00-00	COURT TECHNOLOGY FEES	11,000	11,847	12,000	7,373	12,000	12,000
21-4701-00-00	INTEREST REVENUE	75	136	50	122	150	100
	<b>TOTAL REVENUES</b>	<b>11,075</b>	<b>11,983</b>	<b>12,050</b>	<b>7,495</b>	<b>12,150</b>	<b>12,100</b>
	<b>TOTAL FUNDS AVAILABLE</b>	<b>22,562</b>	<b>23,470</b>	<b>20,968</b>	<b>16,413</b>	<b>23,718</b>	<b>17,782</b>
<b>EXPENDITURES</b>							
21-5319-10-21	SOFTWARE MAINTENANCE	3,675	7,350	3,900	0	4,140	4,620
21-5411-10-21	EQUIPMENT RENTAL	800	636	1,000	527	1,200	1,200
	<b>SUBTOTAL EQUIPMENT MAINT AND RENT/</b>	<b>4,475</b>	<b>7,986</b>	<b>4,900</b>	<b>527</b>	<b>5,340</b>	<b>5,820</b>
21-5508-10-21	OFFICE MACHINERY & EQUIPMENT	4,500	6,566	4,500	1,668	10,623	4,500
21-5530-10-21	POLICE OFFICER EQUIPMENT	0	0	0	2,073	2,073	0
	<b>SUBTOTAL CAPITAL (under \$15,000)</b>	<b>4,500</b>	<b>6,566</b>	<b>4,500</b>	<b>3,741</b>	<b>12,696</b>	<b>4,500</b>
	<b>TOTAL EXPENDITURES</b>	<b>8,975</b>	<b>14,552</b>	<b>9,400</b>	<b>4,268</b>	<b>18,036</b>	<b>10,320</b>
	ENDING BALANCE SEPTEMBER 30	13,587	8,918	11,568	12,145	5,682	7,462
	INCREASE/(DECREASE)	2,100	(2,568)	2,650	3,227	(5,886)	1,780

**CITY OF GAINESVILLE  
BUDGET 2019-2020  
MUNICIPAL COURT SECURITY FUND**

ACCOUNT NUMBER	DESCRIPTION	2017-18 BUDGET	2017-18 ACTUAL	2018-19 ORIGINAL BUDGET	2018-19 ACTUAL SIX MONTHS	2018-19 REVISED BUDGET	2019-20 PROPOSED BUDGET
	BEGINNING BALANCE OCTOBER 1	12,140	12,140	19,333	19,333	19,333	20,175
<b>REVENUES</b>							
27-4311-00-00	SECURITY FEES	9,000	8,845	10,000	5,529	10,000	10,000
27-4701-00-00	INTEREST	85	196	25	216	275	200
	<b>TOTAL REVENUES</b>	<b>9,085</b>	<b>9,041</b>	<b>10,025</b>	<b>5,745</b>	<b>10,275</b>	<b>10,200</b>
	<b>TOTAL FUNDS AVAILABLE</b>	<b>21,225</b>	<b>21,181</b>	<b>29,358</b>	<b>25,078</b>	<b>29,608</b>	<b>30,375</b>
<b>EXPENDITURES</b>							
27-5215-10-21	MINOR OFFICE EQUIPMENT	1,300	0	2,500	0	0	0
	<b>TOTAL MINOR EQUIPMENT</b>	<b>1,300</b>	<b>0</b>	<b>2,500</b>	<b>0</b>	<b>0</b>	<b>0</b>
27-5404-10-21	PROFESSIONAL FEES	210	275	300	0	0	0
27-5406-10-21	TRAINING	1,600	1,574	2,000	0	450	2,000
	<b>TOTAL SERVICES</b>	<b>1,810</b>	<b>1,848</b>	<b>2,300</b>	<b>0</b>	<b>450</b>	<b>2,000</b>
27-6502-10-21	BUILDINGS	0	0	2,000	4,276	8,983	2,000
	<b>TOTAL CAPITAL</b>	<b>0</b>	<b>0</b>	<b>2,000</b>	<b>4,276</b>	<b>8,983</b>	<b>2,000</b>
	<b>TOTAL EXPENDITURES</b>	<b>3,110</b>	<b>1,848</b>	<b>6,800</b>	<b>4,276</b>	<b>9,433</b>	<b>4,000</b>
	ENDING BALANCE SEPTEMBER 30	18,115	19,333	22,558	20,802	20,175	26,375
	INCREASE/(DECREASE)	5,975	7,192	3,225	1,469	842	6,200

**CITY OF GAINESVILLE  
BUDGET 2019-2020  
LAW ENFORCEMENT OFFICER EDUCATION FUND**

ACCOUNT NUMBER	DESCRIPTION	2017-18 BUDGET	2017-18 ACTUAL	2018-19 ORIGINAL BUDGET	2018-19 ACTUAL SIX MONTHS	2018-19 REVISED BUDGET	2019-20 PROPOSED BUDGET
	BEGINNING BALANCE OCTOBER 1	0	0	13	13	13	52
<b>REVENUES</b>							
14-4701-00-00	INTEREST REVENUE	6	13	6	9	39	39
14-4803-00-00	STATE ALLOCATION REV - LEOSE	3,592	3,592	3,500	3,539	3,539	3,539
	TOTAL REVENUES	3,598	3,605	3,506	3,549	3,578	3,578
	TOTAL FUNDS AVAILABLE	3,598	3,605	3,519	3,562	3,591	3,630
<b>EXPENDITURES</b>							
14-5406-14-22	TRAVEL TRAINING & SEMINARS	3,592	3,592	3,500	0	3,539	3,539
	TOTAL EXPENDITURES	3,592	3,592	3,500	0	3,539	3,539
	ENDING BALANCE SEPTEMBER 30	6	13	19	3,562	52	91
	INCREASE/(DECREASE)	6	13	6	3,549	39	39

**CITY OF GAINESVILLE  
BUDGET 2019-2020  
FEDERAL SEIZURE FUND**

ACCOUNT NUMBER	DESCRIPTION	2017-18 BUDGET	2017-18 ACTUAL	2018-19 ORIGINAL BUDGET	2018-19 ACTUAL SIX MONTHS	2018-19 REVISED BUDGET	2019-20 PROPOSED BUDGET
	BEGINNING BALANCE OCTOBER 1	2,995	2,994	3,032	3,032	3,032	3,092
<b>REVENUES</b>							
15-4701	INTEREST	30	38	30	30	60	60
	TOTAL REVENUES	30	38	30	30	60	60
	TOTAL FUNDS AVAILABLE	3,025	3,032	3,062	3,062	3,092	3,152
<b>EXPENDITURES</b>							
15-5304	EQUIPMENT MAINTENANCE	0	0	0	0	0	0
15-5406	TRAINING	0	0	0	0	0	0
15-5504	CSI/SURVAILANCE EQUIPMENT	0	0	0	0	0	0
	TOTAL EXPENDITURES	0	0	0	0	0	0
	ENDING BALANCE SEPTEMBER 30	3,025	3,032	3,062	3,062	3,092	3,152
	INCREASE/(DECREASE)	30	38	30	30	60	60

Note: This is a restricted fund. The revenues are comprised of forfeited contraband collected by the Federal law enforcement. The Federal Court then awards these funds to the Gainesville Police Department. Expenditures are restricted to those that are in support of investigations and operations that may result in furthering the law enforcement goals and missions.

In fiscal year 2009 these funds were segregated from other funds and this fund was opened to record revenues and expenditures related strictly to the Federal forfeited funds. We do not budget for the revenues from the Federal law enforcement since it is not known if we will be awarded funds or how much. As funds accumulate, then purchases are made that fall within the stated restrictions.

**CITY OF GAINESVILLE  
BUDGET 2019-2020  
STATE SEIZURE FUND**

ACCOUNT NUMBER	DESCRIPTION	2017-18 BUDGET	2017-18 ACTUAL	2018-19 ORIGINAL BUDGET	2018-19 ACTUAL SIX MONTHS	2018-19 REVISED BUDGET	2019-20 PROPOSED BUDGET
	BEGINNING BALANCE OCTOBER 1	31,014	31,014	28,721	28,721	28,721	32,615
REVENUES							
16-4701-00-00	INTEREST	306	385	306	315	600	600
16-4757-00-00	RESTRICTED-DRUG FORFEIT-STATE	473	473	0	5,221	7,500	10,000
	TOTAL REVENUES	779	857	306	5,536	8,100	10,600
	TOTAL FUNDS AVAILABLE	31,793	31,871	29,027	34,257	36,821	43,215
EXPENDITURES							
16-5299-14-22	MISCELLANEOUS K-9 SUPPLIES	1,070	990	2,000	350	700	1,000
16-5406-14-22	TRAINING	0	0	0	445	1,626	500
16-5504-14-22	MACHINERY AND EQUIPMENT	0	0	0	0	1,880	4,000
16-5530-14-22	POLICE OFFICER EQUIPMENT	1,920	2,160	0	0	0	3,000
	SUBTOTAL	2,990	3,150	2,000	795	4,206	8,500
	TOTAL EXPENDITURES	2,990	3,150	2,000	795	4,206	8,500
	ENDING BALANCE SEPTEMBER 30	28,803	28,721	27,027	33,462	32,615	34,715
	INCREASE(DECREASE)	(2,211)	(2,293)	(1,694)	4,741	3,894	2,100

Note: This is a restricted fund. The revenues are comprised of forfeited contraband collected by the State. The State Court then awards these funds to the Gainesville Police Department. Expenditures are restricted to those that are in support of drug enforcement investigations and operations that may result in furthering the law enforcement goals and missions.

**CITY OF GAINESVILLE  
BUDGET 2019-2020  
CITY ATHLETIC FIELD PROJECTS FUND**

<b>ACCOUNT NUMBER</b>	<b>DESCRIPTION</b>	<b>2017-18 BUDGET</b>	<b>2017-18 ACTUAL</b>	<b>2018-19 ORIGINAL BUDGET</b>	<b>2018-19 ACTUAL SIX MONTHS</b>	<b>2018-19 REVISED BUDGET</b>	<b>2019-20 PROPOSED BUDGET</b>
	BEGINNING BALANCE OCTOBER 1	19,793	19,793	12,868	12,868	12,868	17,268
<b>REVENUES</b>							
29-4575-00-00	ENHANCEMENT FEE	19,200	13,335	19,200	4,695	19,200	19,200
29-4701-00-00	INTEREST REVENUE	75	182	100	176	200	100
29-4924-00-00	TRANSFER FROM GIVE FUND	0	0	0	0	0	0
	<b>TOTAL REVENUES</b>	<b>19,275</b>	<b>13,517</b>	<b>19,300</b>	<b>4,871</b>	<b>19,400</b>	<b>19,300</b>
	<b>TOTAL FUNDS AVAILABLE</b>	<b>39,068</b>	<b>33,310</b>	<b>32,168</b>	<b>17,740</b>	<b>32,268</b>	<b>36,568</b>
<b>EXPENDITURES</b>							
29-5303-16-42	GROUNDS MAINTENANCE	5,500	6,369	0	(550)	0	0
29-5507-16-42	IMPROVEMENTS OTHER THAN BLDGS	15,500	14,073	0	4,142	5,000	5,000
29-6507-16-42	IMPROVEMENTS OTHER THAN BLDNGS	0	0	15,000	0	10,000	10,000
	<b>TOTAL EXPENDITURES</b>	<b>21,000</b>	<b>20,442</b>	<b>15,000</b>	<b>3,592</b>	<b>15,000</b>	<b>15,000</b>
	ENDING BALANCE SEPTEMBER 30	18,068	12,868	17,168	14,148	17,268	21,568
	INCREASE/DECREASE	(1,725)	(6,925)	4,300	1,280	4,400	4,300

**CITY OF GAINESVILLE  
BUDGET 2019-2020  
HOSPITAL DEMOLITION FUND**

<b>ACCOUNT NUMBER</b>	<b>DESCRIPTION</b>	<b>2017-18 BUDGET</b>	<b>2017-18 ACTUAL</b>	<b>2018-19 ORIGINAL BUDGET</b>	<b>2018-19 ACTUAL SIX MONTHS</b>	<b>2018-19 REVISED BUDGET</b>	<b>2019-20 PROPOSED BUDGET</b>
	BEGINNING BALANCE OCTOBER 1	1,565,111	1,565,111	1,087,340	1,087,340	1,087,340	1,110,340
<b>REVENUES</b>							
12-4701-00-00	INTEREST INCOME	12,000	22,500	5,000	12,482	24,000	0
<b>TOTAL REVENUES</b>		<b>12,000</b>	<b>22,500</b>	<b>5,000</b>	<b>12,482</b>	<b>24,000</b>	<b>0</b>
<b>TOTAL FUNDS AVAILABLE</b>		<b>1,577,111</b>	<b>1,587,610</b>	<b>1,092,340</b>	<b>1,099,823</b>	<b>1,111,340</b>	<b>1,110,340</b>
<b>EXPENDITURES</b>							
12-5409-50-99	DEMOLITION	200	270	0	725	1,000	1,110,340
12-5512-50-99	TRSFER TO PROJECT FARMERS MRKT	500,000	0	0	0	0	0
12-5740-50-99	TRANSFER FND 12 HOPITAL DEMO	0	500,000	0	0	0	0
<b>TOTAL SERVICES AND TRANSFERS</b>		<b>500,200</b>	<b>500,270</b>	<b>0</b>	<b>725</b>	<b>1,000</b>	<b>1,110,340</b>
<b>TOTAL EXPENDITURES</b>		<b>500,200</b>	<b>500,270</b>	<b>0</b>	<b>725</b>	<b>1,000</b>	<b>1,110,340</b>
	ENDING BALANCE SEPTEMBER 30	1,076,911	1,087,340	1,092,340	1,099,098	1,110,340	0
	INCREASE/(DECREASE)	(488,200)	(477,770)	5,000	11,758	23,000	(1,110,340)

Note: The revenues have been assigned to demolish the old hospital

**CITY OF GAINESVILLE  
BUDGET 2019-2020  
CABLE PEG FEE FUND**

ACCOUNT NUMBER	DESCRIPTION	2017-18 BUDGET	2017-18 ACTUAL	2018-19 ORIGINAL BUDGET	2018-19 ACTUAL SIX MONTHS	2018-19 REVISED BUDGET	2019-20 PROPOSED BUDGET
	BEGINNING BALANCE OCTOBER 1	118,155	118,155	132,720	132,720	132,720	148,220
<b>REVENUES</b>							
26-4117-00-00	PEG FEES REVENUES	22,000	12,979	22,000	6,408	12,800	12,500
26-4701-00-00	INTEREST REVENUE	1,000	1,585	1,000	1,537	2,700	2,500
	<b>TOTAL REVENUES</b>	<b>23,000</b>	<b>14,564</b>	<b>23,000</b>	<b>7,945</b>	<b>15,500</b>	<b>15,000</b>
	<b>TOTAL FUNDS AVAILABLE</b>	<b>141,155</b>	<b>132,720</b>	<b>155,720</b>	<b>140,664</b>	<b>148,220</b>	<b>163,220</b>
<b>EXPENDITURES</b>							
26-5319-10-10	SOFTWARE MAINTENANCE	0	0	0	0	0	0
	TOTAL SUPPLIES	0	0	0	0	0	0
26-6504-10-10	MACHINERY AND EQUIPMENT	0	0	0	0	0	0
	CAPITAL EQUIPMENT	0	0	0	0	0	0
	<b>TOTAL EXPENDITURES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	ENDING BALANCE SEPTEMBER 30	141,155	132,720	155,720	140,664	148,220	163,220
	INCREASE/(DECREASE)	23,000	14,564	23,000	7,945	15,500	15,000

Note: This is a restricted fund. The revenues are comprised of a one percent (1%) fee paid by Time Warner to support public, educational and governmental (PEG) programming. These funds may be used only to support capital costs (e.g., equipment) related to PEG channels.



**FIDUCIARY FUND**

**CITY OF GAINESVILLE  
BUDGET 2019-2020  
CEMETERY PERMANENT TRUST FUND**

<b>ACCOUNT NUMBER</b>	<b>DESCRIPTION</b>	<b>2017-18 BUDGET</b>	<b>2017-18 ACTUAL</b>	<b>2018-19 ORIGINAL BUDGET</b>	<b>2018-19 ACTUAL SIX MONTHS</b>	<b>2018-19 REVISED BUDGET</b>	<b>2019-20 PROPOSED BUDGET</b>
	BEGINNING BALANCE OCTOBER 1	1,511,950	1,511,950	1,566,844	1,566,844	1,566,844	1,602,844
<b>REVENUES</b>							
81-4407-00-00	LOT SALES AND NOTARY	40,000	35,245	40,000	18,455	36,000	36,000
81-4701-00-00	INTEREST REVENUE	18,000	23,399	18,000	17,937	32,000	32,000
Program number							
	<b>TOTAL REVENUES</b>	<b>58,000</b>	<b>58,644</b>	<b>58,000</b>	<b>36,392</b>	<b>68,000</b>	<b>68,000</b>
	<b>TOTAL AVAILABLE FUNDS</b>	<b>1,569,950</b>	<b>1,570,594</b>	<b>1,624,844</b>	<b>1,603,236</b>	<b>1,634,844</b>	<b>1,670,844</b>
<b>EXPENDITURES</b>							
81-5701-50-99	TRANSFER TO GENERAL FUND	3,750	3,750	3,500	0	32,000	32,000
	<b>TOTAL EXPENDITURES</b>	<b>3,750</b>	<b>3,750</b>	<b>3,500</b>	<b>0</b>	<b>32,000</b>	<b>32,000</b>
	ENDING BALANCE SEPTEMBER 30	1,566,200	1,566,844	1,621,344	1,603,236	1,602,844	1,638,844
	INCREASE/DECREASE	54,250	54,894	54,500	36,392	36,000	36,000

**CITY OF GAINESVILLE  
BUDGET 2019-2020  
COHEN SCHOLARSHIP FUND**

ACCOUNT NUMBER	DESCRIPTION	2017-18 BUDGET	2017-18 ACTUAL	2018-19 ORIGINAL BUDGET	2018-19 ACTUAL SIX MONTHS	2018-19 REVISED BUDGET	2019-20 PROPOSED BUDGET
	BEGINNING BALANCE OCTOBER 1	10,804	10,804	10,969	10,969	10,969	10,969
REVENUES							
84-4701-00-00	INTEREST REVENUE	150	166	150	126	200	200
	TOTAL REVENUES	150	166	150	126	200	200
	TOTAL FUNDS AVAILABLE	10,954	10,969	11,119	11,095	11,169	11,169
EXPENDITURES							
84-5499-10-10	MISCELLANEOUS SERVICES	500		500	0	200	200
	TOTAL EXPENDITURES	500	0	500	0	200	200
	ENDING BALANCE SEPTEMBER 30	10,454	10,969	10,619	11,095	10,969	10,969
	INCREASE/DECREASE	(350)	166	(350)	126	0	0



**APPENDIX A-2020-2024 FIVE YEAR BUDGET**

**City of Gainesville  
Five –Year Budget  
FY 2020 - 2024**

The five-year budget is a tool that uses trend analysis and planned capital expenditures to determine the future cost of city operations. This tool shall be used as a model to help determine the impact of current decisions on future budgets. The five-year budget does not bind the city council to any commitment of funds for any project or budget period. Moreover, this budget should not be viewed as a goal for future spending.

**Purpose:**

The attached multi-year budget model is designed to help council and staff anticipate the impact of current decisions on future budgets. City staff shall incorporate the anticipated cost of all debt, capital improvements, personnel levels, and personnel benefit changes to the model, so the council will have the required data to make financial decisions. This budget provides information on cash flow, reserve levels, and impacts on future rates.

**Five-Year Budget Development Process:**

A ten year history for the trend analysis is used for most revenue and expenditure line items throughout the budget. If a 10-year trend is not available, a 5-year trend is used. In several instances, however, neither a 10 nor a 5-year trend is available because of changes in the city's operations. In these cases, a flat prediction was budgeted or a slight increase was budgeted. If a long term contract is in place, the contract pricing is used to configure the budget. Tax notes are calculated at 4.5%, while bonds are calculated at 5% based on recommendations from the city's financial advisor.

Personnel expenses are based on providing merit raises of 2% (Meets Expectation), 4% (Exceeds Expectation), and 6% (Outstanding) for the current number of approved positions. The across the board average for merit increases based on this system is 3.8%. A 0.5% reduction is applied to the 3.8% increase to address turnover. This 3.3% increase in salary is also applied to the increase in budgeted overtime. A higher percentage increase was used for salary calculations for departments with under four employees because there is usually less turnover and more experienced employees in these positions.

Retirement rates are based on projections from the Texas Municipal Retirement System (12.29%). Health benefits are calculated at a 5% annual increase. Longevity is figured at an additional \$60 per year per employee. An employee turnover factor is not incorporated into the longevity calculations.

The General Fund and Interest and Sinking Fund were budgeted as follows: \$0.69629 (FY 2020), \$0.69629 (FY 2021), \$0.69629 (FY 2022), \$0.70056 (FY 2023), and \$0.70676 (FY 2024). Taxable property values are estimated to increase an average of 2.83% annually. Sales tax revenue is anticipated to stabilize in FY 2020 and begin to grow at a 1.25% annual increase. Sales tax rebates were adjusted to match the estimated sales tax revenue.

The Water and Sewer Fund reflects a 2% increase in FY 2020. There are no additional increases planned for FY 2021 -2024.

The Solid Waste Fund shows a 3% rate increase in FY 2020 and FY 2021, while a 5% increase is shown in FY 2024. These rates include paying debt service for a bond issuance in FY 2018 for \$3 million, which will be used to build a new transfer station.

All other fund revenues are based on trend analysis and do not include rate increases. These increases allow the funds to pay for all of the items in the Capital Improvement Program (CIP) and regular operations.

CITY OF GAINESVILLE  
 FIVE-YEAR BUDGET 2020-2024  
 GENERAL FUND REVENUES

ACCOUNT NUMBER	DESCRIPTION	2019-20	2020-21	2021-22	2022-23	2023-24
		BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
01-4001-00-00	CURRENT TAXES RESOLVED	5,813,912	6,139,119	6,369,183	6,530,697	6,696,781
01-4002-00-00	DELINQUENT TAXES RESOLVED	50,000	50,000	50,000	50,000	50,000
01-4003-00-00	PENALTY AND INTEREST	40,000	40,000	40,000	40,000	40,000
01-4005-00-00	REFUNDS AND ADJUSTMENTS	(40,000)	(40,000)	(40,000)	(40,000)	(40,000)
01-4006-00-00	PROPERTY TAX REBATES	(55,000)	(55,000)	(55,000)	(55,000)	(55,000)
	<b>SUBTOTAL</b>	<b>5,808,912</b>	<b>6,134,119</b>	<b>6,364,183</b>	<b>6,525,697</b>	<b>6,691,781</b>
01-4100-00-00	SALES TAX REBATE	(218,000)	(218,000)	(10,000)	(10,000)	(10,000)
01-4101-00-00	SALES TAXES	5,764,347	5,836,401	5,909,356	5,983,223	6,058,014
01-4102-00-00	FRANCHISE FEE - ELECTRIC	770,000	763,000	763,000	770,000	770,000
01-4103-00-00	MIXED DRINK TAX	37,500	37,500	37,500	37,500	37,500
01-4105-00-00	WATER TOWER LEASE	81,000	81,000	81,000	81,000	81,000
01-4106-00-00	FRANCHISE FEE - PHONES	20,000	18,376	16,884	15,513	14,253
01-4107-00-00	FRANCHISE FEE - CABLE TV	127,750	140,000	140,000	140,000	140,000
01-4108-00-00	FRANCHISE FEE - GAS	200,000	200,000	200,000	200,000	200,000
	<b>SUBTOTAL</b>	<b>6,782,597</b>	<b>6,858,277</b>	<b>7,137,740</b>	<b>7,217,236</b>	<b>7,290,767</b>
01-4201-00-00	BUILDING PERMITS	267,750	267,750	267,750	267,750	267,750
01-4202-00-00	ANNUAL PERMITS	11,250	11,250	11,250	11,250	11,250
01-4204-00-00	HEALTH INSPECTIONS	3,500	3,500	3,500	3,500	3,500
01-4205-00-00	ZONING PERMITS	3,000	5,000	5,000	5,000	5,000
01-4206-00-00	ALCOHOL BEVERAGE SALES PERMITS	15,000	6,500	15,000	6,500	15,000
01-4212-00-00	ITINERANT VENDOR PERMIT	1,500	1,500	1,500	1,500	1,500
	<b>SUBTOTAL</b>	<b>302,000</b>	<b>295,500</b>	<b>304,000</b>	<b>295,500</b>	<b>304,000</b>
01-4301-00-00	MUNICIPAL COURT FINES	450,000	450,000	450,000	460,000	460,000
01-4302-00-00	PARKING FINES	2,500	2,500	2,500	2,500	2,500
01-4304-00-00	DISMISSAL FEES	6,500	6,500	6,500	6,500	6,500
01-4311-00-00	FINGERPRINT FEES	550	500	500	500	500
01-4316-00-00	SCHL ZONE/CHILD SAFETY FUND	1,500	1,600	1,600	1,700	1,700
	<b>SUBTOTAL</b>	<b>461,050</b>	<b>461,100</b>	<b>461,100</b>	<b>471,200</b>	<b>471,200</b>
01-4405-00-00	CIVIC CENTER RENTAL	42,000	40,000	42,500	42,500	42,500
01-4406-00-00	CEMETERY FEES	107,000	121,000	125,000	125,000	125,000
01-4407-00-00	CEMETERY ADMINISTRATION FEE	3,000	3,000	3,000	4,000	4,000
01-4412-00-00	SANTA FE DEPOT RENTAL	6,000	6,000	6,000	6,000	6,000
	<b>SUBTOTAL</b>	<b>158,000</b>	<b>170,000</b>	<b>176,500</b>	<b>177,500</b>	<b>177,500</b>
01-4501-00-00	SWIMMING POOL FEES	96,000	98,000	100,000	100,000	100,000
01-4504-00-00	SWIMMING POOL CONCESSION STAND	13,500	13,500	13,500	13,500	13,500
01-4507-00-00	LEONARD PARK PAVILLION RENTAL	8,500	8,500	9,000	9,000	9,000
01-4510-00-00	BASEBALL FIELD FEES	32,000	32,000	32,000	32,000	32,000
	<b>SUBTOTAL</b>	<b>150,000</b>	<b>152,000</b>	<b>154,500</b>	<b>154,500</b>	<b>154,500</b>
01-4623-00-00	NSF CHARGES	50	50	50	50	50
01-4628-00-00	CREDIT CARD CONVENIENCE FEE	3,000	3,000	3,000	3,000	3,000
	<b>SUBTOTAL</b>	<b>3,050</b>	<b>3,050</b>	<b>3,050</b>	<b>3,050</b>	<b>3,050</b>
01-4701-00-00	INTEREST REVENUE	140,000	150,000	150,000	150,000	150,000

**CITY OF GAINESVILLE  
FIVE-YEAR BUDGET 2020-2024  
GENERAL FUND SUMMARY**

	2019-20	2020-21	2021-22	2022-23	2023-24
	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
BEGINNING BALANCE OCTOBER 1	9,013,409	9,053,002	9,086,688	9,090,722	9,157,758
REVENUES	17,901,517	18,030,620	18,602,053	19,057,403	19,286,434
<b>TOTAL FUNDS AVAILABLE</b>	<b>26,914,926</b>	<b>27,083,622</b>	<b>27,688,742</b>	<b>28,148,125</b>	<b>28,444,191</b>
<b>EXPENDITURES</b>					
GEN GOVNT ADMIN	581,133	607,355	631,018	657,064	683,710
INFORMATION TECHNOLOGY	285,721	323,826	380,666	336,356	309,318
HUMAN RESOURCES	225,201	245,279	247,655	270,573	274,375
BUILDING OPERATIONS	77,378	65,558	76,709	67,740	77,869
PUBLIC ASSISTANCE	89,450	86,950	84,450	84,450	84,450
MUNICIPAL COURT	290,361	299,535	309,619	320,279	330,217
CIVIC CENTER	263,015	263,731	299,135	335,728	271,558
PLANNING/ZONING	335,119	338,668	347,263	356,202	365,052
CODE COMPLIANCE	289,303	300,719	309,436	319,519	328,469
FINANCE	573,743	588,701	602,491	618,695	633,380
POLICE	5,979,469	6,077,561	6,275,378	6,429,332	6,674,810
EMERGENCY MGT.	37,745	36,886	37,222	37,943	38,476
FIRE	4,543,945	4,675,556	4,823,125	4,920,898	4,979,373
PUBLIC SERVICES ADM	93,970	100,148	105,576	111,295	117,399
STREETS	1,155,698	880,888	936,291	940,846	944,170
GARAGE	261,414	279,664	284,698	289,155	298,821
PARKS	983,533	983,588	1,021,493	1,030,535	1,064,864
FRANK BUCK ZOO	1,298,112	1,292,260	1,342,855	1,365,728	1,378,750
CEMETERY	314,614	371,061	335,972	362,030	372,530
NON-DEPT'L	183,000	179,000	146,966	136,000	35,236
<b>TOTAL EXPENDITURES</b>	<b>17,861,924</b>	<b>17,996,934</b>	<b>18,598,019</b>	<b>18,990,367</b>	<b>19,262,827</b>
ENDING BALANCE SEPTEMBER 30	9,053,002	9,086,688	9,090,722	9,157,758	9,181,364
INCREASE(DECREASE) IN FUND BALANCE	39,593	33,686	4,034	67,035	23,607

01-4702-00-00	TAX CERTIFICATES	660	700	700	700	700
01-4709-00-00	MISCELLANEOUS REVENUE	51,500	51,500	51,500	51,500	51,500
01-4713-00-00	TRAIN REVENUES	52,000	55,000	56,000	56,000	56,000
01-4714-00-00	SANTA FE DEPOT SALES REVENUE	1,000	0	0	0	0
01-4725-00-00	LIEN REVENUES	4,000	5,000	5,000	5,000	5,000
01-4729-00-00	KIDS FISHFEST REVENUES	2,500	2,500	2,500	2,500	2,500
01-4730-00-00	LAND LEASE-QUALITY INN (Used for Parks)	25,000	25,000	25,000	25,000	25,000
01-4735-00-00	ANIMAL SHELTER FEE	60,000	60,000	60,000	60,000	60,000
01-4767-00-00	SPRING FLING BOOTH FEES	4,500	5,000	5,000	5,000	5,000
01-4771-00-00	ZOO ADMISSIONS REVENUE	396,324	400,287	404,290	408,333	412,416
01-4772-00-00	ZOO ANNUAL PASS	18,000	18,000	19,000	19,000	19,000
01-4775-00-00	ZOO EDUCATIONAL PROGRAM	36,000	50,000	50,000	52,000	52,000
01-4776-00-00	ZOO MERCHANDISE SOLD	175,000	177,000	180,000	180,000	180,000
01-4778-00-00	ZOO CONCESSION-PRIVATE PARTY REV.	7,500	7,500	7,500	7,500	7,500
	<b>SUBTOTAL</b>	<b>973,984</b>	<b>1,007,487</b>	<b>1,016,490</b>	<b>1,022,533</b>	<b>1,026,616</b>
01-4806-00-00	GRANT REV-HOMELAND SECURITY	0	0	0	0	0
	<b>SUBTOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
01-4910-00-00	TRANSFER FROM MC CASE JUV FUND	13,000	13,000	13,000	13,000	13,000
01-4918-00-00	TRANSFER FROM GEDC FUND	51,188	30,000	30,000	30,000	30,000
01-4922-00-00	TRANSFER FROM H/M - FESTIVALS/ZOO	97,750	97,750	97,750	97,750	97,750
01-4922-00-00	TRANSFER FROM H/M-FEST/CIVIC/DEPOT	279,378	267,731	303,135	339,728	275,558
01-4922-00-00	TRANSFER FROM H/M-WEBSITE	7,000	7,000	7,000	7,000	7,000
01-4940-00-00	TRANSFER FROM FUND 40	280,000	0	0	0	0
01-4955-00-00	TRANSFER FROM ASSIGNED FUND	0	0	0	80,000	120,000
01-4960-00-00	TRANSFER FROM W&S UTILITY FUND	882,933	882,930	882,930	925,314	925,314
01-4960-00-00	TRANSFER FROM W&S-STR RENTAL	421,538	421,538	421,538	421,538	421,538
01-4967-00-00	TRANSFER FROM STORMWTR FUND	208,201	208,201	208,201	218,195	218,195
01-4968-00-00	TRANSFER FROM S/W FUND	765,131	765,131	765,131	801,857	801,857
01-4968-00-00	TRANSFER FROM S/W-STR RENTAL	223,805	223,805	223,805	223,805	224,808
01-4981-00-00	TRANSFER FROM CEM. PERM. FUND	32,000	32,000	32,000	32,000	32,000
	<b>SUBTOTAL</b>	<b>3,261,924</b>	<b>2,949,086</b>	<b>2,984,490</b>	<b>3,190,187</b>	<b>3,167,019</b>
	<b>GENERAL FUND REVENUES</b>	<b>17,901,517</b>	<b>18,030,620</b>	<b>18,602,053</b>	<b>19,057,403</b>	<b>19,286,434</b>

**CITY OF GAINESVILLE**  
**FIVE-YEAR BUDGET 2020-2024**  
**GENERAL FUND BY DIVISION**

Division	2019-20	2020-21	2021-22	2022-23	2023-24
	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
GEN GOVNT ADMIN	581,133	607,355	631,018	657,064	683,710
INFORMATION TECHNOLOGY	285,721	323,826	380,666	336,356	309,318
HUMAN RESOURCES	225,201	245,279	247,655	270,573	274,375
BUILDING OPERATIONS	77,378	65,558	76,709	67,740	77,869
PUBLIC ASSISTANCE	89,450	86,950	84,450	84,450	84,450
MUNICIPAL COURT	290,361	299,535	309,619	320,279	330,217
CIVIC CENTER	263,015	263,731	299,135	335,728	271,558
PLANNING/ZONING	335,119	338,668	347,263	356,202	365,052
CODE COMPLIANCE	289,303	300,719	309,436	319,519	328,469
FINANCE	573,743	588,701	602,491	618,695	633,380
POLICE	5,979,469	6,077,561	6,275,378	6,429,332	6,674,810
EMERGENCY MGT.	37,745	36,886	37,222	37,943	38,476
FIRE	4,543,945	4,675,556	4,823,125	4,920,898	4,979,373
PUBLIC SERVICES ADM	93,970	100,148	105,576	111,295	117,399
STREETS	1,155,698	880,888	936,291	940,846	944,170
GARAGE	261,414	279,664	284,698	289,155	298,821
PARKS	983,533	983,588	1,021,493	1,030,535	1,064,864
FRANK BUCK ZOO	1,298,112	1,292,260	1,342,855	1,365,728	1,378,750
CEMETERY	314,614	371,061	335,972	362,030	372,530
NON-DEPT'L	183,000	179,000	146,966	136,000	35,236
<b>TOTAL</b>	<b>17,861,924</b>	<b>17,996,934</b>	<b>18,598,019</b>	<b>18,990,367</b>	<b>19,262,827</b>

**CITY OF GAINESVILLE**  
**FIVE-YEAR BUDGET 2020-2024**  
**GENERAL FUND BY CATEGORY**

Category	2019-20	2020-21	2021-22	2022-23	2023-24
	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
SALARIES AND BENEFITS	13,342,894	13,861,845	14,359,313	14,875,240	15,409,633
SUPPLIES	659,250	679,385	694,672	701,281	711,852
MAINTENANCE	602,902	553,816	571,411	567,945	584,594
SERVICES	2,182,181	2,200,438	2,207,707	2,241,952	2,106,563
MINOR EQUIP./PROJ.	104,750	70,500	66,500	62,500	52,500
CAPITAL	697,497	365,000	467,000	321,000	278,000
PUBLIC ASSISTANCE	89,450	86,950	84,450	84,450	84,450
NON-DEPARTMENTAL	183,000	179,000	146,966	136,000	35,236
<b>TOTAL</b>	<b>17,861,924</b>	<b>17,996,934</b>	<b>18,598,019</b>	<b>18,990,367</b>	<b>19,262,827</b>

CITY OF GAINESVILLE  
 FIVE-YEAR BUDGET 2020-2024  
 GENERAL FUND ADMINISTRATION

ACCOUNT NUMBER	DESCRIPTION	2019-20	2020-21	2021-22	2022-23	2023-24
		BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
01-5101-10-10	SALARIES	264,426	280,292	297,109	314,936	333,832
01-5106-10-10	OVERTIME	900	900	900	900	900
01-5110-10-10	LONGEVITY	1,020	1,200	1,380	1,560	1,740
01-5111-10-10	RETIREMENT	57,689	61,260	63,579	66,034	68,632
01-5112-10-10	FICA	18,912	22,368	23,669	25,046	26,505
01-5116-10-10	HEALTH/LIFE INSURANCE	35,638	37,420	39,291	41,255	43,318
01-5118-10-10	WORKER COMPENSATION	344	763	763	763	763
01-5119-10-10	OTHER PAYROLL EXPENSE	2,260	3,680	3,680	3,680	3,680
	<b>SUBTOTAL SALARIES &amp; BENEFITS</b>	<b>381,189</b>	<b>407,883</b>	<b>430,371</b>	<b>454,174</b>	<b>479,370</b>
01-5201-10-10	OFFICE SUPPLIES	2,200	2,400	2,400	2,500	2,500
01-5202-10-10	POSTAGE	500	500	500	550	550
01-5295-10-10	SPECIAL EVENT SUPPLIES	3,850	4,500	4,500	4,500	4,500
01-5298-10-10	COPIER - RENT/MAINT.	2,000	2,060	2,060	2,060	2,100
01-5299-10-10	MISCELLANEOUS SUPPLIES	6,500	6,500	6,600	6,600	6,600
	<b>SUBTOTAL SUPPLIES</b>	<b>15,050</b>	<b>15,960</b>	<b>16,060</b>	<b>16,210</b>	<b>16,250</b>
01-5309-10-10	OFFICE EQUIPMENT MAINTENANCE	0	0	0	0	0
	<b>SUBTOTAL MAINTENANCE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
01-5401-10-10	COMMUNICATIONS	14,500	14,925	15,362	15,812	16,276
01-5402-10-10	DUES & SUBSCRIPTIONS	23,400	23,634	23,870	24,109	24,350
01-5403-10-10	GENERAL INSURANCE	19,950	20,150	20,351	20,555	20,760
01-5404-10-10	PROFESSIONAL FEES	64,700	64,000	64,000	65,000	65,000
01-5405-10-10	ADVERTISING	4,000	4,500	4,500	4,500	5,000
01-5406-10-10	TRAINING	9,000	6,000	6,000	6,000	6,000
01-5409-10-10	CONTRACTUAL SERVICES	27,000	27,000	27,000	27,000	27,000
01-5412-10-10	ELECTION EXPENSE	5,000	5,500	5,500	5,500	5,500
01-5418-10-10	AUTO ALLOWANCE	10,004	10,004	10,004	10,004	10,004
01-5460-10-10	OFFICE EQUIPMENT RENTAL	4,500	4,800	4,800	5,000	5,000
01-5475-10-10	COPY MACHINE USAGE	1,200	1,300	1,400	1,400	1,400
01-5499-10-10	MISCELLANEOUS SERVICES	1,640	1,700	1,800	1,800	1,800
	<b>SUBTOTAL SERVICES</b>	<b>184,894</b>	<b>183,512</b>	<b>184,587</b>	<b>186,680</b>	<b>188,090</b>
01-5508-10-10	OFFICE MACHINERY & EQUIPMENT	0	0	0	0	0
	<b>SUBTOTAL MINOR EQUIPMENT</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
01-6508-10-10	OFFICE MACHINERY & EQUIPMENT	0	0	0	0	0
	<b>SUBTOTAL CAPITAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>ADMINISTRATION</b>	<b>581,133</b>	<b>607,355</b>	<b>631,018</b>	<b>657,064</b>	<b>683,710</b>

**CITY OF GAINESVILLE**  
**FIVE-YEAR BUDGET 2020-2024**  
**GENERAL FUND Information Technology**

ACCOUNT NUMBER	DESCRIPTION	2019-20	2020-21	2021-22	2022-23	2023-24
		BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
01-5101-10-12	SALARIES	118,311	125,410	132,934	140,910	149,365
01-5110-10-12	LONGEVITY	360	420	480	540	600
01-5111-10-12	RETIREMENT	15,170	16,837	17,812	18,845	19,939
01-5112-10-12	FICA	9,405	9,944	10,524	11,139	11,791
01-5116-10-12	HEALTH/LIFE INSURANCE	6,674	7,008	7,358	7,726	8,112
01-5118-10-12	WORKER COMPENSATION	135	300	300	300	300
01-5119-10-12	OTHER PAYROLL EXPENSE	0	260	260	260	260
	<b>SUBTOTAL SALARIES &amp; BENEFITS</b>	<b>150,055</b>	<b>160,179</b>	<b>169,669</b>	<b>179,720</b>	<b>190,367</b>
01-5201-10-12	OFFICE SUPPLIES	250	200	200	225	225
01-5299-10-12	MISCELLANEOUS SUPPLIES	1,560	1,560	1,600	1,600	1,600
	<b>SUBTOTAL SUPPLIES</b>	<b>1,810</b>	<b>1,760</b>	<b>1,800</b>	<b>1,825</b>	<b>1,825</b>
01-5304-10-12	MACHINERY AND EQUIP MAINTENANCE	14,985	15,000	15,000	15,250	15,250
01-5319-10-12	SOFTWARE MAINTENANCE	37,062	37,062	37,062	37,062	37,062
	<b>SUBTOTAL MAINTENANCE</b>	<b>52,047</b>	<b>52,062</b>	<b>52,062</b>	<b>52,312</b>	<b>52,312</b>
01-5401-10-12	COMMUNICATIONS	30,664	30,971	31,280	31,593	31,909
01-5403-10-12	GENERAL INSURANCE	105	105	105	105	105
01-5404-10-12	PROFESSIONAL FEES	550	550	550	550	550
01-5406-10-12	TRAINING	300	300	300	350	350
01-5418-10-12	AUTO ALLOWANCE	3,900	3,900	3,900	3,900	3,900
	<b>SUBTOTAL SERVICES</b>	<b>35,519</b>	<b>35,826</b>	<b>36,135</b>	<b>36,498</b>	<b>36,814</b>
01-5508-10-12	OFFICE MACHINERY & EQUIPMENT	27,148	28,000	28,000	28,000	28,000
	<b>SUBTOTAL MINOR EQUIPMENT</b>	<b>27,148</b>	<b>28,000</b>	<b>28,000</b>	<b>28,000</b>	<b>28,000</b>
01-6508-10-12	OFFICE MACHINERY & EQUIPMENT	19,142	46,000	93,000	38,000	0
	<b>SUBTOTAL CAPITAL</b>	<b>19,142</b>	<b>46,000</b>	<b>93,000</b>	<b>38,000</b>	<b>0</b>
	<b>ADMINISTRATION</b>	<b>285,721</b>	<b>323,826</b>	<b>380,666</b>	<b>336,356</b>	<b>309,318</b>

**CITY OF GAINESVILLE**  
**FIVE-YEAR BUDGET 2020-2024**  
**GENERAL FUND HUMAN RESOURCES**

ACCOUNT NUMBER	DESCRIPTION	2019-20 BUDGET	2020-21 BUDGET	2021-22 BUDGET	2022-23 BUDGET	2023-24 BUDGET
01-5101-10-13	SALARIES	142,577	151,132	160,200	169,811	180,000
01-5106-10-13	OVERTIME	1,000	1,060	1,124	1,191	1,262
01-5110-10-13	LONGEVITY	1,620	1,740	1,860	1,980	2,100
01-5111-10-13	RETIREMENT	18,729	19,683	20,820	22,024	23,300
01-5112-10-13	FICA	11,611	12,252	12,959	13,709	14,503
01-5116-10-13	HEALTH/LIFE INSURANCE	13,319	13,985	14,684	15,418	16,189
01-5118-10-13	WORKER COMPENSATION	167	309	309	309	309
01-5119-10-13	OTHER PAYROLL EXPENSES	2,320	2,320	2,320	2,320	2,320
	<b>SUBTOTAL SALARIES &amp; BENEFITS</b>	<b>191,343</b>	<b>202,480</b>	<b>214,275</b>	<b>226,763</b>	<b>239,984</b>
01-5201-10-13	OFFICE SUPPLIES	2,500	2,500	2,600	2,600	2,700
01-5202-10-13	POSTAGE	250	250	250	250	250
01-5299-10-13	MISCELLANEOUS SUPPLIES	4,000	4,141	4,287	4,437	4,594
	<b>SUBTOTAL SUPPLIES</b>	<b>6,750</b>	<b>6,891</b>	<b>7,137</b>	<b>7,287</b>	<b>7,544</b>
01-5309-10-13	OFFICE EQUIPMENT MAINTENANCE	0	0	0	0	0
	<b>SUBTOTAL MAINTENANCE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
01-5401-10-13	COMMUNICATIONS	2,400	2,400	2,400	2,400	2,400
01-5402-10-13	DUES & SUBSCRIPTIONS	1,100	1,100	1,100	1,200	1,200
01-5403-10-13	GENERAL INSURANCE	148	148	148	148	148
01-5404-10-13	PROFESSIONAL FEES	4,000	4,000	4,200	4,200	4,200
01-5406-10-13	TRAINING	3,775	13,775	3,775	13,775	4,000
01-5409-10-13	CONTRACTUAL SERVICES	5,765	5,765	5,800	5,800	5,800
01-5418-10-13	AUTO ALLOWANCE	3,900	3,900	3,900	3,900	3,900
01-5460-10-13	OFFICE EQUIPMENT RENTAL	2,020	2,020	2,020	2,200	2,200
01-5499-10-13	MISCELLANEOUS SERVICES	2,800	2,800	2,900	2,900	3,000
	<b>SUBTOTAL SERVICES</b>	<b>25,908</b>	<b>35,908</b>	<b>26,243</b>	<b>36,523</b>	<b>26,848</b>
01-5508-10-13	OFFICE MACHINERY & EQUIPMENT	1,200	0	0	0	0
	<b>SUBTOTAL MINOR EQUIPMENT</b>	<b>1,200</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>HUMAN RESOURCES</b>	<b>225,201</b>	<b>245,279</b>	<b>247,655</b>	<b>270,573</b>	<b>274,375</b>

**CITY OF GAINESVILLE**  
**FIVE-YEAR BUDGET 2020-2024**  
**GENERAL FUND BUILDING OPERATIONS**

ACCOUNT NUMBER	DESCRIPTION	2019-20	2020-21	2021-22	2022-23	2023-24
		BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
01-5208-10-15	CLEANING SUPPLIES	3,400	3,550	3,550	3,550	3,550
01-5212-10-15	BOTANICAL & AGRICULTURAL	50	65	65	65	65
01-5299-10-15	MISCELLANEOUS SUPPLIES	125	125	150	150	150
	<b>SUBTOTAL SUPPLIES</b>	<b>3,575</b>	<b>3,740</b>	<b>3,765</b>	<b>3,765</b>	<b>3,765</b>
01-5302-10-15	BUILDING MAINTENANCE	18,700	5,500	16,000	6,250	16,250
01-5304-10-15	MACHINERY & EQUIPMENT MAINT.	10,000	10,000	10,500	10,500	10,500
	<b>SUBTOTAL MAINTENANCE</b>	<b>28,700</b>	<b>15,500</b>	<b>26,500</b>	<b>16,750</b>	<b>26,750</b>
01-5403-10-15	GENERAL INSURANCE	11,966	11,966	11,966	11,966	11,966
01-5408-10-15	ELECTRIC UTILITY SERVICE	12,500	12,625	12,751	12,879	13,008
01-5409-10-15	CONTRACTUAL SERVICES	10,000	11,000	11,000	11,500	11,500
01-5441-10-15	SOLID WASTE UTILITY SERVICE	2,987	3,077	3,077	3,230	3,230
01-5442-10-15	WATER/SEWER UTILITY SERVICE	6,500	6,500	6,500	6,500	6,500
01-5446-10-15	STORM WATER UTILITY FEES	1,150	1,150	1,150	1,150	1,150
01-5499-10-15	MISCELLANEOUS SERVICES	0	0	0	0	0
	<b>SUBTOTAL SERVICES</b>	<b>45,103</b>	<b>46,318</b>	<b>46,444</b>	<b>47,225</b>	<b>47,354</b>
01-6502-10-15	BUILDINGS	0	0	0	0	0
01-6504-10-15	MACHINERY & EQUIPMENT	0	0	0	0	0
	<b>SUBTOTAL CAPITAL(OVER \$15,000)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>BUILDING OPERATIONS</b>	<b>77,378</b>	<b>65,558</b>	<b>76,709</b>	<b>67,740</b>	<b>77,869</b>

**CITY OF GAINESVILLE  
 FIVE-YEAR BUDGET 2020-2024  
 GENERAL FUND PUBLIC ASSISTANCE**

ACCOUNT NUMBER	DESCRIPTION	2019-20	2020-21	2021-22	2022-23	2023-24
		BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
01-5902-10-19	STANFORD HOUSE	5,000	2,500	0	0	0
01-5903-10-19	MHMR SERVICES OF TEXOMA	5,000	5,000	5,000	5,000	5,000
01-5904-10-19	ABIGAIL'S ARMS	7,000	7,000	7,000	7,000	7,000
01-5908-10-19	CASA	5,000	5,000	5,000	5,000	5,000
01-5910-10-19	TRI-COUNTY SENIOR NUTRITION	5,000	5,000	5,000	5,000	5,000
01-5911-10-19	COOKE COUNTY YOUTH CENTER	12,450	12,450	12,450	12,450	12,450
01-5913-10-19	NOAH'S ARK	50,000	50,000	50,000	50,000	50,000
	<b>SUBTOTAL PUBLIC ASSISTANCE</b>	<b>89,450</b>	<b>86,950</b>	<b>84,450</b>	<b>84,450</b>	<b>84,450</b>
	<b>PUBLIC ASSISTANCE</b>	<b>89,450</b>	<b>86,950</b>	<b>84,450</b>	<b>84,450</b>	<b>84,450</b>

**CITY OF GAINESVILLE  
FIVE-YEAR BUDGET 2020-2024  
GENERAL FUND MUNICIPAL COURT**

ACCOUNT NUMBER	DESCRIPTION	2019-20	2020-21	2021-22	2022-23	2023-24
		BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
01-5101-10-21	SALARIES	177,937	183,809	189,875	196,140	202,613
01-5106-10-21	OVERTIME	4,500	4,649	4,802	4,960	5,124
01-5110-10-21	LONGEVITY	1,680	1,920	2,160	2,400	2,640
01-5111-10-21	RETIREMENT	23,800	24,575	25,393	26,212	27,057
01-5112-10-21	FICA	14,755	15,297	15,806	16,316	16,842
01-5116-10-21	HEALTH/LIFE INSURANCE	26,609	27,939	29,336	30,803	32,343
01-5118-10-21	WORKER COMPENSATION	213	417	417	417	417
01-5119-10-21	OTHER PAYROLL EXPENSE	3,480	4,300	4,500	4,500	4,500
	<b>SUBTOTAL SALARIES AND BENEFITS</b>	<b>252,974</b>	<b>262,905</b>	<b>272,289</b>	<b>281,749</b>	<b>291,537</b>
01-5201-10-21	OFFICE SUPPLIES	2,000	2,000	2,000	2,100	2,100
01-5202-10-21	POSTAGE	1,500	1,600	1,600	1,700	1,700
01-5299-10-21	MISCELLANEOUS SUPPLIES	2,000	2,000	2,000	2,000	2,000
	<b>SUBTOTAL SUPPLIES</b>	<b>5,500</b>	<b>5,600</b>	<b>5,600</b>	<b>5,800</b>	<b>5,800</b>
01-5309-10-21	OFFICE EQUIPMENT MAINTENANCE	0	0	0	0	0
	<b>SUBTOTAL MAINTENANCE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
01-5401-10-21	COMMUNICATIONS	0	0	0	0	0
01-5403-10-21	GENERAL INSURANCE	107	500	500	500	500
01-5404-10-21	PROFESSIONAL FEES	18,000	18,000	18,000	19,000	19,000
01-5405-10-21	ADVERTISING	2,000	1,250	1,250	1,250	1,300
01-5406-10-21	TRAVEL, TRAINING & SEMINARS	2,500	2,000	2,500	2,500	2,500
01-5418-10-21	AUTO ALLOWANCE	5,280	5,280	5,280	5,280	5,280
01-5499-10-21	MISCELLANEOUS SERVICES	4,000	4,000	4,200	4,200	4,300
	<b>SUBTOTAL SERVICES</b>	<b>31,887</b>	<b>31,030</b>	<b>31,730</b>	<b>32,730</b>	<b>32,880</b>
	<b>MUNICIPAL COURT</b>	<b>290,361</b>	<b>299,535</b>	<b>309,619</b>	<b>320,279</b>	<b>330,217</b>

**CITY OF GAINESVILLE**  
**BUDGET 2020-2024**  
**GENERAL FUND - CIVIC CENTER**

ACCOUNT NUMBER	DESCRIPTION	2019-20	2020-21	2021-22	2022-23	2023-24
		BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
01-5101-10-43	SALARIES	65,016	67,162	69,378	71,667	74,032
01-5106-10-43	OVERTIME	3,000	3,099	3,201	3,307	3,416
01-5104-10-43	HOLIDAY PAY	400	413	427	441	455
01-5110-10-43	LONGEVITY	720	840	960	1,080	1,200
01-5111-10-43	RETIREMENT	8,563	8,789	9,090	9,401	9,722
01-5112-10-43	FICA	5,310	5,471	5,658	5,852	6,051
01-5116-10-43	HEALTH/LIFE INSURANCE	13,290	13,955	14,652	15,385	16,154
01-5118-10-43	WORKER COMPENSATION	520	525	530	536	541
01-5119-10-43	OTHER PAYROLL EXPENSE	260	260	260	260	260
	<b>SUBTOTAL SALARIES AND BENEFITS</b>	<b>97,079</b>	<b>100,513</b>	<b>104,157</b>	<b>107,929</b>	<b>111,832</b>
01-5201-10-43	OFFICE SUPPLIES	2,500	2,500	2,500	2,600	2,600
01-5202-10-43	POSTAGE	500	500	600	600	600
01-5208-10-43	CLEANING SUPPLIES	3,290	5,500	6,000	6,000	6,000
01-5295-10-43	TABLE & CHAIR REPLACEMENT	4,000	3,500	4,000	4,000	4,000
01-5299-10-43	MISCELLANEOUS SUPPLIES	2,010	3,000	3,200	3,200	3,300
	<b>SUBTOTAL SUPPLIES</b>	<b>12,300</b>	<b>15,000</b>	<b>16,300</b>	<b>16,400</b>	<b>16,500</b>
01-5302-10-43	BUILDING MAINTENANCE	13,000	13,500	13,500	14,000	14,000
01-5303-10-43	GROUNDS MAINTENANCE	1,700	2,000	2,500	2,500	2,500
01-5304-10-43	MACHINERY & EQUIPMENT MAINT.	2,700	3,200	3,200	3,300	3,300
01-5305-10-43	VEHICLE MAINTENANCE	1,000	1,000	1,000	1,000	1,000
01-5309-10-43	OFFICE EQUIPMENT MAINTENANCE	425	450	450	500	500
	<b>SUBTOTAL MAINTENANCE</b>	<b>18,825</b>	<b>20,150</b>	<b>20,650</b>	<b>21,300</b>	<b>21,300</b>
01-5401-10-43	COMMUNICATIONS	2,445	2,469	2,494	2,519	2,544
01-5403-10-43	GENERAL INSURANCE	5,524	5,953	6,416	6,914	7,452
01-5404-10-43	PROFESSIONAL FEES	1,000	1,000	1,200	1,200	1,200
01-5405-10-43	ADVERTISING	1,000	1,000	1,000	1,200	1,200
01-5406-10-43	TRAINING	1,000	800	900	900	900
01-5408-10-43	ELECTRIC UTILITY SERVICE	11,299	11,412	11,526	11,641	11,758
01-5409-10-43	CONTRACTUAL SERVICES	27,647	22,000	22,000	22,000	22,000
01-5440-10-43	NATURAL GAS UTILITY SERVICE	3,275	3,308	3,341	3,374	3,408
01-5441-10-43	SOLID WASTE UTILITY SERVICE	3,090	3,090	3,090	3,245	3,245
01-5442-10-43	WATER/SEWER UTILITY SERVICE	8,227	8,227	8,227	8,227	8,227
01-5446-10-43	STORM WATER UTILITY FEES	2,830	2,650	2,650	2,650	2,650
01-5455-10-43	UNIFORM PURCHASE/RENTAL	2,200	2,300	2,300	2,400	2,400
01-5460-10-43	OFFICE EQUIPMENT RENTAL	1,224	1,400	1,400	1,400	1,400
01-5498-10-43	SANTA FE DEPOT	45,400	46,308	47,234	48,179	49,142
01-5499-10-43	MISCELLANEOUS SERVICES	2,650	2,650	2,750	2,750	2,900
	<b>SUBTOTAL SERVICES</b>	<b>118,811</b>	<b>114,567</b>	<b>116,528</b>	<b>118,599</b>	<b>120,425</b>
01-5504-10-43	MACHINERY & EQUIPMENT	6,000	1,500	1,500	1,500	1,500
01-5504-10-43	IMPROVEMENT OTHER THAN BLDGS	10,000	0	0	0	0
	<b>SUBTOTAL MINOR EQUIPMENT</b>	<b>16,000</b>	<b>1,500</b>	<b>1,500</b>	<b>1,500</b>	<b>1,500</b>
01-6502-10-43	BUILDINGS	0	12,000	40,000	70,000	0

01-6504-10-10	MACHINERY & EQUIPMENT	0	0	0	0	0
01-6505-10-43	MOTOR VEHICLES	0	0	0	0	0
01-6507-10-43	IMPROVEMENTS OTHER THAN BLDNGS	0	0	0	0	0
<b>SUBTOTAL CAPITAL</b>		<b>0</b>	<b>12,000</b>	<b>40,000</b>	<b>70,000</b>	<b>0</b>
<b>CIVIC CENTER OPERATIONS</b>		<b>263,015</b>	<b>263,731</b>	<b>299,135</b>	<b>335,728</b>	<b>271,558</b>

**CITY OF GAINESVILLE**  
**BUDGET 2020-2024**  
**GENERAL FUND - PLANNING & ZONING**

ACCOUNT NUMBER	DESCRIPTION	2019-20	2020-21	2021-22	2022-23	2023-24
		BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
01-5101-11-10	SALARIES	113,590	119,270	125,233	131,495	138,069
01-5106-11-10	OVERTIME	500	500	500	500	500
01-5110-11-10	LONGEVITY	120	240	360	480	600
01-5111-11-10	RETIREMENT	14,723	15,315	16,062	16,846	17,669
01-5112-11-10	FICA	9,127	9,533	9,998	10,486	10,998
01-5116-11-10	HEALTH/LIFE INSURANCE	13,319	13,985	14,684	15,418	16,189
01-5118-11-10	WORKER COMPENSATION	132	208	208	208	208
01-5119-11-10	OTHER PAYROLL EXPENSE	800	800	800	800	800
	<b>SUBTOTAL SALARIES AND BENEFITS</b>	<b>152,311</b>	<b>159,850</b>	<b>167,845</b>	<b>176,234</b>	<b>185,034</b>
01-5201-11-10	OFFICE SUPPLIES	3,000	2,500	2,600	2,600	2,600
01-5202-11-10	POSTAGE	4,000	800	800	800	800
01-5299-11-10	MISCELLANEOUS SUPPLIES	2,000	2,000	2,000	2,000	2,000
	<b>SUBTOTAL SUPPLIES</b>	<b>9,000</b>	<b>5,300</b>	<b>5,400</b>	<b>5,400</b>	<b>5,400</b>
01-5302-11-10	BUILDING MAINTENANCE	150	200	200	200	250
01-5309-11-10	OFFICE EQUIPMENT MAINTENANCE	0	0	0	0	0
	<b>SUBTOTAL MAINTENANCE</b>	<b>150</b>	<b>200</b>	<b>200</b>	<b>200</b>	<b>250</b>
01-5401-11-10	COMMUNICATIONS	1,000	1,360	1,360	1,360	1,360
01-5403-11-10	GENERAL INSURANCE	158	158	158	158	158
01-5404-11-10	PROFESSIONAL FEES	1,200	1,200	1,500	1,500	1,500
01-5405-11-10	ADVERTISING	2,000	1,300	1,300	1,400	1,400
01-5406-11-10	TRAINING	4,000	4,000	4,000	4,200	4,200
01-5409-11-10	CONTRACTUAL SERVICES	153,000	153,000	153,000	153,000	153,000
01-5418-11-10	AUTO ALLOWANCE	4,300	4,300	4,300	4,300	4,300
01-5460-11-10	OFFICE EQUIPMENT RENTAL	3,500	3,500	3,700	3,700	3,700
01-5499-11-10	MISCELLANEOUS SERVICES	4,500	4,500	4,500	4,750	4,750
	<b>SUBTOTAL SERVICES</b>	<b>173,658</b>	<b>173,318</b>	<b>173,818</b>	<b>174,368</b>	<b>174,368</b>
01-5508-11-10	OFFICE MACHINERY & EQUIPMENT	0	0	0	0	0
	<b>SUBTOTAL MINOR EQUIPMENT</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>PLANNING &amp; ZONING</b>	<b>335,119</b>	<b>338,668</b>	<b>347,263</b>	<b>356,202</b>	<b>365,052</b>

**CITY OF GAINESVILLE**  
**BUDGET 2020-2024**  
**GENERAL FUND - CODE COMPLIANCE**

ACCOUNT NUMBER	DESCRIPTION	2019-20 BUDGET	2020-21 BUDGET	2021-22 BUDGET	2022-23 BUDGET	2023-24 BUDGET
01-5101-11-17	SALARIES	158,781	164,021	169,433	175,025	180,801
01-5106-11-17	OVERTIME	1,500	1,550	1,601	1,653	1,708
01-5104-11-17	HOLIDAY PAY	0	0	0	0	0
01-5110-11-17	LONGEVITY	420	660	900	1,140	1,380
01-5111-11-17	RETIREMENT	19,979	20,577	21,278	22,050	22,797
01-5112-11-17	FICA	12,386	12,808	13,245	13,725	14,190
01-5116-11-17	HEALTH/LIFE INSURANCE	26,580	27,909	29,304	30,770	32,308
01-5118-11-17	WORKER COMPENSATION	354	800	800	800	800
01-5119-11-17	OTHER PAYROLL EXPENSE	1,200	1,200	1,200	1,600	1,600
	<b>SUBTOTAL SALARIES AND BENEFITS</b>	<b>221,200</b>	<b>229,525</b>	<b>237,761</b>	<b>246,764</b>	<b>255,583</b>
01-5201-11-17	OFFICE SUPPLIES	3,500	3,500	3,600	3,600	3,600
01-5202-11-17	POSTAGE	3,000	3,000	3,000	3,200	3,200
01-5206-11-17	FUELS OILS LUBRICANTS	3,000	3,500	3,500	3,750	3,750
01-5207-11-17	SMALL TOOLS AND INSTRUMENTS	1,500	400	400	400	400
01-5299-11-17	MISCELLANEOUS SUPPLIES	500	500	500	500	500
	<b>SUBTOTAL SUPPLIES</b>	<b>11,500</b>	<b>10,900</b>	<b>11,000</b>	<b>11,450</b>	<b>11,450</b>
01-5305-11-17	VEHICLE MAINTENANCE	3,000	3,000	3,200	3,200	3,200
01-5309-11-17	OFFICE EQUIPMENT MAINTENANCE	0	0	0	0	0
	<b>SUBTOTAL MAINTENANCE</b>	<b>3,000</b>	<b>3,000</b>	<b>3,200</b>	<b>3,200</b>	<b>3,200</b>
01-5401-11-17	COMMUNICATIONS	3,000	3,030	3,060	3,091	3,122
01-5402-11-17	DUES & SUBSCRIPTIONS	2,000	900	900	900	900
01-5403-11-17	GENERAL INSURANCE	1,103	1,364	1,364	1,364	1,364
01-5404-11-17	PROFESSIONAL FEES	5,000	5,000	5,000	5,500	5,500
01-5405-11-17	ADVERTISING	3,500	1,700	1,800	1,800	1,900
01-5406-11-17	TRAINING	7,500	4,200	4,200	4,200	4,200
01-5409-11-17	CONTRACTUAL SERVICE	30,000	40,000	40,000	40,000	40,000
01-5455-11-17	UNIFORM PURCHASE/RENTAL	1,000	500	550	550	550
01-5499-11-17	MISCELLANEOUS SERVICES	500	600	600	700	700
	<b>SUBTOTAL SERVICES</b>	<b>53,603</b>	<b>57,294</b>	<b>57,474</b>	<b>58,105</b>	<b>58,236</b>
01-5503-11-17	FURNITURE AND FIXTURES	0	0	0	0	0
	<b>SUBTOTAL CAPITAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>INSPECTIONS</b>	<b>289,303</b>	<b>300,719</b>	<b>309,436</b>	<b>319,519</b>	<b>328,469</b>

**CITY OF GAINESVILLE**  
**BUDGET 2020-2024**  
**GENERAL FUND - FINANCE**

ACCOUNT NUMBER	DESCRIPTION	2019-20	2020-21	2021-22	2022-23	2023-24
		BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
01-5101-13-10	SALARIES	291,616	301,239	311,180	321,449	332,057
01-5106-13-10	OVERTIME	600	618	637	656	675
01-5104-13-10	HOLIDAY PAY	0	0	0	0	0
01-5110-13-10	LONGEVITY	1,680	1,920	2,160	2,400	2,640
01-5111-13-10	RETIREMENT	37,005	37,981	39,234	40,528	41,864
01-5112-13-10	FICA	22,941	23,641	24,422	25,227	26,058
01-5116-13-10	HEALTH/LIFE INSURANCE	26,609	27,939	29,336	30,803	32,343
01-5118-13-10	WORKER COMPENSATION	330	610	610	610	610
01-5119-13-10	OTHER PAYROLL EXPENSE	2,260	2,260	2,260	2,260	2,260
	<b>SUBTOTAL SALARIES AND BENEFITS</b>	<b>383,041</b>	<b>396,209</b>	<b>409,839</b>	<b>423,933</b>	<b>438,508</b>
01-5201-13-10	OFFICE SUPPLIES	5,000	5,000	5,000	5,200	5,200
01-5202-13-10	POSTAGE	3,500	3,500	3,500	3,700	3,700
01-5204-13-10	BINDING PRTING & REPRODUCTION	1,200	1,200	1,300	1,300	1,300
01-5299-13-10	MISCELLANEOUS SUPPLIES	200	200	250	250	250
	<b>SUBTOTAL SUPPLIES</b>	<b>9,900</b>	<b>9,900</b>	<b>10,050</b>	<b>10,450</b>	<b>10,450</b>
01-5309-13-10	OFFICE EQUIPMENT MAINTENANCE	1,400	1,500	1,500	1,500	1,600
	<b>SUBTOTAL MAINTENANCE</b>	<b>1,400</b>	<b>1,500</b>	<b>1,500</b>	<b>1,500</b>	<b>1,600</b>
01-5401-13-10	COMMUNICATIONS	1,000	1,010	1,020	1,030	1,041
01-5402-13-10	DUES & SUBSCRIPTIONS	2,800	3,000	3,000	3,000	3,000
01-5403-13-10	GENERAL INSURANCE	227	227	227	227	227
01-5404-13-10	PROFESSIONAL FEES	8,500	9,000	9,000	9,500	9,500
01-5406-13-10	TRAINING	8,000	8,000	8,000	8,500	8,500
01-5409-13-10	CONTRACTUAL SERVICES	137,755	137,755	137,755	137,755	137,755
01-5418-13-10	AUTO ALLOWANCE	3,000	3,000	3,000	3,000	3,000
01-5456-13-10	OFFICE EQUIPMENT RENTAL	1,750	2,500	2,500	2,500	2,500
01-5460-13-10	MAIN FRAME SOFTWARE SUPPORT	14,770	15,000	15,000	15,500	15,500
01-5499-13-10	MISCELLANEOUS SERVICES	1,600	1,600	1,600	1,800	1,800
	<b>SUBOTAL SERVICES</b>	<b>179,402</b>	<b>181,092</b>	<b>181,102</b>	<b>182,812</b>	<b>182,823</b>
01-5508-13-10	OFFICE MACHINERY & EQUIPMENT	0	0	0	0	0
	<b>SUBTOTAL MACHINERY &amp; EQUIPMENT</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>FINANCE</b>	<b>573,743</b>	<b>588,701</b>	<b>602,491</b>	<b>618,695</b>	<b>633,380</b>

**CITY OF GAINESVILLE  
BUDGET 2020-2024  
GENERAL FUND - POLICE**

ACCOUNT NUMBER	DESCRIPTION	2019-20	2020-21	2021-22	2022-23	2023-24
		BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
01-5101-14-22	SALARIES	3,462,252	3,576,506	3,694,531	3,816,451	3,942,393
01-5106-14-22	OVERTIME	140,000	144,620	149,392	154,322	159,415
01-5107-14-22	HOLIDAY PAY	146,304	151,132	156,119	161,271	166,593
01-5110-14-22	LONGEVITY	28,740	32,280	35,820	39,360	42,900
01-5111-14-22	RETIREMENT	485,220	498,025	514,537	531,575	549,157
01-5112-14-22	FICA	298,919	310,000	320,277	330,883	341,827
01-5116-14-22	HEALTH/LIFE INSURANCE	392,084	411,688	432,273	453,886	476,581
01-5118-14-22	WORKER COMPENSATION	38,953	45,500	45,500	45,500	45,500
01-5119-14-22	OTHER PAYROLL EXPENSE	138,480	141,443	144,470	147,562	150,720
	<b>SUBTOTAL SALARIES AND BENEFITS</b>	<b>5,130,952</b>	<b>5,311,195</b>	<b>5,492,921</b>	<b>5,680,811</b>	<b>5,875,085</b>
01-5201-14-22	OFFICE SUPPLIES	11,824	11,824	12,000	12,000	12,000
01-5202-14-22	POSTAGE	2,000	2,100	2,200	2,200	2,200
01-5206-14-22	FUELS OILS LUBRICANTS	80,000	95,000	95,000	95,000	100,000
01-5207-14-22	SMALL TOOLS AND INSTRUMENTS	8,093	8,093	8,093	8,200	8,200
01-5213-14-22	ANIMAL SHELTER	44,680	45,127	45,578	46,034	46,494
01-5220-14-22	AMMUNITION	9,095	9,095	9,095	9,250	9,500
01-5285-14-22	NARCOTICS INVESTIGATION	6,500	6,200	6,300	6,300	6,300
01-5299-14-22	MISCELLANEOUS SUPPLIES	13,580	13,580	13,580	13,580	13,750
	<b>SUBTOTAL SUPPLIES</b>	<b>175,772</b>	<b>191,019</b>	<b>191,846</b>	<b>192,564</b>	<b>198,444</b>
01-5302-14-22	BUILDING MAINTENANCE	29,053	12,000	12,000	12,000	12,000
01-5304-14-22	MACHINERY & EQUIPMENT MAINT.	29,760	33,000	34,000	34,000	35,000
01-5305-14-22	VEHICLE MAINTENANCE	49,000	50,000	50,000	50,000	51,000
01-5319-14-22	SOFTWARE MAINTENANCE	43,055	43,486	43,920	44,360	44,803
	<b>SUBTOTAL MAINTENANCE</b>	<b>150,868</b>	<b>138,486</b>	<b>139,920</b>	<b>140,360</b>	<b>142,803</b>
01-5401-14-22	COMMUNICATIONS	18,468	18,653	18,839	19,028	19,218
01-5402-14-22	DUES & SUBSCRIPTIONS	6,975	7,000	7,000	7,000	7,200
01-5403-14-22	GENERAL INSURANCE	48,468	50,644	52,918	55,294	57,777
01-5404-14-22	PROFESSIONAL FEES	10,620	10,620	10,620	10,620	11,000
01-5405-14-22	ADVERTISING	2,500	4,000	4,000	4,200	4,200
01-5406-14-22	TRAINING	33,962	33,962	33,962	33,962	33,962
01-5408-14-22	ELECTRIC UTILITY SERVICE	31,500	31,815	32,133	32,454	32,779
01-5411-14-22	MACHINERY AND EQUIPMENT RENTAL	3,065	3,500	3,500	3,500	3,750
01-5415-14-22	CRIME/FIRE PREVENTION PROGRAM	2,500	2,700	2,700	2,700	2,700
01-5418-14-22	AUTO ALLOWANCE	6,300	6,300	6,300	6,300	6,300
01-5419-14-22	CLOTHING ALLOWANCE	3,100	3,100	3,100	3,100	3,100
01-5440-14-22	NATURAL GAS SERVICE	5,050	5,101	5,152	5,203	5,255
01-5441-14-22	SOLID WASTE UTILITY SERVICE	2,987	2,987	2,987	3,136	3,136
01-5442-14-22	WATER/SEWER UTILITY SERVICE	8,200	8,200	8,200	8,200	8,200
01-5446-14-22	STORM WATER UTILITY FEES	3,100	3,100	3,100	3,100	3,100

01-5450-14-22	DEBT SERVICE	39,000	39,000	39,000	39,000	39,000
01-5455-14-22	UNIFORM PURCHASE/RENTAL	18,000	18,000	18,000	18,000	18,000
01-5499-14-22	MISCELLANEOUS SERVICES	7,680	7,680	7,680	7,800	7,800
<b>SUBTOTAL SERVICES</b>		<b>251,475</b>	<b>256,361</b>	<b>259,191</b>	<b>262,598</b>	<b>266,477</b>
01-5504-14-22	MACHINERY & EQUIPMENT	6,950	6,000	6,000	6,000	6,000
01-5508-14-22	OFFICE MACHINERY & EQUIPMENT	8,192	3,500	3,500	3,500	3,500
01-5530-14-22	POLICE OFFICER EQUIPMENT	24,030	5,000	5,000	5,500	5,500
<b>SUBTOTAL MINOR EQUIPMENT</b>		<b>39,172</b>	<b>14,500</b>	<b>14,500</b>	<b>15,000</b>	<b>15,000</b>
01-6502-14-22	BUILDINGS	46,936	17,000	17,000	0	17,000
01-6504-14-22	MACHINERY & EQUIPMENT	0	0	0	25,000	0
01-6505-14-22	MOTOR VEHICLES	160,174	149,000	160,000	113,000	160,000
01-6508-14-22	OFFICE MACHINERY & EQUIPMENT	24,120	0	0	0	0
<b>SUBTOTAL CAPITAL</b>		<b>231,230</b>	<b>166,000</b>	<b>177,000</b>	<b>138,000</b>	<b>177,000</b>
<b>POLICE</b>		<b>5,979,469</b>	<b>6,077,561</b>	<b>6,275,378</b>	<b>6,429,332</b>	<b>6,674,810</b>

**CITY OF GAINESVILLE**  
**BUDGET 2020-2024**  
**GENERAL FUND - EMERGENCY MANAGEMENT**

ACCOUNT NUMBER	DESCRIPTION	2019-20	2020-21	2021-22	2022-23	2023-24
		BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
01-5101-15-16	SALARY	5,242	5,452	5,670	5,897	6,132
01-5111-15-16	RETIREMENT	647	670	697	725	754
01-5112-15-16	FICA	401	417	434	451	469
01-5118-15-16	WORKER COMPENSATION	46	90	90	90	90
	<b>SUBTOTAL SALARIES AND BENEFITS</b>	<b>6,336</b>	<b>6,629</b>	<b>6,890</b>	<b>7,162</b>	<b>7,445</b>
01-5201-15-16	OFFICE SUPPLIES	800	900	900	925	925
01-5202-15-16	POSTAGE	50	50	75	75	75
01-5299-15-16	MISCELLANEOUS SUPPLIES	500	500	500	525	525
	<b>SUBTOTAL SUPPLIES</b>	<b>1,350</b>	<b>1,450</b>	<b>1,475</b>	<b>1,525</b>	<b>1,525</b>
01-5304-15-16	MACHINERY & EQUIPMENT MAINT.	3,000	1,700	1,700	1,800	1,800
01-5319-15-16	SOFTWARE MAINTENANCE	13,938	13,938	13,938	13,938	13,938
	<b>SUBTOTAL MAINTENANCE</b>	<b>16,938</b>	<b>15,638</b>	<b>15,638</b>	<b>15,738</b>	<b>15,738</b>
01-5401-15-16	COMMUNICATIONS	3,500	3,535	3,570	3,606	3,642
01-5402-15-16	DUES & SUBSCRIPTIONS	2,250	2,250	2,250	2,500	2,500
01-5403-15-16	GENERAL INSURANCE	25	25	25	25	25
01-5404-15-16	PROFESSIONAL FEES	0	0	0	0	0
01-5406-15-16	TRAINING	6,000	6,000	6,000	6,000	6,200
01-5408-15-16	ELECTRIC UTILITY SERVICE	1,346	1,359	1,373	1,387	1,401
	<b>SUBTOTAL SERVICES</b>	<b>13,121</b>	<b>13,169</b>	<b>13,218</b>	<b>13,518</b>	<b>13,768</b>
01-6504-15-46	MACHINERY & EQUIPMENT	0	0	0	0	0
	<b>SUBTOTAL MACHINERY &amp; EQUIPMENT</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>EMERGENCY MANAGEMENT</b>	<b>37,745</b>	<b>36,886</b>	<b>37,222</b>	<b>37,943</b>	<b>38,476</b>

CITY OF GAINESVILLE  
 BUDGET 2020-2024  
 GENERAL FUND - FIRE OPERATIONS

ACCOUNT NUMBER	DESCRIPTION	2019-20	2020-21	2021-22	2022-23	2023-24
		BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
01-5101-15-23	SALARIES	2,628,606	2,715,350	2,804,957	2,897,520	2,993,138
01-5106-15-23	OVERTIME	85,000	87,805	90,703	93,696	96,788
01-5107-15-23	HOLIDAY PAY	210,600	217,550	224,729	232,145	239,806
01-5110-15-23	LONGEVITY	29,640	32,160	34,680	37,200	39,720
01-5111-15-23	RETIREMENT	386,325	396,816	409,891	423,385	437,310
01-5112-15-23	FICA	234,681	247,001	255,140	263,539	272,207
01-5113-15-23	FRRF	1,872	1,872	1,872	1,872	1,872
01-5116-15-23	HEALTH/LIFE INSURANCE	279,119	293,075	307,729	323,115	339,271
01-5117-15-23	HALF TIME PAY - FIRE	59,400	61,360	63,385	65,477	67,638
01-5118-15-23	WORKER COMPENSATION	26,995	27,673	28,367	29,079	29,809
01-5119-15-23	OTHER PAYROLL EXPENSE	105,620	107,743	109,909	112,118	114,371
	<b>SUBTOTAL SALARIES AND BENEFITS</b>	<b>4,047,858</b>	<b>4,188,404</b>	<b>4,331,361</b>	<b>4,479,146</b>	<b>4,631,930</b>
01-5201-15-23	OFFICE SUPPLIES	3,500	3,600	3,600	3,600	3,600
01-5202-15-23	POSTAGE	200	250	250	300	300
01-5206-15-23	FUELS OILS LUBRICANTS	37,500	37,500	37,500	39,000	40,000
01-5207-15-23	SMALL TOOLS AND INSTRUMENTS	37,000	37,500	38,000	38,000	38,000
01-5208-15-23	CLEANING SUPPLIES	3,500	3,500	3,700	3,700	3,700
01-5209-15-23	CHEMICAL & MEDICAL SUPPLIES	3,750	3,750	3,800	3,800	3,900
01-5299-15-23	MISCELLANEOUS SUPPLIES	500	500	500	500	500
	<b>SUBTOTAL SUPPLIES</b>	<b>85,950</b>	<b>86,600</b>	<b>87,350</b>	<b>88,900</b>	<b>90,000</b>
01-5302-15-23	BUILDING MAINTENANCE	6,500	6,500	7,000	7,000	7,000
01-5304-15-23	MACHINERY & EQUIPMENT MAINT.	6,500	6,750	7,010	7,280	7,560
01-5305-15-23	VEHICLE MAINTENANCE	30,000	31,000	31,000	31,500	31,500
01-5309-15-23	OFFICE EQUIPMENT MAINTENANCE	1,150	1,150	1,150	1,200	1,200
01-5319-15-23	SOFTWARE MAINTENANCE	11,460	11,460	11,460	11,460	11,460
	<b>SUBTOTAL MAINTENANCE</b>	<b>55,610</b>	<b>56,860</b>	<b>57,620</b>	<b>58,440</b>	<b>58,720</b>
01-5401-15-23	COMMUNICATIONS	10,000	10,100	10,201	10,303	10,406
01-5402-15-23	DUES & SUBSCRIPTIONS	3,300	3,300	3,400	3,400	3,400
01-5403-15-23	GENERAL INSURANCE	15,750	16,150	16,560	16,981	17,412
01-5404-15-23	PROFESSIONAL FEES	6,500	6,500	6,500	7,000	7,000
01-5405-15-23	ADVERTISING	500	500	500	500	500
01-5406-15-23	TRAINING	23,000	30,000	30,000	33,000	33,000
01-5408-15-23	ELECTRIC UTILITY SERVICE	8,820	8,908	8,997	9,087	9,178
01-5413-15-23	TUITION REIMBURSEMENT	2,000	2,000	2,000	2,000	2,000
01-5415-15-23	CRIME/FIRE PREVENTION PROGRAM	2,500	2,600	2,600	2,700	2,700
01-5418-15-23	AUTO ALLOWANCE	6,800	6,800	6,800	6,800	6,800
01-5440-15-23	NATURAL GAS UTILITY SERVICE	4,000	4,040	4,080	4,121	4,162
01-5441-15-23	SOLID WASTE UTILITY SERVICE	2,647	2,726	2,726	2,726	2,863
01-5442-15-23	WATER/SEWER UTILITY SERVICE	5,875	5,875	5,875	5,875	5,875

01-5446-15-23	STORM WATER UTILITY FEES	1,225	1,225	1,225	1,225	1,225
01-5450-15-23	DEBT SERVICE	141,860	141,860	141,860	141,860	0
01-5455-15-23	UNIFORM PURCHASE/RENTAL	35,750	36,108	36,469	36,833	37,202
01-5460-15-23	OFFICE EQUIPMENT RENTAL	4,500	4,500	4,500	4,500	4,500
01-5499-15-23	MISCELLANEOUS SERVICES	3,000	3,000	3,000	3,000	3,000
	<b>SUBTOTAL SERVICES</b>	<b>278,027</b>	<b>286,192</b>	<b>287,294</b>	<b>291,912</b>	<b>151,223</b>
01-5503-15-23	FURNITURE & FIXTURES	2,500	2,500	2,500	2,500	2,500
01-5504-15-23	MACHINERY & EQUIPMENT	2,000	0	0	0	0
	<b>SUBTOTAL MINOR EQUIPMENT</b>	<b>4,500</b>	<b>2,500</b>	<b>2,500</b>	<b>2,500</b>	<b>2,500</b>
01-6502-15-23	BUILDING	0	0	0	0	0
01-6504-15-23	MACHINERY & EQUIPMENT	72,000	0	0	0	45,000
01-6505-15-23	MOTOR VEHICLES	0	55,000	57,000	0	0
01-6508-15-23	OFFICE MACHINERY & EQUIPMENT	0	0	0	0	0
	<b>SUBTOTAL CAPITAL</b>	<b>72,000</b>	<b>55,000</b>	<b>57,000</b>	<b>0</b>	<b>45,000</b>
	<b>FIRE OPERATIONS</b>	<b>4,543,945</b>	<b>4,675,556</b>	<b>4,823,125</b>	<b>4,920,898</b>	<b>4,979,373</b>

**CITY OF GAINESVILLE**  
**BUDGET 2020-2024**  
**GENERAL FUND - PUBLIC SERVICES ADMIN.**

ACCOUNT NUMBER	DESCRIPTION	2019-20	2020-21	2021-22	2022-23	2023-24
		BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
01-5101-16-10	SALARIES	64,911	68,806	72,934	77,310	81,949
01-5106-16-10	OVERTIME	400	424	449	476	505
01-5110-16-10	LONGEVITY	1,440	1,500	1,560	1,620	1,680
01-5111-16-10	RETIREMENT	8,355	8,811	9,329	9,877	10,458
01-5112-16-10	FICA	5,180	5,484	5,807	6,148	6,510
01-5116-16-10	HEALTH/LIFE INSURANCE	6,645	6,977	7,326	7,692	8,077
01-5118-16-10	WORKER COMPENSATION	74	131	131	131	131
01-5119-16-10	OTHER PAYROLL EXPENSE	960	960	960	960	960
	<b>SUBTOTAL SALARIES AND BENEFITS</b>	<b>87,965</b>	<b>93,093</b>	<b>98,496</b>	<b>104,215</b>	<b>110,269</b>
01-5201-16-10	OFFICE SUPPLIES	1,100	1,150	1,150	1,150	1,200
01-5202-16-10	POSTAGE	50	50	50	50	50
01-5299-16-10	MISCELLANEOUS SUPPLIES	500	450	475	475	475
	<b>SUBTOTAL SUPPLIES</b>	<b>1,650</b>	<b>1,650</b>	<b>1,675</b>	<b>1,675</b>	<b>1,725</b>
01-5309-16-10	OFFICE EQUIPMENT MAINTENANCE	0	800	800	800	800
	<b>SUBTOTAL MAINTENANCE</b>	<b>0</b>	<b>800</b>	<b>800</b>	<b>800</b>	<b>800</b>
01-5403-16-10	GENERAL INSURANCE	3,780	3,780	3,780	3,780	3,780
01-5404-16-10	PROFESSIONAL FEES	200	250	250	250	250
01-5406-16-10	TRAINING	300	500	500	500	500
01-5499-16-10	MISCELLANEOUS SERVICES	75	75	75	75	75
	<b>SUBTOTAL SERVICES</b>	<b>4,355</b>	<b>4,605</b>	<b>4,605</b>	<b>4,605</b>	<b>4,605</b>
	<b>ADMINISTRATION</b>	<b>93,970</b>	<b>100,148</b>	<b>105,576</b>	<b>111,295</b>	<b>117,399</b>

**CITY OF GAINESVILLE  
BUDGET 2020-2024  
GENERAL FUND - STREETS**

ACCOUNT NUMBER	DESCRIPTION	2019-20 BUDGET	2020-21 BUDGET	2021-22 BUDGET	2022-23 BUDGET	2023-24 BUDGET
01-5101-16-31	SALARIES	277,325	286,477	295,930	305,696	315,784
01-5106-16-31	OVERTIME	14,500	14,979	15,473	15,983	16,511
01-5104-16-31	HOLIDAY PAY	500	517	534	551	569
01-5110-16-31	LONGEVITY	6,180	6,540	6,900	7,260	7,620
01-5111-16-31	RETIREMENT	36,899	37,980	39,249	40,558	41,909
01-5112-16-31	FICA	22,875	23,641	24,431	25,246	26,087
01-5116-16-31	HEALTH/LIFE INSURANCE	39,870	41,864	43,957	46,155	48,462
01-5118-16-31	WORKER COMPENSATION	7,804	7,882	7,961	8,040	8,121
01-5120-16-31	OTHER PAYROLL EXPENSE	520	520	520	520	520
	<b>SUBTOTAL SALARIES AND BENEFITS</b>	<b>406,473</b>	<b>420,398</b>	<b>434,954</b>	<b>450,010</b>	<b>465,584</b>
01-5201-16-31	OFFICE SUPPLIES	600	600	600	600	600
01-5202-16-31	POSTAGE	100	100	100	100	100
01-5206-16-31	FUELS OILS LUBRICANTS	45,000	45,000	46,000	46,000	47,000
01-5299-16-31	MISCELLANEOUS SUPPLIES	4,000	4,000	4,000	4,200	4,200
	<b>SUBTOTAL SUPPLIES</b>	<b>49,700</b>	<b>49,700</b>	<b>50,700</b>	<b>50,900</b>	<b>51,900</b>
01-5304-16-31	MACHINERY & EQUIPMENT MAINT.	47,000	47,000	49,000	49,000	50,000
01-5305-16-31	VEHICLE MAINTENANCE	10,000	11,000	11,000	11,000	11,000
01-5310-16-31	STREETS ROAD & BRIDGE MAINT.	35,000	37,000	37,000	38,000	40,000
01-5311-16-31	SIGN & SIGNAL MAINTENANCE	5,000	5,000	5,000	5,200	5,200
01-5312-16-31	STREET LIGHT MAINTENANCE	6,000	10,000	10,000	10,000	10,000
01-5319-16-31	TRAFFIC PAINT MAINTENANCE	1,800	2,000	2,000	2,000	2,000
01-5399-16-31	MISCELLANEOUS MAINTENANCE	4,675	4,675	4,675	4,800	4,800
	<b>SUBTOTAL MAINTENANCE</b>	<b>109,475</b>	<b>116,675</b>	<b>118,675</b>	<b>120,000</b>	<b>123,000</b>
01-5401-16-31	COMMUNICATIONS	2,100	2,121	2,142	2,164	2,185
01-5403-16-31	GENERAL INSURANCE	11,550	12,994	12,994	12,994	12,994
01-5404-16-31	PROFESSIONAL FEES	500	500	600	600	650
01-5405-16-31	ADVERTISING	500	500	500	500	500
01-5406-16-31	TRAINING	800	800	900	900	900
01-5408-16-31	ELECTRIC UTILITY SERVICE	260,000	262,600	265,226	267,878	270,557
01-5409-16-31	CONTRACTUAL SERVICES	100	100	100	100	100
01-5411-16-31	MACHINERY & EQUIPMENT RENTAL	2,000	2,000	2,000	2,200	2,200
01-5455-16-31	UNIFORM PURCHASE/RENTAL	2,500	2,500	2,500	2,600	2,600
	<b>SUBTOTAL SERVICES</b>	<b>280,050</b>	<b>284,115</b>	<b>286,962</b>	<b>289,936</b>	<b>292,686</b>
01-5504-16-31	MACHINERY & EQUIPMENT	0	0	0	0	0
	<b>SUBTOTAL MINOR EQUIPMENT</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
01-6504-16-31	MACHINERY & EQUIPMENT	0	10,000	0	0	11,000
01-6505-16-31	VEHICLE	0	0	45,000	0	0
01-6510-16-31	STREETS ROADS BRIDGES	310,000	0	0	30,000	0
	<b>SUBTOTAL CAPITAL</b>	<b>310,000</b>	<b>10,000</b>	<b>45,000</b>	<b>30,000</b>	<b>11,000</b>

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<b>STREETS</b>	<b>1,155,698</b>	<b>880,888</b>	<b>936,291</b>	<b>940,846</b>	<b>944,170</b>
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CITY OF GAINESVILLE  
BUDGET 2020-2024  
GENERAL FUND - GARAGE

ACCOUNT NUMBER	DESCRIPTION	2019-20	2020-21	2021-22	2022-23	2023-24
		BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
01-5101-16-32	SALARIES	162,301	167,657	173,190	178,905	184,809
01-5106-16-32	OVERTIME	6,000	6,198	6,403	6,614	6,832
01-5104-16-32	HOLIDAY PAY	300	310	320	331	342
01-5110-16-32	LONGEVITY	540	780	1,020	1,260	1,500
01-5111-16-32	RETIREMENT	20,872	21,501	22,237	22,996	23,779
01-5112-16-32	FICA	12,938	13,383	13,841	14,314	14,801
01-5116-16-32	HEALTH/LIFE INSURANCE	26,580	27,909	29,304	30,770	32,308
01-5118-16-32	WORKER COMPENSATION	3,238	4,224	4,224	4,224	4,224
	<b>SUBTOTAL SALARIES AND BENEFITS</b>	<b>232,769</b>	<b>241,962</b>	<b>250,539</b>	<b>259,413</b>	<b>268,595</b>
01-5201-16-32	OFFICE SUPPLIES	500	500	500	500	500
01-5206-16-32	FUELS OILS LUBRICANTS	2,000	2,000	2,200	2,200	2,500
01-5207-16-32	SMALL TOOLS AND INSTRUMENTS	800	800	800	800	800
01-5208-16-32	CLEANING SUPPLIES	225	225	225	250	250
01-5299-16-32	MISCELLANEOUS SUPPLIES	1,000	1,000	1,200	1,200	1,300
	<b>SUBTOTAL SUPPLIES</b>	<b>4,525</b>	<b>4,525</b>	<b>4,925</b>	<b>4,950</b>	<b>5,350</b>
01-5302-16-32	BUILDING MAINTENANCE	1,000	1,000	1,000	1,200	1,200
01-5304-16-32	MACHINERY & EQUIPMENT MAINT.	6,145	6,145	6,145	6,145	6,145
01-5305-16-32	VEHICLE MAINTENANCE	1,500	1,500	1,500	1,500	1,500
01-5309-16-32	OFFICE EQUIPMENT MAINTENANCE	1,350	1,350	1,350	1,350	1,375
	<b>SUBTOTAL MAINTENANCE</b>	<b>9,995</b>	<b>9,995</b>	<b>9,995</b>	<b>10,195</b>	<b>10,220</b>
01-5401-16-32	COMMUNICATIONS	2,200	2,222	2,244	2,267	2,289
01-5403-16-32	GENERAL INSURANCE	2,625	2,625	2,625	2,625	2,625
01-5404-16-32	PROFESSIONAL FEES	500	500	500	500	500
01-5406-16-32	TRAINING	700	700	700	700	700
01-5440-16-32	NATURAL GAS UTILITY SERVICE	3,500	3,535	3,570	3,806	3,642
01-5455-16-32	UNIFORM PURCHASE/RENTAL	3,300	3,300	3,300	3,500	3,500
01-5460-16-32	OFFICE EQUIPMENT RENTAL	1,000	1,000	1,000	1,000	1,000
01-5499-16-32	MISCELLANEOUS SERVICES	300	300	300	400	400
	<b>SUBTOTAL SERVICES</b>	<b>14,125</b>	<b>14,182</b>	<b>14,240</b>	<b>14,598</b>	<b>14,656</b>
01-5504-16-32	MACHINERY & EQUIPMENT	0	9,000	5,000	0	0
	<b>SUBTOTAL MINOR EQUIPMENT</b>	<b>0</b>	<b>9,000</b>	<b>5,000</b>	<b>0</b>	<b>0</b>
01-6502-16-32	BUILDINGS	0	0	0	0	0
01-6504-16-32	MACHINERY & EQUIPMENT/PROJECT	0	0	0	0	0
01-6505-16-32	MOTOR VEHICLES	0	0	0	0	0
	<b>SUBTOTAL CAPITAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>GARAGE</b>	<b>261,414</b>	<b>279,664</b>	<b>284,698</b>	<b>289,155</b>	<b>298,821</b>

**CITY OF GAINESVILLE**  
**BUDGET 2020-2024**  
**GENERAL FUND - PARKS & RECREATION**

ACCOUNT NUMBER	DESCRIPTION	2019-20	2020-21	2021-22	2022-23	2023-24
		BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
01-5101-16-42	SALARIES	348,340	359,835	371,710	383,976	396,647
01-5105-16-42	SALARIES - POOL	82,872	83,701	84,538	85,383	86,237
01-5106-16-42	OVERTIME	20,200	20,867	21,555	22,267	23,001
01-5107-16-42	HOLIDAY PAY	1,052	1,087	1,123	1,160	1,198
01-5110-16-42	LONGEVITY	4,115	5,075	6,035	6,995	7,955
01-5111-16-42	RETIREMENT	40,468	48,352	50,018	51,736	53,506
01-5112-16-42	FICA	35,118	36,500	37,601	38,735	39,902
01-5116-16-42	HEALTH/LIFE INSURANCE	53,189	55,848	58,641	61,573	64,652
01-5118-16-42	WORKER COMPENSATION	4,777	7,733	7,733	7,733	7,733
01-5119-16-42	OTHER PAYROLL EXPENSE	1,060	1,060	1,060	1,060	1,060
	<b>SUBTOTAL SALARIES AND BENEFITS</b>	<b>591,191</b>	<b>620,057</b>	<b>640,014</b>	<b>660,617</b>	<b>681,891</b>
01-5201-16-42	OFFICE SUPPLIES	610	610	625	625	625
01-5202-16-42	POSTAGE	600	100	100	100	100
01-5206-16-42	FUELS OILS LUBRICANTS	22,095	21,000	21,000	21,000	21,000
01-5207-16-42	SMALL TOOLS AND INSTRUMENTS	1,500	1,800	1,800	1,900	1,900
01-5208-16-42	CLEANING SUPPLIES	5,400	3,200	3,200	3,200	3,200
01-5209-16-42	CHEMICAL/MEDICAL SUPPLIES	2,000	100	100	100	100
01-5212-16-42	BOTANICAL AND AGRICULTURAL	1,700	1,700	1,800	1,800	1,800
01-5213-16-42	POOL CONCESSION STAND SUPPLIES	5,500	5,500	6,000	6,000	6,000
01-5256-16-42	POOL CHEMICALS	24,000	29,000	29,000	29,000	29,000
01-5257-16-42	POOL SUPPLIES	3,500	3,500	3,500	4,000	4,000
01-5299-16-42	MISCELLANEOUS SUPPLIES	7,200	7,200	7,500	7,500	8,000
	<b>SUBTOTAL SUPPLIES</b>	<b>74,105</b>	<b>73,710</b>	<b>74,625</b>	<b>75,225</b>	<b>75,725</b>
01-5302-16-42	BUILDING MAINTENANCE	11,165	7,000	7,000	8,000	8,000
01-5303-16-42	GROUNDS MAINTENANCE	25,600	28,000	29,000	29,000	29,000
01-5304-16-42	MACHINERY & EQUIPMENT MAINT.	19,600	21,000	21,000	21,000	21,500
01-5305-16-42	VEHICLE MAINTENANCE	8,700	7,000	7,500	7,500	7,500
01-5307-16-42	PARK & REC MAINTENANCE	200	100	100	100	100
01-5308-16-42	WATER/SEWER MAINS MAINTENANCE	450	1,000	1,000	1,000	1,000
01-5309-16-42	OFFICE EQUIPMENT MAINTENANCE	200	200	200	200	200
01-5310-16-42	STREET ROAD & BRIDGE MAINT.	2,500	3,000	3,000	3,000	3,000
01-5311-16-42	SIGN & SIGNAL MAINTENANCE	1,000	1,000	1,000	1,000	1,000
01-5312-16-42	STREET LIGHT MAINTENANCE	2,500	2,500	2,500	2,500	2,500
01-5320-16-42	POOL MAINTENANCE	6,000	1,200	1,200	1,500	1,500
	<b>SUBTOTAL MAINTENANCE</b>	<b>77,915</b>	<b>72,000</b>	<b>73,500</b>	<b>74,800</b>	<b>75,300</b>
01-5401-16-42	COMMUNICATIONS	3,000	3,030	3,060	3,091	3,122
01-5403-16-42	GENERAL INSURANCE	11,300	12,000	12,000	12,000	12,000
01-5404-16-42	PROFESSIONAL FEES	5,000	5,000	6,000	6,000	6,000
01-5405-16-42	ADVERTISING	1,500	1,500	1,600	1,600	1,600

01-5406-16-42	TRAINING	975	1,000	1,000	1,000	1,200
01-5408-16-42	ELECTRIC UTILITY SERVICE	35,000	35,350	35,704	36,061	36,421
01-5409-16-42	CONTRACTUAL SERVICES	52,500	46,000	46,000	46,000	46,000
01-5411-16-42	MACHINERY AND EQUIPMENT RENTAL	11,000	11,000	11,000	12,000	12,000
01-5418-16-42	AUTO ALLOWANCE	5,500	5,500	5,500	5,500	5,500
01-5431-16-42	POOL ELETRIC UTILITY	11,700	5,000	5,050	5,101	5,152
01-5440-16-42	NATURAL GAS UTILITY SERVICE	2,121	2,200	2,200	2,300	2,300
01-5441-16-42	SOLID WASTE UTILITY SERVICE	8,000	8,240	8,240	8,240	8,652
01-5442-16-42	WATER/SEWER UTILITY SERVICE	29,000	29,000	29,000	29,000	29,000
01-5446-16-42	STORM WATER UTILITY FEES	7,500	7,500	7,500	7,500	7,500
01-5455-16-42	UNIFORM PURCHASE/RENTAL	2,425	3,500	3,500	3,500	3,500
01-5460-16-42	OFFICE EQUIPMENT RENTAL	1,000	1,200	1,200	1,200	1,200
01-5495-16-42	SPECIAL EVENTS	18,000	18,000	19,000	19,000	19,000
01-5499-16-42	MISCELLANEOUS SERVICES	2,801	2,801	2,801	2,801	2,801
<b>SUBTOTAL SERVICES</b>		<b>208,322</b>	<b>197,821</b>	<b>200,355</b>	<b>201,893</b>	<b>202,947</b>
01-5504-16-42	MACHINERY & EQUIPMENT	0	0	0	0	0
01-5507-16-42	IMPROVEMENTS OTHER THAN BLDGS.	0	0	0	0	0
01-5508-16-42	OFFICE MACHINERY & EQUIPMENT	0	0	0	0	0
<b>SUBTOTAL EQUIPMENT</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
01-6501-16-42	LAND IMPROVEMENTS	0	0	0	0	0
01-6502-16-42	BUILDINGS	0	0	0	0	0
01-6504-16-42	MACHINERY & EQUIPMENT	15,000	0	18,000	18,000	0
01-6505-16-42	MOTOR VEHICLES	0	0	0	0	29,000
01-6507-16-42	IMPROVEMENTS OTHER THAN BLDNGS	17,000	20,000	15,000	0	0
<b>SUBTOTAL CAPITAL</b>		<b>32,000</b>	<b>20,000</b>	<b>33,000</b>	<b>18,000</b>	<b>29,000</b>
<b>PARKS AND RECREATION</b>		<b>983,533</b>	<b>983,588</b>	<b>1,021,493</b>	<b>1,030,535</b>	<b>1,064,864</b>

**CITY OF GAINESVILLE  
BUDGET 2020-2024  
FRANK BUCK ZOO**

ACCOUNT NUMBER	DESCRIPTION	2019-20	2020-21	2021-22	2022-23	2023-24
		BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
01-5101-16-45	SALARIES	509,706	526,526	543,902	561,850	580,391
01-5106-16-45	OVERTIME	24,000	24,792	25,610	26,455	27,328
01-5107-16-45	HOLIDAY PAY	8,800	9,090	9,390	9,700	10,020
01-5110-16-45	LONGEVITY	2,700	3,540	4,380	5,220	6,060
01-5111-16-45	RETIREMENT	65,852	70,360	72,736	75,187	77,716
01-5112-16-45	FICA	42,295	43,796	45,275	46,801	48,375
01-5116-16-45	HEALTH/LIFE INSURANCE	98,043	102,945	108,092	113,497	119,172
01-5118-16-45	WORKERS COMPENSATION	10,901	18,400	18,400	18,400	18,400
01-5119-16-45	OTHER PAYROLL EXPENSES	2,900	3,750	3,750	3,750	3,750
	<b>SUBTOTAL SALARIES AND BENEFITS</b>	<b>765,197</b>	<b>803,200</b>	<b>831,536</b>	<b>860,861</b>	<b>891,213</b>
01-5201-16-45	OFFICE SUPPLIES	2,000	2,000	2,200	2,200	2,200
01-5202-16-45	POSTAGE	150	150	200	200	200
01-5205-16-45	EDUCATIONAL/RECREATION SUPPLY	6,500	6,500	7,000	7,000	7,000
01-5206-16-45	FUELS OILS LUBRICANTS	2,100	2,500	2,500	3,000	3,000
01-5207-16-45	SMALL TOOLS AND INSTRUMENTS	1,500	2,000	2,100	2,100	2,100
01-5208-16-45	CLEANING SUPPLIES	15,500	15,500	15,500	16,000	16,000
01-5209-16-45	CHEMICAL/MEDICAL SUPPLIES	3,500	3,500	3,500	3,500	3,500
01-5212-16-45	BOTANICAL/AGRICULTURAL	3,000	5,000	5,500	5,500	5,500
01-5218-16-45	ANIMAL FOOD	48,000	48,480	48,965	49,454	49,949
01-5221-16-45	SAFETY SUPPLIES	3,700	3,700	3,700	3,800	3,800
01-5222-16-45	ANIMAL ENRICHMENT	1,000	1,000	1,000	1,200	1,200
01-5252-16-45	GIFT SHOP SUPPLIES	4,000	4,500	4,500	4,500	4,500
01-5253-16-45	GIFT SHOP MERCHANDISE	85,000	85,000	92,000	92,000	92,000
01-5299-16-45	MISCELLANEOUS SUPPLIES	2,000	2,500	2,500	2,500	3,000
	<b>SUBTOTAL SUPPLIES</b>	<b>177,950</b>	<b>182,330</b>	<b>191,165</b>	<b>192,954</b>	<b>193,949</b>
01-5301-16-45	EXHIBIT MAINTENANCE	23,400	10,000	10,000	10,000	10,000
01-5302-16-45	BUILDING MAINTENANCE	20,629	8,000	8,000	8,500	8,500
01-5303-16-45	GROUNDS MAINTENANCE	9,000	9,000	9,000	9,500	9,500
01-5304-16-45	MAINTENANCE-MACHINERY/EQUIPT	6,100	6,100	6,100	6,100	6,100
01-5305-16-45	VEHICLE MAINTENANCE	1,000	1,500	1,500	1,500	1,500
01-5309-16-45	OFFICE EDQUIPMENT MAINTENANCE	500	500	500	500	500
01-5309-16-45	OFFICE EQUIPMENT MAINTENANCE	2,500	2,500	2,500	2,500	2,500
	<b>SUBTOTAL MAINTENANCE</b>	<b>63,129</b>	<b>37,600</b>	<b>37,600</b>	<b>38,600</b>	<b>38,600</b>
01-5401-16-45	COMMUNICATIONS	4,615	4,661	4,708	4,755	4,802
01-5402-16-45	DUES AND SUBSCRIPTIONS	4,750	5,000	5,000	5,000	5,000
01-5403-16-45	GENERAL INSURANCE	9,651	9,982	10,324	10,679	11,045
01-5404-16-45	PROFESSIONAL FEES	22,000	22,000	23,000	23,000	24,000
01-5405-16-45	ADVERTISING	50,000	50,000	50,000	50,000	50,000
01-5406-16-45	TRAINING	12,000	12,000	12,000	12,000	12,500

01-5408-16-45	ELECTRICITY	32,724	33,051	33,382	33,716	34,053
01-5409-16-45	CONTRACTUAL SERVICES	16,000	16,000	16,500	16,500	16,500
01-5418-16-45	AUTO ALLOWANCE	4,800	4,800	4,800	4,800	4,800
01-5441-16-45	SOLID WASTE DISPOSAL	6,180	6,180	6,180	6,489	6,489
01-5442-16-45	WATER/SEWER UTILITY SERVICE	58,900	58,900	58,900	58,900	58,900
01-5446-16-45	STORMWATER UTILITY FEES	361	361	361	361	361
01-5455-16-45	UNIFORM PURCHASE/RENTAL	4,000	4,195	4,399	4,613	4,838
01-5495-16-45	SPECIAL EVENTS	6,000	6,000	6,000	6,000	6,200
01-5499-16-45	MISCELLANEOUS SERVICES	10,000	10,000	10,000	10,000	10,000
	<b>SUBTOTAL SERVICES</b>	<b>241,981</b>	<b>243,130</b>	<b>245,554</b>	<b>246,812</b>	<b>249,488</b>
015507-16-45	IMPROVEMENTS OTHER THAN BUILDINGS	16,730	10,000	10,000	10,000	0
01-5504-16-45	MACHINERY AND EQUIPMENT	0	0	0	0	0
01-5508-16-45	OFFICE MACHINERY/EQUIPMENT	0	5,000	5,000	5,500	5,500
	<b>SUBTOTAL EQUIPMENT</b>	<b>16,730</b>	<b>15,000</b>	<b>15,000</b>	<b>15,500</b>	<b>5,500</b>
01-6504-16-45	MACHINERY AND EQUIPMENT	33,125	11,000	22,000	11,000	0
01-6505-16-45	MOTOR VEHICLES	0	0	0	0	0
01-6507-16-45	IMPROVEMENTS OTHER THAN BUILDINGS	0	0	0	0	0
	<b>SUBTOTAL CAPITAL</b>	<b>33,125</b>	<b>11,000</b>	<b>22,000</b>	<b>11,000</b>	<b>0</b>
	<b>FRANK BUCK ZOO</b>	<b>1,298,112</b>	<b>1,292,260</b>	<b>1,342,855</b>	<b>1,365,728</b>	<b>1,378,750</b>

**CITY OF GAINESVILLE**  
**BUDGET 2020-2024**  
**GENERAL FUND - CEMETERY**

ACCOUNT NUMBER	DESCRIPTION	2019-20	2020-21	2021-22	2022-23	2023-24
		BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
01-5101-16-46	SALARIES	170,560	176,188	182,003	188,009	194,213
01-5106-16-46	OVERTIME	8,000	8,264	8,537	8,818	9,109
01-5107-16-46	HOLIDAY PAY	300	310	320	331	342
01-5110-16-46	LONGEVITY	960	1,230	1,500	1,770	2,040
01-5111-16-46	RETIREMENT	20,380	22,922	23,705	24,512	25,345
01-5112-16-46	FICA	13,848	14,268	14,755	15,258	15,776
01-5116-16-46	HEALTH/LIFE INSURANCE	26,580	27,909	29,304	30,770	32,308
01-5118-16-46	WORKER COMPENSATION	3,113	5,752	5,752	5,752	5,752
01-5119-16-46	OTHER PAYROLL EXPENSE	1,220	520	520	520	520
	<b>SUBTOTAL SALARIES AND BENEFITS</b>	<b>244,961</b>	<b>257,364</b>	<b>266,396</b>	<b>275,739</b>	<b>285,405</b>
01-5201-16-46	OFFICE SUPPLIES	1,000	1,000	1,000	1,100	1,100
01-5206-16-46	FUELS OILS LUBRICANTS	6,500	6,750	7,000	7,000	7,250
01-5207-16-46	SMALL TOOLS AND INSTRUMENTS	1,500	1,600	1,600	1,700	1,700
01-5299-16-46	MISCELLANEOUS SUPPLIES	3,863	4,000	4,200	4,200	4,200
	<b>SUBTOTAL SUPPLIES</b>	<b>12,863</b>	<b>13,350</b>	<b>13,800</b>	<b>14,000</b>	<b>14,250</b>
01-5302-16-46	BUILDING MAINTENANCE	2,000	2,100	2,100	2,200	2,200
01-5303-16-46	GROUNDS MAINTENANCE	5,000	2,800	2,800	2,900	2,900
01-5304-16-46	MACHINERY & EQUIPMENT MAINT.	4,750	5,000	5,200	5,200	5,300
01-5305-16-46	VEHICLE MAINTENANCE	2,100	2,200	2,200	2,200	2,300
01-5310-16-46	STREET ROAD & BRIDGE MAINT.	1,000	1,250	1,250	1,250	1,300
	<b>SUBTOTAL MAINTENANCE</b>	<b>14,850</b>	<b>13,350</b>	<b>13,550</b>	<b>13,750</b>	<b>14,000</b>
01-5401-16-46	COMMUNICATIONS	4,200	4,200	4,200	4,200	4,200
01-5403-16-46	GENERAL INSURANCE	3,316	3,396	3,477	3,561	3,646
01-5404-16-46	PROFESSIONAL FEES	1,350	1,200	1,200	1,200	1,200
01-5406-16-46	TRAINING	1,000	1,000	1,000	1,000	1,000
01-5408-16-46	ELECTRIC UTILITY SERVICE	4,725	4,772	4,820	4,868	4,917
01-5409-16-46	CONTRACTUAL SERVICE	4,120	4,200	4,200	4,200	4,400
01-5441-16-46	SOLID WASTE UTILITY SERVICE	1,648	1,648	1,648	1,730	1,730
01-5442-16-46	WATER/SEWER UTILITY SERVICE	9,350	9,350	9,350	9,350	9,350
01-5446-16-46	STORM WATER UTILITY FEES	7,931	7,931	7,931	7,931	7,931
01-5455-16-46	UNIFORM PURCHASE/RENTAL	1,800	1,800	1,800	1,900	1,900
01-5499-16-46	MISCELLANEOUS SERVICES	2,500	2,500	2,600	2,600	2,600
	<b>SUBTOTAL SERVICES</b>	<b>41,940</b>	<b>41,997</b>	<b>42,226</b>	<b>42,540</b>	<b>42,874</b>
01-5504-16-46	MACHINERY & EQUIPMENT	0	0	0	0	0
	<b>SUBTOTAL MINOR EQUIPMENT</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
01-6502-16-46	BUILDINGS	0	0	0	0	0
01-6504-16-46	MACHINERY & EQUIPMENT	0	0	0	16,000	16,000
01-6505-16-46	MOTOR VEHICLE	0	45,000	0	0	0
01-6507-16-46	IMPROVEMENTS OTHER THAN BUILDINGS	0	0	0	0	0

01-6510-16-46	STREETS, ROADS & BRIDGES	0	0	0	0	0
	SUBTOTAL CAPITAL	0	45,000	0	16,000	16,000
	CEMETERY OPERATIONS	314,614	371,061	335,972	362,030	372,530

**CITY OF GAINESVILLE  
BUDGET 2020-2024  
GENERAL FUND NON-DEPARTMENTAL**

ACCOUNT NUMBER	DESCRIPTION	2019-20	2020-21	2021-22	2022-23	2023-24
		BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
01-5723-50-99	TRANSFER TO GOLF FUND	183,000	179,000	146,966	136,000	35,236
	<b>TOTAL NON-DEPARTMENTAL</b>	<b>183,000</b>	<b>179,000</b>	<b>146,966</b>	<b>136,000</b>	<b>35,236</b>

**CITY OF GAINESVILLE  
FIVE-YEAR BUDGET 2020-2024  
WATER & SEWER FUND SUMMARY**

	2019-20 BUDGET	2020-21 BUDGET	2021-22 BUDGET	2022-23 BUDGET	2023-24 BUDGET
<b>BEGINNING BALANCE OCTOBER 1</b>	8,152,150	8,181,350	8,236,608	8,288,979	8,379,850
<b>REVENUES</b>	8,640,739	8,642,675	8,641,140	8,642,355	8,642,801
<b>TOTAL FUNDS AVAILABLE</b>	16,792,889	16,824,026	16,877,749	16,931,334	17,022,651
<b>EXPENDITURES</b>					
Administration	346,172	357,895	438,513	362,527	372,682
Customer Service	336,285	350,012	359,605	370,254	380,321
Distribution	628,289	810,475	827,712	984,797	971,743
Production	1,110,016	1,174,434	1,237,187	1,248,689	1,279,304
Moss Lake Production	481,247	432,367	431,548	450,140	439,856
Industrial Pre-Treatment	155,020	99,215	77,204	79,885	82,663
Waste Water Collection	815,281	709,925	663,779	639,320	632,592
Waste Water Treatment	764,135	834,997	731,384	785,631	752,770
Non-Departmental	3,975,094	3,818,097	3,821,838	3,630,241	3,676,103
<b>TOTAL EXPENDITURES</b>	8,611,539	8,587,417	8,588,770	8,551,485	8,588,032
<b>ENDING BALANCE SEPT 30</b>	8,181,350	8,236,608	8,288,979	8,379,850	8,434,618
<b>INCREASE/DECREASE</b>					
IN FUND BALANCE	29,200	55,258	52,371	90,871	54,769

**CITY OF GAINESVILLE  
FIVE-YEAR BUDGET 2020-2024**

**WATER & SEWER FUND BY DIVISION**

<b>Division</b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>	<b>2023-24</b>
	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>
Administration	346,172	357,895	438,513	362,527	372,682
Customer Service	336,285	350,012	359,605	370,254	380,321
Distribution	628,289	810,475	827,712	984,797	971,743
Production	1,110,016	1,174,434	1,237,187	1,248,689	1,279,304
Moss Lake Production	481,247	432,367	431,548	450,140	439,856
Industrial Pre-Treatment	155,020	99,215	77,204	79,885	82,663
Waste Water Collection	815,281	709,925	663,779	639,320	632,592
Waste Water Treatment	764,135	834,997	731,384	785,631	752,770
Non-Departmental	3,975,094	3,818,097	3,821,838	3,630,241	3,676,103
	<b>8,611,539</b>	<b>8,587,417</b>	<b>8,588,770</b>	<b>8,551,485</b>	<b>8,588,032</b>

**CITY OF GAINESVILLE  
FIVE-YEAR BUDGET 2020-2024**

**WATER & SEWER FUND BY CATEGORY**

Category	2019-20	2020-21	2021-22	2022-23	2023-24
	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
SALARIES AND BENEFITS	1,921,344	2,002,854	2,074,285	2,148,201	2,224,697
SUPPLIES	262,172	272,002	277,437	283,680	288,356
MAINTENANCE	585,017	712,700	715,050	722,300	725,000
SERVICES	1,117,438	1,029,142	1,039,160	1,040,062	1,059,377
MINOR EQUIPMENT	32,744	41,622	16,000	16,000	21,500
CAPITAL	717,730	711,000	645,000	711,000	593,000
NON-DEPARTMENTAL	3,975,094	3,818,097	3,821,838	3,630,241	3,676,103
<b>TOTAL</b>	<b>8,611,539</b>	<b>8,587,417</b>	<b>8,588,770</b>	<b>8,551,485</b>	<b>8,588,032</b>

**CITY OF GAINESVILLE**  
**FIVE-YEAR BUDGET 2020-2024**  
**WATER & SEWER FUND - REVENUES**

ACCOUNT NUMBER	DESCRIPTION	2019-20	2020-21	2021-22	2022-23	2023-24
		BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
60-4202-00-00	BOAT & DOCK PERMITS-MOSS LAKE	65,000	65,000	65,000	65,000	65,000
60-4601-00-00	WATER REVENUE-RESIDENTIAL	2,366,400	2,366,400	2,366,400	2,366,400	2,366,400
60-4602-00-00	WATER REVENUE-COMM & INDUSTRIAL	1,408,620	1,408,620	1,408,620	1,408,620	1,408,620
60-4603-00-00	WATER REVENUE-MULTIFAMILY	525,300	525,300	525,300	525,300	525,300
60-4604-00-00	UNBILLED WATER REVENUE	0	0	0	0	0
60-4605-00-00	DEPOSITS BILLED-CLEARING	0	0	0	0	0
60-4609-00-00	WATER TAP FEES	16,000	17,000	17,000	17,000	17,000
60-4610-00-00	WASTEWATER REVENUE-RESIDENTIAL	2,184,000	2,184,000	2,184,000	2,184,000	2,184,000
60-4611-00-00	WW REVENUE-COMM & INDUSTRIAL	850,000	850,000	850,000	850,000	850,000
60-4612-00-00	WW REVENUE-MULTIFAMILY	334,000	334,000	334,000	334,000	334,000
60-4613-00-00	UNBILLED WW REVENUE	0	0	0	0	0
60-4615-00-00	TRANSPORTERS HAULERS PERMIT	5,712	5,712	5,712	5,712	5,712
60-4616-00-00	WASTEWATER SURCHARGES	236,000	236,000	236,000	236,000	236,000
60-4617-00-00	WASTE PERMITS	5,910	5,910	5,910	5,910	5,910
60-4619-00-00	SEWER TAP FEES	2,000	2,000	2,000	2,000	2,000
60-4620-00-00	TRANSFER FEES	5,000	5,000	5,000	5,000	5,000
60-4621-00-00	PENALTIES	150,000	150,000	150,000	150,000	150,000
60-4622-00-00	CASH SHORT/OVER	(52)	(52)	(52)	(52)	(52)
60-4623-00-00	NSF CHARGES	2,627	2,627	2,627	2,627	2,627
60-4624-00-00	DISCONNECT/RECONNECT FEES	36,000	36,000	36,000	36,000	36,000
60-4625-00-00	METER INSTALLATION FEES	650	650	650	650	650
60-4626-00-00	TAP FEES-STREET CUTS	500	500	500	500	500
60-4627-00-00	ACCOUNT INITIATION FEE	62,000	62,000	62,000	62,000	62,000
60-4628-00-00	CREDIT CARD CONVENIENCE FEE	35,000	35,000	35,000	35,000	35,000
60-4699-00-00	UB CREDIT ADJUSTMENT CLEARING	50,000	50,000	50,000	50,000	50,000
	<b>SUBTOTAL WATER/SEWER REVENUES</b>	<b>8,340,668</b>	<b>8,341,668</b>	<b>8,341,668</b>	<b>8,341,668</b>	<b>8,341,668</b>
60-4701-00-00	INTEREST REVENUE	45,000	45,000	45,000	45,000	45,000
60-4709-00-00	MISCELLANEOUS REVENUE	9,000	9,000	9,000	9,000	9,000
60-4731-00-00	LEASE REVENUE - PETROFLEX	2,862	2,862	2,862	2,862	2,862
	<b>SUBTOTAL OTHER REVENUES</b>	<b>56,862</b>	<b>56,862</b>	<b>56,862</b>	<b>56,862</b>	<b>56,862</b>
60-4930-00-00	TRANSFER FROM G.O. DEBT SEV	243,209	244,146	242,611	243,826	244,271
	<b>SUBTOTAL OTHER REVENUES</b>	<b>243,209</b>	<b>244,146</b>	<b>242,611</b>	<b>243,826</b>	<b>244,271</b>
	<b>TOTAL WATER/SEWER REVENUES</b>	<b>8,640,739</b>	<b>8,642,675</b>	<b>8,641,140</b>	<b>8,642,355</b>	<b>8,642,801</b>

**CITY OF GAINESVILLE  
FIVE-YEAR BUDGET 2020-2024  
WATER & SEWER FUND ADMINISTRATION**

ACCOUNT NUMBER	DESCRIPTION	2019-20	2020-21	2021-22	2022-23	2023-24
		BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
60-5101-19-10	SALARIES	177,925	183,797	189,862	196,127	202,599
60-5106-19-10	OVERTIME	2,500	2,500	2,500	2,500	2,500
60-5110-19-10	LONGEVITY	2,220	2,430	2,640	2,850	3,060
60-5111-19-10	RETIREMENT	23,464	24,086	24,857	25,653	26,474
60-5112-19-10	FICA	14,547	14,992	15,472	15,968	16,479
60-5116-19-10	HEALTH/LIFE INSURANCE	19,964	20,962	22,010	23,111	24,266
60-5118-19-10	WORKER COMPENSATION	2,272	2,299	2,325	2,353	2,380
60-5119-19-10	OTHER PAYROLL EXPENSE	1,500	1,250	1,250	1,250	1,250
	<b>SUBTOTAL SALARIES AND BENEFITS</b>	<b>244,392</b>	<b>252,315</b>	<b>260,917</b>	<b>269,811</b>	<b>279,009</b>
60-5201-19-10	OFFICE SUPPLIES	2,100	2,150	2,200	2,200	2,200
60-5208-19-10	CLEANING SUPPLIES	1,800	2,000	2,200	2,200	2,200
60-5299-19-10	MISCELLANEOUS SUPPLIES	775	775	775	775	775
	<b>SUBTOTAL SUPPLIES</b>	<b>4,675</b>	<b>4,925</b>	<b>5,175</b>	<b>5,175</b>	<b>5,175</b>
60-5302-19-10	BUILDING MAINTENANCE	8,000	8,500	8,500	8,500	8,500
60-5309-19-10	OFFICE EQUIPMENT MAINTENANCE	0	2,600	2,600	2,700	2,700
	<b>SUBTOTAL MAINTENANCE</b>	<b>8,000</b>	<b>11,100</b>	<b>11,100</b>	<b>11,200</b>	<b>11,200</b>
60-5401-19-10	COMMUNICATIONS	3,500	3,535	3,606	3,678	3,751
60-5402-19-10	DUES & SUBSCRIPTIONS	700	700	725	750	750
60-5403-19-10	GENERAL INSURANCE	263	3,805	3,805	3,805	3,805
60-5404-19-10	PROFESSIONAL FEES	9,000	9,000	9,500	9,500	10,000
60-5406-19-10	TRAINING	2,000	2,000	2,000	2,500	2,500
60-5408-19-10	ELECTRIC UTILITY SERVICE	10,000	9,000	9,090	9,181	9,273
60-5409-19-10	CONTRACTUAL SERVICES	19,000	19,000	19,000	19,000	19,000
60-5418-19-10	AUTO ALLOWANCE	6,000	6,000	6,000	6,000	6,000
60-5440-19-10	NATURAL GAS UTILITY SERVICE	8,000	8,080	8,161	8,242	8,325
60-5441-19-10	SOLID WASTE UTILITY SERVICE	2,112	2,175	2,175	2,175	2,284
60-5442-19-10	WATER/SEWER UTILITY SERVICE	2,400	2,400	2,400	2,400	2,400
60-5446-19-10	STORM WATER UTILITY FEES	1,460	1,460	1,460	1,460	1,460
60-5460-19-10	OFFICE EQUIPMENT RENTAL	5,000	5,500	5,500	5,750	5,750
60-5499-19-10	MISCELLANEOUS SERVICES	1,500	1,900	1,900	1,900	2,000
	<b>SUBTOTAL SERVICES</b>	<b>70,935</b>	<b>74,555</b>	<b>75,322</b>	<b>76,341</b>	<b>77,298</b>
60-5504-19-10	MACHINERY & EQUIPMENT	18,170	0	0	0	0
60-5508-19-10	OFFICE MACHINERY & EQUIPMENT	0	0	0	0	0
	<b>SUBTOTAL MINOR EQUIPMENT</b>	<b>18,170</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
60-6502-19-10	BUILDING	0	0	86,000	0	0
60-6508-19-10	OFFICE MACHINERY & EQUIPMENT	0	15,000	0	0	0
	<b>SUBTOTAL CAPITAL</b>	<b>0</b>	<b>15,000</b>	<b>86,000</b>	<b>0</b>	<b>0</b>
	<b>ADMINISTRATION</b>	<b>346,172</b>	<b>357,895</b>	<b>438,513</b>	<b>362,527</b>	<b>372,682</b>

**CITY OF GAINESVILLE**  
**FIVE-YEAR BUDGET 2020-2024**  
**WATER & SEWER FUND CUSTOMER SERVICE**

ACCOUNT NUMBER	DESCRIPTION	2019-20 BUDGET	2020-21 BUDGET	2021-22 BUDGET	2022-23 BUDGET	2023-24 BUDGET
60-5101-20-50	SALARIES	128,537	132,779	137,160	141,687	146,362
60-5106-20-50	OVERTIME	9,000	9,297	9,604	9,921	10,248
60-5110-20-50	LONGEVITY	480	780	1,080	1,380	1,680
60-5111-20-50	RETIREMENT	17,175	17,675	18,288	18,920	19,572
60-5112-20-50	FICA	10,647	11,002	11,384	11,777	12,183
60-5116-20-50	HEALTH/LIFE INSURANCE	33,225	34,886	36,631	38,462	40,385
60-5118-20-50	WORKER COMPENSATION	770	1,700	1,700	1,700	1,700
60-5119-20-50	OTHER PAYROLL EXPENSE	1,160	960	960	960	960
	<b>SUBTOTAL SALARIES AND BENEFITS</b>	<b>200,994</b>	<b>209,079</b>	<b>216,806</b>	<b>224,807</b>	<b>233,090</b>
60-5201-20-50	OFFICE SUPPLIES	3,000	3,200	3,200	3,200	3,300
60-5202-20-50	POSTAGE	43,000	43,512	44,029	44,553	45,084
60-5204-20-50	BIND PRTING & REPRODUCTION	1,000	2,000	2,000	2,100	2,100
60-5206-20-50	FUELS OILS LUBRICANTS	4,500	4,590	4,682	4,775	4,871
60-5207-20-50	SMALL TOOLS AND INSTRUMENTS	1,000	550	550	600	600
60-5214-20-50	DATA PROCESSING SUPPLIES	0	1,000	1,100	1,300	1,300
60-5221-20-50	SAFETY SUPPLIES	0	200	200	200	200
60-5299-20-50	MISCELLANEOUS SUPPLIES	500	600	600	700	700
	<b>SUBTOTAL SUPPLIES</b>	<b>53,000</b>	<b>55,652</b>	<b>56,361</b>	<b>57,429</b>	<b>58,155</b>
60-5304-20-50	MACHINERY & EQUIPMENT MAINT.	700	1,500	1,550	1,550	1,550
60-5305-20-50	VEHICLE MAINTENANCE	2,500	2,700	2,800	2,800	3,000
60-5309-20-50	OFFICE EQUIPMENT MAINTENANCE	2,500	6,000	6,000	6,250	6,250
	<b>SUBTOTAL MAINTENANCE</b>	<b>5,700</b>	<b>10,200</b>	<b>10,350</b>	<b>10,600</b>	<b>10,800</b>
60-5401-20-50	COMMUNICATIONS	2,000	2,020	2,040	2,061	2,081
60-5403-20-50	GENERAL INSURANCE	641	2,300	2,300	2,300	2,300
60-5404-20-50	PROFESSIONAL FEES	30,000	30,861	31,747	32,658	33,595
60-5406-20-50	TRAINING	3,000	1,500	1,500	1,500	1,500
60-5409-20-50	CONTRACTUAL SERVICES	31,000	27,000	27,000	27,000	27,000
60-5455-20-50	UNIFORM PURCHASE/RENTAL	1,600	1,800	1,800	1,800	1,800
60-5460-20-50	MAIN FRAME SOFTWARE SUPPORT	6,000	6,200	6,200	6,500	6,500
60-5462-20-50	CUSTOMER DEPOSIT INTEREST	1,400	1,400	1,400	1,500	1,500
60-5499-20-50	MISCELLANEOUS SERVICES	950	2,000	2,100	2,100	2,000
	<b>SUBTOTAL SERVICES</b>	<b>76,591</b>	<b>75,081</b>	<b>76,087</b>	<b>77,418</b>	<b>78,276</b>
60-5504-20-50	MACHINERY & EQUIPMENT	0	0	0	0	0
	<b>SUBTOTAL MINOR EQUIPMENT</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
60-6505-20-50	MOTOR VEHICLES	0	0	0	0	0
	<b>SUBTOTAL CAPITAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>CUSTOMER SERVICE</b>	<b>336,285</b>	<b>350,012</b>	<b>359,605</b>	<b>370,254</b>	<b>380,321</b>

**CITY OF GAINESVILLE**  
**FIVE-YEAR BUDGET 2020-2024**  
**WATER & SEWER FUND DISTRIBUTION**

ACCOUNT NUMBER	DESCRIPTION	2019-20 BUDGET	2020-21 BUDGET	2021-22 BUDGET	2022-23 BUDGET	2023-24 BUDGET
60-5101-20-51	SALARIES	167,274	172,794	178,496	184,387	190,471
60-5106-20-51	OVERTIME	23,942	24,732	25,548	26,391	27,262
60-5104-20-51	HOLIDAY PAY	1,600	1,653	1,707	1,764	1,822
60-5110-20-51	LONGEVITY	360	660	960	1,260	1,560
60-5111-20-51	RETIREMENT	24,079	24,652	25,497	26,368	27,267
60-5112-20-51	FICA	14,927	15,345	15,871	16,413	16,973
60-5116-20-51	HEALTH/LIFE INSURANCE	33,225	34,886	36,631	38,462	40,385
60-5118-20-51	WORKER COMPENSATION	2,382	3,402	3,402	3,402	3,402
60-5119-20-51	OTHER PAYROLL EXPENSE	1,960	750	750	750	750
	<b>SUBTOTAL SALARIES AND BENEFITS</b>	<b>269,749</b>	<b>278,875</b>	<b>288,862</b>	<b>299,197</b>	<b>309,893</b>
60-5201-20-51	OFFICE SUPPLIES	1,200	1,300	1,300	1,450	1,450
60-5206-20-51	FUELS OILS LUBRICANTS	15,000	15,000	16,000	16,000	17,000
60-5207-20-51	SMALL TOOLS AND INSTRUMENTS	2,400	2,400	2,500	2,500	2,700
60-5209-20-51	CHEMICAL & MEDICAL SUPPLIES	600	600	650	650	700
60-5221-20-51	SAFETY SUPPLIES	2,000	2,200	2,200	2,300	2,300
60-5299-20-51	MISCELLANEOUS SUPPLIES	1,500	1,500	1,500	1,500	1,500
	<b>SUBTOTAL SUPPLIES</b>	<b>22,700</b>	<b>23,000</b>	<b>24,150</b>	<b>24,400</b>	<b>25,650</b>
60-5304-20-51	MACHINERY & EQUIPMENT MAINT.	7,000	7,500	7,500	7,500	8,000
60-5305-20-51	VEHICLE MAINTENANCE	5,000	6,200	6,200	6,500	6,500
60-5308-20-51	WATER/SEWER MAINS MAINTENANCE	100,000	120,000	120,000	120,000	120,000
60-5310-20-51	STREETS ROAD & BRIDGE MAINT.	36,000	37,000	37,000	38,000	38,000
60-5313-20-51	METER MAINTENANCE	4,000	5,000	5,000	5,000	4,000
60-5399-20-51	MISCELLANEOUS MAINTENANCE	4,500	4,500	4,500	4,600	4,600
	<b>SUBTOTAL MAINTENANCE</b>	<b>156,500</b>	<b>180,200</b>	<b>180,200</b>	<b>181,600</b>	<b>181,100</b>
60-5401-20-51	COMMUNICATIONS	3,600	3,600	3,600	3,600	3,600
60-5403-20-51	GENERAL INSURANCE	2,940	5,000	5,000	5,000	5,000
60-5404-20-51	PROFESSIONAL FEES	4,000	4,000	4,500	4,500	4,500
60-5405-20-51	ADVERTISING	500	700	700	800	800
60-5406-20-51	TRAINING	1,800	2,000	2,500	2,500	2,500
60-5409-20-51	CONTRACTUAL SERVICES	0	0	0	0	0
60-5411-20-51	MACHINERY AND EQUIPMENT RENTAL	1,800	2,000	2,000	2,000	2,500
60-5455-20-51	UNIFORM PURCHASE/RENTAL	2,700	1,900	2,000	2,000	2,000
60-5499-20-51	MISCELLANEOUS SERVICES	2,000	2,200	2,200	2,200	2,200
	<b>SUBTOTAL SERVICES</b>	<b>19,340</b>	<b>21,400</b>	<b>22,500</b>	<b>22,600</b>	<b>23,100</b>
60-5504-20-51	MACHINERY & EQUIPMENT	0	2,000	2,000	2,000	2,000
	<b>SUBTOTAL MINOR EQUIPMENT</b>	<b>0</b>	<b>2,000</b>	<b>2,000</b>	<b>2,000</b>	<b>2,000</b>
60-6503-20-51	CAPITAL IMP WATER TOWER	0	0	0	0	0
60-6504-20-51	MACHINERY & EQUIPMENT	40,000	0	0	35,000	0
60-6505-20-51	MOTOR VEHICLES	0	0	0	0	0
60-6508-20-51	OFFICE MACHINERY & EQUIPMENT	0	0	0	0	0
60-6509-20-51	MAINS & SERVICES	0	0	40,000	0	40,000
60-6512-20-51	METERS	100,000	285,000	250,000	400,000	370,000
60-6513-20-51	HYDRANTS	20,000	20,000	20,000	20,000	20,000

<b>SUBTOTAL CAPITAL</b>	<b>160,000</b>	<b>305,000</b>	<b>310,000</b>	<b>455,000</b>	<b>430,000</b>
<b>WATER DISTRIBUTION OPERATIONS</b>	<b>628,289</b>	<b>810,475</b>	<b>827,712</b>	<b>984,797</b>	<b>971,743</b>

**CITY OF GAINESVILLE**  
**FIVE-YEAR BUDGET 2020-2024**  
**WATER & SEWER FUND PRODUCTION**

ACCOUNT NUMBER	DESCRIPTION	2019-20 BUDGET	2020-21 BUDGET	2021-22 BUDGET	2022-23 BUDGET	2023-24 BUDGET
60-5101-21-52	SALARIES	177,234	183,083	189,124	195,366	201,813
60-5106-21-52	OVERTIME	22,000	22,726	23,476	24,251	25,051
60-5107-21-52	HOLIDAY PAY	7,000	7,231	7,470	7,716	7,971
60-5110-21-52	LONGEVITY	1,500	1,800	2,100	2,400	2,700
60-5111-21-52	RETIREMENT	26,037	26,926	27,827	28,756	29,715
60-5112-21-52	FICA	16,141	16,760	17,321	17,900	18,496
60-5116-21-52	HEALTH/LIFE INSURANCE	33,225	34,886	36,631	38,462	40,385
60-5118-21-52	WORKER COMPENSATION	2,975	5,270	5,270	5,270	5,270
60-5119-21-52	OTHER PAYROLL EXPENSE	3,250	4,250	4,250	4,250	4,250
	<b>SUBTOTAL SALARIES AND BENEFITS</b>	<b>289,362</b>	<b>302,932</b>	<b>313,469</b>	<b>324,371</b>	<b>335,651</b>
60-5201-21-52	OFFICE SUPPLIES	650	700	750	750	750
60-5206-21-52	FUELS OILS LUBRICANTS	5,000	6,000	6,500	6,500	6,500
60-5209-21-52	CHEMICAL & MEDICAL SUPPLIES	12,000	20,000	20,000	20,000	20,000
60-5299-21-52	MISCELLANEOUS SUPPLIES	2,600	2,700	2,700	2,700	2,800
	<b>SUBTOTAL SUPPLIES</b>	<b>20,250</b>	<b>29,400</b>	<b>29,950</b>	<b>29,950</b>	<b>30,050</b>
60-5304-21-52	MACHINERY & EQUIPMENT MAINT.	2,000	2,100	2,100	2,100	2,200
60-5305-21-52	VEHICLE MAINTENANCE	6,000	7,000	7,000	7,000	7,000
60-5312-21-52	WEBER FIRE PROTECTION	9,000	8,000	8,000	8,000	9,000
60-5399-21-52	MISCELLANEOUS MAINTENANCE	164,189	250,000	250,000	250,000	250,000
	<b>SUBTOTAL MAINTENANCE</b>	<b>181,189</b>	<b>267,100</b>	<b>267,100</b>	<b>267,100</b>	<b>268,200</b>
60-5401-21-52	COMMUNICATIONS	3,000	3,000	3,000	3,200	3,200
60-5403-21-52	GENERAL INSURANCE	16,275	16,969	16,969	16,969	16,969
60-5404-21-52	PROFESSIONAL FEES	5,000	5,000	5,500	5,500	5,500
60-5405-21-52	ADVERTISING	2,000	2,000	2,000	2,000	2,100
60-5406-21-52	TRAINING	3,500	3,500	3,700	3,700	3,800
60-5408-21-52	ELECTRIC UTILITY SERVICE	333,300	336,633	339,999	343,399	346,833
60-5409-21-52	CONTRACTUAL SERVICES	20,000	20,000	20,000	20,000	20,000
60-5417-21-52	INSPECTION AND PERMIT FEES	75,000	80,000	80,000	80,000	82,000
60-5455-21-52	UNIFORM PURCHASE/RENTAL	2,750	2,900	3,000	3,000	3,000
60-5499-21-52	MISCELLANEOUS SERVICES	3,250	4,000	4,500	4,500	4,500
	<b>SUBTOTAL SERVICES</b>	<b>464,075</b>	<b>474,002</b>	<b>478,668</b>	<b>482,268</b>	<b>487,902</b>
60-5504-21-52	MACHINERY & EQUIPMENT	0	10,000	0	12,000	9,500
60-5507-21-52	IMPROVEMENTS OTHER THAN BLDNGS	0	0	0	0	0
	<b>SUBTOTAL MINOR EQUIPMENT</b>	<b>0</b>	<b>10,000</b>	<b>0</b>	<b>12,000</b>	<b>9,500</b>
60-6504-21-52	MACHINERY AND EQUIPMENT	0	0	0	0	57,000
60-6505-21-52	MOTOR VEHICLES	0	0	0	42,000	0
60-6507-21-52	IMPROVEMENTS OTHER THAN BLDNGS	155,140	91,000	148,000	91,000	91,000
	<b>SUBTOTAL CAPITAL</b>	<b>155,140</b>	<b>91,000</b>	<b>148,000</b>	<b>133,000</b>	<b>148,000</b>
	<b>WATER PRODUCTION</b>	<b>1,110,016</b>	<b>1,174,434</b>	<b>1,237,187</b>	<b>1,248,689</b>	<b>1,279,304</b>

**CITY OF GAINESVILLE**  
**FIVE-YEAR BUDGET 2020-2024**  
**WATER & SEWER FUND MOSS LAKE PRODUCTION**

ACCOUNT NUMBER	DESCRIPTION	2019-20 BUDGET	2019-21 BUDGET	2019-22 BUDGET	2019-23 BUDGET	2020-24 BUDGET
60-5101-21-53	SALARIES	108,828	112,419	116,129	119,961	123,920
60-5106-21-53	OVERTIME	25,000	25,825	26,677	27,558	28,467
60-5107-21-53	HOLIDAY PAY	3,000	3,099	3,201	3,307	3,416
60-5110-21-53	LONGEVITY	0	180	360	540	720
60-5111-21-53	RETIREMENT	16,884	17,393	17,989	18,603	19,237
60-5112-21-53	FICA	10,467	10,827	11,197	11,579	11,974
60-5116-21-53	HEALTH/LIFE INSURANCE	19,935	20,932	21,978	23,077	24,231
60-5118-21-53	WORKER COMPENSATION	1,930	4,700	4,700	4,700	4,700
60-5119-21-53	OTHER PAYROLL EXPENSE	0	0	0	0	0
	<b>SUBTOTAL SALARIES AND BENEFITS</b>	<b>186,044</b>	<b>195,375</b>	<b>202,232</b>	<b>209,326</b>	<b>216,665</b>
60-5201-21-53	OFFICE SUPPLIES	700	750	750	750	750
60-5206-21-53	FUELS OILS LUBRICANTS	16,500	16,500	16,500	18,000	18,000
60-5207-21-53	SMALL TOOLS AND INSTRUMENTS	1,300	1,300	1,300	1,300	1,300
60-5208-21-53	CLEANING SUPPLIES	850	850	850	850	875
60-5209-21-53	CHEMICAL & MEDICAL SUPPLIES	50,000	50,000	50,000	50,000	50,000
60-5221-21-53	SAFETY SUPPLIES	600	600	650	650	650
60-5223-21-53	LABORATORY SUPPLIES	4,275	6,500	6,500	6,500	6,750
60-5299-21-53	MISCELLANEOUS SUPPLIES	3,000	3,500	3,500	4,000	4,000
	<b>SUBTOTAL SUPPLIES</b>	<b>77,225</b>	<b>80,000</b>	<b>80,050</b>	<b>82,050</b>	<b>82,325</b>
60-5304-21-53	MACHINERY & EQUIPMENT MAINT.	3,000	3,000	3,000	3,000	3,500
60-5305-21-53	VEHICLE MAINTENANCE	5,000	5,000	5,200	5,200	5,500
60-5307-21-53	WATER/SEWER PLANT MAINTENANCE	42,000	43,000	43,000	45,000	45,000
60-5399-21-53	MISCELLANEOUS MAINTENANCE	600	700	900	900	900
	<b>SUBTOTAL MAINTENANCE</b>	<b>50,600</b>	<b>51,700</b>	<b>52,100</b>	<b>54,100</b>	<b>54,900</b>
60-5401-21-53	COMMUNICATIONS	4,000	4,040	4,080	4,121	4,162
60-5403-21-53	GENERAL INSURANCE	6,615	1,300	1,300	1,300	1,300
60-5404-21-53	PROFESSIONAL FEES	70,280	15,000	15,000	15,000	15,000
60-5405-21-53	ADVERTISING	1,500	1,000	1,000	1,000	1,000
60-5406-21-53	TRAINING	1,700	1,800	2,000	2,000	2,000
60-5408-21-53	ELECTRIC UTILITY SERVICE	25,250	25,503	25,758	26,015	26,275
60-5409-21-53	CONTRACTUAL SERVICES	9,000	9,000	9,000		10,000
60-5417-21-53	INSPECTION AND PERMIT FEES	2,000	5,000	5,000	5,000	5,000
60-5455-21-53	UNIFORM PURCHASE/RENTAL	1,800	1,800	1,800	2,000	2,000
60-5499-21-53	MISCELLANEOUS SERVICES	4,228	4,228	4,228	4,228	4,228
	<b>SUBTOTAL SERVICES</b>	<b>126,373</b>	<b>68,671</b>	<b>69,166</b>	<b>60,664</b>	<b>70,966</b>
60-5502-21-53	BUILDINGS	0	0	0	0	0
60-5504-21-53	MACHINERY & EQUIPMENT MAINT.	14,574	13,622	0	0	0
	<b>SUBTOTAL MINOR EQUIPMENT</b>	<b>14,574</b>	<b>13,622</b>	<b>0</b>	<b>0</b>	<b>0</b>
60-6504-21-52	MACHINERY & EQUIPMENT	0	23,000	28,000	44,000	15,000
60-6505-21-53	VEHICLES	26,431	0	0	0	0
	<b>SUBTOTAL CAPTIAL</b>	<b>26,431</b>	<b>23,000</b>	<b>28,000</b>	<b>44,000</b>	<b>15,000</b>
	<b>MOSS LAKE PRODUCTION</b>	<b>481,247</b>	<b>432,367</b>	<b>431,548</b>	<b>450,140</b>	<b>439,856</b>

**CITY OF GAINESVILLE**  
**FIVE-YEAR BUDGET 2020-2024**  
**WATER & SEWER FUND INDUSTRIAL PRE-TREATMENT**

ACCOUNT NUMBER	DESCRIPTION	2019-20 BUDGET	2020-21 BUDGET	2021-22 BUDGET	2022-23 BUDGET	2023-24 BUDGET
60-5101-22-61	SALARIES	37,447	38,945	40,503	42,123	43,808
60-5106-22-61	OVERTIME	400	400	400	400	400
60-5110-22-61	LONGEVITY	480	540	600	660	720
60-5111-22-61	RETIREMENT	4,853	5,025	5,224	5,430	5,645
60-5112-22-61	FICA	3,008	3,128	3,251	3,380	3,513
60-5116-22-61	HEALTH/LIFE INSURANCE	6,645	6,977	7,326	7,692	8,077
60-5118-22-61	WORKER COMPENSATION	347	800	800	800	800
60-5119-22-61	OTHER PAYROLL EXPENSE	1,000	1,000	1,000	1,000	1,000
	<b>SUBTOTAL SALARIES AND BENEFITS</b>	<b>54,180</b>	<b>56,815</b>	<b>59,104</b>	<b>61,485</b>	<b>63,963</b>
60-5201-22-61	OFFICE SUPPLIES	1,100	1,100	1,100	1,200	1,200
60-5206-22-61	FUELS OILS LUBRICANTS	1,500	1,700	1,700	1,900	1,900
60-5299-22-61	MISCELLANEOUS SUPPLIES	2,200	2,200	2,500	2,500	2,500
	<b>SUBTOTAL SUPPLIES</b>	<b>4,800</b>	<b>5,000</b>	<b>5,300</b>	<b>5,600</b>	<b>5,600</b>
60-5305-22-61	VEHICLE MAINTENANCE	600	600	700	700	700
60-5306-22-61	INSTRUMENT MAINTENANCE	1,000	1,100	1,100	1,100	1,100
60-5399-22-61	MISCELLANEOUS MAINTENANCE	800	900	900	900	1,000
	<b>SUBTOTAL MAINTENANCE</b>	<b>2,400</b>	<b>2,600</b>	<b>2,700</b>	<b>2,700</b>	<b>2,800</b>
60-5401-22-61	COMMUNICATIONS	732	800	800	800	800
60-5403-22-61	GENERAL INSURANCE	290	600	600	600	600
60-5404-22-61	PROFESSIONAL FEES	2,000	2,000	2,000	2,000	2,100
60-5406-22-61	TRAINING	800	900	900	900	1,000
60-5409-22-61	CONTRACTUAL SERVICES	89,318	5,000	5,200	5,200	5,200
60-5499-22-61	MISCELLANEOUS SERVICES	500	500	600	600	600
	<b>SUBTOTAL SERVICES</b>	<b>93,640</b>	<b>9,800</b>	<b>10,100</b>	<b>10,100</b>	<b>10,300</b>
60-5504-22-61	MACHINERY & EQUIPMENT	0	0	0	0	0
	<b>SUBTOTAL MINOR EQUIPMENT</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
60-6505-22-61	VEHICLE	0	25,000	0	0	0
	<b>SUBTOTAL CAPITAL</b>	<b>0</b>	<b>25,000</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>INDUSTRIAL PRE-TREATMENT</b>	<b>155,020</b>	<b>99,215</b>	<b>77,204</b>	<b>79,885</b>	<b>82,663</b>

**CITY OF GAINESVILLE**  
**FIVE-YEAR BUDGET 2020-2024**  
**WATER & SEWER FUND WASTEWATER COLLECTION**

ACCOUNT NUMBER	DESCRIPTION	2019-20 BUDGET	2020-21 BUDGET	2021-22 BUDGET	2022-23 BUDGET	2023-24 BUDGET
60-5101-22-62	SALARIES	214,669	221,753	229,071	236,630	244,439
60-5106-22-62	OVERTIME	53,163	54,917	56,730	58,602	60,536
60-5107-22-62	HOLIDAY PAY	1,400	1,446	1,494	1,543	1,594
60-5110-22-62	LONGEVITY	1,320	1,680	2,040	2,400	2,760
60-5111-22-62	RETIREMENT	33,417	34,419	35,591	36,801	38,048
60-5112-22-62	FICA	20,719	21,424	22,154	22,907	23,684
60-5116-22-62	HEALTH/LIFE INSURANCE	46,515	48,841	51,283	53,847	56,539
60-5118-22-62	WORKER COMPENSATION	2,382	4,400	4,400	4,400	4,400
60-5121-22-62	OTHER PAYROLL EXPENSE	260	260	260	260	260
	<b>SUBTOTAL SALARIES AND BENEFITS</b>	<b>373,845</b>	<b>389,141</b>	<b>403,022</b>	<b>417,390</b>	<b>432,260</b>
60-5201-22-62	OFFICE SUPPLIES	500	500	550	550	550
60-5206-22-62	FUELS OILS LUBRICANTS	15,000	21,000	22,000	23,000	24,000
60-5207-22-62	SMALL TOOLS AND INSTRUMENTS	1,500	2,200	2,200	2,500	2,500
60-5209-22-62	CHEMICAL & MEDICAL SUPPLIES	500	550	550	550	550
60-5221-22-62	SAFETY SUPPLIES	2,500	2,525	2,550	2,576	2,602
60-5299-22-62	MISCELLANEOUS SUPPLIES	600	600	600	600	700
	<b>SUBTOTAL SUPPLIES</b>	<b>20,600</b>	<b>27,375</b>	<b>28,450</b>	<b>29,776</b>	<b>30,902</b>
60-5304-22-62	MACHINERY & EQUIPMENT MAINT.	25,000	26,000	26,000	26,000	26,000
60-5305-22-62	VEHICLE MAINTENANCE	11,000	12,000	12,500	12,500	13,000
60-5307-22-62	WATER/SEWER PLANT MAINTENANCE	9,500	10,000	10,000	10,000	10,500
60-5308-22-62	WATER/SEWER MAINS MAINTENANCE	35,000	36,000	36,000	37,000	37,000
60-5310-22-62	STREETS ROAD & BRIDGE MAINT.	19,000	20,000	20,000	21,000	21,000
60-5319-22-62	SOFTWARE MAINTENANCE	0	2,200	2,400	2,400	2,400
60-5399-22-62	MISCELLANEOUS MAINTENANCE	3,328	100	100	100	100
	<b>SUBTOTAL MAINTENANCE</b>	<b>102,828</b>	<b>106,300</b>	<b>107,000</b>	<b>109,000</b>	<b>110,000</b>
60-5401-22-62	COMMUNICATIONS	3,600	3,680	3,761	3,844	3,929
60-5403-22-62	GENERAL INSURANCE	4,977	4,000	4,000	4,250	425
60-5404-22-62	PROFESSIONAL FEES	1,500	1,500	1,600	1,600	1,600
60-5405-22-62	ADVERTISING	2,000	2,000	2,000	2,200	2,200
60-5406-22-62	TRAINING	1,500	1,500	1,500	1,800	1,800
60-5408-22-62	ELECTRIC UTILITY SERVICE	1,515	1,530	1,545	1,561	1,577
60-5409-22-62	CONTRACTUAL SERVICES	0	32,000	32,000	32,000	32,000
60-5411-22-62	MACHINERY AND EQUIPMENT RENTAL	2,500	3,000	3,000	3,000	3,000
60-5455-22-62	UNIFORM PURCHASE/RENTAL	2,900	2,900	2,900	2,900	2,900
	<b>SUBTOTAL SERVICES</b>	<b>20,492</b>	<b>52,110</b>	<b>52,306</b>	<b>53,155</b>	<b>49,430</b>
60-5504-22-62	MACHINERY & EQUIPMENT	0	0	0	0	10,000
60-5508-22-62	OFFICE MACHINERY & EQUIPMENT	0	2,000	0	2,000	0
	<b>SUBTOTAL MINOR EQUIPMENT</b>	<b>0</b>	<b>2,000</b>	<b>0</b>	<b>2,000</b>	<b>10,000</b>
60-6504-22-62	MACHINERY & EQUIPMENT	0	35,000	15,000	0	0
60-6505-22-62	VEHICLE	0	40,000	0	0	0
60-6507-22-62	IMPROVEMENT OTHER THAN BLD	0	0	0	0	0
60-6508-22-62	OFFICE MACHINERY & EQUIPMENT	0	0	0	0	0
60-6509-22-62	MAINS & SERVICES	297,516	58,000	58,000	28,000	0

60-6510-22-62	ROADS & BRIDGES	0	0	0	0	0
	<b>SUBTOTAL CAPITAL</b>	<b>297,516</b>	<b>133,000</b>	<b>73,000</b>	<b>28,000</b>	<b>0</b>
	<b>WASTEWATER COLLECTION</b>	<b>815,281</b>	<b>709,925</b>	<b>663,779</b>	<b>639,320</b>	<b>632,592</b>

CITY OF GAINESVILLE  
 FIVE-YEAR BUDGET 2020-2024  
 WATER & SEWER FUND WASTEWATER TREATMENT PLANT

ACCOUNT NUMBER	DESCRIPTION	2019-20 BUDGET	2020-21 BUDGET	2021-22 BUDGET	2022-23 BUDGET	2023-24 BUDGET
60-5101-22-63	SALARIES	187,685	193,879	200,277	206,886	213,713
60-5106-22-63	OVERTIME	20,000	20,660	21,342	22,046	22,774
60-5107-22-63	HOLIDAY PAY	6,000	6,198	6,403	6,614	6,832
60-5110-22-63	LONGEVITY	1,080	1,680	2,280	2,880	3,480
60-5111-22-63	RETIREMENT	26,841	27,673	28,642	29,640	30,670
60-5112-22-63	FICA	16,638	17,225	17,828	18,450	19,090
60-5116-22-63	HEALTH/LIFE INSURANCE	39,870	41,864	43,957	46,155	48,462
60-5118-22-63	WORKER COMPENSATION	1,914	6,395	6,395	6,395	6,395
60-5119-22-63	OTHER PAYROLL EXPENSE	2,750	2,750	2,750	2,750	2,750
	<b>SUBTOTAL SALARIES AND BENEFITS</b>	<b>302,778</b>	<b>318,323</b>	<b>329,873</b>	<b>341,816</b>	<b>354,166</b>
60-5201-22-63	OFFICE SUPPLIES	1,400	1,400	1,450	1,450	1,450
60-5202-22-63	POSTAGE	200	150	150	150	150
60-5206-22-63	FUELS OILS LUBRICANTS	6,800	8,000	9,000	10,000	11,000
60-5207-22-63	SMALL TOOLS AND INSTRUMENTS	1,000	1,000	1,200	1,200	1,300
60-5208-22-63	CLEANING SUPPLIES	2,800	2,600	2,600	2,700	2,700
60-5209-22-63	CHEMICAL & MEDICAL SUPPLIES	20,000	23,000	23,000	23,000	23,000
60-5212-22-63	BOTANICAL & AGRICULTURAL	900	1,000	1,000	1,000	1,000
60-5221-22-63	SAFETY SUPPLIES	2,200	2,300	2,400	2,400	2,400
60-5223-22-63	LABORATORY SUPPLIES	19,672	3,500	3,500	3,600	3,600
60-5226-22-63	ELECTRICAL SUPPLIES	3,000	2,800	2,800	2,900	3,000
60-5299-22-63	MISCELLANEOUS SUPPLIES	950	900	900	900	900
	<b>SUBTOTAL SUPPLIES</b>	<b>58,922</b>	<b>46,650</b>	<b>48,000</b>	<b>49,300</b>	<b>50,500</b>
60-5302-22-63	BUILDING MAINTENANCE	8,000	8,000	8,000	8,000	8,000
60-5304-22-63	MACHINERY & EQUIPMENT MAINT.	16,000	17,000	18,000	18,000	18,000
60-5305-22-63	VEHICLE MAINTENANCE	3,800	3,500	3,500	4,000	4,000
60-5306-22-63	INSTRUMENT MAINTENANCE	1,500	1,500	1,500	1,500	1,500
60-5307-22-63	WATER/SEWER PLANT MAINTENANCE	45,000	50,000	50,000	50,000	50,000
60-5310-22-63	STREETS,ROAD & BRIDGE MAINT.	2,000	2,000	2,000	3,000	3,000
60-5315-22-63	SIDEWALKS CURB & GUTTER MAINT	1,500	1,500	1,500	1,500	1,500
	<b>SUBTOTAL MAINTENANCE</b>	<b>77,800</b>	<b>83,500</b>	<b>84,500</b>	<b>86,000</b>	<b>86,000</b>
60-5401-22-63	COMMUNICATIONS	1,304	1,317	1,330	1,344	1,357
60-5403-22-63	GENERAL INSURANCE	31,500	28,840	28,840	28,840	28,840
60-5404-22-63	PROFESSIONAL FEES	7,500	10,000	10,000	10,000	11,000
60-5406-22-63	TRAINING	3,000	2,500	2,500	2,500	3,000
60-5408-22-63	ELECTRIC UTILITY SERVICE	101,000	102,010	103,030	104,060	105,101
60-5409-22-63	CONTRACTUAL SERVICES	25,000	26,000	26,000	26,000	26,000
60-5411-22-63	MACHINERY AND EQUIPMENT RENTAL	18,000	20,000	20,000	20,000	21,000
60-5417-22-63	INSPECTION AND PERMIT FEES	25,500	25,898	26,302	26,712	27,129
60-5439-22-63	BIO-MONITORING—WWTP	4,500	5,000	5,000	5,500	5,500
60-5440-22-63	NATURAL GAS UTILITY SERVICE	3,636	10,000	10,000	10,000	10,000
60-5441-22-63	SOLID WASTE UTILITY SERVICE	12,000	12,360	12,360	12,360	12,978
60-5442-22-63	WATER/SEWER UTILITY SERVICE	1,880	1,880	1,880	1,880	1,880
60-5446-22-63	STORM WATER UTILITY FEES	44	44	44	44	44

60-5455-22-63	UNIFORM PURCHASE/RENTAL	4,000	3,375	3,375	3,375	3,375
60-5460-22-63	OFFICE EQUIPMENT RENTAL	1,800	1,800	1,850	1,900	1,900
60-5499-22-63	MISCELLANEOUS SERVICES	5,328	2,500	2,500	3,000	3,000
	<b>SUBTOTAL SERVICES</b>	<b>245,992</b>	<b>253,524</b>	<b>255,011</b>	<b>257,515</b>	<b>262,104</b>
60-5504-22-63	MACHINERY & EQUIPMENT	0	14,000	14,000	0	0
60-5508-22-63	OFFICE MACHINERY & EQUIPMENT	0	0	0	0	0
	<b>SUBTOTAL MINOR EQUIPMENT</b>	<b>0</b>	<b>14,000</b>	<b>14,000</b>	<b>0</b>	<b>0</b>
60-6504-22-63	MACHINERY & EQUIPMENT	0	0	0	0	0
60-6505-22-63	VEHICLES	0	0	0	27,000	0
60-6507-22-63	IMPROVEMENTS OTHER THAN BUILDINGS	78,643	119,000	0	24,000	0
	<b>SUBTOTAL CAPITAL</b>	<b>78,643</b>	<b>119,000</b>	<b>0</b>	<b>51,000</b>	<b>0</b>
	<b>WWTP OPERATIONS</b>	<b>764,135</b>	<b>834,997</b>	<b>731,384</b>	<b>785,631</b>	<b>752,770</b>

**CITY OF GAINESVILLE  
FIVE-YEAR BUDGET 2020-2024**

**WATER & SEWER FUND NON-DEPARTMENTAL**

ACCOUNT NUMBER	DESCRIPTION	2019-20 BUDGET	2020-21 BUDGET	2021-22 BUDGET	2022-23 BUDGET	2023-24 BUDGET
60-5499-50-99	MISCELLANEOUS SERVICES	3,000	3,000	3,000	3,000	3,000
60-5701-50-99	TRANSFER TO GENERAL FUND	882,930	882,933	882,933	925,314	969,729
60-5701-50-99	TRANSFER-GENERAL FUND-STREET	421,538	421,538	421,538	421,538	421,538
60-5787-50-99	GTUA 2013 REFUNDING BONDS	183,900	185,500	180,250	0	0
60-5788-50-99	CONTRACT ADMINISTRATION	32,500	32,500	32,500	32,500	32,500
60-5789-50-99	GTUA CONT REV BOND-SERIES 2012	65,662	65,380	64,996	64,528	68,956
60-5790-50-99	GTUA-MOSS TREAT/DIST BONDS 2011	289,164	290,664	296,572	296,908	296,876
60-5791-50-99	GTUA CONT REV BOND-SERIES 2011-A	152,702	150,814	153,576	151,018	148,282
60-5792-50-99	GTUA-TEXOMA WATER RIGHTS PRO.	285,308	288,517	290,007	291,049	292,720
	Subtotal Transfers	2,316,704	2,320,846	2,325,372	2,185,855	2,233,601
60-5469-99-99	2010 CO SUMP	91,806	92,495	91,826	92,398	92,534
60-5473-99-99	2012 CO SUMP	29,750	29,278	29,600	29,739	29,688
60-5474-99-99	2013 CERTIFICATES OF OBLIGATION	391,225	391,025	395,325	394,125	394,369
60-5475-99-99	2014 REFUNDING GO's	148,172	0	0	0	0
60-5476-99-99	2015 CERTIFICATES OF OBLIGATION	655,837	655,338	652,188	656,063	653,813
60-5477-99-99	2016 GO REFUNDING AND SUMP	91,249	76,691	76,657	22,741	22,417
60-5478-99-99	2014 GO	121,653	122,373	121,185	121,689	122,049
60-5481-99-99	2017 REFUNDING	121,698	123,051	122,685	120,632	120,632
60-5499-99-99	MISCELLANEOUS SERVICES	7,000	7,000	7,000	7,000	7,000
	Subtotal OBLIGATIONS	1,658,390	1,497,251	1,496,466	1,444,386	1,442,502
	<b>NON-DEPARTMENTAL</b>	<b>3,975,094</b>	<b>3,818,097</b>	<b>3,821,838</b>	<b>3,630,241</b>	<b>3,676,103</b>

**CITY OF GAINESVILLE  
BUDGET 2020-2024  
SOLID WASTE FUND SUMMARY**

	2019-20	2020-21	2021-22	2022-23	2023-24
	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
<b>BEGINNING BALANCE OCTOBER 1</b>	2,986,513	3,037,513	2,933,277	2,995,968	3,080,843
<b>REVENUES</b>	4,345,375	4,457,045	4,464,005	4,464,376	4,688,320
<b>TOTAL FUNDS AVAILABLE</b>	7,331,888	7,494,558	7,397,282	7,460,344	7,769,163
<b>EXPENDITURES</b>					
RESIDENTIAL	532,055	850,872	578,058	596,856	613,488
LANDFILL/DISPOSAL	1,428,735	1,395,166	1,435,197	1,442,140	1,450,564
COM'L/MULTIFAMILY	743,225	799,584	870,432	595,457	607,374
TRANSFER STATION	181,851	183,456	187,348	453,268	571,651
NON-DEPT'L	1,408,509	1,332,203	1,330,280	1,291,780	1,292,515
<b>TOTAL EXPENDITURES</b>	4,294,375	4,561,281	4,401,314	4,379,501	4,535,593
<b>ENDING BALANCE SEPTEMBER 30</b>	3,037,513	2,933,277	2,995,968	3,080,843	3,233,571
<b>INCREASE/DECREASE</b>					
IN FUND BALANCE	51,000	(104,236)	62,691	84,875	152,728

**CITY OF GAINESVILLE  
FIVE-YEAR BUDGET 2020-2024  
SOLID WASTE FUND - REVENUES**

ACCOUNT NUMBER	DESCRIPTION	2019-20	2020-21	2021-22	2022-23	2023-24
		BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
68-4621-00-00	PENALTIES	12,000	12,000	12,360	12,731	13,367
68-4650-00-00	SOLID WASTE REV-RESIDENTAL	1,253,510	1,291,115	1,291,115	1,291,115	1,355,671
68-4651-00-00	SOLID WASTE REV-COM'L BAG/CART	132,870	136,856	136,856	136,856	143,699
68-4652-00-00	SOLID WASTE REV-MULTIFAMILY	45,320	46,680	46,680	46,680	49,014
68-4654-00-00	SW ROLL-OFF/COMPACTOR RENT	95,000	97,850	97,850	97,850	102,743
68-4655-00-00	SW ROLL-OFF COMPACTOR DEL FEE	7,909	8,146	8,146	8,146	8,554
68-4656-00-00	SW ROLL-OFF/COMPACTOR PU FEES	1,000,000	1,030,000	1,030,000	1,030,000	1,081,500
68-4660-00-00	TRANSFER STATION	220,000	220,000	226,600	226,600	237,930
68-4661-00-00	SMALL CONTAINER XPU & DEL FEES	1,549,229	1,595,706	1,595,706	1,595,706	1,675,491
68-4662-00-00	CARDBOARD COLLECTION FEES	28,875	31,763	31,763	31,763	33,351
68-4663-00-00	UHA PICKUP REVENUES	1,406	1,448	1,448	1,448	1,521
68-4665-00-00	TRASH BAG SALES REVENUE	16	16	16	16	16
68-4698-00-00	AR CREDIT ADJUSTMENT CLEARING	0	0	0	0	0
68-4699-00-00	UB CREDIT ADJUSTMENT CLEARING	(38,760)	(39,535)	(39,535)	(39,535)	(39,535)
	<b>SUBTOTAL COLLECTION/DISPOSAL FEES</b>	<b>4,307,375</b>	<b>4,432,045</b>	<b>4,439,005</b>	<b>4,439,376</b>	<b>4,663,320</b>
68-4701-00-00	INTEREST REVENUE	30,000	20,000	20,000	20,000	20,000
68-4709-00-00	MISCELLANEOUS REVENUE	8,000	5,000	5,000	5,000	5,000
68-4798-00-00	RECYCLING REVENUES	0	0	0	0	0
	<b>SUBTOTAL OTHER REVENUES</b>	<b>38,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>
	<b>TOTAL REVENUES</b>	<b>4,345,375</b>	<b>4,457,045</b>	<b>4,464,005</b>	<b>4,464,376</b>	<b>4,688,320</b>

Note: 3% in FY 2021 and 5% FY 2024

**CITY OF GAINESVILLE  
BUDGET 2020-2024  
SOLID WASTE FUND SUMMARY BY DIVISION**

DIVISION	2019-20	2020-21	2021-22	2022-23	2023-24
	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
RESIDENTIAL	532,055	850,872	578,058	596,856	613,488
LANDFILL/DISPOSAL	1,428,735	1,395,166	1,435,197	1,442,140	1,450,564
COM'L/MULTIFAMILY	743,225	799,584	870,432	595,457	607,374
TRANSFER STATION	181,851	183,456	187,348	453,268	571,651
NON-DEPT'L	1,408,509	1,332,203	1,330,280	1,291,780	1,292,515
TOTAL	4,294,375	4,561,281	4,401,314	4,379,501	4,535,593

**CITY OF GAINESVILLE**  
**BUDGET 2020-2024**  
**SOLID WASTE FUND SUMMARY BY CATEGORY**

CATEGORY	2019-20	2020-21	2021-22	2022-23	2023-24
	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
SALARIES AND BENEFITS	992,279	1,031,965	1,068,137	1,105,048	1,143,746
SUPPLIES	193,900	196,200	199,150	206,250	207,500
MAINTENANCE	198,700	190,900	200,500	206,800	207,800
SERVICES	1,261,420	1,224,013	1,257,248	1,259,622	1,261,032
MINOR EQUIPMENT/PROJ.	0	0	0	0	0
CAPITAL	239,567	586,000	346,000	310,000	423,000
NON-DEPARTMENTAL	1,408,509	1,332,203	1,330,280	1,291,780	1,292,515
<b>TOTAL</b>	<b>4,294,375</b>	<b>4,561,281</b>	<b>4,401,314</b>	<b>4,379,501</b>	<b>4,535,593</b>

**CITY OF GAINESVILLE**  
**FIVE-YEAR BUDGET 2020-2024**  
**SOLID WASTE FUND RESIDENTIAL COLLECTIONS**

ACCOUNT NUMBER	DESCRIPTION	2019-20	2020-21	2021-22	2022-23	2023-24
		BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
68-5101-23-33	SALARIES	284,229	293,609	303,298	313,306	323,646
68-5106-23-33	OVERTIME	8,000	8,264	8,537	8,818	9,109
68-5107-23-33	HOLIDAY PAY	1,500	1,550	1,601	1,653	1,708
68-5110-23-33	LONGEVITY	4,020	4,350	4,680	5,010	5,340
68-5111-23-33	RETIREMENT	37,084	38,257	39,528	40,839	42,193
68-5112-23-33	FICA	22,989	23,813	24,604	25,421	26,263
68-5116-23-33	HEALTH/LIFE INSURANCE	39,899	41,894	43,989	46,188	48,497
68-5118-23-33	WORKER COMPENSATION	5,889	9,200	9,200	9,200	9,200
68-5119-23-33	OTHER PAYROLL EXPENSE	2,760	2,010	2,010	2,010	2,010
	<b>SUBTOTAL SALARIES AND BENEFITS</b>	<b>406,370</b>	<b>422,946</b>	<b>437,446</b>	<b>452,447</b>	<b>467,967</b>
68-5201-23-33	OFFICE SUPPLIES	3,000	3,000	3,200	3,200	3,200
68-5202-23-33	POSTAGE	500	500	600	600	600
68-5204-23-33	BIND PRTING & REPRODUCTION	2,000	2,000	2,000	2,000	2,000
68-5206-23-33	FUELS OILS LUBRICANTS	40,000	42,000	42,000	43,000	44,000
68-5299-23-33	MISCELLANEOUS SUPPLIES	3,500	3,500	3,500	4,000	4,000
	<b>SUBTOTAL SUPPLIES</b>	<b>49,000</b>	<b>51,000</b>	<b>51,300</b>	<b>52,800</b>	<b>53,800</b>
68-5302-23-33	BUILDING MAINTENANCE	4,700	1,500	1,500	2,000	2,000
68-5304-23-33	MACHINERY & EQUIPMENT MAINT.	25,000	30,000	40,000	40,000	40,000
68-5305-23-33	VEHICLE MAINTENANCE	1,500	1,200	1,200	1,300	1,300
68-5309-23-33	OFFICE EQUIPMENT MAINTENANCE	1,200	1,000	1,000	1,200	1,200
68-5319-23-23	SOFTWARE MAINTENANCE	9,600	9,100	9,100	9,100	9,100
	<b>SUBTOTAL MAINTENANCE</b>	<b>42,000</b>	<b>42,800</b>	<b>52,800</b>	<b>53,600</b>	<b>53,600</b>
68-5401-23-33	COMMUNICATIONS	3,600	3,636	3,672	3,709	3,746
68-5402-23-33	DUES & SUBSCRIPTIONS	250	250	250	250	275
68-5403-23-33	GENERAL INSURANCE	9,000	8,240	8,240	8,500	8,500
68-5404-23-33	PROFESSIONAL FEES	3,000	3,000	3,000	3,000	3,000
68-5405-23-33	ADVERTISING	2,500	2,500	2,500	2,600	2,600
68-5406-23-33	TRAINING	0	1,500	1,600	1,600	1,600
68-5407-23-33	JUDGMENTS AND DAMAGES	0	1,500	1,500	1,500	1,500
68-5409-23-33	CONTRACTUAL SERVICES	6,000	7,000	7,000	8,000	8,000
68-5418-23-33	AUTO ALLOWANCE	1,500	1,500	1,500	1,500	1,500
68-5440-23-33	NATURAL GAS UTILITY SERVICE	3,535	2,600	2,600	2,600	2,600
68-5455-23-33	UNIFORM PURCHASE/RENTAL	3,000	2,000	2,000	2,000	2,000
68-5460-23-33	OFFICE EQUIPMENT RENTAL	1,000	1,000	1,250	1,250	1,300
68-5499-23-33	MISCELLANEOUS SERVICES	1,300	1,400	1,400	1,500	1,500
	<b>SUBTOTAL SERVICES</b>	<b>34,685</b>	<b>36,126</b>	<b>36,512</b>	<b>38,009</b>	<b>38,121</b>
68-5504-23-33	MACHINERY & EQUIPMENT	0	0	0	0	0
	<b>SUBTOTAL MINOR EQUIPMENT/PROJECTS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
68-6504-23-33	MACHINE & EQUIPMENT	0	298,000	0	0	0

68-6505-23-33	MOTOR VEHICLES	0	0	0	0	0
68-6508-23-33	OFFICE MACHINERY AND EQUIPMENT	0	0	0	0	0
68-6515-23-33	CARTS	0	0	0	0	0
68-6519-23-33	REFUSE CONTAINERS	0	0	0	0	0
SUBTOTAL CAPITAL		0	298,000	0	0	0
RESIDENTIAL OPERATIONS		532,055	850,872	578,058	596,856	613,488

**CITY OF GAINESVILLE**  
**FIVE-YEAR BUDGET 2020-2024**  
**SOLID WASTE FUND LANDFILL DISPOSAL LONG HAUL**

ACCOUNT NUMBER	DESCRIPTION	2019-20	2020-21	2021-22	2022-23	2023-24
		BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
68-5101-23-34	SALARIES	115,825	119,647	123,596	127,674	131,887
68-5106-23-34	OVERTIME	6,500	6,715	6,936	7,165	7,401
68-5107-23-34	HOLIDAY PAY	1,800	1,859	1,921	1,984	2,050
68-5110-23-34	LONGEVITY	180	300	420	540	660
68-5111-23-34	RETIREMENT	15,339	15,795	16,330	16,882	17,452
68-5112-23-34	FICA	9,509	9,832	10,165	10,508	10,863
68-5116-23-34	HEALTH/LIFE INSURANCE	19,935	20,932	21,978	23,077	24,231
68-5118-23-34	WORKER COMPENSATION	2,784	3,000	3,000	3,000	3,500
	<b>SUBTOTAL SALARIES AND BENEFITS</b>	<b>171,872</b>	<b>178,080</b>	<b>184,346</b>	<b>190,831</b>	<b>198,044</b>
68-5201-23-34	OFFICE SUPPLIES	100	300	300	300	300
68-5206-23-34	FUELS OILS LUBRICANTS	49,000	50,000	52,000	52,000	52,000
68-5299-23-34	MISCELLANEOUS SUPPLIES	1,000	1,000	1,100	1,100	1,100
	<b>SUBTOTAL SUPPLIES</b>	<b>50,100</b>	<b>51,300</b>	<b>53,400</b>	<b>53,400</b>	<b>53,400</b>
68-5302-23-34	BUILDING MAINTENANCE	2,000	2,500	2,500	2,600	2,600
68-5304-23-34	MACHINERY & EQUIPMENT MAINT.	35,000	33,000	33,000	33,000	33,000
68-5305-23-34	VEHICLE MAINTENANCE	1,400	1,300	1,400	1,400	1,400
68-5399-23-34	MISCELLANEOUS MAINTENANCE	600	600	600	650	650
	<b>SUBTOTAL MAINTENANCE</b>	<b>39,000</b>	<b>37,400</b>	<b>37,500</b>	<b>37,650</b>	<b>37,650</b>
68-5401-23-34	COMMUNICATIONS	2,500	3,000	3,000	3,000	3,000
68-5403-23-34	GENERAL INSURANCE	5,665	5,778	5,894	6,012	6,132
68-5404-23-34	PROFESSIONAL FEES-PSA	500	500	500	500	500
68-5405-23-34	ADVERTISING	500	500	500	500	500
68-5406-23-34	TRAINING	700	700	700	800	800
68-5408-23-34	ELECTRIC UTILITY SERVICE	9,898	8,908	8,997	9,087	9,178
68-5409-23-34	CONTRACTUAL SERVICES	15,000	14,000	15,000	15,000	16,000
68-5470-23-34	LANDFILL TIPPING FEE	1,050,000	1,012,000	1,042,360	1,042,360	1,042,360
68-5499-23-34	MISCELLANEOUS SERVICES	83,000	83,000	83,000	83,000	83,000
	<b>SUBTOTAL SERVICES</b>	<b>1,167,763</b>	<b>1,128,387</b>	<b>1,159,951</b>	<b>1,160,259</b>	<b>1,161,470</b>
68-6501-23-34	LAND IMPROVEMENTS	0	0	0	0	0
68-6504-23-34	MACHINERY & EQUIPMENT	0	0	0	0	0
	<b>SUBTOTAL CAPITAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>LANDFILL DISPOSAL/LONG HAUL</b>	<b>1,428,735</b>	<b>1,395,166</b>	<b>1,435,197</b>	<b>1,442,140</b>	<b>1,450,564</b>

CITY OF GAINESVILLE  
 FIVE-YEAR BUDGET 2020-2024  
 SOLID WASTE FUND COMMERCIAL/MULTIFAMILY COLLECTIONS

ACCOUNT NUMBER	DESCRIPTION	2019-20	2020-21	2021-22	2022-23	2023-24
		BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
68-5101-23-37	SALARIES	199,577	206,163	212,966	219,994	227,254
68-5106-23-37	OVERTIME	12,000	12,396	12,805	13,228	13,664
68-5107-23-37	HOLIDAY PAY	3,500	3,616	3,735	3,858	3,985
68-5110-23-37	LONGEVITY	2,340	2,640	2,940	3,240	3,540
68-5111-23-37	RETIREMENT	27,015	27,630	28,568	29,535	30,534
68-5112-23-37	FICA	16,748	17,198	17,782	18,384	19,006
68-5116-23-37	HEALTH/LIFE INSURANCE	33,225	34,886	36,631	38,462	40,385
68-5118-23-37	WORKER COMPENSATION	4,903	6,500	7,000	7,000	7,000
68-5119-23-37	OTHER PAYROLL EXPENSE	1,500	1,500	1,500	1,500	1,500
	<b>SUBTOTAL SALARIES AND BENEFITS</b>	<b>300,808</b>	<b>312,529</b>	<b>323,927</b>	<b>335,202</b>	<b>346,869</b>
68-5201-23-37	OFFICE SUPPLIES	500	500	500	550	550
68-5206-23-37	FUELS OILS LUBRICANTS	75,000	75,000	75,000	80,000	80,000
68-5299-23-37	MISCELLANEOUS SUPPLIES	1,500	1,500	1,750	1,750	2,000
	<b>SUBTOTAL SUPPLIES</b>	<b>77,000</b>	<b>77,000</b>	<b>77,250</b>	<b>82,300</b>	<b>82,550</b>
68-5304-23-37	MACHINERY & EQUIPMENT MAINT.	85,000	85,000	85,000	90,000	90,000
68-5305-23-37	VEHICLE MAINTENANCE	500	500	500	750	750
68-5309-23-37	OFFICE EQUIPMENT MAINTENANCE	0	0	0	0	0
68-5319-23-37	SOFTWARE MAINTENANCE	10,100	6,100	6,100	6,100	6,100
68-5399-23-37	MISCELLANEOUS MAINTENANCE	1,000	1,000	1,000	1,000	1,000
	<b>SUBTOTAL MAINTENANCE</b>	<b>96,600</b>	<b>92,600</b>	<b>92,600</b>	<b>97,850</b>	<b>97,850</b>
68-5401-23-37	COMMUNICATIONS	3,100	3,100	3,100	3,100	3,100
68-5403-23-37	GENERAL INSURANCE	13,650	13,905	13,905	13,905	13,905
68-5404-23-37	PROFESSIONAL FEES	2,000	2,000	3,000	3,000	3,000
68-5406-23-37	TRAINING	500	500	700	700	700
68-5407-23-37	JUDGMENTS AND DAMAGES	1,000	2,200	2,200	2,200	2,200
68-5411-23-37	MACHINERY AND EQUIPMENT RENTAL	2,500	2,750	2,750	3,000	3,000
68-5455-23-37	UNIFORM PURCHASE/RENTAL	5,500	4,000	4,000	4,200	4,200
68-5499-23-37	MISCELLANEOUS SERVICES	1,000	1,000	1,000	1,000	1,000
	<b>SUBTOTAL SERVICES</b>	<b>29,250</b>	<b>29,455</b>	<b>30,655</b>	<b>31,105</b>	<b>31,105</b>
68-5515-23-37	CARTS	0	0	0	0	0
	<b>SUBTOTAL MINOR EQUIPMENT/PROJ</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
68-6504-23-37	MACHINERY & EQUIPMENT	189,803	239,000	297,000	0	0
68-6515-23-37	CARTS	16,386	16,000	16,000	16,000	16,000
68-6519-23-37	METAL REFUSE CONTAINERS	33,378	33,000	33,000	33,000	33,000
	<b>SUBTOTAL CAPITAL</b>	<b>239,567</b>	<b>288,000</b>	<b>346,000</b>	<b>49,000</b>	<b>49,000</b>
	<b>COMMERCIAL/MULTIFAMILY</b>	<b>743,225</b>	<b>799,584</b>	<b>870,432</b>	<b>595,457</b>	<b>607,374</b>

**CITY OF GAINESVILLE**  
**FIVE-YEAR BUDGET 2020-2024**  
**SOLID WASTE FUND TRANSFER STATION**

ACCOUNT NUMBER	DESCRIPTION	2019-20	2020-21	2021-22	2022-23	2023-24
		BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
68-5101-23-38	SALARIES	73,672	76,103	78,615	81,209	83,889
68-5106-23-38	OVERTIME	5,000	5,165	5,335	5,512	5,693
68-5107-23-38	HOLIDAY PAY	540	558	576	595	615
68-5110-23-38	LONGEVITY	1,800	1,860	1,920	1,980	2,040
68-5111-23-38	RETIREMENT	10,090	10,285	10,624	10,974	11,336
68-5112-23-38	FICA	6,255	6,402	6,613	6,831	7,056
68-5116-23-38	HEALTH/LIFE INSURANCE	13,290	13,955	14,652	15,385	16,154
68-5118-23-38	WORKER COMPENSATION	1,832	3,683	3,683	3,683	3,683
68-5119-23-38	OTHER PAYROLL EXPENSE	750	400	400	400	400
	<b>SUBTOTAL SALARIES AND BENEFITS</b>	<b>113,229</b>	<b>118,410</b>	<b>122,419</b>	<b>126,569</b>	<b>130,866</b>
68-5201-23-38	OFFICE SUPPLIES	1,000	600	700	750	750
68-5202-23-38	POSTAGE	300	300	400	400	400
68-5206-23-38	FUELS OILS LUBRICANTS	15,000	14,500	14,500	15,000	15,000
68-5299-23-38	MISCELLANEOUS SUPPLIES	1,500	1,500	1,600	1,600	1,600
	<b>SUBTOTAL SUPPLIES</b>	<b>17,800</b>	<b>16,900</b>	<b>17,200</b>	<b>17,750</b>	<b>17,750</b>
68-5302-23-38	BUILDING MAINTENANCE	4,000	4,000	3,000	3,000	3,000
68-5304-23-38	MACHINERY & EQUIPMENT MAINT.	15,000	12,000	12,000	12,000	13,000
68-5305-23-38	VEHICLE MAINTENANCE	600	600	600	700	700
68-5399-23-38	MISCELLANEOUS MAINTENANCE	1,500	1,500	2,000	2,000	2,000
	<b>SUBTOTAL MAINTENANCE</b>	<b>21,100</b>	<b>18,100</b>	<b>17,600</b>	<b>17,700</b>	<b>18,700</b>
68-5401-23-38	COMMUNICATIONS	500	500	500	500	500
68-5403-23-38	GENERAL INSURANCE	4,223	4,900	4,900	4,900	4,900
68-5404-23-38	PROFESSIONAL FEES	1,000	1,000	1,000	1,000	1,000
68-5406-23-38	TRAINING	1,000	1,000	1,000	1,100	1,100
68-5408-23-38	ELECTRIC UTILITY SERVICE	2,227	2,004	2,024	2,045	2,065
68-5441-23-38	SOLID WASTE UTILITY SERVICE	2,122	2,122	2,186	2,186	2,251
68-5442-23-38	WATER/SEWER UTILITY SERVICE	3,000	3,000	3,000	3,000	3,000
68-5446-23-38	STORMWATER UTILITY FEES	12,900	12,519	12,519	12,519	12,519
68-5499-23-38	MISCELLANEOUS SERVICES	2,750	3,000	3,000	3,000	3,000
	<b>SUBTOTAL SERVICES</b>	<b>29,722</b>	<b>30,045</b>	<b>30,129</b>	<b>30,249</b>	<b>30,335</b>
68-6502-23-38	BUILDING	0	0	0	0	0
68-6504-23-38	MACHINERY & EQUIPMENT	0	0	0	261,000	374,000
68-6505-23-38	VEHICLE	0	0	0	0	0
68-6510-23-38	STREET, ROAD & BRIDGE	0	0	0	0	0
	<b>SUBTOTAL CAPITAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>261,000</b>	<b>374,000</b>
	<b>TRANSFER STATION</b>	<b>181,851</b>	<b>183,456</b>	<b>187,348</b>	<b>453,268</b>	<b>571,651</b>

**CITY OF GAINESVILLE**  
**FIVE-YEAR BUDGET 2020-2024**  
**SOLID WASTE FUND NON-DEPARTMENTAL**

ACCOUNT NUMBER	DESCRIPTION	2019-20	2020-21	2021-22	2022-23	2023-24
		BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
68-5701-50-99	TRANSFER TO GENERAL FUND	765,131	765,131	765,131	801,857	801,857
68-5701-50-99	TRANSFER-GENERAL FUND FRAN	223,805	223,803	223,803	223,803	224,808
	<b>SUBTOTAL TRANSFERS OUT</b>	<b>988,936</b>	<b>988,934</b>	<b>988,934</b>	<b>1,025,660</b>	<b>1,026,665</b>
68-5467-99-99	2014 Refund GO	72,780	0	0	0	0
68-5477-99-99	2016 GO REFUNDING	127,858	107,461	107,413	31,865	31,411
68-5482-99-99	2018 CO	218,934	235,808	233,933	234,255	234,439
	<b>SUBTOTAL OTHER</b>	<b>419,573</b>	<b>343,269</b>	<b>341,346</b>	<b>266,120</b>	<b>265,850</b>
	<b>SOLID WASTE NON-DEPARTMENTAL</b>	<b>1,408,509</b>	<b>1,332,203</b>	<b>1,330,280</b>	<b>1,291,780</b>	<b>1,292,515</b>

**CITY OF GAINESVILLE**  
**FIVE-YEAR BUDGET 2020 - 2024**  
**STORMWATER UTILITY FUND SUMMARY**

	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>	<b>2023-24</b>
	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>
BEGINNING BALANCE OCTOBER 1	12,269,591	12,321,382	12,358,273	12,441,521	12,567,262
REVENUES	1,251,965	1,255,501	1,255,112	1,256,609	1,256,825
<b>TOTAL FUNDS AVAILABLE</b>	<b>13,521,556</b>	<b>13,576,883</b>	<b>13,613,384</b>	<b>13,698,129</b>	<b>13,824,087</b>
<b>EXPENDITURES</b>					
OPERATIONS	366,082	383,984	338,827	334,260	457,589
NON-DEPARTMENTAL	834,092	834,626	833,037	796,607	800,151
<b>TOTAL EXPENDITURES</b>	<b>1,200,174</b>	<b>1,218,610</b>	<b>1,171,864</b>	<b>1,130,868</b>	<b>1,257,740</b>
ENDING BALANCE SEPTEMBER 30	12,321,382	12,358,273	12,441,521	12,567,262	12,566,346
<b>INCREASE(DECREASE)</b>					
IN FUND BALANCE	51,791	36,891	83,248	125,741	(916)

**CITY OF GAINESVILLE  
 FIVE-YEAR BUDGET 2020-2024  
 STORMWATER UTILITY FUND REVENUES**

ACCOUNT NUMBER	DESCRIPTION	2019-20	2020-21	2021-22	2022-23	2023-24
		BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
67-4630-00-00	RESIDENTIAL STORMWTR REVENUE	231,000	231,000	231,000	231,000	231,000
67-4631-00-00	COMMERCIAL STORMWTR REVENUE	679,000	679,000	679,000	679,000	679,000
67-4632-00-00	MULTIFAMILY STORMWTR REVENUE	51,000	51,000	51,000	51,000	51,000
67-4699-00-00	UB CREDIT ADJUSTMENT CLEARING	(15,000)	(15,000)	(15,000)	(15,000)	(15,000)
	<b>SUBTOTAL UTILITY REVENUES</b>	<b>946,000</b>	<b>946,000</b>	<b>946,000</b>	<b>946,000</b>	<b>946,000</b>
67-4701-00-00	INTEREST REVENUE	10,000	14,000	14,000	14,000	14,000
67-4930-00-00	TRANSFER FROM DEBT SERVICE FUND	295,965	295,501	295,112	296,609	296,825
	<b>SUBTOTAL OTHER REVENUES</b>	<b>305,965</b>	<b>309,501</b>	<b>309,112</b>	<b>310,609</b>	<b>310,825</b>
	<b>TOTAL STORMWATER FUND REVENUES</b>	<b>1,251,965</b>	<b>1,255,501</b>	<b>1,255,112</b>	<b>1,256,609</b>	<b>1,256,825</b>

**CITY OF GAINESVILLE**  
**FIVE-YEAR BUDGET 2020-2024**  
**STORMWATER FUND BY CATEGORY**

Category	2019-20	2020-21	2021-22	2022-23	2023-24
	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
SALARIES AND BENEFITS	109,282	114,934	118,977	123,160	127,489
SUPPLIES	3,350	5,700	5,800	5,950	5,950
MAINTENANCE	19,400	20,500	20,500	21,700	21,700
SERVICES	47,050	45,850	46,550	47,450	47,450
MINOR EQUIPMENT	12,000	12,000	2,000	0	0
CAPITAL	175,000	185,000	145,000	136,000	255,000
NON-DEPARTMENTAL	834,092	834,626	833,037	796,607	800,151
TOTAL	1,200,174	1,218,610	1,171,864	1,130,868	1,257,740

**CITY OF GAINESVILLE  
FIVE-YEAR BUDGET 2020-2024  
STORMWATER UTILITY FUND**

ACCOUNT NUMBER	DESCRIPTION	2019-20	2020-21	2022-22	2022-23	2023-24
		BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
67-5101-16-36	SALARIES	75,608	78,103	80,680	83,343	86,093
67-5106-16-36	OVERTIME	2,500	2,583	2,668	2,756	2,847
	HOLIDAY PAY	189	195	202	208	215
67-5110-16-36	LONGEVITY	0	120	240	360	480
67-5111-16-36	RETIREMENT	9,662	9,955	10,298	10,651	11,016
67-5112-16-36	FICA	5,990	6,197	6,410	6,630	6,857
67-5116-16-36	HEALTH/LIFE INSURANCE	13,290	13,955	14,652	15,385	16,154
67-5118-16-36	WORKER'S COMP	2,043	3,827	3,827	3,827	3,827
	<b>SUBTOTAL SALARIES AND BENEFITS</b>	<b>109,282</b>	<b>114,934</b>	<b>118,977</b>	<b>123,160</b>	<b>127,489</b>
67-5201-16-36	OFFICE SUPPLIES	800	1,000	1,100	1,100	1,100
67-5207-16-36	SMALL TOOLS & EQUIPMENTS	800	1,000	1,000	1,000	1,000
67-5209-16-36	CHEMICAL AND MEDICAL SUPPLIES	500	1,500	1,500	1,500	1,500
67-5221-16-36	SAFETY SUPPLIES	750	1,300	1,300	1,400	1,400
67-5299-16-36	MISCELLANEOUS SUPPLIES	500	900	900	950	950
	<b>SUBTOTAL SUPPLIES</b>	<b>3,350</b>	<b>5,700</b>	<b>5,800</b>	<b>5,950</b>	<b>5,950</b>
67-5304-16-36	MAINTENANCE MACHINERY/EQUIPT.	2,400	2,400	2,400	2,500	2,500
67-5305-16-36	VEHICLE MAINTENANCE	1,000	1,100	1,100	1,200	1,200
67-5309-16-36	OFFICE MACHINERY MAINTENANCE	0	0	0	0	0
67-5320-16-36	STORMWATER DRAINAGEWAY MAINT.	16,000	17,000	17,000	18,000	18,000
	<b>SUBTOTAL MAINTENANCE</b>	<b>19,400</b>	<b>20,500</b>	<b>20,500</b>	<b>21,700</b>	<b>21,700</b>
67-5403-16-36	GENERAL INSURANCE	7,350	7,350	7,350	7,350	7,350
67-5404-16-36	PROFESSIONAL FEES	20,000	5,500	6,000	6,000	6,000
67-5406-16-36	TRAINING	500	500	700	700	700
68-5409-23-33	CONTRACTUAL SERVICES	14,000	27,000	27,000	27,000	27,000
67-5455-16-36	UNIFORM PURCHASE/RENTAL	1,000	1,000	1,000	1,400	1,400
67-5499-16-36	MISCELLANEOUS SERVICES	4,200	4,500	4,500	5,000	5,000
	<b>SUBTOTAL SERVICES</b>	<b>47,050</b>	<b>45,850</b>	<b>46,550</b>	<b>47,450</b>	<b>47,450</b>
67-5504-16-36	MACHINERY & EQUIPMENT	12,000	12,000	0	0	0
67-5508-16-36	OFFICE MACHINERY & EQUIPMENT	0	0	2,000	0	0
	<b>SUBTOTAL MINOR EQUIPMENT</b>	<b>12,000</b>	<b>12,000</b>	<b>2,000</b>	<b>0</b>	<b>0</b>
67-6504-16-36	MACHINERY & EQUIPMENT	0	155,000	115,000	106,000	225,000
67-6505-16-36	MOTOR VEHICLES	0	0	0	0	0
67-6508-16-36	OFFICE MACHINERY & EQUIPMENT	0	0	0	0	0
67-6520-16-36	STORMWATER DRAINAGEWAY IMPROVE	175,000	30,000	30,000	30,000	30,000
	<b>SUBTOTAL CAPITAL</b>	<b>175,000</b>	<b>185,000</b>	<b>145,000</b>	<b>136,000</b>	<b>255,000</b>
	<b>STORMWATER OPERATIONS</b>	<b>366,082</b>	<b>383,984</b>	<b>338,827</b>	<b>334,260</b>	<b>457,589</b>

**CITY OF GAINESVILLE  
 FIVE-YEAR BUDGET 2020-2024  
 STORMWATER UTILITY FUND NON-DEPARTMENTAL**

ACCOUNT NUMBER	DESCRIPTION	2019-20	2020-21	2021-22	2022-23	2023-24
		BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
67-5701-16-36	TRANSFER TO GENERAL FUND	198,665	208,201	208,201	218,195	218,195
67-5730-50-99	TRANSFER TO DEBT SERVICES	150,248	151,917	151,465	148,931	150,483
	<b>TOTAL TRANSFERS OUT</b>	<b>348,913</b>	<b>360,118</b>	<b>359,666</b>	<b>367,125</b>	<b>368,678</b>
67-5465-99-99	LEASE/PURCHASE PAYMENTS	0	0	0	0	0
67-5469-99-99	2010 CO	102,399	103,168	102,421	103,059	103,211
67-5472-99-99	2012 REFUNDING GO's	23,772	24,224	23,780	23,226	24,308
67-5473-99-99	2012 CO	109,085	107,352	108,535	109,044	108,858
67-5477-99-99	2016 GO REFUNDING	73,240	61,556	61,528	18,253	17,993
67-5478-99-99	2014 GO	84,481	84,981	84,156	84,506	84,756
67-5810-99-99	2017 REFFUNDING GO	92,203	93,227	92,950	91,394	92,347
	<b>Subtotal Debt Service</b>	<b>485,180</b>	<b>474,508</b>	<b>473,370</b>	<b>429,482</b>	<b>431,473</b>
	<b>TOTAL NON-DEPARTMENTAL</b>	<b>834,092</b>	<b>834,626</b>	<b>833,037</b>	<b>796,607</b>	<b>800,151</b>

**CITY OF GAINESVILLE**  
**Five-Year BUDGET 2020-2024**  
**I & S FUND**

ACCOUNT NUMBER	DESCRIPTION	2019-20	2020-21	2021-22	2022-23	2023-24
		BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
	BEGINNING BALANCE OCTOBER 1	1,453,857	1,385,338	1,385,338	1,385,339	1,385,339
<b>REVENUES</b>						
30-4001-00-00	CURRENT TAXES RESOLVED	2,278,702	2,200,910	2,190,060	2,300,916	2,439,011
30-4002-00-00	DELINQUENT TAXES RESOLVED	23,693	23,651	23,655	23,695	23,695
30-4003-00-00	PENALTY AND INTEREST	19,000	19,000	19,000	19,000	19,000
	Subtotal Tax Revenues	2,321,395	2,243,561	2,232,715	2,343,611	2,481,706
30-4701-00-00	INTEREST REVENUE	27,000	27,000	27,000	27,000	27,000
30-4715-00-00	DEVELOPMENT FEE-CEMETARY-DIV27	18,000	18,000	18,000	18,000	18,000
	Subtotal Other Revenues	45,000	45,000	45,000	45,000	45,000
30-4967-00-00	TRANSFER FROM STORMWATER	150,248	151,917	151,465	148,931	150,483
	Subtotal Transfers In	150,248	151,917	151,465	148,931	150,483
	<b>TOTAL REVENUES</b>	<b>2,516,643</b>	<b>2,440,478</b>	<b>2,429,180</b>	<b>2,537,542</b>	<b>2,677,189</b>
	<b>TOTAL FUNDS AVAILABLE</b>	<b>3,970,500</b>	<b>3,825,816</b>	<b>3,814,518</b>	<b>3,922,881</b>	<b>4,062,528</b>
<b>EXPENDITURES</b>						
30-5404-13-10	PROFESSIONAL FEES	12,000	12,500	12,500	12,500	12,500
30-5465-13-10	2010 CERT. OF OBLIGATION	158,895	160,088	158,929	159,919	160,155
30-5472-13-10	2012 REFUNDING GO'S	110,228	112,326	110,270	107,699	112,717
30-5473-13-10	2012 CERT. OF OBLIGATION	59,501	58,556	59,201	59,478	59,377
30-5476-13-10	2014 REFUNDING GO's	59,106	0	0	0	0
30-5477-13-10	2014 GENERAL OBLIGATION BONDS	131,791	132,571	131,284	131,830	132,220
30-5477-13-10	2016 GO & PARTIAL REFUNDING 2007	966,677	867,499	864,643	503,409	501,831
30-5481-13-10	2017 REFUNDING GO'S	150,248	151,917	151,465	148,931	150,483
30-5482-13-10	2018 CERT. OF OBLIGATION	256,906	276,707	274,507	274,885	275,101
30-????-13-10	2022 CERT. OF OBLIGATION	0	0	0	483,625	478,375
30-5499-13-10	MISCELLANEOUS SERVICES	109,000	109,000	109,000	109,000	109,000
30-????-13-10	TAX NOTES	0	0	0	0	138,585
	Subtotal Debt Service	2,014,353	1,881,163	1,871,798	1,991,276	2,130,344
30-5723-50-99	GOLF 2014/2016 REFUND	8,610	6,921	6,918	2,052	2,023
30-5760-50-99	UTILITY FUND 2010CO/2012CO/2014GO	243,209	244,146	242,611	243,826	244,271
30-5761-50-99	AIRPORT FUND 2007/2014/2016 REFUND	23,025	12,747	12,741	3,780	3,726
30-5767-50-99	STORMWATER FUND 2010/2012/2014 CO	295,965	295,501	295,112	296,609	296,825
	Subtotal Transfers Out	570,809	559,315	557,382	546,266	546,845
	<b>TOTAL EXPENDITURES</b>	<b>2,585,162</b>	<b>2,440,478</b>	<b>2,429,180</b>	<b>2,537,542</b>	<b>2,677,189</b>
	ENDING BALANCE SEPTEMBER 30	1,385,338	1,385,338	1,385,339	1,385,339	1,385,339
	INCREASE/DECREASE	(68,519)	(0)	0	0	0

**CITY OF GAINESVILLE  
FIVE-YEAR BUDGET 2020 - 2024  
AIRPORT FUND SUMMARY**

	2019-20	2020-21	2021-22	2022-23	2023-24
	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
BEGINNING BALANCE OCTOBER 1	2,777,732	2,787,511	2,785,054	2,827,901	2,858,716
REVENUES	1,352,731	1,183,461	1,145,972	1,197,639	1,139,135
<b>TOTAL FUNDS AVAILABLE</b>	<b>4,130,463</b>	<b>3,970,972</b>	<b>3,931,025</b>	<b>4,025,540</b>	<b>3,997,851</b>
<b>EXPENDITURES</b>					
OPERATIONS	1,307,927	1,161,172	1,078,384	1,151,045	1,094,351
NON-DEPARTMENTAL	35,025	24,747	24,741	15,780	15,726
<b>TOTAL EXPENDITURES</b>	<b>1,342,952</b>	<b>1,185,918</b>	<b>1,103,125</b>	<b>1,166,825</b>	<b>1,110,077</b>
ENDING BALANCE SEPTEMBER 30	2,787,511	2,785,054	2,827,901	2,858,716	2,887,774
<b>INCREASE(DECREASE)</b>					
IN FUND BALANCE	9,779	(2,458)	42,847	30,815	29,058

**CITY OF GAINESVILLE  
FIVE-YEAR BUDGET 2020 - 2024  
AIRPORT REVENUE**

ACCOUNT NUMBER	DESCRIPTION	2019-20	2020-21	2021-22	2022-23	2023-24
		BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
61-4701-00-00	INTEREST REVENUE	1,500	1,000	1,000	1,000	1,000
61-4704-00-00	AGRICULTURAL LEASE-HAY	2,700	2,700	2,700	2,700	2,700
61-4707-00-00	LAND RENTAL-GRAZING	9,292	9,292	9,292	9,292	9,292
61-4709-00-00	MISCELLANEOUS REVENUE	200	200	200	200	200
61-4732-00-00	AIRPORT FUEL SALES	916,500	916,500	940,000	940,000	940,000
61-4740-00-00	GROUND LEASE - MONTHLY	51,000	51,000	51,000	51,000	51,000
61-4741-00-00	GROUND LEASE - ANNUALLY	36,000	36,000	36,000	36,000	36,000
61-4788-00-00	TIE DOWN RENTAL	300	300	300	300	350
61-4789-00-00	MULTI-STOR HANGAR RENTAL - CFDI	20,000	20,000	20,000	20,000	20,000
61-4790-00-00	T-HANGAR RENTAL	62,859	66,945	70,962	73,090	73,090
61-4795-00-00	CATERING FEES REVENUE	877	877	877	877	877
61-4798-00-00	PILOT SUPPLIES - SALES	900	900	900	900	900
	<b>SUBTOTAL OPERATING REVENUES</b>	<b>1,102,128</b>	<b>1,105,714</b>	<b>1,133,231</b>	<b>1,135,359</b>	<b>1,135,409</b>
61-4803-00-00	GRANT REV.-RAMP TXDOT	50,000	65,000	0	0	0
61-4804-00-00	OTHER GRANT REVENUE	0	0	0	0	0
61-4807-00-00	GRANT REVENUE-TXDOT	150,000	0	0	58,500	0
61-4800-00-00	TRANS - AIRPORT PROJECT FUND	0	0	0	0	0
	<b>SUBTOTAL GRANT REVENUES</b>	<b>200,000</b>	<b>65,000</b>	<b>0</b>	<b>58,500</b>	<b>0</b>
61-4930-00-00	TRANSFER FROM I & S	23,025	12,747	12,741	3,780	3,726
61-4962-00-00	TRANSFER FROM AIRPORT PROJECT	27,578	0	0	0	0
	<b>SUBTOTAL TRANSFERS</b>	<b>50,603</b>	<b>12,747</b>	<b>12,741</b>	<b>3,780</b>	<b>3,726</b>
	<b>TOTAL AIRPORT REVENUES</b>	<b>1,352,731</b>	<b>1,183,461</b>	<b>1,145,972</b>	<b>1,197,639</b>	<b>1,139,135</b>

**CITY OF GAINESVILLE**  
**FIVE-YEAR BUDGET 2020 - 2024**  
**AIRPORT FUND SUMMARY BY CATEGORY**

	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>	<b>2023-24</b>
	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>
<b>SALARIES AND BENEFITS</b>	159,295	167,742	173,524	179,504	185,687
<b>SUPPLIES</b>	787,850	787,425	807,575	807,975	808,375
<b>MAINTENANCE</b>	30,350	35,400	35,900	36,000	37,000
<b>SERVICES</b>	58,765	60,605	61,385	62,566	63,289
<b>CAPITAL</b>	271,667	110,000	0	65,000	0
<b>NON-DEPARTMENTAL</b>	35,025	24,747	24,741	15,780	15,726
<b>TOTAL</b>	<b>1,342,952</b>	<b>1,185,918</b>	<b>1,103,125</b>	<b>1,166,825</b>	<b>1,110,077</b>

**CITY OF GAINESVILLE**  
**FIVE-YEAR BUDGET 2020 - 2024**  
**AIRPORT FUND OPERATIONS**

ACCOUNT NUMBER	DESCRIPTION	2019-20	2020-21	2021-22	2022-23	2023-24
		BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
61-5101-10-10	SALARIES	113,730	117,483	121,360	125,365	129,502
61-5106-10-10	OVERTIME	5,000	5,165	5,335	5,512	5,693
	HOLIDAY PAY	1,200	1,240	1,281	1,323	1,366
61-5110-10-10	LONGEVITY	840	990	1,140	1,290	1,440
61-5111-10-10	RETIREMENT	13,153	16,091	16,612	17,149	17,704
61-5112-10-10	FICA	9,700	10,016	10,340	10,675	11,020
61-5116-10-10	HEALTH/LIFE INSURANCE	13,319	13,985	14,684	15,418	16,189
61-5118-10-10	WORKER COMPENSATION	1,053	1,472	1,472	1,472	1,472
	OTHER PAYROLL EXPENSE	1,300	1,300	1,300	1,300	1,300
	<b>SUBTOTAL SALARIES AND BENEFITS</b>	<b>159,295</b>	<b>167,742</b>	<b>173,524</b>	<b>179,504</b>	<b>185,687</b>
61-5201-10-10	OFFICE SUPPLIES	1,800	1,600	1,600	1,800	1,900
61-5206-10-10	FUELS OILS LUBRICANTS	2,500	2,500	2,500	2,500	2,750
61-5208-10-10	CLEANING SUPPLIES	250	250	250	250	300
61-5227-10-10	AVGAS/JETA FUEL	780,000	780,000	800,000	800,000	800,000
61-5290-10-10	SPECIAL EVENTS	500	600	650	650	650
61-5295-10-10	CATERING SUPPLIES	1,500	725	725	775	775
61-5298-10-10	PILOT SUPPLIES FOR RE-SALE	300	750	750	800	800
61-5299-10-10	MISCELLANEOUS SUPPLIES	1,000	1,000	1,100	1,200	1,200
	<b>SUBTOTAL SUPPLIES</b>	<b>787,850</b>	<b>787,425</b>	<b>807,575</b>	<b>807,975</b>	<b>808,375</b>
61-5302-10-10	BUILDING MAINTENANCE	1,000	3,700	3,700	3,700	3,700
61-5303-10-10	GROUNDS MAINTENANCE	1,000	700	700	700	700
61-5304-10-10	MACHINERY & EQUIPMENT MAINT.	16,000	16,000	16,000	16,000	17,000
61-5305-10-10	VEHICLE MAINTENANCE	1,250	1,400	1,400	1,500	1,500
61-5306-10-10	INSTRUMENT MAINTENANCE	3,000	3,000	3,500	3,500	3,500
61-5309-10-10	OFFICE EQUIPMENT MAINTENANCE	600	600	600	600	600
61-5320-10-10	R.A.M.P. GRANT PROGRAM	7,500	10,000	10,000	10,000	10,000
	<b>SUBTOTAL MAINTENANCE</b>	<b>30,350</b>	<b>35,400</b>	<b>35,900</b>	<b>36,000</b>	<b>37,000</b>
61-5401-10-10	COMMUNICATIONS	4,000	5,500	5,500	5,500	5,500
61-5402-10-10	DUES & SUBSCRIPTIONS	2,500	2,500	2,500	2,500	2,600
61-5403-10-10	GENERAL INSURANCE	13,125	13,502	13,889	14,288	14,698
61-5404-10-10	PROFESSIONAL FEES	2,500	2,000	2,000	2,000	2,000
61-5405-10-10	ADVERTISING	1,500	1,500	1,750	2,000	2,000
61-5406-10-10	TRAINING	1,750	1,000	1,000	1,000	1,000
61-5408-10-10	ELECTRIC UTILITY SERVICE	15,750	14,175	14,317	14,460	14,605
61-5411-10-10	MACHINERY AND EQUIPMENT RENTAL	1,500	2,750	2,750	3,000	3,000
61-5417-10-10	INSPECTION AND PERMIT FEES	2,000	2,100	2,100	2,200	2,200
61-5418-10-10	AUTO ALLOWANCE	4,750	4,750	4,750	4,750	4,750
61-5441-10-10	SOLID WASTE UTILITY SERVICE	1,288	1,327	1,327	1,366	1,435
61-5442-10-10	WATER/SEWER UTILITY SERVICE	2,632	2,632	2,632	2,632	2,632
61-5446-10-10	STORM WATER UTILITY FEES	3,420	3,420	3,420	3,420	3,420
61-5480-10-10	PROPERTY TAX EXPENSE	550	950	950	950	950
61-5499-10-10	MISCELLANEOUS SERVICES	1,500	2,500	2,500	2,500	2,500

	<b>SUBTOTAL SERVICES</b>	<b>58,765</b>	<b>60,605</b>	<b>61,385</b>	<b>62,566</b>	<b>63,289</b>
61-6502-10-10	LAND	0	0	0	65,000	0
61-6502-10-10	BUILDINGS	20,000	0	0	0	0
61-6503-10-10	FURNITURE & FIXTURES	0	0	0	0	0
61-6504-10-10	MACHINARY & EQUIPMENT	20,000	0	0	0	0
61-6505-10-10	MOTOR VEHICLES	0	0	0	0	0
61-6507-10-10	IMPROVEMENTS OTHER THAN BUILDINGS	231,667	110,000	0	0	0
	<b>SUBTOTAL CAPITAL</b>	<b>271,667</b>	<b>110,000</b>	<b>0</b>	<b>65,000</b>	<b>0</b>
	<b>AIRPORT OPERATIONS</b>	<b>1,307,927</b>	<b>1,161,172</b>	<b>1,078,384</b>	<b>1,151,045</b>	<b>1,094,351</b>

**CITY OF GAINESVILLE  
 FIVE-YEAR BUDGET 2020 - 2024  
 AIRPORT FUND NON-DEPARTAMENTAL**

ACCOUNT NUMBER	DESCRIPTION	2019-20	2020-21	2021-22	2022-23	2023-24
		BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
61-5465-99-99	TRUCK LEASE	12,000	12,000	12,000	12,000	12,000
61-5476-99-99	DEBT EXPENSE 2014 REFUNDING	7,859	0	0	0	0
61-5477-99-99	DEBT EXPENSE 2016 REFUNDING	15,166	12,747	12,741	3,780	3,726
	<b>AIRPORT NON-DEPARTMENTAL</b>	<b>35,025</b>	<b>24,747</b>	<b>24,741</b>	<b>15,780</b>	<b>15,726</b>

**CITY OF GAINESVILLE  
FIVE-YEAR BUDGET 2020-2024  
GOLF COURSE FUND SUMMARY**

	2019-20	2020-21	2021-22	2022-23	2023-24
	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
<b>BEGINNING BALANCE OCTOBER 1</b>	(79,105)	(74,527)	(61,019)	(50,935)	(37,161)
<b>REVENUES</b>	387,910	427,721	441,734	444,202	426,909
<b>TOTAL FUNDS AVAILABLE</b>	308,805	353,194	380,715	393,268	389,748
<b>EXPENDITURES</b>					
<b>PRO SHOP</b>	97,246	102,125	104,717	107,259	109,804
<b>OPERATIONS</b>	277,476	305,167	320,015	321,117	315,081
<b>NON-DEPARTMENTAL</b>	8,610	6,921	6,918	2,052	2,023
<b>TOTAL EXPENDITURES</b>	383,332	414,213	431,650	430,428	426,909
<b>ENDING BALANCE SEPTEMBER 30</b>	(74,527)	(61,019)	(50,935)	(37,161)	(37,160)
<b>INCREASE(DECREASE) IN FUND BALANCE</b>	4,578	13,508	10,084	13,774	0

**CITY OF GAINESVILLE**  
**Five-Year BUDGET 2020-2024**  
**GOLF COURSE FUND - REVENUES**

ACCOUNT NUMBER	DESCRIPTION	2019-20	2020-2021	2021-2022	2022-2023	2023-2024
		BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
23-4502-00-00	GREEN FEES	125,000	150,000	190,000	200,000	264,250
23-4503-00-00	CART STORAGE FEES	1,500	0	0	0	0
23-4504-00-00	TRAIL FEES	100	0	0	0	0
23-4514-00-00	INDIVIDUAL MEMBERSHIPS	20,000	30,000	33,000	36,000	40,000
23-4515-00-00	GOLF CART RENTAL	45,000	57,000	60,000	65,000	80,000
	<b>SUBTOTAL</b>	<b>191,600</b>	<b>237,000</b>	<b>283,000</b>	<b>301,000</b>	<b>384,250</b>
23-4709-00-00	MISCELLANEOUS REVENUE	500	500	500	600	600
23-4725-00-00	COMMISSION-MERCHANDISE SOLD	700	800	800	1,000	1,200
23-4771-00-00	PLAYER PASS REVENUES	200	200	200	200	200
23-4777-00-00	VENDING REVENUES	300	300	350	350	400
	<b>SUBTOTAL</b>	<b>1,700</b>	<b>1,800</b>	<b>1,850</b>	<b>2,150</b>	<b>2,400</b>
23-4901-00-00	TRANSFER FROM GENERAL FUND	183,000	179,000	146,966	136,000	35,236
23-4922-00-00	TRANSFER FROM HOTEL/MOTEL	3,000	3,000	3,000	3,000	3,000
23-4930-00-00	TRANSFER FROM DEBT SERVICE	8,610	6,921	6,918	2,052	2,023
	<b>SUBTOTAL</b>	<b>194,610</b>	<b>188,921</b>	<b>156,884</b>	<b>141,052</b>	<b>40,259</b>
	<b>REVENUES TOTAL</b>	<b>387,910</b>	<b>427,721</b>	<b>441,734</b>	<b>444,202</b>	<b>426,909</b>

**CITY OF GAINESVILLE  
 FIVE-YEAR BUDGET 2020-2024  
 GOLF COURSE FUND SUMMARY**

Category	2019-20	2020-2021	2021-2022	2022-2023	2023-2024
	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
SALARIES AND BENEFITS	247,111	259,149	268,573	278,323	288,410
SUPPLIES	40,500	40,625	40,750	42,700	42,725
MAINTENANCE	21,400	22,100	23,250	24,800	25,400
SERVICES	65,711	66,418	67,158	67,553	68,350
CAPITAL	0	19,000	25,000	15,000	0
NON-DEPARTMENTAL	8,610	6,921	6,918	2,052	2,023
<b>TOTAL</b>	<b>383,332</b>	<b>414,213</b>	<b>431,650</b>	<b>430,428</b>	<b>426,909</b>

**CITY OF GAINESVILLE**  
**FIVE-YEAR BUDGET 20209-2024**  
**GOLF COURSE FUND PRO SHOP**

ACCOUNT NUMBER	DESCRIPTION	2019-20	2020-21	2021-22	2022-23	2023-24
		BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
23-5101-18-10	SALARIES	39,869	41,185	42,544	43,948	45,398
23-5106-18-10	OVERTIME	2,000	2,066	2,134	2,205	2,277
23-5107-18-10	HOLIDAY PAY	800	826	854	882	911
23-5110-18-10	LONGEVITY	300	450	600	750	900
23-5111-18-10	RETIREMENT	2,961	5,472	5,670	5,873	6,082
23-5112-18-10	FICA	3,288	3,406	3,529	3,655	3,786
23-5116-18-10	HEALTH/LIFE INSURANCE	6,645	6,977	7,326	7,692	8,077
23-5118-18-10	WORKER COMPENSATION	502	492	492	492	492
	<b>SUBTOTAL SALARIES AND BENEFITS</b>	<b>56,365</b>	<b>60,875</b>	<b>63,148</b>	<b>65,497</b>	<b>67,923</b>
23-5201-18-10	OFFICE SUPPLIES	200	200	225	225	250
23-5213-18-10	CONCESSION STAND SUPPLIES	500	500	600	600	600
23-5299-18-10	MISCELLANEOUS SUPPLIES	1,000	1,100	1,100	1,200	1,200
	<b>SUBTOTAL SUPPLIES</b>	<b>1,700</b>	<b>1,800</b>	<b>1,925</b>	<b>2,025</b>	<b>2,050</b>
23-5399-18-10	MISCELLANEOUS MAINTENANCE	700	700	750	750	800
	<b>SUBTOTAL MAINTENANCE</b>	<b>700</b>	<b>700</b>	<b>750</b>	<b>750</b>	<b>800</b>
23-5401-18-10	COMMUNICATIONS	2,000	2,000	2,100	2,100	2,100
23-5403-18-10	GENERAL INSURANCE	47	63	63	63	63
23-5404-18-10	PROFESSIONAL FEES	500	500	500	550	550
23-5405-18-10	ADVERTISING	3,000	3,000	3,000	3,000	3,000
23-5406-18-10	TRAVEL TRAINING & SEMINARS	200	200	200	200	200
23-5408-18-10	ELECTRIC UTILITY SERVICE	4,300	4,343	4,386	4,430	4,475
23-5423-18-10	GOLF CART RENTAL EXPENSE	6,840	7,000	7,000	7,000	7,000
23-5423-18-10	GOLF CART LEASE	19,644	19,644	19,644	19,644	19,644
23-5499-18-10	MISCELLANEOUS SERVICES	1,950	2,000	2,000	2,000	2,000
	<b>SUBTOTAL SERVICES</b>	<b>38,481</b>	<b>38,750</b>	<b>38,893</b>	<b>38,987</b>	<b>39,032</b>
	<b>GOLF PRO SHOP</b>	<b>97,246</b>	<b>102,125</b>	<b>104,717</b>	<b>107,259</b>	<b>109,804</b>

**CITY OF GAINESVILLE**  
**FIVE-YEAR BUDGET 2020-2024**  
**GOLF COURSE FUND OPERATIONS**

ACCOUNT NUMBER	DESCRIPTION	2019-20	2020-21	2021-22	2022-23	2023-24
		BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
23-5101-18-47	SALARIES	125,226	129,358	133,627	138,037	142,592
23-5106-18-47	OVERTIME	8,000	8,264	8,537	8,818	9,109
23-5017-18-47	HOLIDAY PAY	508	525	542	560	578
23-5110-18-47	LONGEVITY	1,500	1,740	1,980	2,220	2,460
23-5111-18-47	RETIREMENT	16,720	17,192	17,782	18,390	19,018
23-5112-18-47	FICA	10,366	10,701	11,068	11,447	11,838
23-5116-18-47	HEALTH/LIFE INSURANCE	26,580	27,909	29,304	30,770	32,308
23-5118-18-47	WORKER COMPENSATION	1,586	2,324	2,324	2,324	2,324
23-5119-18-47	OTHER PAYROLL EXPENSE	260	260	260	260	260
	<b>SUBTOTAL SALARIES AND BENEFITS</b>	<b>190,746</b>	<b>198,274</b>	<b>205,425</b>	<b>212,826</b>	<b>220,487</b>
23-5201-18-47	OFFICE SUPPLIES	300	325	325	350	350
23-5206-18-47	FUELS OILS LUBRICANTS	15,000	15,000	15,000	15,500	15,500
23-5207-18-47	SMALL TOOLS AND INSTRUMENTS	200	200	200	300	300
23-5208-18-47	CLEANING SUPPLIES	300	300	300	325	325
23-5212-18-47	BOTANICAL & AGRICULTURAL	22,000	22,000	22,000	23,000	23,000
23-5299-18-47	MISCELLANEOUS SUPPLIES	1,000	1,000	1,000	1,200	1,200
	<b>SUBTOTAL SUPPLIES</b>	<b>38,800</b>	<b>38,825</b>	<b>38,825</b>	<b>40,675</b>	<b>40,675</b>
23-5302-18-47	BUILDING MAINTENANCE	400	400	450	450	500
23-5303-18-47	GROUNDS MAINTENANCE	4,000	4,000	4,000	4,000	4,000
23-5304-18-47	MACHINERY & EQUIPMENT MAINT.	9,800	10,000	10,000	11,000	11,000
23-5305-18-47	VEHICLE MAINTENANCE	500	500	550	600	600
23-5317-18-47	IRRIGATION SYSYEM MAINT/REPAIR	5,000	5,000	6,000	6,000	6,500
23-5399-18-47	MISCELLANEOUS MAINTENANCE	1,000	1,500	1,500	2,000	2,000
	<b>SUBTOTAL MAINTENANCE</b>	<b>20,700</b>	<b>21,400</b>	<b>22,500</b>	<b>24,050</b>	<b>24,600</b>
23-5401-18-47	COMMUNICATIONS	1,500	1,515	1,530	1,545	1,561
23-5403-18-47	GENERAL INSURANCE	2,625	2,707	2,792	2,880	2,971
23-5404-18-47	PROFESSIONAL FEES	400	400	500	500	600
23-5406-18-47	TRAVEL TRAINING & SEMINARS	500	500	600	600	700
23-5408-18-47	ELECTRIC UTILITY SERVICE	8,080	8,161	8,242	8,325	8,408
23-5409-18-47	CONTRACTUAL SERVICES	500	500	500	500	500
23-5411-18-47	MACHINERY/EQUIPMENT RENTAL	800	800	900	900	1,000
23-5440-18-47	NATURAL GAS UTILITY SERVICE	1,500	1,515	1,530	1,545	1,561
23-5441-18-47	SOLID WASTE UTILITY SERVICE	4,825	4,970	4,970	4,970	5,218
23-5442-18-47	WATER/SEWER UTILITY SERVICE	2,800	2,800	2,800	2,800	2,800
23-5446-18-47	STORM WATER UTILITY FEES	100	100	100	100	100
23-5455-18-47	UNIFORM PURCHASE/RENTAL	1,600	1,600	1,700	1,700	1,700
23-5499-18-47	MISCELLANEOUS SERVICES	2,000	2,100	2,100	2,200	2,200
	<b>SUBTOTAL SERVICES</b>	<b>27,230</b>	<b>27,668</b>	<b>28,265</b>	<b>28,566</b>	<b>29,319</b>
23-6502-18-47	BUILDINGS	0	0	0	0	0
23-6504-23-34	MACHINERY & EQUIPMENT	0	19,000	25,000	15,000	0
23-6507-18-47	IMPROVEMENTS OTHER THAN BLDNGS	0	0	0	0	0
	<b>SUBTOTAL CAPITAL</b>	<b>0</b>	<b>19,000</b>	<b>25,000</b>	<b>15,000</b>	<b>0</b>

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GOLF COURSE OPERATIONS

277,476

305,167

320,015

321,117

315,081

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**CITY OF GAINESVILLE  
 FIVE-YEAR BUDGET 2020-2024  
 GOLF COURSE FUND NON-DEPARTMENTAL**

ACCOUNT NUMBER	DESCRIPTION	2019-20	2020-21	2021-22	2022-23	2023-24
		BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
23-5476-99-99	2014 GO REFUNDING	375	0	0	0	0
23-5477-99-99	2016 REFUNDING BONDS	8,235	6,921	6,918	2,052	2,023
	<b>Subtotal Debt Service</b>	<b>8,610</b>	<b>6,921</b>	<b>6,918</b>	<b>2,052</b>	<b>2,023</b>
	<b>NON-DEPARTMENTAL</b>	<b>8,610</b>	<b>6,921</b>	<b>6,918</b>	<b>2,052</b>	<b>2,023</b>

**CITY OF GAINESVILLE  
FIVE-YEAR BUDGET 2020-2024  
ASSIGNED FUND**

ACCOUNT NUMBER	2019-20	2020-21	2021-22	2022-23	2023-24
	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
BEGINNING BALANCE OCTOBER 1	3,070,731	1,666,231	1,676,231	1,686,231	1,613,231
REVENUES	20,000	10,000	10,000	10,000	10,000
	<b>3,090,731</b>	<b>1,676,231</b>	<b>1,686,231</b>	<b>1,696,231</b>	<b>1,623,231</b>
EXPENDITURES	1,424,500	0	0	83,000	120,000
	<b>1,424,500</b>	<b>0</b>	<b>0</b>	<b>83,000</b>	<b>120,000</b>
ENDING BALANCE SEPTEMBER 30	1,666,231	1,676,231	1,686,231	1,613,231	1,503,231
INCREASE(DECREASE) IN FUND BALANCE	(1,404,500)	10,000	10,000	(73,000)	(110,000)

**CITY OF GAINESVILLE  
 FIVE-YEAR BUDGET 2020-2024  
 ASSIGNED FUND REVENUES**

ACCOUNT NUMBER	DESCRIPTION	2019-20 BUDGET	2020-21 BUDGET	2021-22 BUDGET	2022-23 BUDGET	2023-24 BUDGET
55-4701-00-00	INTEREST	20,000	10,000	10,000	10,000	10,000
		20,000	10,000	10,000	10,000	10,000

**CITY OF GAINESVILLE**  
**FIVE-YEAR BUDGET 2020-2024**  
**ASSIGNED FUND**

ACCOUNT NUMBER	DESCRIPTION	2019-20 BUDGET	2020-21 BUDGET	2021-22 BUDGET	2022-23 BUDGET	2023-24 BUDGET
55-6505-14-22	PD VEHICLES	0	0	0	0	0
55-5409-50-99	DEMOLITIONS	0	0	0	0	0
55-5701-50-99	TRANSFER TO GENERAL FUND	0	0	0	83,000	120,000
55-6501-50-99	LAND	290,000	0	0	0	0
55-6503-21-52	CAP IMPR OTHER THAN BLDG	0	0	0	0	0
55-6508-50-99	FM PER VENUE	15,000	0	0	0	0
55-6510-16-31	SUMP	1,119,500	0	0	0	0
	<b>ASSIGNED FUND OPERATIONS</b>	<b>1,424,500</b>	<b>0</b>	<b>0</b>	<b>83,000</b>	<b>120,000</b>



**APPENDIX B- SCHEDULE OF REPORTS AND REVIEWS  
FOR CITY COUNCIL AND MANAGEMENT**

## Schedule of Reports and Reviews of City Financial Information for City Council and Management

October		<ol style="list-style-type: none"> <li>1. Monthly Financial Reports:             <ol style="list-style-type: none"> <li>a. Income and expenditure report</li> <li>b. Investments report</li> <li>c. Sales tax report</li> </ol> </li> <li>2. Quarterly Performance Measures Report for quarter ending 09/30</li> <li>3. Final filing of Financial Reports for audit</li> <li>4. Major goals monthly review</li> </ol>
November		<ol style="list-style-type: none"> <li>1. Monthly Financial Reports:             <ol style="list-style-type: none"> <li>a. Income and expenditure report</li> <li>b. Investments report</li> <li>c. Sales tax report</li> </ol> </li> <li>2. CAFR Award Presentation</li> <li>3. Major goals monthly review</li> </ol>
December		<ol style="list-style-type: none"> <li>1. Monthly Financial Reports:             <ol style="list-style-type: none"> <li>a. Income and expenditure report</li> <li>b. Investments report</li> <li>c. Sales tax report</li> </ol> </li> <li>2. Major goals monthly review</li> </ol>
January		<ol style="list-style-type: none"> <li>1. Monthly Financial Reports:             <ol style="list-style-type: none"> <li>a. Income and expenditure report</li> <li>b. Investments report</li> <li>a. Sales tax report</li> </ol> </li> <li>2. Quarterly Performance Measures Report for quarter ending 12/31</li> <li>3. Annual review of the investment policy by City Council</li> <li>4. Major goals monthly review</li> </ol>
February		<ol style="list-style-type: none"> <li>1. Monthly Financial Reports:             <ol style="list-style-type: none"> <li>a. Income and expenditure report</li> <li>b. Investments report</li> <li>c. Sales tax report</li> </ol> </li> <li>2. Major goals monthly review</li> </ol>
March		<ol style="list-style-type: none"> <li>1. Monthly Financial Reports:             <ol style="list-style-type: none"> <li>a. Income and expenditure report</li> <li>b. Investments report</li> <li>c. Sales tax report</li> </ol> </li> <li>2. Receive and review Annual Audit with City Council</li> <li>3. Disclosure report on Bonds – required for each nationally recognized municipal securities information repository (NRMSIR) and the state information depository (SID)</li> <li>4. File single audit report if required</li> <li>5. Capital Improvement Program is reviewed and updated with staff suggestions</li> <li>6. Major goals monthly review</li> </ol>
April		<ol style="list-style-type: none"> <li>1. Monthly Financial Reports:             <ol style="list-style-type: none"> <li>a. Income and expenditure report</li> <li>b. Investments report</li> <li>c. Sales tax report</li> </ol> </li> <li>2. Council and management review financials with budget to determine if adjustments are necessary</li> </ol>

## Schedule of Reports and Reviews of City Financial Information for City Council and Management

		<ol style="list-style-type: none"> <li>3. Quarterly Performance Measures Report for quarter ending 03/31</li> <li>4. Distribute budget request forms to department heads for review</li> <li>5. Major goals monthly review</li> </ol>
May		<ol style="list-style-type: none"> <li>1. Monthly Financial Reports:               <ol style="list-style-type: none"> <li>a. Income and expenditure report</li> <li>b. Investments report</li> <li>c. Sales tax report</li> </ol> </li> <li>2. Pre-budget workshop with City Council to establish goals for next fiscal year and Capital Improvement Program</li> <li>3. Major goals monthly review</li> </ol>
June		<ol style="list-style-type: none"> <li>1. Monthly Financial Reports:               <ol style="list-style-type: none"> <li>a. Income and expenditure report</li> <li>b. Investments report</li> <li>c. Sales tax report</li> </ol> </li> <li>2. Budget Award presentation to City Council</li> <li>3. Major goals monthly review</li> </ol>
July		<ol style="list-style-type: none"> <li>1. Monthly Financial Reports:               <ol style="list-style-type: none"> <li>a. Income and expenditure report</li> <li>b. Investments report</li> <li>c. Sales tax report</li> </ol> </li> <li>2. Quarterly Performance Measures Report for quarter ending 06/30</li> <li>3. Annual Proposed Budget is presented to City Council and City Secretary</li> <li>4. Budget workshop to finalize proposed budget and review the Capital Improvement Program</li> <li>6. Council and management review financials with budget to determine if adjustments are necessary</li> <li>7. Major goals monthly review</li> </ol>
August		<ol style="list-style-type: none"> <li>1. Monthly Financial Reports:               <ol style="list-style-type: none"> <li>a. Income and expenditure report</li> <li>b. Investments report</li> <li>c. Sales tax report</li> </ol> </li> <li>2. Public hearings on tax rate</li> <li>3. Major goals monthly review</li> </ol>
September		<ol style="list-style-type: none"> <li>1. Monthly Financial Reports:               <ol style="list-style-type: none"> <li>a. Income and expenditure report</li> <li>b. Investments report</li> <li>c. Sales tax report</li> </ol> </li> <li>2. City Council approves:               <ol style="list-style-type: none"> <li>a. Annual budget for the next fiscal year</li> <li>b. Revised budget for the current fiscal year</li> <li>c. Capital Improvement Program</li> <li>d. Five-Year Budget</li> </ol> </li> <li>3. Major goals monthly review</li> </ol>

Note: The listed reports are the minimum required by the City Council and Management. Anytime there is a material anomaly during the fiscal year the Council and Management will address the issue either through additional reports or discussion.



**APPENDIX C-SCHEDULE OF PERSONNEL**

**CITY OF GAINESVILLE  
BUDGET 2019-2020  
SCHEDULE OF PERSONNEL**

	ACTUAL 2015-2016	ACTUAL 2016-2017	ACTUAL 2017-2018	ACTUAL 2018-2019	PROPOSED 2019-2020
<b><u>GENERAL FUND</u></b>					
<b>General Government</b>					
<b>Administration (01-10-10)</b>					
Full Time	3	3	3	3	3
Part Time	0	0	0	0	0
Total	3	3	3	3	3
<i>Positions:</i>					
City Manager	1	1	1	1	1
City Secretary	1	1	1	1	1
Executive Secretary	1	1	1	1	1
<b>Information Technology (01-10-12)</b>					
Full Time	1	1	1	1	1
Part Time	0	0	0	0	0
Total	1	1	1	1	1
<i>Positions:</i>					
Information Technology Director	1	1	1	1	1
<b>Human Resources (01-10-13)</b>					
Full Time	2	2	2	2	2
Part Time	0	0	0	0	0
Total	2	2	2	2	2
<i>Positions:</i>					
Human Resources Director	1	1	1	1	1
Human Resources Coordinator	1	1	1	1	1
<b>Municipal Court (01-10-21)</b>					
Full Time	4	4	4	4	4
Part Time	0	0	0	0	0
Total Administration	4	4	4	4	4
<i>Positions:</i>					
Municipal Court Judge	1	1	1	1	1
Municipal Court Administrator	1	1	1	1	1
Municipal Court Clerk/Juvenile Case Ma.	0	0	1	1	1
Municipal Court Clerk	2	2	1	2	2
<b>Civic Center</b>					
Full Time	2	2	2	2	2
Part Time	0	0	0	0	0
Total Administration	2	2	2	2	2
<i>Positions:</i>					
Administrative Assistant	1	1	1	1	1
Building Services Technician	1	1	1	1	1
<b>Community Development</b>					
<b>Planning and Zoning (01-11-10)</b>					
Full Time	1	2	2	2	2
Part Time	0	0	0	0	0
Total	1	2	2	2	2
<i>Positions:</i>					
Community Services Director	1	1	1	1	1
Planning and Permit Technician	0	1	1	1	1

**CITY OF GAINESVILLE  
BUDGET 2019-2020  
SCHEDULE OF PERSONNEL**

	ACTUAL 2015-2016	ACTUAL 2016-2017	ACTUAL 2017-2018	ACTUAL 2018-2019	PROPOSED 2019-2020
<b>Code Compliance (01-11-17)</b>					
Full Time	4	4	4	4	4
Part Time	0	0	0	0	0
Total	4	4	4	4	4
<i>Positions:</i>					
Code Compliance Officer	3	3	3	3	3
Administrative Assistant	1	1	1	1	1
<b>Finance</b>					
<b>Administration (01-13-10)</b>					
Full Time	4	4	4	4	4
Part Time	0	0	0	0	0
Total	4	4	4	4	4
<i>Positions:</i>					
Finance Director	1	1	1	1	1
Controller	1	1	1	1	1
Accounting Technician I	1	1	1	1	1
Accounting Technician II	1	1	1	1	1
<b>Police</b>					
<b>Police Operations (01-14-22)</b>					
Full Time	56	56	56	56	59
Part Time	0	0	0	0	0
Total	56	56	56	56	59
<i>Positions:</i>					
Police Chief	1	1	1	1	1
Police Captain	3	3	3	3	3
Police Sergeant	4	4	4	4	4
Police Sergeant-CID	1	1	1	1	1
Police Sergeant-Administration	0	0	0	0	1
Police Investigator	5	5	5	5	5
Police Corporal	4	4	4	4	4
Police Officer	24	24	24	24	24
Public Service Officer	0	0	0	0	2
Communications Operator	8	8	8	8	8
Communications Supervisor	0	0	1	1	1
Police Administrative Assistant	1	1	1	1	1
Records Clerk	1	1	1	1	1
Property & Evidence Coordinator	2	2	1	1	1
Animal Control Officer	1	1	1	1	1
Building Services Technician	1	1	1	1	1
<b>Fire</b>					
<b>Emergency Management and Fire Operations (01-15-23)</b>					
Full Time	42	42	42	42	42
Part Time	0	0	0	0	0
Total	42	42	42	42	42
<i>Positions:</i>					
Fire Chief/Emergency Mgmt Coord	1	1	1	1	1
Assistant Fire Chief/Asst EMC	1	1	1	1	1
Division Chief/Training	1	1	1	1	1
Division Chief/Fire Marshal	1	1	1	1	1

**CITY OF GAINESVILLE  
BUDGET 2019-2020  
SCHEDULE OF PERSONNEL**

	ACTUAL 2015-2016	ACTUAL 2016-2017	ACTUAL 2017-2018	ACTUAL 2018-2019	PROPOSED 2019-2020
<i>Fire Dept Admin Asst/EMC Officer</i>	1	1	1	1	1
<i>Code Compliance Officer</i>	0	0	0	0	0
<i>Fire Captain/Fire Inspector</i>	1	1	1	1	1
<i>Fire Battalion Chief</i>	3	3	3	3	3
<i>Fire Captain</i>	6	6	6	6	6
<i>Fire Lieutenant</i>	6	6	6	6	6
<i>Fire Fighters/Apparatus Operators</i>	21	21	0	0	0
<i>Fire Drivers/Engineers</i>	0	0	12	9	9
<i>Fire Fighters</i>	0	0	9	12	12

**Public Works**

**Administration (01-16-10)**

Full Time	1	1	1	1	1
Part Time	0	0	0	0	0
<b>Total</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>
<i>Positions:</i>					
<i>Administrative Assistant</i>	1	1	0	0	0
<i>Administrative Assistant/Office Supervisor</i>	0	0	1	1	1

**Streets (01-16-31)**

Full Time	6	6	6	6	6
Part Time	0	0	0	0	0
<b>Total</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>
<i>Positions:</i>					
<i>Streets Supervisor</i>	1	1	1	1	1
<i>Crew Leader</i>	2	2	2	2	2
<i>Equipment Operator III</i>	1	1	1	1	1
<i>Equipment Operator II</i>	1	1	1	1	1
<i>Maintenance Worker III</i>	1	1	1	1	1

**Garage (01-16-32)**

Full Time	4	4	4	4	4
Part Time	0	0	0	0	0
<b>Total</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>
<i>Positions:</i>					
<i>Garage Supervisor</i>	1	1	1	1	1
<i>Heavy Equipment Mechanic</i>	1	1	1	1	1
<i>Mechanic I</i>	2	2	2	1	1
<i>Garage Shop Attendant</i>	2	2	2	1	1

**Parks and Recreation Operations (01-16-42)**

Full Time	8	8	8	8	8
Part Time	0	0	0	0	0
Part Time (Temporary/Seasonal)	34	34	37	38	38
<b>Total</b>	<b>42</b>	<b>42</b>	<b>45</b>	<b>46</b>	<b>46</b>
<i>Positions:</i>					
<i>Parks and Recreation Superintendent</i>	1	1	1	1	1
<i>Recreation Coordinator</i>	1	1	1	1	1
<i>Crew Leader</i>	1	1	1	1	1
<i>Sr Grounds Maint Wkr</i>	1	1	1	1	1
<i>Grounds Maint Wkr III</i>	1	1	1	1	1
<i>Grounds Maint Wkr II</i>	1	1	1	1	1

**CITY OF GAINESVILLE  
BUDGET 2019-2020  
SCHEDULE OF PERSONNEL**

	ACTUAL 2015-2016	ACTUAL 2016-2017	ACTUAL 2017-2018	ACTUAL 2018-2019	PROPOSED 2019-2020
<i>Grounds Maint Wkr I</i>	2	2	2	2	2
<i>Grounds Maint Wkr I (PT T/S)</i>	2	2	2	2	2
<i>Pool Manager (PT T/S)</i>	1	1	1	1	1
<i>Asst Pool Manager (PT T/S)</i>	1	1	1	1	1
<i>Lifeguards (PT T/S)</i>	27	27	30	31	31
<i>Train Conductor (PT T/S)</i>	3	3	3	3	3
<b>Frank Buck Zoo (01-16-45)</b>					
Full Time	15	15	15	15	15
Part Time	1	1	1	1	1
Part Time (Temporary/Seasonal)	3	3	3	4	4
<b>Total</b>	<b>19</b>	<b>19</b>	<b>19</b>	<b>20</b>	<b>20</b>
<i>Positions:</i>					
<i>Zoo Director</i>	1	1	1	1	1
<i>Zoo Horticulture and Operations Manage</i>	1	1	1	0	0
<i>Program Animal Keeper/Presenter</i>	1	0	0	0	0
<i>Zoo Maintenance &amp; Grounds Coordinatc</i>	0	1	1	1	1
<i>Zoo Education Coordinator</i>	0	0	0	1	1
<i>Animal Care Staffers</i>	9	9	9	9	9
<i>Zoo Grounds Keeper</i>	0	0	0	0	0
<i>Zoo Administrative Assistant</i>	1	1	1	1	1
<i>Retail Manager</i>	1	1	1	1	1
<i>Retail Clerk</i>	1	1	1	1	1
<i>Retail Clerk (PTB)</i>	1	1	1	1	1
<i>Intern (PT T/S)</i>	3	3	3	4	4
<b>Cemetery Operations (01-16-46)</b>					
Full Time	4	4	4	4	4
Part Time	0	0	0	0	0
Part Time (Temporary/Seasonal)	2	2	2	3	3
<b>Total</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>7</b>	<b>7</b>
<i>Positions:</i>					
<i>Cemetery Supervisor/Sexton</i>	1	1	1	1	1
<i>Crew Leader</i>	1	1	1	1	1
<i>Equipment Operator II</i>	1	1	1	1	1
<i>Equipment Operator I</i>	1	1	1	1	1
<i>Maintenance Worker I (PT T/S)</i>	2	2	2	3	3
<b>Totals for General Fund</b>					
Full Time	157	158	158	158	161
Part Time	1	1	1	1	1
Part Time (Temporary/Seasonal)	39	39	42	45	45
<b>TOTAL GENERAL FUND</b>	<b>197</b>	<b>198</b>	<b>201</b>	<b>204</b>	<b>207</b>

**GOLF COURSE FUND**

**Pro Shop Operations (23-18-10)**

Full Time	1	1	1	1	1
Part Time	2	2	2	2	2
<b>Total</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>
<i>Positions:</i>					
<i>Golf Shop Manager</i>	0	0	0	0	0

**CITY OF GAINESVILLE  
BUDGET 2019-2020  
SCHEDULE OF PERSONNEL**

	ACTUAL 2015-2016	ACTUAL 2016-2017	ACTUAL 2017-2018	ACTUAL 2018-2019	PROPOSED 2019-2020
<i>Golf Shop Attendant</i>	1	1	1	1	1
<i>Golf Shop Attendant (PT)</i>	2	2	2	2	2
<b>Maintenance and Operations (23-18-47)</b>					
Full Time	4	4	4	4	4
Part Time	0	0	0	0	0
Total	4	4	4	4	4
<i>Positions:</i>					
<i>Golf Course Operations Manager</i>	0	0	0	0	0
<i>Golf Course Manager</i>	1	1	1	1	1
<i>Equipment Operator II</i>	2	2	2	2	2
<i>Maintenance Worker I</i>	1	1	1	1	1
<b>Totals for Golf Course Fund</b>					
Full Time	5	5	5	5	5
Part Time	2	2	2	2	2
Part Time (Temporary/Seasonal)	0	0	0	0	0
<b>TOTAL GOLF COURSE FUND</b>	7	7	7	7	7

**WATER AND SEWER UTILITY FUND**

**Water and Wastewater**

**Administration (60-19-10)**

Full Time	3	3	3	3	3
Part Time	0	0	0	0	0
Total	3	3	3	3	3
<i>Positions:</i>					
<i>Public Works Director</i>	1	1	1	1	1
<i>Secretary</i>	1	1	1	1	1
<i>Utilities Projects Inspector</i>	1	0	1	1	1
<i>Utilities Projects Inspector/GIS Technicie</i>	0	1	0	0	0

**Water Distribution**

**Customer Service (60-20-50)**

Full Time	5	5	5	5	5
Part Time	0	0	0	0	0
Total	5	5	5	5	5
<i>Positions:</i>					
<i>Customer Service Sup/Billing Clerk</i>	1	1	1	1	1
<i>Utility Service Representatives</i>	2	2	2	2	2
<i>Customer Service Representatives</i>	2	2	2	2	2

**Water Distribution Operations (60-20-51)**

Full Time	4	4	4	5	5
Part Time	0	0	0	0	0
Total	4	4	4	5	5
<i>Positions:</i>					
<i>Inspector/Field Supervisor</i>	1	0	0	0	0
<i>Utilities Supervisor</i>	0	1	0	0	0
<i>Utilities Supervisor/GIS Technician</i>	0	0	1	1	1
<i>Crew Leader</i>	1	1	1	1	1
<i>Utilities Equipment Operator II</i>	1	1	1	1	1

**CITY OF GAINESVILLE  
BUDGET 2019-2020  
SCHEDULE OF PERSONNEL**

	ACTUAL 2015-2016	ACTUAL 2016-2017	ACTUAL 2017-2018	ACTUAL 2018-2019	PROPOSED 2019-2020
<i>Equipment Operator I</i>	0	0	0	1	1
<i>Utilities Inventory Clerk</i>	1	1	1	1	1
<b>Water Production</b>					
<b>Water Production Operations (60-21-52)</b>					
Full Time	5	5	5	5	5
Part Time	0	0	0	0	0
Total	5	5	5	5	5
<i>Positions:</i>					
<i>Water Production Supervisor</i>	1	1	1	1	1
<i>Water Production Operator</i>	4	4	4	4	4
<b>Moss Lake Production (60-21-53)</b>					
Full Time	3	3	3	3	3
Part Time	0	0	0	0	0
Total	3	3	3	3	3
<i>Positions:</i>					
<i>Water Production Maintenance Mechanic</i>	2	2	2	2	2
<i>Water Production Operator</i>	1	1	1	1	1
<b>Wastewater</b>					
<b>Industrial Waste/Pre-Treatment (60-22-61)</b>					
Full Time	1	1	1	1	1
Part Time	0	0	0	0	0
Total	1	1	1	1	1
<i>Positions:</i>					
<i>Industrial Waste Control Officer</i>	1	1	1	1	1
<b>Wastewater Collection Operations (60-22-62)</b>					
Full Time	6	6	6	7	7
Part Time	0	0	0	0	0
Total	6	6	6	7	7
<i>Positions:</i>					
<i>Crew Leader</i>	2	2	2	2	2
<i>Utilities Equipment Operator II</i>	1	1	1	1	1
<i>Equipment Operator I</i>	1	1	1	1	1
<i>Maintenance Worker II</i>	2	2	2	3	3
<b>Wastewater Treatment Operations (60-22-63)</b>					
Full Time	10	10	9	6	6
Part Time	0	0	0	0	0
Total	10	10	9	6	6
<i>Positions:</i>					
<i>WWTP Supervisor</i>	1	1	1	1	1
<i>Utilities Equipment Operator II</i>	1	1	1	1	1
<i>Plant Maintenance Mechanic</i>	2	2	1	1	1
<i>Plant Operators</i>	6	6	6	3	3
<b>Totals for Water and Sewer Utility Fund</b>					
<b>Full Time</b>	<b>37</b>	<b>37</b>	<b>36</b>	<b>35</b>	<b>35</b>
<b>Part Time</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Part Time (Temporary/Seasonal)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL WATER AND SEWER UTILITY FUND</b>	<b>37</b>	<b>37</b>	<b>36</b>	<b>35</b>	<b>35</b>

**CITY OF GAINESVILLE  
BUDGET 2019-2020  
SCHEDULE OF PERSONNEL**

	ACTUAL 2015-2016	ACTUAL 2016-2017	ACTUAL 2017-2018	ACTUAL 2018-2019	PROPOSED 2019-2020
<b><u>AIRPORT FUND</u></b>					
<b>Airport Operations (61-10-10)</b>					
Full Time	2	2	2	2	2
Part Time	1	1	1	1	1
<b>Total</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>
<i>Positions:</i>					
<i>Airport Director</i>	1	1	1	1	1
<i>Lead Airport Line Technician</i>	1	1	1	1	1
<i>Airport Line Technician (PTB)</i>	1	1	1	1	1
<b>Totals for Airport Fund</b>					
<b>Full Time</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>
<b>Part Time</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>
<b>Part Time (Temporary/Seasonal)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL AIRPORT FUND</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>

<b><u>STORMWATER UTILITY FUND</u></b>					
<b>Stormwater Drainage (67-16-36)</b>					
Full Time	2	2	2	2	2
Part Time	0	0	0	0	0
<b>Total</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>
<i>Positions:</i>					
<i>Heavy Equipment Operator</i>	1	1	1	1	1
<i>Equipment Operator I</i>	1	1	1	1	1
<b>Full Time</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>
<b>Part Time</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Part Time (Temporary/Seasonal)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL STORMWATER UTILITY FUND</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>

<b><u>SOLID WASTE FUND</u></b>					
<b>Collections-Residential (68-23-33)</b>					
Full Time	5	6	6	6	6
Part Time	0	0	0	0	0
<b>Total</b>	<b>5</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>
<i>Positions:</i>					
<i>General Services Director</i>	0	0	1	1	1
<i>Solid Waste Superintendent</i>	1	1	0	0	0
<i>Administrative Assistant</i>	1	1	0	0	0
<i>Administrative Assistant/Office Supervisor</i>	0	0	1	1	1
<i>Solid Waste Crew Supervisor</i>	1	1	1	1	1
<i>Heavy Equipment Operator</i>	2	2	2	2	2
<i>Maintenance Worker II</i>	0	1	1	1	1
<b>Landfill Disposal-Long Haul (68-23-34)</b>					
Full Time	2	2	2	2	3

**CITY OF GAINESVILLE  
BUDGET 2019-2020  
SCHEDULE OF PERSONNEL**

	ACTUAL 2015-2016	ACTUAL 2016-2017	ACTUAL 2017-2018	ACTUAL 2018-2019	PROPOSED 2019-2020
Part Time	0	0	0	0	0
Total	2	2	2	2	3
<i>Positions:</i>					
<i>Heavy Equipment Operator</i>	2	2	2	2	3
<b>Collections-Commercial/Multi-Family (68-23-37)</b>					
Full Time	5	5	5	5	5
Part Time	0	0	0	0	0
Total	5	5	5	5	5
<i>Positions:</i>					
<i>Heavy Equipment Operator</i>	5	5	5	5	5
<b>Transfer Station (68-23-38)</b>					
Full Time	2	2	2	2	2
Part Time	0	0	0	0	0
Total	2	2	2	2	2
<i>Positions:</i>					
<i>Transfer Station Attendant</i>	1	1	1	1	1
<i>Transfer Station Attendant/Custodian</i>	1	1	1	1	1
<b>Totals for Solid Waste Fund</b>					
Full Time	14	15	15	15	16
Part Time	0	0	0	0	0
Part Time (Temporary/Seasonal)	0	0	0	0	0
<b>TOTAL SOLID WASTE FUND</b>	<b>14</b>	<b>15</b>	<b>15</b>	<b>15</b>	<b>16</b>
<hr/>					
Total Full Time	217	219	218	217	221
Total Part Time	4	4	4	4	4
Total Part Time (Temporary/Seasonal)	39	39	42	45	45
<b>TOTAL ALL FUNDS</b>	<b>260</b>	<b>262</b>	<b>264</b>	<b>266</b>	<b>270</b>

**City of Gainesville  
BUDGET 2019-2020  
Positions Budgeted in Contractual Services  
(Temporary Workers)**

<b>Fund</b>	<b>Dept</b>	<b>Program</b>	<b>Job</b>	<b>Assigned Number</b>
1	10	43	Custodian (Civic Center)	002-TEMP
67	16	36	Maintenance Worker I	010-TEMP
67	16	36	Maintenance Worker I	011-TEMP
1	16	42	Grounds Maintenance Worker I	012-TEMP
1	16	42	Grounds Maintenance Worker I	013-TEMP



**APPENDIX D-GLOSSARY OF TERM**

## GLOSSARY OF TERMS

**Account.** A separate financial reporting unit for budgeting, management or accounting purposes. All budgetary transactions, whether revenue or expenditure, are recorded in accounts. Several related accounts may be grouped together in a fund. A list is called a chart of accounts.

**Accounting Standards.** The generally accepted accounting principles (GAAP) promulgated by the Governmental Accounting Standards Board that guide the recording and reporting of financial information by state and local governments.

**Accounts Payable.** A short-term (one year or less) liability reflecting amounts owed for goods and services received by the City.

**Accounts Receivable.** An asset reflecting amounts due from other persons/organizations for goods and services furnished by the City.

**Accrual Accounting.** A basis of accounting in which revenues and expenses are recorded at the time they occur, rather than at the time cash is received or paid by the City.

**Adopted Budget.** The budget as modified and finally approved by the City Council. The adopted budget is authorized by ordinance that sets the legal spending limits for the fiscal year.

**Ad Valorem Taxes.** Commonly referred to as property taxes. The charges levied on all real and certain personal property according to the property's assessed value and the tax rate. Used as a source of monies to pay general obligation debt and to support the general fund.

**Agency Fund.** A fund routinely used to account for assets held by a government as an agent for individuals, private organizations or other governments and/or other funds.

**Appropriation.** A legal authorization made by the City Council which permits the City to make expenditures and incur obligations.

**Assessed Value.** A valuation set upon real estate or other property as a basis for levying property taxes. All property values within the City of Gainesville are assessed by the Cooke County Appraisal District.

**Assessment Roll.** The official list with legal description of each property and its assessed valuation.

**Asset.** The resources and property of the City that can be used or applied to cover liabilities.

**Assigned Capital.** A fund used to account for revenues designated by the City Council in prior years for special projects and capital purchases. Expenditures are limited to projects for the City as determined by the City Manager.

**Audit Report.** The report prepared by an auditor covering the audit or investigation of an entity's financial position for a given period of time, usually a year. As a general rule, the report should include: 1) a statement of the scope of the audit; 2) explanatory comments concerning exceptions from generally accepted auditing standards; 3) opinions, which are followed by the auditors signature; 4) explanatory comments concerning verification procedures; 5) financial statements and schedules; and 6) statistical tables, supplementary comments and recommendations. The city is required to have an annual audit conducted by qualified certified public accountants.

**Available Cash.** Unobligated cash and cash equivalents.

**Balanced Budget.** A budget where current revenues plus available unreserved fund balances are equal to, or exceed, current expenditures.

**Basis of Accounting.** Refers to when revenues, expenditures, expenses and transfers (and the related assets and liabilities) are recorded and reported in the financial statements.

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**Basis of Budgeting.** The basis of accounting for the budget, i.e. basis of budgeting, is the cash basis. Revenues are recognized when received; expenses are recorded when paid.

**Bond.** A written promise to pay a specified sum of money (called the principal amount) at a specified date or dates in the future (called the maturity dates), and carrying interest at a specified rate, usually paid periodically. The difference between a bond and a note is that a bond is issued for a longer period and requires greater legal formality. The most common types of bonds are general obligation and revenue bonds. Bonds are usually used for construction of large capital projects, such as buildings, streets, and water/sewer system improvements.

**Bonded Debt.** The portion of indebtedness represented by outstanding (unpaid) bonds.

**Bonds Issued.** Bonds sold by the City.

**Bonds Payable.** The face value of bonds issued and unpaid.

**Bond Resolution.** Issuer legal document which details the mechanics of the bond issuer, security features, covenants, events of default and other key features of the issue's legal structure. Indentures and trust agreements are functionally similar types of documents, and the use of each depends on the individual issue and issuer.

**Budget.** A financial plan for a specified period of time (fiscal year for the City) that includes an estimate of proposed expenditures and the means for financing them.

**Budget Calendar.** The schedule of dates used as a guide to complete the various steps of the budget preparation and adoption processes.

**Budget Message.** A general discussion of the proposed budget as presented in writing by the City Manager to the City Council.

**Capital Assets.** Assets of a long-term character which are intended to be held or used, such as land, buildings, machinery, furniture and equipment.

**Capital Budget.** A spending plan for improvements to or acquisition of land, facilities and infrastructure that balances revenues and expenditures, specifies the sources of revenues, and lists each project or acquisition. Normally a capital budget must be approved by the legislative body. The capital budget and accompanying appropriation ordinance may be included in a consolidated budget document that has a section devoted to capital expenditures and another to operating expenditures. Or two separate documents may be prepared; one for the capital budget and one for the operating budget.

**Capital Improvements.** Expenditures for the construction, purchase or renovation of City facilities or property.

**Capital Improvement Plan.** A plan for capital expenditures to be incurred each year over a period of years to meet needs arising from a long term work program or other capital needs. The plan sets forth each project and specifies the resources estimated to be available to finance the projected expenditures.

**Capital Outlay.** Expenditures resulting in the acquisition of or addition to the City's capital assets.

**Cash.** Currency on hand and demand deposits with banks or other financial institutions.

**Cash Basis.** A basis of accounting in which transactions are recorded on when cash is received or disbursed. The basis of accounting for the budget is the cash basis.

**Certificates of Obligation.** Tax-supported bonds that are similar to general obligation bonds and can be issued after meeting strict publication

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requirements and with final approval of the City Council.

**Charter.** A charter is a document that establishes the city's governmental structure and provides for the distribution of powers and duties among the various branches of government. In order to be implemented, the charter must be approved by the people in an election. Changes in the charter must also be approved by a vote of the people.

**CID.** Criminal Investigation Division.

**Construction in Progress (C.I.P.).** A capital project with the continuation of partly completed work towards its conclusion. The resulting asset is not depreciated until the entire project is completed.

**City Council.** The elected governing body of the City, consisting of the Mayor and six (6) Council members, collectively acting as the legislative and policy-making body of the City.

**Debt Limit.** Statutory or constitutional limit on the principal amount of debt that an issuer may incur (or that it may have outstanding at any one time).

**Debt Service.** The City's obligation to pay the principal and interest of all bonds and other debt instruments according to a predetermined payment schedule.

**Debt Service Coverage.** The ratio of net revenues to the debt service requirements.

**Debt Service Fund.** One or more funds established to account for revenues used to repay the principal and interest on debt.

**Debt Service Requirements.** The amount of money required to pay interest and principal for a specified period on outstanding debt.

**Delinquent Taxes.** Property taxes remaining unpaid after the due date. Delinquent taxes incur penalties and interest at rates specified by law.

**Department.** A functional group of the City with related activities aimed at accomplishing a major City service or program.

**Depreciation.** The proration of the cost of a capital asset over the estimated service life of the asset. Each period is charged with a portion of such cost, and through this process, the entire cost of the asset is ultimately charged off as an expense. In governmental accounting, depreciation may be recorded in proprietary funds.

**Effective Tax Rate.** The rate that produces the same effect in terms of the total amount of taxes as compared to the prior year. The computation of the effective rate is governed by the State of Texas.

**EMPG.** Emergency Management Performance Grant.

**Encumbrance.** The commitment of appropriated funds to purchase an item or service. An encumbrance differs from an account payable in that a commitment is referred to as an encumbrance before goods or services are received. After receipt, the commitment is referred to as an account payable.

**Enterprise Fund.** See Proprietary Fund.

**EOC.** Emergency Operations Center.

**Equity.** The difference between assets and liabilities of the fund.

**Expenditure.** If accounts are kept on the accrual basis, this term designates total charges incurred, whether paid or unpaid. If they are kept on the cash basis, the term covers only actual disbursements for these purposes. (Note: An

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encumbrance is not an expenditure. An encumbrance reserves funds to be expended.)

**Expense.** Charges incurred, whether paid or unpaid, for operation, maintenance, interest and other charges which are presumed to benefit the current fiscal period.

**Fiscal Year (Period).** The time period designated by the City signifying the beginning and ending period for recording the financial transactions of the City. The City of Gainesville's fiscal year begins each October 1<sup>st</sup> and ends the following September 30<sup>th</sup>.

**Full Faith and Credit.** A pledge of the City's taxing power to repay debt obligations. Bonds carrying such pledges are referred to as general obligation bonds or tax-supported debt.

**Fund.** A fiscal and accounting entity established to record receipt and disbursement of income from sources set aside to support specific activities or to attain certain objectives. Each fund is treated as a distinct fiscal entity where assets equal liabilities plus fund balances.

**Fund Balance.** The difference between fund assets and fund liabilities of governmental and trust funds. Fund Balance for general fund types using modified accrual accounting closely equates to available cash.

**Fund Equity.** The difference between assets and liabilities of the fund.

**Fund Type.** Any one of seven categories into which all funds are classified in governmental accounting. The seven fund types are: general, special revenue, debt service, capital projects, enterprise, internal service, and trust and agency.

**GEDC. Gainesville Economic Development Corporation.**

**General Fixed Assets.** Capital assets that are not assets of any fund, but of the governmental unit as a whole. Usually these assets arise from expenditure of financial resources of governmental funds.

**General Fund.** The major fund in most governmental entities. While other funds tend to be restricted to a single purpose, the general fund is a catch all for general governmental purposes. The General Fund contains the activities commonly associated with municipal government, such as police and fire protection, libraries, parks and recreation.

**General Ledger.** The principal accounting record that contains all of the financial accounts of the entity using double entry bookkeeping where the debits and credits in the general ledger are equal.

**Generally Accepted Accounting Principles (GAAP).** Conventions, rules and procedures that serve as the norm for the fair presentation of financial statements. They include not only broad guidelines of general application, but also detailed practices and procedures. The primary authoritative body on the application of GAAP to state and local governments is the Government Accounting Standards Board.

**General Obligation Bonds.** A municipal bond backed by the full faith, credit and taxing power of the City. See Full Faith and Credit.

**GFOA.** Government Finance Officers Association.

**Goals.** Department/division objectives intended to be accomplished or begun within the coming fiscal year.

**Government Fund Types.** These funds are used to account for activities primarily supported by taxes, grants and similar revenue sources. They are classified into one of five fund types: the

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general fund, special revenue funds, debt service funds, capital project funds and permanent funds.

**Grants.** Contributions or gifts of cash or other assets from another government to be used or expended for a specified purpose, activity or facility.

**Home Rule City.** Cities which have over 5,000 in population and citizens have adopted home rule charters.

**HSG.** Homeland Security Grant.

**Governmental Fund.** Funds thru which much of government is financed, including general, special revenue, capital projects and debt service funds.

**ICS.** Incident Command System.

**Infrastructure Assets.** Public domain capital assets such as roads, bridges, curbs and gutters, streets and sidewalks, drainage systems, lighting systems and similar assets that are immovable and of value only to the governmental unit.

**Interest & Sinking Fund.** See Debt Service Fund.

**Interfund Transfers.** Transfers made from one City fund to another City fund for the purpose such as reimbursement of expenditures, general and administrative services, payments-in-lieu of taxes, or debt service.

**Intergovernmental Revenues.** Revenues from other governments in the form of grants, entitlements, shared revenues or payments-in-lieu of taxes.

**Liabilities.** Present obligations to sacrifice resources that the government has little to no discretion to avoid. Sometimes legally enforceable pursuant to a contract (payables) or as a result of third-party legislation.

**M&O.** Acronym for “maintenance and operations”. (1) The recurring costs associated with a department or activity; (2) the portion of the tax rate that is applied to the General Fund (see Tax Rate).

**MHMR.** Mental Health and Mental Retardation.

**Mixed Beverage Tax.** A tax imposed on the gross receipts of a licensee for the sale, preparation or serving of mixed beverages.

**Mission.** The basic purpose of a department/division – the reason for its existence.

**Modified Accrual Basis.** Method of governmental accounting recognizes revenues when they are measurable and available and expenditures when goods or services are received (except for principal and interest on long term debt (when paid).

**Municipal.** An adjective denoting the state and all subordinate units of government. In a restrictive sense, an adjective denoting a City of village as opposed to other local governments.

**NIMS.** National Incident Management System.

**O & M.** Operations and maintenance.

**Operating Budget.** Plans of current expenditures and the proposed means of financing them. The annual operating budget is the primary means by which most of the financing activities of the City are controlled.

**Operating Expenses.** Proprietary fund expenses related directly to the Fund’s primary activities.

**Operating Income.** The excess of proprietary fund operating revenues over operating expenses.

**Operating Revenues.** Proprietary fund revenues directly related to the fund’s primary activities. They consist primarily of user charges for goods and services.

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**Ordinance.** A formal legislative enactment by the City Council.

**Program.** Group activities, operations or organizational units directed to attaining specific purposes or objectives.

**Payment-in-lieu of Taxes.** A payment made to the City in lieu of taxes. These payments are generally made by tax exempt entities for which the City provides specific services. For example, the City's Water and Sewer Fund provides this payment to the City's general fund because of the Water and Sewer Fund's exemption from property taxation.

**Proprietary Fund.** Also referred to as an Enterprise Fund. A governmental accounting fund in which the services provided, such as water and sewer service, are financed and operated similarly to those in a private business. The intent is that the costs of providing these services be recovered through user charges (e.g. water/sewer bills).

**RAMP.** Routine Airport Maintenance Program.

**Reimbursements.** Interfund transactions that constitute reimbursements to a fund for expenditures or expenses initially made from it, but that properly apply to another fund.

**Resolution.** A special or temporary order of the City Council. Requires less formality than an ordinance.

**Retained Earnings.** An equity account reflecting the accumulated earnings of a proprietary fund.

**Revenues.** Increases in the net current assets of a governmental fund type from other than expenditure refunds and residual equity transfers. Increases in the net total assets of a proprietary fund type from other than expense refunds, capital contributions and residual equity

transfers. Operating transfers are classified separately from revenues.

**Revenue Bonds.** Bonds whose principal and interest are payable exclusively from earnings of a proprietary fund.

**ROW.** Right of Way.

**Sales Tax.** A general tax on certain retail sales levied on persons and businesses selling taxable items in the city limits. The City's current sales tax rate is 8.25%, consisting of 6.25% for the State of Texas; 1.25% for the City; .25% for the Gainesville Economic Development Corporation, and .50% for Cooke County.

**Special Revenue Fund.** Governmental fund type used to accounts for the proceeds of specific revenue sources that are legally restricted to or committed to expenditure for specified purposes other than debt service or capital projects and exclusive of resources held in trust for individuals, private organizations or other governments.

**Structurally Balanced Budget** represents what government revenues and expenditures would be if output were at its potential level.

**SUMP** represents Street, Utility Maintenance Projects.

**TASWA.** Texoma Area Solid Waste Authority.

**Tax Base.** The total value of all real and personal property in the City as of January 1<sup>st</sup> of each year, as certified by the Cooke County Appraisal District's Appraisal Review Board. The tax base represents the net taxable value after exemptions. (Also sometimes referred to as "assessed taxable value".)

**Taxes.** Compulsory charges levied by a government to finance services performed for the common benefit.

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**Tax Levy.** The result of multiplying the ad valorem property tax rate per one hundred dollars times the tax base.

**Tax Levy Ordinance.** An ordinance through which taxes are levied.

**Tax Rate.** The rate applied to all taxable property to generate revenue. The tax rate is comprised of two components; the debt service rate, and the maintenance and operations (M&O) rate.

**Tax Roll.** The official list showing the amount of taxes levied against each taxpayer or property. See Tax Base also.

**TCEQ.** Texas Commission on Environmental Equality.

**TCLEOSE.** Texas Commission of Law Enforcement Officer Standards and Education.

**TCOG.** Texoma Council of Governments.

**TML.** The Texas Municipal League is a voluntary coalition of Texas municipalities created for the purpose of furthering and enhancing causes of mutual interest to Texas cities. The League offers educational and training opportunities, legislative activities and legal advisement to its members. Additionally, the League has intergovernmental risk pools that offer insurance coverage on an elective basis.

**TMRS.** The Texas Municipal Retirement System provides retirement plans to its member cities. Each city selects its own plan and its contributions are computed on each individual city's plan and actuarial information. The City of Gainesville currently offers its employees a retirement plan with 1.5:1 matching, with retirement eligibility at any age with 20 years of service.

**TxDOT.** Texas Department of Transportation.

**Unencumbered Balance.** The amount of an appropriation that is not expended or encumbered. It is essentially the amount of money still available for future purchases.

**User Charges.** The payment of a fee for direct receipt of a public service by the party who benefits from the service (e.g. water and sewer fees).

**Utility Fund.** See Proprietary Fund.

**Working Capital.** Current assets minus current liabilities. Working capital measures how much in liquid assets a company has available to build its business. The number can be positive or negative, depending on how much debt the company is carrying. In general, companies that have a lot of working capital will be more successful since they can expand and improve their operations. Companies with negative working capital may lack the funds necessary for growth. Also called net current assets or current capital.